AGENDA
ORDINARY COUNCIL MEETING

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Ordinary Meeting of the Council will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 15 August 2023 commencing at 6:30 PM.

Marten Tieleman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Use this link to Register to attend the Ordinary Meeting of the Council Tuesday, 15 August

Our Vision
Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission
To provide good governance and quality services for the City of Melville community.

Our Values

Excellence
Striving for the best possible outcomes

Participation
Involving, collaborating and partnering

Integrity
Acting with honesty, openness and with good intent

Caring
Demonstrating empathy, kindness and genuine concern



Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. Request to make a Deputation.

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. Public Question Time.

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

Audio Recording/ Access to Recording

In accordance with the Council Policy CP- 088 Creation, Access and Retention of Audio Recordings of the Public Meetings this meeting is electronically recorded. All recordings are retained as part of the City's records in accordance with the State Records Act 2000 and the General Disposal Authority for Local Government Records. The Audio recording may be accessed at www.melvillecity.com.au/agendas.

The nature of the Council's decision making role in the matter:

Advocacy	*When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
Executive	*The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
Legislative	*Includes adopting local laws, town planning schemes & policies.*
Review	*When the Council operates as a review authority on decisions made by Officers for appeal purposes.*
Quasi-Judicial	*When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

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1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors	Ward

Officers

Apologies

On Approved Leave of Absence

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

6.1.1 Dr S Peterson on behalf of City of Melville Residents and Ratepayers Association

The following Questions Taken on Notice at the Ordinary Meeting of Council held on 18 July 2023 were received from Dr S Peterson.

Question 1:

I understand that that policy [CP107 managing Unreasonable Conduct by Customers] is actually in breach of Ombudsman recommendations so the City might like to take that on notice. Mr Gear, please don't interrupt me. So my question is, why hasn't the City answered that question, in that light?

Response:

No information has been provided by Dr Peterson to substantiate the claim that Council Policy CP-107 Managing Unreasonable Conduct by Customers was in breach of the Ombudsman's recommendations. The City provided a copy of the proposed policy and advised the Office of the WA Ombudsman of if its intention to implement the policy prior to it being adopted by the Council in2018.

Council Policy CP-107 Managing Unreasonable Conduct by Customers was revoked by the Council at its meeting of 18 August 2020 and Operational Policy OP-42 Managing Unreasonable Customer Behaviour Policy was developed to provide staff with guidance on managing unreasonable behaviours.

Question 2:

Why the delay of publishing the report on the City's website [until August] if the response [required by 30/06/2023 has already been submitted to the Department of Local Government? Why the delay please?

Response:

The City responded to the Department of Local Government by the required date and it was for theDepartment to advise how the Council was to proceed and how and when the report was to be published.

Question 3:

Who would be the acting CEO until the CEO is replaced?

Response:

A decision on the acting appointment has not been made at this point in time.

6.1.2 Mr M McLerie, Bicton

The following Questions Taken on Notice at the Ordinary Meeting of Council held on 18 July 2023 were received from Mr M McLerie:

Question 1:

Under what specific Council delegated authority does the Chief Executive Officer, or any other officer, have the right to deem a member of the public an "Unreasonable Customer" and restrict their access to the City's services?

Response:

The City does not deem a member of the public as an 'Unreasonable Customer". Specific conduct may be deemed unreasonable where a reasonable person may deem the behaviour as inappropriate and unacceptable. Examples include rude, angry, harassing, aggressive or abusive behaviours, the inability of a customer to accept decisions or recommendations of City staff, or where a customer makes continual demands which divert a substantial and unreasonable amount of resources away from the City's other functions.

The CEO does not need a Council delegation to manage unreasonable customer behaviour, as therole of the CEO, as set-out in the *Local Government Act 1995*, is to manage the day-to-day operations of the local government, which includes the management of customer conduct. The CEO, as the employer of staff, also has an obligation under workplace health and safety laws to provide a safe working environment. Some types of unreasonable customer behaviour would be considered a workplace hazard and as such the CEO has a duty of care to mitigate and eliminate the risks associated with this type of behaviour.

Question 2:

What provisions has Council introduced to provide any member of the public the right for Council review of the Administration's decisions to restrict their access to City public services and facilities or treat them in a manner different to other members of the public?

Response:

As outlined in the City's response to Question 5 asked by the Melville Residents and Ratepayers Association at the July 2023 Ordinary Meeting of Council, it is generally not the role of Council to examine individual decisions made by the CEO or other officers. This is in keeping with the Council's strategic role, as outlined in the *Local Government Act 1995*.

Should a customer be aggrieved by a decision made by the City, they may raise their concerns with Western Australian Ombudsman or other relevant external agencies, in-line with Council Policy CP-101 Complaints Management Policy.

Question 3:

Further to Mayor Gear's statement to a member of the public in December 2020 that "I have received 8 complaints against the CEO and have forwarded these as soon as possible": How manycomplaints have been received about the CEO from 2020, to whom were these forwarded and what were the outcomes?

Response:

The City will not be commenting on any complaints that have or may have been received relatingto any member of staff. A complaint against the CEO would be dealt with in accordance with the CEO's contract and if any complaints against the CEO were substantiated, they would be referred to the Public Sector Commission or other relevant authorities for review and investigation.

6.1.3 Mr S Kepert, Mount Pleasant

The following Question Taken on Notice at the Ordinary Meeting of Council held on 18 July 2023 was received from Mr S Kepert:

Note – the names of individuals and organisations have been removed from these public questions as for them to remain gives rise to imputations that may be considered defamatory and fall within the Defamation Act 2005.

Question 1:

Was the Council ever made aware that (name removed) claimed to have contracted an external party to represent the City of Melville in these legal proceedings which breaches section 9.29 of theLocal Government Act 1995?

Question 2:

Was the Council ever made aware the (name removed) was expelled from proceedings by (nameremoved) as her attempts to represent the City of Melville, a government agency, breached section
9.29 of the Local Government Act 1995?

Question 3:

Did (name removed) or her employer, (name removed), receive any payment or reward from the City of Melville or (name removed) for attempting to represent the City of Melville in these legal proceedings?

Question 4:

If the answer to the above question is "yes", was any of this amount from the $479,757 Mr Tieleman was recently quoted as spending on legal services so far this financial year?

Question 5:

Given (name removed) 2021 legal opinion sought by (name removed) that said the Council could legally breach its own meeting procedures local law in order to attempt to defraud the Council has now been proven incorrect in a court of law, and proven by a self represented individual who is not,nor claims to be a legal practitioner, will the Council review the suitability of (name removed) to provide their legal opinions to the City of Melville or its public administrators?

Question 6:

Is the Council aware that (name removed) did not attend the trial after composing a 47 page witness statement against the Claimant?

Question 7:

Does (name removed) realise that by not attending the trial and swearing an oath to his submission his claims were hearsay and inadmissible?

Question 8:

Is the Council aware that (name removed) breached confidentiality of the City of Melville by

releasing the confidential report on the item M21/5846 which recommended that the Council not approve its own policy because he did not want the Respondent, an elected member of the City, to be represented by a qualified legal practitioner in the action he and (name removed) instigated,and that this report is now in the public domain?

Question 9:

Did the administration spend any more money on legal opinions for this legal action and if so how much?

Question 10:

Is the Council aware that (name removed) and (name removed) represented the City of Melville in the trial even though they did not have the authority of the Council?

Question 11:

Do (name removed) and (name removed) understand that lying in a Court constitutes perjury as defined by s124 of the Western Australian Criminal Code?

Response:

As these questions relate to a matter which is currently before a court, the City will not beresponding to these questions until such time as the matter is finalised.

7 AWARDS AND PRESENTATIONS

Nil

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

Nil

9 CONFIRMATION OF MINUTES

9.1 Ordinary Meeting Of The Council – 18 July 2023

That the minutes of the Ordinary Council Meeting held on 18 July 2023 be confirmed as a true and accurate record.

9.2 Financial Management, Audit, Risk and Compliance Committee – 7 August 2023

That the minutes of the Financial Management, Audit, Risk and Compliance Committee Meeting held on 7 August 2023 be noted.

9.3 Notes Of Agenda Briefing Forum – 8 August 2023

That the notes of the Agenda Briefing Forum held on 8 August 2023 be confirmed as a true and accurate record.

10 NEW BUSINESS OF AN URGENT NATURE

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

12 PETITIONS

12.1 Petition - Tompkins Park Exercise Equipment Renewal

Two supplementary petitions to the petition received by the Council at the 18 July 2023 Ordinary Meeting of Council in relation to this matter have been submitted by Mr U Mondello and signed by:

- 41 residents of the City of Melville, received on 7 August 2023, and
- 44 residents of the City of Melville, received on 8 August 2023

and read as follows:

> *"We the undersigned, all being electors of the City of Melville respectfully request that the Council:*
>
> *Action Sought: Cease the proposed work on the Tompkins Park Exercise Equipment Renewal and re-visit the consultation process.*
>
> *The Reasons Supporting this action: Key Stakeholders including residents and ratepayers on Dunkley Avenue, Melville Beach Road and other residents/ratepayers who live within close proximity have been using the exercise equipment were unaware of the proposed changes and were therefore not able to contribute to the choice of location and proposed changes to the layout. The primary area of concern is the cluster proposal and its intended location. The existing layout is preferred."*

A report on this matter is before the Council for consideration at this meeting.

OFFICER RECOMMENDATION

That the Petitions received on the 7 August 2023 and 8 August 2023 bearing 41 and 44 signatures of residents, respectively, be acknowledged and be considered in conjunction with Item E23/15 Tompkins Park East Exercise Equipment Renewal – Petition Response for determination at this meeting.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

14 REPORTS

14.1 Reports from Committees

Nil

14.2 Reports of the Chief Executive Officer

Management Services

Nil

Corporate Services

C23/54 RFT222302 – Melville Civic Centre HVAC Upgrade & Chiller Relocation

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. CTAU Minutes - 10 July 2023 (confidential) (under separate cover)

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- This report is presented to Council to recommend the acceptance of a request submitted for the Tender RFT222302 Melville Civic Centre HVAV Upgrade and Chiller Relocation.

CTAU RECOMMENDATION

1. That the Council accepts the recommendations as contained in the confidential attachment to this report, RFT222302 Contract and Tender Advisory Unit Minutes; and

2. Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;

PURPOSE

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City's qualitative requirements and represents value for money.

The CTAU's recommendation is now being presented to Council for their approval.

CONSEQUENCE

No alternative options or consequences are presented as part of this report.

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUNDS

The City is seeking a suitability qualified and experienced contractor for a project which comprises of a partial upgrade and replacement to the existing air conditioning plant servicing the existing Melville Civic Centre.

The works consists of 2 major components, the replacement of some of the internal air conditioning plant and the replacement of the existing external chilled water plant. The chiller replacement works involve the installation of a new air to water heat pump chiller in a new external compound located away from the existing chiller compound which is currently on the Property Boundary.

In an agreement with the shopping centre landowners to the east of the site, the property boundary is moving so that the existing chiller compound will no longer be on the City of Melville's land. There is therefore a critical requirement to have the works complete and operational prior to Westfield taking possession of the land as required before redevelopment of the shopping centre commences. The CTAU Meeting Minutes included as a confidential attachment to this report has been sent out under separate cover to Elected Members on the Elected Members Portal.

CONSIDERATION

Responses were received from the following organisations:

- AMS Technology Group Pty Ltd T/AS AMS Installation & Maintenance Solutions WA
- Australian HVAC Services Pty Ltd T/AS Australian HVAC Services
- CBRE (GWS PJM) Pty Ltd

The City set the following qualitive criteria and weightings:

Demonstrated Experience	25%
Capacity to Deliver	25%
Local Buy	5%
Aboriginal Business or Disability Enterprise	5%
Methodology	40%
Total	100%
Percentage to be shortlisted	60%
Price	Non-weighted

The recommended Respondent achieved a qualitative score of 75% against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were relevant to the services that will be delivered under this Contract, and they have experience with Local Government.

II. Capacity to Deliver

The Respondent provided the required information against this criterion.

The key personnel have relevant qualifications and a good level of experience in similar projects.

III. Local Buy

The Respondent provided the required information against this criterion.

They have employees residing in the City of Melville area.

IV. Aboriginal Business or Disability Enterprise

The Respondent provided the required information against this criterion.

They provide benefit to Aboriginal Business and Disability Enterprise.

V. Methodology

The Respondent provided the required information against this criterion.

The methodology is in line with the City's expectations and requirements of this request.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996* Section 3.57 11 (1)

> *"A Local Government is required to invite tenders before it enters into a contract for another person to supply goods or services".*

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

C23/55 Common Seal August 2023

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this item has a declarable interest in the matter.
Attachments:	Nil

COUNCIL'S ROLE

Information: For the Council / Committee to note.

SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from 22 June 2023 up to and including 20 July 2023 for the Council's noting. This is a standing report to the Council.

OFFICER RECOMMENDATION

That the Council notes the actions of His Worship the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from 22 June 2023 up to and including 20 July 2023 for the Council's noting.

PURPOSE

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

The following documents were affixed with common seal during the period 22 June 2023 up to and including 20 July 2023.

Register Reference	Parties	Description	ECM Reference
CS2209	City of Melville & Mr Hammer	Common Seal and CEO Sign Off for Surrender of Easement 13 Dirk Hartog Road, Bull Creek	DA-2023-182
CS2210	City of Melville and McLeods Lawyers	Withdrawal of Caveat - 18a 18b Tweedale Road Applecross	7555459
CS2212	City of Melville and McLeods Lawyers	Extinguish Portion of Easement – No. 5 Carr Place, Myaree	DAP-2021-16

CONSEQUENCE

This is a standard report for the Elected Members' that details the documents to which the City of Melville Common Seal has been applied for the period from 22 June 2023 up to and including 20 July 2023 for the Council's noting.

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

LEGISLATIVE AND POLICY ALIGNMENT

The use of the Common Seal is provided for the information of the Council.

C23/56 RFT222320 Change Room Upgrades, Melville Reserve

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. CTAU Minutes - 24 July 2023 (confidential) (under separate cover) 2. Access and Inclusion Consultants Report (confidential) 3. Clarification on Performance Solution to be Applied to Building Permit Application (confidential)

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

This report is presented to Council to recommend the acceptance of a request submitted for the Change Room Upgrades at Melville Reserve.

CTAU RECOMMENDATION

1. That the Council accepts the recommendations as contained in the confidential attachment to this report, RFT222320 Contract and Tender Advisory Unit Minutes; and

2. Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;

PURPOSE

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City's qualitative requirements and represents value for money.

The CTAU's recommendation is now being presented to Council for their approval.

CONSEQUENCE

No alternative options or consequences are presented as part of this report.

BACKGROUND

The City is seeking a suitability qualified and experienced contractor to undertake the alterations and refurbishment of the existing change room building at Melville Reserve. The CTAU Meeting Minutes included as a confidential attachment to this report is additionally available to Elected Members on the Elected Members Portal.

CONSIDERATION

Responses were received from the following organisations:

- AE Hoskins Building Services
- Geared Construction Pty Ltd
- LKS Constructions Pty Ltd
- Schlager Group Pty Ltd
- Solution 4 Building Pty Ltd
- Total Project Solutions Pty Ltd

The City set the following qualitive criteria and weightings:

Demonstrated Experience	30%
Capacity to Deliver	20%
Environmental Sustainability	5%
Aboriginal Business or Disability Enterprise	5%
Methodology	40%
Total	100%
Percentage to be shortlisted	60%
Price	Non-Weighted

The recommended Respondent achieved a qualitative score of 90.56% against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were relevant to the services that will be delivered under this Contract, and they have experience with Local Government.

II. Capacity to Deliver

The Respondent provided the required information against this criterion.

The key personnel have relevant qualifications and a good level of experience in similar projects.

III. Environmental Sustainability

The Respondent provided the required information against this criterion.

They provided their certifications, environmental policy, minor environmental initiatives, and minor actions to mitigate negative environmental impact.

IV. Aboriginal Business or Disability Enterprise

The Respondent provided the required information against this criterion.

They engage Aboriginal Subcontractors.

V. Methodology

The Respondent provided a strong response to this criterion.

They provided all the required information in detail. The methodology is in line with the City's expectations and requirements of this request.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996* Section 3.57 11 (1)

> *"A Local Government is quired to invite tenders before it enters into a contract for another person to supply goods or services".*

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

C23/57 Schedule of Accounts Paid for June 2023

File Number:	
Responsible Officer:	Acting Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. Payment Details June 2023

COUNCIL'S ROLE

Information: For the Council / Committee to note.

SUMMARY

- This report presents the details of payments made under delegated authority to suppliers for the period of June 2023 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period June 2023 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachment Payment Details June 2023.

PURPOSE

The Schedule of Payments for the month totals $18,597,067. The report and the attached Schedule of Accounts Paid (Attachment 1) are presented for the Council's information.

CONSEQUENCE

Not applicable as this report only presents information for nothing.

STRATEGIC ALIGNMENT

Priority	**5**	**Ensure long term financial sustainability**
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services and other senior officers. In accordance with Regulation 13.2 and 13.3 of the

Local Government (Financial Management) Regulations 1996, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of $9,546,002 direct creditor payments were paid during the month, of which, 19% of payments were paid to suppliers located within the City of Melville and 29% to suppliers within the South West Metropolitan Region, compared to 17% and 21% of the total of $10,294,116 direct creditor payments made over May 2023 respectively.

The largest payment of $993 295 made during the month was the FOGO bin waste, overheads and loan repayments payment to the Resource Recovery Group. Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for June including Payment Register numbers, Cheques: 843-843, Electronic Funds Transfers batches: 838-842, Trust Payments, Card Payments and Payroll was distributed to the Elected Members of the Council on 28 July 2023.

The below table details the Summary of Payments Made for the period:

SCHEDULE OF PAYMENTS MADE
JUNE 2023

Payments made under Delegated Authority DA-035

MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS		
Cheques	Chq Payment Register No. 843	$261.92
	Chq Payment on Restricted Funds Register No.	
	Less Cancelled Chqs	($5,268.80)
Electronic Funds Transfers	EFT Payment Register No. 839,840 and 842	$9,284,592.20
	EFT Payment on Restricted Funds Register No. 838 and 841 and 133	$147,812.75
	Less Cancelled EFTs	-
		$9,427,398.07
Direct Debits	Bank Fees	$14,038.86
	Ampol Fuel	$97,336.59
Direct Payments		$7,229.06
	Total Direct Creditor Payments	***$9,546,002.58***
Payroll	Total Pay 25 and 26	*$4,148,760.15*
	Total Payroll	***$4,148,760.15***
Cards	Westpac Corporate Cards	$16,765.82
	Westpac Purchase Cards	$82,478.83
	American Express	$3,060.16
	Total Card Payments	**$102,304.81**
	Total Direct Creditor Payments from Municipal Account	***$13,797,067.54***

Schedule of Payments Made continued.

INTERFUND & INVESTMENT TRANSACTIONS			
Interfund Transfers			
Loan			$0.00
Citizen Relief Trust			$0.00
Citizen Relief Operating			$0.00
Municipal			($10,114,608.24)
Reserve			$10,114,608.24
Trust			$0.00
		Total Interfund Transfers	**$0.00**
New Municipal Investments			
Westpac Bank	13/06/2023		$800,000.00
Westpac Bank	28/06/2023		$4,000,000.00
		Total New Investments	**$4,800,000.00**
		Grand Total	**$18,597,067.54**

Details of the payments are shown in attachment 1.

Any payment over and above $25,000.00 has been highlighted under the Payment Amount column in attachment 1.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no identifiable strategic, risk and environmental management implications.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12 & 13.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

C23/58 Preliminary Statements of Financial Activity for June 2023

File Number:	
Responsible Officer:	Acting Director Corporate Services
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. Statement Nature Type June 2023 2. Rate Setting Program June 2023 3. Rate Setting Nature Type June 2023 4. Net Working Capital June 2023 5. Reconciliation Net Working Capital June 2023 6. Notes Rate Setting Statement June 2023 7. Budget Amendments June 2023 8. Summary Rate Debtors June 2023 9. Rates Collection Graph June 2023 10. General Debtors Aged 90days June 2023

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

This report presents:

- The preliminary Statements of Financial Activity by Nature or Type and Rate Setting Statement by Program and Nature or Type, for the period ending 30 June 2023 and recommends that they be noted by the Council.
- The statements and figures for 2022-2023 which are still subject to change. Year end accounting processes are still underway and therefore the final accounts for 2022-2023 may be materially different to what is presented in this report.
- The preliminary variances for the month of 30 June 2023 and recommends that they be noted by the Council.
- The Budget amendments required for the month of 30 June 2023 and recommends that they be adopted by Absolute Majority decision of the Council.

OFFICER RECOMMENDATION

That the Council:

1. **Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 30 June 2023 as detailed in the following attachments:**

- **Statement Nature Type June 2023**
- **Rate Setting Program June 2023**
- **Rate Setting Nature Type June 2023**
- **Net Working Capital June 2023**
- **Reconciliation Net Working Capital June 2023**
- **Notes Rate Setting Statement June 2023**
- **Budget Amendments June 2023**
- **Summary Rate Debtors June 2023**
- **Rates Collections Graph June 2023**
- **General Debtors Aged 90days June 2023**

2. **By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for June 2023**

PURPOSE

The attached financial reports reflect a positive financial position of the City of Melville as at 30 June 2023.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

STRATEGIC ALIGNMENT

Priority	**5**	**Ensure long term financial sustainability**
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

The Statements of Financial Activity for the period ending 30 June 2023 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

OVERALL SUMMARY OF THE CITY'S FINANCIAL POSITION

- End of financial year processes for 2022-2023 are still underway and therefore the final figures for 2022-2023 may be materially different to what is presented in this report.
- The City's total investments holding for June 2023 were $ 171.1m of which the Municipal cash balance at the end of the month was $27.6m and $143.2m was held in reserve accounts, which are restricted to the defined purpose for which the reserve account was established.
- The investment in green/ethical term deposits as at 30 June 2023 was $75.7m or 44% of total investment holdings, compared to $76.7m (43%) in May 2023. Green/Ethical investments are invested in the three banks, in accordance with the council credit rating policy. CBA and Suncorp are unable to accept new term deposit or process rollovers of existing Green /Ethical Investments which will be withdrawn in future.
- Rates raised as at 30 June were $96.35m, compared to a year to date budget of $96.36m. The negative variance of $0.015m is due to interim adjustments in respect to both Commercial and Residential improved properties.
- Total debtor collections for June 2023 equalled $1.26m. The Rates collection target was 94.4% and the actual collection is tracking slightly higher at 96.6%, compared to 95.8% for the same period in 2021-2022. The total outstanding debtors (including all rates and sundry debtors) is $5.38m as of 30 June 2023.

CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:-

1. Statement of Financial Activity by Nature and Type

   Provides details on the various categories of income and expenditure.

2. Rate Setting Statement by Program

   Provides details on the Program classifications.

3. Rate Setting Statement by Nature or Type

   Provides details on the Nature or Type classifications.

Variances

A detailed summary of variances and comments based on the Rate Setting Statement by Nature or Type is provided in attachments:

- Statement Nature Type June 2023: Rate Setting Statement by Nature or Type
- Statement of Variances June 2023: Statement of Variances in Excess of $100,000

Revenue

Rates raised as at 30 June were $96.35m, compared to a year to date budget of $96.36. The negative variance of $0.015m is due to interim adjustments in respect to both Commercial and Residential improved properties.

Rates Collection

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
Opening Balance - 1 July	5,453,565	5,453,565	*0%*	6,491,862	*-16%*
Debtors Raised	120,131,674	120,284,513	*0%*	118,157,621	*2%*
Payments Received	(121,097,423)	(120,045,713)	*1%*	(119,140,734)	*2%*
Closing Balance	4,487,816	5,692,365	*-21%*	5,508,750	*-19%*

Total rate debtor collections for the month equalled $1,204,549.

Sundry Debtor Movement

SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
Opening Balance - 1 July	642,878	642,878	*0%*	882,151	*-27%*
Invoices Raised	7,086,203	6,594,744	*7%*	6,471,584	*9%*
Receipts	(6,828,188)	(6,618,704)	*3%*	(6,705,983)	*2%*
Prepayments	546	1,416	*-61%*	(6,042)	*-109%*
Closing Balance	901,439	620,335	*45%*	641,710	*40%*

Sundry debtor balances increased by $281,104 over the course of June from $620,335 to $901,439 of which total 90 day sundry debtors over $1,000 for the month is $173,682, representing 28% of total sundry debtors.

Money Expended in an Emergency and Unbudgeted Expenditure

Not applicable for June 2023.

Budget Amendments

Details of Budget Amendments requested for the month of June 2023 that reflect effective changes to budgets are shown in attachment Budget Amendments June 2023. Budget amendments that are purely administrative and detail movements between budget responsible officers are not included in the attachment. This reporting is aligned with legislative requirements.

Variances greater than $100,000 processed in June 2023 are highlighted in the attachment.

2023-2024 Capital Works Budget Amendment

The attachment, as outlined above, also includes a significant budget amendment for the LeisureFit Booragoon Pool Refurbishment project. This project has been in development for a number of years, with construction due to start in 2023-2024. The 2023-2024 Capital Works Program, as adopted as part of the Annual Budget, listed the total cost for this project as $12m. Further work has been undertaken on this project, with the total project cost now projected to be $13.6m. Therefore an additional $1.6m will be required from the City's asset reserves. This total

project cost includes design, project management, construction, contractual rise and fall allowances and contingency funding. The construction cost is indicative only, with the tender evaluation due to be presented to Council in September 2023.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of $10,000 for any one item. The CEO has partially on-delegated this to the Director Corporate Services to write off debts or grant concessions to a value of $5,000.

Sundry Debtors

There were no sundry debts written off for the month of June 2023.

Rate Debtors

There were no rate debts written off for the month of June 2023.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

The impact of Covid-19 on the services provided by the City, the health of the City employees and community itself as well as the financial impacts on the City, State and Federal economy is a significant strategic risk. The City has well developed business continuity plans in place and has enacted the Incident Response Team (IRT) to coordinate and plan the City's response to the Covid-19 crisis.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34*. Financial activity statement report — s. 6.4*

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);

(b) budget estimates to the end of the month to which the statement relates;

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

(b) an explanation of each of the material variances referred to in subregulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The variance adopted by the Council is 10% or $100,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

FINANCIAL IMPLICATIONS

Variances

Variances are detailed and explained in attachment **Notes Rate Setting Statement June 2023**: Notes on Statement of Variances in excess of $100,000 by Nature or Type.

C23/59 Investment Statements for June 2023

File Number:	
Responsible Officer:	Acting Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	Nil

COUNCIL'S ROLE

Information: For the Council / Committee to note.

SUMMARY

- This report presents the investment statements for the period ending 30 June 2023 for the Council's information and noting.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 30 June 2023.

PURPOSE

The City's investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.21% to 4.33% which exceeds the benchmark three month bank bill swap (BBSW) reference rate of 4.25%.

44% of the City's investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 43% in May 2023.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

CONSEQUENCE

Not applicable as this report only presents information for noting.

STRATEGIC ALIGNMENT

Priority	**5**	**Ensure long term financial sustainability**
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

The City has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City as at 30 June 2023.

CITY OF MELVILLE
STATEMENT OF INVESTMENTS
FOR THE PERIOD ENDING 30 JUNE 2023

SUMMARY BY FUND		
Municipal		$27,627,599
Reserve		$143,248,901
Trust		$-
Citizen Relief		$224,848
TOTAL		**$171,101,348**
SUMMARY BY INVESTMENT TYPE		
11AM		$16,578,046
31Days at Call		$-
60Days at Call		$2,000,000
90Days at Call		$16,600,000
Term Deposit		$135,923,302
TOTAL		**$171,101,348**
SUMMARY BY CREDIT RATING		
AAA Category	AAA	
AA Category (AA+ to AA-)	AA-	$90,328,529

	A+	$41,772,819
A Category (A+ to A-)	A	
	A-	
BBB+ Category	BBB+	$39,000,000
TOTAL		**$171,101,348**

Exposure to an individual institution is limited according to Council policy and in June 2023 the investments were within the acceptable limits.

Investment with financial institutions

Institution	Credit Rating	Credit Rating Category	Funds held at period end	Actual %	Limit Per Policy	
ANZ	AA-	AA Category	$ 3,200,000	1.87%	30.00%	✓
AMP	BBB+	BBB+ Category	$ -	0.00%	15.00%	✓
Bankwest	AA-	AA Category	$ -	0.00%	30.00%	✓
Bank of Queensland	BBB+	BBB+ Category	$ 21,000,000	12.27%	15.00%	✓
ING Bank	A-	A Category	$ -	0.00%	25.00%	✓
Bendigo & Adelaide	BBB+	BBB+ Category	$ 18,000,000	10.52%	15.00%	✓
CBA	AA-	AA Category	$ 18,000,000	10.52%	30.00%	✓
Macquarie	A+	A Category	$ 2,072,819	1.21%	25.00%	✓
NAB	AA-	AA Category	$ 37,586,969	21.97%	30.00%	✓
St George	AA-	AA Category	$ -	0.00%	30.00%	✓
Suncorp	A+	A Category	$ 39,700,000	23.20%	25.00%	✓
Westpac	AA-	AA Category	$ 31,541,560	18.43%	30.00%	✓
		TOTAL	**$ 171,101,348**	**100%**		

**Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds*

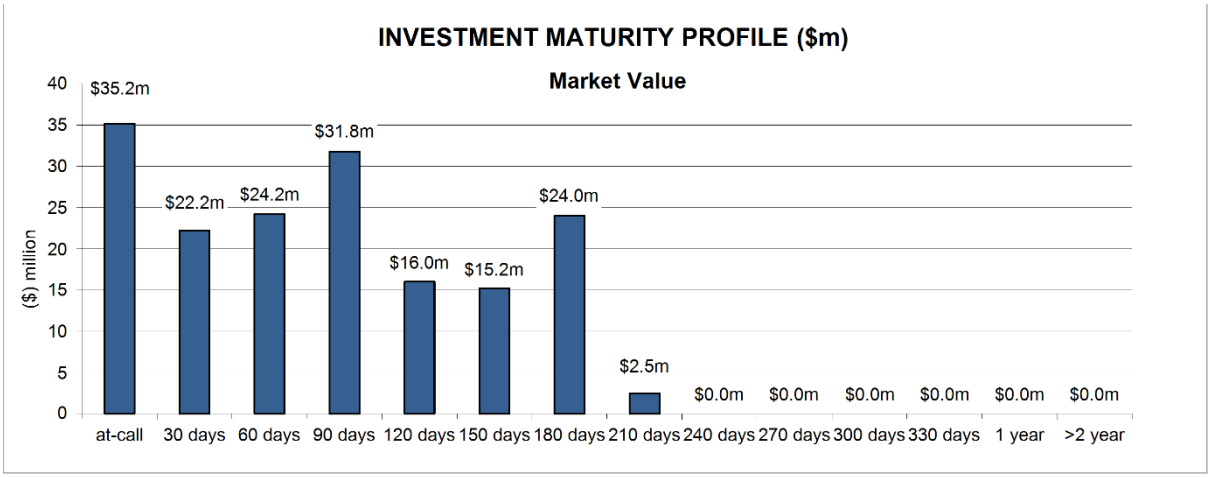
The City's investments were invested within the limits allowed within each category rating for June 2023.

Maximum Percentage of Average Investment Portfolio Balance

Long Term Rating	Funds held at period end $	Actual %	Limit Per Policy	
AAA Category	$ -	0%	100%	✓
AA Category (AA+ to AA-)	$ 90,328,529	53%	80%	✓
A Category (A+ to A-)	$ 41,772,819	24%	50%	✓
BBB+ Category	$ 39,000,000	23%	25%	✓
TOTAL	**$ 171,101,348**	**100%**		

**Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds*

The below graph summarises the maturity profile of the City's investments at market value as at 30 June 2023. The immediacy of the demand for funds depends on the particular Fund or Reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.

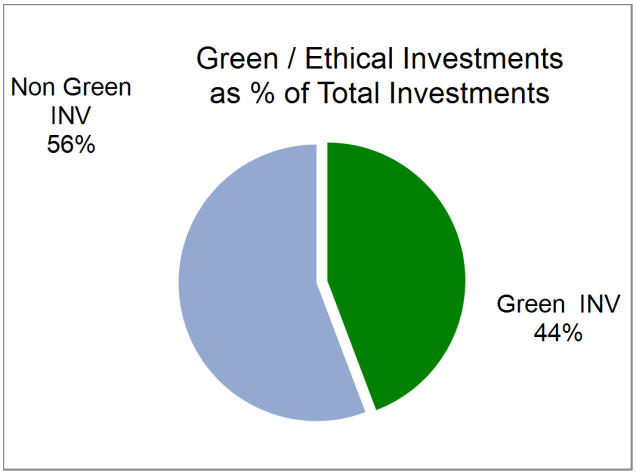


The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

"Green investments" are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD's provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 30 June 2023 was $75,700,000 or 44% of total investment holdings being in non-fossil fuels institutions, compared to $76,700,000 (43%) in May 2023. The total investments holding for June and May were $171,101,348 and $180,371,622 respectively.



Green / Ethical Investment with financial institutions

Institution	Credit Rating	Credit Rating Category	Funds held at period end
Bendigo & Adelaide	BBB+	BBB+ Category	$ 18,000,000
CBA	AA-	AA Category	$ 18,000,000
Suncorp	A+	A Category	$ 39,700,000
		TOTAL	**$ 75,700,000**

Green investments are invested in the three banks listed above, in accordance with the council credit rating policy. CBA and Suncorp are unable to accept new money or process rollovers of Green/Ethical Investments which will be withdrawn in future.

ENGAGEMENT

This report is available to the public on the City's website. A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI's) were engaged with during the course of the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2020-2024.

Priority Number One – "Restricted current revenue base and increasing/changing service demands impacts on rates".

Risk

The Council's Investment of Funds Policy CP-009 was drafted so as to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City's investments from undue volatility risk as well as the risk to reputation as a result of investments that may be perceived as unsuitable by the Community.

Environmental

When investing the City's funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996 Regulation 19 – Management of Investments*
- *Trustee Act 1962 (Part 3)*

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversighted by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

POLICY IMPLICATIONS

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

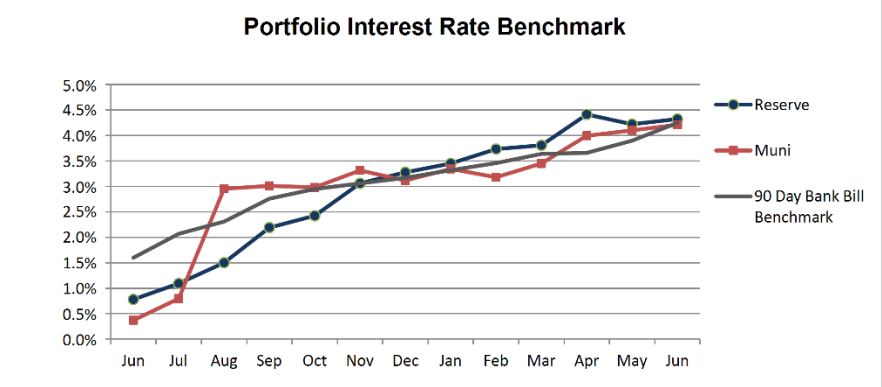
For the period ending 30 June 2023:

- Investment earnings on Municipal and Trust Funds were $1,256,707 against a year-to-date budget of $1,400,000 representing a negative variance of $143,293.

  The weighted average interest rate for Municipal and Trust Fund investments as at 30 June 2023 was 4.21% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 4.25%.

- Investment earnings on Reserve accounts were $5,199,120 against a year-to-date budget of $4,650,000 representing a positive variance of $549,120.

  The weighted average interest rate for Reserve account investments as at 30 June 2023 was 4.33% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 4.25%.



C23/60 RFT222327 - Demolition and Reconstruction of Mount Henry Jetty

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	1. CTAU Minutes - 24 July 2023 (confidential) (under separate cover)

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

This report is presented to Council to recommend the acceptance of a request submitted for RFT222327 Demolition and Reconstruction of Mount Henry Jetty.

CTAU RECOMMENDATION

1. That the Council accepts the recommendations as contained in the confidential attachment to this report, RFT222327 Contract and Tender Advisory Unit Minutes; and

2. Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;

PURPOSE

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City's qualitative requirements and represents value for money.

The CTAU's recommendation is now being presented to Council for their approval.

CONSEQUENCE

No alternative options or consequences are presented as part of this report.

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUNDS

The City is seeking a suitability qualified and experienced contractor for the Demolition and Reconstruction of the Mount Henry Bridge Jetty. The CTAU Meeting Minutes included as a confidential attachment to this report is additionally available to Elected Members on the Elected Members Portal.

CONSIDERATION

Responses were received from the following organisations:

Respondent	**ABN**	**ACN**
D.B Cunningham Pty Ltd T/A Advanteering Civil Engineers	45 009 144 414	009 144 414
Densford Civil Pty Ltd	28 009 090 73	009 090 073
Geomarine Pty Ltd	26 155 997 069	155 997 069
Fulton Hogan Industries Pty Ltd	54 000 538 689	000 538 689
Independent Piling Services Pty Ltd T/A Independent Piling Services	67 607 423 996	N/A
Jetty & Marine Constructions Pty Ltd	51 161 955 013	N/A
SMC Marine Pty Ltd	48 096 465 333	096 465 333

All Respondents properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitive criteria and weightings:

Demonstrated Experience	25%
Capacity to Deliver	20%
Environmental Sustainability	5%
Aboriginal Business or Disability Enterprise	5%
Methodology	35%
Suitability of Product	10%
Total	100%
Percentage to be shortlisted	70%
Price	Non-weighted

The recommended Respondent achieved a qualitative score of 84.44% against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were very relevant to the goods and services that will be delivered under this Contract. The Respondent provided substantial details around the work that was undertaken.

II. Capacity to Deliver

The Respondent provided the required information against this criterion. The proposed staff is extremely experienced and qualified.

III. Environmental Sustainability

The Respondent has provided details of sustainable initiatives in their offices and on previous projects.

IV. Aboriginal Business or Disability Enterprise

The Respondent has a relevant policy in place.

V. Methodology

The Respondent provided the required information against this criterion. A very detailed methodology of work was provided.

VI. Suitability of Products

The Respondent provided the required information against this criterion. The proposed products met the City's requirements.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996* Section 3.57 11 (1)

> *"A Local Government is quired to invite tenders before it enters into a contract for another person to supply goods or services".*

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

C23/61 Response to Department of Local Government Governance Concerns

File Number:	
Responsible Officer:	Chief Executive Officer
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Attachments:	1. City of Melville Governance Improvement Plan 2023/2024 2. City of Melville Response to Governance Concerns - 30 June 2023

COUNCIL'S ROLE

Advocacy: When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

SUMMARY

- On 3 March 2023, the City of Melville received correspondence from the Department of Local Government outlining a series of governance concerns.
- On 27 April 2023, representatives from the Department of Local Government provided a briefing on the governance concerns to Elected Members and Elected Members raised opportunities for improvement.
- Officers developed a range of initiatives to address the concerns and opportunities raised, which were presented to Elected Members at an Elected Member Engagement Session held on 27 June 2023.
- The City responded to the Departments concerns on 30 June 2023.
- The Department responded to the City on 12 July 2023, seeking a Council adopted and endorsed improvement plan that covered the initiatives outlined.
- This report presents a City of Melville Government Improvement Plan 2023/2024 for the consideration of the Council.

OFFICER RECOMMENDATION

That the Council adopt and endorse the City of Melville Governance Improvement Plan 2023/2024 and confirms its commitment to working in a collaborative manner to ensure the good governance for the community of the City of Melville and the local government sector as a whole.

PURPOSE

For the Council to formally adopted the improvement initiatives as outlined in the City's response to the Department of Local Government, dated 30 June 2023 and outlined in the City of Melville Government Improvement Plan 2023/2024.

CONSEQUENCE

The Department of Local Government is seeking a Council adopted and endorsed improvement plan that covers the items and actions the City is undertaking as outlined in its response of 30 June 2023.

STRATEGIC ALIGNMENT

Priority	**3**	**Empower the voices of our diverse community by strengthening engagement**
	P3/4	Enhance opportunities for civic engagement and building community capacity.
Outcome Indicator	5	Sense of Community

BACKGROUND

In early March 2023, the City of Melville received correspondence from the Department of Local Government, raising governance concerns at the City in relation to:

- lack of formalised process for dealing with council member behavioural complaints.
- inappropriate questioning of staff by council members during council meetings and at other times.
- inappropriate council member conduct and behaviour toward other council members, and administration staff.
- council members involvement in operational matters.
- number of items for council meetings being deferred by Council.
- inappropriate interactions from members of the community with council members and administration staff.
- appropriateness of council member motions.
- increasing costs for legal advice and legal services.
- duration of council meetings.

The Department requested that the City provide a response to the concerns raised addressing:

1. responds to, and provides information addressing DLGSC's concerns as outlined during the Meeting, and subsequently in this letter;
2. identifies an approach and strategy for the City to priorities and improve its governance practices, including by not limited to:
    a. procedures for managing council member behavioural complaints;
    b. protocols for communication, council member queries and requests for information, including ensuring that council adhere to respectful discussion and debate, and appropriate and professional interactions with the CEO and administration staff;
    c. ensuring that meeting procedures, standing orders and behavioural codes of conduct are understood and followed by all persons attending meetings of Council and other such forums;

d. ensuring there is clarity and understanding of the distinction between the functions and roles of the Council, council members, the CEO and City administration staff; and

e. a commitment from Council to 'buy in' and work collegiately for the betterment of the City's community and district, and

3. the Council commits to release the final Weir Legal and Consulting Report on the Review of Building and Panning Complaints at the City of Melville in entirety and the City's progress in implementing the recommendations.

The response was initially required by 28 April 2023, however a Briefing from representatives of the Department was held on 27 April 2023 and an extension was granted to 30 June 2023.

CONSIDERATION

A briefing with representatives from the Department of Local Government was held on 27 April 2023. Discussion centred on the Department's overarching concerns:

- Behaviour Complaints Process
- Legal Expenditure
- Council Member Conduct
- Interactions with the Community
- Council Meetings

Following the briefing session, a number of key initiatives were developed to address the matters contained in the Department's correspondence and matters raised at the briefing session. These initiatives include:

- Opportunities for Improvement includes process improvements that have already been implemented and those planned, that specifically address the concerns raised in the Department of Local Governments correspondence.
- Refreshed and Comprehensive Elected Members Induction Program for implementation as part of the 2023 Local Government Elections. A key focus of the discussions was more breadth and depth of training could be provided to better induct Elected Members into the role of Councillor. The refreshed program will have a strong focus on the promotion of formal qualifications and specific training opportunities to provide foundation skills earlier in an Elected Members term of office. The initial concepts around these training opportunities are detailed in the relevant attachment.
- Development of a Governance Framework to ensure roles and responsibilities are clearly understood and to provide guidelines and standards expected of Elected Members and employees to achieve good governance through concepts such as compliance, community participation, ethical conduct, transparency, accountability and ongoing performance management. It will also set out the roles of Elected Members, management and employees of the City of Melville and their relationships, along with financial, legal and ethical responsibilities that impact individuals and the organisation.

These initiatives were discussed at an Elected Members Information Session held on 27 June 2023 prior to the response to the Department of Local Government, which was sent on 30 June 2023.

The Department of Local Government has received and reviewed the City's response and has now requested that the Council adopt and endorse an improvement plan that covers all the items and actions outlined in the City's response.

The City of Melville Governance Improvement Plan 2023/2024, as attached, has been developed based on the information presented to Elected Members and subsequently provided to the Department of Local Government.

ENGAGEMENT

Engagement with Elected Members has been undertaken through the Briefing with the Department of Local Government and at an Elected Member Engagement Session.

LEGISLATIVE AND POLICY ALIGNMENT

There is no specific legislation associated with this report, however in order to ensure good governance for the City of Melville, compliance with current legislation and policies is required.

FINANCIAL IMPLICATIONS

The financial implications associated with the improvement induction program and additional training opportunities proposed are yet to be fully costed. The City allocates training funds as part of the budget process each year and should additional funds be required, this would be addressed as part of the mid-year Budget Review.

Community Development

Nil

Environment and Infrastructure

E23/14 RFT222324 Disposal of Bulk Verge and Commercial General Waste

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	1. CTAU Minutes - 22 May 2023 (confidential) (under separate cover)

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- To recommend the acceptance of a tender submitted for the Disposal of Bulk Verge and Commercial General Waste.

OFFICER RECOMMENDATION

That the Council accepts the recommendations as contained in the Confidential Attachment RFT222324 Contract and Tender Advisory Unit (CTAU) Minutes.

PURPOSE

The CTAU is satisfied that the recommended supplier has demonstrated that they have the necessary experience, appropriate capacity to deliver, follow environmentally sustainable practices, has employees residing in the City of Melville area and follow a methodology in line with the City's expectations.

The CTAU's recommendation is now being presented to Council for their approval.

CONSEQUENCE

No alternative options or consequences are presented as part of this report.

STRATEGIC ALIGNMENT

Priority	**2**	**Improve the approach for diverse and sustainable urban development and infrastructure**
	P2/1	Implement innovate, efficient and appropriate initiatives that support community centred infrastructure within integrated transport solutions.
Outcome	1	Clean and Green

Indicator	Goal 5 Sustainable Waste Management

BACKGROUND

The City is seeking a suitably qualified and experienced Contractor for the disposal and recycling of the material collected by the City's verge waste fleet for the Bulk and Whitegoods Verge Waste Collections and the disposal of the commercial general waste.

The City is planning to implement a pre-booked and on-demand verge collection in early 2024.

Historically, the City's bulk verge waste and commercial waste has been taken to Veolia Recycling & Recovery at 65 Howson Way, Bibra Lake where an average of 2,300 tonnes of bulk verge waste are pre-sorted prior to landfilling and an average 2,700 tonnes of commercial waste collected is delivered for transfer to a landfilling operation in North Bannister

To procure these services, the City released this Request for Tender (RFT) as a collective RFT with two (2) separable portions, as follows:

(1) Disposal of Bulk Verge

(2) Disposal of Commercial General Waste

The preference is to award the services to a single Contractor that offers best value for money. However, it is recognised that some suppliers may offer preferable solutions for recovery of materials or drop off locations which is able to be responded through the separable portions approach.

The City Bulk Verge Collection for 2023 will commence on 28 August 2023 and run until 8 December 2023. This will be the final bulk verge collection for 2023 with the transition to the on-demand and pre-booked bulk verge and green waste verge collection system to be undertaken from the start of 2024.

The commercial collections will occur throughout the year Monday to Friday.

The Contract period is for a term of two year with two one-year option periods**.**

This timeframe will enable the City to transition to the Waste to Energy facility, which is currently under construction and expected to be completed by late 2025.

CONSIDERATION

Responses were received from the following organisation:

a) Veolia Recycling & Recovery Pty Ltd T/AS Veolia Recycling & Recovery

The Respondent properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitative criteria and weightings.

Demonstrated Experience	10%
Capacity to Deliver	40%
Environmental Sustainability	5%
Local Buy	5%
Methodology	40%
Total	100%
Percentage to be shortlisted	60%
Price	Non-weighted

The qualitative scores were achieved by joint agreement of the Evaluation Panel members at the evaluation meeting after each panel member had scored the submission individually.

The recommended Respondent achieved a qualitative score of 82.78% against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were relevant to the services that will be delivered under this Contract, and they have experience with Local Government.

II. Capacity to Deliver

The Respondent provided the required information against this criterion.
The key personnel have relevant qualifications and a good level of experience in similar projects.

III. Environmental Sustainability

The Respondent provided the required information against this criterion.
They provided their certifications, environmental policy, minor environmental initiatives, and minor actions to mitigate negative environmental impact.

IV. Local Buy

The Respondent provided the required information against this criterion.
They have employees residing in the City of Melville area.

V. Methodology

The Respondent provided the required information against this criterion.
They satisfactorily addressed the entire methodology question.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this tender.

SUSTAINABILITY IMPLICATIONS

- Verge waste will be pre-sorted prior to landfill, increasing resource recovery.
- Transfer station is located just outside of the City's suburb boundary.

	Environmental	Social	Economic
Pros/Opportunities	• Bibra Lake Transfer Station is operationally closer and provides a pre-sort of the verge waste prior to landfill.	• Nil	• Cost is cheaper by $5.00 per tonne than the existing RRG Contract for the City's MSW red bin waste.
Cons/Drawbacks	• Preference is for this waste to be processed through a Waste to Energy facility, however this facility will not be available until late 2025.	• Nil	• Waste sent to landfill attracts a landfill levy, which will be increasing next year as a result of a decision by the State Government.

LEGISLATIVE AND POLICY ALIGNMENT

This tender has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products or Services
- *Local Government (Functions and General) Regulations 1996 Section 3.57 11 (1*)

"A Local Government is required to invite tenders before it enters into a contract for another person to supply goods or services".

Waste Avoidance and Resource Recovery Strategy 2030:

- Provision of a long-term strategy for the State for continuous improvement of waste management benchmarked against best practise.

Waste Avoidance and Resource Recovery Act 2007:

- Introduced to provide a waste policy framework to complement environmental protection and health legislation.

City of Melville Waste Plan 2021-2025:

- Establishes the City's waste profile and baseline information in relation to the objectives and targets set out in the Waste Avoidance and Resource Recovery Strategy 2030.

Resource Recovery and Waste Minimisation Policy CP-036:

- To provide guidance and direction to the City for the best practise waste management and the maximisation of resource recovery, whilst also providing value for money service to our residents.

FINANCIAL IMPLICATIONS

Any financial implications are detailed in the confidential attachments to this report.

E23/15 Tompkins Park East Excercise Equipment Renewal - Petition Response

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	None
Attachments:	1. Attachment 1 - Preferred Location and Design 2. Attachment 2 - Photographs of Works 3. Attachment 3 - Proposed Location of Equipment 4. Attachment 4 - Proposed Design Options 5. Attachment 5 - Alternative Locations 6. Attachment 6 - Stage 1 and Stage 2 Engagement Summaries 7. Proposed Alternative Motion to Item E23/15 - Cr C Ross

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- The City is in the process of replacing the exercise equipment east of Tompkins Park, with works planned to commence in August/September 2023.
- A two-stage community engagement process has been undertaken to determine the type of equipment and the location for the new equipment to be installed
- 140 people participated in two stages of engagement which for the Applecross population of 7,475 (ABS) is a 95% confidence rate with 8% error margin.
- Concerns have been raised by a resident about the engagement process with a claim that it is not a true reflection of community needs and disagreement on the proposed location of the new equipment.
- Two on site meetings took place with a small number of concerned residents and City representatives to discuss the process on how the outcome of the project was determined.
- At the site meetings residents outlined their concerns, with the City advising that the project was progressing as planned based on community feedback received and for the residents to consider various escalation options which included a petition to Council.
- A petition signed by 111 residents of the City of Melville was received on 14 July 2023 requesting the City revisit the consultation process as the signatories prefer the layout of the existing exercise equipment and they were also not aware of the project.
- The City has received approval from the Department of Biodiversity, Conservation and Attractions (DBCA) for installing the exercise equipment in the preferred location, which is furthest from the river's edge and outside the 30 metre river buffer area
- Four alternative options to the officer's recommendation are presented in this item.
- The officer recommendation is to install the new exercise equipment in the formation and location as guided by the community engagement process.

OFFICER RECOMMENDATION

That the Council endorse the installation of the new exercise equipment at Tompkins Park East in the formation and location as guided by the community engagement process. The recommended design and location forms Attachment 1.

