



AGENDA

AGENDA BRIEFING FORUM

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Agenda Briefing Forum will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 9 June 2026 commencing at 6:30pm.

Gail Bowman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Custodians of the land on which the City stands today and pays its respects to the Whadjuk people, and Elders past, present and future.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



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Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

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Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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OFFICIAL**Audio-Visual Recording and Live Streaming**

In accordance with the Council Policy CP-088 Live Streaming and Audio-Visual Recordings of Public Meetings of the Council, this meeting is electronically recorded and broadcast to the [City of Melville Council Meetings YouTube Channel](#). All recordings are retained as part of the City's records in accordance with the *State Records Act 2000* and the General Disposal Authority for Local Government Records. Learn more about [live streaming and audio-visual recordings of meetings](#) on the City of Melville website.

Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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OFFICIAL

1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

Cr G Barber

Bicton - Attadale - Alfred Cove Ward

Cr M Woodall

Bull Creek - Leeming Ward

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3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the Local Government Act 1995

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 Local Government (Model Code of Conduct) Regulations 2021 or a City of Melville (Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 16 June.

OFFICIAL**7 AWARDS AND PRESENTATIONS**

This item will be dealt with at the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 16 June.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 16 June.

9 CONFIRMATION OF MINUTES

This item is detailed in the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 16 June.

10 NEW BUSINESS OF AN URGENT NATURE**11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED****12 PETITIONS**

This item is detailed in the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 16 June.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

This item will be dealt with at the Agenda for the Ordinary Meeting of Council to be held on Tuesday, 16 June.

OFFICIAL**14 REPORTS****14.1 Reports from Committees**

Nil.

14.2 Reports of the Chief Executive Officer**CD26/65 Council Plan 2024-2034 (Part B: Corporate Business Plan) – Annual Review and Update (Late Covering Report)**

This report is scheduled to be distributed to Elected Members and published on the City's website on Friday, 5 June 2026.

C26/397 Consideration and Adoption of the 2026-2027 Budget (Late Covering Report)

This report is scheduled to be distributed to Elected Members and published on the City's website on Friday, 5 June 2026.

Management Services**M26/89 Annual Review of Statutory Delegations & Authorisations - 2026****Deputations**

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

SUMMARY

- Delegations and authorisations made under the *Local Government Act 1995* and various other legislation is required to be reviewed by the delegator once every financial year and maintained in a register kept by the Chief Executive Officer.
- A review of all statutory delegations, authorisations and appointments has been completed, and it is recommended that the amended register (Attachment 1 with changes highlighted) is now adopted by the Council.
- Following the Council's adoption, the document will be formatted and published on the City of Melville website.

OFFICIAL**M26/87 Common Seal May 2026****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

This report details the documents to which the City of Melville Common Seal has been applied for the period from 24 April 2026 up to and including 25 May 2026 for the Council's noting. This is a standing report to the Council.

M26/88 City of Melville Policy Framework and Policy and Legislation Working Group**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At the 19 March 2024 Ordinary Meeting, the Council adopted the inaugural Governance Framework, which included three Governance Priority Projects, one of which was the review of the City's Policy Structure/Framework.
- At the Ordinary Meeting of Council, the Council resolved to disband the Policy and Legislation Committee with a revised method of Elected Member input into Policy development.
- This report presents:
 - the City of Melville Policy Framework for consideration and adoption by the Council.
 - the proposed Terms of Reference for consideration and creation of the Policy and Legislation Working Group.

OFFICIAL**Corporate Services****C26/391 RFQ252657 Supply of Microsoft Licensing (WALGA)****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

This report is presented to Council to recommend the acceptance of a tender submitted for RFQ252657 (WALGA) Supply of Microsoft Licensing.

C26/392 Statements of Financial Activity - April 2026**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 30 April 2026; and
- Presents the variances for the month of 30 April 2026 and recommends that they be noted by the Council; and
- Presents the budget amendments required for the month of April 2026 and recommends that they be adopted by the Council by Absolute Majority decision.

C26/393 Investment Statements - April 2026**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the investment statements for the period ending 30 April 2026 and recommends that it be noted by the Council.

