

**City of Melville  
Overview of Process for  
Independent Review Undertaken By Wier Legal And Consulting**

**Attachment to 15 November 2022 Ordinary Meeting of Council Item M22/5927  
Independent Review – Weir Legal and Consulting Report.**

Summary of the process to engage Ms Bronwyn Weir of Weir Legal and Consulting (WLC) to produce the City of Melville Review of Complaints – Building and Planning Report dated 17 September 2021:

- The Council appointed WLC to conduct an independent review, following agreement from the City to cancel an initial contract with Quantum to conduct the review.
- The scope for the review was agreed with the two complainants, the Mayor and Deputy Mayor and the City.
- Documentation in relation to the issues was provided to WLC who identified the issues to be examined.
- These identified issues were agreed by all parties.
- Further documentation was provided by the complainants and the City to WLC.
- WLC reviewed the documents and provided a summary of issues, and documents were provided back to the City for review and response.
- Complainants were provided with an opportunity to review the City's response and provide comment.
- A timeline for completing the review was agreed.
- In August 2021, the Draft Report was provided to all parties for comment.
- The Draft Report contained findings in regards to the identified issues and four recommendations at that time.
- WLC conducted meetings with the complainants, City and third parties to discuss the content of the Draft Report.
- The responses to the Draft Report, by the City and the complainants, subsequently informed the 15 recommendations delivered in the Final Report in September 2021 "A Way Forward".
- The Weir Legal and Consulting (WLC) - City of Melville Review of Complaints – Building and Planning dated 17 September 2021 (Final Weir Report) was received by the City in late September and distributed to Elected Members on 29 September 2021.