



City of
Melville

MINUTES

ORDINARY COUNCIL MEETING

6:30pm Tuesday, 9 December 2025

Held in the Council Chambers, Melville Civic Centre,
10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Minutes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Presiding Member

Date



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

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The nature of the Council's decision making role in the matter:

Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>

Contents

1	Official Opening	8
2	Attendance and Apologies	8
3	Declarations by Members	10
3.1	Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting	10
3.2	Declarations by Members who have received and not read the Elected Members Bulletin	10
4	Announcements by the Presiding Member (Without Discussion)	10
	Approved Deputations	10
	Approved Written Submissions	10
5	Disclosure of Interest	10
5.1	Financial or Proximity Interests	10
5.2	Disclosure of Interest that may cause a Conflict	10
6	Public Question Time	11
6.1	Questions Received with Notice	11
6.1.1	City of Melville Residents and Ratepayers Association	11
6.1.2	Dr J Stevens, Bicton	16
6.1.3	Mr M McLerie, Booragoon	18
6.1.4	Mr G Waugh, Bull Creek	19
6.1.5	Ms E Cole, Melville	20
6.1.6	Mr D Morley, Willagee	21
6.1.7	Ms L Cesconetto, Bicton	22
6.2	Questions Received at the Meeting	22
6.3	Questions Taken on Notice at Previous Meeting	22
6.3.1	Mr D Morley, Willagee	22
6.3.2	Mr J Meotti, Leeming	24
7	Awards and Presentations	25
8	Applications for New Leave of Absence	25
8.1	Leave of Absence - December 2025	25
9	Confirmation of Minutes	26
9.1	Ordinary Meeting Of The Council – 18 November 2025	26
9.2	Ordinary Meeting Of The Audit, Risk, and Improvement Committee – 19 November 2025	26
9.3	Ordinary Meeting Of The Governance Committee – 24 November 2025	26
9.4	Ordinary Meeting Of The Audit, Risk, and Improvement Committee – 26 November 2025	27

9.5	Ordinary Meeting Of The Policy and Legislation Committee – 1 December 2025	27
9.6	Notes Of Agenda Briefing Forum – 2 December 2025	27
10	New Business of an Urgent Nature.....	27
11	Identification of Matters for which Meeting may be Closed.....	28
12	Petitions	28
13	Adoption of Recommendations En Bloc.....	28
14	Reports	29
14.1	Reports from Committees	29
	Items Brought Forward.....	29
E25/81	Policy Review - CP-029 Trees on City Managed Land Policy.....	29
UP25/94	Review of Local Planning Policy 3.1 - Residential Development	36
UP25/93	Trees on Private Land.....	44
	Audit, Risk, and Improvement Committee Meeting held on 19 November 2025.....	54
C25/341	Strategic Internal Audit Plan	54
C25/339	Internal Audit Charter	58
	Policy and Legislation Committee Meeting held on 1 December 2025	60
CD25/56	Adoption of New Council Policy - CP-132 Community Awards	60
E25/81	Policy Review - CP-029 Trees on City Managed Land Policy.....	65
UP25/94	Review of Local Planning Policy 3.1 - Residential Development	66
14.2	Reports of the Chief Executive Officer	67
	Management Services	67
M25/61	Proposed 2026 Council Meeting Schedule.....	67
M25/62	Common Seal November 2025	71
	Corporate Services	73
C25/345	Corporate and Community Climate Action Plans Annual Report 2024- 2025.....	73
C25/346	Investment Statements for October 2025	84
C25/347	Schedule of Accounts Paid for October 2025	92
C25/348	Statements of Financial Activity for October 2025	96
	Community Development.....	105
CD25/53	Implementing Menstrual Equity Initiatives in the City of Melville	105
CD25/54	Community Security Brentwood Petition Response.....	114
	Environment and Infrastructure.....	121
E25/83	Response to Notice of Motion - Applecross Ferry Terminal.....	121
E25/84	Deferral Additional FOGO Bins Report.....	126
	Planning	128
UP25/93	Trees on Private Land.....	128
UP25/75	LPS6 Review - Staging and Implementation Plan	129
UP25/92	Response to Petitions - Local Planning Scheme 6 Review.....	138

15	Motions with Previous Notice	143
16	Motions without Previous Notice (approval by absolute majority)	143
17	Matters for which Meeting was Closed to the Public	143
	C25/352 RFP Outcomes - 410 Canning Highway, Attadale	143
18	Decision Made While Meeting was Closed to the Public	144
19	Closure	144

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1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm and invited Cr K Wheatland to read the Acknowledgement of Country and advised those present of the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

At 6:31pm, Cr G Barber entered the meeting.

2 ATTENDANCE AND APOLOGIES

In Attendance

K Mair

Mayor

Councillors

Cr M Woodall, Deputy Mayor

Cr J Spanbroek

Cr G Barber (*from 6:31pm*)

Cr N Robins

Cr S Hong (*until 8:32pm*)

Cr K Wheatland

Cr C Ross

Cr D Lim

Cr S Green

Cr C Yorke

Ward

Bull Creek - Leeming Ward

Bull Creek - Leeming Ward (*electronic attendance*)

Bicton - Attadale - Alfred Cove Ward

Bateman - Kardinya - Murdoch Ward

Bateman - Kardinya - Murdoch Ward

Palmyra - Melville - Willagee Ward

Applecross - Mount Pleasant Ward

Applecross - Mount Pleasant Ward

Central Ward

Central Ward

Officers

Ms G Bowman

Chief Executive Officer

Ms M Pickering

Director Community Development

Mr G Tuffin

Director Corporate Services

Mr J Coten

Director Environment & Infrastructure

Mr P Varelis

Director Planning

Mr M Yildiz

Director Legal, Governance & Risk

Mr G Ponton (*until 8:48pm*)

Manager Strategic Urban Planning

Ms C Newman

Head of Governance

Ms M Smith Poulton

Lead Governance

Mr S Curulli

Governance Officer – Council Support

At the commencement of the meeting:

Public Gallery 7

Apologies

Nil.

On Approved Leave of Absence

Cr G Panayotou Bicton - Attadale - Alfred Cove Ward

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3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

- E25/81 Policy Review – CP-029 Trees on City Managed Land Policy
Ms E Cole, Melville

Approved Written Submissions

- UP25/94 Review of Local Planning Policy 3.1 Residential Development
Mr M Fitzgibbon, Melville
Mr M McLerie, Bicton

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

Nil.

5.2 Disclosure of Interest that may cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

Nil.

6 PUBLIC QUESTION TIME

At 6:34pm, the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

6.1.1 City of Melville Residents and Ratepayers Association

As a representative of the Melville Residents and Ratepayers Association was not in attendance, the Presiding Member ruled that the questions and responses would be included in the minutes of the meeting and not read out, in accordance with clause 6.7(7)(d) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*.

Preamble to Questions 1 to 4:

The Local Government Act has provisions to ensure separation between Council and the CEO (LGA s2.7.(3)(a)) including

- *Council is the exclusive “owner” of all the Local Government’s POLICY (LGA s2.7.(2)(b)) and cannot be delegated; and*
- *The CEO is the exclusive “owner” of PROCEDURE for implementing the local government’s policies (LGA s 5.41.(2)(c)(i)); and*

The term CEO below includes the CEO or any subordinate officers.

Question 1:

Why doesn’t Council and Elected Members enforce explicit compliance with the above Local Government Act Policy and Procedure provisions, such as preventing the CEO from substantially creating and/or owning Policies?

Response 1:

Section 2.7(2)(b) specifically states that “The council’s governing role includes determining the local government’s policies”, notwithstanding that this section of the Local Government Act 1995 does not make any distinction between a strategic policy to deliver on the objectives of council’s role or an operational policy for administrative matters or the executive function of the CEO to manage the City’s operations. To ensure that there is no ambiguity or confusion, the City is currently reviewing its policy structure and framework. All Council’s policies, including those specifically required by the Local Government Act 1995, are adopted by Council in accordance with the provisions of the Local Government Act 1995.

Question 2:

Why hasn’t Council’s Governance Framework, or as addressed in a dedicated policy, directs the CEO to develop a system of “procedures for implementing the local government’s policies” Local Government Act Provisions?

Response 2:

Clause 5.41(2) of the Local Government Act 1995 provides that the CEO’s executive role includes:

- (c) determining procedures and systems for —
 - (i) implementing the local government’s policies as determined by the council; and
 - (ii) otherwise managing the local government’s administration and operations.

Noting that this is a clear legislative function of the CEO, under the leadership of the CEO, the City implements robust frameworks, procedures, and work instructions to ensure sound governance, compliance with legislative obligations, and the delivery of efficient, transparent, consistent, and accountable services and operational decisions for the community. Key documents are available on the City's website.

Question 3:

Why was the Governance Framework adopted by Council when the Framework seems confusingly constituted from both Policy and Procedure in contradiction to at least the Local Government Act sections 2.7.(2)(b); 2.7.(3)(a); and 5.41.(2)(c)(i)?

Response 3:

The City of Melville Governance Framework is a clear, unambiguous documented framework that provides an overview of the documents and processes of the City of Melville that guide its strategic decision making to:

- Best respond to community needs;
- Ensure public participation and accountability in local government processes; and
- Respond to the growing demand for more efficient and effective local government.

This Governance Framework sets out guidelines and standards expected of Elected Members and employees to achieve good governance through concepts such as compliance, community participation, ethical conduct, transparency, accountability and ongoing performance management.

Question 4:

How does Council intend application of management to and compliance with the Governance Framework (inclusive of all Policies) will be measured (defined KPIs), analysed and publicly reported to Council routinely and or the public?

Response 4:

The Governance Framework serves as a guiding document, however, the City employs a range of statutory and non-statutory compliance tracking mechanisms to ensure compliance obligations and targets are met. Compliance is monitored and reported through various channels, including the Annual Compliance Return to the Department of Local Government, formal and informal reports to the Council, and internal reporting to support continuous improvement.

Preamble to Questions 5 to 10:

Council Policy CP-107 - Managing Unreasonable Conduct by Customers had been expressly and unanimously revoked by Council at the OMC on August 18, 2020, for which the MRRA made a deputation at the August 4 ABF, (<https://www.melvillecity.com.au/our-city/our-council/agendas-and-minutes/agenda-briefing-forum/2020/august/agenda-agenda-briefing-forum-4-august-2020/8126-new-policy-customer-feedback-deputation>).

The CEO then renamed the substantially same CP-107 to be OP-042 - Managing Unreasonable Customer Behaviour in August 2021, and now with a June 2022 date. The policy is now purported to be owned by the CEO, subdelegated in this case to Leanne Hartill who was not even a senior employee.

Question 5

Why does Council accept that it is acceptable for the CEO to re-create to the same effect a policy in 2021 despite Council unanimously revoking the similar policy CP-107 in 2020?

Question 6

When and how did Council delegate construction and authorisation of that policy to the CEO contrary to 2.7. and 5.41. of the Act. and contrary to Council's 2020 instruction?

Question 7

How has the CEO / City obtained delegation of authority for executing Policy OP-042, in the absence of any day-to-day procedure and without Council's endorsement?

Response to Questions 5, 6 & 7:

The Local Government Act 1995, clause 5.41 provides that the Chief Executive Officer (CEO) is responsible for managing the administration and operations of the Local Government. Additionally, this clause requires the CEO to perform any other functions imposed by written law. Importantly this extends to the obligations under the Work Health and Safety Act 2020 which mandates ensuring the organisation provides a safe workplace and environment—covering both physical and psychological health. OP-042 Managing Unreasonable Customer Behaviour is both a preventative and mitigative control measure to ensure a safe workplace.