PURPOSE

A petition was presented at the Ordinary Meeting of Council held on 18 July 2023, in relation to the proposed outdoor exercise equipment at Tompkins Park. The petition, signed by 111 residents, was received by the City of Melville on 14 July 2023 and reads as follows:

> *"We the undersigned, all being electors of the City of Melville respectfully request that the Council:*
>
> *Action Sought: Cease the proposed work on the Tompkins Park Exercise Equipment Renewal and re-visit the consultation process.*
>
> *The Reasons Supporting this action: Key Stakeholders including residents and ratepayers on Dunkley Avenue, Melville Beach Road and other residents/ratepayers who live within close proximity have been using the exercise equipment were unaware of the proposed changes and were therefore not able to contribute to the choice of location and proposed changes to the layout. The primary area of concern is the cluster proposal and its intended location. The existing layout is preferred."*

In response to Council's acknowledgment of the petition, this report has been prepared.

STRATEGIC ALIGNMENT

Priority	**2**	**Improve the approach for diverse and sustainable urban development and infrastructure**
	P2/1	Implement innovate, efficient and appropriate initiatives that support community centred infrastructure within integrated transport solutions.
	P2/2	Enhance amenity and vibrancy through placemaking and creating well designed and attractive public spaces.
	P2/3	Optimise the capability and liveability of activity centres with consideration to the expectations of our community.
	3	**Empower the voices of our diverse community by strengthening engagement**
	P3/1	Increase co-design approaches that engage stakeholders in upfront designs and support issue resolution activities.
	4	**Support healthy lifestyles and wellbeing**
	P4/1	Invest strategicall in local infrastructure and built environments that support physical activity and healthy lifestyles.
	P4/3	Empower inclusive participation and support for sports and community groups.
	P4/4	Support National, State and community efforts to assist people in need.
	5	**Ensure long term financial sustainability**
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
Outcome Indicator	3	Healthy Lifestyles
	Goal 3	Increased Physical Activity

	Goal 4 Mentally Healthy Community 5 Sense of Community Goal 2 Participation and Inclusion Goal 3 Place Activation and Liveability

BACKGROUND

The City is in the process of replacing the existing outdoor exercise equipment east of Tompkins Park (see Attachment 2), with works planned to commence in August/September 2023.

The City undertook a two-stage community engagement process centred around the type of equipment (Stage 1) and location of the preferred equipment (Stage 2) informing the community of the project. Following the completion of the engagement process, a courtesy letter was also sent to those living across the road from the park advising that works will be commencing shortly.

The letter resulted in concerns being raised by a resident about the engagement process not being a true reflection of community needs and disagreement on the proposed location of the new equipment. Two on-site meetings took place with a small number of concerned residents and City representatives to discuss the process on how the outcome of the project was determined. At that meeting, the residents outlined their concerns with the City advising that the project was progressing in accordance with the outcomes of the consultation process. Residents were advised of other options regarding their concerns, such as escalation and submitting a petition to Council.

A petition was received by the City of Melville on 14 July 2023 signed by 111 residents, and presented at the Ordinary Meeting of Council held on 18 July 2023 where it was acknowledged and Council resolved that a report be prepared.

CONSIDERATION

The outdoor exercise equipment east of Tompkins Park, close to the playspace near Cunningham Street has reached the end of its useful life and requires replacement. A two-stage community engagement process has been undertaken to determine the type of equipment and the location for the new equipment to be installed. The community was made aware of the opportunity to provide input through a two-stage process of engagement via traditional and digital communication options.

On 28 November 2022, Stage 1 community engagement commenced and a total of 78 responses were received. During the first stage of engagement, the City provided information on the types of equipment, including style options, formation (how the equipment could be grouped) and location options.

A key question that formed part of the Stage 1 process was to gain an understanding of the preferred formation of the equipment. The responses received were:

- 43.59% preferred cluster formation: multiple pieces grouped together in a single location
- 30.77% preferred linear formation: single pieces located along a pathway (current situation)
- 25.64% preferred station formation: small groupings of equipment separated in different stations

The community feedback aligns with research the team have completed which indicated there is a trend for equipment to be grouped together in a cluster formation.

Grouping the equipment together provides opportunities for circuit training (moving from one piece of equipment to the next) for a full body workout with circuit training currently being a very popular way of working out. In addition, grouping the equipment together allows multiple users to use the space at the same time with greater social interaction.

During Stage 1 consultation, the City also asked where the community would like the equipment to be located.

- 41.03% answered to keep the equipment in the current location (along the footpath)
- 29.49% answered to relocate equipment closer to the playground (in between trees)
- 21.79% answered to relocate equipment closer to swings (where parallel bars are currently located)
- 7.69% answered to install the equipment somewhere else within this park

The request for the cluster formation of equipment at its current location created a challenge for the project, as the current location is spread across a distance of 80 metres. With the cluster formation being recommended and the space required for the new equipment being more compact (10m x 14m), the City explored alternative options including ones closer to the footpath.

Importantly the City needed to take into consideration that the new equipment required approval from DBCA, whose preference in foreshore locations is to move infrastructure a minimum of 30 metres away from the river's edge. The proposed location is 35 metres from the shoreline, whereas the current location is only 15 metres from the river's edge.

Based on the Stage 1 feedback and further investigation, the City concluded that the cluster formation of equipment was preferred, and that further feedback was required on location options.

The Stage 2 community engagement commenced on 13 March 2023 and a total of 62 responses were received. The City invited the community to provide their input as to what would be the most suitable location and the best design option presented. These location options were:

- Location 1 – Closer to playground. This location considered the existing shade provided by the mature trees; this option received 35.48% of votes
- Location 2 – Closer to existing footpath. This location considered the existing location, where 2 items (of the existing equipment) are located, this option received 20.97% of votes
- Location 3 – Further away from footpath. This option considered DBCA advice, and provided some shade, this option received 43.55% of votes

The three proposed locations for the equipment form Attachment 3.

In addition, three design options were presented as part of the Stage 2 consultation:

- Option 1 (the preferred option) was the preferred selection of 56.45% of respondents
- Option 2 was the preferred selection of 20.97% of the respondents
- Option 3 was the preferred choice of 22.58% of respondents

The three proposed design options form Attachment 4.

Based on the community feedback received for the project, the City concluded that the location further from the footpath in cluster formation based on Option 1 design was preferred and best outcome for the exercise equipment renewal project.

The City received approval from DBCA for the preferred design and location of the exercise equipment and subsequently ordered the equipment. A note was also included on the Melville Talks webpage informing the community of the project outcome.

CONSEQUENCE

There are a range of consequences related to the issues raised in the petition and a number of alternatives and implications requiring consideration.

1. Retain the existing equipment

   The existing equipment is 13 years old and according to the last comprehensive inspection, carried out in January 2023, the equipment is in average to poor condition. The audit report showed several issues, including severe corrosion on the equipment and the structural integrity of equipment will be at risk of failure in the near future.

2. Install the newly purchased equipment along the current alignment

   The existing equipment is spread over 80 metres and is made up of 6 individual stations. In theory, the City could install the new equipment along the current alignment, however there are a number of concerns with this approach such as:

   - The new equipment is designed to be used for high intensity and cross training purposes and it would lose its circuit training functionality.
   - The new equipment has 8 structural elements plus the soft fall surface design that offers opportunity for additional exercises. As a consequence, the new exercise equipment will not fit within the footprint of the 6 existing stations.
   - 43.59% of the community feedback during the engagement process preferred cluster formation.

3. Start the consultation process again

   The City has already completed a two stage consultation process and received feedback on the type and location of exercise equipment to replace the existing ageing equipment. It would be disingenuous to discard this feedback from the decision-making process.

   If this option is selected in accordance with the petition, the new consultation process would need to advise the community that the existing linear formation will not change and therefore the only opportunity to provide feedback would be on the equipment at the individual stations. We would be replacing the current basic formation moving away from the cluster design which is trending as a more modern way of exercising.

   The City would need to re-order a different style of equipment as the equipment that has been ordered is not designed for a linear formation. The City has already purchased the new exercise equipment and softfall at a cost of $73,134 and would have to find a new location for this equipment elsewhere in the City.

4. Select an alternative location in the immediate area for the purchased equipment

   As the City has already purchased the equipment that is designed to work in a cluster formation, there is an option to place the equipment in one of three alternative locations. These locations form Attachment 5.

   - Option A - This option was identified as part of Stage 1 engagement and received 29.49% of votes being the second most voted location. This option was also supported

as part of Stage 2 engagement and it received 35.48% of votes, again being the second most voted location.

- Option B - This option was provided as part of Stage 2 engagement and it received 20.97% of votes, being the least most voted location. This option was not part the Stage 1 engagement as the design process at the time did not allow for this location to be an option.
- Option C - This option was provided as part of Stage 1 engagement. It received 21.79% of votes, and it was the third most voted location. This option was not considered as part of Stage 2 engagement as it was not one of the top two locations voted during the Stage 1 engagement process.

If Council was to decide to support one of the 4 alternative scenarios, the City would be required to resubmit the application to the DBCA, further delaying the project with no guarantee that it would be approved.

ENGAGEMENT

On Monday, 28 November 2022, the City began a two-stage planned process of community engagement for the renewal of exercise equipment at Tompkins Park.

Stage 1 allowed the City to gain insight into existing exercise equipment usage, as well as community preferences for equipment replacement, formations and locations. This stage concluded on Monday, 9 January 2023 after 43 days of engagement.

Stage 2 commenced 13 March to Monday, 3 April 2023 and sought community preference on three concept designs and preferred location for equipment to be installed.

Community was made aware of the opportunity to provide input through both stages of engagement through traditional and digital communication tactics. These included:

- Direct letter to residents (Stage 1 only)
- Onsite signage
- Social media posts
- Melville Talks page update x 4 (to page followers)
- Melville Talks eNews

The scope of the engagement was never about removing the exercise equipment but understanding the current and future use to enable the team to renew/upgrade equipment.

The City's community engagement process is guided by our commitments in the City's Stakeholder Engagement and the International Association for Public Participation (IAP2) Public Participation Spectrum. Community engagement plays a vital role in shaping outcomes and is an important way for us to gather valuable information to assist in better decision making. It allows us to identify and address local ideas, concerns, and opportunities by involving the community in relevant processes that affect them. Community engagement does not replace the decision-making functions of Council, rather it informs and guides it.

Summary

- 140 people participated in the two stages of engagement, representing a 95% confidence rate with 8% error margin for the Applecross population of 7,475 (ABS).
- Stage 1 and Stage 2 Engagement Summaries form Attachment 6.

As a courtesy, the City wrote to property owners facing the park advising that the works will be starting in August/September 2023.

The City has met with the concerned residents from Dunkley Avenue on two occasions and has explained the above as well as provided all the data and background on the project.

SUSTAINABILITY IMPLICATIONS

	Environmental	Social	Economic
Pros/Opportunities	1. Connecting with nature - fresh air 2. Fitness station within walking distance 3. No electricity required to operate this equipment	1. Convenience of location 2. Year-round availability 3. Available to all abilities	1. No membership fees
Cons/Drawbacks	1. Dependant on weather 2. Proximity to the river	1. Limited exercise options	1. The City would have to purchase additional equipment if it is decided not to use the ordered equipment.

LEGISLATIVE AND POLICY ALIGNMENT

There are no specific statutory or legal implications relating to this item. The City was required to submit a Form 7 - Application for Permit to the DBCA due to the equipment's proximity to the river. The permit was issued on 29 May 2023.

FINANCIAL IMPLICATIONS

The project cost is $92,474 with the bulk of that cost attributed to the exercise equipment. The equipment has been ordered and is expected to be delivered in August which links in with the scheduled installation dates.

- Exercise equipment = $44,834
- TPV Softfall rubber = $28,300
- Installation of new equipment = $5,160
- Concrete kerbing/edging $2,960
- Site works (temp fence, site scan, excavation, disposal of spoils, remedial works, turf reinstatement) = $6,920
- Removal and disposal of existing equipment and rubber = $4,300
- **TOTAL = $92,474**

It must be noted that the equipment supplier reduced the sale price of equipment from $61,300 to $44,834 as they were keen on installing this type of equipment as the shoulder press with adjustable load is a new item they have recently acquired, and it would be the first one installed in WA.

E23/16 P222301 Pre Qualified Panel for Supply and Delivery of Asphalt and Profiling

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. CTAU Minutes - 31 July 2023 (confidential) (under separate cover)

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

This report is presented to Council to recommend the acceptance of tenders submitted by three respondents to form the Pre-qualified Panel for the Supply and Delivery of Profiling and Asphalt Works for a Two-year term with Option Periods.

CTAU RECOMMENDATION

1. That the Council accepts the recommendations as contained in the confidential attachment to this report, P222301 Contract and Tender Advisory Unit Minutes; and

2. Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;

PURPOSE

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City's qualitative requirements and represents value for money.

The CTAU's recommendation is now being presented to Council for their approval.

CONSEQUENCE

No alternative options or consequences are presented as part of this report

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	6 Sustainable and Connected Transport Goal 1 Appropriate Infrastructure

BACKGROUND

The City is seeking a suitability qualified and experienced Panel of Pre-qualified Suppliers to assist the City with the supply and laying of asphalt as part of the Road Renewal Program. The City intends to appoint up to three Pre-qualified Suppliers to the Panel. The Panel Terms are valid for an initial term of two years with three additional 12 months option periods which will be exercised at the sole discretion of the City.

CONSIDERATION

Responses were received from the following organisations:

- Asphaltech Pty Ltd
- Fulton Hogan Industries Pty Ltd
- Roads 2000 Pty Ltd
- WCP Civil Pty Ltd

All Respondents properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitive criteria and weightings:

Demonstrated Experience	25 %
Capacity to Deliver	35 %
Environmental Sustainability	5 %
Aboriginal Business or Disability Enterprise	5 %
Methodology	30 %
Total	100 %
Percentage to be shortlisted	60 %
Price	Non weighted

The recommended Respondents achieved the highest qualitative score against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were relevant to the services that will be delivered under this Contract, and they have experience with Local Government.

II. Capacity to Deliver

The Respondent provided the required information against this criterion.
The key personnel have relevant qualifications and a good level of experience in similar projects.

III. Environmental Sustainability

The Respondent provided the required information against this criterion.
They provided their certifications, environmental policy, minor environmental initiatives and minor actions to mitigate negative environmental impact.

IV. Local Buy

The Respondent provided the required information against this criterion.
They have employees residing in the City of Melville area.

V. Methodology

The Respondent provided the required information against this criterion.
They satisfactorily addressed the entire methodology question.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996* Section 3.57 11 (1)

> *"A Local Government is quired to invite tenders before it enters into a contract for another person to supply goods or services".*

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

C23/62 P222302 Pre Qualified Panel for Supply and Delivery of Civil Works

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. CTAU Minutes - 31 July 2023 (confidential) (under separate cover)

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- This report is presented to Council to recommend the acceptance of tenders submitted by four respondents to form the Pre-qualified Panel for the Supply and Delivery of Civil Works for a Two-Year Term with Option Periods.

CTAU RECOMMENDATION

1. That the Council accepts the recommendations as contained in the confidential attachment to this report, P222302 Contract and Tender Advisory Unit Minutes; and

2. Upon resolution of the recommendation, directs that the successful respondents' names be inserted below this point 2, awarded;

PURPOSE

The Contract and Tender Advisory Unit (CTAU) is satisfied that the recommended supplier meets the City's qualitative requirements and represents value for money.

The CTAU's recommendation is now being presented to Council for their approval.

CONSEQUENCE

No alternative options or consequences are presented as part of this report

STRATEGIC ALIGNMENT

Priority	**There are no applicable priorities in relation to this report.**
Outcome Indicator	There are no applicable outcome indicators in relation to this report.

BACKGROUNDS

The City is seeking a suitability qualified and experienced Panel of Pre-qualified Suppliers to assist the City with the supply and delivery of Civil Construction Works as part of the Road Rehabilitation Program and Road Resurfacing Program. The City may appoint up to five Pre-qualified Suppliers to the Panel. The Panel Terms are valid for an initial term of two years with three additional 12 months option periods which will be exercised at the sole discretion of the City.

CONSIDERATION

Responses were received from the following organisations:

- Asphaltech Pty Ltd
- Downer EDI Works Pty Ltd
- Dowsing Group Pty LTd
- Drainflow Services Pty Ltd
- Signature Paving and Earthworks Pty Ltd
- AXIIS Contracting Pty Ltd
- WCP Civil Pty Ltd

All Respondents properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitive criteria and weightings:

Demonstrated Experience	25 %
Capacity to Deliver	35 %
Environmental Sustainability	5 %
Aboriginal Business or Disability Enterprise	5 %
Methodology	30 %
Total	100 %
Percentage to be shortlisted	60 %
Price	Non weighted

The recommended Respondents achieved the highest qualitative score against the following criteria:

I. Demonstrated Experience

The Respondent provided the required information against this criterion. Examples provided were relevant to the services that will be delivered under this Contract, and they have experience with Local Government.

II. Capacity to Deliver

The Respondent provided the required information against this criterion.
The key personnel have relevant qualifications and a good level of experience in similar projects.

III. Environmental Sustainability

The Respondent provided the required information against this criterion.
They provided their certifications, environmental policy, minor environmental initiatives, and minor actions to mitigate negative environmental impact.

IV. Local Buy

The Respondent provided the required information against this criterion.
They have employees residing in the City of Melville area.

V. Methodology

The Respondent provided the required information against this criterion.
They satisfactorily addressed the entire methodology question.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The CTAU Minutes, Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

ENGAGEMENT

No community or external engagement has been required or undertaken as part of this request.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This request has been considered with regards to the following policies and legislative requirements:

- CP-023 Procurement of Products and Services
- *Local Government (Functions and General) Regulations 1996* Section 3.57 11 (1)

> *"A Local Government is quired to invite tenders before it enters into a contract for another person to supply goods or services".*

FINANCIAL IMPLICATIONS

Any relevant financial implications are detailed in the confidential attachment to this report.

Urban Planning

UP23/20 Final Adoption of Local Planning Policy 2.2 Outdoor Advertising and Signage

File Number:	
Responsible Officer:	Director Urban Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	None
Application Number:	N/A
Applicant:	N/A
Owner:	N/A
Proposal:	N/A
Attachments:	1. LPP 2.2 Outdoor Advertising and Signage - changes following advertising 2. Proposed Amendment to Item UP23/20 - Cr J Edinger 3. Proposed Amendment to Item UP23/20 - Cr T Fitzgerald 4. Officer Advice Note - UP23/20 Final Adoption of LPP 2.2

COUNCIL'S ROLE

Legislative: Includes adopting local laws, town planning schemes & policies.

SUMMARY

- Advertising of modifications to Local Planning Policy 2.2 – Outdoor Advertising and Signage (LPP2.2) took place from 4 May to 29 May 2023. Five submissions were received during the advertising process with three in support, one objecting and one providing comment.
- Separately to the advertising process, an Elected Member suggested changes to LPP 2.2 and several improvements have been identified by the City.
- It is recommended that further changes are made to LPP2.2 in response to the submissions and final adoption takes place in accordance with the procedures detailed in the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations).

OFFICER RECOMMENDATION

That the Council;

1. **Adopts Local Planning Policy 2.2 – Outdoor Advertising and Signage in accordance with Attachment 1; and**
2. **Endorses the publication of a notice in the local newspaper confirming the modification in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015.***

PURPOSE

The purpose of this report is for Council to consider modifications to LPP2.2. The options available to Council are as follows:

1. Adopt the recommended modifications to LPP2.2.
2. Determine to make further modifications to LPP2.2.
3. Resolve not to adopt the modifications to LPP2.2.

Option 1 is recommended.

CONSEQUENCE

The consequence of not adopting LPP2.2 is that there's a lack of clarity in relation to the regulatory framework surrounding outdoor advertising signage which may lead to amenity issues.

STRATEGIC ALIGNMENT

Priority	**2**	**Improve the approach for diverse and sustainable urban development and infrastructure**
	P2/2	Enhance amenity and vibrancy through placemaking and creating well designed and attractive public spaces.
Outcome Indicator	5	Sense of Community
	Goal 3	Place Activation and Liveability

BACKGROUND

At the Ordinary Meeting of Council (OMC) held on 21 March 2023, Council resolved to endorse changes to LPP2.2 for advertising. The key changes to LPP2.2 are described as follows:

- To provide clarity on the relationship of the LPP2.2 to other planning documents and legislative requirements.
- To provide updated temporary signage provisions.
- To provide guidance for sporting clubs and schools in the use of outdoor advertising signage.

The advertising process took place between 4 May to 29 May 2023. Five submissions were received during advertising with three in support, one objecting and one comment. The results of the advertising process are described in more detail below.

CONSIDERATION

The March 2023 report provides a detailed analysis of the changes which were proposed to LPP2.2. In summary, the changes were as follows:

- An updated policy scope to clarify the relationship between LPP2.2, the City of Melville Activities in Thoroughfares, Public Places and Trading Local Law 2014 and other documents in the planning framework.
- Updated provisions in relation to temporary signage.
- New provisions relating to signage for sporting clubs and for schools.

Subsequent to the advertising process, the following changes (summarised) are recommended in response to submissions and as a result of further consideration:

- Minor modifications to the policy provisions relating to sporting clubs to provide further clarity.
- Adjustments to several clauses to increase clarity of operation and to ensure appropriate levels of amenity are maintained.

A copy of LPP2.2 with the recommended changes are outlined in Attachment 1.

ENGAGEMENT

Advertising of the proposed changes to LPP2.2 took place between 4 May 2023 to 29 May 2023, via an advertisement in the local newspaper, details on the City's engagement page Melville Talks, a direct email to sporting clubs, social media posts and the City's e-news.

Five submissions were received during the advertising process with three in support, one objecting and one comment.

Separately to the advertising process, an Elected Member suggested changes to LPP 2.2 prior to it being presented to the March 2023 OMC. These suggestions have been treated as a submission and included in the table below.

The City, as part of its commitment to the Small Business Friendly Program, is in the process of reviewing its local laws, policies, and regulatory processes to ensure they're business friendly and minimise unnecessary regulatory requirements, where possible. In this context, several improvements to the phrasing of LPP2.2 have been identified. These are summarised in the table below.

Summary of Submission	Officer Comment
Seeking an amendment to proposed Clause 5.3.3(a). Not all Community Service providers and sporting clubs are located in areas that receive maximum exposure. Consideration to be given for signage to be placed, with the required setback, on the nearest main roadway without impacting driver visibility or vehicle access.	Under the provisions of City of Melville Activities in Thoroughfares, Public Places and Trading Local Law 2014 there is an opportunity for small temporary signs to be placed within the thoroughfare subject to certain safety related requirements. This opportunity will remain available to clubs. In addition, community service providers and clubs can work with landowners on high exposure sites and place temporary signage on these properties if they wish to promote their events. It is not proposed to change this aspect of the LPP2.2.
Seeking an amendment to proposed Clause 5.3.3(c). It is not uncommon for community service signage that advertises not-for-profit events to hold more than one event per year, therefore, an amendment from 30 days to 60 days per	LPP2.2 has been updated to clarify that temporary signage may be in place for 30 days per event.

Summary of Submission	Officer Comment
calendar year should be considered.	
The proposed changes will make it more difficult for sporting clubs. They are unnecessary and add a layer of bureaucracy.	This submission did not make any specific references to which provisions or regulatory requirements “make it more difficult for sporting clubs”. The LPP2.2 changes are designed to provide certainty to clubs and community service organisations while ensuring the visual amenity of the City is maintained.
30 days is insufficient in relation to club registration signage, 60 days is preferable.	LPP2.2 has been updated to allow for 60 days for club registration.
Seeking amendment to sponsorship signs standards which currently reads as ‘Signs to be faced internally toward the leased space/field of play and clubhouse’ Proposed wording below *Not-for-profit clubs/organisations sponsor signs are double-sided core flutes facing both the club and ground.*	As noted in the March 2023 report, the proposed policy provisions are designed to allow for increased certainty for sporting clubs while maintaining appropriate levels of amenity. It's not proposed to change this aspect of LPP2.2.
Seeking amendment to clause (d) under sponsorship signs standards. Seeking amendment on this point to 3.0 metres above natural ground level for the reason below. *The height of 1.0m is insufficient as fixed signage showing scores and/or sponsors need to be visual for players and spectators.*	LPP2.2 is proposed to be amended to allow the additional height.
The new proposed policy objective under dot point 2 creates a conflict with other objectives and should be deleted.	Objective deleted from LPP2.2.
The new dot point 5 relating to performance based assessment of signage is problematic as it may lead to uncertainty.	LPP2.2 has always contained performance standards to enable the decision maker to consider a proposal on its merits. The additional dot point is intended to clarify this position early in the document. Ensuring a degree of flexibility is important and promotes the City’s desire to achieve a “business friendly” regulatory framework.
The provisions for display home signage in residential areas is too generous	Display home clause modified to allow signage to a maximum height of 1.8 metres which is consistent with real estate sale signage.
Additional control is required for illuminated signage	The standard criteria for signage in the residential zone do not permit illuminated signage. The amendments to LPP2.2 clarify this. In non-residential areas, illuminated signage is permitted subject to certain criteria. Illuminated signage is consistent with the

Summary of Submission	Officer Comment
	expectation for a non-residential streetscape, however, it's considered appropriate to limit the level of illumination to a level which will not cause amenity issues. A new clause is proposed to be added to LPP2.2 to clarify the acceptable level of illumination.
Clarity is required in relation to bill posting	Clause 3.2(a) of LPP2.2 is proposed be amended to note that bills posted for any event should not be displayed for more than 30 days.
Submitter seeking clarity in relation to several aspects of the policy on their sporting club. These are summarised below 1. Are the policy provisions flexible to respond to our circumstances in terms of number of signs, their size and illumination. 2. Do we qualify for exemptions based on our location.	These matters will be addressed with the submitter separately to the review of LPP2.2. It is noted the LPP2.2 allows for performance-based assessment of signage proposals.
It is onerous to require a landowner to inform the City when temporary signage is proposed to be installed.	This requirement has been removed from LPP2.2.
Clarity required under the policy statement regarding the need for development approval	An extra sentence has been included under the header Policy Statement to provide this clarity.

SUSTAINABILITY IMPLICATIONS

The proposed changes to LPP2.2 will provide clarity for a range of users in relation to outdoor advertising and signage. This will make it easier for business, sporting clubs and community organisations to promote themselves and their events.

LEGISLATIVE AND POLICY ALIGNMENT

The Regulations allow local government to prepare, adopt and modify local planning policies. As outlined above, the proposed modifications to LPP2.2 will improve its clarity and are consistent with the City's business friendly approach.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to the adoption of this policy other than the costs associated with advertising which is budgeted for.

UP23/21 Draft WAPC Operational Policy 2.3: Planning For Public Open Space

File Number:	
Responsible Officer:	Manager Strategic Urban Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Application Number:	Not Applicable
Applicant:	Not Applicable
Owner:	Not Applicable
Proposal:	Not Applicable
Attachments:	1. Draft Submission

COUNCIL'S ROLE

Advocacy: When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

SUMMARY

- The Western Australian Planning Commission (WAPC) is inviting comment on proposed changes to Operational Policy 2.3 Planning for Public Open Space (OP 2.3). Submissions are to be lodged by 25 August 2023.
- The proposed changes to OP 2.3 respond to community open space needs and include focus on the additional demands resulting from infill development. The overall principle of a 10 per cent Public Open Space (POS) provision remains, while additional clarity is proposed as to how and when contributions will apply to infill projects and different forms of subdivision such as strata titles. Specifically, OP 2.3 clarifies that POS contributions may be sought for all subdivisions including bult strata (such as apartment buildings). The role of local government in identifying changing community needs for POS and potential upgrades to existing POS is also emphasised.
- A City of Melville (City) submission in response to OP 2.3 has been prepared. The submission supports the additional clarity provided with respect to the ability to acquire POS or cash in-lieu payments associated with infill development. The clarification provides additional opportunity to plan and respond to increased demand for POS, particularly in infill areas. Opposition from the development industry with respect to this clarification is noted. In response, the submission emphasises the fundamental need for all proposals which increase the number of lots, to be required to contribute to POS.
- The submission highlights challenges with respect to the anticipated lengthy timeframes for cash in lieu POS contributions to accumulate to meaningful levels to enable acquisition of new POS. The linking of contributions to a percentage of land area (regardless of the number of additional lots/dwellings) also raises issues of relativity and fairness. The submission seeks WAPC investigation of further approaches to respond to these challenges as part of finalisation of the policy review.

OFFICER RECOMMENDATION

That the Council:

1. **Forwards to the Western Australian Planning Commission, the draft submission attached to this item, prepared in response to the invitation for comment on the Draft Operational Policy 2.3, Planning For Public Open Space.**
2. **Notes the key content of the submission relating to:**
   a) **Support for the proposed additional clarification and authority in the draft Policy with respect to the ability for local government to seek Public Open Space Contributions on all subdivision proposals including built strata.**
   b) **Support for the recognition of the additional demand on Public Open Space resources created through infill development and the role of the subdivision process to respond to these additional demands.**
   c) **The importance of maintaining the proposed Policy provisions clarifying the opportunity to require Public Open Space Contributions in response to additional demand created through all subdivisions, including infill, notwithstanding the concerns raised by some stakeholders.**
   d) **The Western Australian Planning Commission giving further consideration to the relativity and equality issues associated with Public Open Space Contributions given that the contributions are based on percentage of land area rather than lot yield.**
   e) **The Western Australian Planning Commission giving further consideration to mechanisms which may facilitate the timely delivery of additional Public Open Space outcomes as opposed to awaiting accumulation of cash-in lieu funds. Initiatives may include use of contributions to off-set pre-funded acquisitions.**

PURPOSE

The Western Australian Planning Commission (WAPC) is seeking comment in relation to draft modifications to existing WAPC Operational Policy 2.3 Planning for Public Open Space (OP 2.3). OP 2.3 provides guidance to the provision of Public Open Space (POS) as part of the subdivision and development of land, including the mechanisms for the payment of cash in lieu of the physical provision of POS. This report provides an overview of the draft OP 2.3 and a recommended response to the invitation to comment.

CONSEQUENCES

The WAPC will ultimately determine what modifications are made to OP 2.3. The consultation period will provide an opportunity for the Council to seek to influence the final outcome. Clarification included in OP 2.3 presents an opportunity for the City to better respond to increased POS demands resulting from infill development. Council may adopt the recommended feedback or provide alternative content for a submission to the WAPC.

STRATEGIC ALIGNMENT

Priority	**2**	**Improve the approach for diverse and sustainable urban development and infrastructure**
	P2/2	Enhance amenity and vibrancy through placemaking and creating well designed and attractive public spaces.
	P2/3	Optimise the capability and liveability of activity centres with consideration to the expectations of our community.

BACKGROUND

The WAPC is proposing modifications to its existing OP 2.3. OP 2.3 is a long-standing policy that seeks a 10% contribution towards POS from all residential subdivision. The current policy does not distinguish between greenfield and infill, nor between green title and strata title. The current policy identifies several concessions to the standard 10% contribution and also outlines circumstances for payment of cash in lieu of physical provision of the POS requirement.

While OP 2.3 is applicable to all forms of subdivision it is more commonly applied as a condition of subdivision on either green title or survey strata and not generally applied in reference to built strata subdivision. The proposed modifications to OP 2.3 recognise the additional demand for POS resulting from all forms of subdivision, including built strata and clarify the opportunity for seeking contributions across all subdivision types. The opportunity to require POS contributions through the built strata process has previously been highlighted to Council as part of investigation of a range of contribution options. Other mechanisms examined included development contribution plans, improvement plans and special area rates. Previous investigations noted that it would be an option for Council to initiate a policy response to support POS contribution conditions for built strata development.

The background to the review of OP 2.3 includes the WAPC identification of a number of issues;

- Variable POS provision on the ground in established suburbs
- No explicit reference to built strata, leading to confusion and inconsistent application
- Complex open space calculations to support subdivision that focus on quantity not quality
- Limited guidance on the role and content of local strategic planning
- Mixed use developments not necessarily occurring at the assumed 50/50 split
- Strong desire for equitability, predictability, transparency and ease of implementation

In response the WAPC has outlined number of principles to be supported in the proposed modifications to the policy:

- Recognise that POS is essential, standard infrastructure
- Planning for POS is to be an imperative consideration
- Quality and functionality is as important as quantity
- Equitable access to quality POS regardless of location or housing typology should be provided
- POS in other non-residential areas may be entertained if transparently justified
- Aim of minimum 10% POS land is retained

The policy review identified a range of specific issues arising from increasing infill development promoted within the State planning framework:

- Insufficient guidance on POS implementation for infill development
- Insufficient recognition of the role of existing parks in providing for POS needs in established areas
- A perception that an additional contribution from infill is 'double dipping'
- Differing views on the role of communal open space in fulfilling POS function
- The bulk of infill applications comprise 5 lots or less, with misinterpretation of application of the threshold criteria
- Concerns regarding lag between cash in lieu collection and timely expenditure

The draft policy responds to these issues by:

- A 5% default POS contribution applicable to all types of infill residential subdivision
- Opportunity for this default to be varied through the adopted planning framework where justified
- A 2.5% contribution if only one additional lot is generated
- No change to the cash in lieu legislation
- Clarification that the policy is applicable to built strata
- Recommending that development approvals include an advice note alerting to a possible POS condition at built strata stage
- If not already accounted for at parent lot creation a default 5% POS contribution for infill and 10% for greenfield for built strata subdivision
- Allowing for some concession for communal open space in strata applications where in excess to R Code requirements and which is publicly accessible
- Not permitting any concessions for POS if the built strata has already received other bonuses such as height/density bonus
- For mixed use development a default POS contribution of 5% if the residential component is based on a low/medium density and 7.5% if based on a high residential density

Specific to Cash in Lieu, the draft policy:

- Identifies that no time limit for expenditure of cash in lieu funds will be specified but timely expenditure is encouraged
- Promotes identification of expenditure locations/projects via publicly accessible strategic planning documents to support transparency and accountability
- Does not prescribe the nature of cash in lieu expenditure
- Confirms that cash in lieu is not to be utilised for general maintenance or replacement costs

It's noted that the draft policy has attracted opposition from the development industry, particularly with respect to the movement towards more consistent application of contributions in built strata situations.

Concerns raised relate to potential impact of the policy changes on housing supply and housing costs, the Minister for Planning has released a media statement in response to these and other issues indicating that the State Government will bring forward "*measures to reduce regulatory burden and cost for infill development while it undertakes consultation on a draft POS policy…*" These measures will apply while the Government continues with consultation on the draft policy and will essentially mean that only the WAPC will have the power to apply a POS contribution requirement for a built strata proposal.

CONSIDERATION

The initiative to provide clearer guidance more responsive to the current overall planning framework in relation to the provision of POS is supported. While the existing policy has always provided for a POS contribution for all forms of residential subdivision, it has been less specific resulting in this being subject to different interpretations and therefore inconsistent application.

The existing policy has been noted to be working satisfactorily for the provision of POS as part of greenfield subdivision. Infill and higher density development, particularly within established areas is resulting in increasing pressure on POS and this additional demand is not well addressed in the existing policy.

Additional content in the draft policy recognising the increased demands for POS resulting from infill development and the corresponding clarification of the contribution requirements for infill and strata titled development is supported. The clarification in the draft policy would provide opportunity for the Council to revisit its position on requiring a POS contribution in built strata development.

The recent advice from the Minister is, however, noted. Whilst additional clarity on the ability to seek POS contributions on built strata development is supported, the statement from the Minister highlights the contentious nature of the approach and uncertainty as to whether the built strata contribution option will be retained. In this regard it is important that the City's submission emphasises support for built strata contributions to POS being included within the final modified policy.

Given the established nature of the City, the most relevant changes will be those relating to infill development. Should the policy changes create additional opportunity for POS contributions from infill subdivision then a number of issues are noted:

- Contributions in infill situations are more likely to be cash in lieu of contribution of land. The relatively low rate of new dwelling development will translate into substantial time periods being required before sufficient funds are accumulated to enable meaningful acquisition of POS land. Timely delivery of an appropriate POS outcome that makes a difference in response to actual increasing demand and pressure will remain challenging and the draft policy does not specifically address this.
- It is recommended that the submission highlight this issue for further consideration. Options may include the ability for upfront acquisition of land with acquisition costs repaid through the contribution process.
- Contributions through the subdivision process will be related to a percentage of the land area of the parent lot, rather than the actual dwelling yield. Whilst different percentage contributions are proposed for different intensity of development the current mechanism in the draft policy do not provide accurate relativity in terms of POS contribution between the POS demand created by a high-rise apartment tower versus a grouped dwelling development on a similar land size. It is recommended that the City's submission seek further investigation of this issue.

ENGAGEMENT

This report and proposed submission respond to engagement by the WAPC in reference to its proposed changes to the policy and no specific engagement is required by the City.

SUSTAINABILITY IMPLICATIONS

	Environmental	Social	Economic
Pros/Opportunities	• Supports provision of more opportunities for urban vegetation	• Responds to increasing demand /pressure for POS	• Facilitates opportunities for financial contributions to POS

LEGISLATIVE AND POLICY ALIGNMENT

This relates to an Operational Policy of the WAPC which governs POS contributions and is consistent with the statutory planning framework.

FINANCIAL IMPLICATIONS

The final updated OP 2.3 will provide guidance for POS contributions arising from residential subdivision and development. Final policy content may outline procedures and criteria which assist the payment to the City of cash in lieu of physical provision of land for POS purposes.

UP23/22 Modifications to Local Planning Policy 1.9 Height of Buildings and Local Planning Policy 3.1 Residential Development

File Number:	
Responsible Officer:	
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Attachments:	1. LPP 3.1 - Residential Development (Track Changes) 2. LPP1.9 Height of Buildings (track changes) 3. Local Planning Policy and R-Codes Part C - Comparison Table 4. Proposed Amendment to Item UP23/22 - Cr J Edinger

COUNCIL'S ROLE

Legislative: Includes adopting local laws, town planning schemes & policies.

SUMMARY

- State Planning Policy 7.3 – Residential Design Codes Volume 1 (R-Codes) will be updated on 1 September 2023, to include Part C: Medium Density (Part C).
- The updated R-Codes Part B will apply to residential development in low density areas, where Part C will apply to residential development in areas coded R30 and above. Part C is intended to promote greater housing diversity and better-quality medium density development.
- Clause 3.2.3a of the R-Codes identifies various provisions which may be modified through a local planning policy without Western Australian Planning Commission (WAPC) approval for both low density and medium density areas.
- Local Planning Policy 1.9 – Height of Buildings (LPP 1.9) and Local Planning Policy 3.1 – Residential Development (LPP 3.1) are required to be updated in response to the changes to the R-Codes. It's proposed to modify these policies to confirm these will only apply to development in low density areas.
- Updates to LPP 1.9 are also proposed to improve the clarity and utility of the policy.
- These changes are administrative in nature and therefore it is recommended these be adopted without community consultation as permitted by the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations).

OFFICER RECOMMENDATION

That the Council:

1. **Endorse Local Planning Policy 1.9 and Local Planning Policy 3.1 as modified; and**
2. **Endorse the publication of a notice in the local newspaper confirming the modification as required by the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

PURPOSE

The purpose of this report is for the Council to consider modifications to two local planning policies as a result of the adoption of the R-Codes Part C (Medium Density) by the State Government. Council has the following options:

1. Endorse the modifications to LPP 1.9 and LPP 3.1 without advertising.
2. Determine that the modifications to these policies are not minor and would require advertising or may determine to make additional changes to these policies.
3. Request the CEO to seek approval from the WAPC to modify elements of R-Codes Part C (Medium Density).
4. Make no changes to LPP 1.9 and LPP 3.1.

Option 1 is recommended, as the changes required to LPP 1.9 and LPP 3.1 are administrative in nature and will bring the policies into line with the updated R-Codes which has been adopted following an extensive consultation process by the State Government.

CONSEQUENCE

The recommendation of this report is for Council to endorse the modifications to LPP 1.9 and 3.1 without advertising. This is permitted under Clause 5, Part 2 of the Regulations which confirms, the local government may make a minor amendment to a local planning policy without advertising.

The changes have been assessed as being minor on the basis that they respond to modifications to the State Government's planning framework and therefore are considered administrative in nature.

The Council may determine, in its view, that the modifications to these policies are not minor and warrant advertising or may determine to make additional changes. In the event of additional changes, advertising in accordance with the Regulations would be required.

The Council may also resolve to request approval from the WAPC to modify additional elements of R-Codes Part C. In this instance, Council would be required to demonstrate why a departure from the R-Codes is required and to demonstrate and justify the specific local needs to be addressed.

The updated R-Codes are the result of a review by the State Government undertaken in consultation with the broader community, development industry and built environment professionals. The changes are aimed at improving the quality of medium density development and as such, these changes remain broadly consistent with the requirements and objectives of LPP 1.9 and 3.1.

Finally, the Council may determine to take no action to amend the planning policies. This is not recommended as in this event, the policies would not be valid with respect to medium density coded areas. The R-Codes are a higher order document which would take precedence in the event of an inconsistency. This may lead to confusion amongst applicants and the community and is not aligned with orderly and proper planning.

STRATEGIC ALIGNMENT

Priority	**2**	**Improve the approach for diverse and sustainable urban development and infrastructure**
	P2/2	Enhance amenity and vibrancy through placemaking and creating well designed and attractive public spaces.
	P2/4	Enhance regulatory and approval frameworks to ensure sustainable building infrastructure.
Outcome Indicator	6	Sustainable and Connected Transport
	Goal 1	Appropriate Infrastructure

BACKGROUND

The R-Codes provide a comprehensive basis for the guidance and control of residential development throughout Western Australia. As a part of the State Government's planning reform agenda, several modifications to the R-Codes have been adopted in recent years. These include the R-Codes Volume 2, which provides for the assessment of apartment developments. Currently, the R-Codes are provided as two volumes, applying to development in low density areas, and development of apartments in higher density areas.

As a part of the review, State Planning Policy 7.3 – Residential Design Codes Volume 1 will be updated on September 1, 2023, to include Part C: Medium Density Residential Design Codes. This policy will apply to residential development in zones coded R30 and above and is intended to promote greater housing diversity and better-quality medium density development. Under the amendments, R-Codes Volume 1 will be set out in four parts, providing for administrative matters (Part A), Low Density (Part B), Medium Density (Part C) and Land (Part D) which relates to subdivision and lot size.

Under R-Codes Part A Cl 3.2.3a, several deemed-to-comply criteria of the R-Codes can be varied through local planning policies and the City has adopted policies modifying elements such as fencing heights, the height of buildings and setbacks. In particular, the Council has adopted the following policies which vary deemed-to-comply elements of the R-Codes in accordance with Cl 3.2.3a:

- LPP 1.9 varies cl. 5.1.6 – Building height.
- LPP 3.1 varies cl. 5.1.2 – Street setbacks, 5.1.3 – Lot boundary setbacks (boundary walls), 5.2.1 – Setback of garages and carports, 5.2.2 – Garage width, 5.2.4 – Street walls and fences, 5.2.5 – Sight lines, and 5.4.3 – Outbuildings.

These policies provide for the guidance and control of development within the City of Melville and seek to ensure that residential development is consistent with the desired character of the locality.

Through the R-Codes Part C (Medium Density), fewer criteria can be varied through local policies without WAPC approval. In particular, the medium density criteria relating to building height, sightlines, and outbuildings are unable to be modified without WAPC approval.

In relation to vehicle access sightlines, it has been identified that there is a potential conflict between the sightline truncation requirements of the R-Codes and those listed in the Australian Standards. Under the R-Codes, a sightline truncation of 1.5x1.5 metre applies, while under the

Australian Standards a 2x2.5 metre truncation applies. The City intends to raise this issue with the Department of Planning, Lands and Heritage (DPLH) as a part of their ongoing planning reform agenda. This matter is not proposed to be pursued through these policy amendments as the City's recommendation is to raise the issue with the DPLH and review their response.

CONSIDERATION

Following the adoption of the updated R-Codes, LPP 3.1 can continue to apply to low density areas. Minor modification to the scope and various clauses is required to facilitate this. LPP 1.9 can also continue to apply to low density area, however modifications to LPP 1.9 are required as building heights are not permitted to be modified by a LPP for medium density areas.

Updates have also been made to LPP 1.9 to improve the clarity of its application and ensure that it is readily understood by customers and applied by the City. LPP 1.9 has been updated to ensure the policy scope section states its application, to remove reference to the Canning Highway Corridor as this no longer serves a purpose for the reasons described below. LPP1.9 has also been updated to remove definitions which are already contained in the R-Codes and the Regulations. While these changes appear substantial, they're administrative in nature and will improve the clarity of the document.

The current LPP1.9 provisions allow additional height, which equates to approximately one extra storey for properties with density coding of R30 to R60 to encourage development along this key transport corridor. These are shown in the table under Clause 2.1.2 of LPP1.9 which is shown below for ease of reference.

R-Code Range	Eaves	External Wall (Concealed Roof)	Overall
R12.5 – R25	8.0 metres	9.0 metres	10.5 metres
R30 – R50	11.0 metres	12.0 metres	13.5 metres
R60 and above	15.0 metres	16.0 metres	17.5 metres

With the change to the R-Codes, the City is no longer able to vary the building height provisions in medium density areas. Therefore, the building heights for all properties across the City with a density code of R30 to R60 will be in accordance with Table 3.2a Maximum Building Heights under Clause 3.2 Building Height in Part C of the R-Codes. This table is shown below.

R-Coding	Maximum number of storeys	Concealed or skillion roof	Pitched, hipped or gabled roof	
		Maximum building height	Maximum height of wall	Maximum total building height
R30 - 40	2	8m	7m	10m
R50 - 60	3	11m	10m	13m

Given the R-Codes no longer allow building heights, in medium density areas to be varied by a local planning policy, there are no additional heights available for the properties within the Canning Highway Corridor, and Clause 2.1.2 of LPP1.9 which provides for additional height in the corridor is no longer required.

It is noted that the deemed-to-comply building heights which currently apply within the Canning Highway Corridor are higher than Clause 3.2 of the R-Codes by approximately one storey. While discretion may still be exercised in considering applications for taller buildings through the design principles, some development potential along the highway will be reduced by this change.

In considering this change to the Canning Highway Corridor, the Council may decide it would like to keep the existing heights unchanged and to seek approval from the WAPC to vary the deemed to comply provisions contained in Clause 3.2 of Part C of the R-Codes. It is noted that the consideration of building heights along the Canning Highway Corridor can be included in future strategic modifications to the planning framework as a part of the current review of Local Planning Scheme 6 or any future precinct structure plans for Canning Highway.

It is considered that the medium density R-Codes have been formulated to address concerns with respect to the built form outcomes created through the R-Codes as they currently apply to medium density areas. As such it is anticipated that the amended R-Codes will provide for overall design improvements and it is recommended that modifications to the City's existing policies are made to allow for the introduction of these criteria.

ENGAGEMENT

Under the *Planning and Development (Local Planning Schemes) Regulations 2015*, the local government may make amendment to a local planning policy without advertising the amendment if, in the opinion of the local government, the amendment is a minor amendment.

SUSTAINABILITY IMPLICATIONS

The R-Codes Part C (Medium Density) promote greater dwelling diversity, more on site landscaping and more environmentally responsive design in higher density areas.

LEGISLATIVE AND POLICY ALIGNMENT

The local planning policies are proposed to be updated as detailed in this report to bring them into alignment with R-Codes Part C (Medium Density).

FINANCIAL IMPLICATIONS

There are no financial implications presented as part of this report.

15 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion - Neighbour Dispute Mediation Policy

File Number:	
Related to Item:	Not applicable
Elected Member:	Cr Glynis Barber
Attachments	Nil

MOTION

1. That the Council: Request the Chief Executive Officer prepare a report for Council's consideration, by December 2023, on the benefits and implications of establishing a Neighbour Dispute Mediation Policy.

2. Note that the scope of investigations should include but not be limited to:

(a) Policy purpose/statement.

(b) Details of matters for consideration.

(c) Governance considerations including an implementation framework, decisions, outcomes, and reporting.

(d) Include research on other established policies within a local government context.

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

1. To provide clear guidelines for City officers in handling neighbour disputes.
2. The benefit will be a framework that enables a transition through the process for both City officers and residents. Facilitation of mediation, financial savings due to saving time and legal costs, may also be beneficial.
3. Risks include creating a policy which may have flaws, time to create and research such a policy - however having a policy to deal with neighbour disputes is much better than having no policy at all. With research into other Local Government dispute policies, hopefully risks will be diminished.

REASONS FOR THE MOTION

4. There are circumstances where communications breakdown between neighbours in dispute over various matters.
5. These breakdown in communications, at times, involve the City and Councillors.
6. The circumstances can also, at times, be complex, time consuming and require guidance and assistance to arrive at appropriate solutions.
7. While some circumstances do not strictly fall within the City's jurisdiction or remit, the City may be able to play a constructive role in facilitating amicable outcomes between neighbours that are willing to participate.
8. It's important that Council is provided with detailed information from the City on the benefits, implications and how such a policy may operate before establishing a policy.
9. However, it is also important that a formal policy position and framework is established, should Council decide that it is appropriate for the City to play a facilitating role.

15.2 Notice of Motion - Improving Community Safety and Security

File Number:	
Related to Item:	Not applicable
Elected Member:	Cr Matthew Woodall
Attachments	1. Officer Advice Note - Improving Community Safety and Security

MOTION

That the Council:

1. **Notes the *2023-2027 Safer Melville Plan* and the goals and actions identified therein, as endorsed by the Safer Melville Advisory Committee in March 2023; and**
2. **Requests that the Chief Executive Officer investigate:**
   - **(a) Increasing the City's budget for new/improved lighting in streets, parks and public accessways for the purpose of community safety and crime prevention; and**
   - **(b) The size and scope of the City's Community Safety Service, including options for improving the service; and**
   - **(c) Opportunities for additional mobile or fixed CCTV, and the financial implications of doing so; and**
3. **Requests that a presentation on these matters is presented to an Elected Member Engagement Session and included in discussions on the Long-Term Financial Plan, prior to a report being prepared for the December meeting of Council.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

No objectives, benefits and potential risks have been provided as part of this motion.

REASONS FOR THE MOTION

1. Safety and Security has consistently ranked as a high priority in the City's Community Scorecards, just below 'Clean and Green'. Comments from respondents to the *2022 Community Scorecard* and the *Safer Melville Plan* reveal concerns about burglaries, petty theft and anti-social behaviour occurring across the City of Melville.
2. In the City of Melville *Strategic Community Plan 2020 – 2030*, our community identified that the Clean and Green and Safe and Secure aspirations were almost equally important to them, with 32.2% and 30.8% of respondents ranking these as their areas of focus respectively: https://www.melvillecity.com.au/our-city/publications-and-forms/community-development/a-strategic-community-plan-for-the-city-of-mel-(1)
3. Over the past few years, the Council has taken clear and noticeable steps to address the challenges of climate change, including declaring a climate emergency and setting a net zero target.
4. This motion seeks to demonstrate that Council is also committed to doing what it can to improve safety and security for our community, by investigating improvements to the City's existing services in this area.
5. The recently endorsed *2023-2027 Safer Melville Plan* identifies a number of goals and opportunities to improve safety and security throughout the City of Melville. To be successful,

this will require cooperation and collaboration between WA Police, the City of Melville, businesses, and residents. A copy of the Plan can be accessed here: https://www.melvillecity.com.au/CityOfMelville/media/Documents-and-PDF-s/Endorsed-2023-2027-Safer-Melville-Plan_1.pdf

6. This motion proposes investigation of additional lighting in known trouble spots, a review of the City's Community Safety Service (CSS) to determine if improvements are justified, and opportunities for additional CCTV across the City.

