RESOURCE RECOVERY

GROUP

MINUTES

SPECIAL MEETING OF COUNCIL

MONDAY 27 JULY 2026
5.00pm

CITY OF MELVILLE
10 ALMONDBURY ROAD
BOORAGOON

Our Mission: *We are leaders in maximising material recovery and minimising climate impacts by providing our communities with best practice resource recovery solutions with high recovery rates and ethical supply chains*

On behalf of our Participant Local Governments

Dear Members

A Special Meeting of the Resource Recovery Group Council will be held at the premises of the City of Melville 10 Almondbury Road Booragoon commencing at 5.00pm on Monday 27 July 2026.

Anyone attending the meeting should be aware that the meeting will be recorded.

It should be noted that this will be the final meeting of the Resource Recovery Group as all wind-up activities have been concluded and funds distributed to members.

M Tieleman

Marten Tieleman
ACTING CHIEF EXECUTIVE OFFICER

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

At 5:01pm, the Chair welcomed everyone in attendance, declared the meeting open and read the acknowledgement of country:

"I respectfully acknowledge the traditional owners of the land on which this meeting is taking place today – the Nyungar people of Western Australia and pay our respects to their elders' past and present and emerging."

2. RECORD OF ATTENDANCE / APOLOGIES

In attendance

Cr K Wheatland (Presiding Member)	City of Melville, Councillor
Cr D Lim (from 5:03pm)	City of Melville, Councillor
Cr A Sullivan (online)	City of Fremantle, Councillor
Cr F Mofflin (online)	City of Fremantle, Councillor
Mr M Tieleman	Resource Recovery Group, Acting Chief Executive Officer
Mr G Tuffin	City of Melville, Director Corporate Services
Mr G Tattersall (online)	City of Fremantle, Director Infrastructure

Apologies
Nil

3. DISCLOSURES OF INTEREST
Nil

4. PUBLIC QUESTION TIME

At 5:02pm, the Chair opened and closed Public Question Time.

5. ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING PERSON
Nil

6. PETITIONS / DEPUTATIONS / PRESENTATIONS
Nil

7. ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO PUBLIC
Nil

8. BUSINESS NOT DEALT WITH FROM PREVIOUS MEETING
9. Nil

10. REPORTS OF THE CEO

REPORT NO	**9.1**
SUBJECT	**AUDITORS REPORT FOR THE PERIOD 1 JULY 2025 to 2 JUNE 2026**
AUTHOR	M Tieleman, Acting CEO
RESPONSIBLE OFFICER	M Tieleman, Acting CEO
EMPLOYEE INTEREST	Nil
DATE OF REPORT	24 July 2026
FILE REFERENCE	FD: Corporate Finance/Audit
ATTACHMENTS	1# Auditors closing report on the audit for the period 1 July 2025 to 2 June 2026 2# Draft Financial Statements for the period 1 July 2025 to 2 June 2026 3# Draft Office of the Auditor General's (OAG) Audit Report 4# Management representation letter

CEO RECOMMENDATION:
AT 5:03PM MOVED: Cr D Lim SECONDED: Cr A Sullivan

1. The statutory auditor's closing report and management report received from the Office of the Auditor General for Western Australia for the period 1 July 2025 to 2 June 2026, be received.
2. The Resource Recovery Group's Financial Statements/Report for the period 1 July 2025 to 2 June 2026 be received.
3. The Draft Office of the Auditor General's Audit Report be noted.

For: Cr K Wheatland, Cr D Lim, Cr A Sullivan, Cr F Mofflin
CARRIED: 4/0

VOTING REQUIREMENT
Simple Majority

PURPOSE OF REPORT
To present to the Council the Draft Office of the Auditor General's Audit Report for the period 1 July 2025 to 2 June 2026 and the financial report of the RRG for the same period which is the subject of the Draft Audit Report.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative
Not applicable

Executive
Executive

Legislative

1. The annual financial statements/report is to contain matters prescribed in FM regulations 36.
2. The annual financial statements/report is to be prepared for the preceding financial year by 30 September each year and submitted to its auditor. (LGA s6.4).
3. After the annual financial statements/report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.

4. The auditor is required to examine the accounts and annual financial statements/reports submitted for audit and, by the 31 December next following the financial year to which the accounts and report relate to such a later date as may be prescribed, to prepare a report thereon and forward a copy of that report to – (LGA s7.12AD(1))

   a) The mayor or president; and

   b) The CEO of the local government; and

   c) The Minister.

5. Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditors report and to forward a copy of the management report to the person specific in section 7.9 (2AD1) with the auditor's report.
6. A local government must – (LGA s7.12A(4)) prepare a report addressing any matters identified as significant by the auditor in the audit report and stating what action the local government has taken or intends to take with respect of each of those matters; and b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.

7. Within 14 days after the local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the Local Government's official website. (LGA s7.12A(5)

8. The Local Government Act 1995 (s5.53) requires Regional Councils to prepare an annual report for the financial year ending 30 June.

9. The annual report for the financial year is to be completed by the local government by no later than 31 December (s5.54(1)) each year. (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

IMPLICATIONS TO CONSIDER:

Consultative:
Consulted with Auditors

Strategic relevance:
Compliance requirement

Policy related:
The Resource Recovery Group's Accounting Policies were applied in the preparation of the financial statements.

Financial:
As shown in the attached financial statements.

Legal and statutory:
The provisions of the *Local Government Act 1995* and relevant Regulations and the Australian Accounting Standards have been applied in the preparation of the financial statements.

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	1. Infringement by relevant authority	• Compliance Calendar/Register • State Government Legislative Updates Annual Compliance Audit Return	Low 6

BACKGROUND:

The *Local Government Amendment (Auditing) Act 2017* was proclaimed in October 2017, giving the Auditor General the mandate to audit local governments and regional councils. The Act allows the Auditor General to take on responsibility for the annual financial audits of local governments as existing audit contracts expire. Since 2019/2020 the Auditor General has been responsible for conducting a statutory financial audit for the Resource Recovery Group and has appointed RSM Australia as its contractor to undertake the audit on its behalf. The auditor is to audit the statutory accounts and annual financial statements of the Local Government.

REPORT:

Representatives from the Office of the Auditor General and RSM presented their audit report at a meeting on Monday 27 July 2026. The report consisted of:

1. Auditors closing report on the audit for the period 1 July 2025 to 02 June 2026.
2. Draft Office of the Auditor General's Audit Report on the RRG's Financial Report for the period 1 July 2025 to 2 June 2026.

Following the meeting the Acting CEO signed the financial report of the RRG's activities for the period 1 July 2025 to 2 June 2026 which is the subject of the audit and also signed the management representation letter.

Following this within 3 working days the Office of the Auditor General (OAG) will directly provide

1. The OAG stamped financial statements/report for the period 1 July 2025 to 2 June 2026;
2. The signed audit report.

Following receipt of those documents the financial report together with the Final "Annual" Report for the Resource Recovery Group will be submitted to the Minister for Local Government and the Department of Local Government as required by the *Local Government Act 1995* and Regulations.

REPORT NO	**9.2**
SUBJECT	**ADOPTION OF FINAL "ANNUAL" REPORT OF THE RESOURCE RECOVERY GROUP FOR PERIOD 1 JULY 2025 TO 2 JUNE 2026**
AUTHOR	M Tieleman, Acting Chief Executive Officer
RESPONSIBLE OFFICER	M Tieleman, Acting Chief Executive Officer
EMPLOYEE INTEREST	Nil
DATE OF REPORT	25 July 2026
FILE REFERENCE	F: O04/Annual Reports/Annual Report 2026
ATTACHMENTS	Report 1 July 2025 to 02 June 2026

CEO RECOMMENDATION:
AT 5:05PM MOVED: Cr A Sullivan SECONDED: Cr K Wheatland

1. The Final "Annual" Report of the Resource Recovery Group for the period ended 01 July 2025 to 02 June 2026 as shown in Attachment #4 be adopted.

2. Council note that the wind-up activities of the Resource Recovery Group, undertaken in accordance with its resolution made on 19 February 2026, have now been concluded and that all available funds have been distributed to the members and that de-registration of the RRG's ABN and ATO registrations has been commenced.

For: Cr K Wheatland, Cr D Lim, Cr A Sullivan, Cr F Mofflin
CARRIED: 4/0

VOTING REQUIREMENT
Absolute Majority s.5.54(1) Acceptance of annual report

PURPOSE OF REPORT
The Regional Council to consider and adopt the Annual Report for the preceding financial year (1 July 2025 - 02 June 2026).