Question 8

Under what documented procedure are customers rights of review against actions taken under OP-42 guaranteed and detailed?

Question 9

What and where is the benefit to community measured and reported from actions by City officers applying OP-042 introduced by the CEO. Which City officers authorised the OP-042 threats or decisions?

Question 10

How will Council address the weaponizing and unauthorised application of legislatively non-compliant policy OP-042 undertaken against Council instruction from 2020 and perceived to be purposed to obstruct compliance with authorised codes of conduct?

Response to Questions 8 & 10:

The City has the Complaints Management Policy CP-101 and the Customer Complaints Handling Policy OP-039 published on the website here: <https://www.melvillecity.com.au/our-city/online-services/lodge-a-complaint>

Response to Question 9:

The purpose of OP-042 - Managing Unreasonable Customer Behaviour has been detailed in a previous question and is a preventative and mitigation control to provide a safe workplace for City staff and Elected Members. The overall benefit to the community is a clear position and example of the values and reasonable behaviour expected from customers as well as City staff.

Preamble to Questions 11 to 18:

On November 11, two public questions were submitted to Council for the November 18 meeting, but they were not handled according to the Council's Local Government (Meeting Procedures) Local Law 2022; in fact, they were not even recorded in the meeting minutes. These questions concerned Good Council Governance and CP-107 - Managing Unreasonable Conduct by Customers, which is now OP-42 Managing Unreasonable Customer Behaviour. Conversely, two other public questions sent to Council on November 9 regarding Tree protection methods, TPZ compliance enforcement, and statistics on tree protection incidents and complaints were documented in the November 18 meeting minutes. However, the responses recorded in the November 18 meeting minutes did not fully address the direct and explicit questions asked.

A complaint was filed with the Mayor, and all Councillors were copied, on November 24 in relation to the above-mentioned non-compliances. A City officer, who is not a senior employee, replied but failed to address the concerns raised.

Mayor and Councillors, please inform the community:

Question 11:

Does Council acknowledge that the Mayor and/or Administration did not comply with meeting procedures local law, and will Council make an unconditional apology for this 'mistake'?

Response 11:

The City sent correspondence to the City of Melville Residents and Ratepayers Association on Thursday, 27 November 2025, acknowledging that the questions referred to had been missed as the questions were not received through the City's online portal, specifically set up to receive questions from the public. Advice was also provided that the questions would be referred to the 9 December 2025 Ordinary Meeting of Council for formal response.

Question 12:

How many complaints about non-compliance with handling public questions—such as questions not addressed, unrecorded in minutes, or answered incompletely, inaccurately, or misleadingly—have been made over the past three years?

Response 12:

This information is not available as the City does not maintain records to this level of detail. However, where an oversight or error has occurred, these are addressed and corrected promptly once identified, including advising the Council when adopting amendments to minutes where required.

Question 13:

What steps will Council take to prevent future non-compliance in handling public questions?

Response 13:

The City has established processes as noted on the City's website, that are integrated with internal workflows to ensure questions and submissions are not overlooked. These processes and workflows are regularly reviewed, and in consideration of the proposed standardised Meeting Procedures for Council meetings to be introduced with new regulations in 2026, the City will ensure these processes will align with the new requirements for public questions and submissions for Council meetings.

Question 14:

When will the complaint made to the Mayor on November 24 be referred to the Governance Committee for investigation?

Response 14:

The Terms of Reference for the Governance Committee does not provide for the review and investigation of complaints. For guidance on lodging a formal complaint, please refer to the City's website.

Question 15:

How does Council manage real or perceived conflicts of interest when investigating complaints against the Administration (including the CEO and City officers)?

Response 15:

The City's Codes of Conduct for both Elected Members and employees outline how Conflicts of Interest are managed. Where conflicts of interest are identified and substantiated for staff, appropriate management strategies are implemented.

It is noted that the Elected Members and the CEO have additional responsibilities in relation to disclosures of interest under the Local Government Act, which outlines the process for these to be disclosed and managed.

Question 16:

How will Council, and meeting presiding members, handle any potential real or perceived conflicts of interest relating to public questions, such as those submitted on November 11?

Response 16:

Conflicts of interest in relation to public questions at Council Meetings is dealt with in, Regulation 7.1(5) of the Local Government (Administration) Regulations 1996, which provides for a relevant person to declare they have an interest and allows for another person to respond to the question.

Question 17:

What actions will Council take to ensure complete and proper answers to significantly improve the responses as recorded in the November 18 meeting minutes at 6.1.3.

Response 17:

The City always endeavours to provide answers to all questions received to address the matters raised. Whilst it may be the questioner's opinion that that an answer does not address the matter raised, the City will always endeavour to provide an accurate answer to a question.

Question 18:

What are Council's complete and proper answers to the public questions submitted on November 11, that were not recorded in the November 18 minutes?

Response 18:

The questions and responses have been provided in response to the previous questions.

6.1.2 Dr J Stevens, Bicton

As Dr Stevens was not in attendance, the Presiding Member ruled that the questions and responses would be included in the minutes of the meeting and not read out, in accordance with clause 6.7(7)(d) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*.

Question 1:

At the 18/11/25 Council meeting I asked the questions (at 6.1.6 in the minutes) being, "Are the rumours that City compliance officers CANNOT issue Building Orders directing someone (the offender) to remove an unauthorised encroachment UNTIL the adversely affected property owners (the victims) consent to the offender to access their land to remove the encroachments, correct?". This was not answered.

Response 1:

In accordance with 6.10 (a) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, as the same question has been asked at a previous meeting, and the response was provided, the answer has not changed, this question will not be responded to again.

Please refer to section 6.1.6 of the Minutes for the Ordinary Meeting of Council held on Tuesday, 18 November 2025 (page 20). As you were in attendance at the meeting, a response was provided to you on the evening and recorded in the minutes of that meeting.

Preamble to Questions 2 to 5:

At the 18 November 2025 Council meeting I asked questions (including item 6.1.6 question 2) regarding unauthorised encroachments—approximately 200+ mm along most of my rear boundary—that remain present on my property. Despite repeated requests, Administration staff have consistently declined to enforce compliance with the Building Act and have instead directed me to the Magistrates Court that could address my complaints about the non-compliant boundary retaining wall.

Question 2:

On which dates did administrative staff first;

- i) receive my complaints regarding building work on the adjoining property,*
- ii) record my complaint in their system as required,*
- iii) acknowledged that the boundary retaining wall encroached on my land without consent,*
- iv) notify the adjoining property owners that this encroachment constitutes a breach of the Building Act,*
- v) decide against taking enforcement action?*

Question 3:

What are the reference numbers associated with my complaints?

Response to Question 2 & 3:

The information requested requires a detailed review of the individual case file and correspondence records. This level of case-specific detail cannot be compiled for a meeting response. The appropriate avenue to access this information is to engage with the compliance team directly.

Question 4:

Which specific State legislation (to specific sections) formed the basis for the Mayor and administrative staff's advice directing me to initiate proceedings in the Magistrates Courts to address my complaints about the encroaching and non-compliant boundary retaining wall?

Response 4:

Disputes between neighbouring landowners are appropriately addressed through the Dividing Fences Act 1961 (WA), which provides a statutory dispute resolution process via the Magistrates Court for boundary-related structures:

Section 8 - Notice to fence to be given

Section 9 - Proceedings in default of agreement

Magistrates Court (Civil Proceedings) Act 2004 (WA), gives the Court jurisdiction to consider and resolve such civil matters.

Section 6 – General civil jurisdiction

These provisions underpin the advice that resolution of private boundary disputes is through the Magistrates Court.

Question 5:

In what way would Council's recently revised compliance and enforcement policy;

- i) affect the outcome of my previous complaints (that is the administration takes enforcement action), and*
- ii) remedy persistent non-compliances if I were to submit a further complaint now?*

Response 5:

The revised Compliance and Enforcement Policy provides clearer guidance on how the City prioritises and manages compliance matters using a risk-based approach. It does not apply retrospectively nor alter previous decisions, and the City's statutory powers remain unchanged.

Where the matter concerns a private boundary encroachment, the appropriate resolution avenue is through the processes available under the *Dividing Fences Act 1961 (WA)* and the *Magistrates Court (Civil Proceedings) Act 2004 (WA)*. Any court outcome would then be administered by the City through the usual building permit and compliance processes.

6.1.3 Mr M McLerie, Booragoon

As Mr McLerie was not in attendance, the Presiding Member ruled that the questions and responses would be included in the minutes of the meeting and not read out, in accordance with clause 6.7(7)(d) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*.

Preamble to Question 1:

The Building Act s 128 requires the City to maintain public registers of building records. S 128 (3) states (3) A permit authority must amend the register to reflect — (a) the variation or revocation of a condition of; or (b) any other change relating to the effect of, a building permit, a demolition permit, an occupancy permit, a building approval certificate or a building order resulting from a decision of the permit authority or information given to the permit authority. Council's statutory public register if building orders issued does not include all the required information ([https://www.melvillecity.com.au/our-city/publications-and-forms/building-and-development/building-orders-register-\(1\)](https://www.melvillecity.com.au/our-city/publications-and-forms/building-and-development/building-orders-register-(1))).

Question 1:

Of the 45 building orders listed on the public register issued since 2013, which specific building orders have been:

- a) Total revoked,
 - i) by the City and*
 - ii) by SAT:**
- b) Fully completed
 - i) in compliance with the initial order and*
 - ii) as amended post SAT review.**
- c) Still uncompleted.*

Response 1:

The City meets its obligations under the *Building Act 2011* by maintaining internal statutory records of building orders and publishing a summary register on the City's website. The detailed status of individual orders, including any revocations, amendments or compliance outcomes, is recorded within those internal records.

The information requested would require a case-by-case review of files and SAT decisions and cannot be reasonably compiled for a Public Question Time meeting response.

For access to detailed information about specific building orders, the appropriate pathway is a targeted request through an application under the Freedom of Information Act 1992 (WA).

6.1.4 Mr G Waugh, Bull Creek

As Mr Waugh was not in attendance, the Presiding Member ruled that the questions and responses would be included in the minutes of the meeting and not read out, in accordance with clause 6.7(7)(d) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*.

Preamble to Questions 1 to 5:

In the 18/11/025 OMC minutes, Council said, "The City was satisfied with the compliance approach that was being progressed" in response to question 6.1.4 about the handling of ongoing planning and building complaints. The response lacked detail and clarity; please provide further explanation.

Question 1:

What exactly is the 'compliance approach that was being progressed' and why is Council satisfied with it?

Response 1:

The City applies a compliance approach that reflects the regulatory and policy frameworks relevant to the matter under investigation. In this case, the City is satisfied that the complaint was assessed and concluded in accordance with those applicable frameworks and processes.

Question 2:

What specific powers does Council have to resolve the specific complaints?

Response 2:

The City encourages affected parties to obtain independent legal advice regarding their options. For private boundary encroachments and related disputes, the City's powers are limited and the appropriate resolution process is under the *Dividing Fences Act 1961 (WA)* and/or the *Magistrates Court (Civil Proceedings) Act 2004 (WA)*. Any court outcome would then be administered by the City through the usual building and compliance processes.

Question 3:

When does Council expect the non-compliances will be resolved?