7. It is important that these options are investigated by officers with expertise in this area, to ensure that we prioritise the most significant and cost-effective measures should we decide to proceed.

8. The financial implications of any improvements to the City's safety and security services need to be considered as part of the discussions around the Long Term Financial Plan, prior to any decisions being made.

9. Given the October Council elections, it is appropriate that any decisions in this area are considered and determined by the new Council. In the interim, officers can commence detailed investigation into these matters and prepare a presentation for councillors.

15.3 Notice of Motion - Applecross Town Centre Appointment of Community Consultation Group

File Number:	
Related to Item:	Not applicable
Elected Member:	Cr Clive Ross
Attachments	1. Officer Advice Note - Applecross Town Centre Appointment of Community Consultation Group

MOTION

That the Council resolves to direct the CEO to:

1. **Form a Town Centre Community Consultation Reference Group (TCCCRG) to provide leadership in managing and conducting community consultation activities in collaboration with City staff to explore ideas and suggestions for the development of the Town Centre at the corner of Moreau Mews and Kishorn Road;**
2. **Develop a Draft Terms of Reference for the TCCRG for discussion at an EMES;**
3. **Advertise and call for volunteers through a public Expression of Interest Process to join the Town Centre Community Consultation Reference Group by December 2023;**
4. **Advertise community consultation sessions and activities and provide appropriate facilities, times and methods of community engagement in consultation with the TCCRG members;**
5. **Present a report to Council on all the community consultation outcomes by October 2024.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

There are no objectives, benefits or potential risks presented as part of this motion.

REASONS FOR THE MOTION

1. The development of the Town Centre is an opportunity to involve the community and build excitement and support for the project.
2. In the past the City has engaged consultants at great expense and the consultants have consistently failed to listen to the community.
3. Involvement in a genuine consultation process conducted by fellow residents will give the community a greater sense of ownership and involvement and will result is an outcome which the community will find difficult to criticise.
4. The process will build community confidence in the City.

15.4 Notice of Motion - Community Men's Shed in John Connell Reserve

File Number:	
Related to Item:	Not Applicable
Elected Member:	Cr Jennifer Spanbroek
Attachments	1. Officer Advice Note - Community Mens Shed in John Connell Reserve

MOTION

That the Council resolves to direct the CEO to include a Community Men's Shed in the John Connell Reserve Master Plan for consideration. The area desired is to be between 1500m^2 and 2000m^2.

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

The objective of this motion is to cater for the needs of a Community Men's Shed in Leeming that has been in demand for many years. Attempts have been made previously such as locating one at Bob Gordon Reserve, but the land was deemed unsuitable.

The benefits of being involved in sheds include community involvement, friendship, reduces social isolation and more importantly they are conducive to men's learning while offering health and well being benefits. They bring the community together.

The benefits also have positive effects on families and communities.

At 122 hectares John Connell Reserve offers ample space to cater for all of our community no matter the age.

There are no potential risks to be considered.

REASONS FOR THE MOTION

The Melville Community Men's Shed has been a great success working within the constraints of the space available catering for the members of the North West of the city whereas a Community Men's Shed in Leeming will cater for the South East of the city.

John Connell Reserve is an ideal location with sufficient space and with a previous interest group of 65+ members this is an indication of the demand.

Sporting organisations are not for everyone and as we are in an aging population we must consider the needs of all no matter the age.

The Leeming Community Men's Shed will have sufficient space for large projects such as:

- Sheet Metal Fabrication;
- Welding;
- Large woodworking projects;
- Ample storage of materials and equipment as well as for other community groups;
- Plenty of parking space.

15.5 Notice of Motion - Prioristing the Development of the Netball Plan / Indoor Sports Plan

File Number:	
Related to Item:	Not applicable
Elected Member:	Cr Karen Wheatland
Attachments	1. Officer Advice Note - Prioritising the Development of the Netball Plan / Indoor Sports Plan

MOTION

That the Council directs the CEO to prioritise the Netball / Indoor Sports Plan / Report that was approved in the 2023/2024 budget and bring the final report back to Council no later than the June 2024 Ordinary Meeting of Council.

The plan is to include:

1. **An indoor and outdoor multi use hard court plan that will accommodate the current and future needs of netball and other complimentary sporting activities in Melville.**
2. **Allocate $XX for the consultancy services to develop the plan.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

There are no objectives, benefits and potential risks presented as part of this motion.

REASONS FOR THE MOTION

The Active Reserves Infrastructure Strategy that was noted in July 2020 identified the following:

- The Community and Club consultation in ARIS identified the need to provide for netball club development and training through investing in court infrastructure.
- there was an aim to try and access more school hard courts through shared use agreements for netball.
- Netball WA identified a lack of access to courts for training purposes.
- Netball in top 10 children's participation and forecast need for 7 increased training hours per week by 2026 and 33 extra training hours per week for adults by 2026.

Previous strategies that have been noted/ endorsed have been:

- Bowls Strategy
- ARIS
- Tennis Strategy
- Soon to be presented is the Wheeled Sport Strategy

Netball is the biggest team sport in Australia played by over 1.2 million men, women and children all over the country. It's also the number one participation sport for Australian girls.

Netball has a unique power to motivate and inspire Australian women. It's a sport for all ages, abilities, backgrounds, and genders.

We need to redress the inequality of sporting infrastructure in the City of Melville.

15.6 Notice of Motion - Statutory Authorisations LG 01

File Number:	
Related to Item:	Not applicable
Elected Member:	Cr Clive Ross
Attachments	Nil

MOTION

That the Council resolves to direct the CEO to:

1. **Obtain Legal Advice and prepare a report for Council consideration at the September 2023 OMC, on the benefits and implications of amending the Statutory Authorisation: CSA-Local-01 to include the following condition:**

   "4. A person authorised by this instrument to sign a document or Deed is not authorised to include in the document or Deed or in any agreement whatsoever any condition or clause or implied condition or clause that limits Council's authority or excludes the Council from viewing or reviewing the document or Deed. "

2. **Provide a briefing at an Elected Member Engagement Session regarding the proposed amendment.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

The objective of this motion is to ensure that documents or Deeds or agreements entered into under Council's authorisation are transparent and disclosed to the Council as the governing body of the City. The risks to the City of failing to follow proper processes and procedures would be damage to the City's reputation and loss of community trust in the City and the Council.

REASONS FOR THE MOTION

1. The CEO has provided legal advice that he signed a Deed with a confidentiality clause that prevents the CEO from releasing any information about the settlement agreement to the Council.
2. Council must be able to view and review any documents or Deeds signed under Council's authorisation to ensure that the authorised person has not exceeded the authority granted to them.
3. The CEO is authorised by Council to sign Deeds, however while it may and should be contended that there is an implied condition that the CEO cannot sign a Deed or any document that would undermine or removes Council's authority to view or review any Deed signed by the CEO, a condition in the instrument of authorisation making that clear in the instrument of authorisation that the authorisation is conditional and does not extend to granting a right to exclude or undermine Council's authority is essential and avoids ambiguity.

15.7 Notice of Motion - Severance Policy CP-027

File Number:	
Related to Item:	Not applicable
Elected Member:	Cr Clive Ross
Attachments	Nil

MOTION

That the Council resolves to direct the CEO to:

1. **Amend the Severance Policy CP-027 to remove the inconsistencies identified by the legal advice from Minter Ellison and clarify the maximum payments allowed under the Regulations; and**
2. **Present a report and recommended draft amendments to the Tuesday 5 September EMES for discussion; and**
3. **Present the amended Severance Policy CP-027 to the Tuesday 19 September OMC for approval.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

The objective of this motion is to ensure that the inconsistencies and confusion in the current Severance Policy are addressed, and that the Severance Policy is clear and easily understood.

The risks to the City of failing to follow proper processes and procedures would be damage to the City's reputation and loss of community trust in the City and the Council.

REASONS FOR THE MOTION

1. The CEO has provided legal advice that refers to the Severance Policy as being unclear and confusing and making the Policy clear and removing confusion or ambiguity is essential.
2. The Council is responsible to ensure that Policies and procedures are clear and unambiguous and easily understood by Council, Council Officers, and members of the public. Council must respond to the legal advice as expeditiously as possible and remove any uncertainty as to when or if amendments will be made.

16 MOTIONS WITHOUT PREVIOUS NOTICE (approval by absolute majority)

16.1 Motion without Notice - City of Melville Lawn Bowls Strategy 2016

File Number:	
Related to Item:	CD16/8081 - City of Melville Lawn Bowls Strategy
Elected Member:	Cr Jane Edinger
Attachments	1. Minutes - Ordinary Meeting of Council 21 June 2016

MOTION

1. That Council and the City Immediately ceases referring to, or using, the *City of Melville Lawn Bowls Strategy 2016* as the reference document used to inform strategic decision-making in relation to lawn bowls; and

2. That items 5(a) and 5(b) of item CD16/8081 - City of Melville Lawn Bowls Strategy not be acted on.

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

Objective

To cease using the City of Melville Lawn Bowls Strategy 2016 as the guiding document when making strategic decisions in relation to the sport of lawn bowls.

Benefit

The City will no longer be referring to an out-dated report.

The CEO will no longer be required to comply with items 5(a) and (b) as directed by Council in item CD16/8081 - City of Melville Lawn Bowls Strategy passed at the 21 June 2016 Ordinary Meeting of Council.

Risks

The City continues to make decisions based on the 2016 Strategy document.

REASONS FOR THE MOTION

- The Lawn Bowls Strategy was produced in 2016.
- The basic metric used to determine club health, namely the number of pennant level bowls players, failed to provide a true indication of the health or role of bowling clubs.
- The recommendations of the 2016 motion, particularly item 5 (a) and (b) have not been and are unlikely to be acted upon.

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

RECOMMENDATION

That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:

M23/16 Confidential Consideration of Conduct Complaint 23EMCC-001

This matter is considered to be confidential under Section 5.23(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person.

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

19 CLOSURE

City of Melville

LISTING OF PAYMENTS MADE UNDER DELEGATED AUTHORITY

FOR THE PERIOD OF JUNE 2023 PRESENTED TO THE ORDINARY MEETING OF COUNCIL TO BE HELD ON TUESDAY 15TH AUGUST 2023 ITEM C23/6001

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7359	**AARO GROUP PTY LTD**			**$**	**64,849.80**
.7359	Drainage services	16/06/2023	E111924	$	64,849.80
.0366	**ABAXA WH LOCATION SERVICES PTY LTD T/AS**			**$**	**562.32**
.0366	Underground Service Location	30/06/2023	E112098	$	562.32
.2135	**ABSOLUTE RETICULATION**			**$**	**2,161.00**
.2135	Roads and paving supplies - concrete	16/06/2023	E111774	$	2,161.00
.7522	**ACCESS PLUS WA DEAF INC**			**$**	**333.00**
.7522	Community services and respite	30/06/2023	E112292	$	333.00
.6145	**ACCESS TECHNOLOGIES HEYTESBURY TECHNOLOGIES PTY LTD AFT HAMPEL TRUST T/AS**			**$**	**189.64**
.6145	Fencing supplies and services	16/06/2023	E111862	$	189.64
.5960	**ACS SWAN EXPRESS PRINT**			**$**	**286.00**
.5960	Stationery	30/06/2023	E112222	$	286.00
.4888	**ACTION GLASS & ALUMINIUM**			**$**	**3,433.55**
.4888	Glazing supplies and services	16/06/2023	E111832	$	3,030.22
.4888	Glazing supplies and services	30/06/2023	E112203	$	403.33
.2528	**ADVAM PTY LTD**			**$**	**645.48**
.2528	Cash collection services	16/06/2023	E111782	$	645.48
.4456	**ADVANCE PRESS (2013) PTY LTD**			**$**	**2,167.00**
.4456	Outsourced printing	30/06/2023	E112191	$	2,167.00
.5719	**ADVANTEERING CIVIL ENGINEERS DB CUNNINGHAM PTY LTD T/AS**			**$**	**52,280.36**
.5719	Engineering consulting services	16/06/2023	E111849	$	52,280.36
.6138	**AE HOSKINS BUILDING SERVICES THE TRUSTEE FOR M R HOSKINS FAMILY TRUST T/AS**			**$**	**30,508.23**
.6138	Building construction materials and services	16/06/2023	E111861	$	30,508.23
.3015	**AHA CONSULTING PTY LTD**			**$**	**10,120.00**
.3015	Air conditioning maintenance and services	30/06/2023	E112153	$	10,120.00

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6855	**AIR LIQUIDE AUSTRALIA LIIMITED**			**$**	**671.68**
.6855	Gas	16/06/2023	E111897	$	671.68
.4538	**AIREY TAYLOR CONSULTING AIREY TAYLOR PTY LTD T/AS**			**$**	**8,748.30**
.4538	Consulting services	16/06/2023	E111824	$	8,748.30
.2330	**ALINTA ENERGY ALINTA SALES PTY LTD T/AS**			**$**	**14,353.95**
.2330	Gas	16/06/2023	E111777	$	2,093.30
.2330	Gas	30/06/2023	E112141	$	12,260.65
.6812	**ALL FLAG SIGNS & BANNERS WAGENER HOLDINGS PTY LTD T/AS**			**$**	**1,331.00**
.6812	Signage and sign writing	30/06/2023	E112263	$	1,331.00
.3350	**ALL GARDENING SERVICES SCHNITTER, JOCHANAN SHANOAH T/AS**			**$**	**210.00**
.3350	Landscaping services and supplies	30/06/2023	E112160	$	210.00
.8208	**ALL GOOD GRUB GOODALL, STACEY MARIE T/AS**			**$**	**2,673.00**
.8208	Catering services and supplies	30/06/2023	E112320	$	2,673.00
.8956	**ALLERDING & ASSOCIATES ALLPLAN PTY LTD ITF ALLPLAN UNIT TRUST T/AS**			**$**	**3,324.75**
.8956	Town planning services	30/06/2023	E112353	$	3,324.75
.6664	**ALLIED PUMPS ALLIED PUMPS PTY LTD T/AS**			**$**	**793.10**
.6664	Pipes and fittings services	16/06/2023	E111887	$	793.10
.3806	**ALS LIBRARY SERVICES PTY LTD**			**$**	**2,841.17**
.3806	Library Expenses	16/06/2023	E111808	$	2,082.71
.3806	Library Expenses	30/06/2023	E112171	$	758.46
.8102	**ALYIAN STEVEN A HUGHES T/AS**			**$**	**2,167.00**
.8102	Advertising and media buy	30/06/2023	E112314	$	2,167.00
.6088	**ALYKA PTY LTD**			**$**	**8,758.75**
.6088	Website expenses	16/06/2023	E111859	$	8,758.75

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.2755	**AMBIUS RENTOKIL INITIAL RENTOKIL INITIAL PTY LTD T/AS**			**$**	**1,745.87**
.2755	Facilities management services	30/06/2023	E112150	$	1,745.87
.3016	**AMPOL PETROLEUM DISTRIBUTORS PTY LTD**			**$**	**629.74**
.3016	Fuel	30/06/2023	E112154	$	629.74
.4155	**ANSER GROUP PTY LTD**			**$**	**3,080.00**
.4155	Architectural and design services	30/06/2023	E112182	$	3,080.00
.1149	**APACE AID INCORPORATED**			**$**	**2,226.32**
.1149	Nursery supplies	16/06/2023	E111752	$	903.57
.1149	Nursery supplies	30/06/2023	E112119	$	1,322.75
.7659	**APE PRODUCTIONS**			**$**	**3,036.00**
.7659	Event equipment hire	30/06/2023	E112300	$	3,036.00
.5333	**AQUAMONIX PTY LTD**			**$**	**328.90**
.5333	Irrigation and watering systems	16/06/2023	E111841	$	328.90
.6015	**AQUATIC SERVICES WA PTY LTD**			**$**	**32,701.90**
.6015	Swimming pool costs	16/06/2023	E111855	$	21,500.60
.6015	Swimming pool costs	30/06/2023	E112224	$	11,201.30
.3515	**ARBOR CARBON PTY LTD**			**$**	**8,239.00**
.3515	Environmental consultancy services	30/06/2023	E112164	$	8,239.00
.7422	**ARCHAE-AUS PTY LTD**			**$**	**9,566.62**
.7422	Consulting services	16/06/2023	E111929	$	9,566.62
.7585	**ART DISPLAY HIRE**			**$**	**115.50**
.7585	Artists and artworks	30/06/2023	E112296	$	115.50
.0014	**ARTEIL (WA) PTY LTD**			**$**	**782.10**
.0014	Furniture and Fit Out	30/06/2023	E112081	$	782.10
.8202	**ARTISAN ALLEY PTY LTD GATHER FOODS T/AS**			**$**	**2,029.50**

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.8202	Catering services and supplies	16/06/2023	E111955	$	2,029.50
.4313	**ASPHALTECH PTY LTD**			**$**	**82,500.00**
.4313	Roads and paving supplies - asphalt and bitumen	12/06/2023	E111712	$	82,500.00
.8833	**ASPIRE PERFORMANCE TRAINING PTY LTD**			**$**	**20,914.83**
.8833	Training services	16/06/2023	E111977	$	20,914.83
.8197	**ATTADALE GARDEN BAGS THE TRUSTEE FOR BOWDEN FAMILY TRUST T/AS**			**$**	**100.00**
.8197	Waste collection and disposal	16/06/2023	E111954	$	100.00
.3723	**AURION CORPORATION PTY LTD**			**$**	**660.00**
.3723	IT software/licensing and maintenance	30/06/2023	E112169	$	660.00
.5138	**AUST WEST AUTO ELECTRICAL PTY LTD**			**$**	**2,860.47**
.5138	Vehicle Repairs and Maintenance	16/06/2023	E111839	$	2,860.47
.0910	**AUSTRALIA DAY COUNCIL OF WA INC.**			**$**	**720.00**
.0910	Other memberships	30/06/2023	E112111	$	720.00
.1523	**AUSTRALIA POST PERTH**			**$**	**17,246.71**
.1523	Postage	16/06/2023	E111764	$	16,697.99
.1523	Postage	30/06/2023	E112132	$	548.72
.5688	**AUSTRALIAN FLEET MANAGERS ASSOCIATION (AFMA)**			**$**	**829.00**
.5688	Subscriptions	30/06/2023	E112219	$	829.00
.4967	**AUSTRALIAN GROWN THE TRUSTEE FOR THE MCKENNA FAMILY TRUST T/AS**			**$**	**9,353.47**
.4967	Uniforms and corporate wardrobe	16/06/2023	E111835	$	5,234.46
.4967	Uniforms and corporate wardrobe	30/06/2023	E112205	$	4,119.01
.1804	**AUSTRALIAN HVAC SERVICES AUSTRALIAN HVAC SERVICES PTY LTD T/AS**			**$**	**38,874.49**
.1804	Air conditioning maintenance and services	16/06/2023	E111769	$	21,515.48
.1804	Air conditioning maintenance and services	30/06/2023	E112135	$	17,359.01
.3330	**AUSTRALIAN SPORTS TURF MANAGERS ASSOCIATION AUSTRALIAN GOLF COURSE SUPERINTENDENTS ASSOCIATION LTD T/AS**			**$**	**395.00**

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.3330	Turf and Equipment	16/06/2023	E111799	$	395.00
.0022	**BAILEYS FERTILISERS AKC PTY LTD T/AS**			**$**	**8,461.86**
.0022	Landscaping services and supplies	16/06/2023	E111714	$	8,461.86
.6272	**BALSHAWS FLORIST ATF E.J BALSHAW & M.D BALSHAW & Z.F BALSHAW & B.M GIBB T/AS**			**$**	**813.00**
.6272	Flowers	16/06/2023	E111865	$	813.00
.6510	**BAY CONCRETE GRINDING KELEKE PTY LTD T/AS**			**$**	**10,587.50**
.6510	Paving supplies and services	16/06/2023	E111876	$	10,587.50
.5661	**BEACON EQUIPMENT BEPASSEY NOMINEES PTY LTD T/AS**			**$**	**3,476.30**
.5661	General hardware and tools	16/06/2023	E111846	$	1,154.60
.5661	General hardware and tools	30/06/2023	E112218	$	2,321.70
.2452	**BEAUREPAIRES (MYAREE) GOODYEAR & DUNLOP TYRES (AUST) PTY LTD T/AS**			**$**	**19,440.31**
.2452	Tyre Supply	16/06/2023	E111780	$	9,449.04
.2452	Tyre Supply	30/06/2023	E112143	$	9,991.27
.3098	**BEE ADVICE NEWCOMBE, MICHAEL ROY T/AS**			**$**	**300.00**
.3098	Animal management and pound expenses	16/06/2023	E111796	$	300.00
.8899	**BEHAVIOUR MATTERS ABBOTT, BARBARA T/AS**			**$**	**4,400.00**
.8899	Business and management consulting and services	16/06/2023	E111978	$	4,400.00
.1073	**BENARA NURSERIES THE TRUSTEE FOR THE QUITO UNIT TRUST T/AS**			**$**	**61,124.30**
.1073	Nursery supplies	30/06/2023	E112114	$	61,124.30
.8400	**BETTER RENT ACCEPTANCE PTY LTD**			**$**	**774.40**
.8400	Property rent	30/06/2023	E112330	$	774.40
.8027	**BETTY JOY RICHARDS**			**$**	**2,600.00**
.8027	Creative services and graphic design	16/06/2023	E111949	$	2,000.00
.8027	Creative services and graphic design	30/06/2023	E112313	$	600.00
.6538	**BEYOND SOLUTION RISING SON PTY LTD T/AS**			**$**	**3,960.00**

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6538	Marketing materials and promotional items	30/06/2023	E112246	$	3,960.00
.6556	**BIN BATH BIN BATH CORPORATION PTY LTD T/AS**			**$**	**287.54**
.6556	Waste expenses	30/06/2023	E112249	$	287.54
.8902	**BLAK LINE INDUSTRIES PTY LTD**			**$**	**1,265.00**
.8902	Creative services and graphic design	30/06/2023	E112349	$	1,265.00
.7243	**BO WONG PHOTOGRAPHY BO WONG T/AS**			**$**	**660.00**
.7243	Library Expenses	30/06/2023	E112285	$	660.00
.0187	**BORAL CONSTRUCTION MATERIALS GROUP LTD**			**$**	**26,175.77**
.0187	Pavement construction and streetscape services	16/06/2023	E111725	$	25,054.40
.0187	Pavement construction and streetscape services	30/06/2023	E112091	$	1,121.37
.7625	**BOX PIZZA GAVINO, FIONA LARENE T/AS**			**$**	**2,200.00**
.7625	Community events	16/06/2023	E111936	$	2,200.00
.6739	**BRIGHTMARK GROUP PTY LTD**			**$**	**20,249.46**
.6739	Commercial cleaning	30/06/2023	E112259	$	20,249.46
.0399	**BRITESHINE CLEANING SERVICES BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD T/AS**			**$**	**95,413.85**
.0399	Commercial cleaning	16/06/2023	E111729	$	30,920.20
.0399	Commercial cleaning	30/06/2023	E112099	$	64,493.65
.7694	**BRODERICK AND ASSOCIATES DR KATHLEEN MARY BRODERICK T/AS**			**$**	**20,422.41**
.7694	Real estate and property management	30/06/2023	E112302	$	20,422.41
.6998	**BROWNES DAIRY BROWNES FOODS OPERATIONS PTY LIMITED T/AS**			**$**	**755.81**
.6998	Staff supplies	16/06/2023	E111906	$	328.01
.6998	Staff supplies	30/06/2023	E112275	$	427.80
.0137	**BUCHER MUNICIPAL PTY LTD**			**$**	**28,312.54**
.0137	Engineering consulting services	16/06/2023	E111722	$	22,327.14
.0137	Engineering consulting services	30/06/2023	E112088	$	5,985.40

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0004	**BUILDING AND CONSTRUCTION INDUSTRIAL TRAINING BOARD**			**$ 13,266.05**
.0004	Regulatory fees and government charges	16/06/2023	E112055	$ 13,266.05
9995	**BUILDING COMMISSION DEPARTMENT OF COMMERCE T/AS**			**$ 37,646.70**
9995	Regulatory fees and government charges	16/06/2023	E112056	$ 37,646.70
.0036	**BUNNINGS GROUP LIMITED**			**$ 6,751.29**
.0036	Building construction materials and services	16/06/2023	E111715	$ 2,137.92
.0036	Building construction materials and services	30/06/2023	E112082	$ 4,613.37
.6627	**C&H SWEEPING PINESHORE HOLDINGS PTY LTD T/AS**			**$ 297.00**
.6627	Street sweeping services	30/06/2023	E112255	$ 297.00
.8131	**CABCHARGE PAYMENTS PTY LTD**			**$ 57.65**
.8131	Taxi charges	30/06/2023	E112316	$ 57.65
.0965	**CALIBRE COATINGS PTY LTD THE TRUSTEE FOR THE KIS TRUST T/AS**			**$ 23,133.00**
.0965	Painting supplies and services	16/06/2023	E111741	$ 13,255.00
.0965	Painting supplies and services	30/06/2023	E112113	$ 9,878.00
.6025	**CAMERON CHISHOLM & NICOL WA PTY LTD**			**$ 1,089.00**
.6025	Architectural and design services	16/06/2023	E111857	$ 1,089.00
.7201	**CAR CARE ROCKINGHAM MARIO BAELI T/AS**			**$ 980.00**
.7201	Vehicle Hire	30/06/2023	E112282	$ 980.00
.8124	**CARLA ADAMS ADAMS, CARLA MELITA**			**$ 39.00**
.8124	Artists and artworks	16/06/2023	E111952	$ 39.00
.8143	**CASTLEDINE & CASTLEDINE**			**$ 495.00**
.8143	Library Expenses	30/06/2023	E112318	$ 495.00
.0044	**CASTROL AUSTRALIA PTY LIMITED**			**$ 6,270.77**
.0044	Greases and oils and lubricants	16/06/2023	E111716	$ 6,270.77
.6803	**CHALLENGE CHEMICALS THE TRUSTEE FOR NEWLAND CHEMICALS UNIT TRUST T/AS**			**$ 444.51**

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6803	Commercial cleaning	30/06/2023	E112262	$	444.51
.8659	**CHAMELEON REWRAPS**			**$**	**450.00**
.8659	Flowers and gifts and awards	16/06/2023	E111969	$	450.00
.5677	**CHAMPION COMPRESSORS SULLAIR AUSTRALIA PTY LTD T/AS**			**$**	**1,004.85**
.5677	Maintenance and services	16/06/2023	E111847	$	1,004.85
.5529	**CHOICEONE PTY LTD**			**$**	**36,061.94**
.5529	Temporary labour	16/06/2023	E111845	$	18,933.15
.5529	Temporary labour	30/06/2023	E112215	$	17,128.79
.8226	**CHUBB FIRE SAFETY CHUBB FIRE & SECUITY PTY LTD T/AS**			**$**	**759.00**
.8226	Fire equipment and maintenance services	16/06/2023	E111956	$	759.00
.0056	**CITY OF COCKBURN**			**$**	**4,779.50**
.0056	Local Government	16/06/2023	E111717	$	4,779.50
.0473	**CITY OF KWINANA**			**$**	**65,642.80**
.0473	Local Government	30/06/2023	E112101	$	65,642.80
.0001	**CITY OF MELVILLE - PETTY CASH**			**$**	**90.27**
.0001	Local Government	30/06/2023	070873	$	90.27
.1277	**CITY OF SOUTH PERTH**			**$**	**962.50**
.1277	Local Government	30/06/2023	E112127	$	962.50
.2774	**CLEANAWAY DANIELS SERVICES PTY LTD**			**$**	**795.58**
.2774	Hazardous materials and sharps and chemical waste	16/06/2023	E111786	$	795.58
.8877	**CLIQUE PHOTOGRPHY NAIRN, SHERIDAN MARGARET**			**$**	**880.00**
.8877	Photography	30/06/2023	E112347	$	880.00
.7962	**CLIVE ROSS COUNCILLOR**			**$**	**2,997.50**
.7962	Councillor expenses	16/06/2023	E111945	$	2,997.50

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6922	**CLPM PTY LTD**			**$**	**64,214.65**
.6922	Building construction materials and services	16/06/2023	E111903	$	64,214.65
.0754	**COCKBURN CEMENT LIMITED**			**$**	**951.72**
.0754	Building construction materials and services	16/06/2023	E111738	$	951.72
.8107	**COLE BAXTER PHOTOGRAPHY COLE BAXTER T/AS**			**$**	**2,915.00**
.8107	Photography	16/06/2023	E111951	$	935.00
.8107	Photography	30/06/2023	E112315	$	1,980.00
.7074	**COMPLETE OFFICE SUPPLIES**			**$**	**8,395.69**
.7074	Stationery	16/06/2023	E111913	$	8,395.69
.1187	**COMPLETE PEST MANAGEMENT SERVICES THE TRUSTEE FOR LAWRENCE FAMILY TRUST T/AS**			**$**	**5,844.55**
.1187	Pest & Weed Control	16/06/2023	E111753	$	3,271.55
.1187	Pest & Weed Control	30/06/2023	E112120	$	2,573.00
.5605	**CONNECTGROUPS SUPPORT GROUPS ASSOCIATION WA INC**			**$**	**11,581.46**
.5605	Donations, Sponsorship & Contributions	30/06/2023	E112217	$	11,581.46
.1637	**CONPLANT PTY LTD**			**$**	**3,129.50**
.1637	Plant hire	16/06/2023	E111766	$	3,129.50
.1193	**CONSCIOUS CREATION FOUNDATION**			**$**	**1,545.00**
.1193	Artists and artworks	30/06/2023	E112121	$	1,545.00
.3935	**CONTRA-FLOW PTY LTD**			**$**	**122,777.29**
.3935	Traffic control services	16/06/2023	E111811	$	68,066.77
.3935	Traffic control services	30/06/2023	E112175	$	54,710.52
.7070	**CORSIGN WA PTY LTD**			**$**	**280.50**
.7070	Road signs	30/06/2023	E112279	$	280.50
.7250	**COUNTRY CLUB INTERNATIONAL PTY LTD**			**$**	**1,839.29**
.7250	Sport and recreation equipment	16/06/2023	E111916	$	1,494.99
.7250	Sport and recreation equipment	30/06/2023	E112286	$	344.30

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6831	**COVS GPC ASIA PACIFIC T/AS**			**$**	**4,173.17**
.6831	Plant purchase/Parts	16/06/2023	E111896	$	2,772.65
.6831	Plant purchase/Parts	30/06/2023	E112266	$	1,400.52
.7325	**CRISTY BURNE**			**$**	**1,900.00**
.7325	Library Stock	30/06/2023	E112289	$	1,900.00
.7859	**CS LEGAL THE PIER GROUP PTY LTD T/AS**			**$**	**12,226.99**
.7859	Debt collection services	30/06/2023	E112307	$	12,226.99
.8912	**CSD NETWORK TIM MUIRHEAD AND ASSOCIATES PTY LTD T/AS**			**$**	**350.00**
.8912	Consulting services	30/06/2023	E112351	$	350.00
.1677	**CSE CROSSCOM PTY LTD**			**$**	**1,855.10**
.1677	Creative services and graphic design	30/06/2023	E112133	$	1,855.10
.4409	**CUMMINS ENGINE CO PTY LTD CUMMINS SOUTH PACIFIC PTY LTD T/AS**			**$**	**20,757.70**
.4409	Plant maintenance	16/06/2023	E111820	$	20,757.70
.6969	**CUSTOMER SCIENCE PTY LTD**			**$**	**15,675.00**
.6969	Business and management consulting and services	30/06/2023	E112273	$	15,675.00
.4645	**DANIYELA OLDS COM EMPLOYEE**			**$**	**1,260.00**
.4645	Staff reimbursements	16/06/2023	E111827	$	1,260.00
.2131	**DATA#3 LIMITED**			**$**	**506,098.54**
.2131	IT software/licensing and maintenance	16/06/2023	E111773	$	505,417.85
.2131	IT software/licensing and maintenance	30/06/2023	E112138	$	680.69
.8608	**DAVID GOLF & ENGINEERING PTY LTD**			**$**	**836.00**
.8608	Sport and recreation equipment	16/06/2023	E111967	$	836.00
.8831	**DAVID UCYUREK T/AS KCR IT SOLUTIONS**			**$**	**1,213.00**
.8831	AV equipment and cameras	30/06/2023	E112342	$	1,213.00

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.4671	**DEBBIE WHYTE COM EMPLOYEE**			$	**22.50**
.4671	Staff reimbursements	16/06/2023	E111828	$	22.50
.3669	**DELLA RAE MORRISON MORRISON, DELLA RAE T/AS**			$	**500.00**
.3669	Artists and artworks	16/06/2023	E111805	$	500.00
.4051	**DEPARTMENT OF FIRE AND EMERGENCY SERVICES**			$	**210,416.76**
.4051	Regulatory fees and government charges	30/06/2023	E112179	$	210,416.76
.1918	**DEPARTMENT OF TRANSPORT WA**			$	**832.25**
.1918	Disclosure of Information fees	30/06/2023	E112136	$	832.25
.8141	**DETAIL MARKETING COMMUNICATIONS PTY LTD DETAIL MARKETING & COMMUNICATIONS PTY LTD T/AS**			$	**13,400.00**
.8141	Marketing and communication services	16/06/2023	E111953	$	6,600.00
.8141	Marketing and communication services	30/06/2023	E112317	$	6,800.00
.4777	**DICTATUM TRANSCRIPTION SERVICES WEBB, DEBRA CAROLYN T/AS**			$	**54.75**
.4777	Inspection services	30/06/2023	E112200	$	54.75
.3250	**DIEBACK TREATMENT SERVICES GLEVAN PTY LTD AS THE TRUSTEE FOR THE EVAN BROWN FAMILY T/AS**			$	**35,825.90**
.3250	Arborists and tree services	30/06/2023	E112158	$	35,825.90
.4025	**DIRECT BRIGADE ALARM MONITORING DEPARTMENT OF FIRE AND EMERGENCY SERVICES T/AS**			$	**1,337.00**
.4025	Fire equipment and maintenance services	30/06/2023	E112177	$	1,337.00
.8937	**DIVERSITY COUNCIL AUSTRALIA**			$	**5,245.00**
.8937	Consulting services	30/06/2023	E112352	$	5,245.00
.6933	**DOMUS NURSERY HERITAGE WAY PTY LTD**			$	**988.75**
.6933	Nursery supplies	30/06/2023	E112271	$	988.75
.6541	**DONOVAN PAYNE ARCHITECTS (A)POD PTY LTD T/AS**			$	**46,254.41**
.6541	Architectural and design services	16/06/2023	E111878	$	46,254.41
.6693	**DOWSING GROUP PTY LTD**			$	**531,892.67**
.6693	Roads and paving supplies - quarry products and rubble	16/06/2023	E111888	$	409,437.64

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6693	Roads and paving supplies - quarry products and rubble	30/06/2023	E112257	$	122,455.03
.8474	**DP STAMPALIA STAMPALIA, DARREN PHILLIP & DP EARTHMOVING WA T/AS**			**$**	**27,934.50**
.8474	Plant hire	30/06/2023	E112331	$	27,934.50
.3309	**DRAINFLOW SERVICES PTY LTD**			**$**	**90,362.25**
.3309	Drainage services	30/06/2023	E112159	$	90,362.25
.8855	**DRIVER RISK MANAGEMENT PTY LTD**			**$**	**1,320.00**
.8855	Training services	30/06/2023	E112343	$	1,320.00
0011	**DUNCAN MACPHAIL COUNCILLOR**			**$**	**800.50**
0011	Councillor expenses	16/06/2023	E111985	$	800.50
.6794	**DURACRAFT ACCIDENT REPAIR CENTRE DURACRAFT PTY LTD T/AS**			**$**	**1,250.00**
.6794	Vehicle Repairs and Maintenance	30/06/2023	E112261	$	1,250.00
.2270	**DWA CONSULTING PTY LTD DAVID WILLS AND ASSOCIATES T/AS**			**$**	**3,850.00**
.2270	Engineering consulting services	30/06/2023	E112139	$	3,850.00
.0986	**E & MJ ROSHER PTY LTD**			**$**	**103.29**
.0986	Plant purchase/Parts	16/06/2023	E111743	$	103.29
.4756	**ECO RESOURCES PTY LTD THE TRUSTEE FOR THE M & S UNIT TRUST T/AS**			**$**	**12,416.80**
.4756	Landfill management services	16/06/2023	E111829	$	5,021.50
.4756	Landfill management services	30/06/2023	E112198	$	7,395.30
.2721	**ECOBURBIA THE TRUSTEE FOR SOUTH BEACH ECO TRUST T/AS**			**$**	**715.00**
.2721	External training courses	30/06/2023	E112149	$	715.00
.7240	**ECOCYCLE PTY LTD**			**$**	**2,083.76**
.7240	Waste expenses	30/06/2023	E112284	$	2,083.76
.4891	**ECOSPILL SOLUTIONS ECOSPILL PTY LTD T/AS**			**$**	**153.74**
.4891	Hazardous materials and sharps and chemical waste	16/06/2023	E111833	$	153.74

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.8907	**EGC CONSULTANTS CHAN, GALLANT WAI CHEUK T/AS**			$	**2,887.50**
.8907	Engineering consulting services	16/06/2023	E111979	$	2,887.50
.6445	**ELEMENT ADVISORY PTY LTD**			$	**37,521.00**
.6445	Architectural and design services	30/06/2023	E112241	$	37,521.00
.6230	**ELITE LOCK SERVICE PERTH SECURITY SOLUTIONS ATF SIMS FAMILY TRUST T/AS**			$	**17,236.73**
.6230	Locksmith supplies and services	16/06/2023	E111864	$	13,914.87
.6230	Locksmith supplies and services	30/06/2023	E112233	$	3,321.86
.0452	**ELLENBY TREE FARM PTY LTD**			$	**75,366.80**
.0452	Nursery supplies	16/06/2023	E111732	$	56,100.30
.0452	Nursery supplies	30/06/2023	E112100	$	19,266.50
.7101	**ELLIOTTS FILTRATION ELLIOTTS IRRIGATION PTY LTD T/AS**			$	**565.40**
.7101	Irrigation and watering systems	30/06/2023	E112280	$	565.40
.8390	**ELM WA PTY LTD**			$	**34,716.00**
.8390	Landscape design and architecture services	30/06/2023	E112329	$	34,716.00
.1380	**EMSO MAINTENANCE CRAB CLAW HOLDINGS P/L ATF EMSO INVESTMENT TRUST T/AS**			$	**106,458.57**
.1380	Building construction materials and services	16/06/2023	E111759	$	43,428.19
.1380	Building construction materials and services	30/06/2023	E112128	$	63,030.38
.0091	**ENGINE PROTECTION EQUIPMENT**			$	**3,558.58**
.0091	Vehicle Repairs and Maintenance	16/06/2023	E111720	$	2,583.42
.0091	Vehicle Repairs and Maintenance	30/06/2023	E112086	$	975.16
.7316	**ENSIGN SERVICES (AUST.) PTY. LTD**			$	**353.32**
.7316	Laundering and dry cleaning	16/06/2023	E111920	$	353.32
.4541	**ENVIRO SWEEP EWCS UNIT TRUST T/AS**			$	**8,489.25**
.4541	Street sweeping services	16/06/2023	E111825	$	8,489.25
.8255	**ENVIROCARE SYSTEMS ENVIROCARE SYSTEMS PTY LTD T/AS**			$	**379.50**
.8255	Janitorial and cleaning products	30/06/2023	E112323	$	379.50

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7227	**ERIN COATES**			$	**56.25**
.7227	Library Expenses	16/06/2023	E111915	$	56.25
.4652	**ESPRESSO WORKS FASTCITY PTY LTD T/AS**			$	**415.80**
.4652	Catering services and supplies	30/06/2023	E112195	$	415.80
.6989	**ESSENTIAL COFFEE PTY LTD**			$	**956.37**
.6989	Facilities management services	30/06/2023	E112274	$	956.37
.6489	**EXCEL KERBING PTY LTD TRUSTEE FOR EXCEL KERBING TRUST T/AS**			$	**3,701.94**
.6489	Roads and paving supplies	30/06/2023	E112244	$	3,701.94
.0235	**EXTERIA AND MODUS AUSTRALIA LANDMARK ENGINEERING & DESIGN PTY LTD T/AS**			$	**4,110.70**
.0235	Outdoor furniture and shades and exercise equipment	30/06/2023	E112096	$	4,110.70
.7234	**FAT FROG CONSULTING THE TRUSTEE FOR LIVING STREAMS TRUST T/AS**			$	**2,497.50**
.7234	Sustainability services	30/06/2023	E112283	$	2,497.50
.0531	**FEDEX EXPRESS AUSTRALIA PTY LTD**			$	**3,196.24**
.0531	Subscriptions	16/06/2023	E111734	$	1,275.61
.0531	Subscriptions	30/06/2023	E112103	$	1,920.63
.7335	**FLEET FITNESS O'SHAUGHNESSY FAMILY TRUST T/AS**			$	**323.40**
.7335	Sport and recreation equipment	16/06/2023	E111922	$	323.40
.4774	**FLEX FITNESS EQUIPMENT RUBY DISTRIBUTORS PTY LTD T/AS**			$	**20,485.50**
.4774	Sport and recreation equipment	16/06/2023	E111830	$	1,305.50
.4774	Sport and recreation equipment	30/06/2023	E112199	$	19,180.00
.8338	**FLEXI STAFF FLEXI STAFF GROUP PTY LTD**			$	**30,451.62**
.8338	Temporary labour hire	16/06/2023	E111960	$	12,912.57
.8338	Temporary labour hire	30/06/2023	E112326	$	17,539.05
.0204	**FLICK ANTICIMEX**			$	**463.79**
.0204	Hygiene services	16/06/2023	E111726	$	343.20

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.0204	Hygiene services	30/06/2023	E112092	$	120.59
.4031	**FORESTVALE TREES**			**$**	**19,750.50**
.4031	Nursery supplies	30/06/2023	E112178	$	19,750.50
.5369	**FOXTEL**			**$**	**350.00**
.5369	Cloud services	16/06/2023	E111842	$	350.00
.5964	**FREYSSINET AUSTRALIA PTY LTD**			**$**	**1,325.50**
.5964	Building construction materials and services	30/06/2023	E112223	$	1,325.50
.1221	**FUJI XEROX AUSTRALIA PTY LIMITED**			**$**	**671.78**
.1221	Photocopying and scanning services	30/06/2023	E112124	$	671.78
.3227	**FULTON HOGAN INDUSTRIES PTY LTD**			**$**	**46,806.08**
.3227	Building construction materials and services	16/06/2023	E111798	$	46,806.08
.8350	**GAVIN AUNG THAN AUNG THAN, GAVIN JOHN**			**$**	**880.00**
.8350	Library Expenses	30/06/2023	E112327	$	880.00
.8817	**GENIVO PTY LTD T/AS SIGNWAVE BELMONT**			**$**	**653.26**
.8817	Landscape design and architecture services	16/06/2023	E111973	$	653.26
.7020	**GEORGE GEAR MAYOR**			**$**	**11,737.24**
.7020	Councillor expenses	16/06/2023	E111910	$	11,737.24
.8588	**GESHA COFFEE CO. PTY. LTD. THE TRUSTEE FOR LANPA TRUST T/AS**			**$**	**750.66**
.8588	Catering services and supplies	16/06/2023	E111964	$	294.30
.8588	Catering services and supplies	30/06/2023	E112335	$	456.36
.6824	**GFG TEMP ASSIST GLENN FLOOD GROUP PTY LTD T/AS**			**$**	**16,632.00**
.6824	Consulting services	16/06/2023	E111895	$	8,606.40
.6824	Consulting services	30/06/2023	E112265	$	8,025.60
.7017	**GLYNIS BARBER COUNCILLOR**			**$**	**2,997.50**
.7017	Councillor expenses	16/06/2023	E111909	$	2,997.50

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8318	**GODFREY'S INSTALLATIONS PTY LTD**			**$ 325.00**
.8318	Maintenance and services	16/06/2023	E111958	$ 325.00
.5245	**GPS LINE MARKING THE TRUSTEE FOR LANE FAMILY TRUST T/AS**			**$ 825.00**
.5245	Road line marking	30/06/2023	E112210	$ 825.00
.5101	**GRAFFITI SYSTEMS AUSTRALIA THE TRUSTEE FOR ROBTHOR UNIT TRUST T/AS**			**$ 7,728.52**
.5101	Graffiti removal services	16/06/2023	E111837	$ 4,083.82
.5101	Graffiti removal services	30/06/2023	E112208	$ 3,644.70
.0685	**GRASSTREES AUSTRALIA THE TRUSTEEE FOR THE LEEDER FAMILY TRUST T/AS**			**$ 7,507.50**
.0685	Nursery supplies	16/06/2023	E111737	$ 2,464.00
.0685	Nursery supplies	30/06/2023	E112107	$ 5,043.50
.6823	**GREAT AUSSIE PATIOS THE TRUSTEE FOR THE FULKER FAMILY TRUST T/AS**			**$ 330.75**
.6823	Landscape design and architecture services	16/06/2023	E111894	$ 220.50
.6823	Landscape design and architecture services	30/06/2023	E112264	$ 110.25
.6874	**GREENHOUSE DESIGN STUDIOS ASHLEY JANE GREENHOUGH T/AS**			**$ 3,344.00**
.6874	Marketing and communication services	16/06/2023	E111899	$ 2,755.50
.6874	Marketing and communication services	30/06/2023	E112269	$ 588.50
.2391	**GREENSTEAM AUSTRALIA PTY LTD**			**$ 715.00**
.2391	Landscaping services and supplies	16/06/2023	E111779	$ 715.00
.7756	**HANSON CONSTRUCTION MATERIALS PTY LTD**			**$ 969.97**
.7756	Building construction materials and services	30/06/2023	E112303	$ 969.97
.7569	**HATCH PTY LTD**			**$ 9,823.00**
.7569	Architectural and design services	16/06/2023	E111933	$ 9,823.00
.4312	**HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD**			**$ 42,909.31**
.4312	Temporary labour hire	16/06/2023	E111819	$ 23,954.06
.4312	Temporary labour hire	30/06/2023	E112187	$ 18,955.25

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4139	**HF INDUSTRIES PTY LTD**			**$ 21,560.00**
.4139	Sport and recreation equipment	30/06/2023	E112180	$ 21,560.00
.8821	**HICKEY CONSTRUCTIONS PTY LTD**			**$ 174,580.01**
.8821	MT Pleasant bowling Club Construction works	16/06/2023	E111975	$ 174,580.01
.7810	**HILTON HARVEST COMMUNITY GARDEN INC**			**$ 1,829.00**
.7810	Park maintenance charges	30/06/2023	E112306	$ 1,829.00
.1642	**HINDS SAND SUPPLIES**			**$ 2,898.82**
.1642	Building construction materials and services	16/06/2023	E111767	$ 2,898.82
.8378	**HMM CONSULTING**			**$ 305.00**
.8378	Library Expenses	30/06/2023	E112328	$ 305.00
.6705	**HODGE COLLARD PRESTON ARCHITECTS HODGE COLLARD PRESTON UNIT TRUST T/AS**			**$ 21,068.30**
.6705	Architectural and design services	16/06/2023	E111890	$ 21,068.30
.1418	**HOLCIM (AUSTRALIA) PTY LTD**			**$ 1,976.48**
.1418	Roads and paving supplies - concrete	30/06/2023	E112130	$ 1,976.48
.8295	**HOOP HOOP HOORAY**			**$ 324.90**
.8295	Community events	30/06/2023	E112325	$ 324.90
.5489	**HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD**			**$ 107,954.55**
.5489	Irrigation and watering systems	16/06/2023	E111844	$ 30,962.80
.5489	Irrigation and watering systems	30/06/2023	E112214	$ 76,991.75
.0501	**HYDROQUIP PUMPS & IRRIGATION ACEMARK PTY LTD ATF THE MCFADDEN FAMILY TRUST T/AS**			**$ 7,285.30**
.0501	Irrigation and watering systems	30/06/2023	E112102	$ 7,285.30
.7332	**IDENTITY PEOPLE PTY LTD**			**$ 9,614.00**
.7332	Security systems/Monitoring	16/06/2023	E111921	$ 9,614.00
.6839	**IES ENVIRO-SCAPES INDIGENOUS ECONOMIC SOLUTIONS PTY LTD T/AS**			**$ 968.00**
.6839	Environmental consultancy services	30/06/2023	E112267	$ 968.00

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.8210	**IESHA WYATT**			**$**	**2,690.00**
.8210	Artists and artworks	30/06/2023	E112322	$	2,690.00
.0114	**INDUSTRIAL PROTECTIVE PRODUCTS (WA) JELLOR PTY LTD T/AS**			**$**	**2,308.66**
.0114	General hardware and tools	16/06/2023	E111721	$	602.32
.0114	General hardware and tools	30/06/2023	E112087	$	1,706.34
.6016	**INDUSTRIAL RECRUITMENT PARTNERS IRP PTY LTD T/AS**			**$**	**10,093.84**
.6016	Temporary labour hire	16/06/2023	E111856	$	3,069.78
.6016	Temporary labour hire	30/06/2023	E112225	$	7,024.06
.6619	**INFOR GLOBAL SOLUTIONS (ANZ) PTY LIMITED SUNSYSTEMS SOFTWARE T/AS**			**$**	**5,456.00**
.6619	IT technical services	30/06/2023	E112254	$	5,456.00
.4643	**INFOR PUBLIC SECTOR USER FORUM INC**			**$**	**1,430.00**
.4643	Subscriptions	30/06/2023	E112194	$	1,430.00
.0009	**INITIAL HYGIENE SOLUTIONS RENTOKIL INITIAL PTY LTD T/AS**			**$**	**1,962.60**
.0009	Hygiene services	16/06/2023	E111713	$	827.50
.0009	Hygiene services	30/06/2023	E112080	$	1,135.10
.8603	**INKI PINKI**			**$**	**7,000.00**
.8603	Artists and artworks	16/06/2023	E111966	$	7,000.00
.5117	**INNERSPACE COMMERCIAL INTERIORS THE TRUSTEE FOR CORNWALL IMPORT UNIT TRUST T/AS**			**$**	**6,770.50**
.5117	Furniture	16/06/2023	E111838	$	6,770.50
.8826	**INSPIRE RIPPLES**			**$**	**900.00**
.8826	Market research services	16/06/2023	E111976	$	900.00
.6615	**INSTANT TOILETS & SHOWERS INSTANT PRODUCTS HIRE T/AS**			**$**	**1,132.36**
.6615	Event equipment hire	30/06/2023	E112253	$	1,132.36
.4326	**INTELIFE GROUP LIMITED**			**$**	**4,177.59**
.4326	Commercial cleaning	30/06/2023	E112189	$	4,177.59