OFFICIAL**C26/394 Schedule of Accounts Paid - April 2026****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of April 2026 and recommends that the Schedule of Accounts Paid be noted.

C26/395 RFT252626 Supply and Installation of Solar PVs and Batteries At Various Facilities**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report is presented to Council to recommend the acceptance of a request submitted for RFT252626 Supply and Installation of Solar PVs and Batteries at Various Facilities

C26/397 Consideration and Adoption of the 2026-2027 Budget (Late Covering Report)

This item has been brought forward in the agenda, please see page 10.

OFFICIAL**C26/396 Land Optimisation Strategy****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The purpose of this report is to present the Land Optimisation Strategy 2026-2031 for Council consideration and adoption. The Strategy establishes a long-term framework to guide the management and future direction of the City's land and asset portfolio.
- The Strategy responds to increasing financial pressures, population growth, constrained land supply and increasing development complexity and provides a pro-active approach to land management. The Strategy contains a framework to guide the optimisation, acquisition, redevelopment, retention and potential disposal of land and property assets, including assessment criteria, governance processes and decision-making considerations.

C26/390 Policy Review - CP-005 Strategic Land Management**Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The City of Melville (City) continuously reviews and improves policies to ensure they remain current with efficient best practices.
- This report is provided to ensure the Policy is up to date as CP-005 Strategic Land Management was last reviewed in July 2023.

Community Development**CD26/65 Council Plan 2024-2034 (Part B: Corporate Business Plan) – Annual Review and Update (Late Covering Report) (Brought Forward)**

This item has been brought forward in the agenda, please see page 10.

Environment and Infrastructure

Nil.

OFFICIAL**Planning****UP26/113 My Future Melville - Local Planning Scheme No. 6 Review: Further Preliminary Community Consultation****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The City of Melville (City) has commenced the review of its Local Planning Scheme No 6 (LPS6) and the review is currently in the first of two stages. Stage 1 involves the preparation of the draft Scheme and preliminary community engagement. Stage 2 involves the statutory steps of the Scheme Review process, which includes input from the Minister on the draft content, formal advertising and state agency referrals, as well as final endorsement from Council and a final decision by the Minister.
- In December 2025 Council approved a LPS6 'Staging and Implementation Plan' (the Plan) to map out the remaining tasks in Stage 1 of the review process. It included a commitment to undertake an additional preliminary community engagement phase in Q3 2026.
- Based on feedback received from the community and Elected Members as part of a previous engagement phase (2024), the City worked to refine the proposed density changes, which included commissioning a series of technical studies to inform the process and reconcile some of the issues that had been raised.
- The revised LPS6 density changes have now been presented to the Elected Members in a series of workshops which included relevant briefings from consultants. The changes made respond to the strong community concern that was raised, including where density was being concentrated, issues around traffic and congestion, infrastructure, tree loss, and neighbourhood character.
- Several areas previously proposed for density increase, in particular Canning Highway and parts of Booragoon, have been removed or scaled back, with others modified (e.g. Booragoon East reduced to R40). Additional infill areas in the City's southern suburbs have also been added for consideration.
- The technical studies indicate relatively modest and staged infill over time, with modelling suggesting comparatively limited additional traffic impacts relative to broader background growth.
- The revised LPS6 density and zoning changes is one of a number of ways the City is looking to deliver on the State's housing infill targets, contributing an estimated 4,388 additional dwellings by 2050.
- Overall, the approach focuses on targeted, staged infill to meet long-term housing targets while minimising widespread suburban impacts.
- The City is requesting that Council endorse the density changes for a second round of preliminary community engagement, starting in July 2026 to meet the timing outlined within the Staging and Implementation Plan endorsed in December 2025.

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UP26/114 Proposed Draft Local Planning Policy - Regulated Trees on Private Land (Late Covering Report)

This report is scheduled to be distributed to elected members and published on the City's website on Friday, 5 June 2026.

15 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion – Tricky / Problematic Waste

Deputations

Officer Presentation Questions only.

Disclosure of Interest

Notes from Forum To be advised.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

19 CLOSURE