Response 3:

The City is not currently undertaking enforcement or compliance action in this matter. Where the issue concerns a private boundary encroachment, resolution is through the *Dividing Fences Act 1961 (WA)* and/or the *Magistrates Court (Civil Proceedings) Act 2004 (WA)*. Timeframes for resolution are determined through those processes, not by the City.

Question 4:

Why does Council consider the administration's 3-year delay from the first non-compliance complaint acceptable?

Response 4:

The City refers to the response already provided in the Minutes of the Ordinary Meeting of Council held on 18 November 2025 at Item 6.1.4. A review of the City's answers shows that the City did not refer to a 3 year delay in its previous response.

Question 5:

Is the CEO ultimately accountable to Council (and the community) for the performance of the City's execution of its compliance and enforcement activities and all the other City's functions and services?

Response 5:

The CEO is responsible for managing the City's administration and operations in accordance with legislative requirements, Council policies, Council allocated budget and adopted strategic objectives.

6.1.5 Ms E Cole, MelvilleQuestion 1:

Under the proposed policy, the maximum fine for damaging a street tree increases from \$5,000 to \$10,000. However, this still undervalues the true worth of a mature tree. A 2010 Perth study found that street trees add around 10% to the value of a property. By comparison, in Sydney, penalties for unlawful tree removal reach \$100,000 for individuals and \$1 million for corporations and may include a criminal conviction.

Given this, will the City consider adopting a penalty framework that more accurately reflects the real economic value of a mature street tree?

Further, is there any regulatory barrier that would prevent the City from setting fines at 10% of the median property value of the suburb in which the offence occurs, so that penalties function as a genuine deterrent rather than a manageable cost?

Response 1:

The offence for damaging a tree is under the *City of Melville's Activities in Thoroughfares, Public Places and Trading Local Law 2014*, which is a local law adopted under the authority and powers of the *Local Government Act 1995*. Section 3.10 of the *Local Government Act* stipulates that the maximum penalty for a conviction of an offence under a local law is a penalty not exceeding a fine of \$10,000.

Question 2:

Will the council plant a verge tree where there is artificial grass?

If no, what remedy will the council seek from the owner, to allow for a verge tree, where they have installed artificial grass over the maximum 50% as outlined in the Verge Treatment Policy?

Response 2:

If artificial grass is present in a verge and the property owner whose property directly adjoins that verge requests a tree the City will supply and plant a tree.

6.1.6 Mr D Morley, WillageePreamble to Questions 1 to 3:

These questions are a response to the Melville City Council's Officer Advice provided tonight to councillors by the Director of Planning. The questions relate to the alternate motion to item UP25/93 (Trees on Private Land) to be moved tonight in support of the adoption of the WALGA tree-policy model by Melville City Council in tonight's council meeting when considering approving drafting of a LPP for Trees on Private Land.

Question 1:

Given Melville's 2021 climate emergency declaration, why is officer advice prioritising engagement, financial, and legislative concerns over resident health especially when canopy loss contributes to heat stress and respiratory illness— and how will Council avoid repeating the City of Kalamunda's situation where a watered-down WALGA Local Planning Policy model harmed community trust and led to petitions for stronger protections?

Question 2:

How do engagement risks like reduced workshop flexibility outweigh the public health risks of delaying a retention-first policy, especially when Kalamunda's weaker approach eroded trust and triggered backlash?

Question 3:

What cost-benefit analysis compares the upfront costs of arborist assessments with long-term health and climate benefits, given Kalamunda's underinvestment has already led to community frustration and calls for reversal?

Response to Questions 1, 2 and 3:

As these questions have been received without notice, in accordance with the *City of Melville Local Government (Meeting Procedures) Local Law 2022* sections 6.8(1)(b) & 6.9 (c), they will be taken on notice and a response provided in the Agenda for the Ordinary Meeting of Council to be held in February 2026.

6.1.7 Ms L Cesconetto, Bicton

As Ms Cesconetto was not in attendance, the Presiding Member ruled that the questions and responses would be included in the minutes of the meeting and not read out, in accordance with clause 6.7(7)(d) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*.

Preamble to Question 1:

Bassendean, Cambridge, Fremantle, Nedlands, Sth Perth, Vic Park, Peppermint Grove, Bayswater, Cockburn, Claremont, Mosman Park and Northam have adopted or are progressing to adopt the WALGA Model Tree Retention Policy.

Question 1:

The City's Urban Forest Strategy (2024) makes it clear that growing or even simply preserving the City's Tree Canopy cannot be achieved on public land alone. The 2025 decision of SAT supports this critical policy imperative. Therefore, what are the specific issues/obstacles that is preventing Melville City Council in adopting this same commitment to boost tree canopy and manage urban green spaces in Melville?

Response to Question 1:

As these questions have been received without notice, in accordance with the *City of Melville Local Government (Meeting Procedures) Local Law 2022* sections 6.8(1)(b) & 6.9 (c), they will be taken on notice and a response provided in the Agenda for the Ordinary Meeting of Council to be held in February 2026.

6.2 Questions Received at the Meeting

Nil.

6.3 Questions Taken on Notice at Previous Meeting**6.3.1 Mr D Morley, Willagee**Agenda Briefing Forum 11 November 2025

At the Agenda Briefing Forum held on Tuesday, 11 November 2025, in accordance with section 6.8(1)(b) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, as the question was received without notice, the Presiding Member advised that the question would be taken on notice and a response provided in the Agenda for 9 December 2025 Ordinary Meeting of Council. This response is provided below.

Question 1:

Given that the concern among many of my fellow Willagee residents, who don't fully understand the electoral processes, is the Council able to identify who was responsible for selecting 26 March 2026 as the date for the extra-ordinary election, and what was the rationale behind closing that specific date?

Response 1:

The City is required to set the date for the extraordinary election (the Election Day). The Election Day for an extraordinary election is to be a day:

- that allows enough time for the electoral requirements to be complied with. The process requires up to 70 days after the election notice is published,
- not later than four months after the vacancy occurs (s4.9(2) of the Act), unless the Electoral Commission approves
- set within one month of the vacancy occurring.

For the purposes of an extraordinary election occurring, a vacancy is regarded as occurring when the CEO receives the notice of resignation.

To conduct an extraordinary election in 2025 would mean that the process would have run concurrent to the existing Ordinary Election, which could have been confusing for members of the public. Additionally, as the Western Australia Electoral Commission (the WAEC) is currently conducting other ordinary elections, they would likely not be able to support an extraordinary election conducted any earlier than 2026.

The WAEC have advised that they will be conducting extraordinary elections across the state in late March 2026, in order avoid conflict with the current 2025 Local Government Elections, the festive period and the summer school holiday period. Based on this information, the City in collaboration with the WAEC, made the decision to select 26 March 2026 as the date of the City's Extraordinary Election.

Ordinary Meeting of Council 18 November 2025

At the Ordinary Meeting of Council held on Tuesday, 18 November 2025, in accordance with section 6.8(1)(b) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, as the questions were received without notice, the Presiding Member advised that the questions would be taken on notice and a response provided in the Agenda for 9 December 2025 Ordinary Meeting of Council. The responses are provided below.

Preamble to Question 2:

Given that nearly half the City's urban forest is located on private properties and that canopy has decreased from 13.9% in 2016 to 12.5% in 2022 and given that tree canopy cover on private land has decreased from 6.7% to 3.6% over 30 years due to higher density residential development,

Question 2:

what property development innovations is Melville City Council considering or currently implementing to address this decline in canopy on private land?

Response 2:

The City is preparing a report for the December 2025 Ordinary Meeting of Council in relation to the issue of tree loss on private land. The approach being recommended by the City has been informed by the community consultation results and workshops with Elected Members.

Question 3:

What incentives could or are the Melville City Council currently providing eco-friendly property developers, such as Chris Ferreira's The Forever Project, whose inspired infill model in Hamilton Hill is increasing housing density whilst maintaining tree canopy?

Response 3:

The City is in the process of considering the preparation of an Environmentally Sustainable Development Local Planning Policy that will explore incentives and other mechanisms to promote sustainable development outcomes.

6.3.2 Mr J Meotti, Leeming

At the Ordinary Meeting of Council held on Tuesday, 18 November 2025, in accordance with section 6.8(1)(b) of the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, as the question was received without notice, the Presiding Member advised that the question would be taken on notice and a response provided in the Agenda for 9 December 2025 Ordinary Meeting of Council. The response is provided below.

Preamble to Question 1:

The motion before the Council to develop the Murdoch & Bull Creek Precincts was brought by the community at the Council's AGM this year.

It asked the City to prioritise these structure plans but the City is proposing, via the latest report by Urbis, to delay again.

It appears the only option available for the community – who want to have these projects move forward – is to put a request into the Minister for Planning to prepare these plans.

Question 1:

Is that what the City wants the community to have to resort to?

Response to Question 1:

The Council at its meeting on 18 November 2025, considered the resource requirements and appropriate timing for precinct planning of the areas surrounding Bull Creek and Murdoch Train Stations. Council's decision on the item provides for the initiation of discussions with the Minister for Planning and the Chair of the Western Australian Planning Commission with a view to highlighting the City's interest in the planned growth in the precincts, and to begin the process to explore timing and delivery mechanisms. This decision responds to the community interest and begins the process toward preparation of precinct plans.

At 6:44pm, the Presiding Member closed Public Question Time.

7 AWARDS AND PRESENTATIONS

Nil.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE**8.1 Leave of Absence - December 2025****COUNCIL RESOLUTION**

At 6:45pm Cr M Woodall moved, seconded Cr C Ross

That the Council approve the leave of absence requests received from:

- **Cr C Yorke for 1 week in December 2025; and**
- **Cr G Barber for 3 days in December 2025**

At 6:45pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

UNCONFIRMED

9 CONFIRMATION OF MINUTES

9.1 Ordinary Meeting Of The Council – 18 November 2025

COUNCIL RESOLUTION

At 6:45pm Cr S Green moved, seconded Cr M Woodall

That the minutes of Ordinary Council Meeting held on 18 November 2025 be confirmed as a true and accurate record.

At 6:45pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

9.2 Ordinary Meeting Of The Audit, Risk, and Improvement Committee – 19 November 2025

COUNCIL RESOLUTION

At 6:46pm Cr C Yorke moved, seconded Cr N Robins

That the minutes of Ordinary Audit, Risk, and Improvement Committee Meeting held on 19 November 2025 be noted.

At 6:46pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

9.3 Ordinary Meeting Of The Governance Committee – 24 November 2025

COUNCIL RESOLUTION

At 6:46pm Cr G Barber moved, seconded Cr D Lim

That the minutes of Ordinary Governance Committee Meeting held on 24 November 2025 be noted.

At 6:46pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

9.4 Ordinary Meeting Of The Audit, Risk, and Improvement Committee – 26 November 2025

COUNCIL RESOLUTION

At 6:46pm Cr N Robins moved, seconded Cr C Yorke

That the minutes of Ordinary Audit, Risk, and Improvement Committee Meeting held on 26 November 2025 be noted.

At 6:46pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

9.5 Ordinary Meeting Of The Policy and Legislation Committee – 1 December 2025

COUNCIL RESOLUTION

At 6:47pm Cr K Wheatland moved, seconded Cr M Woodall

That the minutes of Ordinary Policy and Legislation Committee Meeting held on 1 December 2025 be noted.

At 6:47pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

9.6 Notes Of Agenda Briefing Forum – 2 December 2025

COUNCIL RESOLUTION

At 6:47pm Cr M Woodall moved, seconded Cr S Green

That the Notes of the Agenda Briefing Forum held on 2 December 2025 be confirmed as a true and accurate record.