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6985	**INTERIA DESIGN PTY LTD CRADDOCK FAMILY TRUST T/AS**			**$**	**427.90**
.6985	Furniture and Fit Out	16/06/2023	E111905	$	427.90
.6544	**INTERNATIONAL ART SERVICES IAS FINE ART LOGISTICS PTY LTD T/AS**			**$**	**850.85**
.6544	Artists and artworks	16/06/2023	E111879	$	850.85
.3811	**IPWEA - AUSTRALASIA LIMITED INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA LTD T/AS**			**$**	**9,779.00**
.3811	External training courses	30/06/2023	E112172	$	9,779.00
.0424	**ISENTIA PTY LIMITED**			**$**	**3,300.00**
.0424	Media monitoring	16/06/2023	E111730	$	3,300.00
.4815	**ISUBSCRIBE PTY LIMITED**			**$**	**10,096.76**
.4815	Subscriptions	30/06/2023	E112202	$	10,096.76
.7417	**IZZI VISUAL COMMUNICATION KRUGER, ISABEL T/AS**			**$**	**3,080.00**
.7417	Creative services and graphic design	16/06/2023	E111928	$	3,080.00
.4872	**JACKSON MCDONALD**			**$**	**1,900.80**
.4872	Legal and conveyancing services	16/06/2023	E111831	$	1,900.80
.7967	**JANE EDINGER COUNCILLOR**			**$**	**2,997.50**
.7967	Councillor expenses	16/06/2023	E111946	$	2,997.50
.6349	**JANINE SHEEN PHOTOGRAPHY AND FILMS SHEEN, JANINE RENEE T/AS**			**$**	**4,500.00**
.6349	Photography	30/06/2023	E112237	$	4,500.00
.1406	**JB HI FI COMMERCIAL JB HI-FI GROUP PTY LTD T/AS**			**$**	**24,592.00**
.1406	IT hardware	16/06/2023	E111760	$	4,024.00
.1406	IT hardware	30/06/2023	E112129	$	20,568.00
.7971	**JENNIFER SPANBROEK COUNCILLOR**			**$**	**2,997.50**
.7971	Councillor expenses	16/06/2023	E111947	$	2,997.50
.6019	**JENNY KERR**			**$**	**2,432.10**

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6019	Artists and artworks	30/06/2023	E112226	$	2,432.10
.7441	**JIM CATHCART**			**$**	**10,000.00**
.7441	Artists and artworks	30/06/2023	E112290	$	10,000.00
.6121	**JONAS LEISURE CENTAMAN SYSTEMS PTY LTD T/AS**			**$**	**58,211.07**
.6121	IT project management and consultancy	16/06/2023	E111860	$	56,775.57
.6121	IT project management and consultancy	30/06/2023	E112230	$	1,435.50
.8546	**JULUWARLU GROUP ABORIGINAL CORPORATION**			**$**	**57.75**
.8546	Artists and artworks	16/06/2023	E111963	$	57.75
.8880	**JUNE MOORHOUSE MOORHOUSE, JUNE T/AS**			**$**	**5,000.00**
.8880	Artists and artworks	30/06/2023	E112348	$	5,000.00
.7928	**KAHLIE LOCKYER**			**$**	**250.00**
.7928	Artists and artworks	30/06/2023	E112309	$	250.00
.6279	**KAREN WHEATLAND COUNCILLOR**			**$**	**2,997.50**
.6279	Councillor expenses	16/06/2023	E111866	$	2,997.50
.4781	**KELYN TRAINING SERVICES LNLC PTY LTD T/AS**			**$**	**1,450.00**
.4781	External training courses	30/06/2023	E112201	$	1,450.00
.6394	**KENNARDS HIRE PTY LTD**			**$**	**1,200.00**
.6394	Event equipment hire	30/06/2023	E112238	$	1,200.00
.7555	**KERBING WEST FREIGHT TRAIN (WA) PTY LTD T/AS**			**$**	**15,829.22**
.7555	Roads and paving supplies - concrete	16/06/2023	E111932	$	15,829.22
.7645	**KEVLAR PTY LTD**			**$**	**3,987.50**
.7645	Building construction materials and services	16/06/2023	E111938	$	3,987.50
.8903	**KINETICON GROUP DNW SOLUTIONSN PTY LTD T/AS**			**$**	**6,950.08**
.8903	Building construction materials and services	30/06/2023	E112350	$	6,950.08

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8818	**KING UPHOLSTERY SERVICES KING, KEITH BRIAN T/AS**			**$ 1,166.00**
.8818	Other furniture	16/06/2023	E111974	$ 1,166.00
.6770	**KLEENIT PTY LTD**			**$ 1,688.50**
.6770	Graffiti removal services	16/06/2023	E111891	$ 500.50
.6770	Graffiti removal services	30/06/2023	E112260	$ 1,188.00
.3208	**KOORI KIDS PTY LIMITED**			**$ 500.00**
.3208	Community events	16/06/2023	E111797	$ 500.00
.7064	**KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD**			**$ 2,344.07**
.7064	Printers and multifunction devices	16/06/2023	E111912	$ 247.50
.7064	Printers and multifunction devices	30/06/2023	E112278	$ 2,096.57
.8660	**LA PALETA**			**$ 260.70**
.8660	Food and beverages for resale	30/06/2023	E112338	$ 260.70
.7292	**LAMINAR CAPITAL PTY. LTD**			**$ 550.00**
.7292	Accounting and financial services	16/06/2023	E111919	$ 550.00
.1115	**LANDGATE WESTERN AUSTRALIA LAND INFORMATION AUTHORITY T/AS**			**$ 620,054.48**
.1115	Regulatory fees and government charges	16/06/2023	E111751	$ 225.60
.1115	Regulatory fees and government charges	30/06/2023	E112117	$ 619,828.88
.2682	**LANDMANN IT CONSULTING PTY LTD**			**$ 757.63**
.2682	IT project management and consultancy	30/06/2023	E112148	$ 757.63
.0688	**LAUNDRY EXPRESS THE TRUSTEE FOR TEMA TRUST T/AS**			**$ 814.54**
.0688	Laundering and dry cleaning	30/06/2023	E112108	$ 814.54
.3716	**LEARNING HORIZONS THE HELEN HARDCASTLE TRUST T/AS**			**$ 11,275.00**
.3716	Training services	16/06/2023	E111806	$ 11,275.00
.8312	**LEONIE BRIALEY**			**$ 22.50**
.8312	Artists and artworks	16/06/2023	E111957	$ 22.50

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7783	**LESSEN WITH PEG - RETHINK WASTE**			**$**	**1,850.00**
.7783	Waste expenses	16/06/2023	E111941	$	900.00
.7783	Waste expenses	30/06/2023	E112304	$	950.00
.6072	**LISA HOUNSHELL**			**$**	**364.20**
.6072	HR and workforce services	16/06/2023	E111858	$	364.20
.6451	**LIVING TURF GREENSHED PTY LTD T/AS**			**$**	**6,244.70**
.6451	Turf and Equipment	16/06/2023	E111874	$	5,192.00
.6451	Turf and Equipment	30/06/2023	E112242	$	1,052.70
.4250	**LOCAL COMMUNITY INSURANCE SERVICES JARDINE LLOYD THOMPSON PTY LTD T/AS**			**$**	**671.00**
.4250	Insurance premiums	16/06/2023	E111815	$	671.00
.5475	**LOCHNESS LANDSCAPE SERVICES LLS AUST. PTY LTD ATF THE LOCHNESS UNIT TRUST T/AS**			**$**	**81,423.98**
.5475	Landscaping services and supplies	16/06/2023	E111843	$	37,313.98
.5475	Landscaping services and supplies	30/06/2023	E112213	$	44,110.00
.8031	**LOGWIN AIR & OCEAN AUSTRALIA PTY. LTD.**			**$**	**880.00**
.8031	Waste expenses	16/06/2023	E111950	$	880.00
.7275	**LUMEN IT LUMEN IT PTY LTD T/AS**			**$**	**22,275.00**
.7275	Other IT and telecommunications expenses	16/06/2023	E111917	$	22,275.00
.1343	**M P ROGERS & ASSOCIATES PTY LTD**			**$**	**7,537.92**
.1343	Engineering consulting services	16/06/2023	E111758	$	7,537.92
.3607	**MAGNETISM ART & DESIGN DUGGAN, DANIEL ALLEN T/AS**			**$**	**2,730.00**
.3607	Community events	16/06/2023	E111804	$	2,730.00
.1723	**MAIN ROADS WA**			**$**	**2,750.00**
.1723	Pavement construction and streetscape services	30/06/2023	E112134	$	2,750.00
.0141	**MAJOR MOTORS PTY LTD THE TRUSTEE FOR MAJOR MOTORS UNIT TRUST T/AS**			**$**	**6,708.39**
.0141	Service and repairs	16/06/2023	E111723	$	4,609.61
.0141	Service and repairs	30/06/2023	E112089	$	2,098.78

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.5048	**MANHEIM PTY LTD**			**$**	**178.20**
.5048	Asset management services	16/06/2023	E111836	$	178.20
.7015	**MARGARET SANDFORD COUNCILLOR**			**$**	**2,997.50**
.7015	Councillor expenses	16/06/2023	E111908	$	2,997.50
.4492	**MARIE TAYLOR**			**$**	**500.00**
.4492	Community events	16/06/2023	E111823	$	500.00
.2034	**MARINDUST SALES**			**$**	**3,784.00**
.2034	maintenance and services	16/06/2023	E111771	$	3,784.00
.6515	**MARKETFORCE PTY LTD**			**$**	**27,518.92**
.6515	Advertising and media buy	16/06/2023	E111877	$	27,518.92
.8874	**MARLEIGH ZADA ZADA, MARLEIGH FRANCIS T/AS**			**$**	**250.00**
.8874	Entertainers	30/06/2023	E112346	$	250.00
.5232	**MATTHEW WOODALL COUNCILLOR**			**$**	**2,997.50**
.5232	Councillor expenses	16/06/2023	E111840	$	2,997.50
.2678	**MAXWELL AND ROBINSON AND PHELPS THE TRUSTEE FOR TEEKMAR FAMILY TRUST T/AS**			**$**	**1,035.24**
.2678	Pest & Weed Control	16/06/2023	E111785	$	480.25
.2678	Pest & Weed Control	30/06/2023	E112147	$	554.99
.1270	**MCLEODS BARRISTERS & SOLICITORS BECKETT, DOUGLAS, GILLETT, GRGICH, MCLEOD & OTHERS T/AS**			**$**	**56,224.33**
.1270	Legal and conveyancing services	16/06/2023	E111757	$	50,804.79
.1270	Legal and conveyancing services	30/06/2023	E112126	$	5,419.54
.7923	**MEGAN BAKER**			**$**	**20.63**
.7923	Artists and artworks	16/06/2023	E111943	$	20.63
.5223	**MELVILLE CITY HOCKEY CLUB**			**$**	**1,650.00**
.5223	Sport and recreation subsidies	30/06/2023	E112209	$	1,650.00

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.2548	**MELVILLE GLADES GOLF CLUB**			**$**	**300.00**
.2548	Turf and Equipment	30/06/2023	E112144	$	300.00
.6519	**MELVILLE MAZDA INTEGRATED MANAGEMENT CONSULTANTS PTY LTD T/AS**			**$**	**990.15**
.6519	Service and repairs	30/06/2023	E112245	$	990.15
.6638	**MELVILLE TOYOTA SERVCO AUSTRALIA MELVILLE PTY LTD T/AS**			**$**	**2,426.46**
.6638	Service and repairs	16/06/2023	E111886	$	1,722.83
.6638	Service and repairs	30/06/2023	E112256	$	703.63
.8721	**MERCER CONSULTING (AUSTRALIA) PTY LTD**			**$**	**-**
.8721	Recruitment expenses	2/06/2023	E111564	-$	3,960.00
.8721	Recruitment expenses	16/06/2023	E111971	$	3,960.00
.8209	**MERCHANDISING LIBRARIES PTY LTD**			**$**	**386.16**
.8209	Library Expenses	30/06/2023	E112321	$	386.16
.1138	**MESSAGENET PTY LTD**			**$**	**110.00**
.1138	Telecommunication services	30/06/2023	E112118	$	110.00
.1061	**METAL ARTWORK CREATIONS TRULY AQUAMARINE HOLDINGS PTY LTD T/AS**			**$**	**48.84**
.1061	Uniforms and corporate wardrobe	16/06/2023	E111749	$	48.84
.8928	**METRO STEEL SERVICES DIAMOND FIELD PTY LTD T/AS**			**$**	**1,178.20**
.8928	Welders and metal fabrication products and services	16/06/2023	E111983	$	1,178.20
.8399	**MICHAEL O'ROURKE**			**$**	**150.00**
.8399	Entertainers	16/06/2023	E111962	$	150.00
.1480	**MILES NOEL NOEL, MILES FELIX T/AS**			**$**	**506.00**
.1480	Photography	16/06/2023	E111762	$	506.00
.7022	**MILLENNIUM KIDS INC**			**$**	**5,500.00**
.7022	Sustainability services	30/06/2023	E112276	$	5,500.00
.7566	**MIND THE CHANGE INC.**			**$**	**3,622.30**

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7566	Consulting services	30/06/2023	E112295	$	3,622.30
.6694	**MINTERELLISON**			**$**	**6,672.27**
.6694	Legal and conveyancing services	16/06/2023	E111889	$	6,672.27
.0086	**MISS MAUD TOWN INN PTY LTD T/AS**			**$**	**957.35**
.0086	Catering services and supplies	30/06/2023	E112085	$	957.35
.2865	**MMM WA PTY LTD**			**$**	**51,258.21**
.2865	Building construction materials and services	16/06/2023	E111789	$	40,376.40
.2865	Building construction materials and services	30/06/2023	E112152	$	10,881.81
.8768	**MODE DESIGN CORP PTY LTD**			**$**	**17,622.00**
.8768	Architectural and design services	16/06/2023	E111972	$	17,622.00
.6545	**MOHOMAD ARIF & AUDREY M SATAR JANELAS VERDES FINE AUSTRALIAN CERAMICS**			**$**	**18,292.45**
.6545	Artists and artworks	16/06/2023	E111880	$	15,160.75
.6545	Artists and artworks	30/06/2023	E112247	$	3,131.70
.0212	**MPL LABORATORIES ENVIROLAB SERVICES (WA) PTY LTD T/AS**			**$**	**110.00**
.0212	Asbestos removal and disposal	30/06/2023	E112093	$	110.00
.4273	**MT PLEASANT BOWLING CLUB**			**$**	**781.00**
.4273	Accounting and financial services	16/06/2023	E111817	$	781.00
.0866	**MYRIAD IMAGES THE TRUSTEE FOR MYRIAD IMAGES TRUST T/AS**			**$**	**4,510.00**
.0866	Creative services and graphic design	16/06/2023	E111739	$	4,180.00
.0866	Creative services and graphic design	30/06/2023	E112110	$	330.00
.5921	**MYSTERY CUSTOMER UNDERCOVER CUSTOMER PTY LTD T/AS**			**$**	**1,247.40**
.5921	Business and management consulting and services	16/06/2023	E111854	$	1,247.40
.6044	**NATSYNC ENVIRONMENTAL THE TRUSTEE FOR THE PRODIGY TRUST T/AS**			**$**	**27,225.00**
.6044	Animal management and pound expenses	30/06/2023	E112227	$	27,225.00
.7940	**NATURAL AREA CONSULTING MANAGEMENT SERVICES NATUURAL AREA HOLDINGS PTY LTD**			**$**	**68,092.04**

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7940	Bush regeneration	16/06/2023	E111944	$	10,442.77
.7940	Bush regeneration	30/06/2023	E112310	$	57,649.27
.6893	**NATURE CALLS PORTABLE TOILETS NATURE CALLS 1 PTY LTD T/AS**			**$**	**555.20**
.6893	Street amenities supplies and services	16/06/2023	E111901	$	555.20
.4477	**NATURE PLAY SOLUTIONS PTY LTD**			**$**	**66,978.12**
.4477	Landscape design and architecture services	16/06/2023	E111822	$	3,160.43
.4477	Landscape design and architecture services	30/06/2023	E112192	$	63,817.69
.1230	**NEVERFAIL SPRINGWATER LIMITED**			**$**	**44.55**
.1230	Catering services and supplies	30/06/2023	E112125	$	44.55
.1959	**NICHOLAS PAZOLLI COUNCILLOR**			**$**	**1,497.50**
.1959	Councillor expenses	16/06/2023	E111770	$	1,497.50
.2969	**NICOLE ROBINS COUNCILLOR**			**$**	**2,997.50**
.2969	Councillor expenses	16/06/2023	E111792	$	2,997.50
.6810	**NOMA NOMA PTY LTD T/AS**			**$**	**275.00**
.6810	Artists and artworks	16/06/2023	E111893	$	275.00
.7658	**NORDA ARCHITECTS PTY LTD NORDA ARCHITECTS PTY LTD T/AS**			**$**	**16,539.05**
.7658	Architectural and design services	16/06/2023	E111939	$	16,539.05
.8649	**NORMAN DISNEY & YOUNG NDY MANAGEMENT PTY LTD T/AS**			**$**	**8,932.00**
.8649	Engineering consulting services	16/06/2023	E111968	$	2,750.00
.8649	Engineering consulting services	30/06/2023	E112337	$	6,182.00
.3408	**NORTHLAKE ELECTRICAL PTY LTD T/as NORTH LAKE ELECTRICAL PTY LTD**			**$**	**285,133.53**
.3408	Electrical and lighting maintenance supplies and services	16/06/2023	E111801	$	218,367.71
.3408	Electrical and lighting maintenance supplies and services	30/06/2023	E112162	$	66,765.82
.5866	**NRP ELECTRICAL SERVICES**			**$**	**2,442.00**
.5866	Electrical and lighting maintenance supplies and services	16/06/2023	E111851	$	2,442.00

					Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7336	**NUTRIEN AG SOLUTIONS LIMITED LANDMARK OPERATIONS LIMITED T/AS**			**$**	**6,880.92**
.7336	Landscaping services and supplies	16/06/2023	E111923	$	6,880.92
.1020	**NUTRIEN WATER TOTAL EDEN PTY LIMITED T/AS**			**$**	**701.39**
.1020	Irrigation and watering systems	16/06/2023	E111746	$	701.39
.3729	**OCE-AUSTRALIA LIMITED (CANON GROUP)**			**$**	**464.78**
.3729	Printer ink and toner	30/06/2023	E112170	$	464.78
.7543	**ON TAP PLUMBING & GAS PTY LTD**			**$**	**45,147.53**
.7543	Plumbing maintenance supplies and services	16/06/2023	E111931	$	20,126.51
.7543	Plumbing maintenance supplies and services	30/06/2023	E112294	$	25,021.02
.0278	**OPTUS BILLING SERVICES PTY LIMITED**			**$**	**7,151.94**
.0278	Mobile phone expenses	30/06/2023	E112097	$	7,151.94
.3439	**OTIS ELEVATOR COMPANY PTY LTD**			**$**	**2,210.40**
.3439	Lift maintenance and services	16/06/2023	E111802	$	2,210.40
.0181	**P&G BODY BUILDERS P & G BODY BUILDERS PTY LTD T/AS**			**$**	**8,031.10**
.0181	Repairs and parts as required	16/06/2023	E111724	$	1,133.00
.0181	Repairs and parts as required	30/06/2023	E112090	$	6,898.10
.2629	**PAPERBARK TECHNOLOGIES PTY LTD**			**$**	**4,668.00**
.2629	Nursery supplies	16/06/2023	E111783	$	1,500.00
.2629	Nursery supplies	30/06/2023	E112145	$	3,168.00
.6488	**PARAMOUNT SECURITY SERVICES SILVERBACK ENTERPRISES PTY LTD T/AS**			**$**	**1,179.75**
.6488	Security services	16/06/2023	E111875	$	1,179.75
.0470	**PARKS & LEISURE AUSTRALIA**			**$**	**2,750.00**
.0470	External training courses	16/06/2023	E111733	$	2,750.00
.6091	**PAUL MOLONY COM EMPLOYEE**			**$**	**19.69**
.6091	Staff reimbursements	30/06/2023	E112229	$	19.69

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.0082	**PENSKE POWER SYSTEMS PTY LTD**			$	4,122.21
.0082	Vehicle Repairs and Maintenance	16/06/2023	E111719	$	1,282.05
.0082	Vehicle Repairs and Maintenance	30/06/2023	E112084	$	2,840.16
.3681	**PERFEKT PTY LTD THE TRUSTEE FOR BERTRIKA TRUST & OTHERS T/AS**			$	90,329.18
.3681	IT technical services	30/06/2023	E112167	$	90,329.18
.6305	**PERTH ENERGY PTY LTD**			$	14,550.04
.6305	Gas	16/06/2023	E111868	$	14,550.04
.7994	**PERTH PLAYGROUND AND RUBBER PERTH PLAYGROUND AND RUBBER PTY LTD T/AS**			$	24,475.00
.7994	Playground equipment and maintenance	30/06/2023	E112312	$	24,475.00
.5742	**PETER BAXENDALE**			$	3,025.00
.5742	Engineering consulting services	16/06/2023	E111850	$	1,100.00
.5742	Engineering consulting services	30/06/2023	E112220	$	1,925.00
.3843	**PETER PRENDERGAST COM EMPLOYEE**			$	2,358.66
.3843	Staff reimbursements	30/06/2023	E112173	$	2,358.66
.4206	**PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD**			$	26,400.00
.4206	Landscape design and architecture services	16/06/2023	E111813	$	25,080.00
.4206	Landscape design and architecture services	30/06/2023	E112184	$	1,320.00
.6089	**PINEY LAKES COMMUNITY GARDEN INC.**			$	1,209.95
.6089	Donations, Sponsorship & Contributions	30/06/2023	E112228	$	1,209.95
.1079	**PIRTEK (FREMANTLE) PTY LTD**			$	915.07
.1079	Pipes and fittings services	30/06/2023	E112115	$	915.07
.6416	**PLANTRITE PLANT FORCE INVESTMENT PTY LTD T/AS**			$	3,911.04
.6416	Nursery supplies	16/06/2023	E111873	$	3,104.74
.6416	Nursery supplies	30/06/2023	E112240	$	806.30
.8919	**PLASTIC OCEANS AUSTRALASIA LTD**			$	5,335.00
.8919	Environmental consultancy services	16/06/2023	E111982	$	5,335.00

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6598	**PLAY CHECK THE REEDY FAMILY HYBRID DESCRETIONARY TRUST T/AS**			**$ 396.00**
.6598	Playground inspections	16/06/2023	E111883	$ 396.00
.7416	**PLAYGROUND SAFETY INSPECTORS AUSTRALIA PTY LTD**			**$ 8,360.00**
.7416	Playground inspections	16/06/2023	E111927	$ 8,360.00
.6558	**PROFESSIONAL SEARCH GROUP AUSTRALIA - PSG PROFESSIONAL SEARCH GROUP PTY LTD T/AS**			**$ 11,072.27**
.6558	Temporary labour hire	16/06/2023	E111881	$ 7,386.50
.6558	Temporary labour hire	30/06/2023	E112250	$ 3,685.77
.1722	**PROPEL YOUTH ARTS WA PROPEL YOUTH ARTS WA INCORPORATED T/AS**			**$ 7,067.06**
.1722	Memberships	16/06/2023	E111768	$ 7,067.06
.2453	**PUBLIC TRANSPORT AUTHORITY PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA T/AS**			**$ 6,352.30**
.2453	Building construction materials and services	16/06/2023	E111781	$ 6,352.30
.5591	**PUMPS AUSTRALIA PTY LTD**			**$ 950.40**
.5591	Water meters and backflow equipment and services	30/06/2023	E112216	$ 950.40
.3693	**QED ENVIRONMENTAL SERVICES PTY LTD**			**$ 1,606.00**
.3693	Environmental consultancy services	30/06/2023	E112168	$ 1,606.00
.0977	**QUALITY PRESS THE TRUSTEE FOR ALBA UNIT TRUST T/AS**			**$ 286.00**
.0977	Outsourced printing	16/06/2023	E111742	$ 286.00
.6280	**QUANTUM BUILDING SERVICES PTY LTD**			**$ 40,557.74**
.6280	Roofing services	16/06/2023	E111867	$ 18,689.88
.6280	Roofing services	30/06/2023	E112234	$ 21,867.86
.1090	**RAECO CEI PTY LTD T/AS**			**$ 16,785.99**
.1090	Office equipment	30/06/2023	E112116	$ 16,785.99
.5897	**REALMSTUDIOS PTY LTD**			**$ 968.00**
.5897	Town planning services	16/06/2023	E111853	$ 968.00

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.3217	**REDFISH TECHNOLOGIES PTY LTD**			**$**	**24,921.52**
.3217	Furniture	30/06/2023	E112157	$	24,921.52
.3387	**REDMAN SOLUTIONS PTY LTD**			**$**	**5,500.00**
.3387	IT software/licensing and maintenance	16/06/2023	E111800	$	5,500.00
.2874	**REECE IRRIGATION REECE AUSTRALIA PTY LTD T/AS**			**$**	**8,006.21**
.2874	Irrigation and watering systems	16/06/2023	E111790	$	8,006.21
.4717	**REECE'S STRUCTURES & GILKISON'S EVENT HIRE THE TRUSTEE FOR GILKINSON EVENT HIRE TRUST T/AS**			**$**	**1,194.33**
.4717	Event equipment hire	30/06/2023	E112197	$	1,194.33
.7445	**REINO INTERNATIONAL PTY LIMITED**			**$**	**56,303.60**
.7445	Parking meters	16/06/2023	E111930	$	43,480.80
.7445	Parking meters	30/06/2023	E112291	$	12,822.80
.2203	**RESOURCE RECOVERY GROUP**			**$**	**993,294.86**
.2203	Fogo, Green and Red bin waste ,MRF Gate fees and RRRC Overheads and loan repayments	16/06/2023	E111775	$	993,294.86
.0703	**RICOH AUSTRALIA PTY LTD**			**$**	**57.49**
.0703	IT and telecommunications expenses	30/06/2023	E112109	$	57.49
.7685	**RINGIE THE TRUSTEE FOR YIZHI TRUST T/AS**			**$**	**4,356.00**
.7685	IT technical services	16/06/2023	E111940	$	4,356.00
.4314	**ROADS 2000 PTY LTD**			**$**	**32,469.88**
.4314	Roads and paving supplies - asphalt and bitumen	30/06/2023	E112188	$	32,469.88
.8398	**ROCKBOX AUSTRALIA**			**$**	**670.00**
.8398	Building construction materials and services	16/06/2023	E111961	$	670.00
.5700	**RON NYISZTOR NYISZTOR, RONALD T/AS**			**$**	**450.00**
.5700	Artists and artworks	16/06/2023	E111848	$	450.00
.0592	**ROTARY CLUB OF APPLECROSS INC**			**$**	**371.00**
.0592	Donations, Sponsorship & Contributions	30/06/2023	E112104	$	371.00

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7182	**RTRFM 92.1 LTD**			**$**	**1,347.50**
.7182	Advertising and media buy	16/06/2023	E111914	$	1,347.50
.3834	**RYAN & RYAN BUS CHARTER**			**$**	**440.00**
.3834	Bus and coach charter	16/06/2023	E111809	$	440.00
.6773	**SABRINA HAHN - HORT WITH HEART SABRINA SUE HAHN T/AS**			**$**	**6,820.00**
.6773	Training services	16/06/2023	E111892	$	6,820.00
.3361	**SAFETYCARE AUSTRALIA PTY LTD**			**$**	**6,215.00**
.3361	Lifting and height and other safety apparatus	30/06/2023	E112161	$	6,215.00
.8915	**SAI GLOBAL AUSTRALIA PTY LTD**			**$**	**108.57**
.8915	Business and management consulting and services	16/06/2023	E111980	$	108.57
.7878	**SALLY BOWER**			**$**	**1,200.00**
.7878	Community events	30/06/2023	E112308	$	1,200.00
.0615	**SATELLITE SECURITY SERVICES**			**$**	**25,568.14**
.0615	Security systems/Monitoring	16/06/2023	E111735	$	2,993.06
.0615	Security systems/Monitoring	30/06/2023	E112105	$	22,575.08
.2955	**SAVI SOUND AUDIO VISUAL INTERGRATION SYSTEMS RISUCCI, DOMENIC T/AS**			**$**	**8,428.13**
.2955	AV equipment and cameras	16/06/2023	E111791	$	8,428.13
.0911	**SCOTT PRINTERS PTY LTD**			**$**	**4,849.90**
.0911	Outsourced printing	16/06/2023	E111740	$	4,363.70
.0911	Outsourced printing	30/06/2023	E112112	$	486.20
.8938	**SCUTTI FRESH MARKETS APPLECROSS SCUTTI MARKETS PTY LTD**			**$**	**1,224.94**
.8938	Catering services and supplies	16/06/2023	E111984	$	1,224.94
.8686	**SEAVIEW ORTHOTICS PTY LTD**			**$**	**1,284.25**
.8686	Lift maintenance and services	16/06/2023	E111970	$	1,284.25

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7990	**SEEK SEEK LIMITED T/AS**			**$ 1,634.00**
.7990	Recruitment expenses	30/06/2023	E112311	$ 1,634.00
.7289	**SERVO CLEAN DAVID BROWN T/AS**			**$ 3,165.25**
.7289	Graffiti removal services	16/06/2023	E111918	$ 965.25
.7289	Graffiti removal services	30/06/2023	E112287	$ 2,200.00
.4699	**SETON AUSTRALIA PTY LTD BRADY AUSTALIA PTY LTD T/AS**			**$ 363.26**
.4699	Lifting and height and other safety apparatus	30/06/2023	E112196	$ 363.26
.7375	**SHANTI VIBE YOGA HEALING PIERAVANTI, CHIARA T/AS**			**$ -**
.7375	Library Expenses	16/06/2023	E111925	$ 320.00
.7375	Library Expenses	20/06/2023	E111925	-$ 320.00
.6550	**SHRED-X PTY LTD**			**$ 22.13**
.6550	Records management services	30/06/2023	E112248	$ 22.13
.1262	**SIGMA CHEMICALS SIGMA COMPANIES GROUP PTY. LTD. T/AS**			**$ 2,279.67**
.1262	Swimming pool costs	16/06/2023	E111756	$ 2,279.67
.0334	**SIRSIDYNIX PTY LTD**			**$ 121,527.96**
.0334	IT software/licensing and maintenance	16/06/2023	E111728	$ 121,527.96
.8267	**SKILL MATTERS PTY LTD**			**$ 4,356.00**
.8267	Consulting services	30/06/2023	E112324	$ 4,356.00
.6407	**SLAVIN ARCHITECTS PTY LTD**			**$ 2,136.20**
.6407	Engineering consulting services	30/06/2023	E112239	$ 2,136.20
.3680	**SMEDIA PTY LTD**			**$ 500.00**
.3680	IT and telecommunications expenses	30/06/2023	E112166	$ 500.00
.8872	**SOLAIR GROUP SOLAIR GROUP PTY LTD T/AS**			**$ 28,193.88**
.8872	Water treatment services	30/06/2023	E112345	$ 28,193.88
.7595	**SONIC HEALTHPLUS SONIC HEALTHPLUS PTY LTD**			**$ 3,793.90**

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.7595	Medical expenses	16/06/2023	E111935	$	2,311.10
.7595	Medical expenses	30/06/2023	E112298	$	1,482.80
.6324	**SOURCE SEPARATION SYSTEMS PTY LTD**			**$**	**3,876.02**
.6324	Bin supply	16/06/2023	E111871	$	3,876.02
.5327	**SOUTH SHORE SWIMMING CLUB INC.**			**$**	**13,755.66**
.5327	Sport and recreation subsidies	30/06/2023	E112211	$	13,755.66
.6173	**SOUTH SIDE WIRE SEAGRIM, PHILIP LESLIE T/AS**			**$**	**2,695.00**
.6173	Temporary fencing	16/06/2023	E111863	$	935.00
.6173	Temporary fencing	30/06/2023	E112231	$	1,760.00
.7320	**SOUTHERN BINS C COMLEY & F.A COMLEY T/AS**			**$**	**780.00**
.7320	Bin supply	30/06/2023	E112288	$	780.00
.3969	**SPANDEX ASIA PACIFIC PTY LTD**			**$**	**2,044.13**
.3969	Signage and sign writing	30/06/2023	E112176	$	2,044.13
.4153	**SPORTSWORLD OF WA THE TRUSTEE FOR SPORTSWORLD UNIT TRUST T/AS**			**$**	**1,174.80**
.4153	Sport and recreation equipment	30/06/2023	E112181	$	1,174.80
.1220	**ST JOHN AMBULANCE WESTERN AUSTRALIA LTD**			**$**	**1,101.57**
.1220	External training courses	16/06/2023	E111755	$	512.97
.1220	External training courses	30/06/2023	E112123	$	588.60
.7808	**STANTEC AUSTRALIA PTY LTD**			**$**	**33,816.75**
.7808	Creative services and graphic design	16/06/2023	E111942	$	3,580.50
.7808	Creative services and graphic design	30/06/2023	E112305	$	30,236.25
.6476	**STATEWIDE PUMP SERVICES**			**$**	**12,199.00**
.6476	Sewerage expenses	30/06/2023	E112243	$	12,199.00
.1472	**STILES ELECTRICAL & COMMUNICATION SERVICES STILES ELECTRICAL & COMMUNICATION SERVICES PTY LTD T/AS**			**$**	**84,408.03**
.1472	Electrical and lighting maintenance supplies and services	16/06/2023	E111761	$	62,791.04
.1472	Electrical and lighting maintenance supplies and services	30/06/2023	E112131	$	21,616.99

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.8829	**STIRLING KAIN**			**$**	**584.00**
.8829	Artists and artworks	30/06/2023	E112341	$	584.00
.3877	**STONERIDGE QUARRIES LUNARD PTY LTD T/AS**			**$**	**4,488.68**
.3877	Building construction materials and services	16/06/2023	E111810	$	2,102.89
.3877	Building construction materials and services	30/06/2023	E112174	$	2,385.79
.6730	**STORMBOX THE DAVIES FAMILY TRUST & THE MICHAEL BOSIC FAMILY TRUST T/A**			**$**	**3,441.90**
.6730	Advertising and media buy	30/06/2023	E112258	$	3,441.90
.7635	**STRATAGREEN STRATA CORPORATION PTY LTD T/AS**			**$**	**37,212.35**
.7635	Landscaping services and supplies	16/06/2023	E111937	$	21,799.80
.7635	Landscaping services and supplies	30/06/2023	E112299	$	15,412.55
.4408	**SUNLIM PTY LTD**			**$**	**32,010.00**
.4408	IT technical services	30/06/2023	E112190	$	32,010.00
.0080	**SUNNY SIGN COMPANY PTY LTD**			**$**	**3,354.89**
.0080	Signage and sign writing	16/06/2023	E111718	$	1,056.00
.0080	Signage and sign writing	30/06/2023	E112083	$	2,298.89
.5875	**SUPERCRANE SERVICE PARTS & TRAINING PTY LTD**			**$**	**242.00**
.5875	Plant maintenance	16/06/2023	E111852	$	242.00
.3539	**SUPERIOR PAK PTY LTD**			**$**	**12,486.20**
.3539	Vehicle Repairs and Maintenance	16/06/2023	E111803	$	10,713.13
.3539	Vehicle Repairs and Maintenance	30/06/2023	E112165	$	1,773.07
.8559	**SWAN VALLEY CUDDLY ANIMAL FARM THE CUDDLY FARM UNIT TRUST T/AS**			**$**	**405.00**
.8559	Community events	30/06/2023	E112334	$	405.00
.6605	**SYNERGY ELECTRICITY GENERATION & RETAIL CORPORATION T/AS**			**$**	**339,885.13**
.6605	Electricity	16/06/2023	E111884	$	199,445.14
.6605	Electricity	30/06/2023	E112252	$	140,439.99

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2856	**TACTILE INDICATORS (PERTH) PTY LTD**			**$ 20,496.00**
.2856	Paving supplies and services	16/06/2023	E111788	$ 6,864.00
.2856	Paving supplies and services	30/06/2023	E112151	$ 13,632.00
.4270	**TALIS CONSULTANTS THE TRUSTEE FOR TALIS UNIT TRUST T/AS**			**$ 15,901.53**
.4270	Auditing services	16/06/2023	E111816	$ 7,090.53
.4270	Auditing services	30/06/2023	E112185	$ 8,811.00
.8765	**TANGIBILITY PTY LTD**			**$ 7,452.50**
.8765	Marketing materials and promotional items	30/06/2023	E112340	$ 7,452.50
.8756	**TANGO INFORMATION TECHNOLOGY PTY**			**$ 14,734.50**
.8756	IT project management and consultancy	30/06/2023	E112339	$ 14,734.50
.8181	**TASK EXCHANGE PTY LIMITED LG HUB**			**$ 17,877.20**
.8181	IT software/licensing and maintenance	30/06/2023	E112319	$ 17,877.20
.6881	**TASTY FRESH PTY LTD**			**$ 176.40**
.6881	Milk Supply	16/06/2023	E111900	$ 96.60
.6881	Milk Supply	30/06/2023	E112270	$ 79.80
.6607	**TAYLOR ROBINSON CHANEY BRODERICK TAYLOR ROBINSON UNIT TRUST T/AS**			**$ 3,630.00**
.6607	Architectural and design services	16/06/2023	E111885	$ 3,630.00
.8917	**TEAM GLOBAL EXPRESS PTY LTD**			**$ 280.31**
.8917	Couriers	16/06/2023	E111981	$ 280.31
.6341	**TECHNOGYM AUSTRALIA PTY LTD**			**$ 291,282.75**
.6341	Sport and recreation equipment	30/06/2023	E112236	$ 291,282.75
.8870	**TECHNOLOGY ONE LIMITED**			**$ 7,651.37**
.8870	IT software/licensing and maintenance	30/06/2023	E112344	$ 7,651.37
.7523	**TELSTRA - MELBOURNE TELSTRA CORPORATION LIMITED T/AS**			**$ 5,615.48**
.7523	Mobile phone expenses	30/06/2023	E112293	$ 5,615.48

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.6307	**TENDERLINK.COM ILLION AUSTRALIA PTY T/AS**			**$**	**6,140.75**
.6307	Advertising and media	16/06/2023	E111869	$	6,140.75
.1483	**TERESA CAMPBELL COM EMPLOYEE**			**$**	**45.20**
.1483	Staff reimbursements	16/06/2023	E111763	$	45.20
.6940	**THE ART BRANCH PATON-WILLIAMS, JULIETTE ALLISON T/AS**			**$**	**400.00**
.6940	Artists and artworks	30/06/2023	E112272	$	400.00
.8491	**THE BTH PROJECT**			**$**	**1,000.00**
.8491	Consulting services	30/06/2023	E112332	$	1,000.00
.6186	**THE BULLSHIFT COMPANY PTY LTD**			**$**	**6,600.00**
.6186	External training courses	30/06/2023	E112232	$	6,600.00
.0996	**THE DANCE COLLECTIVE THE TRUSTEE FOR THE TDC TRUST T/AS**			**$**	**300.00**
.0996	Entertainers	16/06/2023	E111744	$	300.00
.8337	**THE FROG DOCTOR PREFUMO, JOHNNY ENRICO T/AS**			**$**	**800.00**
.8337	Environmental consultancy services	16/06/2023	E111959	$	800.00
.4415	**THE POSTER GIRLS RICHARDS, KERRY SUZANNE T/AS**			**$**	**284.69**
.4415	Letterbox drops and mail outs	16/06/2023	E111821	$	284.69
.2791	**THE WORM SHED**			**$**	**145.00**
.2791	Waste expenses	16/06/2023	E111787	$	145.00
.7683	**THOMSON GEER**			**$**	**2,854.50**
.7683	Legal and conveyancing services	30/06/2023	E112301	$	2,854.50
.2076	**TIGER TEK PTY LTD**			**$**	**3,093.64**
.2076	General hardware and tools	16/06/2023	E111772	$	2,750.00
.2076	General hardware and tools	30/06/2023	E112137	$	343.64
.8538	**TIM EVA'S NURSURY**			**$**	**616.00**
.8538	Nursery supplies	30/06/2023	E112333	$	616.00

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.1019	**TITAN FORD PERTH AUTO ALLIANCE PTY LTD T/AS**			**$ 88,042.79**
.1019	Purchase Ford Ranger	16/06/2023	E111745	$ 88,042.79
.8598	**TOESOX AUSTRALIA THE TRUSTEE FOR THE BURGESS FAMILY TRUST T/AS**			**$ 533.05**
.8598	Sport and recreation equipment	16/06/2023	E111965	$ 533.05
.7007	**TOMAS FITZGERALD COUNCILLOR**			**$ 4,914.08**
.7007	Councillor expenses	16/06/2023	E111907	$ 4,914.08
.5065	**TONY PANKIW PANKIW, TONY JAMES T/AS**			**$ 275.00**
.5065	Artists and artworks	30/06/2023	E112207	$ 275.00
.8625	**TOTAL CONTAINERS**			**$ 4,129.81**
.8625	Plant hire	30/06/2023	E112336	$ 4,129.81
.2663	**TOTALLY WORKWEAR FREMANTLE THE TRUSTEE FOR OMAC UNIT TRUST T/AS**			**$ 1,480.44**
.2663	Uniforms and corporate wardrobe	16/06/2023	E111784	$ 469.08
.2663	Uniforms and corporate wardrobe	30/06/2023	E112146	$ 1,011.36
.6898	**TOWN TEAM MOVEMENT LTD**			**$ 3,899.50**
.6898	Conference fees	16/06/2023	E111902	$ 3,899.50
.0214	**T-QUIP TURF EQUIPMENT SOLUTIONS TOCOJEPA PTY LTD T/AS**			**$ 14,489.15**
.0214	Turf and Equipment	16/06/2023	E111727	$ 10,314.29
.0214	Turf and Equipment	30/06/2023	E112094	$ 4,174.86
.1089	**TRADELINK PTY LIMITED**			**$ 284.39**
.1089	Plumbing maintenance supplies and services	16/06/2023	E111750	$ 284.39
.7037	**TREE CARE WA WESTWORKS GROUP PTY LTD AFT USSHERIDAN TRUST T/AS**			**$ 300,483.41**
.7037	Arborists and tree services	16/06/2023	E111911	$ 126,335.34
.7037	Arborists and tree services	30/06/2023	E112277	$ 174,148.07
.4271	**TREE PLANTING & WATERING BARONESS HOLDINGS PTY LTD T/AS**			**$ 14,570.27**
.4271	Arborists and tree services	30/06/2023	E112186	$ 14,570.27

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4158	**TRITON ELECTRICAL CONTRACTORS PTY LTD**			**$ 90,229.70**
.4158	Electrical and lighting maintenance supplies and services	16/06/2023	E111812	$ 2,436.50
.4158	Electrical and lighting maintenance supplies and services	30/06/2023	E112183	$ 87,793.20
.7588	**TRUCK CENTRE WA PTY LTD**			**$ 5,005.96**
.7588	Repairs and parts as required	16/06/2023	E111934	$ 3,504.16
.7588	Repairs and parts as required	30/06/2023	E112297	$ 1,501.80
.3034	**TRUE BLUE CONTAINERS TRUE BLUE CONTAINERS (2005) PTY LTD T/AS**			**$ 148.50**
.3034	Sheds and storage equipment	16/06/2023	E111794	$ 148.50
.6320	**TURNER & TOWNSEND PTY LTD**			**$ 2,970.00**
.6320	Business and management consulting and services	16/06/2023	E111870	$ 2,970.00
.8995	**TYEARRA SCHULTZ SCHULTZ, TYEARRA NOELLE GRACE T/AS**			**$ 250.00**
.8995	Artists and artworks	30/06/2023	E112354	$ 250.00
.4960	**ULTIMO CATERING & EVENTS PTY LTD**			**$ 20,534.40**
.4960	Catering services and supplies	16/06/2023	E111834	$ 8,700.10
.4960	Catering services and supplies	30/06/2023	E112204	$ 11,834.30
.5458	**ULVERSCROFT LARGE PRINT BOOKS ULVERSCROFT LARGE PRINT (AUSTRALIA) PTY LTD T/AS**			**$ 293.02**
.5458	Library Stock	30/06/2023	E112212	$ 293.02
.4629	**UNICARE HEALTH**			**$ 458.50**
.4629	Community services and respite	16/06/2023	E111826	$ 148.50
.4629	Community services and respite	30/06/2023	E112193	$ 310.00
.1592	**UNITED FORKLIFT AND ACCESS SOLUTIONS UNITED EQUIPMENT PTY LIMITED T/AS**			**$ 994.22**
.1592	Community events	16/06/2023	E111765	$ 994.22
.7383	**VEOLIA RECYCLING & RECOVERY PTY LTD**			**$ 20,003.81**
.7383	Waste collection and disposal	16/06/2023	E111926	$ 20,003.81
.4227	**VORGEE PTY LTD**			**$ 2,772.00**

				Over $25,000.00	
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference		Payment Amount
.4227	Swimming pool costs	16/06/2023	E111814	$	2,772.00
.0426	**WA BLUEMETAL THE TRUSTEE FOR RANSBERG UNIT TRUST T/AS**			**$**	**7,991.73**
.0426	Pavement construction and streetscape services	16/06/2023	E111731	$	7,991.73
.2334	**WATER CORPORATION**			**$**	**74,495.87**
.2334	Water	16/06/2023	E111778	$	27,180.32
.2334	Water	30/06/2023	E112142	$	47,315.55
.1195	**WATTLEUP TRACTORS NANCY & SUSAN P ZUVELA T/AS**			**$**	**3,316.74**
.1195	Plant maintenance	16/06/2023	E111754	$	1,481.76
.1195	Plant maintenance	30/06/2023	E112122	$	1,834.98
.3473	**WC CONVENIENCE MANAGEMENT PTY LIMITED**			**$**	**3,891.08**
.3473	Maintenance and services	30/06/2023	E112163	$	3,891.08
.4281	**WEBSITE WEED AND PEST (WA) PTY LTD**			**$**	**36,602.91**
.4281	Park maintenance charges	16/06/2023	E111818	$	36,602.91
.5762	**WENDY CORRICK FRIENDS OF BULL CREEK**			**$**	**617.53**
.5762	Catering services and supplies	30/06/2023	E112221	$	617.53
.0674	**WEST COAST TURF SARATOGA HOLDINGS PTY LTD ATF THE JPD TRUST T/AS**			**$**	**30,079.50**
.0674	Turf and Equipment	16/06/2023	E111736	$	21,241.00
.0674	Turf and Equipment	30/06/2023	E112106	$	8,838.50
.3112	**WEST COAST WATERFILTER MAN**			**$**	**132.00**
.3112	Catering services and supplies	30/06/2023	E112156	$	132.00
.6873	**WESTERN AUSTRALIA POLICE**			**$**	**68.00**
.6873	HR and workforce services	16/06/2023	E111898	$	34.00
.6873	HR and workforce services	30/06/2023	E112268	$	34.00
.2319	**WESTERN AUSTRALIAN LOCAL GOV ASSOC**			**$**	**2,156.00**
.2319	Local Government	16/06/2023	E111776	$	638.00
.2319	Local Government	30/06/2023	E112140	$	1,518.00

				Over $25,000.00
Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.1033	**WESTERN IRRIGATION PTY LTD**			**$ 573.21**
.1033	Irrigation and watering systems	16/06/2023	E111747	$ 573.21
.1035	**WESTRAC PTY LTD**			**$ 134.09**
.1035	Heavy plant purchase	16/06/2023	E111748	$ 134.09
.3782	**WEST-SURE GROUP**			**$ 968.01**
.3782	Parking meters	16/06/2023	E111807	$ 968.01
.6956	**WINENERGY WINCONNECT PTY LTD T/AS**			**$ 97.81**
.6956	Electricity	16/06/2023	E111904	$ 97.81
.7999	**WJS TRAINING SAUNDERS, WAYNE JOHN T/AS**			**$ 860.00**
.7999	Training services	16/06/2023	E111948	$ 860.00
.3080	**WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD**			**$ 34,000.56**
.3080	Landscaping services and supplies	16/06/2023	E111795	$ 19,237.68
.3080	Landscaping services and supplies	30/06/2023	E112155	$ 14,762.88
.0225	**WORK CLOBBER WORKCLOBBER TRUST & LINDAL FAMILY TRUST T/AS**			**$ 111.60**
.0225	Uniforms and corporate wardrobe	30/06/2023	E112095	$ 111.60
.6328	**WORMALD AUSTRALIA PTY LTD**			**$ 18,119.18**
.6328	Fire equipment and maintenance services	16/06/2023	E111872	$ 3,314.16
.6328	Fire equipment and maintenance services	30/06/2023	E112235	$ 14,805.02
.7103	**WOW WIPES ATF LAWRENCE FAMILY & MACLACHLAN TRUST T/AS**			**$ 654.50**
.7103	Hygiene services	30/06/2023	E112281	$ 654.50
.5062	**WRC MECHANICAL WA R.M CARPENTER & W.D CARPENTER T/AS**			**$ 627.00**
.5062	Wheel alignment	30/06/2023	E112206	$ 627.00
.6603	**WRIGHTS HEAVY RECOVERY SC & KM WRIGHT T/AS**			**$ 1,100.00**
.6603	Recovery of Melville vehicles	30/06/2023	E112251	$ 1,100.00

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
.6597	**YAKI SERVICES GARLETT, BETTY JANE T/AS**				**$**	**550.00**
.6597	Community events		16/06/2023	E111882	$	550.00
.3023	**ZIRCODATA PTY LTD**				**$**	**2,943.93**
.3023	Document storage and archive		16/06/2023	E111793	$	2,943.93
9996	**SUNDRY TRUST CREDITOR**				**$**	**96,900.00**
9996	Dale Alcock Homes Pty Ltd	Verge Bond Refund	8/06/2023	E111693	$	1,900.00
9996	Redink Homes Pty Ltd	Verge Bond Refund	8/06/2023	E111695	$	1,900.00
9996	A1 Pools	Verge Bond Refund	8/06/2023	E111699	$	1,900.00
9996	Freedom Pools & Spas	Verge Bond Refund	8/06/2023	E111704	$	1,900.00
9996	Secunda Pty Ltd	Verge Bond Refund	8/06/2023	E111709	$	1,900.00
9996	Create Homes Pty Ltd	Verge Bond Refund	22/06/2023	E112061	$	1,900.00
9996	Byte Construct Pty Ltd	Verge Bond Refund	22/06/2023	E112068	$	1,900.00
9996	Mrs A J Shaw	Verge Bond Refund	22/06/2023	E112069	$	1,900.00
9996	Mr M P Veryard	Verge Bond Refund	22/06/2023	E112071	$	1,900.00
9996	Mr D C Mills	Verge Bond Refund	22/06/2023	E112072	$	1,900.00
9996	Green Start Consulting Pty Ltd	Verge Bond Refund	22/06/2023	E112076	$	1,900.00
9996	North Beach Nominees Pty Ltd T/A JAG Dem	Verge Bond Refund	22/06/2023	E112077	$	1,900.00
9996	North Beach Nominees Pty Ltd T/A JAG Dem	Verge Bond Refund	22/06/2023	E112078	$	1,900.00
9996	Danmar Homes Pty Ltd	Verge Bond Refund	22/06/2023	E112058	$	1,900.00
9996	Carcione Nominees Pty Ltd	Verge Bond Refund	8/06/2023	E111687	$	1,900.00
9996	Plunkett Homes (1903) Pty Ltd	Verge Bond Refund	8/06/2023	E111689	$	1,900.00
9996	Mr S Nicholas	Verge Bond Refund	22/06/2023	E112062	$	1,900.00
9996	Character Living Pty Ltd	Verge Bond Refund	8/06/2023	E111701	$	1,900.00
9996	Byte Construct Pty Ltd	Verge Bond Refund	22/06/2023	E112066	$	1,900.00
9996	Stiles Electrical and Communication Serv	Verge Bond Refund	22/06/2023	E112070	$	1,900.00
9996	Carcione Nominees Pty Ltd	Verge Bond Refund	8/06/2023	E111685	$	1,900.00
9996	Danmar Homes Pty Ltd	Verge Bond Refund	8/06/2023	E111686	$	1,900.00
9996	Starwest Group Pty Ltd	Verge Bond Refund	8/06/2023	E111690	$	1,900.00
9996	Carcione Nominees Pty Ltd	Verge Bond Refund	8/06/2023	E111694	$	1,900.00
9996	M E Till	Verge Bond Refund	8/06/2023	E111700	$	1,900.00
9996	T J McNamara	Verge Bond Refund	22/06/2023	E112067	$	1,900.00
9996	K L Jensen	Verge Bond Refund	8/06/2023	E111711	$	1,900.00
9996	Solargain Pv Pty Ltd	Verge Bond Refund	8/06/2023	E111702	$	1,900.00
9996	G2 Building Company Pty Ltd	Verge Bond Refund	8/06/2023	E111697	$	1,900.00