To note that all wind-up activities have been concluded in accordance with the Council's resolution made at its Ordinary Meeting of Council on Thursday 19 February 2026 being:

> **COUNCIL RESOLUTION**
> **AT 5:39PM MOVED: Cr D Lim SECONDED: Cr A Sullivan**
> **THAT IN ACCORDANCE WITH SECTION 3.63 (1) OF THE *LOCAL GOVERNMENT ACT* 1995 AND CLAUSE 12.1 OF THE ESTABLISHMENT AGREEMENT OF THE RESOURCE RECOVERY GROUP (RRG), COUNCIL RESOLVE BY ABSOLUTE MAJORITY TO WIND UP THE REGIONAL LOCAL GOVERNMENT KNOWN AS THE RESOURCE RECOVERY GROUP FORMERLY KNOWN AS THE SOUTHERN METROPOLITAN REGIONAL COUNCIL.**
> For: Cr K Wheatland, Cr D Lim, Cr A Sullivan, Cr F Mofflin
> **CARRIED BY AN ABSOLUTE MAJORITY 4/0**

and that all funds of the Resource Recovery Group have been distributed to members and de-registration of the RRG's Australian Business Number and Australian Taxation Office (ATO) registrations have been commenced.

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocative
Not applicable

Executive
The role of the Council is to accept the annual report by an absolute majority decision by no later than 31 December. *(Local Government Act 1995* s5.54(1).

Legislative
The *Local Government Act 1995* (s5.53) requires Regional Councils to prepare an annual report for the financial year ending 30 June, by 31 December each year. Acceptance of annual reports s 5.54

> (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.
> * Absolute majority required.
>
> (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.
>
> Notice of annual reports s 5.55 The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.
> Publication of annual reports s 5.55A The CEO is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

IMPLICATIONS TO CONSIDER:

Consultative:
An Annual General Meeting of Electors is not a requirement for Regional Local Governments.

Strategic relevance:
Compliance requirement
Policy related:
Not applicable

Financial:
Not applicable

Legal and statutory:
The *Local Government Act 1995* (s5.53) (s5.54) (s5.55) (s.5.55A)

Local Government (Administration) Regulations 1996 - Reg 19B prescribes the contents to be included in Annual Reports. The Resource Recovery Group has met the requirements.

Risk related:

Risk No	Risk Description	Potential Consequences	Controls Are Currently In Place,	Overall Risk Rating
A03	Non-Compliance (Corporate)	1. Infringement by relevant authority	• Compliance Calendar/Register • State Government Legislative Updates Annual Compliance Audit Return	Low 6

BACKGROUND:
This report presents the final report of the activities of the Resource Recovery Group (RRG), formerly known as the Southern Metropolitan Regional Council.

REPORT:
The resource recovery activities of the Resource Recovery Group being conducted on land leased from the City of Canning at 350 Bannister Road, Canning Vale since the year 2000, continued up until 30 November 2025. The site, and all the improvements constructed on it by the RRG, was returned to the City of Canning at that date. They re-leased the land to another party from 14 December 2025, who continues similar operations on contract to the City of Canning and the RRG's former members and clients.

Following cessation of operations wind-up activities, including the sale of the RRG's former office accommodation at 9 Aldous Place Booragoon held in freehold, continued up until 2 June 2026 by which time all remaining funds ($5,029,805), had been distributed to the two final withdrawing members, the Cities of Fremantle and Melville, in accordance with their agreed proportions of equity.

The attached Final "Annual" Report covers the period 1 July 2025 to 02 June 2026. No significant or material transactions have occurred after that date.

The City of Melville has taken over custody of the Resource Recovery Group's physical and digital records which will be retained by them in accordance with State Government record keeping requirements and the Record Keeping Plan. The City of Melville has been paid the estimated costs of doing so by the Resource Recovery Group. They have also been paid for other costs associated with the wind-up of the Resource Recovery Group including the estimated fees to be charged by the Office of the Auditor General (OAG) and the costs associated with preparation of the financial statements and final wind-up activities being conducted by the Acting CEO. Any remaining funds after these costs have been paid will also be distributed in accordance with the agreed share of equity to the Cities of Fremantle and Melville. A final payment for the value of carbon abatement units (carbon credits) will be made to the Cities of Fremantle and Canning once the claim has been lodged with and approved by the Clean Energy Regulator later in this calendar year. This claim will be prepared and lodged by the firm Corporate Carbon who were previously contracted to undertake this activity by the RRG. The value of these credits cannot be reliably determined at this time.

This concludes a long history of forward-thinking resource recovery initiatives, begun by visionary elected representatives from member councils through the Project Business Plan titled "Project 2000" and carried out by the Southern Metropolitan Regional Council, later renamed the Resource Recovery Group. These initiatives diverted thousands of tonnes of material previously considered waste from landfill and enabled its beneficial reuse

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

12. CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil.

a. 12. DECLARATION OF CLOSURE OF MEETING AND RESOURCE RECOVERY GROUP

There being no further business, the Chairperson thanked those present for their attendance and the meeting was declared closed at 5:10pm.