At 6:47pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

10 NEW BUSINESS OF AN URGENT NATURE

Nil.

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

That the meeting may close to members of the public, if required, to allow for items with attachments deemed confidential in accordance with Section 5.23(c) of the *Local Government Act 1995* to be discussed behind closed doors.

At 6:47pm, the Presiding Member advised that item C25/352 RFP Outcomes – 410 Canning Highway, Attadale has been identified as confidential and will be considered behind closed doors.

12 PETITIONS

Nil.

13 ADOPTION OF RECOMMENDATIONS EN BLOC

COUNCIL RESOLUTION

At 6:48pm Cr C Ross moved, seconded Cr K Wheatland

That the recommendations for:

- **C25/341 - Strategic Internal Audit Plan**
- **C25/339 - Internal Audit Charter**
- **M25/62 - Common Seal November 2025**
- **C25/346 - Investment Statements for October 2025**
- **C25/347 - Schedule of Accounts Paid for October 2025**
- **E25/83 - Response to Notice of Motion - Applecross Ferry Terminal**
- **E25/84 - Deferral Additional FOGO Bins Report**

be carried En bloc

At 6:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (11/0)

14 REPORTS

14.1 Reports from Committees

Items Brought Forward

At 6:48pm, the Presiding Member brought forward item E25/81 Policy Review - CP-029 Trees on City Managed Land Policy for the convenience of those providing a deputation.

At 6:49pm, Mrs E Cole gave a deputation which concluded at 6:54pm. At 6:55pm, Ms E Cole returned to the Public Gallery.

E25/81 Policy Review - CP-029 Trees on City Managed Land Policy

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in this preparation of this report has a declarable interest in the matter.
Attachments:	<ol style="list-style-type: none"> Current - CP-029 Tree Policy ↓ Revised - CP-029 Trees on City Managed Land

COUNCIL'S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- At the Ordinary Meeting of Council (OMC) held on Tuesday, 18 March 2025, the revision of Council Policy CP-029 Tree Policy was referred to the Policy and Legislation Committee, with a report presented to the 19 August 2025 Ordinary Meeting of Council.
- The Policy and Legislation Committee reviewed CP-029 and recommended changes to the Policy, with the matter considered at the August 2025 Ordinary Meeting of Council.
- At the OMC held on Tuesday, 19 August 2025 the Council resolved to refer the policy back to the Policy and Legislation Committee for further consideration.
- Clause 3.4 Tree Removal – Challenge and the introduction of compulsory tree planting was reviewed as part of this report.
- A further review of CP-029 has resulted in the City recommending an amendment to policy clause 3.4 Tree Removal – Challenge.
- The City is also recommending continuing with the opt-out model for verge tree planting.

COMMITTEE RECOMMENDATION

At 6:55pm Cr S Green moved, seconded Cr G Barber

That the Council adopt the revised Council Policy CP-029 Tree Policy (Attachment 2).

Amendment**COUNCIL RESOLUTION**

At 6:56pm Cr N Robins moved, seconded Cr M Woodall

That the officer recommendation be amended by:

- **Amending the policy title in point 1 to read “CP-029 Trees on City Managed Land Policy”; and**
- **Including a new point 2 to read as follows:**
 - “2. ***Requests the Chief Executive Officer to prepare a report and if required, associated recommendation regarding amendment of the aforementioned policy, for presentation to Council by November 2026 (and one or more Elected Member Engagement Sessions prior as necessary), on the implementation of a new verge tree planting program to be rolled out from 2028 based on the principle that the default expectation is that all properties will have one or more verge trees, where deemed practical.***”

At 7:17pm the Presiding Member declared the motion.

LOST (4/7)

Yes (4): Crs Nicole Robins, Matthew Woodall, Daniel Lim and Soo Hong

No (7): Mayor Katy Mair and Crs Glynis Barber, Clive Ross, Jennifer Spanbroek, Karen Wheatland, Scott Green and Crawford Yorke

COMMITTEE RECOMMENDATION

At 6:55pm Cr S Green moved, seconded Cr G Barber

That the Council adopt the revised Council Policy CP-029 Tree Policy (Attachment 2).

Amendment**COUNCIL RESOLUTION**

At 7:18pm Cr M Woodall moved, seconded Cr C Yorke

That the officer recommendation be amended by numbering the first point to and adding an additional point to read:

- ***“Requests the CEO to commence a compulsory verge tree planting programme in 2026 (continuing in subsequent years) for all commercial properties within the City of Melville deemed suitable by City officers in accordance with CP-029.”***

At 7:35pm the Presiding Member declared the motion.

CARRIED (9/2)

Yes (9): Mayor Katy Mair, and Crs Glynis Barber, Nicole Robins, Karen Wheatland, Matthew Woodall, Daniel Lim, Soo Hong, Scott Green and Crawford Yorke
No (2): Crs Clive Ross and Jennifer Spanbroek

Substantive Motion As Amended**COUNCIL RESOLUTION (E25/81)**

At 6:55pm Cr S Green moved, seconded Cr G Barber

That the Council:

- **Adopt the revised Council Policy CP-029 Tree Policy (Attachment 2); and**
- **Requests the CEO to commence a compulsory verge tree planting programme in 2026 (continuing in subsequent years) for all commercial properties within the City of Melville deemed suitable by City officers in accordance with CP-029.**

At 7:36pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

PURPOSE

This report is presented to provide an opportunity for the Policy & Legislative Committee to provide further feedback to Council Policy CP-029 Tree Policy.

The currently adopted version of [CP-029 Tree Policy](#) is available on the City of Melville website and forms Attachment 1 of this report.

STRATEGIC ALIGNMENT

Outcome	2	A clean, green and sustainable City for current and future generations.
Objective	2	Clean and Green
	2.4	Provide and improve parks and green open spaces.
	2.5	Mitigate and adapt to climate change impacts.
	2.6	Transition the organisation to carbon neutrality by 2030 and facilitate community progress to net zero emissions by 2050.
	2.3	Increase the urban forest tree canopy on City managed land.
	2.1	Protect and enhance our natural environment, ecosystems and biodiversity.
	2.2	Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery.

BACKGROUND

At the Ordinary Meeting of Council (OMC) held on Tuesday, 18 March 2025, the Council resolved that Council Policy CP-029 Tree Policy be referred to the Policy and Legislation Committee for review and a report be provided to the August 2025 OMC on the outcome of the review.

The Policy has been renamed CP-029 Trees on City Managed Land, to distinguish it from trees on private land, which will be the subject of a different policy.

In particular the 4 points below were to be reviewed:

1. That trees be planted on verges except where there is a valid reason why they can't, with the valid reasons to be defined in the policy.
2. Review the appropriateness of section "3.4 Tree Removal – Challenge".
3. Review the appropriateness of section "6 Damage to Trees – Infringement/Prosecution".
4. Investigate where changes to the Tree Policy may be extended to the Thoroughfares Local Law, including but not limited to "Part 9 – Enforcement" and "Schedule 1 – Prescribed Offences and Penalties.

The Policy was reviewed at the May and July 2025 Policy & Legislative Committee meetings with several changes being recommended by the Committee.

A report was then prepared for the Ordinary Meeting of Council held on Tuesday, 19 August 2025, where the Council resolved:

That the Policy and Legislation Committee:

- 1. Approve the deferral of the presentation of the review of CP-029 Tree Policy from the 19 August 2025 Ordinary Meeting of Council to on or before the March 2026 Ordinary Meeting of Council; and***
- 2. Refer the policy back to the Policy and Legislation Committee for further consideration.***

CONSIDERATION

Clause 3.4 Tree Removal – Challenge and the introduction of compulsory tree planting was reviewed as part of this report.

Clause 3.4 Tree Removal – Challenge

Since the July 2025 meeting of the Policy and Legislation Committee, advice has been received in relation to clause 3.4 Tree Removal Challenge within CP-29 Tree Policy that requires further consideration to ensure compliance with the Local Government Act.

In the current adopted policy clause 3.4 Tree Removal – Challenge states the following:

- *If the applicant wants to challenge the decision to retain a tree the request can be referred to the Mayor, Ward Councilors and Director Environment & Infrastructure for consideration of removal.*
- *Taking into account broader criteria such as environmental, social and economic reasons a tree can be removed when agreed to by the Mayor, relevant Ward Councilors and Director Environment & Infrastructure.*
- *If agreement cannot be reached by the Mayor, the relevant Ward Councilors and the Director Environment & Infrastructure, the Elected Members may request that a report outlining the advantages and disadvantages of removing the tree be presented to the Council in order for the Council to determine whether or not the tree will be removed.*

The City of Melville (the City) has received feedback that clause 3.4 is not in keeping with the intent of the *Local Government Act 1995* by allowing small groups of Elected Members to make operational decisions in relation to trees.

As a result of the advice further research has been undertaken by officers which included benchmarking across several Local Governments in the Perth region.

After reviewing, the City is recommending amending clause 3.4 Tree Removal - Challenge to read the following:

- *If the applicant wants to challenge the decision to retain a tree the request can be referred to the Director Environment & Infrastructure for consideration of removal.*
- *The Director's review will take into account broader criteria such as environmental, social and economic reasons and will include consultation with key stakeholders and an Independent Arborist when relevant.*
- *The City will be responsible for all costs associated with the tree removal and replacement if the tree is removed.*

Elected Members may consider an alternative amendment, as follows:

- *If the applicant wants to challenge the decision to retain a tree the request can be referred to the Director Environment & Infrastructure for consideration of removal.*
- *If the Director Environment & Infrastructure recommends refusal of the tree removal request, any Elected Member may move a motion to request removal, for which a report outlining the advantages and disadvantages of removing the tree will be presented to the Council in order for the Council to determine whether the tree will be removed.*
- *If removal is supported by the Council the applicant shall pay for the tree removal costs (same process as Development Application process), including options for a repayment plan under CP-115 Financial Hardship Policy.*

Compulsory Tree Planting

Compulsory verge tree planting is a polarising issue that has generated significant discussion. While it offers several environmental and aesthetic benefits, it also presents risks and challenges that must be carefully considered.

Benefits

- Supports achievement of the City's 15% canopy cover target by 2050.
- Significantly increases planting opportunities across residential areas.
- Enhances canopy coverage in locations where environmental and social benefits are most needed.

Risks

- Trees planted against property owners' wishes are more likely to be vandalised, with an estimated replacement cost of approximately \$500 per tree.
- Equity concerns: suburbs such as Attadale, Leeming, and parts of Bull Creek did not undergo the opt-out process.
- Anticipated increase in complaints will require active management.
- Additional resources will be needed to manage enquiries, potentially diverting staff from strategic priorities under the Urban Forest Strategy.
- Likely escalation of complaints through management levels to Elected Members and the Council.

After reviewing the benefits and risks, the City recommends continuing with the opt-out model for verge tree planting. This approach:

- Respects individual property owner preferences while still promoting canopy growth.
- Allows for targeted engagement and education to encourage voluntary participation.
- Reduces the risk of vandalism and community dissatisfaction.
- Enables more efficient use of resources by focusing on strategic planning and community support.

Elected Members may consider an alternative amendment, as follows:

- Commence compulsory verge tree planting from 2028, following completion of the opt-out process across all suburbs.
- To ensure equity across all suburbs, Attadale, Leeming, and sections of Bull Creek will be provided the opportunity to opt out during the winter of 2027 as part of the Tree Expansion Program. This will ensure all suburbs have had equal opportunity to participate.