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19996	Mr J W Langoulant	Verge Bond Refund	22/06/2023	E112073	$	1,900.00
19996	Ms C M Bruns	Verge Bond Refund	22/06/2023	E112074	$	1,900.00
19996	Webb & Brown-Neaves Pty Ltd	Verge Bond Refund	8/06/2023	E111688	$	1,900.00
19996	G2 Building Company Pty Ltd	Verge Bond Refund	8/06/2023	E111696	$	1,900.00
19996	Andantino Pty Ltd	Verge Bond Refund	22/06/2023	E112063	$	1,900.00
19996	Mr L G Thompson	Verge Bond Refund	22/06/2023	E112065	$	1,900.00
19996	North Beach Nominees Pty Ltd T/A JAG Dem	Verge Bond Refund	8/06/2023	E111703	$	1,900.00
19996	Secunda Pty Ltd	Verge Bond Refund	8/06/2023	E111707	$	1,900.00
19996	N Munoz	Verge Bond Refund	8/06/2023	E111708	$	1,900.00
19996	Ms M J Tolra	Verge Bond Refund	8/06/2023	E111710	$	1,900.00
19996	M P Gwyn-Fawke	Verge Bond Refund	22/06/2023	E112075	$	1,900.00
19996	Ms J T Hinton	Verge Bond Refund	22/06/2023	E112064	$	1,900.00
19996	Carcione Nominees Pty Ltd	Verge Bond Refund	8/06/2023	E111684	$	1,900.00
19996	Srk Contractors	Verge Bond Refund	22/06/2023	E112057	$	1,900.00
19996	R Calabrese	Verge Bond Refund	8/06/2023	E111691	$	1,900.00
19996	Carcione Nominees Pty Ltd	Verge Bond Refund	8/06/2023	E111692	$	1,900.00
19996	Mr J R Cappleman	Verge Bond Refund	22/06/2023	E112059	$	1,900.00
19996	Red Ink Homes Pty Ltd	Verge Bond Refund	22/06/2023	E112060	$	1,900.00
19996	G2 Building Company Pty Ltd	Verge Bond Refund	8/06/2023	E111698	$	1,900.00
19996	Carcione Nominees Pty Ltd	Verge Bond Refund	8/06/2023	E111705	$	1,900.00
19996	Mrs L J Neil	Verge Bond Refund	8/06/2023	E111706	$	1,900.00
19996	Civil Con Holdings Pty Ltd T/A Swift Dem	Verge Bond Refund	22/06/2023	E112079	$	1,900.00
19998	**SUNDRY EFT CREDITOR**				**$**	**520,540.84**
19998	Caitlin Hepworth	Rates Refund	30/06/2023	E112418	$	300.00
19998	Glenpoint Nominees	Refund for overcharged rent	30/06/2023	E112405	$	394,506.54
19998	Leeming Spartan Cricket Club	Payment for supplying the catering	30/06/2023	E112400	$	1,600.00
19998	David Sutcliffe	Rate refund - Bellairs Rd	30/06/2023	E112393	$	297.70
19998	Rebecca D'Olimpio	Staff Reimbursement - Meeting Coffees	30/06/2023	E112391	$	55.23
19998	Friends of Ken Hurst	Irrigation pipe and fittings Ken Hurst	30/06/2023	E112389	$	989.57
19998	Esplanade Consultancy	Rates Refund due to overpayment	30/06/2023	E112385	$	676.85
19998	Jenelle Dellar	Sterilisation Refund	30/06/2023	E112357	$	100.00
19998	Blocked Drain Services	Blockage at Blue Gum Park Tennis	16/06/2023	E112054	$	489.50
19998	Anthea Hodgson	Author In-conversation 27/04/2023	16/06/2023	E112037	$	374.00
19998	Nicole Sticca	Sustainability Rebate	16/06/2023	E112031	$	35.50
19998	Amanda Abigail Smith	Youth Sport Grant - Madelyn Reid	16/06/2023	E112016	$	200.00

						Over $25,000.00
Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
9998	Barrier Reef Pools	BA-2023-603 Incorrectly lodged app	16/06/2023	E112012	$	49.00
9998	Coast Homes WA Pty Ltd	BA-2023-484 Change to verge area size	16/06/2023	E112011	$	162.00
9998	Jubilee Construction Pty Ltd	BCITF Paid twice BA-2023-344	16/06/2023	E112008	$	1,789.65
9998	Lauren Hardbottle	Youth Steering Group Meeting May 2023	16/06/2023	E111998	$	50.00
9998	Katrina Davy	Participation - Better Together Meeting	16/06/2023	E111988	$	100.00
9998	Catherine Pearce	Sustainability Rebate	16/06/2023	E112028	$	50.00
9998	Abdel Kader Jamal	Reimbursement - Certificate 3 studies	30/06/2023	E112414	$	999.00
9998	BJ Investment Unit Trust	Rates Refund - Overpayment made - Seller	30/06/2023	E112407	$	1,682.27
9998	West Australian Music (WAM)	Sponsorship - song of the year Award	30/06/2023	E112402	$	1,100.00
9998	Michael Boram Choy	Application refund DA-2020-291	30/06/2023	E112396	$	110.25
9998	Mel Maria Catholic Primary School	Bond refund - Troy Park	30/06/2023	E112395	$	326.00
9998	City of Armadale	LSL Liability - Sarah Wallrodt	30/06/2023	E112378	$	6,110.92
9998	Lisa Marrington	Payment for May Shop Sales - Heathcote	30/06/2023	E112356	$	14.25
9998	Olivia Bore	Staff Reimbursement - 2 Farewell Cards	16/06/2023	E112039	$	11.98
9998	Lauren Jackson	Payment for May Shop Sales - Heathcote	16/06/2023	E112021	$	45.00
9998	Tyearra Schultz	Staff reimbursement	16/06/2023	E112006	$	270.00
9998	Stephen Burnet	Youth Sport Grant - Aaron Burnet	16/06/2023	E111992	$	200.00
9998	Peter Veralis	Parking for meeting at DPLH	30/06/2023	E112416	$	11.11
9998	Kulowall Construction Pty Ltd	BA-2022-1712 - Full Refund	30/06/2023	E112403	$	171.65
9998	Gerrard Shaw	Melville Midwinter - Artist - Fee	30/06/2023	E112392	$	1,200.00
9998	Mr CJ Tickner and Ms HM Tickner	Crossover subsidy	30/06/2023	E112387	$	495.00
9998	Sittichon Chantapongpiwat	Parking Fees - ASCS Info Exchange	30/06/2023	E112384	$	22.21
9998	Clancy's Fish Pub Canning Bridge	Canning Bridge Place Grant	30/06/2023	E112383	$	30,580.00
9998	Todd and Pei-Teing Elliott	Sterilisation Refund	30/06/2023	E112379	$	30.00
9998	J Brodie-Hall	Rates Refund	30/06/2023	E112366	$	132.00
9998	Matthew Allan	Sterilisation Refund	16/06/2023	E112050	$	75.00
9998	SL & TF Carvalho	Rebate Refund - Rates	16/06/2023	E112045	$	189.57
9998	Sittichon Chantapongpiwat	Staff Reimbursement - Parking Fees	16/06/2023	E112018	$	19.69
9998	Kelly Higham	Youth Sport Grant - Lily Duckworth	16/06/2023	E112014	$	200.00
9998	Oswald Homes (1972) Pty Ltd	BA-2023-563 - Refund Duplicate Payment	30/06/2023	E112413	$	2,136.20
9998	Mr D M Wilson and Mrs N G Wilson	Subsidy Reimbursement	30/06/2023	E112412	$	495.00
9998	Michael Bell	Sterilisation Refund	30/06/2023	E112406	$	100.00
9998	BI Contracting	BA-2023-710 - Application Withdrawn	30/06/2023	E112404	$	171.65
9998	Marcus Dickson	Staff Reimbursement - Firewood MMW	30/06/2023	E112399	$	22.50
9998	Hendry Evan	Refund of Extra Payment Made	30/06/2023	E112371	$	918.50
9998	David W Boutayre & Catherine A Lewis	Rates Refund - Extra Payment Made	30/06/2023	E112370	$	586.30

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19998	Ultimate Additions Pty Ltd	DA-2023-360 - Compliant Application	30/06/2023	E112362	$	110.25
19998	Benjamin Harry Simmons	BA-2023-738 - Application withdrawn	30/06/2023	E112359	$	171.65
19998	Kennedy Sorrell	Refund animal registration fee PW93053	30/06/2023	E112355	$	30.00
19998	Wai Kei Vicky Chui	Sustainability Rebate	16/06/2023	E112034	$	29.99
19998	Ryen Osorio	Youth Sport Grant	16/06/2023	E112005	$	200.00
19998	Laurensia Sandjaja	Youth Steering Group Meeting May 2023	16/06/2023	E111999	$	50.00
19998	Clarissa Sandjaja	Youth Steering Group Meeting May 2023	16/06/2023	E111997	$	50.00
19998	Mei Ling Teoh	Participation - Better Together Meeting	16/06/2023	E111989	$	100.00
19998	Ryen Osorio	Cancellation of EFT	2/06/2023	E111671	-$	200.00
19998	Claire Rourke	Reimbursement of Study Fees Cert IV BBDC	30/06/2023	E112417	$	432.08
19998	Rachel Blake	Rates Refund - sale of Property	30/06/2023	E112408	$	477.22
19998	Cheryl Koh	Dog Registration refund	30/06/2023	E112397	$	30.00
19998	White House Property Group	Rate refund - Norkus Way	30/06/2023	E112394	$	300.00
19998	Shane Tonkin	Parking Payment for COM training	30/06/2023	E112390	$	18.17
19998	Triscope Pty Ltd	DA-2022-236/A - Overpayment of fees	30/06/2023	E112381	$	294.00
19998	Fitness Results	Activelink Payment AL240	30/06/2023	E112375	$	300.00
19998	Bull Creek AFA Bowling Club	Activelink Payment AL234	30/06/2023	E112374	$	50.00
19998	Savannah C Turner-Wood	Workshop - 10 June AH Bracks Library	30/06/2023	E112369	$	300.00
19998	Barefoot Renovations Pty Ltd	BA-2023-746 - Applicant overpaid	30/06/2023	E112361	$	1,034.85
19998	Mei Ling Teoh	Cancelled Payments	20/06/2023	E112046	-$	100.00
19998	Cassie Adamini C/O Treasurer P & C	Refund - Overpayment 2976/COMM	16/06/2023	E112043	$	378.00
19998	Yvonne and Trevor Bath	Rates Refund - extra payment made	16/06/2023	E112041	$	505.25
19998	BGC Residential Pty Ltd	BA-2023-757 - Overpayment	16/06/2023	E112036	$	33.50
19998	Laura Kerry	BA-2023-617 - Application withdrawn	16/06/2023	E112035	$	2,527.65
19998	Rachel Rogers	Sustainability Rebate	16/06/2023	E112033	$	25.88
19998	Alina Chu	Sustainability Rebate	16/06/2023	E112027	$	45.50
19998	Tia Tokic	Payment for May Shop Sales - Heathcote	16/06/2023	E112022	$	503.25
19998	Yung-Tuan Chung	Youth Sport Grant - Desmond Chung	16/06/2023	E112015	$	200.00
19998	Shield Academy Community Services Inc.	Personal Safety Workshops - Strategies	16/06/2023	E112013	$	500.00
19998	Nicole Jane Neild	Withdraw Application BA-2023-705	16/06/2023	E112001	$	61.65
19998	Tammy Whait	Participation - Better Together Meeting	16/06/2023	E111994	$	100.00
19998	Sophie Weatherhead	Participation - Better Together Meeting	16/06/2023	E111993	$	100.00
19998	Coast Homes (WA) Pty Ltd	DA-2022-698/A - incorrectly lodged	16/06/2023	E111986	$	2,145.30
19998	Cheryl Koh	Cancelled Payments	2/06/2023	E111580	-$	30.00
19998	Grantley Hyde Berkeley Fitzhardinge	Animal Registration refund	30/06/2023	E112415	$	100.00
19998	Friends of Attadale Foreshore	Reimbursements	30/06/2023	E112410	$	803.89

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19998	Attitudinal Healing WA Inc	Rental Assistance at Miller Bakehouse	30/06/2023	E112398	$	600.00
19998	Exceptional Homes Group Pty Ltd	DA-2022-821/A - Application withdrawn	30/06/2023	E112382	$	221.25
19998	Curate Arts Incorporated	Canning Bridge Place Grant CBPG00003	30/06/2023	E112372	$	5,014.65
19998	G & J Trutein	Rates Refund - Property sold	30/06/2023	E112367	$	466.05
19998	Irene Hong	Rates Refund - Additional Payment	30/06/2023	E112364	$	918.50
19998	Lisa Marrington	Cancelled Payments	20/06/2023	E112023	-$	14.25
19998	Yung-Tuan Chung	Cancelled Payments	20/06/2023	E112005	-$	200.00
19998	RC and SM Kucera	Honorarium for Welcome Wednesday	16/06/2023	E112049	$	50.00
19998	Fiona Main	Refund for overpayment due to DD	16/06/2023	E112032	$	1,000.00
19998	Ms Ivonne Whitehouse	Sustainability Rebate	16/06/2023	E112029	$	43.50
19998	Dance De Fit Line Dance - Y T Huning	Activelink Payment AL199 - Harris	16/06/2023	E112026	$	300.00
19998	Lisa Marrington	Payment for May Shop Sales - Heathcote	16/06/2023	E112023	$	14.25
19998	Sherlock Homes Group	Request withdrawal as lodged in error	16/06/2023	E112007	$	171.65
19998	Brodie Abrahams	Youth Steering Group Meeting May 2023	16/06/2023	E111996	$	50.00
19998	Orlane Marche	Participation - Better Together Meeting	16/06/2023	E111991	$	100.00
19998	Eamon Guilfoile	Participation - Better Together Meeting	16/06/2023	E111987	$	100.00
19998	C S Chang	Cancelled Payments	2/06/2023	E111593	-$	414.55
19998	Kennedy Sorrell	Cancelled Payments	2/06/2023	E111581	-$	30.00
19998	Brian Walker	Staff Reimbursements	30/06/2023	E112409	$	163.79
19998	Friends of Ken Hurst	Catering Planting day June 2023	30/06/2023	E112401	$	180.50
19998	City of Armadale	Long Service Leave Liability	30/06/2023	E112377	$	12,363.97
19998	Malayalee Association of WA (MAWA)	My Community Grant - A22-2348	30/06/2023	E112373	$	3,162.00
19998	AMG Home Builders Pty Ltd	BA-2023-254 - Application withdrawn	30/06/2023	E112368	$	190.00
19998	Periscope Pictures Pty Ltd	Virtual Whadjuk Incursion 11/06/2023	30/06/2023	E112365	$	1,650.00
19998	Mercedes Group Pty Ltd	BA-2023-741 - Application Withdrawn	30/06/2023	E112360	$	314.00
19998	Eric Jong	BA-2023-526 - Application withdrawn	30/06/2023	E112358	$	171.65
19998	Harald Pammer	BA-2022-2041 - Application Withdrawn	16/06/2023	E112053	$	171.65
19998	Emily Jane Nelson	DA-2023-256 - Application withdrawn	16/06/2023	E112052	$	110.25
19998	James Dwyer	Staff Sustenance - Interstate Travel	16/06/2023	E112047	$	386.43
19998	Jenelle Dellar	Sterilisation Refund	16/06/2023	E112046	$	100.00
19998	Souzi Clifford	Reimbursement for workshop items	16/06/2023	E112044	$	10.50
19998	Adrian Kok Hong Ong	Rates Refund - Duplicate Payment	16/06/2023	E112042	$	918.50
19998	Ross Wharton-Street	Youth Sport Grant - X Wharton-Street	16/06/2023	E112038	$	200.00
19998	Peter and Lilys Tan	Rates Refund due to overpayment made	16/06/2023	E112025	$	398.75
19998	SW Post Pty Ltd	Canning Bridge Place Grant - LPO	16/06/2023	E112024	$	12,179.70
19998	Margaret MacDonald	Refund due to Sale of property	16/06/2023	E112019	$	718.83

Over $25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference		Payment Amount
19998	Kings Rd Construction Pty Ltd	BA-2023-398	16/06/2023	E112010	$	384.70
19998	Stannard Group Pty Ltd	BA-2023-373 Full refund	16/06/2023	E112009	$	344.00
19998	Souzi Clifford	Reimbursement for annual planning items	16/06/2023	E112004	$	30.29
19998	Renae Hayward	Book Launch	16/06/2023	E112003	$	374.00
19998	Habiba Ahamada	Sustainability Rebate	16/06/2023	E112002	$	27.00
19998	Sascha Finlay-Collins	Youth Steering Group @ NRW Panel Event	16/06/2023	E112000	$	50.00
19998	Terry Lyons	Farewell Morning Tea 2 staff members	30/06/2023	E112411	$	197.40
19998	Mark Holler	Rate refund - Melville	30/06/2023	E112388	$	343.32
19998	Rachel Griffiths	Rate refund - Widdicombe Street	30/06/2023	E112386	$	1,043.59
19998	Scott Bentley F/T	Canning Bridge Place Grant - Lighting	30/06/2023	E112380	$	10,164.00
19998	Mark and Christine Adams	Rates Refund - Overpayment	30/06/2023	E112376	$	2,000.00
19998	Fremantle CBC Football Club	Debtor Refund - Duplicate Payment Made	30/06/2023	E112363	$	1,011.00
19998	Felix Ross	Parking Expenses - YACWA Conference	16/06/2023	E112051	$	34.32
19998	Scott Redclift	Staff Sustenance - Interstate Travel	16/06/2023	E112048	$	381.00
19998	Terry Lyons	Staff Reimbursement - Parking Fees	16/06/2023	E112040	$	20.00
19998	Jessica Burns	Sustainability Rebate	16/06/2023	E112030	$	33.73
19998	Amy Cherrie	Payment for May Shop Sales - Heathcote	16/06/2023	E112020	$	41.25
19998	PC CP Dowsett	Youth Sport Grant - Sophie Dowsett	16/06/2023	E112017	$	200.00
19998	Alyssa Godin	Youth Steering Group Meeting May 2023	16/06/2023	E111995	$	50.00
19998	Narges Razavi	Participation - Better Together Meeting	16/06/2023	E111990	$	100.00
19999	**SUNDRY CHEQUE CREDITOR**				**$**	**171.65**
19999	Joanna Wong	BA-2023-544 - Application Withdrawn	30/06/2023	070874	$	171.65

Cancelled Payme	9	-$	5,268.80
Cheque Payment	2	$	261.92
EFT Payments	735	$	9,432,404.95
Total Payments	746	$	9,427,398.07

6002A Nature Type

STATEMENT OF FINANCIAL ACTIVITY by Nature or Type
For the period 1 July 2022 to 30 June 2023

	June Actual $	*YTD Rev. Budget $*	*YTD Actual $*	*Variance $*	*Variance %*	*Annual Rev. Budget $*
Revenue						
Rates	(92)	96,366,881	96,351,490	(15,391)	0%	96,366,881
Grants & Contributions	4,067,519	4,922,399	5,813,630	891,231	18%	4,922,399
Fees & Charges	1,055,474	17,124,130	17,175,781	51,651	0%	17,124,130
Service Charges	959	2,515,125	2,535,168	20,043	1%	2,515,125
Interest Earnings	623,552	6,468,500	6,803,990	335,490		6,468,500
Other Revenue	169,219	2,251,852	2,378,012	126,160	6%	2,251,852
	5,916,631	129,648,888	131,058,072	1,409,184	1%	129,648,888
Expenses						
Employee Costs	(7,429,654)	(57,065,966)	(57,567,716)	(501,750)	1%	(57,065,966)
Materials & Contracts	(3,814,080)	(38,570,901)	(35,040,368)	3,530,533	-9%	(38,570,901)
Utilities	(377,209)	(4,251,994)	(4,288,034)	(36,039)	1%	(4,251,994)
Insurance	-	(1,338,640)	(1,253,766)	84,874	-6%	(1,338,640)
Depreciation	(2,143,458)	(24,734,028)	(24,972,980)	(238,952)	1%	(24,734,028)
Finance Costs	(8,005)	(70,202)	(77,627)	(7,425)	11%	(70,202)
Other Expenditure	(133,593)	(618,970)	(444,514)	174,456	-28%	(1,039,351)
	(13,905,999)	(126,650,702)	(123,645,005)	3,005,697	-2%	(127,071,083)
	(7,989,368)	**2,998,186**	**7,413,067**	**4,414,881**	**147%**	**2,577,805**
Grants/Contributions for the Development of Assets						
Non-Operating Grants, Subsidies and Contributions	237,172	7,460,196	766,599	(6,693,597)	-90%	7,460,196
(Profit)/Loss on Disposal of Assets						
Proceeds on Disposal	-	2,324,868	299,177	(2,025,691)	-87%	2,324,868
Net Book Value from Disposal of Assets	-	(1,270,750)	(653,891)	616,859	-49%	(1,270,750)
	-	1,054,118	(354,715)	(1,408,833)	-134%	1,054,118
NET RESULT	**(7,752,196)**	**12,187,846**	**7,824,951**	**(4,362,895)**	**-36%**	**11,767,465**
Other Comprehensive Income	-	-	-			-
Total Other Comprehensive Income	-	-	-			-
TOTAL COMPREHENSIVE INCOME	**(7,752,196)**	**12,187,846**	**7,824,951**			**11,767,465**

6002B Program

RATE SETTING STATEMENT by Program
For the period 1 July 2022 to 30 June 2023

	June Actual $	YTD Rev. Budget $	YTD Actual $	Variance $	Variance %	Annual Budget $	Annual Rev. Budget $
OPERATING ACTIVITIES							
Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)							
Governance	50	-	1,991	1,991	100%	0	0
General Purpose Funding	4,699,437	9,823,500	11,976,641	2,153,141	22%	5,565,000	9,823,500
Law, Order, Public Safety	8,716	2,770,125	2,858,092	87,967	3%	2,770,125	2,770,125
Health	8,049	237,663	247,856	10,193	4%	262,194	237,663
Education & Welfare	11,447	1,063,011	303,578	(759,434)	-71%	741,798	1,063,011
Housing	10,783	108,495	115,060	6,565	6%	112,495	108,495
Community Amenities	180,572	3,604,993	3,628,522	23,529	-18%	3,579,993	3,604,993
Recreation and Culture	989,669	9,289,344	9,616,006	326,661	-14%	9,001,604	9,289,344
Transport	198,439	1,477,360	1,622,617	145,257	-66%	1,579,380	1,477,360
Economic Services	(218,384)	3,922,205	3,301,490	(620,715)	-16%	3,410,204	3,922,205
Other Property and Services	27,947	2,039,428	680,015	(1,359,413)	-67%	314,964	2,039,428
	5,916,723	34,336,125	34,351,867	15,742		27,337,758	34,336,125
Expenditure from operating activities							
Governance	(534,645)	(5,708,737)	(5,131,682)	577,055	-10%	(5,464,280)	(5,708,737)
General Purpose Funding	(120,370)	(1,286,114)	(1,377,434)	(91,320)	7%	(1,248,114)	(1,286,114)
Law, Order, Public Safety	(511,343)	(4,381,142)	(4,340,215)	40,927	-1%	(4,305,982)	(4,381,142)
Health	(126,769)	(1,123,217)	(1,083,315)	39,902	-4%	(1,151,217)	(1,123,217)
Education & Welfare	(236,288)	(2,992,807)	(2,108,442)	884,364	-30%	(2,369,467)	(2,992,807)
Housing	(7,907)	(121,603)	(107,518)	14,085	-12%	(121,603)	(121,603)
Community Amenities	(2,698,544)	(28,816,004)	(26,356,382)	2,459,622	-9%	(27,971,039)	(28,816,004)
Recreation and Culture	(4,308,682)	(40,431,193)	(41,422,380)	(991,188)	2%	(40,222,411)	(40,431,193)
Transport	(2,150,483)	(22,339,836)	(21,885,720)	454,115	-2%	(21,828,160)	(22,339,836)
Economic Services	(332,672)	(3,479,912)	(2,960,539)	519,372	-15%	(3,017,414)	(3,479,912)
Other Property and Services	(2,878,298)	(15,970,139)	(16,871,376)	(901,237)	6%	(15,618,949)	(16,390,520)
	(13,905,999)	(126,650,702)	(123,645,005)	3,005,697		(123,318,635)	(127,071,083)
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	-	(1,054,118)	354,715	1,408,833	-134%	-	(1,054,118)
Depreciation on Assets	2,128,035	24,734,028	24,972,980	238,952	1%	23,345,104	24,919,104
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision						235,305	235,305
Movement in Deferred Rates	(202,606)	-	(129,791)	(129,791)	100%	-	
	1,925,429	23,679,910	25,197,904	1,517,994		23,580,409	24,100,291
Investing Activities							
Non-operating grants, subsidies and contribution	237,172	7,460,196	766,599	(6,693,597)		5,229,789	7,460,196
Proceeds from Carawatha Equity	0	-	(600,000)	-		-	-
Proceeds from Disposal of Assets	0	2,324,868	299,177	(2,025,691)	-87%	1,270,750	2,324,868
Purchase of Furniture & Equipment	(384,925)	(4,562,887)	(1,632,042)	2,930,845	-64%	(2,404,350)	(4,562,887)
Purchase of Plant & Equipment	(80,762)	(9,130,100)	(2,728,176)	6,401,924	-70%	(4,348,348)	(9,130,100)
Purchase of Land & Buildings	(463,307)	(18,708,808)	(10,387,438)	8,321,370	-44%	(17,256,698)	(18,708,808)
Purchase of Infrastructure Assets	(2,073,761)	(32,832,552)	(20,637,871)	12,194,681	-37%	(30,609,643)	(32,832,552)
	(2,765,583)	(55,449,283)	(34,919,752)	21,129,531		(48,118,500)	(55,449,283)
Financing Activities							
Repayment of Debentures	(13,261)	(226,069)	(226,069)	-	0%	(226,069)	(226,069)
Self-Supporting Loan Principal Revenue	4,443	208,375	208,375	-	0%	208,375	208,375
Funds to be Set Aside	-	(33,587,484)	(1,551,711)	32,035,773	-95%	(27,728,011)	(33,587,484)
Funds to be Used	-	58,054,384	14,708,581	(43,345,803)	-75%	52,097,793	59,770,535
Carry Forward Funds	-		-	-	100%		
	(8,818)	24,449,206	13,139,176	(11,310,030)		24,352,088	26,165,357
Estimated surplus / (deficit) - B/Fwd	20,865,731	-	1,551,711				1,551,711
Estimated (surplus) / deficit - C/Fwd	(12,027,392)	3,267,862	(12,027,392)				
Amount to be raised from general rates	**92**	**(96,366,881)**	**(96,351,490)**			**(96,166,881)**	**(96,366,881)**

6002B Nature Type

RATE SETTING STATEMENT by Nature or Type
For the period 1 July 2022 to 30 June 2023

	June Actual $	YTD Rev. Budget $	YTD Actual $	Variance $	Variance %	Annual Budget $	Annual Rev. Budget $
OPERATING ACTIVITIES							
Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)							
Grants & Contributions	4,067,519	4,922,399	5,813,630	891,231	18%	4,474,605	4,922,399
Fees & Charges	1,055,474	17,124,130	17,175,781	51,651	0%	17,169,679	17,124,130
Service Charges	959	2,515,125	2,535,168	20,043	1%	2,515,125	2,515,125
Investment Earnings	623,552	6,468,500	6,803,990	335,490	5%	2,265,000	6,468,500
Other Revenue	169,219	3,305,970	2,023,297	(1,282,673)		913,349	3,305,970
	5,916,723	34,336,125	34,351,867	15,742		27,337,758	34,336,125
Expenditure from operating activities							
Employee Costs	(7,429,654)	(57,065,966)	(57,567,716)	(501,750)	1%	(56,503,518)	(57,065,966)
Materials & Contracts	(3,814,080)	(38,570,901)	(35,040,368)	3,530,533	-9%	(35,411,078)	(38,385,825)
Utilities	(377,209)	(4,251,994)	(4,288,034)	(36,039)	1%	(4,228,694)	(4,251,994)
Insurance	0	(1,338,640)	(1,253,766)	84,874	-6%	(1,338,640)	(1,338,640)
Depreciation	(2,143,458)	(24,734,028)	(24,972,980)	(238,952)	1%	(23,345,104)	(24,919,104)
Finance Costs	(8,005)	(70,202)	(77,627)	(7,425)	11%	(70,202)	(70,202)
Other Expenditure	(133,592)	(618,970)	(444,514)	174,456	-28%	(2,421,398)	(1,039,351)
	(13,905,999)	(126,650,702)	(123,645,005)	3,005,697		(123,318,635)	(127,071,083)
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	0	(1,054,118)	354,715	1,408,833	-134%	-	(1,054,118)
Depreciation on Assets	2,128,035	24,734,028	24,972,980	238,952	1%	23,345,104	24,919,104
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision						235,305	235,305
Movement in Deferred Rates	(202,606)	-	(129,791)	(129,791)	100%	-	
	1,925,429	23,679,910	25,197,904	1,517,994		23,580,409	24,100,291
Investing Activities							
Non-operating grants, subsidies and contributions	237,172	7,460,196	766,599	(6,693,597)		5,229,789	7,460,196
Proceeds from Carawatha Equity	0	-	(600,000)	-		-	-
Proceeds from Disposal of Assets	0	2,324,868	299,177	(2,025,691)	-87%	1,270,750	2,324,868
Purchase of Furniture & Equipment	(384,925)	(4,562,887)	(1,632,042)	2,930,845	-64%	(2,404,350)	(4,562,887)
Purchase of Plant & Equipment	(80,762)	(9,130,100)	(2,728,176)	6,401,924	-70%	(4,348,348)	(9,130,100)
Purchase of Land & Buildings	(463,307)	(18,708,808)	(10,387,438)	8,321,370	-44%	(17,256,698)	(18,708,808)
Purchase of Infrastructure Assets	(2,073,761)	(32,832,552)	(20,637,871)	12,194,681	-37%	(30,609,643)	(32,832,552)
	(2,765,583)	(55,449,283)	(34,919,752)	21,129,531		(48,118,500)	(55,449,283)
Financing Activities							
Repayment of Debentures	- 13,261	(226,069)	(226,069)	0	0%	(226,069)	(226,069)
Self-Supporting Loan Principal Revenue	4,443	208,375	208,375	(0)	0%	208,375	208,375
Funds to be Set Aside	-	- 33,587,484	- 1,551,711	32,035,773	-95%	(27,728,011)	(33,587,484)
Funds to be Used	-	58,054,384	14,708,581	(43,345,803)	-75%	52,097,793	59,770,535
Carry Forward Funds	-		-	-	100%		
	(8,818)	24,449,206	13,139,176	(11,310,030)		24,352,088	26,165,357
Estimated surplus / (deficit) - B/Fwd	20,865,731	-	1,551,711				1,551,711
Estimated (surplus) / deficit - C/Fwd	(12,027,392)	3,267,862	(12,027,392)				
Amount to be raised from general rates	**92**	**(96,366,881)**	**(96,351,490)**			**(96,166,881)**	**(96,366,881)**

REPRESENTATION OF NET WORKING CAPITAL
AS AT 30 JUNE 2023

Net Current Assets Represented by	*30 JUNE 2023*		*31 MAY 2023*	
Current Assets				
Cash & Cash Equivalents				
Cash in Hand	3,772		4,022	
Cash at Bank/(Overdraft)	4,999,467		261,520	
Investments	170,876,500		180,146,775	
		175,879,739		180,412,317
Trade & Other Receivables				
Debtors - Rates	3,379,289		4,365,196	
Debtors - Security Charge	92,407		106,592	
Debtors - Pool Inspection Fee	16,677		19,149	
Debtors - Instalment Fee	77		94	
Debtors - UGP	304,028		315,262	
Debtors - Refuse	44,432		55,156	
FESA Levy Debtors	650,906		830,916	
Pensioner Rebates	1,449,843		1,448,478	
Sundry Debtors	901,439		620,335	
Less : Provision for Doubtful Debts	(383,966)		(383,966)	
		6,455,132		7,377,212
Inventories	161,162	161,162	170,218	170,218
Other Financial Assets				
Accrued Income	3,016,627		3,093,399	
Prepayments	622,420		(1,445)	
Other	0		0	
GST Claim (Net)	610,266		614,016	
		4,249,313		3,705,971
Total Current Assets		**186,745,345**		**191,665,718**
Current Liabilities				
Trade & Other Payables				
FESA Levy Payable	423,758		582,250	
Sundry Creditors	18,055,428		17,135,069	
Amount Received in Advance	1,559,953		1,404,615	
		20,039,140		19,121,934
Provisions				
Provision for Long Service Leave	4,964,084		4,366,181	
Provision for Annual Leave	4,700,512		3,964,801	
Accrued Wages	1,755,486		18,765	
		11,420,082		8,349,747
Total Current Liabilities		**31,459,222**		**27,471,681**
Net Current Assets		**155,286,124**		**164,194,037**
Less: Restricted Assets				
Reserves	143,287,347		143,287,347	
		143,287,347		143,287,347
Timing Difference		(28,615)		40,959
Net Working Capital		**12,027,392**		**20,865,731**

6002F

NET WORKING CAPITAL RECONCILIATION
FOR THE MONTH OF June 2023

	YTD Actual $
Net Result	**7,824,951**
Add:	
Surplus B/Fwd.	1,551,711
Proceeds on disposal of Assets	299,177
Carry Forward Reserve Transfers	-
Reserve: Funds to be Used	14,708,581
Self Supporting Loans - Principal (Net)	(17,694)
Depreciation Written back	24,972,980
Plant Capital Charge	-
(Profit)/Loss on Asset Disposal	354,715
Sub Total	**49,694,421**
Less:	
Acquisition of Fixed assets	14,747,656
Proceeds from Carawatha Equity	600,000
Expenditure on Infrastructure assets	20,637,871
Reserve: Funds to be Set Aside	1,551,711
Non Current Adjustments	129,791
Sub Total	**37,667,030**
Net Working Capital	**12,027,392**

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

This report provides commentary on the year-to-date variances identified in attachment 6002B – Rate Setting Statement by Nature and Type, for the period ended 30 June 2023.

In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, a local government is required each financial year, to adopt a percentage or value to be used in statements of financial activity for the reporting of material variances. The City's Accounting Policy CP-025, indicates that this will occur each year when adopting the annual budget. When adopting the 2022-2023 Annual Budget, a level of 10% or $100,000 (whichever is the greater) was adopted for the reporting of material variances for the 2022-2023 financial year. Variances less than 10% or $100,000 are not considered material and are not detailed in this report.

Variances are based on 'Actual' income raised and expenditure incurred, compared to the Annual Revised Budget and are shown in the Annual Budget Variance column in the tables below. The main reasons for the variances are outlined in this report.

It should be noted that end of financial year adjustments are not reflected in this report, and as a result, the final year end results could differ significantly from those presented below. In particular, recognition of revenues accrued but not received will impact the variances shown for Grants and Contributions. Accruals for expenditure incurred but not paid, will impact variances for Materials and Contracts, Land and Buildings, and Infrastructure Assets.

In the tables below, positive variances are shown in black coloured font, and negative variances are shown in both parentheses and in red coloured font, i.e. (XXX.XX). These tables refer to the applicable nature and type variance.

Operating Revenue

Grants and Contributions	Annual Revised Budget $	Actual $	Annual Budget Variance $
	4,922,399	**5,813,630**	**891,231**
Federal Assistance Grants received in advance.			*1,827,678*
Operating grants – Tied, negative variance as several grants not received by 30 June 2023.			*(839,330)*
Contributions – made up of minor positive and negative amounts.			*(114,136)*
The remaining various positive and negative variances amount to a net positive variance.			*17,019*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Operating Revenue (cont.)

Investment Earnings	Annual Revised Budget $	Actual $	Annual Budget Variance $
	6,468,500	6,803,990	335,490
A combination of interest rates being raised significantly, and lower than expected expenditure from reserve accounts has contributed to a net positive variance in investment earnings.			
Higher Investment earnings on Reserve accounts.			*549,120*
Lower than expected investment earnings on Municipal account.			*(143,294)*
The remaining various positive and negative variances amount to a net negative variance.			*(70,336)*

Other Revenue	Annual Revised Budget $	Actual $	Annual Budget Variance $
	3,305,970	2,023,297	(1,282,673)
Recoverable works income from Natural Areas and Parks, Resource Recovery and Waste, and Engineering service areas in excess of the budget.			*314,395*
Negative variance on proceeds from asset sales due to timing of asset disposals.			*(2,025,691)*
Recoverable works income related to work undertaken on behalf of the South West Group less than budget.			*(188,236)*
Timing variances related to the written down value of assets sold.			*616,859*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Operating Expenditure

Employee Costs	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(57,065,966)	(57,567,716)	(501,750)
Majority of the overspend in employment costs relates to end of the financial year adjustments to meet the City's liability for outstanding leave entitlements. An element of the underspend also relates to lower staff levels than budgeted for in certain service areas, as identified below.			
Chief Executive Officer shows a positive variance due to underspends in the South West Group, Special training projects, and CEO administrative staff.			*223,782*
Building and Environmental Health Services underspend mainly due to vacant positions.			*162,621*
Director Environment and Infrastructure underspend due to actual hours worked by business support staff being lower than the budgeted levels.			*154,238*
Neighbourhood Development underspend due to vacant positions.			*136,707*
Natural Areas and Parks.			*(102,825)*
People and Culture.			*(107,128)*
Resource Recovery and Waste.			*(109,053)*
Financial Services.			*(110,469)*
Library Services.			*(116,728)*
Cultural Development.			*(209,991)*
Engineering negative variance due mostly to expenditure on labour hire costs.			*(290,442)*
The remaining positive and negative amounts give a net negative variance.			*(136,128)*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Operating Expenditure (cont.)

Materials and Contracts	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(38,570,901)	(35,040,368)	3,530,533
Resource Recovery and Waste shows underspends of $405,160 in stores and materials costs, mainly related to the FOGO program, $233,184 in waste disposal, $226,776 in recyclables processing fees, $101,245 in contractors ad-hoc, and $61,488 in other minor variances.			*1,027,852*
Cultural Development positive variance related mainly to underspends in the Noongar Place Names project.			*899,193*
Engineering shows a positive variance made up of $497,121 in Contractors – Adhoc, $263,213 in Professional Consultancies, and $46,894 in minor variances, across the City's various maintenance programs.			*807,228*
Strategic Urban Planning shows a positive variance made up of $561,217 in Professional Consultancies, $107,832 in Printing and Artwork Preparation, and $32,059 in minor variances, across various Strategic Urban Planning projects.			*701,109*
Neighbourhood Development shows a positive variance made up of $153,430 in Contractors – Adhoc, and $204,230 in minor variances, across various Neighbourhood Development projects.			*357,660*
City Buildings shows a positive variance made up of $237,742 in Contractors – Adhoc, and $105,831 in minor variances, across various building maintenance programs.			*343,573*
Chief Executive Officer shows a positive variance made up of $277,187 in Professional Consultancies, related mostly to unspent contingency funding, offset by a net negative variance of $37,184 in minor variances.			*240,243*
Healthy Melville shows a positive variance made up of $266,217 in Professional Consultancies, related mostly to active reserve concept plans, offset by a net negative variance of $65,521 in minor variances.			*200,697*
Corporate Strategy and Communications shows a positive variance, made up of various minor amounts.			*148,699*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Operating Expenditure (cont.)

Materials and Contracts (cont.)	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(38,570,901)	(35,040,368)	3,530,533
Statutory Planning shows a negative variance as a result of higher than expected legal fees incurred compared to budget.			*(137,021)*
Natural Areas and Parks show a negative variance relating to variances on contractors' budgets across various parks and reserves.			*(299,369)*
Information Technology show a negative variance of $1,099,705 in licensing costs due mainly to timing variances, a positive variance of $153,533 in system maintenance and support, and a net positive variance of $22,025 made up of various minor amounts.			*(924,147)*
The remaining various positive and negative variances amount to a net positive variance.			*158,847*

Other Expenditure	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(618,970)	(444,514)	174,456
Other Expenditure shows a positive variance due to timing differences between budget and actual expenditure for internally charged expenditure across several service areas.			*(288,803)*
The remaining various positive and negative variances amount to a net positive variance			*109,396*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Capital Income

Non-Operating Grants, Subsidies and Contributions	Annual Revised Budget $	Actual $	Annual Budget Variance $
	7,460,196	766,599	(6,693,597)
Engineering shows several road grants not received at 30 June 2023			*(3,979,261)*
City Buildings and Projects grants not yet received, including a grant for the Point Walter Mountain Bike trail ($1,488,436) and grants for change room upgrades ($802,900).			*(2,372,381)*
Natural Areas and Parks grants not yet received for playground and park improvements.			*(341,955)*

Proceeds from Disposal of Assets	Annual Revised Budget $	Actual $	Annual Budget Variance $
	2,324,868	299,177	(2,025,691)
Heavy vehicles show a negative variance due to delays in the delivery of vehicles on order.			*(1,480,696)*
Light vehicles show a negative variance due to delays in the delivery of vehicles on order.			*(399,916)*
Heavy plant show a negative variance due to delays in the delivery of vehicles on order.			*(119,951)*
Negative variance due to timing of various asset disposals.			*(25,128)*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Capital Expenditure

Purchase of Furniture and Equipment	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(4,562,887)	**(1,632,042)**	**2,930,845**
Information Technology shows a positive variance, with $831,625 related to hardware projects, $206,050 related to software projects, and $102,865 related to Intranet Future Vision and Asset Management projects.			*1,140,540*
The Public Arts program.			*401,705*
Underspends on mobile garbage bins and bin surrounds due to timing variances.			*386,725*
Furniture and Equipment			*319,893*
Parking Meters			*300,000*
CSRFF Fund project			*205,022*
Plant and Equipment			*100,000*
Recreation Equipment			*76,960*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Capital Expenditure (cont.)

Purchase of Plant and Equipment	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(9,130,100)	**(2,728,176)**	**6,401,924**
Positive timing variances on Heavy Vehicles due to longer than expected lead times on vehicles ordered.			*4,159,005*
Positive timing variances on Light Vehicles due to longer than expected lead times on vehicles ordered.			*1,084,046*
Positive timing variances on Heavy Plant due to longer than expected lead times on plant ordered.			*922,255*
Positive timing variances on Miscellaneous Plant due to longer than expected lead times on plant ordered.			*127,000*
Positive timing variances on Light Plant due to longer than expected lead times on plant ordered.			*109,618*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Capital Expenditure (cont.)

Purchase of Land and Buildings	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(18,708,808)	(10,387,438)	8,321,370
Melville Reserve Redevelopment program			*1,850,664*
Mount Pleasant Bowling Club improvements			*884,609*
Civic Centre Main Hall – Melville Theatre Company conversion			*764,989*
DAIP upgrade program			*637,366*
Tompkins Park redevelopment stage 3			*606,081*
Bicton Boy Scouts roof/airconditioning works			*287,165*
Heathcote Swan House Airconditioning			*268,322*
Solar PV rollout program			*255,414*
Changeroom Upgrade – John Connell			*203,352*
Asbestos Removal program 2022-23			*180,648*
Civic Centre – Renew front entrance			*168,315*
Sustainable Energy Infrastructure – Piney Lakes Environmental Education Centre – The project scope is currently being reviewed and the commencement date will be determined once this review is completed.			*160,000*
New Library Cultural Centre - Design			*150,000*
Leisurefit Booragoon Major refurbishment works			*149,426*
Additional Minor Capital renewal			*110,946*
The remaining various positive and negative variances amount to a net positive variance.			*1,644,073*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Capital Expenditure (cont.)

Purchase of Infrastructure Assets	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(32,832,552)	(20,637,871)	12,194,681
Roads *The Strand Road Improvement - $1,442,825 positive variance* *North Lake Road/Winterfold Road stage 1 - $744,668 positive variance* *Marmion Street/Norma Road stages 1 & 2 - $388,713 positive variance* *Williamson Road (Gilbertson Road to Meadow Close) road remediation - $255,584 positive variance* *Canning Highway/Kintail Road traffic signals - $250,000 positive variance* *Wheatley Drive median islands - $239,796 positive variance* *Stock Road and Page Street road widening - $153,846 positive variance* *Engineering Design work in progress - Roads 22-23 – $150,000 positive variance due to delays in the commencement of the project.* *Prescott Drive (South Street to Williamson Road) - $142,821 positive variance* *Helm Street (Sleat Road to The Esplanade) - $137,395 positive variance* *Shirley Strickland carpark - $121,410 positive variance* *Other minor variances – $640,055 net positive variance*			*4,667,113*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Capital Expenditure (cont.)

Purchase of Infrastructure Assets (cont.)	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(32,832,552)	(20,637,871)	12,194,681
Parks, Streetscapes Structures *Mountain Bike Trail – Point Walter - $1,619,710 positive variance due to delays in the commencement of the project* *Shirley Strickland Reserve Upgrade – $228,748 positive variance relating to the reversal of accrued 2021-2022 expenditure amounts for which the City has yet to be invoiced.* *Webber Reserve Redevelopment Stage 1 - $164,926 positive variance* *Frederick Baldwin Wetland Project - $146,887 positive variance* *Urban Forest program 2022-2023 - $130,888 positive variance* *Other minor variances – $808,916 net positive variance*			*3,100,075*
Paths *Blackwall Reach Parade Renewal - $408,222 positive variance* *Archibald Street path renewal - $147,259 positive variance* *Path Panel replacement 2022-2023 - $112,744 positive variance* *Other minor variances – $441,845 net positive variance*			*1,110,070*
Drainage *Blue Gum Lake outfall renewal - $206,294 positive variance* *Gully Infill program - $181,359 positive variance* *Pipe Relining program – 2022-2023 - $154,793 positive variance* *83 Riseley Street flooding project - $119,010* *Other minor variances – $265,164 net positive variance*			*926,620*

6002H

Statement of Variances in Excess of $100,000 by Nature and Type
Financial Year-To-Date Ending 30 June 2023 (Preliminary)

Capital Expenditure (cont.)