The updated recommended Tree Policy forms Attachment 2 of this report.

ENGAGEMENT

There has been no external engagement to form part of this report.

SUSTAINABILITY IMPLICATIONS

Increasing the tree canopy across the City by creating additional planting space both within the public open space and the adjacent streetscape in the local area is a positive.

Reducing urban heat island effect by increasing the available planting space both within the public open space and the adjacent streetscape is a positive.

LEGISLATIVE AND POLICY ALIGNMENT

There are considerations under the *Local Government Act 1995* associated with this report.

FINANCIAL IMPLICATIONS

Any additional planting will increase both operating and capital expenditure.

CONSEQUENCE

Should the Policy not be updated, the Policy would not in keeping with the intent of the *Local Government Act* by allowing small groups of Elected Members to make operational decisions in relation to clause 3.4 Tree Removal – Challenge.

Other options to update the Policy are outlined in the consideration section of the report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

At 7:36pm, the Presiding Member brought forward item UP25/94 Review of Local Planning Policy 3.1 - Residential Development for the convenience of those in the public gallery.

At 7:36pm, the Presiding Member advised the Council of the written submissions received from Mr M McLerie of Bicton and Mr M FitzGibbon in relation to the item, distributed to Elected Members on Tuesday, 9 December 2025 and to be included in the minutes of the meeting.

[Written Submission – Mr M FitzGibbon](#)

[Written Submission – Mr M McLerie](#)

At 7:34pm, Mr S Curulli left the letting.

At 7:39pm, Mr S Curulli returned to the meeting.

At 7:48pm, Mr G Tuffin left the meeting.

At 7:52pm, Mr G Tuffin returned to the meeting.

At 7:54pm, Ms M Smith Poulton left the meeting.

At 7:57pm, Ms M Smith Poulton returned to the meeting.

At 7:58pm, Mr M Yildiz left the meeting.

At 8:00pm, Mr Yildiz returned to the meeting.

UP25/94 Review of Local Planning Policy 3.1 - Residential Development

File Number:	N/A
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Application Number:	N/A
Applicant:	N/A
Owner:	N/A
Proposal:	Nil
Attachments:	<ol style="list-style-type: none"> 1. Draft Local Planning Policy 3.1 - Residential Development (Advertised Version) ↓ 2. Draft Local Planning Policy 3.1 - Residential Development (Post Advertising Version) ↓ 3. Submissions and Responses Including Summary

COUNCIL’S ROLE

Legislative: Includes adopting local laws, town planning schemes & policies.

SUMMARY

- At the May 2025 Ordinary Meeting of Council, the Council resolved to advertise proposed changes to Local Planning Policy 3.1 – Residential Development (LPP 3.1) and revoke Local Planning Policy 1.9 – Building Heights (LPP 1.9).
- Advertising was undertaken between 15th July and 15th September 2025 for the new Local Planning Policy 3.1. This period and the methods use exceed the requirements within Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, which only require notice published on website and locally circulating newspaper for 21 days.
- 22 valid submissions were received during the public consultation period, some which supported the changes to LPP 3.1 and others which objected to the changes to LPP 3.1. The summarised submissions and officer comments to those submissions are contained within Attachment 3 of this report.
- In response to submissions received during the consultation period, the City elected to make the following modifications to proposed LPP3.1;
 - Retention of modified deemed-to-comply street setback and setback of garages and carports provisions contained in the current LPP3.1;
 - Retention of modified deemed-to-comply primary street fencing provisions contained in the current LPP3.1, namely the retention of development standards for “gatehouses”;
 - Further modification of the garage width provisions to reflect sentiment;
 - Modification of additional housing objective P6.2 to include consideration of environmental considerations of development sites in response to concerns raised regarding the developability of sites within the Swan and Canning River Floodplain’s;
 - Modification to simplify the proposed building height; and
 - Other administrative changes to ensure alignment with the R-Codes Volume 1 Part B for all provisions
- LPP 3.1 (Attachment 2) is now being presented to the Council with recommendation for final adoption.
- The changes proposed from the advertised version do not introduce new content or provisions – namely to keep provisions which were proposed to be removed as part of the advertised version and minor administrative changes to align with the R-Codes. This means that re-advertising is not required.
- In May 2025, LPP 1.9 was approved by Council to be revoked, however implementation of the revoking resolution was not specifically listed within the resolution to allow for delay to so that appropriate building height provisions could be adopted by LPP3.1. If the officer recommendation is adopted, this will be finalised accordingly as per point 2 of the officer recommendation. Alternate options have been provided to provide status-quo option for Council.
- A notice to advise of the changes to the policy will be published on the City website and along with all submitters receiving notification of the final adoption.

OFFICER RECOMMENDATION

At 7:38pm Cr S Green moved, seconded Cr K Wheatland

That the Council:

- 1. Pursuant to Clause 5, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* adopts the changes to Local Planning Policy 3.1 – Residential Development (as detailed in Attachment 2); and**
- 2. Endorses the publication of a notification of the changes to LPP 3.1 and revoking of LPP 1.9 as required by the *Planning and Development (Local Planning Schemes) Regulations 2015*; and**
- 3. Adopt the policy with instruction to CEO to re-advertise to address the sightlines as per LPP 1.6 and present the information to an EMES.**

Procedural Motion**COUNCIL RESOLUTION (UP25/94)**

At 7:38pm Cr C Ross moved, seconded Cr G Barber

That the item be referred back to the Policy and Legislation Committee, following presentation at an Elected Member Engagement Session to allow further input from Elected Members, for subsequent consideration by the Committee.

At 7:38pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

PURPOSE

At the Ordinary Meeting of Council held on 16 May 2025, LPP1.9 was approved to be revoked and the reviewed LPP 3.1 was endorsed for the purposes of public advertising.

22 valid submissions were received from the community which are discussed further below in this report.

The policy is now presented for final adoption by Council with changes which incorporate feedback from community consultation.

STRATEGIC ALIGNMENT

Outcome	3	Sustainable, connected development and transport infrastructure across our City.
	5	Leadership and good governance for the benefit of the whole community.
Objective	3	Sustainable and Connected Development
	3.1	Facilitate enhanced and sustainable urban development and amenity.
	3.4	Protect and promote the City’s character and heritage.
	5	Good Governance and Leadership
	5.4	Strengthen active citizen engagement, participation, and access to information.
	5.1	Provide transparent and accountable good governance.

BACKGROUND

The City of Melville has maintained a Residential Development policy (LPP3.1) since 2011 and has reviewed this periodically in response to changes to the planning framework, including the R-Codes. The policy presently modifies several of the deemed to comply provisions of the R-Codes with the intention to ensure that development is of a high quality, taking into account the character and amenity of residential areas, and those specific to certain aspects of residential development in the City of Melville.

In September 2021, Weir Legal and Consulting, prepared a report called City of Melville Review of Complaints Building and Planning (the report). The report made several recommendations to assist the City to improve its processes and decision making. Most of these recommendations have been completed by the City and/or are in progress. Part of the City’s program of process improvements has been a review of its Local Planning Policy Suite which includes LPP 1.9 and LPP 3.1.

LPP1.9 was last reviewed by the City in April 2019, and affords greater height to residential development, as of right, than what is permitted by the R-Codes. As a result, this has often led to the approval of three storey single houses and grouped dwellings without any neighbour consultation which may not be compatible with suburban residential areas. Additionally, this has also resulted in some developments further pushing the boundary seeking additional height above the City’s DTC provisions which are comparatively much larger than the DTC provisions within the R-Codes.

LPP3.1 was last reviewed in May 2022 respectively and is appropriate to review in the context of recent reviews to the R-Codes and State Administrative Tribunal and Supreme Court findings.

On 20 May 2025, a report was presented to Council recommending several changes to LPP3.1. The changes proposed included:

- Amalgamate LPP 1.9 and LPP 3.1 into one comprehensive Local Planning Policy, governing the City's assessment of low and medium density residential developments, with LPP1.9 to be revoked and the appropriate building height provisions incorporated into LPP3.1.
- Simplify the City of Melville's planning framework and ensure no ambiguity in terms of consistency with recent decisions made by the State Administrative Tribunal (SAT) and Supreme Court in relation to local frameworks being inconsistent with the R-Codes.
- Remove and modify existing provisions contained within LPP 3.1 to enhance contribution to high quality residential development or the residential amenity of the City of Melville.
- Rationalise the deemed to comply residential building heights within the City of Melville to bring it into closer alignment with the R-Codes.

These changes were adopted by the Council at this meeting for the purpose of public consultation for a period of 21 days pursuant to Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. In response to the public consultation period, 22 submissions were received (one additional non-valid submission in relation to another policy) with varying levels of support (see Attachment 3). Some changes to the policy have been made in response to community feedback on the changes proposed (Attachment 2).

LPP3.1, as amended, is now being presented to the Council for final adoption.

CONSIDERATION

In response to consultation, the City received specific feedback on the proposed changes to LPP3.1. This feedback is discussed further in the engagement section of this report and in Attachment 3, which discusses relevant themes/issues raised in the submissions received. Based on the feedback received through this engagement process, the City has proposed changes to the advertised policy which include:

- Retention of modified deemed-to-comply street setback and setback of garages and carports provisions contained in the current LPP3.1;
- Retention of modified deemed-to-comply primary street fencing provisions contained in the current LPP3.1, namely the retention of development standards for "gatehouses";
- Further modification of the garage width provisions to reflect intended sentiment to reduce impact on the streetscape;
- Modification of additional housing objective P6.2 to include consideration of environmental considerations of development sites in response to concerns raised regarding the developability of sites within the Swan and Canning River Floodplains;
- Modification to simplify the proposed building height provisions; and
- Other administrative changes to ensure alignment with the R-Codes Volume 1 Part B for all provisions.

For ease of reference the below table outlines the proposed changes advertised and the proposed recommendation following advertising:

Change proposed as advertised	Rationale	Post advertising recommendation
Up front policy purpose and citation	To provide clarity on policy purpose and application for ease of use	Proceed
Introduction of additional objective for building height	To cover relevant objectives from LPP 1.9 (to be revoked)	Proceed with additional local housing objective to cover environmental conditions
Reformatting to be in table format	To be consistent with other LPPs and be easier to read	Proceed
Clarification that applies to Part B of R-Codes	To reflect changes to R-Codes in 2024	Proceed
Secondary street setbacks deleted	To ensure consistency with Regulations exemptions – simplified	Retain provisions noting recent 2025 Supreme Court appeal reversed previous 2024 decision which triggered this proposed revision.
Setback of garages and carports deleted	To ensure consistency with Regulations exemptions – simplified	Retain provisions noting recent 2025 Supreme Court appeal reversed previous 2024 decision which triggered this proposed revision.
Garage width simplified	To ensure consistency with Regulations exemptions – Single Storey dwelling permitted to have 60% width as garage with good design met (R-Codes permits 50%)	Retain most of the provision consistent with feedback but updated wording proposed
Fences and Street Walls updated	To allow existing secondary street fencing provisions to be enforceable and primary street fencing provisions to be as per R-Codes	Proceed but with retained gatehouse provisions
Sightlines updated	Updated to remove contradictions in terms of definition and improve sightline through pier to be located adjacent to driveway.	Proceed
Screen wall reference removed from boundary walls section	To be consistent with R-Codes definitions (which cannot be augmented by an LPP)	Proceed
Introduction of residential building height provisions	More appropriate within LPP 3.1 than in separate policy	Proceed but with updated wording to clarify intent and interpretation

In accordance with the recommendation and resolution to the Council in May 2025, LPP1.9 will be revoked following the proposed updates to LPP3.1.

ENGAGEMENT

Clause 5 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* contains the requirements for amending a Local Planning Policy. The Council resolved at the 20 May 2025 Council Meeting to endorse the amended LPP 3.1 for public consultation for a period of not less than 21 days. LPP 3.1 was subsequently advertised from 15 July – 15 September 2025, which exceeded the minimum statutory requirement.

A notice was placed in a local newspaper and information provided on the City's website (minimum requirement). The policy amendments were publicised via:

- Direct emails sent to a Melville Sounding Board and random community sample, regular planning applicants and industry professionals;
- Notice within the City's eNews publications (Melville Talks and Melville Matters);
- Advertisement in Perth Now, Melville newspaper; and
- Post on the City's social media channels and electronic newsletters.

This engagement measures resulted in 1,240 Melville Talks webpage views, 2,309 direct emails being issued (1,987 community sample, 265 Melville Sounding Board, 58 Industry professionals) 18,815 eNews subscribers contacted, 9,478 Social media views and notice included in the distribution of 25,016 newspapers.

23 submissions were received in total (one not being valid as it related to another LPP). A tabled summary of the submissions received, and the officer's response is provided along with full submission and response provided on each submission within Attachment 3. Based on the feedback provided in response to consultation, some changes are proposed to the policy.

The majority of the feedback was in response to the changes to the building height provisions with mixture of support and opposition. In relation to the opposition, there seems to be perception and concern that the City is moving to a 'one size fits all approach' for building height assessment, however this overlooks that the process allows for applicants to make a development application for a 'performance assessment'. The change to rationalise the building height requirements to be in closer alignment with the R-Codes was put forward to address the approval of three storey single houses and grouped dwellings in low-density suburban residential contexts which did not require any neighbour consultation and some developments seeking additional height above the City's already more generous DTC provisions. The amendments do not prevent additional height from being considered, but rather to require development application and hence more robust performance assessment of these developments which includes neighbour consultation. An additional local housing objective has been included to address concerns around topography and local environmental conditions to aid in performance assessments.

The changes proposed following advertising do not introduce any new content and can be considered minor in nature and therefore further advertising of LPP3.1 is not required for the proposed changes.

If adopted by Council, a notice of the revised policy will be published on the City's website and submitters notified accordingly directly.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

Under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, a local government may prepare local planning policies on a range of matters. A local planning policy must be based on sound town planning principles and may address operational matters such as consideration of residential development applications. Where a local planning policy is based on sound town planning principles and is properly adopted under the provisions of the Regulations, it is to be given regard in the decision-making process.

The R-Codes Volume 1, detail which provisions can be modified by a local government without the approval of the WAPC. The R-Codes also provide detail of the provisions which can only be modified by a local government with the approval of the WAPC. The review of LPP 3.1 only seeks to modify R-Code provisions which can be done without the approval of the WAPC, as outlined in R-Codes Volume 1, Part A, Clause 3.2.3a.

FINANCIAL IMPLICATIONS

If adopted, proposed LPP3.1 may result in more development applications required to be submitted to the City due reduced building heights permitted as of right (deemed to comply) – however this is unknown. This will need to be reviewed in terms of operational impact and reported accordingly through quarterly Council Plan reporting and Service Planning undertaken for the business unit.

CONSEQUENCE

The following options are available to the Council:

1. Resolve to adopt draft amended LPP 3.1 as recommended and revoke LPP1.9 (recommended);
2. Resolve to require further modifications to LPP 3.1, and depending on the nature of the amendments, either adopt or readvertise LPP 3.1, and revoke LPP 1.9;
3. Resolve not to proceed with the proposed draft amendments to LPP 3.1 and revoke LPP 1.9. This would mean that the provisions of the current LPP 3.1 will continue to have effect and apply, and the R-Codes provisions would apply for building height; or
4. Resolve not to proceed with the proposed draft amendments to LPP 3.1 and to rescind May 2025 resolution to revoke LPP 1.9.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

At 7:39pm, the Presiding Member brought forward item UP25/93 Trees on Private Land for the convenience of those in the public gallery.

At 7:39pm, the Presiding Member reminded the Council of the Officer Advice Note (Attachment 3) distributed on Friday, 5 December 2025.

UP25/93 Trees on Private Land

File Number:	
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Application Number:	N/A
Applicant:	N/A
Owner:	Strategic Planning
Proposal:	Trees on Private Land – Consideration of Policy Approach for the protection of trees on private property
Attachments:	<ol style="list-style-type: none"> Engagement Snapshot Alternative Motion with Notice (Cr K Wheatland) Officer Advice Note to Alternative Motion

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

SUMMARY

- Like most local governments in Perth, Melville is grappling with the issue of a declining tree canopy, driven by pressure from housing infill as well as environmental factors such as Polyphagous Shot Borer and bushfires.
- Despite the City’s significant tree planting program yielding a year-on-year increase in tree canopy on public land, data collected as part of the review of the City’s Urban Forest Strategy revealed the City’s overall tree canopy decreased by 1.4% between 2016 and 2022.
- With 45% of the City’s tree canopy on private land, the City’s Urban Forest Strategy (2024) makes it clear that growing, or even simply preserving the City’s Tree Canopy cannot be achieved on public land alone.
- In addition to the environmental responsibilities to be considered, a 2025 decision of the State Administrative Tribunal (SAT) has upheld recent legal advice offered to the local government’s across Perth, which is that removing a tree does in fact constitute development (subject to certain considerations), and that there is an obligation on each local government to determine when removing a tree from private land requires a development approval (and when it is exempt).
- The recent decision of the SAT coincides with the culmination of nearly three years of presentations and workshops with the Elected Members, as well as engaging with our community and various other stakeholders to determine how best to respond to the growing concern around the loss of mature trees in Melville.

- Feedback from the community and Elected Members has noted the importance for improved management of trees on private property. A policy response which seeks to encourage retention of mature trees, whilst allowing tree removal through appropriate development, as well as exploring long term canopy growth through replacement trees, is seen to have merit. Progress on a draft Policy would be workshopped with Elected Members and presented to Council for consideration of advertising for further feedback.

OFFICER RECOMMENDATION

That the Council:

1. **Notes the community feedback indicating strong interest in improved management of tree loss on private land; and**
2. **Requests the CEO prepare a draft Local Planning Policy relating to trees on private land, with an overarching objective of encouraging the retention of mature trees, while allowing reasonable development to proceed, and ensuring any necessary removal is appropriately managed to support long term urban tree canopy growth; and**
3. **Requests that the content of the draft Local Planning Policy be workshopped with Elected Members, prior to being presented to Council for consent to advertise.**

Alternative Motion With Notice

COUNCIL RESOLUTION

At 7:40pm Cr K Wheatland moved, seconded Cr S Green

That the Council:

1. **Notes community feedback and recent legal and regional policy developments, including strong community support to raise the City's canopy target from 15% to 20%.**
2. **Requests the CEO to prepare a draft Local Planning Policy for Trees on Private Land based on the WALGA Model Local Planning Policy – Tree Retention.**
3. **Confirms that the policy's primary objective is to retain mature trees while supporting reasonable development through a clear and consistent approval pathway.**
4. **Requests the draft policy be workshopped with Elected Members before being presented for consent to advertise.**

At 8:11pm the Presiding Member declared the motion.

LOST (4/7)

Yes (4): Crs Glynis Barber, Karen Wheatland, Scott Green and Crawford Yorke

No (7): Mayor Katy Mair, and Crs Nicole Robins, Clive Ross, Jennifer Spanbroek, Matthew Woodall, Daniel Lim and Soo Hong

OFFICER RECOMMENDATION

At 8:11pm Cr M Woodall moved, seconded Cr C Yorke

That the Council:

1. **Notes the community feedback indicating strong interest in improved management of tree loss on private land; and**
2. **Requests the CEO prepare a draft Local Planning Policy relating to trees on private land, with an overarching objective of encouraging the retention of mature trees, while allowing reasonable development to proceed, and ensuring any necessary removal is appropriately managed to support long term urban tree canopy growth; and**
3. **Requests that the content of the draft Local Planning Policy be workshopped with Elected Members, prior to being presented to Council for consent to advertise.**

Amendment**COUNCIL RESOLUTION**

At 8:16pm Cr K Wheatland moved, seconded Cr G Barber

That the officer recommendation be amended by adding a new point 2 to read:

“2. Requests the CEO to prepare a draft Local Planning Policy for Trees on Private Land that:

- ***Requires approval for the removal of significant trees that meet defined criteria; and***
- ***Aims to retain significant trees wherever practical, while supporting reasonable development through a clear and consistent assessment pathway; and***
- ***Includes requirements for replacement planting or an appropriate contribution mechanism where removal is approved; and***
- ***Provides clear exemptions for unsuitable, exempt or unsafe trees; and***
- ***Establishes an evidence-based decision-making process appropriate to the nature of the request; and***
- ***Where appropriate, incorporates clear guidance on what constitutes “tree-damaging activity” to support consistent assessment; and***

At 8:29pm the Presiding Member declared the motion.

LOST (2/9)

Yes (2): Crs Glynis Barber and Karen Wheatland

No (9): Mayor Katy Mair, and Crs Nicole Robins, Clive Ross, Jennifer Spanbroek, Matthew Woodall, Daniel Lim, Soo Hong, Scott Green and Crawford Yorke

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (UP25/93)

At 8:11pm Cr M Woodall moved, seconded Cr C Yorke

That the Council:

1. **Notes the community feedback indicating strong interest in improved management of tree loss on private land; and**
2. **Requests the CEO prepare a draft Local Planning Policy relating to trees on private land, with an overarching objective of encouraging the retention of mature trees, while allowing reasonable development to proceed, and ensuring any necessary removal is appropriately managed to support long term urban tree canopy growth; and**
3. **Requests that the content of the draft Local Planning Policy be workshopped with Elected Members, prior to being presented to Council for consent to advertise.**

At 8:30pm the Presiding Member declared the motion.

CARRIED (11/0)

Yes (11): Mayor Katy Mair and Crs Glynis Barber, Nicole Robins, Clive Ross, Jennifer Spanbroek, Karen Wheatland, Matthew Woodall, Daniel Lim, Soo Hong, Scott Green and Crawford Yorke

No (0): Nil

PURPOSE

The purpose of this report is to seek Council’s endorsement to prepare a Local Planning Policy (LPP) relating to the management of trees on private land. The LPP will provide a clear and consistent planning framework to guide how tree removal and retention matters are addressed through the development assessment process, while supporting long-term tree canopy outcomes across the City.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	2	A clean, green and sustainable City for current and future generations.
	3	Sustainable, connected development and transport infrastructure across our City.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	2	Clean and Green
	2.1	Protect and enhance our natural environment, ecosystems and biodiversity.
	2.3	Increase the urban forest tree canopy on City managed land.
	2.5	Mitigate and adapt to climate change impacts.
	3	Sustainable and Connected Development
	3.1	Facilitate enhanced and sustainable urban development and amenity.

3.4	Protect and promote the City's character and heritage.
3.6	Provide sustainable and connected road, bicycle, footpath and transport networks.
4	Vibrant and Prosperous
4.1	Facilitate vibrant activated local places and centres.