Purchase of Infrastructure Assets (cont.)	Annual Revised Budget $	Actual $	Annual Budget Variance $
	(32,832,552)	(20,637,871)	12,194,681
Playgrounds *Playspace Renewal program 2022-2023 - $498,927 positive variance* *Playspace Renewal program 2021-2022 - $386,407 positive variance* *Other minor variances – $21,106 net positive variance*			*906,440*
Lighting *Beasley Reserve Floodlighting - $365,386 positive variance* *Carpark Lighting Renewal program - $356,005 positive variance* *Floodlighting - Bill Ellson - $156,442 positive variance* *Other minor variances – $12,916 net positive variance*			*890,749*
Foreshore Facilities *Majestic Boardwalk Stage 1 design - $122,197 positive variance* *Other minor variances – $149,980 net positive variance*			*272,177*
Environmental *Foreshore Restoration program 2020-2021 - $131,818 positive variance* *Other minor variances – $85,952 net positive variance*			*217,770*
Irrigation *Several minor variances – $103,667 net positive variance*			*103,667*

6002J

BUDGET AMENDMENTS

FOR THE MONTH OF JUNE 2023

Budget Amendments

Account Number	Description	Journal Number	Date	Amount Transferred From	Amount Transferred To	Budget Amendments >$100,000 Total Amount	Comments
Various Accounts					25,000	$ 25,000	
365-22530-5205-000	Connecting to Country	B02347	13/06/2023	25,000			Budget created to represent grant funding received from Department Local Government, Sport & Cultural Industries for Connecting to Country.
486-85543-1635-000	Park Improvements				20,000	$ 20,000	
277-28110-7888-000	Infrastructure Asset Management Reserve	B02348	14/06/2023	20,000			Increase to budgeted funds used from Infrastructure Asset Management Reserve for Karoonda Reserve netball works.
386-26649-7105-000	Koolunga Kaat & Ngany Matter Project				10,000	$ 10,000	
386-26649-5205-000	Koolunga Kaat & Ngany Matter Project	B02353	26/06/223	10,000			Budget created to represent grant funding received from Department of Communities for Koolunga Kaat & Ngany Matter project.
495-85530-1525-000	Buildings				607,179	$ 607,179	
277-28107-7888-000	Community Facilities Reserve	B02359	29/06/2023	607,179			Increase to budgeted funds used from Community Facilities Reserve for Tompkins Park Redevelopment Stage 3B.
440-85619-1605-000	Road Rehabilitation				4,694	$ 4,694	
440-85619-5225-000	Road Rehabilitation	B02360	29/06/2023	4,694			Budget created to represent contribution from South Metropolitan Health Services for Bedbrook Row Road rehabilitation works.
Future Year Budget Amendment - 2023-2024 onwards							
BCR01763	LeisureFit Booragoon Pool Refurbishment				1,600,000	$ 1,600,000	
277-28107-7888-000	Community Facilities Reserve	TBC	TBC	1,440,000			Increase in the budget for the LeisureFit Pool Refurbishment by $1.6m to increase the overall project budget to $13.6m. To be cashflowed over future financial years.
277-28119-7888-000	New/Upgrade Reserve			160,000			
				2,266,873	**2,266,873**	**2,266,873**	

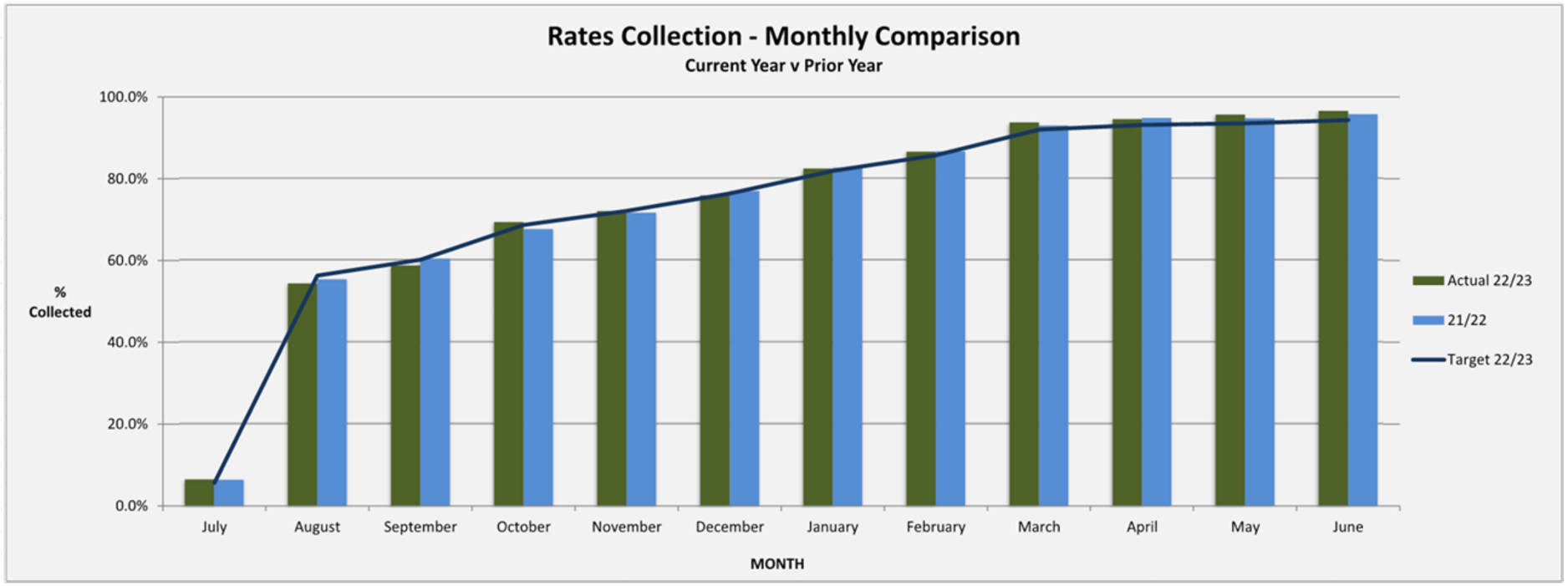
City of Melville

SUMMARY OF DEBTORS

FOR THE PERIOD ENDING : 30 June 2023

Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
RATE DEBTORS					
Opening Balance - 1 July	4,024,978	4,024,978	*0%*	4,940,228	*-19%*
Rates & Charges Raised	96,874,959	96,999,280	*0%*	92,872,565	*4%*
Payments Received	(97,520,647)	(96,659,062)	*1%*	(93,732,630)	*4%*
Closing Balance	3,379,289	4,365,196	*-23%*	4,080,163	*-17%*
REFUSE DEBTORS					
Opening Balance - 1 July	55,131	55,131	*0%*	96,130	*-43%*
Rates & Charges Raised	1,655,030	1,654,515	*0%*	1,597,157	*4%*
Payments Received	(1,665,728)	(1,654,489)	*1%*	(1,638,156)	*2%*
Closing Balance	44,432	55,156	*-19%*	55,131	*-19%*
FESA DEBTORS					
Opening Balance - 1 July	782,850	782,850	*0%*	1,005,372	*-22%*
Rates & Charges Raised	18,447,774	18,478,430	*0%*	17,550,273	*5%*
Payments Received	(18,579,718)	(18,430,364)	*1%*	(17,772,795)	*5%*
Closing Balance	650,906	830,916	*-22%*	782,850	*-17%*
UNDERGROUND POWER DEBTORS					
Opening Balance - 1 July	459,503	459,503	*0%*	293,564	*57%*
Rates Raised	177,295	176,308	*1%*	3,159,464	*-94%*
Payments Received	(332,770)	(320,549)	*4%*	(2,993,525)	*-89%*
Closing Balance	304,028	315,262	*-4%*	459,503	*-34%*
POOL DEBTORS					
Opening Balance - 1 July	19,059	19,059	*0%*	20,532	*-7%*
Rates & Charges Raised	476,874	476,769	*0%*	481,292	*-1%*
Payments Received	(479,256)	(476,679)	*1%*	(482,766)	*-1%*
Closing Balance	16,677	19,149	*-13%*	19,059	*-12%*
SECURITY DEBTORS (SECL)					
Opening Balance - 1 July	111,765	111,765	*0%*	134,833	*-17%*
Rates & Charges Raised	2,499,742	2,499,211	*0%*	2,497,084	*0%*
Payments Received	(2,519,100)	(2,504,383)	*1%*	(2,520,152)	*0%*
Closing Balance	92,407	106,592	*-13%*	111,765	*-17%*
INSTALMENT FEE DEBTORS					
Opening Balance - 1 July	280	280	*0%*	1,203	*-77%*
Rates & Charges Raised	0	0	*0*	(214)	*-100%*
Payments Received	(203)	(186)	*9%*	(710)	*-71%*
Closing Balance	77	94	*-19%*	280	*-73%*

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	*% Diff Current Mth to Previous Mth*	Actuals This Month Last Year YTD	*% Diff Current Mth to Current Mth Last Yr*
Opening Balance - 1 July	5,453,565	5,453,565	*0%*	6,491,862	*-16%*
Debtors Raised	120,131,674	120,284,513	*0%*	118,157,621	*2%*
Payments Received	(121,097,423)	(120,045,713)	*1%*	(119,140,734)	*2%*
Closing Balance	4,487,816	5,692,365	*-21%*	5,508,750	*-19%*


Rates Collection - Monthly Comparison
Current Year v Prior Year
100.0%
80.0%
60.0%
40.0%
20.0%
0.0%
% Collected
July
August
September
October
November
December
January
February
March
April
May
June
MONTH
Actual 22/23
21/22
Target 22/23

SUMMARY OF GENERAL DEBTORS (over $1,000) AGED 90 DAYS OR GREATER
FOR THE MONTH ENDED 30 JUNE 2023

Debtor Number	Debtor Name	Amount	Comments and subsequent events
Accounts with Debt Collection			
516252	Zurich Insurance Limited	$1,068	Sent to CS Legal November.
851022	Opal Aged Care - Murdoch	$16,710	Sent to Recoveries Legal. Balance reduced - payment of $6,781 paid 26 May 2023.
861732	Healthcare WA	$11,902	Legal Action on hold - payment arrangement in place.
	Total of Accounts with Debt Collection Agent	**$ 29,680**	
Payment arrangements			
832568	Individual	$21,898	Payment plan of $200.00 per fortnight.
862342	Perth AFC Futsal Club	$8,460	Payment plan of $1,000.00 per month.
863209	Individual	$1,299	Payment plan $20.00 per fortnight.
864132	Individual	$11,007	Payment plan of $130.00 per fortnight maintained since May 2021.
	Total on Payment Arrangement	**$ 42,664**	
Ordinary Debtors			
513556	Mel Maria Catholic Primary School	$2,736	Statement issued 3 July 2023. Will contact when school holidays are over.
803957	Belgravia Health & Leisure Group Pty Ltd	$13,025	Statement issued 3 July 2023. Disputing invoices.
836130	Individual	$1,244	Statement issued 3 July 2023. Phoned sveral times and emailed overdue invoices.
843128	South West Aboriginal Land & Sea Council	$22,000	Statement issued 3 July 2023. Responsible Officer to contact debtor.
854034	Kwik Logistics	$5,984	Company in liquidation. Claim submitted June 2022, waiting on settlement.
869073	5 Macrae Pty Ltd	$38,200	Statement issued 3 July 2023. Debtor is waiting for completion of building.
	Total Ordinary Debtors	**$ 83,190**	
Sporting & Community Organisations			
515973	CBC Cricket Club	$2,000	Statement issued 3 July 2023. President requested copies of overdue invoices.
862151	South Perth Futsal Club	$4,827	Statement issued 3 July 2023. Debtor has advised they will investigate further.
862573	Profutsal	$1,622	Statement issued 3 July 2023. Debtor emailed.
869826	WA State Futsal League	$9,699	Statement issued 3 July 2023. Debtor emailed.
	Total Sporting & Community Organisations	**$ 18,148**	

City of Melville

GOVERNANCE IMPROVEMENT PLAN 2023/2024

SUMMARY

In early March 2023, the City of Melville received correspondence from the Department of Local Government the outlining a number of governance concerns.

A briefing from representatives from the Department of Local Government (the Department) to Elected Members and relevant staff was held on 27 April 2023. Following the Briefing the concerns and initiatives were grouped as follows:

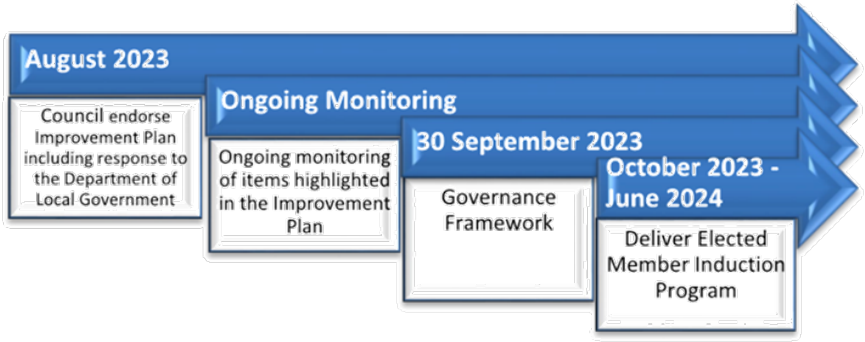
- Opportunities for Improvement includes process improvements that have already been implemented and those planned, that specifically address the concerns raised in the Department of Local Governments correspondence.
- Refreshed and Comprehensive Elected Members Induction Program for implementation as part of the 2023 Local Government Elections. A key focus of the discussions was more breadth and depth of training could be provided to better induct Elected Members into the role of Councillor. The refreshed program has a strong focus on the promotion of formal qualifications and specific training opportunities to provide foundation skills earlier in an Elected Members term of office.
- Development of a Governance Framework to ensure roles and responsibilities are clearly understood and to provide guidelines and standards expected of Elected Members and employees to achieve good governance through concepts such as compliance, community participation, ethical conduct, transparency, accountability and ongoing performance management.

Responses to the initiatives were presented and discussed with Elected Members at an Elected Member Engagement Session on 27 June 2023, with a joint response from the Mayor and CEO was provided to the Department on the deadline of 30 June 2023.

The joint response covers the following three key points:

- Response to the concerns raised
- Development of Governance Framework
- Updated Elected Member Induction Program and Training Opportunities

The timeline to implement these initiatives is through to June 2024:



An overview of each concern and the status as of 30 June 2023 is provided below:

CONCERN	STATUS
1) Lack of formalised process for dealing with council member behavioural complaints	Complete
2) Inappropriate questioning of staff by council members during council meetings and at other times	Monitoring
3) Inappropriate council member conduct and behaviour toward other council members, and administration staff	Monitoring
4) Council members involvement in operational matters	Monitoring
5) Number of items for council meetings deferred by council	Monitoring
6) Inappropriate interactions from members of the community with council members and administration staff	Monitoring
7) Appropriateness of council member motions	Monitoring
8) Increasing costs for legal advice and legal services	Monitoring
9) Duration of council meetings	Monitoring
10) (2b) Protocols for communication, council member queries and requests for information, including ensuring the Council adhere to Respectful discussion and debate and appropriate and professional interactions with the CEO and Administration Staff (2c) Ensuring that meeting procedures, standing orders and behavioural codes of conduct are understood and followed by all Persons attending meetings of Council and other such forums (2d) ensuring there is clarity and understanding of the distinction between the functions and role of the Council, Council Members and City Administration Staff.	Monitoring
11) (2e) a Commitment from Council to 'buy-in' and work collegiately for the betterment of the City's community and district	Monitoring
12) the Council Commits to the release of the Final Weir Legal and Consulting Report on the Review of Building and Planning Complaints at the City of Melville in entirely and the City's process in implementing the recommendations	Completed

CONCERNS RAISED BY THE DEPARTMENT OF LOCAL GOVERNMENT

In early March 2023, the City of Melville received correspondence from the Department of Local Government the outlining a number of governance concerns.

- lack of formalised process for dealing with council member behavioural complaints.
- inappropriate questioning of staff by council members during council meetings and at other times.
- inappropriate council member conduct and behaviour toward other council members, and administration staff.
- council members involvement in operational matters.
- number of items for council meetings being deferred by Council.
- inappropriate interactions from members of the community with council members and administration staff.
- appropriateness of council member motions.
- increasing costs for legal advice and legal services.
- duration of council meetings.

The Department requested that the City provide a response to the concerns raised addressing:

1. responds to, and provides information addressing DLGSC's concerns as outlined during the Meeting, and subsequently in this letter;
2. identifies an approach and strategy for the City to priorities and improve its governance practices, including by not limited to:
    a. procedures for managing council member behavioural complaints;
    b. protocols for communication, council member queries and requests for information, including ensuring that council adhere to respectful discussion and debate, and appropriate and professional interactions with the CEO and administration staff;
    c. ensuring that meeting procedures, standing orders and behavioural codes of conduct are understood and followed by all persons attending meetings of Council and other such forums;
    d. ensuring there is clarity and understanding of the distinction between the functions and roles of the Council, council members, the CEO and City administration staff; and
    e. a commitment from Council to 'buy in' and work collegiately for the betterment of the City's community and district, and
3. the Council commits to release the final Weir Legal and Consulting Report on the Review of Building and Panning Complaints at the City of Melville in entirety and the City's progress in implementing the recommendations.

A briefing with representatives from the Department of Local Government was held on 27 April 2023. Discussion centred on the Department's overarching concerns:

- Behaviour Complaints Process
- Legal Expenditure
- Council Member Conduct
- Interactions with the Community
- Council Meetings

Following the briefing session, a number of key initiatives were developed to address the matters contained in the Department's correspondence and matters raised at the briefing session. These initiatives include:

- Opportunities for Improvement includes process improvements that have already been implemented and those planned, that specifically address the concerns raised in the Department of Local Governments correspondence.
- Refreshed and Comprehensive Elected Members Induction Program for implementation as part of the 2023 Local Government Elections. The refreshed program will have a strong focus on the promotion of formal qualifications and specific training opportunities to provide foundation skills earlier in an Elected Members term of office. The initial concepts around these training opportunities are detailed in the relevant attachment.
- Development of a Governance Framework to ensure roles and responsibilities are clearly understood and to provide guidelines and standards expected of Elected Members and employees to achieve good governance through concepts such as compliance, community participation, ethical conduct, transparency, accountability and ongoing performance management. It will also set out the roles of Elected Members, management and employees of the City of Melville and their relationships, along with financial, legal and ethical responsibilities that impact individuals and the organisation.

The response was initially required by 28 April 2023, however a Briefing from representatives of the Department was held on 27 April 2023 and an extension was granted to 30 June 2023.

Response to Matters Contained in Department Correspondence and Opportunities for Improvement

Concern 1 – Lack of Formalised Process for Dealing with Complaints	
Information	The City of Melville Conduct Committee was established, including Terms of Reference, by resolution of the Council its Ordinary Meeting held 21 March 2023 - Minutes – OMC 21 March 2023 (pg 89). The Council Policy CP-118 Code of Conduct Policy was adopted at the Ordinary Meeting of Council held 16 May 2023 - Minutes – OMC 16 May 2023 (pg 17). Since the introduction of the Conduct Committee, two Conduct Complaints have been received and the Committee is working through the resolution of both matters. It should be noted that the Committee does not have any form of delegation and any Recommendations on Findings will be presented to the Council for endorsement.
Further Action Required	Not at this time
Status	**COMPLETE**

Concern 2 – Inappropriate Questioning of Staff by Council Members during Council Meetings and at Other Times	
Information	At the DLG Briefing held 27 April 2023, Elected Members raised concerns that the withdrawal of staff from meetings had hampered timely access to information. The following initiatives have been implemented to improve information flow: • Agenda Briefing Forum Business Paper – requests for information taken on notice at the Agenda Briefing Forum are collated into a single document and distributed on the Friday after the Agenda Briefing Forum. • Recorded presentations – officers have the ability to record a Presentation on a topical matter, with the recording placed on the Elected Members Portal for viewing by Elected Members at their convenience. • A controlled return of staff to Council meetings and Elected Member Engagement Sessions and development of a Meeting/Workshop Psychosocial Risk Assessment Form that staff are required to complete prior to doing so in order to assess the level of risk. At the DLG Briefing held on 27 April 2023, requests were made for improvements on training provided to new Elected Members. A new training package for Elected members is proposed to be implemented for the 2023 Local Government Elections – see Elected Member Training and Awareness Opportunities.
Further Action Required	Continue to look for improvement opportunities
Status	**MONITORING**

Concern 3 – Inappropriate Council Member Conduct and Behaviour toward Other Council Members and Administration Staff	
Information	At the DLG Briefing it raised that Elected Members would like to see more adherence to Meeting Procedures respectful meeting protocols. Recommendation - The Mayor, Deputy Mayor and the Presiding Member of all Committees be offered the opportunity to undertake specific training in chairing meetings (see Elected Member Training and Awareness Opportunities – Role of the Chair).
Further Action Required	Continue to look for opportunities to build trust and respect and the need to keep confidential information confidential.
Status	**MONITORING**

Concern 4 – Council Members Involvement in Operational Matters	
Information	At the DLG Briefing it raised that Elected Members would like to see more information in understanding roles and responsibilities and where they can become involved. Where there is a trend in Elected Members becoming involved in a specific matter or issue, relevant staff to workshop existing processes with Elected Members and provide education and tools (eg scripts). Provide guidance on strategic changes that can be made (eg changes to policy). Recommendation – Include specific roles and responsibilities training as part of the Induction Program (see Elected Member Training and Awareness Opportunities – possible Workshop with the DLG)
Further Action Required	Finalise the development of a Governance Framework and a review of the City's Communications Protocol which provide further clarity on this issue by 31 August 2023. Continue to look for opportunities for improvement.
Status	**MONITORING**

Concern 5 – Number of Items for Council Meetings being deferred by Council	
Information	A greater awareness of the impact of matters being deferred has resulted in only three items being deferred since February 2023: • 21 February 2023 - M23/5953 – Motions Carried at The General Meeting of Electors Held 6 February 2023. This matter related to motion from the AGM relating to kerb installation practices at the City of Melville. This matter was subsequently resolved at the Ordinary Meeting of Council held 16 May 2023. • 21 February 2023 – Motion with Notice 15.1 Establishment of Committee. This matter was subsequently resolved at the Ordinary Meeting of Council held 16 May 2023. • 21 March 2023 - M23/5964 – Review of 14 Beach Street Boundary Foundation and Retaining by an Independent Registered Building Surveyor. This matter was subsequently resolved at the Ordinary Meeting of Council held 18 and 19 April 2023.
Further Action Required	Not at this time
Status	**MONITORING**

Concern 6 – Inappropriate interactions from members of the community with Council Members and Administration staff	
Information	Recent Council resolutions with regard to long-term issues and interactions with members of the community have provided the Administration with clear direction on management going forward. Inappropriate questioning, communication and social media posts by groups and members of the community continues. This does not engender building stronger relationships between the City and its residents or ensure that the best outcomes are achieved such as would occur in a mutually respectful environment. Clear direction provides for a unified and structure approach in management and application of process, policy and guidelines to minimise the impact on resources and wellbeing.
Further Action Required	Continue to look for opportunities for improvement.
Status	**MONITORING**

<table>
<tr><th colspan="2">Concern 7 – Appropriateness of Council Member Motions</th></tr>
<tr><td>Information</td><td>In recent times the City and Elected Members have been working towards improving the management of Elected Members Motions.

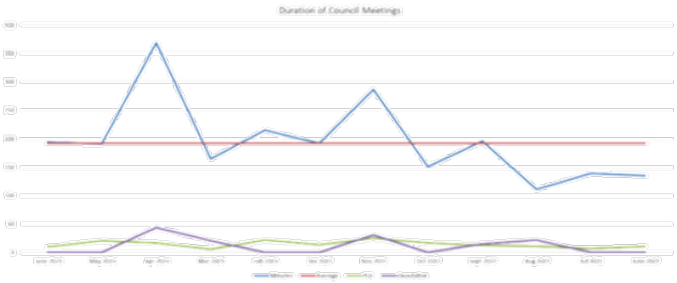
Elected Members motions can now be submitted electronically via the Elected Members Portal, motions are initially ‘socialised’ at an Elected Members Engagement Session, which give the Executive Leadership Team an opportunity to hear the reasons for the motion and provide further information and background on the matter. Where appropriate and/ or requested officers are taking a greater role in providing assistance in framing motions.

The Elected Member then determines if they wish to progress with the motion. Where a motion is progressing are included on the agenda for the OMC meeting, giving Elected Members an opportunity to ask question and request further information at the Agenda Briefing Session (public meeting).

In the months June 2022 to June 2023 inclusive, a total of 30 motions were presented by Elected Members an average of 2.5 motions per month.

18 in the months June – December 2022 and 12 in the months February to June 2023.
<table>
<tr><th></th><th>Further information or Report</th><th>Strategic or Lobbying</th><th>Direction to take Action</th><th>Withdrawn or deferred</th></tr>
<tr><td>June – Dec 2022</td><td>6</td><td>6</td><td>3</td><td>3</td></tr>
<tr><td>Feb – June 2023</td><td>6</td><td>4</td><td>1</td><td>1</td></tr>
<tr><td></td><td>40%</td><td>33%</td><td>13%</td><td>13%</td></tr>
</table>
</td></tr>
<tr><td>Further Action Required</td><td>Further opportunities for improvement to assist in bring quality motions before the Council for consideration with sufficient information and clarity to support informed decision making.</td></tr>
<tr><td>Status</td><td>MONITORING</td></tr>
</table>

Concern 8 – Increasing Costs for Legal Advice and Legal Services	
Information	 The average spend on Legal Advice and Appeal and Prosecutions over 10 years is $233,781 with the two anomaly years being 2020/2021 and 2022/23 The abnormal appeals and prosecutions spending 2020/2021 relates to the SAT Appeal associated with 4A View Road, Mount Pleasant. The higher than usual spend in Advice in 2022/2023 relates to legal advice and support in relation to psychosocial issues in the workplace and complaint investigations, management and framework. Higher Appeals and Prosecution spend in 2022/2023 relates Views of Significance SAT appeals.
Further Action Required	On going awareness and monitoring of legal spend costs.
Status	**MONITORING**

Concern 9 – Duration of Council Meetings	
Information	 The 18 Council meetings since November 2021 have taken approximately 58 hours, an average of 3hous 12 minutes per meeting. In the 12 Months since June 2022 the average is 2hr 50 minutes The shortest meeting during this period was 1hour 51minutes 16 August 2022 and the longest 6hours and 10 minutes the meeting held over 2 nights 18 and 19 April 2023. Overall, at June 2023 Council meeting duration is trending up. The introduction of the new Meeting Procedures in 2022 resulted in the recording of the duration of Public Question Time. Analysis of these figures shows that the time spent on deputations has an impact on the duration of Council meetings. It should be noted that in recent months there has been a greater effort to ensure deputations are made at the Agenda Briefing Forums and there are new processes being implemented around Public Question Time to ensure better adherence to the requirements of the Meeting Procedures.
Further Action Required	Continue to improve on processes to provide clarity to the community on opportunities to participate in the decision making process of the Council.
Status	**MONITORING**

Concern 10 – **(2b) Protocols for communication, council member queries and requests for information, including ensuring the Council adhere to respectful discussion and debate and appropriate and professional interactions with the CEO and administration Staff** **(2c) Ensuring that meeting procedures, standing orders and behavioural codes of conduct are understood and followed by all persons attending meetings of Council and other such forums** **(2d) ensuring there is clarity and understanding of the distinction between the functions and role of the Council, Council Members and City Administration Staff**	
Information	Providing elected members with support in the form of consistent training opportunities to understand their role and how to be an effective leader in the community. The City will promote and support opportunities for Elected Members to gain holistic formal qualifications such as the Company Directors Course or the Diploma in Local Government. A formalised communications protocol such as proposed in the Local Government Act reforms still needs to be developed.
Further Action Required	Implementation as part of the 2023 Local Government Election Induction Program. Development of a formalised communications Protocol.
Status	**MONITORING**

Concern 11- (2e) a Commitment from Council to 'buy-in' and work collegiately for the betterment of the City's community and district	
Information	Elected Members in attendance at the Elected Members Engagement Session held 27 June 2023, discussed the improvements to date and those planned with interest and enthusiasm, in particular the proposed Training and Awareness Program
Further Action Required	Increased training opportunities post 2023 Local Government Election
Status	**MONITORING**

Concern 12- the Council Commits to the release of the Final Weir Legal and Consulting Report on the Review of Building and Planning Complaints at the City of Melville in entirely and the City's process in implementing the recommendations.	
Information	At the Ordinary Meeting of Council held 18 & 19 April 2023, the Council resolved to publish on the City's website: • A redacted version of the Weir Legal and Consulting City of Melville Review of Complaints Building and Planning • The City's responses to the 15 Recommendations contained in the Final Weir Report Minutes – OMC 18 and 19 April 2023 (pg 91) The City has published a dedicated webpage relating to this matter – Independent Review – Weir Legal and Consulting Report. The Webpage provides a redacted copy of the Weir Legal and Consulting City of Melville Review of Complaints – Building and Planning along with information on the status of each of the 15 recommendations within the Weir Report.
Further Action Required	Update the status of recommendations as required.
Status	**COMPLETE**

Revised Approach to Elected Member Induction and Training

The City is working towards an delivering and updated, broad and comprehensive Induction for Elected Members as part of the October 2023 Local Government Election. The updated Induction Program is focussed on the promotion of formal qualifications and specific training opportunities that will provide foundation skills earlier in and Elected Members term of office. The initial concepts around these training opportunities are outlined below:

ELECTED MEMBER TRAINING AND SUPPORT				
Formal Qualification Options	AICD Company Directors Course WALGA Diploma in Local Government			
	Mandatory	**City of Melville Induction**	**Encouraged**	**Ancillary**
Induction	Understanding Local Government (mandatory training)	Strengthening Governance In Local Councils (AICD)		
	Serving on Council (mandatory training)	Record Keeping Awareness for Elected Members (WALGA)		
		Roles and Responsibilities (DLG)		
		Freedom of Information (FOI Commissioner)		
		Strategic Complaint Management (DLG/ Learnings from other LG's)		
		Team Building Exercise (In House)		
Decision Making	Meeting Procedures (mandatory training)	Effective Meetings		
	Financial Reports and Budgets (mandatory training)	Strategic Decision Making (WALGA)	Strategic Policy Development (WALGA)	Statutory Land Use Planning Courses (WALGA)
	Conflicts of Interest (mandatory training)	Speaking Professionally as an Elected Member (WALGA)	Local Government Act Essentials (WALGA)	Infrastructure Asset Management Planning for Elected Officials (IPWEA)
			Role of the Chair (AICD)	Procurement in Local Government (WALGA)
Personal Development				Advanced Communication (AIM)
				Dealing with Conflict (WALGA)
				Leading with Emotional Intelligence (AIM)
				Effective Community Leadership (WALGA)
				How to Deliver Your Message

City of Melville Governance Framework

Elected Members and staff of the City of Melville consider good governance to be critical if the community is to have confidence in the City and the City's decision making processes.

To support the City on its governance improvement journey it is proposed to develop a Governance Framework that will outline the roles of Elected Members, management and employees of the City of Melville and their relationships, along with financial, legal and ethical responsibilities that impact individuals and the organisation.

The City of Melville's good governance is achieved through various strategies and document assembled in the Governance Framework and will included:

- Ensuring clear role definition and clarity for Elected Members and employees;
- Ensuring individual and organisational compliance with the Local Government Act, supporting regulations, delegated legislation, applicable Codes of Conduct, policies, procedures and management practices;
- Acting efficiently and effectively in its decision-making processes including:
  - obtaining, collating and reporting accurate, comprehensive and relevant information to the Council;
  - ensuring Elected Members have a sound understanding of matters prior to making critical decisions;
- Ensuring ethical behaviour of Elected Members and employees, characterised by honesty and integrity;
- Seeking community participation (through open elections, open Council meetings and question time processes as well as community consultation and engagement processes);
- Effectively managing staff and resources to ensure efficiency and effectiveness in implementing Council resolutions; and
- Creating a positive culture to promote open communication, teamwork and accountability.

30 June 2023

Mr M Yildiz
Department of Local Government, Sport and Cultural Industries
Gordon Stephenson House
140 William Street
PERTH WA 6000

By email – mustafa.yildiz@dlgsc.wa.gov.au

Dear Mr Yildiz

City of Melville Response to Governance Concerns

This letter responds to the letter received from you on 2 March 2023, which highlighted the concerns of the Department of Local Government regarding governance at the City of Melville. The response also takes into account the clarifications that were provided at the subsequent briefing by yourself and two other officers of the Department at an Elected Member Engagement Session on 27 April 2023.

The City has taken the opportunity to undertake self-reflection, implement self-regulation measures and begin the process of rebuilding stronger working relationships and trust between the Council and Administration of the City. We have commenced the development of a Governance Framework as it is recognised that such framework will help ensure that roles and responsibilities are clearly understood and ensure that robust discussion and debate undertaken during decision making processes will be respectful of each individual elected member's point of view, whilst being informed and respectful of the professional advice of the Administration, external advisors as well as the views of the Community as a whole.

It is important that the initiatives outlined in the table below are put in place prior to the 2023 Local Government Elections so that the ensuing Council of 2023 will be provided with a strong induction process and with appropriate training opportunities to enable them to understand and exercise good governance practices early in their term of office.

The opportunities for improvement that have been implemented, such as process improvements and those planned, such as training initiatives as outlined in the attachment, were discussed with the Elected Member Group and the Executive Leadership Team at an Elected Member Engagement Session this week, with genuine interest, enthusiasm and commitment to the improvements shown by them that will result in Governance improvements in how we do business and how we deliver services to our community.

As we are at the end of the financial year and are in an election year it is difficult to immediately implement the proposed training and awareness opportunities that are sought as part of the City's governance improvement journey. The City is working towards delivering a refreshed, broad and comprehensive Elected Member Induction Program, with a focus on the promotion of formal qualifications and specific training opportunities to provide foundation skills earlier in an Elected Members term of office. The initial concepts around these training opportunities are detailed at the end of the attachment.

The areas of concern raised by the Department of Local Government are addressed on the attachment, with the two specific areas relating to management of conduct complaints and the release of the Final Weir Legal and Consulting Report on the Review of Building and Planning Complaints at the City of Melville both being complete.

On behalf of the Elected Members and the Administration of the City of Melville we confirm our commitment to working with the Department and with each other in a collaborative manner to ensure the good government of the community of the City of Melville and the local government sector as a whole.

Yours sincerely

Hon. George Gear JP
Mayor
City of Melville

Marten Tieleman
Chief Executive Officer

City of Melville

Response to DLG Governance Concerns

Concern 1 – Lack of Formalised Process for Dealing with Complaints	
Information	The City of Melville Conduct Committee was established, including Terms of Reference, by resolution of the Council its Ordinary Meeting held 21 March 2023 - Minutes – OMC 21 March 2023 (pg 89). The Council Policy CP-118 Code of Conduct Policy was adopted at the Ordinary Meeting of Council held 16 May 2023 - Minutes – OMC 16 May 2023 (pg 17). Since the introduction of the Conduct Committee, two Conduct Complaints have been received and the Committee is working through the resolution of both matters. It should be noted that the Committee does not have any form of delegation and any Recommendations on Findings will be presented to the Council for endorsement.
Further Action Required	Not at this time
Status	**COMPLETE**

Concern 2 – Inappropriate Questioning of Staff by Council Members during Council Meetings and at Other Times	
Information	At the DLG Briefing held 27 April 2023, Elected Members raised concerns that the withdrawal of staff from meetings had hampered timely access to information. The following initiatives have been implemented to improve information flow: • Agenda Briefing Forum Business Paper – requests for information taken on notice at the Agenda Briefing Forum are collated into a single document and distributed on the Friday after the Agenda Briefing Forum. • Recorded presentations – officers have the ability to record a presentation on a topical matter, with the recording placed on the Elected Members Portal for viewing by Elected Members at their convenience. • A controlled return of staff to Council meetings and Elected Member Engagement Sessions and development of a Meeting/Workshop Psychosocial Risk Assessment Form that staff are required to complete prior to doing so, in order to assess the level of risk. At the DLG Briefing held on 27 April 2023, requests were made for improvements on training provided to new Elected Members. A new training package for Elected members is proposed to be implemented for the 2023 Local Government Elections – see Elected Member Training and Awareness Opportunities.
Further Action Required	Continue to look for improvement opportunities
Status	**MONITORING**

City of Melville

Concern 3 – Inappropriate Council Member Conduct and Behaviour toward Other Council Members and Administration Staff	
Information	At the DLG Briefing it was raised that Elected Members would like to see more adherence to Meeting Procedures respectful meeting protocols. Recommendation - The Mayor, Deputy Mayor and the Presiding Member of all Committees be offered the opportunity to undertake specific training in chairing meetings (see Elected Member Training and Awareness Opportunities – Role of the Chair).
Further Action Required	Continue to look for opportunities to build trust and respect and the need to keep confidential information confidential.
Status	**MONITORING**

Concern 4 – Council Members Involvement in Operational Matters	
Information	At the DLG Briefing it was raised that Elected Members would like to see more information in understanding roles and responsibilities and where they can become involved. Where there is a trend in Elected Members becoming involved in a specific matter or issue, relevant staff to workshop existing processes with Elected Members and provide education and tools (eg scripts). Provide guidance on strategic changes that can be made (eg changes to policy). Recommendation – Include specific roles and responsibilities training as part of the Induction Program (see Elected Member Training and Awareness Opportunities – possible Workshop with the DLG).
Further Action Required	Finalise the development of a Governance Framework and a review of the City's Communications Protocol which provide further clarity on this issue by 31 August 2023. Continue to look for opportunities for improvement.
Status	**MONITORING**

City of Melville

Concern 5 – Number of Items for Council Meetings being Deferred by Council	
Information	A greater awareness of the impact of matters being deferred has resulted in only three items being deferred since February 2023: • 21 February 2023 - M23/5953 – Motions Carried at The General Meeting of Electors Held 6 February 2023. This matter related to a motion from the AGM relating to kerb installation practices at the City of Melville. This matter was subsequently resolved at the Ordinary Meeting of Council held 16 May 2023. • 21 February 2023 – Motion with Notice 15.1 Establishment of Committee (Mr McLerie's Confidential Correspondence Dated 18 July 2022). This matter was subsequently resolved at the Ordinary Meeting of Council held 16 May 2023. • 21 March 2023 - M23/5964 – Review of 14 Beach Street Boundary Foundation and Retaining by an Independent Registered Building Surveyor. This matter was subsequently resolved at the Ordinary Meeting of Council held 18 and 19 April 2023.
Further Action Required	Not at this time.
Status	**MONITORING**

Concern 6 – Inappropriate interactions from Members of the Community with Council Members and Administration Staff	
Information	Recent Council resolutions with regard to long-term issues and interactions with members of the community have provided the Administration with clear direction on management going forward. Inappropriate questioning, communication and social media posts by groups and members of the community continues. This does not engender building stronger relationships between the City and its residents or ensure that the best outcomes are achieved such as would occur in a mutually respectful environment. Clear direction provides for a unified and structured approach in management and application of process, policy and guidelines to minimise the impact on resources and wellbeing.
Further Action Required	Continue to look for opportunities for improvement.
Status	**MONITORING**

City of Melville

<table>
<tr><th colspan="2">Concern 7 – Appropriateness of Council Member Motions</th></tr>
<tr><td>Information</td><td>In recent times the City and Elected Members have been working towards improving the management of Elected Members motions.

Elected Members motions can now be submitted electronically via the Elected Members Portal, motions are initially ‘socialised’ at an Elected Members Engagement Session, which give the Executive Leadership Team an opportunity to hear the reasons for the motion and provide further information and background on the matter. Where appropriate and/ or requested, officers are taking a greater role in providing assistance in framing motions.

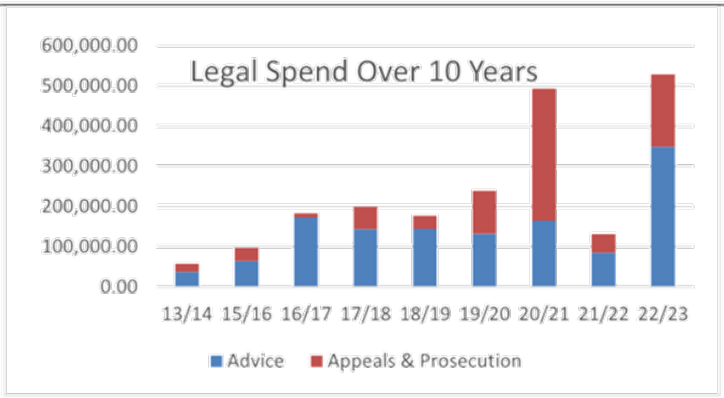
The Elected Member then determines if they wish to progress with the motion. Where a motion is progressing is included on the agenda for the OMC meeting, giving Elected Members an opportunity to ask question and request further information at the Agenda Briefing Session (public meeting).

In the months June 2022 to June 2023 inclusive, a total of 30 motions were presented by Elected Members an average of 2.5 motions per month.

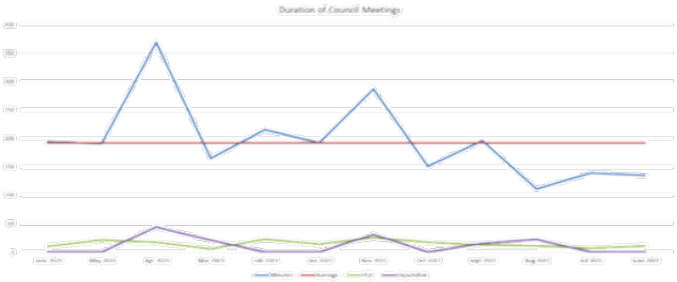
18 in the months June – December 2022 and 12 in the months February to June 2023.

<table>
<tr><th></th><th>Further information or Report</th><th>Strategic or Lobbying</th><th>Direction to take Action</th><th>Withdrawn or deferred</th></tr>
<tr><td>June – Dec 2022</td><td>6</td><td>6</td><td>3</td><td>3</td></tr>
<tr><td>Feb – June 2023</td><td>6</td><td>4</td><td>1</td><td>1</td></tr>
<tr><td></td><td>40%</td><td>33%</td><td>13%</td><td>13%</td></tr>
</table>
</td></tr>
<tr><td>Further Action Required</td><td>Further opportunities for improvement to assist in bringing quality motions before the Council for consideration with sufficient information and clarity to support informed decision making.</td></tr>
<tr><td>Status</td><td>MONITORING</td></tr>
</table>

City of Melville

Concern 8 – Increasing Costs for Legal Advice and Legal Services	
Information	 The average spend on Legal Advice and Appeal and Prosecutions over 10 years is $233,781 with the two anomaly years being 2020/2021 and 2022/23 The abnormal appeals and prosecutions spending 2020/2021 relates to the SAT Appeal associated with 4A View Road, Mount Pleasant. The higher than usual spend on Advice in 2022/2023 relates to legal advice and support in relation to psychosocial issues in the workplace and complaint investigations, management and framework. Higher Appeals and Prosecution spend in 2022/2023 relates Views of Significance SAT appeals.
Further Action Required	On going awareness and monitoring of legal spend costs.
Status	**MONITORING**

City of Melville

Concern 9 – Duration of Council Meetings	
Information	 The 18 Council meetings since November 2021 have taken approximately 58 hours, an average of 3 hours 12 minutes per meeting. In the 12 months since June 2022 the average is 2 hours 50 minutes The shortest meeting during this period was 1 hour 51 minutes on 16 August 2022 and the longest was 6 hours 10 minutes being the meeting held over 2 nights - 18 and 19 April 2023. Overall, at June 2023 Council meeting duration is trending up. The introduction of the new Meeting Procedures in 2022 resulted in the recording of the duration of Public Question Time. Analysis of these figures shows that the time spent on deputations has an impact on the duration of Council meetings. It should be noted that in recent months there has been a greater effort to ensure deputations are made at the Agenda Briefing Forums and there are new processes being implemented around Public Question Time to ensure better adherence to the requirements of the Meeting Procedures.
Further Action Required	Continue to improve on processes to provide clarity to the community on opportunities to participate in the decision making process of the Council.
Status	**MONITORING**

City of Melville

Concern 10 – (2b) Protocols for communication, council member queries and requests for information, including ensuring the Council adhere to respectful discussion and debate and appropriate and professional interactions with the CEO and administration Staff (2c) Ensuring that meeting procedures, standing orders and behavioural codes of conduct are understood and followed by all persons attending meetings of Council and other such forums (2d) ensuring there is clarity and understanding of the distinction between the functions and role of the Council, Council Members and City Administration Staff	
Information	Providing elected members with support in the form of consistent training opportunities to understand their role and how to be an effective leader in the community. The City will promote and support opportunities for Elected Members to gain holistic formal qualifications such as the Company Directors Course or the Diploma in Local Government. A formalised communications protocol such as proposed in the Local Government Act reforms still needs to be developed.
Further Action Required	Implementation as part of the 2023 Local Government Election Induction Program. Development of a formalised communications Protocol.
Status	**MONITORING**

Concern 11- (2e) a Commitment from Council to 'buy-in' and work collegiately for the betterment of the City's community and district	
Information	Elected Members in attendance at the Elected Members Engagement Session held 27 June 2023, discussed the improvements to date and those planned with interest and enthusiasm, in particular the proposed Training and Awareness Program
Further Action Required	Increased training opportunities post 2023 Local Government Election
Status	**MONITORING**

City of Melville

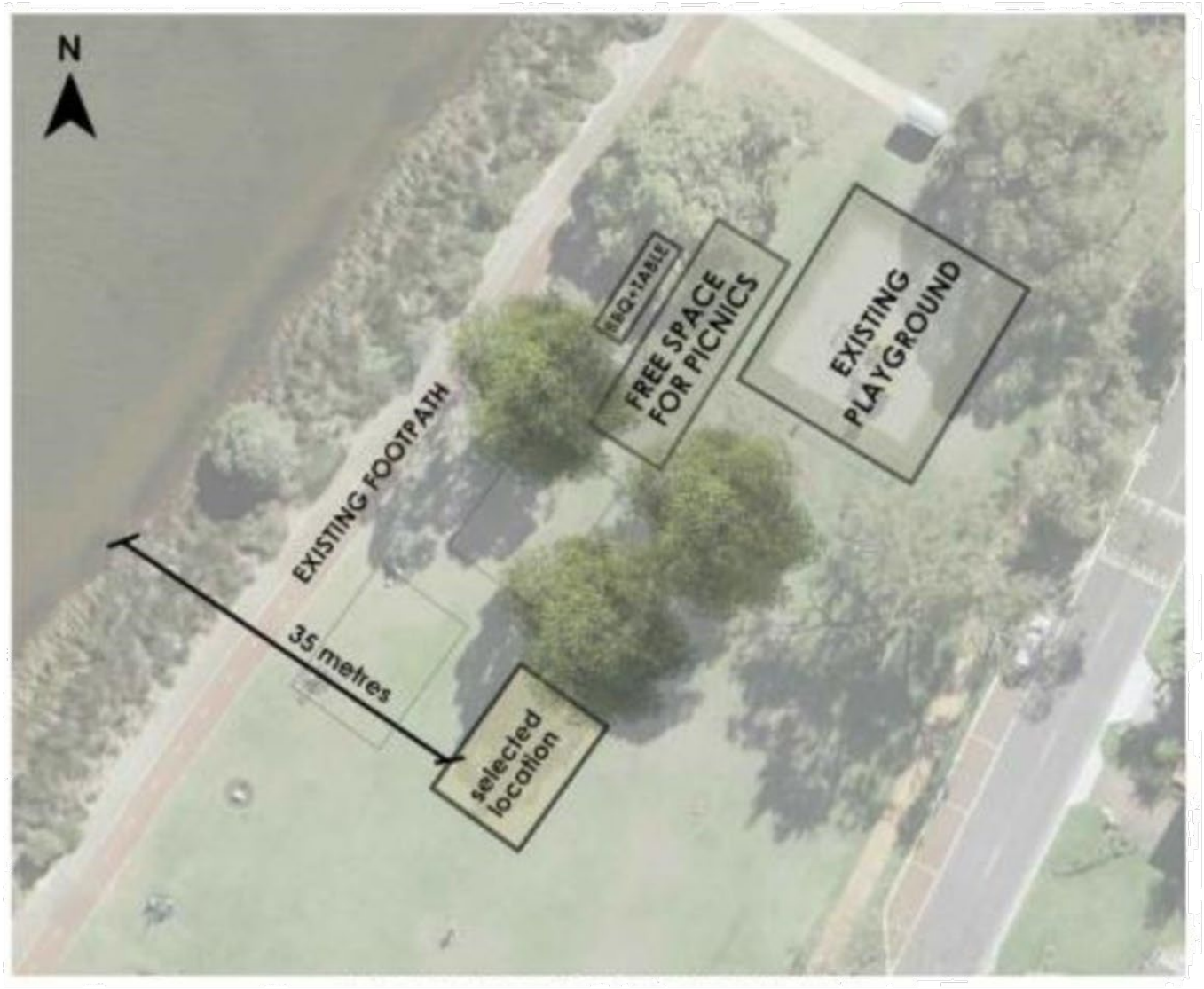
Concern 12- the Council Commits to the release of the Final Weir Legal and Consulting Report on the Review of Building and Planning Complaints at the City of Melville in entirely and the City's process in implementing the recommendations.	
Information	At the Ordinary Meeting of Council held 18 & 19 April 2023, the Council resolved to publish on the City's website: • A redacted version of the Weir Legal and Consulting City of Melville Review of Complaints Building and Planning • The City's responses to the 15 Recommendations contained in the Final Weir Report Minutes – OMC 18 and 19 April 2023 (pg 91) The City has published a dedicated webpage relating to this matter – Independent Review – Weir Legal and Consulting Report. The Webpage provides a redacted copy of the Weir Legal and Consulting City of Melville Review of Complaints – Building and Planning along with information on the status of each of the 15 recommendations within the Weir Report.
Further Action Required	Update the status of recommendations as required.
Status	**COMPLETE**

City of Melville

REVISED APPROACH TO ELECTED MEMBER INDUCTION AND TRAINING

ELECTED MEMBER TRAINING AND SUPPORT				
Formal Qualification Options	AICD Company Directors Course WALGA Diploma in Local Government			
	Mandatory	**City of Melville Induction**	**Encouraged**	**Ancillary**
Induction	Understanding Local Government CME	Strengthening Governance In Local Councils (AICD)		
	Serving on Council	Record Keeping Awareness for Elected Members (WALGA)		
		Roles and Responsibilities (DLG)		
		Freedom of Information (FOI Commissioner)		
		Strategic Complaint Management (DLG/ Learnings from other LG's)		
		Team Building Exercise (In House)		
Decision Making	Meeting Procedures	Effective Meetings (D Price)		
	Financial Reports and Budgets	Strategic Decision Making (WALGA)	Strategic Policy Development (WALGA)	Statutory Land Use Planning Courses (WALGA)
	Conflicts of Interest	Speaking Professionally as an Elected Member (WALGA)	Local Government Act Essentials (WALGA)	Infrastructure Asset Management Planning for Elected Officials (IPWEA)
			Role of the Chair (AICD)	Procurement in Local Government (WALGA)
Personal Development				Advanced Communication AIM
				Dealing with Conflict (WALGA)
				Leading with Emotional Intelligence (AIM)
				Effective Community Leadership (WALGA)
				How to Deliver your message in 5 minutes or Less (D Price)

Selected location of exercise equipment

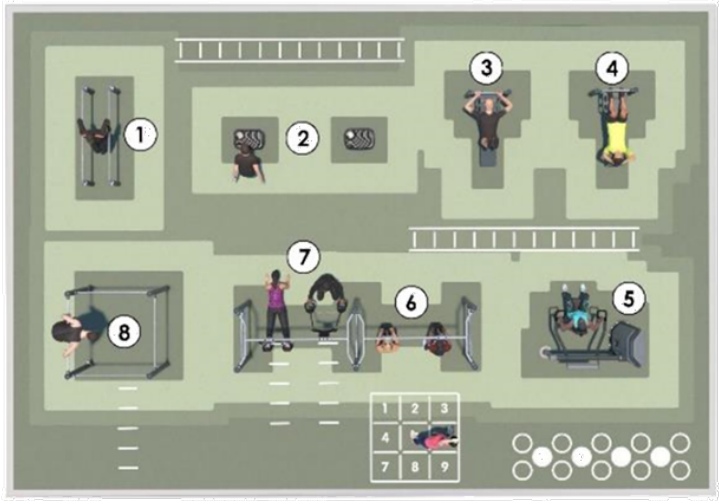


3 design options were presented to the community

TOMPKINS PARK
EXERCISE EQUIPMENT RENEWAL

OPTION 1

City of Melville





LEGEND

(1) **PARALLEL BARS**



(2) **STEPS, 40cm and 60cm**



(3) **DECLINE BENCH**



(4) **SIT UP BENCH**



(5) **SHOULDER PRESS MACHINE (ADJUSTABLE LOAD)**
The 80kg weight stack is fully covered and can be adjusted in 16 steps of 5 kg by a smart and patented handle.



(6) **COMPACT CROSS TRAINING - MAGNETIC BELLS**
An innovative magnetic breaking system which allows the user to increase the resistance by increasing the speed of movement. The option to choose between a light (6kg) or heavy (12kg) training weight offers a scalable training and it makes the Magnetic Bells an accessible piece of equipment for both the trained and the untrained. The Magnetic bells move freely up and down and can spin 360°. This allows the users to do exercises which are very similar to medicine balls and kettle bell exercises.



(7) **COMPACT CROSS TRAINING - SUSPENSION TRAINER**
With 49 exercises the suspension trainer is one of the most versatile pieces of exercise equipment on which all muscle groups can be trained in a functional and effective way, no matter what the fitness level of the user is.



(8) **SQUARE PULL UP STATION PRO**
- 4 pull up bars at heights of 233 cm, 210 cm, 190 cm, 170 cm
- 2 stepping pods at heights of 34.7 cm and 54.7 cm
(for easy access to reach the high bars).










1 - Shoulder Press



4 - Sit Up Board



2 - Rowing Machine



5 - Leg Press



3 - Butterfly Press



6 - Parallel Bars



TOMPKINS PARK
EXERCISE EQUIPMENT RENEWAL

City of Melville

EXERCISE EQUIPMENT LOCATION OPTIONS



EXAMPLE OF MORNING SHADE



EXISTING MATURE TREES
Currently there are 3 mature trees in the exercise equipment area that can provide good shade

1 LOCATION 1: CLOSER TO PLAYGROUND
This location is shaded in the mornings (during most of the year). It will also get some noon shade in the colder months.
If this location is selected, we can look into planting trees on the west side of the exercise equipment to provide afternoon shade.

2 LOCATION 2: CLOSER TO EXISTING FOOTPATH
This location is closer to the river and to the path. Please note this location will be fully exposed to the sun.
If this location is selected, we can look into planting trees around it, but please be mindful that new trees will take a few years to grow and provide shade.

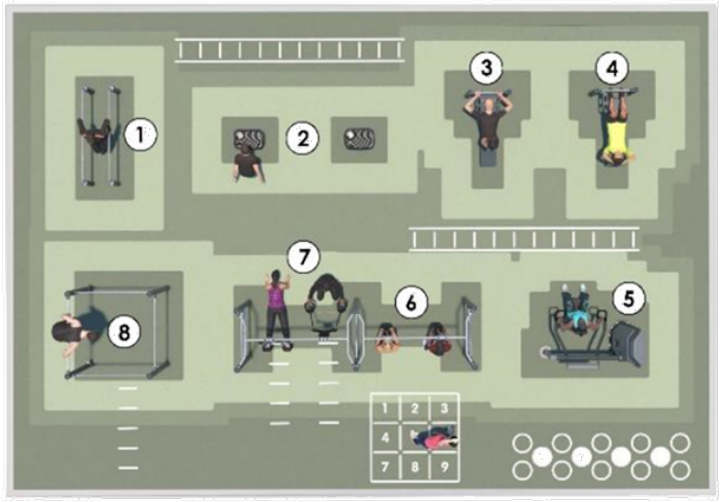
3 LOCATION 3: FURTHER AWAY FROM FOOTPATH
This location is likely to be shaded around late morning/noon (some months of the year).
If this location is selected, we can look into planting trees on the west side of the exercise equipment to provide afternoon shade.