BACKGROUND

As part of the review of the City's Urban Forest Strategy, the City's tree canopy data in 2022 revealed a 1.4% decrease in canopy from a percentage coverage of 13.9% to 12.5%. The following Notice of Motion was adopted by Council in December 2022:

That the Council:

1. ***Notes with concern the recent survey of the City's tree canopy cover which showed a dramatic reduction in tree canopy cover across the City of Melville.***
2. ***Recommits to the goal identified in the Corporate Environmental Strategic Plan 2016 – 2025: 'Greening of the City by increasing the vegetation canopy coverage'***
3. ***Requests the CEO to prepare a report on:***
 - (a) ***a. The opportunities for further protection of mature trees in light of the Town of Nedlands and City of South Perth's proposed amendment to the Local Planning Strategy requiring development approval for removal of mature trees;***
 - (b) ***b. A realistic target for tree canopy coverage across the City, with specific targets for city controlled and private land; and***
 - (c) ***c. Any other appropriate strategies or measures to ensure the preservation of tree canopy coverage across the City of Melville***

In May 2023 a report and Options Paper were presented to Council. The Options Paper outlined the existing measures the City had in place to increase/protect the Urban Forest, benchmarked approaches other Councils applied, and provided a list of options for tree enhancement/protection on private land. The Council resolved:

That the Council:

1. ***Notes the report on available options to provide additional protection of trees on private property***
2. ***Commits to progressing further consideration of the actions outlined in section 4 of the Options Paper to increase its urban tree canopy.***
3. ***The available options to provide protection of trees on private property be the subject of a workshop at a future Elected Member Engagement Session***
4. ***Investigates further provision of public open space where there is an identified deficiency.***
5. ***Requests the CEO to continue to prioritise the provision, installation and maintenance of suitable trees on public verges and parks throughout the City of Melville to improve the City's urban tree canopy.***

In August 2023, legal advice prepared by McLeod's Solicitors for the Western Australian Local Government Association (WALGA) determined that removing trees of a certain size constituted 'development' under the *Planning and Development Act (2005)*, and therefore without suitable exemptions in place under the relevant local planning framework, a development approval was required before a significant tree could be removed.

In March 2024, WALGA released a local planning policy template developed in conjunction with McLeod's and based on their legal findings. The template was designed to assist local governments to develop a policy to regulate tree loss on private land. A number of local governments in the Perth metro area have adopted or are currently considering implementing a policy based on this template.

The release of the WALGA model policy coincided with a motion at the City's 2024 Annual General Meeting of Electors, where the community members in attendance moved a motion requesting that Council adopt the WALGA policy (see Attachment 1). At the April 2024 OMC, the Council noted:

That the Council:

- 1. Motion 1 carried at the Annual General Meeting of Electors held on 25 March 2024:***

"That the Council adopt the WALGA Local Planning Tree Retention policy, released March 2024 with the purpose of:

- 1) Clarifying whether tree removal, or tree damaging activity, is works that requires developmental approval and***
- 2) Supports consistency across councils within the Perth metropolitan areas in relation to protecting trees on private property."***
- 2. that consideration of adoption of the WALGA Model Local Planning Policy – Tree Retention is part of the current investigation of tree protection options associated with previous Council resolutions and that the results of these investigations will be subject to a future report to Council.***

Two subsequent Elected Member workshops were held in April and July 2024 to further discuss the available options to respond to what was a rapidly changing issue for our community and the communities across Perth. An outcome of these workshops was that the City undertook community engagement in October and November 2024, during which the community was asked whether they thought the City should regulate tree removal on private land, and if so, using what approach.

At the February 2025 Annual General Meeting of Electors, the represented community members again sought for the Council to adopt the WALGA policy. At the following OMC in March 2025, the Council resolved:

That the Council:

- 1. Note Motion 3 carried at the Annual General Meeting of Electors held on Monday, 3 February 2025; and***
- 2. Note that:***
 - (a) Investigations into the retention of trees on private property are ongoing.***
 - (b) Investigation findings are scheduled for presentation to Council by December 2025.***
 - (c) A policy response, such as alignment with the WALGA Planning Tree Retention Policy, will be one of the options presented to the Council for consideration.***

The results of the engagement were presented at an elected member workshop in April 2025, where it was identified that survey respondents supported the use of at least one of two suggested policy options designed to regulate tree removal on private land.

A subsequent elected member workshop was held in July 2025 to work through the engagement findings and understand the views and concerns of the elected members in relation to the possible adoption of a local planning policy to regulate tree loss on private land.

Less than a week after the July 2025 EMES session, the State Administrative Tribunal (SAT) made a decision that ultimately confirmed the legal advice from McLeod's that in the absence of establishing suitable exemptions into a local planning framework, removing a 'large' tree does require approval from the relevant local government. This has ultimately put pressure on all local governments to determine under what circumstances removing a tree would require a development approval (if ever), and when removing a tree would be exempt.

At an Elected Member workshop in November 2025 the City invited McLeods Solicitors to present to the elected members on the recent SAT decision and outline the responsibility on Council to decide on whether to regulate trees on private land or not.

CONSIDERATION

The discussion around managing trees on private land has been in train since 2022. A range of conversations have been held with the community and Elected Members, exploring the opportunities and options for tree retention on private land, including extensive community engagement and four EMES workshops. There has been broad support for a policy approach and to increase community education and awareness.

There have been two key developments that have evolved during the tree policy consideration.

1. The Western Australian Local Government Association (WALGA) developed a Tree Policy framework to assist local governments in developing tree protection policies. Local governments have either adopted or have begun the process of development.
2. A State Administration Tribunal (SAT) decision in July 2025 (Zorzi vs Town of Cambridge) further determined the removal of a large tree constitutes "development" under the Regulations and requires a development application (depending on "fact and degree" i.e. on a case-by-case basis). Whilst tree removal on private property can be considered development for which approval is required, consideration should be given to the significance of the tree and the planning context as to whether the local government should require a development application. Guidance (such as a policy) is required to provide a planning framework of where and when a tree can be removed, to provide clarity to both the City and the community.

Community and elected member feedback have indicated interest in a response to the management of trees on private land. Whilst a range of views are noted, an approach with an overarching objective to encourage the retention of mature trees, while allowing reasonable development to proceed, and ensuring any necessary removals are offset with replacement trees, has gained a level of consensus.

It is recommended that a draft policy be prepared reflecting these high-level principles. The draft policy would be workshopped with Councillors prior to being presented to Council for consent to advertise.

ENGAGEMENT

Community engagement was undertaken from 1 October 2024 to 17 November 2024. A total of 918 responses were received. The engagement consisted of:

- Pop up listening posts at the South of the River Forum, Pups in the Park and Perth Makers Market (53 participated)
- Online engagement. Dedicated project webpage on Melville Talks. Online survey (860 completed online)
- Hard copy surveys placed at Council Buildings and included opportunities for in person and over the phone surveys.

The project was promoted via multiple communication channels to raise awareness and promote participation across a broad cross-section of the community, and involved:

- Direct email random sample (5,963 individuals)
- Direct email to Local Planning Scheme 6 participants (400)
- Direct email to Melville Sounding Board (178 individuals)
- eNews distribution (20,000+ recipients)
- Social media - Facebook (27.4K reach) Instagram (13.5K reach)
- Website with 2.5K page visits during consultation period
- In person engagement and promotion (3 events)

A “snapshot” of the engagement results was published on the City’s MySay page and is provided in Attachment 1.

There have been four EMES workshops to discuss options and policy approaches.

The development of the LPP will occur in consultation with Elected Members through dedicated EMES workshops in early 2026, prior to the draft policy being finalised for consideration by Council to advertise to the community. This will ensure Council has full oversight of the detailed provisions, exemptions, assessment criteria and implementation mechanisms before any public consultation is undertaken.

Should the Council resolve to develop a policy approach, the draft policy would be required to undergo statutory public advertising.

SUSTAINABILITY IMPLICATIONS

Trees and other vegetation in urban areas provide significant social, economic, and environmental benefits to the community. The greatest environmental, aesthetic and cooling benefits of trees are provided by large, mature trees which typically have the largest canopy cover.

Retaining and enhancing urban tree canopy has several positive sustainability implications including:

- Greenhouse gas mitigation and reduction
- Improved air quality
- Water cycling and erosion mitigation
- Biodiversity
- Sun and heat protection (mitigating the Urban Heat Island Effect)
- Reduced energy costs
- Increasing property values
- Encouraging outdoor activity
- Mental well-being

LEGISLATIVE AND POLICY ALIGNMENT

Proposals to amend, revoke or introduce new Local Planning Policies are to be prepared in accordance with Clause 4 of the Planning and Development (Local Planning Scheme) Regulations 2015 (Regulations) which includes public advertising.

FINANCIAL IMPLICATIONS

Initial development of a policy will be undertaken within the existing annual budget. Effective implementation of a tree regulation/replacement policy will result in resource implications with respect to items such as assessment of application, monitoring of compliance with policy provisions, enforcement action and general education associated with the benefits of tree canopy. These additional resource requirements are expected to include a need for additional staff. Any future implementation costs will be identified and presented to Council during the workshop phase.

CONSEQUENCE

The recent SAT decision confirms removing a significant tree constitutes “development” under the Planning and Development Act and Regulations. Policy guidance is required to enable the City to identify and assess where a development application for tree removal is required and where a tree can be removed and/or retained and if any tree replacement options are required. Should the Council resolve not to be involved in the regulation of trees on private land, an amendment to LPP 1.17 - Additional Development Exemptions, would need to be progressed to exempt tree removal from requiring development approval, to ensure compliance with the Regulations.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 2 December 2025 during discussion of the item, the following questions and/or requests for information were raised by Elected Members and now form part of the Final Ordinary Meeting of Council business papers:

Question 1:

Will Incentives for private land owners to boost their canopy coverage be looked at in this policy?

Response 1:

The content of the policy will be workshopped with Elected Members. The report provided to the December Council Meeting discusses some key principles which will guide the workshops and direction of the policy.

Question 2:

What happens if a block is cut up and trees are removed, and there is nowhere for new trees to be planted?

Response 2:

As per the response to Question 1, the details of the policy will be workshopped with the Council. There is an opportunity for the Council to consider a replacement option, which explores alternative locations for replacement trees in those circumstances.

Question 3:

What is the timeframe Elected Members can expect for this to come back for us to consider?

Response 3:

It is expected to be presented to Elected Members again in Early 2026.

Question 4:

What is the primary objective for the policy under the officer recommendation?

Response 4:

The recommendation is deliberately broad to enable an open workshop with Elected Members but the report does discuss the key principles which would be used to move forward with an overarching objective aimed at tree retention. However, where removal may be appropriate, it is possible for us to explore replacement trees.

Question 5:

Could there be consideration to increase the tree canopy target from 15% To 20% as a minimum?

Response 5:

During the Agenda Briefing Forum, this question was taken on notice, and a response is now provided below.

Consideration of an increased canopy target percentage would need to be assessed through the policy development process, supported by analysis of feasibility, land capacity, and alignment with strategic objectives having regard for the City's Urban Forrest Strategy.

Audit, Risk, and Improvement Committee Meeting held on 19 November 2025

C25/341 Strategic Internal Audit Plan

File Number:	7216043
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No interest
Attachments:	1. Strategic Internal Audit Plan

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <p>Paxon Group (Paxon) developed this Plan for the period 2025/2026 to 2027/2028. The Plan has been reviewed by the executive and is subject to approval by the Committee and Council. The plan will be subject to an annual review to ensure alignment with changing priorities and risks.</p>

COMMITTEE RECOMMENDATION AND COUNCIL RESOLUTION (C25/341)

At 6:48pm Cr C Ross moved, seconded Cr K Wheatland

That the Council endorses the Strategic Internal Audit Plan as attached.