3 design options were presented to the community

TOMPKINS PARK
EXERCISE EQUIPMENT RENEWAL

OPTION 1

City of Melville





LEGEND

1. **PARALLEL BARS**
2. **STEPS, 40cm and 60cm**
3. **DECLINE BENCH**
4. **SIT UP BENCH**
5. **SHOULDER PRESS MACHINE (ADJUSTABLE LOAD)**
   The 80kg weight stack is fully covered and can be adjusted in 16 steps of 5 kg by a smart and patented handle.
6. **COMPACT CROSS TRAINING - MAGNETIC BELLS**
   An innovative magnetic breaking system which allows the user to increase the resistance by increasing the speed of movement. The option to choose between a light (6kg) or heavy (12kg) training weight offers a scalable training and it makes the Magnetic Bells an accessible piece of equipment for both the trained and the untrained. The Magnetic bells move freely up and down and can spin 360°. This allows the users to do exercises which are very similar to medicine balls and kettle bell exercises.
7. **COMPACT CROSS TRAINING - SUSPENSION TRAINER**
   With 49 exercises the suspension trainer is one of the most versatile pieces of exercise equipment on which all muscle groups can be trained in a functional and effective way, no matter what the fitness level of the user is.
8. **SQUARE PULL UP STATION PRO**
   - 4 pull up bars at heights of 233 cm, 210 cm, 190 cm, 170 cm
   - 2 stepping pods at heights of 34.7 cm and 54.7 cm
   (for easy access to reach the high bars).



TOMPKINS PARK

EXERCISE EQUIPMENT RENEWAL

OPTION 2

City of Melville







LEGEND

1. **CHIN UP BARS** (3 bar heights: 1.8m, 2m, 2.4m)
2. **PARALLEL BARS**
3. **BALANCE BEAM / PUSH UP BAR**
4. **JUMP BOXES** - Offering a range of challenges and workout potential (step-ups, box squats, plyometric jumps, calf raises, reverse lunges, push-ups, box jumps and triceps dips).
5. **INCLINED BENCH** - Can be used for sit-ups and leg lifts.
6. **STATIC BENCH**
7. **LEG PRESS**
8. **CHEST PRESS** - Works in strengthening and conditioning the chest, triceps and shoulder muscles through controlled movements using individual body-weight as resistance. It's perfect for begginers, or try lifting the legs forward off the ground and engaging the abdominal muscles for an increased challenge.
9. **SPIN CYCLE** - Provides a low impact cardiovascular activity and allows users the flexibility to set their own level of challenge, at a pace that suits them.

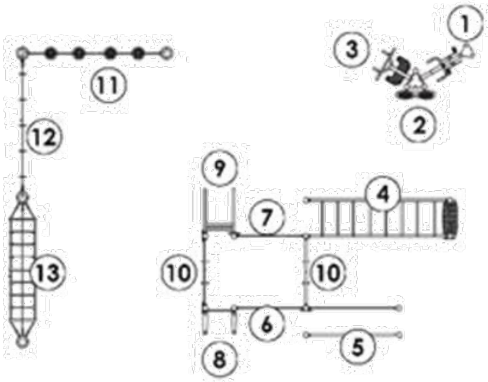
TOMPKINS PARK

EXERCISE EQUIPMENT RENEWAL

OPTION 3

City of Melville







LEGEND

1. AEROBIC CYCLE



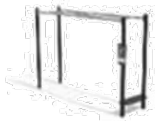
2. DEXTERITY BUILDER



3. PULL UPS & LEG RAISES



4. GORILLA BARS 3m



5. PARALLEL BARS



6. PULL UP BAR 890mm &
7. PULL UP BAR 990mm



8. LEG RAISES



9. BODY DIPS



10. ROMAN RINGS



11. EXPLORER HOPPING ISLANDS
12. MONKEY RINGS
13. CHASM CROSSING SENIOR


BBQ+TABLE
FREE SPACE FOR PICNICS
EXISTING PLAYGROUND
EXISTING FOOTPATH
A
B
C
PROPOSED LOCATION
Dunkley Av



City of Melville

Tompkins Park Exercise Equipment Renewal

ENGAGEMENT SNAPSHOT

STAGE ONE

The exercise equipment at Tompkins Park is due for renewal. The exercise equipment is located next to the Dunkley Avenue / Melville Beach Road carpark and is currently in a linear formation adjacent to the footpath.

To gain insight into how the existing equipment is currently being used, and to seek information on preferred future equipment and location, the City sought community feedback. Local residents, ratepayers and users of the equipment were invited to share their feedback through an online survey on Melville Talks. Consultation took place Monday, 28 November 2022 to Monday, 9 January 2023.

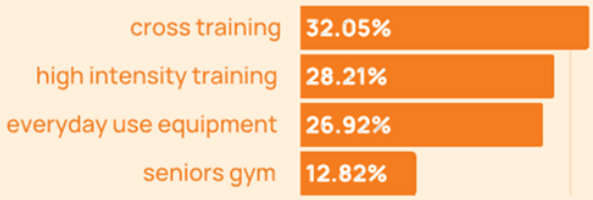
Community were informed of the opportunity to provide feedback though direct letter drop, on-site signage and one social media post.

Stage one of the engagement considered specific equipment types.

- **Seniors Gym**
- **Equipment for 'everyday' use**
- **Equipment designed for high-intensity training**
- **Cross training**

YOUR FEEDBACK

Preferred type of equipment



Equipment suggestions

Bars parallel, chin up/pull ups , monkey and calisthenics

Resistance training

Calisthenics equipment

Kettlebell machines

Rowing machine

ENGAGEMENT REACH

332 Melville Talks unique visits

20K Facebook reach

Onsite signage

PARTICIPATION

78 Survey submissions

84% Local residents

45% multiple times per week

65% prefer a combination of static and dynamic equipment

88% prefer a soft-fall rubber surface

43.6% prefer a cluster formation: multiple pieces grouped together in a single location

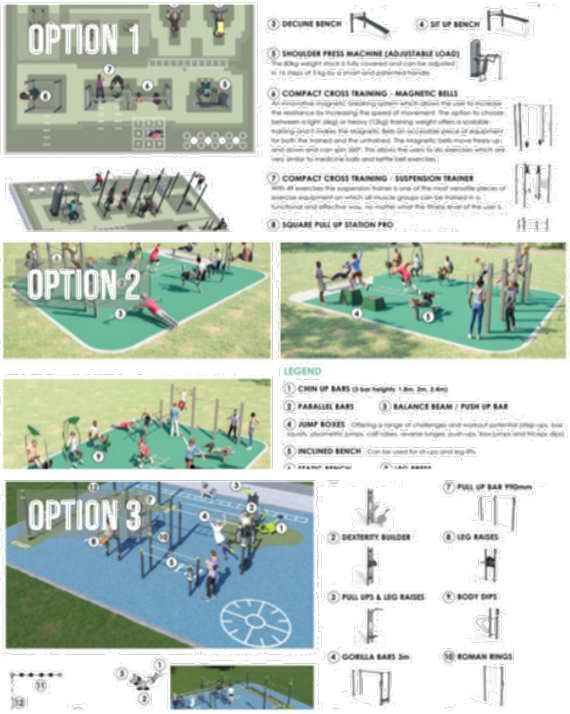
41% prefer the current location along the footpath, while 29.5% want equipment relocated closer to the playground

Ranking of workout focus areas based on first and second preferences.

1. Core strength (61.54%)
2. Upper strength (52.56%)
3. Flexibility and mobility (33.33%)
4. Leg strength (30.77%)
5. Cardio (21.8%)

STAGE TWO

The second stage of engagement sought community preference on design and location. Taking into consideration feedback received through stage one, three concept designs were developed.



Community were asked to select their preferred option and location. Consultation took place Monday, 13 March to Monday, 3 April 2023 and was available on Melville Talks.

Community were informed through on-site signage, two social media posts and three Melville Talks page email blasts.

ENGAGEMENT REACH

- **346** Melville Talks unique visits
- **7.8K** Facebook reach
- **43** Page followers

PARTICIPATION

- **62** Survey submissions
- **59** City of Melville residents
- **28** Applecross Alfred Cove residents
- **40** Exercise in the area
- **34** Identified as a ratepayer
- **32** Aged 25-44

YOUR FEEDBACK

56.45%	Option 1
20.97%	Option 2
22.58%	Option 3

Preferred option **Option 1 56.45%**

Participants were asked to consider the location options presented and to select a favourite.

- Location 1 - closer to the playground
- Location 2 - closer to existing footpath
- Location 3 - further away from footpath

43.55%	Location 3
35.48%	Location 1
20.97%	Location 2

Location 3 preffered 43.55%

NEXT STEPS

Due to the proximity to the river, project approval will be sought from the Department of Biodiversity, Conservation and Attractions. Minor modifications to the design may required.

City of Melville

ALTERNATIVE MOTION

Submitted in accordance with clause 11.5 of the
City of Melville Local Government (Meeting Procedures) Local Law 2022

Presented to	Ordinary Meeting of Council 15 August 2023
Related to Item	E23/15 Tompkins Park East Exercise Equipment Renewal – Petition Response
Submitted by	Cr Clive Ross
Attachments	Nil

That the Council resolves to install new exercise equipment along the current linear alignment in Tompkins Park East.

Install the already purchased 'cluster' exercise equipment at Peter Ellis Reserve in Leeming, or at another suitable location in Leeming should Peter Ellis Reserve prove unsuitable.

Objective, Benefit and Potential Risks to be considered

The objective is to ensure that exercise equipment for public use is located so as to minimise the impact upon the residential community who live in the immediate locality.

The benefit of having the exercise equipment in a linear formation is that it is less visible and reduces visual pollution.

The risks to the City are a loss of confidence in the City's processes as residents were only notified by letter in Stage 1 of the consultation process with no direct communication in Stage 2.

Reason for the Alternative Motion

1. The residents most impacted by the proposed changes have only now become aware of the change in location and have gathered together in larger numbers than were consulted in Stages 1 and 2 to oppose the proposed re-location and the cluster formation.
2. Listening and responding positively to the residents' concerns will build better relations and support from residents.
3. Ignoring the residents' concerns will only build resentment and lack of confidence in the City's consultation processes.
4. The overall costs of the change are not significant and unsuitable equipment may be utilised in other parks and benefit other residents.
5. Residents near Peter Ellis Reserve in Leeming have previously requested additional exercise equipment and given that the City has already purchased the new cluster formation exercise equipment, this would appear to be an appropriate use for it and avoid the equipment being wasted.

☐ I have discussed this matter with Officers
☐ I would like to discuss this matter with Officers

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City of Melville

OUTDOOR ADVERTISEMENTS AND SIGNAGE

This document outlines the assessment criteria for outdoor advertisements and signage in the City of Melville. If you are searching for general information in relation to planning requirements please refer to the Planning Services page of the our website https://www.melvillecity.com.au/ or alternatively you can speak to one of our planning officers either on the phone, 9364 066 or in person at 10 Almondbury Road, Booragoon during business hours, 8.30am – 5:00pm Monday to Friday

Policy Type: Local Planning Policy **Policy Owner: Director Urban Planning**	**Policy No. LPP 2.2** **Last Review Date: to be updated following council decision**

POLICY OBJECTIVES

1. To encourage good quality, well considered advertising signage within the City of Melville.
2. To enable wayfinding and identification of businesses across the City.
3. To exempt certain signage from the need for development approval.
4. To allow for a performance based assessment of signage where development approval is required.
5. To maintain and enhance levels of visual amenity through the control of advertisement clutter.
6. To ensure signage does not present a hazard or obstruction to pedestrians or motorists.
7. To ensure all signage is designed to be consistent with, and appropriate to, the location and function of the site it serves.
8. To protect the significant characteristics of buildings, public reserves, streetscapes and the general amenity of the area.

POLICY SCOPE

The provisions of this policy apply to all signs within the scheme area under Local Planning Scheme No. 6, including reserves, thoroughfares and private property within the City of Melville. Notwithstanding any other provision in this policy, signs are not exempt from approval if:

- the sign is proposed to be erected or installed within 1.5 metres of any part of a crossover or street truncation;
- the works are located in a heritage listed place.

The policy does not apply to the following types of signage.

- Signage which is installed as part of a public work such as street naming and directional signs installed on public land.
- Signage implemented in accordance with legislative requirements.
- Traffic, parking and safety signs .
- Signs advertising a planning proposal for public comment.
- Election signage which meets the relevant conditions set out in Clause 61(1) of the Regulation.

Where an Activity Centre Plan, Structure Plan or Local Development Plan provides specific guidance in relation to signage those provisions will take precedence over the requirements of this policy.

Development approval is not required under LPS6 for signs located wholly on land reserved under the Metropolitan Region Scheme (MRS). An approval under the MRS may be required.

Background

The table contained in Clause 61(1) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the regulations) confirms that the modification of existing signs, temporary signs and electoral signs are exempt from the need for development approval subject to meeting certain conditions.

The Regulations also exempt signage from the need for approval where it meets the provisions of a local planning policy or local development plan. This policy sets out the deemed to comply standard for various sign types. Where these standards are met the signage will be exempt from the need for approval. This policy also sets out the assessment criteria for signs which do not meet the deemed to comply standards.

Signage in Thoroughfares

All advertising signage located within a Thoroughfare requires development approval unless it is otherwise noted as exempt in this policy. Despite compliance with this Policy any sign in the Road Reserve may also be required to comply with the City of Melville *Activities in Thoroughfares, Public Places and Trading Local Law 2014*. A thoroughfare is defined under the Local Law and the *Local Government Act 1995* however is repeated in the definitions section below for ease of reference.

City of Melville

DEFINITIONS USED IN POLICY

Sign

Means any word, letter, graphic, image, model, picture, sign, pattern, placard, board, notice device or representation employed in whole or in part for the purposes of advertisement, announcement or direction. Includes airborne devices anchored to any land or building.

Area of a sign

The area of a sign is that portion contained within a polygon drawn around the text, graphics and/or image and not the entire background, provided that the colour of the background of the sign matches the colour of the surface to which the sign is attached. Where the background of the sign does not match the colour of the surface to which the sign is attached, then the area of the sign is to be determined measuring around the borders of the entire sign.

Where a sign is two sided, such as an under-awning sign or monolith sign, the area of one side of the sign is to be measured rather than both sides.

Signage Strategy

An approved signage and advertising plan to demonstrate the provision of a comprehensive and consistent signage strategy applied across a given site. This should include details depicting the location, size, and composition of all advertisement signs proposed for the site.

Thoroughfare

Means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end.

POLICY STATEMENT

Signage which meets the criteria set out in Clauses 1-4 is exempt from the need for development approval from the City.

Signage proposals that depart from the criteria listed in Clauses 1-4, or those that are classed as discretionary under the provisions of Clause 5 of this policy will require a development approval. These proposals will be considered on their merit relative to the design principles listed in Clause 6: Performance standards.

1 Signage within the Residential zone

Signage to be installed on properties within the Residential zone shall satisfy the following:

1.1 Home Occupations & Home Businesses

Advertising signage associated with an approved Home Occupation or Home Business

Standards
(a) No more than one sign per street frontage;
(b) A maximum height of 1.8m above ground level;
(c) Not erected or installed within 1.5 metres of any part of a crossover or street truncation
(d) Individual signage shall not exceed an area of 0.5m²; and
(e) No illumination is permitted.

1.2 Display Home Signage

Signage displayed for the period over which buildings are on display for public inspection.

Standards
(a) Limited to one sign per display home;
(b) Must not exceed 2m² in area per display home; and
(c) A maximum height of 1.8m above ground level.
(d) Not erected or installed within 1.5 metres of any part of a crossover or street truncation; and
(e) No illumination is permitted.

1.3 Commercial Properties within the Residential zone

Signage displayed on commercial properties located within the Residential zone

Standards
(a) No more than one sign per street frontage;
(b) Signage shall not exceed a maximum height of 1.8m above ground level;
(c) Not erected or installed within 1.5 metres of any part of a crossover or street truncation;
(d) Individual signage shall not exceed 1m² in area; and
(e) No illumination is permitted.
(f) The sign may only promote the business operating on the site and may not promote any other products or services.

1.4 Real Estate Signage

Standards
(a) Individual signage shall not exceed 1.8m² in area;
(b) Not erected or installed within 1.5 metres of any part of a crossover or street truncation ; and
(c) No illumination is permitted.
(d) Must be removed within one week of the completion of the property transaction.

1.5 Construction Signage

Signage displayed during the construction phase of an approved development and may include signage incorporated as part of the site fencing or a free-standing display.

Standards
(a) Maximum 3m in height;
(b) In aggregate signs to have a maximum area of 1.8m^2;
(c) Non illuminated;
(d) Not erected or installed within 1.5 metres of any part of a crossover or street truncation;
(e) To include the contact details of the relevant construction company; and
(f) To relate only to the approved development under construction.

2 Signage on land which is not within the Residential zone

Applications for signage to be installed on Zones other than the Residential Zone shall satisfy all of the following:

(a) A maximum of three signs per tenancy; and
(b) Satisfy the development standards set out in Part 4.1 – 4.10 of this Policy.
(c) The content of signage shall be limited to:

i. The name of the business/es trading from the property;
ii. Trademark or logo of the business/es operating from the property;
iii. Contact details of the business/es operating from the property;
iv. Details of the business/es carried out on the property;
v. Details of goods sold on the property.

(d) Illuminated signage must;

i. be static and not pulse, flash or rotate or chase.
ii. Not contain any fluorescent, reflective or retro-reflective colours or materials
iii. not interfere with or be likely to be confused with traffic control signals.
iv. Be internally illuminated using a low level of illumination, not exceeding 300cd/per metre square.
v. not be located in, opposite or adjacent to land zoned Residential under the provisions of LPS No.6

(e) Not erected or installed within 1.5 metres of any part of a crossover or street truncation.

Note: Please see Figure 1 below for an indicative illustration of the different categories of signage outlined below in Clauses 4.2 – 4.9.

2.1 Ground Based Signage

Advertising signage which is not attached or otherwise affixed to a building.

Standards
(a) Only displayed during operational business hours, directly in front of the tenancy;

(b) Limited to one sign per tenancy;
(c) Signs shall not exceed 1.2m in area.
(d) Not erected or installed within 1.5 metres of any part of a crossover or street truncation
(e) Does not obstruct a pedestrian thoroughfare.

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.2 Pylon Signage

Freestanding and elevated signage installed at the top of a column/s or pole/s and not attached to a building.

Standards
(a) Signs to be a maximum height of 6m when measured from ground level;
(b) Signage must be no greater than 1.5m in width;
(c) The supporting column or pole shall be a minimum 2.75 metres above natural ground level
(d) Limited to one sign per lot frontage. Where more than one business tenancy exists on the parent lot, the signage must be designed to accommodate the advertising requirements of all tenancies.
(e) Not erected or installed within 1.5 metres of any part of a crossover or street truncation

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.3 Monolith/Tombstone Signage

Freestanding vertical sign protruding directly out of the ground, not elevated on a column or pole and not attached to a building.

Standards
(a) Signs to be a maximum height of 3m when measured from ground level;
(b) Signage must be no greater than 1.5m in width;
(c) Limited to one sign per lot frontage and where more than one business tenancy exists within the subject lot, the signage must be designed to accommodate the advertising requirements of all tenancies;
(d) Not erected or installed within 1.5 metres of any part of a crossover or street truncation

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.4 Window Signage

Signage affixed to either the interior or exterior of the glazed area of a window and visible from outside the building.

Standard
(a) Signage shall not cover more than 20% of the subject tenancy window area to which it is being affixed.

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.5 Projecting Signage

Signage attached at right angles to a building or structure.
Standards
(a) Signage is limited to one sign per tenancy;
(b) Attached to the fascia of the building;
(c) Not to project more than 1m from the wall to which it is attached; and
(d) Not to exceed 1m² in size, per side;

Permitted Precincts
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.6 Below-Awning Signage

Signage fixed or hanging from the under-side of an awning or verandah.

Standards
(a) Signage is limited to one sign per tenancy with street frontage;
(b) Not to exceed 2.4m in length or the width of the awning or verandah directly associated with the tenancy to which it is attached (whichever is less);
(c) Not to be within 3m of another under verandah sign;
(d) Must be positioned at right angles to the street boundary; and
(e) To have a minimum clearance above ground level of 2.75m.

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.7 Awning Fascia Signage

Signage fixed to the outer or return fascia of an awning or verandah.

Standards
(a) Signage is limited to one sign per side of the awning; and
(b) Must not protrude beyond the existing dimensions of the awning or verandah fascia.

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.8 Wall Signage

Sign fixed to the external part of a wall of a building or fence.

Standards
(a) No more than two such signs on any one wall directly associated with the tenancy;
(b) Signage not to be located above ground floor level; and
(c) The collective sign area must not exceed 2m² in area per wall.

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.9 Real Estate Signage

Standards
(a) Not erected or installed within 1.5 metres of any part of a crossover or street truncation;
(b) Maximum height of 3m above ground level;
(c) Maximum area of $3m^2$ per side: and
(d) Must be removed within one week of the completion of the property transaction.

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

2.10 Construction Related Signage

Signage displayed during the construction phase of an approved development and may include signage incorporated as part of the site fencing or a free standing display.

Standards
(a) Maximum 3m in height;
(b) In aggregate a maximum length of 25% of the boundary on which the sign is located.
(c) Not illuminated;
(d) To include the contact details of the relevant construction company
(e) To relate only to the approved development under construction; and
(f) Not erected or installed within 1.5 metres of any part of a crossover or street truncation.

Permitted Zones
Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

3 Temporary Signage

The following types of signs are exempt from the need for development approval provided that the relevant standards are met..

3.1 Tethered Signs
Signs which are suspended from or secured to a structure, tree or pole. This term includes bunting, inflatable balloons, blimps, kites, flags, banners and the like.

Standards

(a) Be attached to the tenancy of the subject business;
(b) Displayed for a maximum period of 30 days in a calendar year;
(c) Displayed to advertise a specific event or sale which is time restricted;
(d) Limited in height to a maximum of 5 metres above the height of the building it is attached to;
(e) Sign content must relate to the business to which the sign relates, and not to a specific product sold by it; and
(f) Sign must not encroach into any prescribed airspace as determined by the *Airports (Protection) of Airspace Regulations 1996*.

Permitted Zones

Centre Zones (C1-4), Mixed Use, Service Commercial and Light Industry Zones

3.2 Bill Postings

The affixing of notices, posters, bulletins and the like, on to existing buildings or structures to promote an event.

Standards

(a) Bill postings are displayed for a maximum period of 30 days in a calendar year

3.3 Community Service Signage

Signage that advertises not-for-profit events such as a fete, fair, or festival for charitable, religious, education, child care, sporting organisations and the like.

Standards

(a) Be located on the site of the event and/or on the property of the organisation holding the event;
(b) Non-illuminated;
(c) Displayed for a maximum period of 30 days per event;
(d) Maximum 3.0m² in area;
(e) Be limited to one sign per street frontage; and
(f) Sign content must relate to the event only.

Permitted Zones
All Zones and Reserves,

3.4 City of Melville signage

The following sites are capable of being used by the City of Melville to market and promote events, activities and/or campaigns supported by the City of Melville:

(a) Melville Recreation Centre (corner Stock Road and Canning Highway).
(b) Fred Jones Reserve (corner Canning Highway and Westbury Crescent).
(c) Bill Sheehy Park (corner Leach Highway and Stock Road).
(d) 243 Leach Highway (corner North Lake Road, Willagee).
(e) Douglas Freeman Park (roundabout junction of Farrington Road and Finlay Road).
(f) Allen Edwards Reserve (corner South Street and North Lake Road).
(g) Road reserve at T-junction of South Street and Benningfield Road.
(h) Booragoon Lake Reserve (corner Aldridge Street and Leach Highway).
(i) Richard Lewis Park (corner Bull Creek Drive and Leach Highway).
(j) Apex Reserve (corner Canning Highway and The Esplanade).
(k) Native Bush Reserve (corner Canning Highway and Doney Street).

Standards
City of Melville signage shall conform to the standards outlined for community service signage in Clause 3.3 above. Notwithstanding the provisions of this clause signage erected by the City of Melville may be considered to constitute public work by a public authority and therefore may be exempt from the need for development approval.

3.5 Sporting clubs

The following types of signs, associated with the activities of a sporting club do not require development approval of the City, provided the relevant standards are met:

a. Event signs: includes training, games and other events

Temporary signage which is in place on the day of a game, club training or other event only.

Standards:

i. not directly fixed to a building or other structure;
ii. used to promote an event, activity or club sponsor;
iii. erected on the day of the event or activity only;
iv. located and installed in a manner to minimise risks to players, spectators and other reserve users.

b. Club registration:

Signage to promote the registration of new and existing players and members to the club.

Standards:

i. to promote the registration of new and existing club members only;
ii. to be located at the primary address of the associated sporting club;
iii. Non-illuminated;
iv. Displayed for a maximum period of 60 days per calendar year for each sporting club operating from the site;
v. To be a maximum 3.0m² in area; and
vi. Limited to one sign per street frontage per sporting club operating from the site.

c. Sponsorship signs:

Permanent signage to promote the sponsors of the club

Standards:

i. Signs to face internally toward the leased space/field of play;
ii. Maximum of one sign designed to easily accommodate the sponsors for each club operating from the site;
iii. Maximum size of 3.0m²; and
iv. Maximum height of 3.0 metres above natural ground level.

3.6 School Signs

Standards
(a) Signs to be a maximum height of 3m when measured from ground level;
(b) Signage must be no greater than 1.0m in width;
(c) Limited to one sign per lot frontage;
(d) Signs are to advertise only activities that are directly related to the school;
(e) Signs do not contain a digital display and are not illuminated;
(f) Located within the lot boundary; and
(g) Not erected or installed within 1.5 metres of any part of a crossover or street truncation.

City of Melville

4 Directional Signs

Illuminated signage incorporated into City of Melville infrastructure which is located within the road reserve at prominent intersections advertising a business located within the area.

Standards

(a) Are permissible on Primary Distributor or District Distributor roads only;
(b) Must not be located on roundabouts;
(c) Are limited to one sign per intersection;
(d) Must relate to an operational business activity located within 300m of the intersection;
(e) Must not exceed 1.8m² in area;
(f) Must incorporate relevant street name(s);
(g) Must include the City of Melville logo; and
(h) Must comply with any signage strategy adopted by Council.

Where Planning Approval is granted for the installation of a new Identiite Directional Sign or a replacement sign within an existing Directional Sign, the Applicant will be required to enter into a Deed of Agreement with the City of Melville.

5 Signs Needing Specific Approval in Each Instance

The following signs always require development approval. These will be assessed against the provisions of Clause 8 of this policy.

5.1 **Hoarding and Billboard Signs**
Structures which can be stand alone or fixed to another structure, upon which temporary advertising signage is displayed.

5.2 **Roof Signs**
An advertising sign which protrudes above the roof line or sits flush with the roof.

5.3 **Above-Awning Sign**
Signage fixed on top of an awning or verandah.

5.4 **Portable Illuminated Signage**
Temporary advertising signage which is illuminated and portable, generally affixed to a vehicle trailer, placed in the property facing the road reserve and may be flashing.

5.5 **Third Party Advertising**
A structure which is designed to display sign content that advertises businesses, products, goods or services not located or available at the premises where the sign content is displayed.

6 Performance standards

Where variations to the above requirements of this policy are sought, the following criteria are to be satisfied in addition to the requirements contained within the relevant Local Planning Scheme operating at any given time:

(a) The proposed signage is clear, simple and concise;

(b) The proposal is compatible with existing signage on the site and within the surrounding area and will not obscure existing signage on adjacent tenancies or properties;
(c) Will not result in the creation of an unacceptable level of visual clutter within the area, to the detriment of visual amenity;
(d) The signage is appropriate to the locality and surrounding land uses, in terms of its size, location and design;
(e) It will not result in an adverse impact upon the character or historical significance of the surrounding area;
(f) The signage is designed to complement the architectural style and character of the building, site or area;
(g) Will not cause driver distraction or otherwise impact upon traffic safety;
(h) The signage will not result in unacceptable light spill on to abutting sites;
(i) It will not pose a threat to public safety or health; and
(j) The signage must not contain obscene or offensive information, or illustration.
(k) The signage allows for passive surveillance of the public domain from internal areas and a view across the tenancy from external areas in accordance with Local Planning Policy 2.1 Non-residential development.

7 Signage Strategy

7.1 The City may require the submission of a signage strategy as a condition of development approval or before new signage is proposed in the following circumstances:

a) When development approval is sought for a mixed use or commercial development comprising of more than three non-residential tenancies:

b) Where new signage or additional signage is proposed on an existing commercial premises and more than three signs per tenancy already exist on site or where the current signage represents a poor amenity outcome.

c) Where discretion is sought against the provisions of Part 6.0 of this policy, the City may require the submission of a Signage Strategy.

7.2 A Signage Strategy submitted for the approval of the City shall contain the following minimum information:
(a) Clear illustrative details, including a site plan and elevation details to demonstrate where sign/s are proposed to be sited and displayed.
(b) Clear sign dimensions.
(c) Details of any existing signage proposed to be retained.
(d) Details of any proposed illumination.

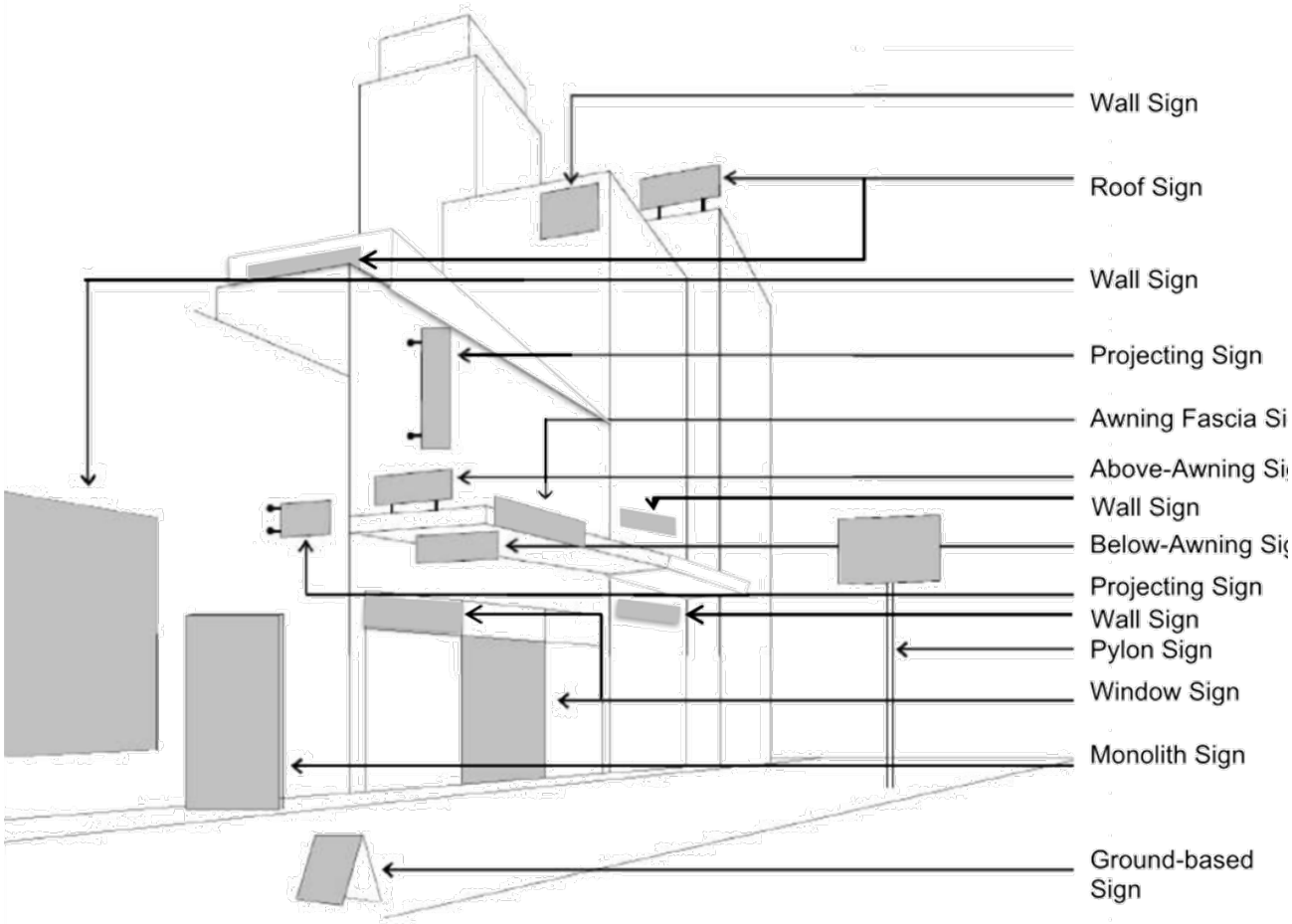
7.3 Where a signage strategy is submitted for an existing commercial building, comprising of a range of tenancies, it should demonstrate the following;

- Consistent signage display for all tenancies;
- A reduction in the total amount of signage on site;
- All tenants being provided with a presence on an approved pylon sign;
- Agreement from all tenants to pursue the strategy;
- A timeline for the strategy to be implemented.

7.4 Once a Signage Strategy is approved, all signage on site shall be consistent with this document unless otherwise approved by the City under separate development approval.

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Figure 1 – Outdoor Advertising and Signage Types



(The signage types indicated in figure 1 above are for information purposes only. Proposed signage shall be assessed against the provisions contained within the policy.)

Melville

References that may be applicable to this Policy

Legislative Requirements:	Planning & Development Act 2005 Local Government Act 1995 Planning and Development (Local Planning Schemes) Regulations 2015
Procedure, Process Maps, Work Instructions:	Planning Application Directorate Procedure
Other Plans, Frameworks, Documents Applicable to Policy	Local Planning Scheme No. 6 Relevant Local Planning Policies Activities in Thoroughfares, Public Places and Trading Local Law 2014
Delegated Authority No:	DA-020: Planning and Related Matters

ORIGIN/AUTHORITY		**Item No.**
Ordinary Meeting of Council	17/03/2015	P15/3617
REVIEWS		
Ordinary Meeting of Council	15/03/2016	P16/3692
Ordinary Meeting of Council	20/09/2016	P16/3718
Ordinary Meeting of Council		

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City of Melville

AMENDMENT TO MEETING OF THE COUNCIL
Submitted in accordance with clause 7.3 of the
City of Melville Local Government (Meeting Procedures) Local Law 2022

Please complete the sections in blue (use F11 to navigate quickly between fields) and upload your motion via the portal or email to Governance.Team@melville.wa.gov.au.

Presented to	Ordinary Meeting of Council to be held 15th August 2023
Related to Item	UP23/20 Final Adoption of Local Planning Policy 2.2 Outdoor Advertising and Signage
Submitted by	Cr Jane Edinger
Attachments	Not provided

AMENDMENT

That the officer recommendation be amended by changing the wording of item 2. to read:

2. **Endorses the publication of a notice in the Fremantle Herald Melville City Edition and Perth Now Melville edition confirming the modification in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

Objective:

To ensure the advertising of Local Planning Policy 2.2 Outdoor Advertising and Signage is distributed as widely as possible.

Benefit:

Residents who do not receive a hard copy of one or the other newspaper will have a higher chance of seeing the advertisement.

Potential Risks:

Increase cost to the City due to advertising in 2 newspapers.

REASONS FOR THE MOTION

The motion did not identify which newspaper was "the local newspaper". By clearly identifying the intended advertising locations clarity is obtained as to which newspapers are considered to be local newspapers.

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ECM Number Date Received
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AMENDMENT TO MEETING OF THE COUNCIL
Submitted in accordance with clause 7.3 of the
City of Melville Local Government (Meeting Procedures) Local Law 2022

Please complete the sections in blue (use F11 to navigate quickly between fields) and upload your motion via the portal or email to Governance.Team@melville.wa.gov.au.

Presented to	Ordinary Meeting of Council to be held 15 August 2023
Related to Item	UP23/20 Final Adoption of Local Planning Policy 2.2 Outdoor Advertising and Signage
Submitted by	Cr T Fitzgerald
Attachments	None provided

AMENDMENT

That the Council:

1. **Adopts Local Planning Policy 2.2 – Outdoor Advertising and Signage in accordance with Attachment 1 subject to the following:**

   Modification of Clause 2(d) to read as follows:

   Illuminated signage must;

   i. ***Be static and not pulse, flash or rotate or chase.***
   ii. ***Not contain any fluorescent, reflective or retro-reflective colours or materials***
   iii. ***Not interfere with or be likely to be confused with traffic control signals.***
   iv. ***Be internally illuminated using a low level of illumination, not exceeding 300cd/per metre square.***
   v. ***Not be located in, opposite or adjacent to land zoned Residential under the provisions of LPS No.6.***
   vi. ***Be switched off between the hours of 11:00pm and sunrise unless open for business during these ours.***

2. **Endorses the publication of a notice in the local newspaper confirming the modification in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015.***

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

There are no objectives, benefits, and potential risks provided as part of this amendment.

REASONS FOR THE MOTION

There are no reasons provided as part of this amendment.

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ECM Number Date Received
Distributed
Officer Comment / Notes

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council 15 August 2023
Related to Item	UP23/20 Local Planning Policy 2.2 - Outdoor Advertising Signage
Submitted by	Director Planning
Attachments	

Background
At the August Agenda Briefing Forum, Cr Sandford raised a concern that the Community Service Signage provisions contained in Clause 3.3 of LPP 2.2 Outdoor Advertising and Signage (LPP2.2) contradict the Event Signs provisions under Clauses 3.5.a. Cr Sandford requested that these two clauses be reviewed by City officers and either deleted or further clarification provided.

Purpose
The purpose of this officer advice note is to provide clarification on the role of each clause and to suggest some minor edits to clarify the situation further for decision makers and applicants.

Clauses 3.3 Community Service Signage and 3.5 Sporting clubs of LPP2.2 serve two separate purposes.

The Community Service Signage provisions provide exemptions for not-for-profit organisations to promote upcoming events such as a fete or a market and on that basis, they are able to place the signs on site for up to 30 days. Given the potential amenity of these signs there are controls in place to guide the size, location, and length of time.

The Sporting Clubs provisions are split into three parts covering three separate circumstances, these being;

a) temporary signage for events such as training or game days,
b) temporary signage to promote registration days and
c) permanent signage.

Given the temporary signage for events such as training or game day is only on site for the day there is less potential amenity impact and therefore less need for extensive development controls.

In order to remove any ambiguity, it is proposed to modify the title of event signs, to include reference to training and games, noting Cr Spanbroek has previously suggested this and add a sentence under each part to describe the intent. The updated wording is provided below and is also covered in tracked changes in the updated LPP (Attachment 1 of the Report).

a. Event signs: includes training, games and other events.

Temporary signage which is in place on the day of a game, club training or other event only.

b. Club registration:

Signage to promote the registration of players and member to the club.

c. Sponsorship signs:

Permanent signage to promote the sponsors of the club.

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

OFFICER RECOMMENDATION

That the Council;
1. Adopts Local Planning Policy 2.2 – Outdoor Advertising and Signage in accordance with Attachment 1 (as amended); and
2. Endorses the publication of a notice in the local newspaper confirming the modification in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

OFFICIAL

Planning for Public Open Space

Introduction:

Public Open Space (POS) provides many essential benefits including enhancing local neighbourhoods, people's lifestyles and improving health outcomes. POS takes many forms and serves a range of functions but are typically identified as a park.

The Western Australian Planning Commission is advertising the draft new planning policy on public open space, intended to replace *Development Control Policy 2.3 – Public Open Space in Residential Areas.*

Please complete the following survey to provide your feedback, which will be used to inform the final policy.

Abbreviations:

Public Open Space (POS): land that is set aside, used as, and managed for public recreation purposes and reserved for public open space in a local planning scheme.

Note: *For issues relating to the current management of your local parks, please contact your local government as this is outside the scope of this draft planning policy consultation.*

What happens next

As this is a draft Planning for Public Open Space Operational Policy, there is no immediate change to existing planning controls for public open space.

The WAPC will consider all submissions on the draft Planning for Public Open Space Operational Policy before releasing a final Planning for Public Open Space Operational Policy to guide public open space allocation and planning. The current review of Liveable Neighbourhoods will be aligned with the provisions in this operational policy.

OFFICIAL

Consultation

Question 1 - About you

1. What is your name? *(required)* Scott kerr

2. What is your email address? *(required)* scott.kerr@melville.wa.gov.au

3. Are you responding on behalf of an organisation? *(required)* (●) Yes ( ) No
   Organisation name: City of Melville

4. Submissions may be published as part of the consultation process. Do you wish to have your name removed from your submission? *(required)*

   (●) Yes ( ) No

5. What region are you from? *(required)*

Please select only one item

- (●) Perth
- ( ) Peel
- ( ) Gascoyne
- ( ) Goldfields
- ( ) Great Southern
- ( ) Kimberley
- ( ) Mid West
- ( ) Pilbara
- ( ) South West
- ( ) Wheatbelt

Question 2. Do you (or your organisation) think there are adequate and convenient parks for recreation and local amenity in your suburb?

- (●) Yes
- ( ) No
- ( ) Unsure

If applicable, please comment on what is lacking in terms of adequacy of parks, adequacy of park facilities or accessibility to those parks.

The City has an adopted POS Strategy which provides guidance in relation to provision of adequate and accessible POS throughout the City.

OFFICIAL

Question 3. Public open space (POS) is important for recreation, health, education, local amenity and quality of life.

Do you agree with maintaining the existing minimum contribution requirement of 10 per cent POS land as a general standard for all suburbs? (10 per cent is a proportion of the gross subdivisible area, generally applied to residential type zones)

- (●) Yes
- ( ) No
- ( ) Unsure

Do you have any other comments on this approach?

Question 4. Do you think it is reasonable for all subdividers of residential lots (blocks of land) that create new additional lots to contribute towards public open space (parks or park facilities) regardless of their location?

(Fact bank) Notes:

This contribution can either be by land for new public open space (parks) or by cash to be spent on upgrading existing parks and can depend on what is practical, as guided by the local government.

Two lot subdivision applications cannot contribute as cash due to restrictions in law and contributions of land is typically not practical. These subdivisions therefore do not usually contribute to public open space.

- (●) Yes
- ( ) No
- ( ) Unsure

Do you have any other comments?

As a Central Sub region local authority, infill and built strata development comprises the majority of additional dwellings being created in the City in response to State Government mandated dwelling targets, which in turn results in increasing pressure on POS resources/assets in the City. It is important that policy acknowledge that these forms of development should contribute to responding to this increasing pressure on POS within the City.

Question 5. Non-residential (e.g. commercial, tourism, industrial) and rural living land uses can also be required to contribute towards POS (not necessarily at a 10 per cent rate), only on an as-needed basis where justified, and when outlined in a publicly available planning document. Are you in favour of this approach?

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- (●) Yes
- ( ) No
- ( ) Unsure

Do you have any other comments on this approach?

Question 6. Many established suburbs (infill areas) already contain parks that meet some of the existing community's needs.

For this reason, it is proposed to enable POS contributions to be reduced to a minimum of 5 per cent (5%) of the residential subdivision area in infill (established) areas unless varied in a local government planning strategy or alike. It is envisaged that this contribution would commonly be in the form of cash to be spent on upgrades to existing POS, as determined by the local government.

Are you in favour of this approach?

- (●) Yes
- ( ) No
- ( ) Unsure

Do you have any other comments on this approach?

Some recognition of the prior provision of POS is reasonable, however, it is appropriate that policy have sufficient flexibility to ensure that where it can be clearly demonstrated due to the context of a particular area/location that the contribution should be more or less than 5%.

Question 7. The draft policy proposes the ability to reduce the 10 per cent (10%) POS contribution in a few other scenarios. These include some strata and community title scheme subdivisions (such as apartments and villa complexes) where publicly accessible but privately owned open space is provided; for sites comprising a mix of land uses (such as a shopping precinct); and for regional areas where justified.

Do you support the ability to vary the 10 per cent POS contributions proposed?

- ( ) Yes
- ( ) No
- (●) Unsure

Do you think there should be other scenarios where the 10 per cent POS contribution should be varied? Please explain.

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This variation should only be applicable where the privately owned open space is obviously open to the public to use and clearly accessible, i.e. where the public is required for example to traverse private space to access the "open Space" is not acceptable as it will discourage public use.

Further clarity is needed. Question 6 references a default contribution of 5% instead of 10% in infill/established locations, while Question 7 then references the proposal to reduce the contribution for some forms of development such as apartments/villa complexes. As the main form of development in infill/established areas is apartments/villas, does this mean the proposal referenced in Question 7 is a further reduction to the already reduced 5% contribution referenced in Question 6 in infill areas? If this is the case then this is not supported.

Question 8. The draft policy proposes that POS contributions collected as monetary contributions instead of land (known as cash-in-lieu) are spent within the suburb or adjoining suburb from which it was originally collected, and ideally within a 5 year timeframe. Are you in favour of this change?

(Required)

- (•) Yes
- ( ) No
- ( ) Unsure

Do you have any other comments on this approach?

While the principle is supported there is concern that achieving a worthwhile outcome within 5 years will be problematical, (that is contributions received in a particular location over five years are unlikely to be sufficient to fund acquisition of a meaningful open space). This situation is exacerbated in infill areas where contribution rates may be reduced.

Question 9. Currently any required cash contribution to POS in infill areas (established areas) is calculated as a percentage of the value of the land being subdivided. The contribution amount therefore varies depending upon the value of the land.

Would you support a change to the way the cash contribution amount is calculated in infill areas to a standard set fee per lot instead?

- (•) Yes
- ( ) No
- ( ) Unsure

Do you have any other comments on this or have a suggestion on an alternative approach to implementing POS contribution?

This will be dependent upon the fee. It perhaps should also be applied on a per dwelling rather than per lot basis to more accurately reflect the nature and impact of the main development outcome within infill areas impacting upon POS demand.
The approach is likely to result in a significant value difference between the option of ceding 10% of land as opposed to the value of the per lot contribution. This situation may result in a land ceding options being more attractive and accordingly would need to be managed to ensure that cash in lieu is required where appropriate.

OFFICIAL

Question 10. At present, contributions towards POS can only be sought from subdivision applications. Some residential developments never proceed to subdivision or would prefer to contribute at the development stage rather than subdivision stage.

Do you support changing legislation to enable POS contributions to be sought from development applications?

- (●) Yes
- ( ) No
- ( ) Unsure

Comments:

As noted, within infill/established locations, villa/apartment type development is the primary form of development response and this type of development does not always have any form of subdivision attached to it. Mechanisms to capture contributions across all proposal which generate additional POS demand are supported. The approach however would appear to overlap with the concept of developer contribution plans and this matter would require further investigation.

Question 11. Do you have any other park design, role or management issues or suggestions relevant to planning or this planning policy?

- (●) Yes
- ( ) No

Comments

In relation to achieving positive POS outcomes in a timely manner, as alluded to above, accumulation of sufficient funds via cash in lieu contributions within infill/established areas is likely to take a substantial period before sufficient funds can be secured enabling effective delivery of a meaningful outcome whether that be upgrading of existing POS or purchase of additional land for POS purposes.

An opportunity may exist to address this timing lag through mechanisms which would allow local authorities to acquire/upgrade POS in infill areas using general revenue and then to recoup this expenditure over the following years through the contributions received from the subdivision/development process.

City of Melville

Residential Development

Policy Type: Local Planning Policy **Policy Owner: Director Urban Planning**	**Policy No. LPP3.1** **Last Review Date: to be updated following Council decision**

Deleted: 17 May 2022

Background

Many physical attributes combine to define local residential character and create attractive streetscapes. These include the location and appearance of buildings, the extent to which they are set back from the street, the existence of landscaping, the siting and design of front fencing, and the existence of other structures located within the street setback area.

Residential streetscapes within the City of Melville are generally characterised by a continuity of buildings setback from the street and from each other. Infill development and the pressure for increased housing density associated with such development, brings with it a number of challenges in terms of creating and maintaining attractive and locally distinctive residential streetscapes.

Whilst new development is encouraged to generally conform to the established pattern and be of consistent scale to that existing within existing streetscapes, the challenge is to enable increased density to occur without unreasonable restriction whilst safeguarding the common features of the streetscape that combine to make the residential areas of the City of Melville what they are.

Policy Objectives

The objectives of this policy are:

- To enhance the character and amenity of existing residential areas;
- To promote a high standard of residential development;
- To ensure new residential development makes a positive contribution towards attractive streetscapes;
- To allow for innovative residential design providing the development is compatible with the streetscape.
- To accommodate increasing residential density without compromising streetscape character.
- To ensure that residential environments are safe and secure for owners, occupiers, and the wider community;
- To safeguard, protect and enhance the levels of residential amenity enjoyed by existing and future owners and occupiers of residential property; and
- To reduce the impact of vehicle access and on site car parking spaces on the streetscape.

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Policy Scope

Under Clause 25 of Local Planning Scheme No. 6 (LPS6) the R-Codes are to be read as a part of the Scheme.

Part 7 'Local Planning Framework of State Planning Policy 7.3 Residential Design Codes Volume 1 (the R-Codes Volume 1) allows local planning policies to amend or replace various deemed-to-comply provisions This policy amends the Deemed to Comply provisions in Clauses 5.1.2, 5.1.3 5.2.1, 5.2.2, 5.2.4, 5.2.5 and 5.4.3. If a proposal does not meet the amended deemed to comply provisions in this policy then it will require a performance assessment against the relevant Design Principle in the R-Codes. This Local planning Policy applies for properties with an R-Coding of R25 and lower. For properties coded R30 and above, refer to the Residential Design Codes Part C and Volume 2.

This local planning policy applies to all residential development, covered by R-Codes Volume 1, within the City of Melville unless another document such as LPS6, an activity centre plan and any other relevant local or Council policy specifies otherwise.

Definitions / Abbreviations Used In Policy

LPS6	City of Melville Local Planning Scheme No. 6
Gatehouse	A gatehouse is a small arch or patio-like structure used as an entrance feature to a property.
R-Codes	State Planning Policy 7.3 - Residential Design Codes Volume 1 and Volume 2

Unless otherwise stated terms used in this policy have the same definition as in LPS6 or the R-Codes

Policy Statement

1 Street Setback

The Deemed-to-Comply provisions of Clause 5.1.2 of the R-Codes are replaced with the following:

C2.1 Buildings, excluding carports, unenclosed porches, balconies, verandahs, or equivalent, set back from the primary street boundary:

i in accordance with Table B; or

ii corresponding to the average of the setback of existing dwellings on each adjacent property fronting the same street; or

iii reduced by up to 50 per cent provided that the area of any building, including a garage encroaching into the setback area, is compensated for by at least an equal area of open space that is located between the setback line and line drawn parallel to it at twice the setback distance (refer Figure 2a and 2c);

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iv in the case of grouped dwellings, where on-site car parking for the street facing dwelling is provided at the rear of the lot, the average front setback requirement in Table B and Clause 5.1.2 may be reduced by up to 1.0m;

v in the case of areas coded R15 to R25, the street setback may be reduced to 3m, or 2m to a porch, balcony, verandah or the equivalent (refer Figure 2e), where:
- a grouped dwelling has its main frontage to a secondary street, or
- a single house results from subdivision of an original corner lot; or
- a single house or grouped dwelling (where that grouped dwelling is not adjacent to the primary street), has its main frontage to a communal street, right-of-way or shared pedestrian or vehicle access way;

vi to provide for registered easements for essential services.

vii minor projections such as eaves and other architectural features may project up to 700mm forward of the minimum street setback.

C2.2 Development on corner lots is to be designed and setback in accordance with the following:

i New dwellings are to be designed to address both street frontages through the location of major openings and the articulation of the façade on all levels.

ii Buildings on properties with a density coding of less than R30, setback a minimum of 1.5m and an average of 3m from the secondary street and the corner truncation boundary;

C2.3 An unenclosed porch, balcony, verandah or the equivalent may (subject to the Building Code of Australia) project into the primary or secondary street setback area by up to 50 per cent of the required setback without applying the compensating area of clause 5.2.1 C2.1 iii (Refer Figure 2e).

2 Setback of Garages and Carports

The Deemed-to-Comply provisions in Clause 5.2.1 of the R-Codes are replaced with the following:

C1.1 Garages set back 4.5m from the primary street except that the setback may be reduced:

i. in accordance with Figure 8b where the garage adjoins a dwelling provided the garage is at least 0.5m behind the dwelling alignment (excluding any porch, verandah or balcony); or.
ii. to 3m where the garage allows vehicles to be parked parallel to the street. The wall parallel to the street must include openings.

C.1.2 Carports set back in accordance with the primary street setback requirements of clause 5.1.2 C2.1i, except that the setback may be reduced by up to 50 per cent of the minimum setback stated in Table B where:

i. the width of the carport does not exceed 60 per cent of the frontage;

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ii. the construction allows an unobstructed view between the dwelling and the street, right-of-way or equivalent; and
iii. the carport roof pitch, colours and materials are compatible with the dwelling. (Refer to Figure 8a)

C1.3 Garages and carports built up to the boundary abutting a communal street or right-of-way which is not the primary or secondary street boundary for the dwelling, with manoeuvring space of at least 6m, located immediately in front of the opening to the garage or carport and permanently available.

C1.4 Garages set back 3.0m from a secondary street.

C1.5 Carports set back 1.5m from a secondary street and designed to the standards contained in Clause C.1.2 above.

C1.6 Carports within the street setback area in accordance with clause 5.1.2 C2.1iii provided that the width of the carport does not exceed 50 per cent of the frontage at the building line and the construction allows an unobstructed view between the dwelling and the street, right-of-way or equivalent (refer to Figure 8a)

3 Fences and Street Walls

The Deemed-to-Comply provisions in Clause 5.2.4 of the R-Codes are replaced with the following:

C4.1 Front fences within the primary street setback area that are visually permeable above 1.2m of natural ground level, measured from the primary street side of the front fence (refer Figure 12).

C4.2 Fencing within the secondary street setback area may be solid only where it abuts the primary outdoor living area. The remaining fencing is to be visually permeable above 1.2m of natural ground level, measured from the street side of the fence.

C4.3 Maximum fence height is 2.0m to the top of piers and 1.8m to the top of panels.

C4.4 A solid portion of wall 1.8 m in height and 1.0m wide is permitted to accommodate a metre box and other similar services subject to this being located outside of the sightlines truncation area.

C4.5 Where a retaining wall is visible above the road reserve level, the visible height of the retaining wall is to be taken into account in the assessment of fence height.

C4.6 A gatehouse located within the primary or secondary street setback area is to satisfy all of the following:

i The gate or entry way is to be visually permeable;

ii The maximum width and length of the gatehouse is to be 2.0m or 20% of the lot frontage, whichever is the lesser;

iii 2.4m wall height, 3m overall height;

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iv Constructed of materials which are compatible with the dwelling or front fence; and

v Encouraged to have individual style and interest.

4 Garage Width

The Deemed-to-Comply provisions in Clause 5.2.2 of the R-Codes are replaced with the following:

C2.1 A garage door and supporting structures (or a garage wall where the garage is aligned parallel to the street) shall not occupy more than 50% of the lot frontage; or.

C2.2 For front loaded single storey dwellings on street frontages between 10.0m and 12.0m, a double garage and supporting structures (or a garage wall where the garage is aligned parallel to the street) is permitted to a maximum width of 6m as viewed from the street subject to:

i The garage being setback a minimum of 1.0m behind a habitable room; and

ii There being a minimum 2.0m² major opening to the habitable room directly facing the primary street; and

iii A minimum of two wall materials (not including two render colours); and

iv There being an entry feature consisting of a porch, portico or veranda with the following features;

a. Minimum depth of 1.0m; and
b. A feature roof form which incorporates an eave/gutter line higher than the garage or a gable end; and
c. A pier or post positioned in front of one portion of the supporting garage wall.

v No vehicular crossover being wider than 4.5m where it meets the street; and

vi A landscape plan

C2.3 For front loaded dwellings of two storeys or more, a garage door and supporting structures (or a garage wall where the garage is aligned parallel to the street) may occupy up to 60% of the frontage at the setback line as viewed from the street, where the upper floor;

i extends for the full width of the garage and its supporting structures; and
ii is located in front of or in line with the garage; and
iii the entrance to the dwelling is clearly visible from the primary street.

5 Sight lines

The Deemed-to-Comply provisions in Clause 5.2.5 of the R-Codes Volume 1 of the R-Codes are replaced with the following:

C5.1/C3.1 Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where they adjoin vehicle access points where a driveway meets a public street and where two streets intersect; or

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C5.2/C3.2 One pier to a maximum width of 0.35m located within the truncation area. In order to minimise the obstruction caused by development in the truncation area, the wall height in the truncation area shall be a maximum of 0.75m measured from the verge height and fencing above shall be 80% visually permeable.

6 Boundary Walls

The Deemed-to-Comply provisions in Clauses 5.1.3 (C3.2) of the R-Codes are replaced with the following, and an additional deemed-to-comply provision C.3.5 is introduced. All other deemed-to-comply provisions in clauses in 5.1.3 remain as per the R-Codes. :

C3.2 Boundary walls may be built within the following limits and subject to the overshadowing provisions of Clause 5.4.2 and Figure Series 11.

i where the wall abuts an existing or simultaneously constructed wall of similar or greater dimension;

ii in areas coded less than R20, walls not higher than 3m for a length of 9m behind the primary street setback line specified in Table B of the R-Codes, to side boundaries only (excludes the rear boundary of the parent lot);

iii in areas coded R20 and R25, walls not higher than 3.5m up to a maximum length of the greater of 9m or one-third the length of the balance of each lot boundary behind the front setback.

v in areas coded R20 to R25, boundary walls are permitted forward of the primary street setback specified in Table B, subject to meeting the average front setback required by Clause 5.1.2.

vi. where both the subject site and the affected adjoining site are created in a plan of subdivision submitted concurrently for the proposed development and the boundary walls are interfacing and of equal dimension.

C3.5 Vertical screening structures constructed within 0.6m of the boundary which project more than 1.8m above the natural ground level are assessed as boundary walls pursuant to Clause 5.1.3 (C3.2 and C3.3) above.

Note: Boundary walls, retaining walls and vertical screening structures shall be finished to the satisfaction of the City.

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7 Outbuildings

The Deemed-to-Comply provisions in Clauses 5.4.3 of the R-Codes are replaced with the following.

C3 Outbuildings associated with a dwelling site address either:

i. the standards for small outbuildings (A. Small outbuilding); or
ii. the standards for large and multiple outbuildings (B. Large and multiple outbuildings).

A. Small outbuilding	(i) no more than one outbuilding per dwelling site; (ii) has no more than two boundary walls; (iii) does not exceed 10m2 in area; (iv) does not exceed a wall and ridge height of 2.7m; (v) not located within the primary or secondary street setback area; and (vi) does not reduce open space and outdoor living area requirements in Table B.

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OR

B. Large and multiple outbuildings	(i) individually or collectively does not exceed 60m2 in area or 10 per cent in aggregate of the site area, whichever is the lesser; (ii) set back in accordance with Table 2a or comply with the boundary wall provisions of this policy; (iii) does not exceed a wall height of 2.7m; (iv) does not exceed a ridge height of 4.2m; (v) not located within the primary or secondary street setback area; and (vi) does not reduce the open space and outdoor living area requirements in Table B.

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Notes:

i. An outbuilding wall that meets (ii) for small outbuildings does not contribute to the number or dimension of boundary walls under clause 5.1.3.
ii. An existing outbuilding that meets the development standards for small outbuildings does not need to be setback in accordance with Table 2a for additional outbuildings that are proposed under B. Large and multiple outbuildings.
iii. There are separate building code requirements that may also apply

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References that may be applicable to this Policy

Legislative Requirements:	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015
Procedure, Process Maps, Work Instructions:	Planning Application Procedure
Other Plans, Frameworks, Documents Applicable to Policy:	State Planning Policy 7.3: Residential Design Codes Volume 1 State Planning Policy 7.3: Residential Design Codes Volume 2 – Apartments CP-029: Tree Policy LPP1.1 Planning Process and Decision Making LPP1.8 Crime Prevention through Environmental Design of Buildings LPP1.1 Amenity LPP1.2 Design Review Panel LPP1.5 Energy Efficiency in Building Design
Delegated Authority	DA – 020: Planning and Related Matters

ORIGIN/AUTHORITY		**Item No.**
Ordinary Meeting of Council	20/11/2011	P11/3248
REVIEWS		
Ordinary Meeting of Council	19/11/2013	P13/3438
Ordinary Meeting of Council	15/11/2016	P16/3728
Administrative Review	(Council Resolution 18/6/2019)	M19/5691
Ordinary Meeting of Council	17/05/2022	P22/3981

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City of Melville

Height of Buildings

Policy Type: Local Planning Policy **Policy Owner: Director Urban Planning**	**Policy No. LPP1.9** **Last Review Date:** to be updated following Council decision

Deleted: 25 June 2020

Policy Objectives

To provide guidance regarding the interpretation and application of building height controls throughout the City, in order to ensure that the height of buildings is consistent with the desired character of the locality.

Policy Scope

This policy applies to land zoned Residential' and 'Mixed use' with a density coding of up to R25 under the provisions of Local Planning Scheme No. 6 (LPS6) only.

Building height controls for the remainder of the district are contained in Clause 32 of LPS6, State Planning Policy 7.3 Residential Design Codes Volumes 1 and 2, or the relevant activity centre plan, precinct plan or local development plan.

Deleted: Planning applications made pursuant to the provisions of LPS6, the R-Codes and Local Planning Po require the City to consider the potential amenity impact arising from proposed development relative to building h ¶
The provisions of LPS6 specify maximum building heigh controls for non-residential zoned land excluding the 'mi use' zone. ThereforeTherefore, development in these no residential zoned areas will be assessed having regard t those specified maximum building heights.¶
¶
Where a structure plan, activity center plan or local development plan has been adopted for an area, the bui height controls are as stated in the relevant structure pla activity center plan or local development plan. Measuren building height in non-residential zones and on land loca within structure plan areas shall be as per the provisions policy unless an alternative method is otherwise describ within the structure plan, activity center plan or local development plan document.¶
¶
LPS6 does not include maximum building height require for the 'Residential' and/or 'Mixed Use' zones, as such th are provided by this policy for properties with an R-Codi R25 and below. For properties coded R30 and above, re the R-Codes Volume 1 Part C – Medium Density and Vo – Apartments. ¶
¶
This policy is designed to provide clarity for the benefit o developers at the design stage and for officers of the Cit the planning assessment stage.¶
¶
This Policy sets out the approach that will be taken by th of Melville to the measurement of building height on resi zoned land where a structure plan, activity center plan o development plan does not apply. The Policy includes guidance in respect of natural ground level and a differe approach to eave and wall height dependent on the style design of the built form being proposed¶

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Definitions / Abbreviations Used In Policy

All definitions as per the R-Codes or the *Planning and Development Regulations 2015* with the addition of the following:

1.1 'Minor Projections' are defined as:

- chimneys,
- TV aerials,
- satellite dishes,
- sensitively designed and sited air conditioning plant and equipment, and,
- sensitively designed and sited lift shafts.

Note: Architectural features can also be included as 'Minor Projections', provided such features add value to the overall design and external appearance of the structure and do not, in the opinion of the City, compromise the purpose and/or intent of this Policy.

1.2 'Eave Height' is defined as:

"Where the lowest part of the projecting eave overhang aligns with the vertical wall element above natural ground level".

1.3 'Wall Height' is defined as:

"The top of the vertical external face of a building, (comprising solid building materials and including enclosures and screening to balconies, roof decks and the like) above natural ground level."

1.4 'Maximum building height' is defined as:

"The top of the highest element of the building such as the ridge line of a pitched roof measured from natural ground level".

1.5 A 'skillion roof' is described as follows: "An angled roof form without a ridge."

1.6 A 'traditional pitched roof' is described as follows:

"An angled roof form with a peak or a ridge where the planes of the roof meet".

1.7 LPS6 - Local Planning Scheme No. 6.

1.8 R-Codes – State Planning Policy 7.3 Residential Design Codes Volume 1 and State Planning Policy 7.3 Residential Design Codes Volume 2 – Apartments.

Policy Statement

2.1 Permitted building height

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Deleted: <#>'Natural Ground Level' is defined as per Codes:¶
¶
Additional Note: For the avoidance of doubt, when determining natural ground level on sites where pre-application development and/or subdivision has not tal place, reliance is placed on the definitions of natural gr level as shown on the Water Corporation BG 2000 Ma Sheet Series.¶
¶
'Building Height' is defined as per the R-Codes:¶

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City of Melville

2.1.1 General Residential and Mixed Use zone

R-Code Range	Eaves	External Wall (Concealed Roof)	Overall
R12.5 – R25	8.0 metres	9.0 metres	10.5 metres

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2.2 Measurement of Height

The height of a building is taken as the highest point at any part of the development immediately above natural ground level.

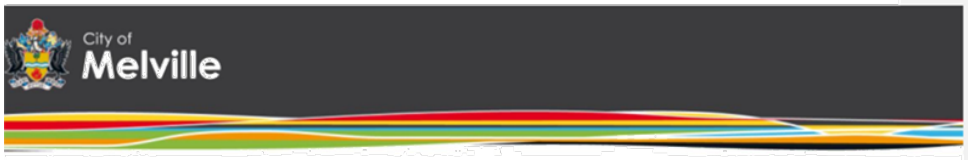
2.3 Minor Projections

Minor Projections may be approved at a height greater than that allowed in LPS6 and in Clause 2.1.1 and 2.1.2 of this policy provided the amenity of surrounding properties will not be unduly affected.

2.4 Skillion Roof

Where a skillion roof is proposed, the eave height measurement shall be taken from natural ground level directly under the lowest eave section. The highest eave section shall meet the overall height.

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City of Melville

References that may be applicable to this Policy

Legislative Requirements:	Planning and Development Act 2005 Planning and Development (Local Planning Scheme) Regulations (2015)
Procedures, Process Maps, Work Instructions:	Planning Application Directorate Procedure
Other Plans, Frameworks, Documents Applicable to Policy:	Local Planning Scheme No. 6 State Planning Policy 7.3 Residential Design Codes Volume 1 and Residential Design Codes Volume 2 - Apartments LPP1.7 Telecommunications Facilities and Communications Equipment LPP2.1 Non-Residential Development
Delegated Authority No:	DA-020 Planning and Related Matters

ORIGIN/AUTHORITY		**Item No.**
Planning and Developments Services Committee	12/10/1999	P99/1020
Reviews		
Special Planning and Development Services Committee	27/06/2000	P00/1004
Development and Neighbourhood Amenity Committee	10/12/2002	P02/1005
Development and Neighbourhood Amenity Committee	08/03/2005	P05/1004
Ordinary Meeting of Council	19/07/2011	P11/3225
Ordinary Meeting of Council	15/04/2014	P14/3484
Ordinary Meeting of Council	15/02/2016	P16/3685
Ordinary Meeting of Council	20/09/2016	P16/3718
Ordinary Meeting of Council	16/04/2019	P19/3808
Administrative Review	27/08/2019	
Administrative Review	25/06/2020	
(Council Resolution 18/6/2019)		

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<object>Appendix 1 – Canning Highway Transport Corri
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Local Planning Policy 3.1	R-Codes Volume 1 Part C
Street Setbacks C2.1 – Buildings, excluding carports, unenclosed porches, balconies, verandahs, or equivalent, set back from the primary street boundary: i) in accordance with Table 1; or ii) corresponding to the average of the setback of existing dwellings on each adjacent property fronting the same street; or iii) reduced by up to 50 per cent provided that the area of any building, including a garage encroaching into the setback, is compensated for by at least an equal area of open space that is located between the setback line and line drawn parallel to at it at twice the setback distance (refer figure 2a and 2c); iv) In the case of grouped dwellings, where on-side car parking for the street facing dwelling is provided at the rear of the lot, the average front setback requirement in Table 1 and Clause 5.1.2 may be reduced by up to 1.0m v) In case of areas coded R15 or higher, the street setback may be reduced to 3m or 2m to a porch, balcony, verandah or the equivalent (refer Figure 2e), where: • A grouped dwelling has its main frontage to a secondary street, or • A single house results from subdivision of an original corner lot; or • A single house or grouped dwelling (where that grouped dwelling is not adjacent to the primary street) has its main frontage to a communal street, right-of-way or shared pedestrian or vehicle access way; vi) To provide for registered easements for essential services.	**Setback of Buildings** C3.3.1 – Buildings are set back from the street boundary in accordance with Table 3.3a. Minor projections, such as chimneys, eaves, window hoods and other architectural features, are acceptable provided they do not project more than 0.75m into the street setback. *Note: Minor Projections will need to comply with the NCC requirements.* C3.3.2 – Notwithstanding C3.3.1, the following reductions are permitted: i) In areas coded R30, R35 and R40, the primary street setback line may be reduced by up to 1m for a total of 30 per cent of the frontage width (refer figure 3.3a); and/or ii) For a porch, verandah, unenclosed balcony or equivalent the primary street setback may be reduced up to half the required primary street setback as specified in Table 3.3a, up to the full building width (refer Figure 3.3b). C3.3.3 – Buildings set back from a corner lot truncation boundary in accordance with the secondary street setback line in Table 3.3a.

vii) Minor projections such as eaves and other architectural features may project up to 700mm forward of the minimum street setback.

C2.2 – Development on corner lots is to be designed and setback in accordance with the following:

i) New dwellings are to be designed to address both street frontages through the location of major openings and the articulation of the façade on all levels.

ii) Buildings on properties with a density coding of less than R30, setback a minimum of 1.5m and an average of 3m from the secondary street and the corner truncation boundary;

iii) Buildings on properties with a density coding of R30 and greater, setback a minimum of 1.0m and an average of 1.5m from the secondary street and the corner truncation boundary;

C2.3 – An unenclosed porch, balcony, verandah or the equivalent may (subject to the Building Code of Australia) project into the primary or secondary street setback area by up to 50 per cent of the required setback without applying the compensating area of clause 5.2.1 C2.1 iii refer figure 2e.

Table 3.3a Minimum setback of buildings from the street

Street type	R30	R35	R40	R50	R60	R80
Primary street	4m	4m	3m	2m	2m	2m
Secondary street	1.5m	1.5m	1m	1m	1m	1m
Adjoining communal street	0.5m					
Adjoining laneway or right-of way where it is the primary street to the dwelling [1]	2m					
Adjoining laneway or right-of way	0.5m					

*R80 Code standards apply to **single houses** and **grouped dwellings** in areas coded R100, R160 and RAC.*

*Where road widening is required, **street setbacks** are to be calculated from the adjusted **street boundary**.*

[1] *Does not apply to **ancillary dwellings**.*

Setback of Garages and Carports

C1.1 – Garages set back 4.5m from the primary street except that the setback may be reduced:

i) In accordance with figure 8b where the garage adjoins a dwelling provided the garage is at least 0.5m behind the dwelling alignment (excluding any porch, verandah or balcony); or

ii) To 3m where the garage allows vehicles to be parked parallel to the street. The wall parallel to the street must include openings.

Setback of Garages and Carports

C3.3.4 – Garages are set back from the primary street boundary in accordance with table 3.3b

C3.3.5 – Carports are set back from the primary street boundary in accordance with table 3.3a. This setback may be reduced by up to 50 per cent where:

i. The carport is set back from the lot boundary in accordance with C3.4.3;

<table>
<tr>
<td>C1.2 – Carports set back in accordance with the primary street setback requirements of clause 5.1.2.C2.1i, except that the setback may be reduced by up to 50 per cent of the minimum setback stated in Table 1 where:
i. The width of the carport does not exceed 60 per cent of the frontage;
ii. The construction allows an unobstructed view between the dwelling and the street, right-of-way or equivalent; and
iii. The carport roof pitch, colours and materials are compatible with the dwelling. Refer to figure 8a.
C1.3 – Garage and carports built up to the boundary abutting a communal street or right-of-way which is not the primary or secondary street boundary for the dwelling, with manoeuvring space of at least 6m, located immediately in front of the opening to the garage or carport and permanently available.

C1.4 – Garages set back 3.0m from a secondary street.

C1.5 – Carport set back 1.5m from a secondary street and designed to the standards contained in Clause C1.2 above.

C1.6 – Carports within the street setback area in accordance with the clause 5.1.2 C2.1iii provided that the width of the carport does not exceed 50 per cent of the frontage at the building line and the construction allows an unobstructed view between the dwelling and the street, right-of-way or equivalent (refer figure 8a).</td>
<td>ii. The carport width does not exceed the requirements of C3.6.6;
iii. Th carport is free of walls (excluding pillar and posts with a horizontal dimension of 450mm by 450mm or less) for all portions that project forward of the primary street setback line; and
iv. The construction allows an unobstructed view between the dwelling and the street, right-of-way or equivalent.
C3.3.6 – garages and carports are set back from a secondary street, right-of-way and communal street in accordance with Table 3.3a.
Table 3.3b Setback of garages from the primary street
<table><tr><th>R-Coding</th><th>Primary street setback</th></tr><tr><td>R30-R35</td><td>Minimum 5.0m[1]
(Refer Figure 3.3c)</td></tr><tr><td>R40 and above</td><td>In accordance with Table 3.3a</td></tr><tr><td colspan="2">[1] The garage setback from the primary street may be reduced to 4.5m where an existing or planned footpath, shared path or road alignment is located more than 1m from the street boundary.</td></tr></table>
For the carport width requirement, see Addressing the street below.</td>
</tr>
<tr>
<td>Fences and Street Walls
C4.1 – Front fences within the primary street setback area that are visually permeable above 1.2m of natural ground level, measured from the primary street side of the front fence (refer figure 12)

C4.2 – Fencing within the secondary street setback area may be solid only where it abuts the primary outdoor living area. The</td>
<td>Street walls and fences
C3.6.7 – When provided, fences or walls within the primary street setback area are to be:
i. A maximum height of 1.8m; and
ii. Visually permeable above 1.2m (refer figure 3.6c);
Measured from natural ground level on the primary street side of the fence or wall.</td>
</tr>
</table>

remaining fencing is to be visually permeable above 1.2m of natural ground level, measured from the street side of the fence. C4.3 – Maximum fence height is 2.0m to the top of piers and 1.8m to the top of panels. C4.4 – A solid portion of wall 1.8m in height and 1.0m wide is permitted to accommodate a metre box and other similar services subject to this being located outside of the sightlines truncation area. C4.5 – Where a retaining wall is visible above the road reserve level, the visible height of the retaining wall is to be taken into account in the assessment of fence height. 4.6 – A gatehouse located within the primary or secondary street setback area is to satisfy all of the following: i. The gate or entry way is to be visually permeable; ii. The maximum width and length of the gatehouse is to be 2.0m or 20% of the lot frontage, whichever is the lesser; iii. 2.4m wall height, 3m overall height; iv. Constructed of materials which are compatible with the dwelling or front fence; and v. Encouraged to have individual style and interest.	3.6.8 – Solid pillars that form part of front fences or walls are not more than 1.8m above natural ground level provided the horizontal dimensions of the pillars is not greater than 450mm by 450mm and pillars are separated by visually permeable fencing in line with 3.6.7 (refer figure 3.6c) 3.6.9 – For sites on street corners, street fences or walls within the secondary street setback area are to be designed in accordance with C3.6.7 and C3.6.8 for a minimum 50 per cent of the street boundary behind the primary street setback (refer figure 3.6d).
Garage Width C2.1 – A garage door and supporting structures (or a garage wall where the garage is aligned parallel to the street) shall not occupy more than 50% of the lot frontage; or. C2.2 – For front loaded single storey dwellings on street frontages between 10.0m and 12.0m, a double garage and supporting structures (or a garage wall where the garage is aligned parallel to	**Addressing the street** C3.6.5 – A garage door and its supporting structures (or a garage wall where a garage is aligned parallel to the street) facing the primary street is not to occupy more than 50 per cent of the frontage at the setback line as viewed from the street. This may be increased up to 60 per cent where an upper floor or balcony extends for more than half the width of the garage and its supporting structures (or a garage wall where a garage is aligned

the street) is permitted to a maximum width of 6m as viewed from the street subject to: i. The garage being setback a minimum of 1.0m behind a habitable room; and ii. There being a minimum 2.0m^2 major opening to the habitable room directly facing the primary street; and iii. A minimum of two wall materials (not including render colours); and iv. There being an entry feature consisting of a porch, portico or veranda with the following features; a. Minimum depth of 1.0m; and b. A feature roof form which incorporates an eave/gutter line higher than the garage or a gable end; and c. A pier or post positioned in front of one portion of the supporting garage wall. v. No vehicular crossover being wider than 4.5m where it meets the street; and vi. A landscape plan C2.3 – For front loaded dwellings of two storeys or more, a garage door and supporting structure (or a garage wall where the garage is aligned parallel to the street) may occupy up to 60% of the frontage at the setback line as viewed from the street, where the upper floor; i. Extends for the full width of the garage and its supporting structures; and is located in front of or in line with the garage; and ii. The entrance to the dwelling is clearly visible from the primary street.	parallel to the street) and the entrance to the dwelling is clearly visible from the primary street (refer figure 3.6b) C3.6.6 – Carports and supporting structure shall not exceed 60 per cent of the frontage where projected forward of the primary street setback line in accordance with C3.3.5.
Boundary Walls C3.2 – Boundary walls may be built within the following limits and subject to the overshadowing provisions of Clause 5.4.2 and figure series 11. i. Where the wall abuts an existing or simultaneously constructed wall of similar or greater dimension;	**Boundary walls** C3.4.4 – Boundary walls may be built in accordance with table 3.4b provided: i. Boundary walls are located behind the street setback; ii. Overshadowing does not exceed the limits of C3.9.1, C3.9.2 and C3.9.3; and

ii. In areas coded less than R20, walls not higher than 3m for a length of 9m behind the primary street setback line specified in Table 1 of the R-Codes, to side boundaries only (excludes the rear boundary of the parent lot);

iii. In areas coded R20 and R25, walls not higher than 3.5m up to a maximum length of the greater of 9m or one-third the length of the balance of each lot boundary behind the front setback.

iv. In areas coded R20 or more, boundary walls are permitted forward of the primary street setback specified in Table 1, subject to meeting the average front setback required by Clause 5.1.2.

v. Where both the subject site and the affected adjoining site are created in a plan of subdivision submitted concurrently for the proposed development and the boundary walls are interfacing and of equal dimension.

C3.5 – Vertical screening structures constructed within 0.6m of the boundary which project more than 1.8m above the natural ground level are assessed as boundary walls pursuant to clause 5.1.3 (C3.2 and 3.3) above)

Note: boundary walls, retaining walls and vertical screening structures shall be finished to the satisfaction of the City.

iii. They are finished to an equivalent standard to the rest of the development, to the satisfaction of the decision-maker.

C3.4.5 – where the boundary wall abuts an existing or simultaneously constructed wall of similar or greater dimension, that boundary wall may exceed the requirements of C3.4.4 up to the extent of height and length of the existing boundary wall.

Table 3.4b Lot boundary setbacks

R-Coding		Maximum boundary wall height	Maximum boundary wall length	Related figure
R30 – R35		3.5m	Maximum two-thirds the length of the **lot boundary** the **wall** abuts, measured from behind the **street setback line**. Applicable up to two lot boundaries.	Figure 3.4f
R40		3.5m	Maximum two-thirds the length of the **lot boundary** the **wall** abuts, measured from behind the **street setback line**. Applicable to all lot boundaries.	Figure 3.4g
R50 – R80	Where frontage is 8.5m or less	7m	Maximum 14m length, at which point the **wall** is to be set back 3m measured from the **lot boundary** for a minimum length of 3m. Applicable to all lot boundaries.	Figure 3.4h
	Where frontage is greater than 8.5m	7m	Maximum 14m length, at which point the **wall** is to be set back 3m measured from the **lot boundary** for a minimum length of 3m, with a cumulative maximum of two-thirds the length of the **lot boundary** the **wall** abuts measured from behind the **street setback line**. Applicable to all lot boundaries.	Figure 3.4g and 3.4h

R80 Code standards apply to single houses and grouped dwellings in areas coded R100, R160 and R-AC.

*Where the subject **site** is adjacent to a site with a lower density code, the maximum **wall** length and height of the **boundary wall between** them is determined by the lower density code.*

*Where a **boundary wall** incorporates a retaining **wall** directly beneath the boundary wall, the retaining wall does not require assessment under clause **C3.5.2** and is to be included in the wall height for the purpose of clause **C3.4.4** (refer **Figure 3.4i**).*

R-Codes Table 1

Table 1: General site requirements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

1 R-Code	2 Dwelling type	3 Minimum site area per dwelling (m^2) ◆	4 Minimum lot area/rear battleaxe (m^2) ▼	5 Minimum frontage (m) ▼	6 Open space		7 Minimum setbacks (m)		
					min total (% of site)	min outdoor living (m^2)	primary street	secondary street ●	other/rear
R2	Single house or grouped dwelling	Min 5000	-	50	80	-	20	10	10
R2.5	Single house or grouped dwelling	Min 4000	-	40	80	-	15	7.5	7.5
R5	Single house or grouped dwelling	Min 2000	-	30	70	-	12	6	*/6
R10	Single house or grouped dwelling	Min 875 Av 1000	925	20	60	-	7.5	3	*/6
	Multiple dwelling	1000	-	-	60	-	7.5	3	*/6
R12.5	Single house or grouped dwelling	Min 700 Av 800	762.5	17	55	-	7.5	2	*/6
	Multiple dwelling	800	-	-	55	-	7.5	2	*/6
R15	Single house or grouped dwelling	Min 580 Av 666	655	12	50	-	6	1.5	*/6
	Multiple dwelling	666	-	-	50	-	6	1.5	*
R17.5	Single house or grouped dwelling	Min 500 Av 571	587.5	12	50	36	6	1.5	*
	Multiple dwelling	571	-	-	-	-	6	1.5	*
R20	Single house or grouped dwelling	Min 350 Av 450	450	10	50	30	6	1.5	*
	Multiple dwelling	450	-	-	50	-	6	1.5	*
R25	Single house or grouped dwelling	Min 300 Av 350	425	8	50	30	6	1.5	*
	Multiple dwelling	350	-	-	50	-	6	1.5	*
R30	Single house or grouped dwelling	Min 260 Av 300	410	-	45	24	4	1.5	*
	Multiple dwelling	300	-	-	45	-	4	1.5	*
R35	Single house or grouped dwelling	Min 220 Av 260	395	-	45	24	4	1.5	*
	Multiple dwelling	260	-	-	45	-	4	1.5	*
R40	Single house or grouped dwelling	Min 180 Av 220	380	-	45	20	4	1	*
R50	Single house or grouped dwelling	Min 160 Av 180	380	-	40	16	2	1	*
R60	Single house or grouped dwelling	Min 120 Av 150	380	-	40	16	2	1	*
R80	Single house or grouped dwelling	Min 100 Av 120	380		30	16	1	1	*

All standards for single house or grouped dwellings within R100, R160 and R-AC areas are as for the R80 Code

Legend

- ◆ subject to variations permitted under clause 5.1.1 C1.4
- ▼ only applies to **single houses**
- ● **secondary street**: includes **communal street**, private street, **right-of-way** as street
- \- indicated not applicable
- * see **Tables 2a and 2b** and clause 5.1.3

Av. average **site** area

City of Melville

AMENDMENT TO MEETING OF THE COUNCIL
Submitted in accordance with clause 7.3 of the
City of Melville Local Government (Meeting Procedures) Local Law 2022

Please complete the sections in blue (use F11 to navigate quickly between fields) and upload your motion via the portal or email to Governance.Team@melville.wa.gov.au.

Presented to	Ordinary Meeting of Council to be held 15th August 2023
Related to Item	UP23/22 Modifications to Local Planning Policy 1.9 Height of Buildings and Local Planning Policy 3.1 Residential Development
Submitted by	Cr Jane Edinger
Attachments	None provided

AMENDMENT

That the officer recommendation be amended by changing the wording of item 2. to read:

2. **Endorse the publication of a notice in the Fremantle Herald Melville City Edition and Perth Now Melville edition confirming the modification as required by the Planning and Development (Local Planning Schemes) Regulations 2015.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

Objective:

To ensure the advertising of the modifications to Local Planning Policy 1.9 Height of Buildings and Local Planning Policy 3.1 Residential Development is distributed as widely as possible.

Benefit:

Residents who do not receive a hard copy of one or the other newspaper will have a higher chance of seeing the advertisement

Potential Risks:

Increase cost to the City due to advertising in 2 newspapers.

REASONS FOR THE MOTION

The motion did not identify which newspaper was "the local newspaper". By clearly identifying the intended advertising locations clarity is obtained as to which newspapers are considered to be local newspapers.

Office Use Only

ECM Number Date Received
Distributed
Officer Comment / Notes

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council 15 August 2023
Related to Item	15.2 Motion with Notice – Improving Community Safety and Security
Submitted by	Manager Community Safety
Attachments	Nil

MOTION

1. **Notes the 2023-2027 Safer Melville Plan and the goals and actions identified therein, as endorsed by the Safer Melville Advisory Committee in March 2023.**

2. **Requests that the Chief Executive Officer investigate:**

    a. **Increasing the City's budget for new/improved lighting in streets, parks and public accessways for the purpose of community safety and crime prevention.**

The 2023 – 2027 Safer Melville Plan acknowledges there will be a review of the City's lighting policies and processes. Outcomes of the review include:

- A clear position on lighting for community safety purposes
- Evidence-based decision making when considering installation/upgrade of lighting for community safety purposes
- Long term financial planning for lighting installations and upgrades for community safety purposes
- A process for the community to be engaged in relevant lighting decisions for community safety purposes
- Easy to understand information for the community and Customer Relations to respond to queries regarding upgrade or installation of lighting for community safety purposes.

Based on current priorities, human resources, and workload it is anticipated this review will be completed within 12 months which will not meet the December Meeting of Council timeframe.

Decisions on budget for lighting for community safety purposes should not be made until the review has been completed.

a. **The size and scope of the City's Community Safety Service, including options for improving the service.**

The Community Safety Service (CSS) is a 24/7 mobile patrol service that acts as extra eyes and ears for local police and the community. We help keep our community safe and secure through high visibility patrols, where we observe, monitor and report suspicious behaviour and information to the WA Police Force.

CSS and the WA Police exchange information daily. In the 2022-2023 CSS carried out 38,378 targeted patrols, 36,953 holiday patrols, submitted 5538 maintenance reports and provided Police with 472 intelligence reports.

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Submitted in accordance with the
Local Government (Administration) Regulations 1996

An independent review of CSS was conducted in 2017. Those identified improvements were implemented during the 2017/18 financial year.

In 2022 a review to investigate the ability for CSS to assist with Rangers tasks after hours was initiated. Staff are currently working through the relevant industrial instrument, human and financial resource implications to progress this further.

The completion of this work will be in 2025 and therefore will not meet the December Meeting of Council

b. Opportunities for additional mobile or fixed CCTV, and the financial implications of doing so.

The CSS vehicles have external cameras to capture a 360-degree view from around the vehicle along with all officers wearing Body Worn Cameras

Staff are currently investigating the hiring of multiple mobile CCTV units. Mobile CCTV systems can provide the flexibility in moving the system from one location to another as needed.

This is particularly useful where the surveillance needs to cover a changing environment or events taking place in different areas.

This project is expected to be completed prior to the December Meeting of Council.

3. Requests that a presentation on these matters is presented to an Elected Member Engagement Session and included in discussions on the Long-Term Financial Plan, prior to a report being prepared for the December meeting of Council.

A presentation on the progression of these projects raised in this motion can be presented at an Elected Members Engagement Session prior to the December Meeting of Council.

Note that not all the projects will be finalised for the December Meeting of Council.

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council 15 August 2023
Related to Item	15.3 Notice of Motion – Applecross Town Centre Appointment of Community Consultation Group
Submitted by	Manager Neighbourhood Development
Attachments	1. IAP2 Quality Assurance Standard 2015 2. Stakeholder Engagement Standard

This Advice Note is in relation to the following Motion put forward by Councillor Ross.

MOTION

That the Council resolves to direct the CEO to:

1. ***Advertise and call for volunteers for the formation of a Town Centre Community Consultation Group (TCCCG) to manage and conduct community consultation sessions to explore ideas and suggestions for the development of the Town Centre at the corner of Moreau Mews and Kishorn Road; and***
2. ***To advertise community consultation sessions and to provide appropriate facilities and times in consultation with the TCCCG members; and***
3. ***Present the TCCCG report to Council on the consultation outcomes together with an Officer report.***

Officer Comments

The City of Melville has aligned our engagement approach for more than 10 years with international best practice standards (International Association for Public Participation – IAP2), the IAP2 Quality Assurance Standard (*Attachment 1*) and AA100 Stakeholder Engagement Standard 2015 (*Attachment 2*) to ensure consistency in quality and support those carrying out the engagement process. Both these Standards are referenced in the current Stakeholder Engagement Council Policy – CP-002 (to be further reviewed following outcome of State government proposed legislative changes).

City staff have expertise in methods and management of community engagement to ensure the best possible inclusive opportunity for residents, the community, and other stakeholders (e.g., business owner/operators, visitors, people with disability, CaLD community members) to participate in having a say about the development of a Town Centre space at this location. It is therefore important that staff are involved in the design and management of the community engagement process, and they can work in a collaborative community led approach in conjunction with the Reference Group.

Opportunities to participate as part of a consultative group should be open to all people who may work, live, or recreate in the vicinity with the selection process ensuring representation from our diverse community. In addition, aligned with best practice, clear terms of reference should be established prior to the recruitment process for the group with further clarification opportunities once the group membership is confirmed.

An open call for expressions of interest could be undertaken to participate as part of this Reference Group. Once established it would be recommended that a process to document the engagement strategy for the broader community and other stakeholders be developed in collaboration with the Reference Group and the community engagement staff, rather than a Reference Group managing and conducting the consultation.

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

A well-planned engagement strategy will ensure multiple opportunities for engagement including face to face meetings, on-line or other written submissions and interactive opportunities to ensure an inclusive approach for people of all ages and capabilities to contribute rather than only consultation sessions. It is therefore recommended that scope be broadened to include the option of other community engagement activities.

It is recommended that the final report to Council should include information obtained from all the various engagement strategies including the perspectives/priorities that may emerge from community members and other stakeholders as well as the Reference Group. This ensures the Council is well-informed from all engagement processes provided to the community and other stakeholders to assist in the final decision making.

As per the past resolution of Council for a Triennial audit review of community engagement practice by the City – this project may be utilised as a project for review at the next audit period. It is therefore important that all projects that include stakeholder engagement are in line with current standards, Council Policy, and best practice principles.

Financial Implications
Additional community engagement staffing resources will be required – estimated 0.5 FTE at Level 5 for 12-month period (approx. cost $45,000) to support and facilitate engagement for this project.

City of Melville

OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council – 15 August 2023
Related to Item	15.4 Notice of Motion – Community Men's Shed in John Connell Reserve
Submitted by	Acting Manager Healthy Melville
Attachments	Nil

This Advice Note has been prepared in response to a Notice of Motion (below) that will be considered by Council at the 15 August Ordinary Meeting of Council.

That the Council resolves to direct the CEO to include a Community Men's Shed in the John Connell Reserve Master Plan for consideration. The area desired is to be between 1500m2 and 2000m2.

Background

A men's shed is a community-based, non-commercial organisation that is open to men. Men's sheds provide a place where men can feel included and safe. The aim of men's sheds is to improve the health and wellbeing of their members. (https://www.health.gov.au/our-work/mens-sheds/about-mens-sheds#purpose)

Prior to the City purchasing a building for the Melville Community Men's Shed in Myaree, a comprehensive investigation process was conducted which included over 15 possible sites around the City to locate a Men's Shed. These investigations included the John Connell Reserve in Leeming (an area near the current Leeming Sports Association building) and were rejected as being not suitable.

Extract from Council meeting minutes, June 2021:

"The Council resolution to investigate use of Public Open Space at an area north of the Bullcreek Tennis Club and opposite Bob Gordon Reserve was approved by Council in 2018 however was subsequently found to not be appropriate after extensive site investigations.

The Melville Men's Shed (Inc) steering committee has agreed this premises (Myaree site) *meets the needs of a Men's Shed. Buying a commercial property will prevent the potential loss of tree canopy and Public Open Space.*

The City worked with Men's Shed representatives to find suitable land for development. Various options were presented and supported by Council for investigation but with each investigation of Public open Space the sites proved not to meet the basic development criteria.

Difficulties in finding land to meet an ideal (or even compromised) set of criteria included:

- *size of land plot*
- *cost of land preparation*
- *stability of land after geo technical investigation*
- *close proximity to residents*
- *parking requirements*
- *future planning use*
- *current projects under development*

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The Acquisition of the strata property provides the City with an immediate solution for an important need to accommodate the Melville Men's Shed and other community groups. Given the extensive time the Men's Shed has been seeking a home in Melville, this asset is fit for purpose and meets their needs into the future. It also has capacity to ensure the group's membership can expand over time. Further it is situated in a central location in the City of Melville and does not impact neighbours, residential or Public Open Space areas, due to its location in a commercial / industrial precinct."

The cost to purchase the commercial property in Myaree for the Melville Community Men's Shed was $1.45m. A further approx. $100K has been spent on building modifications & compliance related improvements since the initial purchase with another ~$800K earmarked for further modifications, the details of which are still being worked through. Therefore, the City has invested a significant amount of funds into establishing the Melville Community Men's Shed in a central location in the City of Melville."

The Melville Community Men's Shed reports that membership is approaching 100 members and although all members do not attend at the same times / days across the week, the building has a maximum occupancy limit of approx. 40 people at any one time.

The Parks and Leisure Australia (WA) Community Facility Guidelines 2020
These guidelines identify the facility types, relevant definitions, and appropriate population range to be used as a starting point for determining the level of community infrastructure provision. The guidelines are available here:

https://www.parksleisure.com.au/download/157905/PLAWA%20Guidelines%20for%20Community%20Infastructure%202020%20P2.pdf

There is a specific guideline for Men's Sheds, extract below:

Item	Facility	Definition	Population Guideline	Facility hierarchy, distance & spatial components
47	Men's shed / Women's Shed	A community facility primarily for sharing and developing trade skills, while improving mental and physical health outcomes. Typically they incorporate workshops, kitchen spaces and a meeting room varying from 200m2 to 1,000m2.	Area/location and need specific.	Typically provided through local government strategic community plans as an important local resource. The local government role should not be one of provision, but to facilitate the potential development on appropriate land where need, community benefit and viability is evidenced. Capital funding is usually sourced through external grants and fundraising.

The above guideline needs to be considered in any initial consideration of the provision or planning of an additional Men's Shed facility.

John Connell Reserve Master Plan Engagement Process
During the recent extensive and successful community engagement period for the John Connell Reserve Master Plan (645 completed surveys [70+% Leeming residents], there was no desire or need identified for another Men's Shed in this location and therefore it is not being considered by element Advisory and the project team in the scenario and options development phase of the project which is well underway.

The John Connell Collective (JCC) community reference group also have not expressed any thoughts or opinions regarding the need or desire for a Men's Shed in this location.

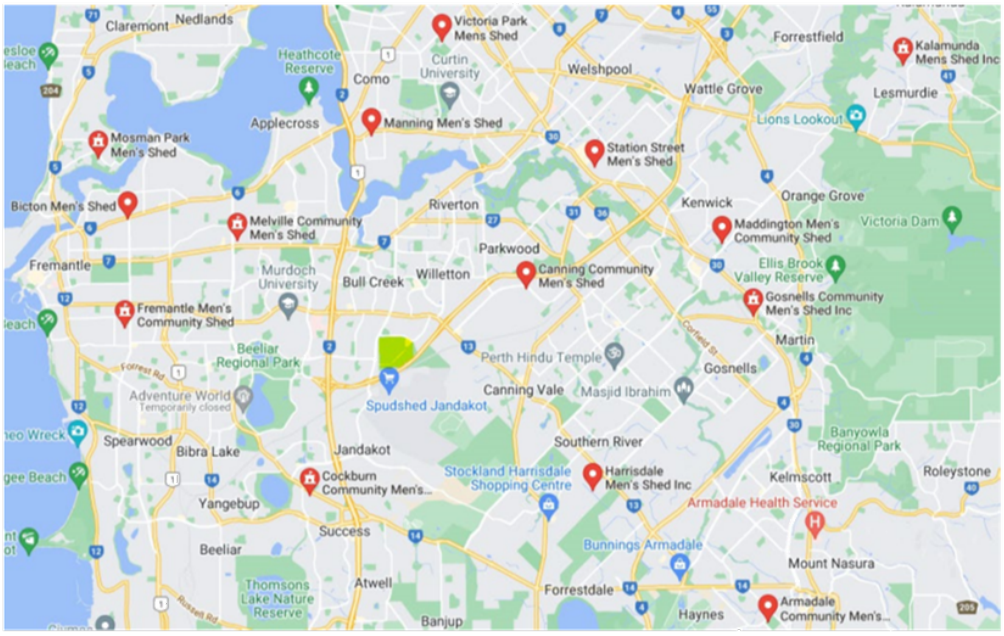
The City has received correspondence in recent weeks outside of the Master Plan engagement process from 5 individuals in support of a Men's Shed in the Leeming / Bull Creek area.

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Men's Shed Locations

There are 2 existing Men's Sheds in Melville (Bicton and Myaree) and there are also Men's Sheds located in surrounding local government areas. The below map highlights where they are located via a Google search (John Connell Reserve is highlighted yellow):



Consequences

Should this motion be supported there are several consequences which need to be considered.

- The perception that if a Men's Shed is on the final endorsed Master Plan that works will commence in the short term; The Master Plan is a long-term strategic document with some of the recommendations and outcomes likely to span over more than 30 years. Time frames will be determined by needs, priority, extent of contaminated site remediation required, noting that most of the site requires remediation and further detailed assessments and planning in the future. This will also be the case for other facilities/infrastructure that the Master Plan proposes.
- There is a risk that an additional Men's Shed in the City (3 in total) may lead to a dilution of members which may impact sustainability, noting that the Myaree location has only been operating for ~12 months – therefore further needs assessment would be required should the motion progress.
- There are likely to be time and cost consequences with the current master plan project.
- Public participation has been a critical component in the Master Planning process. As the engagement findings did not include the inclusion or the exploration of a Men's Shed at the location, there is a risk that this may result in a loss of trust and credibility of the engagement process, and the City's community engagement commitment of legitimacy and transparency.

Financial Implications

This motion may have an impact on the City's current contract with element Advisory as additional work would be required to facilitate the consideration and therefore additional expenditure is likely. These include investigation and assessing where on site the facility may be able to be situated in the future and balancing this with current scenario development.

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This would require additional input from project team members and contracted sub consultants and also from an engagement and communications point of view i.e. additional engagement and communication would need to take place with community and stakeholders.

It may also have an impact on the overall project timeline which may have further cost implications if there is an extension.

It is important to note that any contingency amount that the Council approved at the time of accepting the preferred tenderer and awarding the consultancy contract cannot be exceeded without going back to market.

An additional Men's Shed will obviously have a significant a cost to construct, however it is unknown what that cost would be or how it would be funded, or when it could potentially be delivered due to the constraints on site and the high-level nature of the master plan, however, due to the approx. size required, it could be several million dollars.

Operational costs and overall feasibility should also be considered along with whether the proposed Men's Shed has a proposition for their operational sustainability and management.

Forward to governance@melville.wa.gov.au

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Notes	

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Presented to	Ordinary Meeting of Council 15 August 2023
Related to Item	15.5 Notice of Motion – Prioritising the Development of the Netball Plan / Indoor Sports Plan
Submitted by	Acting Healthy Melville Coordinator – Leisure Planning
Attachments	Nil

This Advice Note has been prepared in response to a Notice of Motion that will be considered by Council at the 15 August Ordinary Meeting of Council.

That the Council directs the CEO to prioritise the Netball / Indoor Sports Plan / Report that was approved in the 2023/2024 budget and bring the final report back to Council no later than the June 2024 Ordinary Meeting of Council.

The plan is to include:
1. An indoor and outdoor multi use hard court plan that will accommodate the current and future needs of netball and other complimentary sporting activities in Melville.
2. Allocate $XX for the consultancy services to develop the plan.

Officers are supportive of the intent of the motion. To ensure an efficient and effective use of resources and to enable council to make an informed decision on whether a Strategic Infrastructure Plan is required, it is considered by officers that a formal Needs Assessment Plan should be undertaken first.

A Needs Assessment is the first stage in determining a specific planning need in the community and will clarify the need for the proposed infrastructure plan specific to Netball and Indoor/Outdoor multi use hard courts. Should the need be established, infrastructure requirements can be further planned in the Active Reserve Infrastructure Strategy review in the 2024/2025 Financial Year. It is noted that a 5 yearly review of the Active Reserve Infrastructure Strategy was a resolution at the Ordinary Meeting of Council in June 2020.

The Officer suggested Netball and Courts Needs Assessment Plan will consider:
- Indoor court provision for all community sport use.
- Outdoor court provision for all community sport use, excluding Tennis (noting the recently adopted Tennis Strategy will provide data, research and guidance for this section of the needs assessment).
- Netball facilities provision (including courts, club rooms, change rooms, toilets, storage, etc).

To provide context, the following netball relating infrastructure developments have occurred since the completion of the Active Reserve Infrastructure Strategy (2020), or are planned to occur in the near future:
- Morris Buzacott Reserve Court Resurfacing (Kardinya Netball Club, 4 courts), $105,546 (City of Melville $25,546, $80,000 DLGSCI (Grant through election commitment)), complete March 2022.
    - The current allocation of these courts is on a Tuesday from 4.00pm to 8.30pm.
- Karoonda Reserve Court Extension and Renewal (Tingara Netball Club, 2 courts), $317,500 ($145,000 in grant funding from Investing in Our Communities through election commitment, $172,500 City of Melville), complete March 2023.
    - This project also aligned to the Tingara Netball Club joining the Brentwood Karoonda Sporting Association.
    - The current allocation of these courts is on a Wednesday from 4.30pm to 7.30pm.

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- Brentwood Primary School Court Resurfacing (Tingara Netball Club, 3 courts).
- The planned Dyoondalup Point Walter Multi-Use Courts (Attadale Netball Club, 5 courts) and associated facilities, budget allocation of $1,355,000 for 2023-2024 and currently in design documentation.
- The City is in discussions with a number of users (including Leeming Netball club) for increased community use and supporting facilities at Peter Ellis Park (Leeming), there is funding to refurbish court floodlighting (Stage 1 completed July 2023 $146,715, Stage 2 January 2024 ~$350,000) and provide some storage in 2023/2024.

Consequences

Developing a Strategic Plan without a clearly established need assessment may result in unnecessary financial commitment/expectation and delays to existing projects led by the Healthy Melville Team. Furthermore, it is unlikely a separate Strategic Plan would be able to be complete within the next 10 months in consideration to engagement activities, any new site identification/planning and cost planning.

Whereas a Needs Assessment Plan for Netball and Court provision would likely be provided at or prior to, June 2024 and Council will be informed as this process progresses.

Financial Implications

The City has $35,000 that was approved in the 2023/204 budget to facilitate the preparation of this needs assessment planning process.

Placeholder for Attachment A

Motion without Notice - City of Melville Lawn Bowls Strategy 2016

Minutes - Ordinary Meeting of Council 21 June 2016