At 6:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (11/0)

PURPOSE

This document has been developed for the Audit, Risk and Improvement Committee (ARIC) to consider whether:

- The draft Strategic Internal Audit plan (Plan) within section 2 is focussed upon the key risks to the City of Melville (City)
- Reviews are prioritised appropriately; and
- there are any specific areas of the Committee would like to see included for the reviews identified.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

Paxon have been appointed as the City's contract internal auditor following a Request for Tender (RFT) process. As part of the RFT the City identified a proposed 3-year internal audit plan. Following award of the contract Paxon Group have developed a Draft Internal Audit Plan that was presented to ARIC in September, this plan has now been reviewed and endorsed by the Executive Leadership Team.

CONSIDERATION

The primary objective of the Plan is to maximise the efficiency and effectiveness of the City's internal audit function. This is achieved by allocating internal audit resources to business areas and processes subject to events and/or situations (risks) which may adversely impact achievement of the City's objectives. This also includes consideration of previously provided assurance and other assurance providers such as the Office of the Auditor General, Local Government Insurance Scheme (LGIS) and other consultants.

To ensure this Plan retains its currency and relevance, it should be viewed as a 'living document' which may require revision because of changes in the identified risks facing the City. It is recommended that at least an annual review of the Plan be undertaken to ensure the proposed internal audits aligns with the risks facing the City.

The Environmental Management and combined Integrated Planning and Reporting and Strategic Asset Management Plan Audits were prioritised and have commenced.

Internal Audit Reviews		2025/26	2026/27	2027/28
Environmental Management		100		
Procurement & Contract Management		120		
Payroll		100		
Integrated Planning & Reporting Framework & Strategic Asset Management		140		
Cash Handling		120		
Budgeting/Costing of Services			100	
Project Management			100	
Planning, Land Development and Land Use			80	
People & Culture			100	
Lease/Commercial/Property Investments			100	
WHS			100	
Grants				100
Fleet strategy				100
Finance Review (Regulation 5)				140
Stakeholder Relationship Management				100
Events Management & Community Safety				100
Risk, Internal Control and Legislative Compliance (Regulation 17)				100
		580	580	640
Other Services	Frequency			
Audit & Risk Improvement Committee Reporting & Attendance	Quarterly	20	20	20
Internal Audit Plan	Annually	10	10	10
		30	30	30
Total hours		610	610	670

ENGAGEMENT

There is no requirement for external engagement on this matter. The Plan was developed by Paxon in conjunction with the City’s contract internal audit team and reviewed by management and the Executive Leadership Team.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this report.

LEGISLATIVE AND POLICY ALIGNMENT

The development of the Strategic Internal Audit Plan is in alignment with:

- *Local Government Act 1995 (WA)*
- *Local Government (Audit) Regulations 1996*
- *Local Government (Financial Management) Regulations 1996 (WA)*
- Global Internal Audit Standards

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONSEQUENCE

Should the Council not approve the Strategic Internal Audit Plan this may result in delayed internal audits, resulting in increased risk and reduced compliance with audit standards and legislation.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

UNCONFIRMED

C25/339 Internal Audit Charter

File Number:	5335024
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No interest
Attachments:	<ol style="list-style-type: none"> Internal Audit Charter ↓ Internal Audit Charter - Tracked changes

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <p>The Internal Audit Charter (Charter) is a formal document that defines the Internal Audit Function’s (IAF) mandate, authority and responsibilities, endorsed by the Council of the City of Melville (the City).</p>
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COMMITTEE RECOMMENDATION AND COUNCIL RESOLUTION (C25/339)

At 6:48pm Cr C Ross moved, seconded Cr K Wheatland

That the Council adopt the updated Internal Audit Charter as attached.

At 6:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (11/0)

PURPOSE

The Internal Audit Charter has been updated to ensure compliance with current legislation and best practice and reflect the outsourced internal audit approach. The Charter formally documents the role, responsibilities and authority of the internal audit function and its interfaces with the City

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

The Internal Audit Charter was originally authorised by the then Financial Management, Audit, Risk and Compliance Committee in March 2007. It's most recent review and update was adopted by the Council in November 2020.

CONSIDERATION

The Internal Audit Charter has been updated to ensure compliance with current legislation, Global Internal Audit Standards and to reflect the outsourced internal audit approach. The Charter details the purpose of Internal Audit and the role of the Internal Auditors including accountability, independence, responsibilities, authority, reporting standards and standards of audit practice.

ENGAGEMENT

There is no external engagement associated with this report.

This update has been completed by the Business Improvement Adviser and reviewed by the Internal Auditor and Director Corporate Services to ensure alignment.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this report.

LEGISLATIVE AND POLICY ALIGNMENT

The Internal Audit Charter has been updated to ensure compliance with:

- *Local Government Act 1995 (WA)*
- *Local Government (Audit) Regulations 1996*
- *Local Government (Financial Management) Regulations 1996 (WA)*
- Global Internal Audit Standards

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONSEQUENCE

Should the Council not resolve to adopt the updated Internal Audit Charter this would result in outdated governance documentation and reduced compliance with current audit standards and legislation.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

Policy and Legislation Committee Meeting held on 1 December 2025

CD25/56 Adoption of New Council Policy - CP-132 Community Awards

File Number:	
Responsible Officer:	Chief Executive Officer
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	1. Proposed Community Awards Policy

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> At the 19 February 2025 Ordinary Meeting of Council (OMC), the Council requested a new Community Award Policy and Hall of Fame concept by December 2025. The proposed Council Policy CP-132 Community Award introduces a four-tier awards framework, with Tier 1 being the highest honour. New elements include a Hall of Fame and symbolic “Keys to the City” recognition. The current Honorary Freeman of the City of Melville award is proposed be integrated into CP-132 and so it is recommended that Council Policy CP-012 Honorary Freeman of the City of Melville be rescinded. There is no impact on the 2025/26 Budget in adopting CP-132. Future awards, including the new City of Melville Recognition Award and external sponsorship of School Graduation Awards will be considered in the annual budget and planning process.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (CD25/56)

At 8:31pm Cr N Robins moved, seconded Cr G Barber

That the Council refer this matter to an Elected Member Engagement Session for further consideration.

At 8:31pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (11/0)

PURPOSE

This report is presented to seek the Council’s adoption of the new Council Policy CP-132 Community Awards (Attachment 1) and to recommend that the Council rescind Council Policy CP-012 Honorary Freeman of the City of Melville.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	2	A clean, green and sustainable City for current and future generations.
	3	Sustainable, connected development and transport infrastructure across our City.
	4	Economic prosperity and vibrant resilient communities and businesses.
	5	Leadership and good governance for the benefit of the whole community.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	2	Clean and Green
	2.1	Protect and enhance our natural environment, ecosystems and biodiversity.
	3	Sustainable and Connected Development
	3.4	Protect and promote the City’s character and heritage.
	4	Vibrant and Prosperous
	4.4	Support local business growth and resilience.
	5	Good Governance and Leadership
5.1	Provide transparent and accountable good governance.	

BACKGROUND

At the 18 February 2025 Ordinary Meeting of Council (OMC), the Council resolved the following (CD25/39):

That the Council endorses:

- 1. The development of an overarching Community Award Policy to provide guidance regarding the management of existing Award programs, including the Honorary Freeman of the City of Melville Policy, and when developing Awards programs in the future; and***
- 2. A concept for a Hall of Fame, or similar type of program, to be considered as a part of the development of the Community Award Policy and in alignment with the current Honorary Freeman of the City of Melville Policy;***
- 3. That points 1 and 2 be prepared for Council consideration by December 2025 noting the financial implications included in the Report.***

This report proposes a Community Award Policy incorporating the current Honorary Freeman of the City of Melville Policy (CP-132), concepts for a Hall of Fame type of program and considers the financial implications of introducing the Policy and the Hall of Fame type of program.

CONSIDERATION

The proposed Community Award Policy is based around a tiered awards framework that includes four tiers, with Council's oversight of the awards is greatest in the first tier 1 and reducing to the final tier:

- Tier 1 – Highest Honours
- Tier 2 – Civic and Community Recognition
- Tier 3 – Specialist Themed Awards
- Tier 4 – External Awards

In order to meet the intention of the resolution of the February 2025 OMC, two new concepts have been included in the proposed Community Award Policy:

- Hall of Fame: a space, either virtual or tangible, that contains information about people who have been awarded with a Melville Recognition Award. There is no limit to the number of inductees the City can choose to induct into the Hall of Fame at each ceremony or the total number of inductees at any one time.
- Keys to the City: a symbolic gesture to honour an individual or group for a significant contribution to the City enabling an ongoing invitation to all Civic Functions listed in the Civic and Ceremonial Functions Policy (CP-016), noting that this is personal to the recipient and is not transferable to heirs or successors.

The Honorary Freeman of the City of Melville has been incorporated into the proposed Community Award Policy in Tier 1 as currently this is the highest civic recognition that can be bestowed on an individual for exceptional, sustained service as an elected member of the City of Melville Council. The Community Awards policy provides direction on the nomination, consideration and recognition for bestowing the title of Honorary Freeman of the City of Melville, incorporating Council Policy CP-012 Honorary Freeman of the City of Melville. As such it is recommended that CP-012 be rescinded if Council Policy CP-132 Community Award is adopted.

The differences between the proposed Council Policy CP-132 and Council Policy CP-012 regarding Honorary Freeman of the City of Melville are that CP-132:

- Requires an absolute majority of Council (i.e., more than 50% of total members) to approve the award as a special majority is no longer used in the *Local Government Act 1995*.
- Is limited only to former Elected Members, not employees.
- The recipient does not need to live in the City of Melville at the time of nomination.
- Introduces a specific time gap of 6 months before Councillors are eligible after the conclusion of their term.
- Can not be a current employee of the City and if they have been an employee, 6 months has passed since the employment ceased.
- Nominations must be from a current resident or ratepayer.
- An official nomination form must be used, not just a written submission – the nomination still requires nine current members of Council to sign the submission.
- Specifies that Freeman are to be granted the Keys to the City - invited to all the Civic Functions listed in the Civic and Ceremonial Functions Policy (CP-016).
- Nominations are treated in confidence throughout the process, without the nominee's knowledge.

A concept for a Hall of Fame, or similar type of program, has also been included the proposed Community Award Policy. This is known as the City of Melville Recognition Award. The purpose of this award is to provide permanent recognition honouring individuals and or groups who have made significant and lasting achievement towards creating a vibrant, sustainable, inclusive Melville. Recipients will be inducted into the City's Hall of Fame (most likely located in the Library Cultural Centre) and gifted the Keys to the City. The City of Melville Recognition Award will be undertaken annually and ad-hoc as required.

To be eligible for the City of Melville Recognition Award, recipients must have demonstrated significant impact on the City of Melville towards creating a vibrant, sustainable, inclusive Melville with their contribution being beyond routine duties (i.e., volunteering, leadership, innovation, promotion). They do not need to be a resident, and it can be awarded posthumously.

ENGAGEMENT

As the key stakeholders, Elected Members have been engaged regarding the development of the Policy. It is not proposed to engage the wider community.

SUSTAINABILITY IMPLICATIONS

Recognition of active citizenship and acknowledgement of achievements can contribute to the health and well-being in the community with a positive impact on social sustainability. Social sustainability is about things like bringing people together, creating communities and shared experiences that build trust and helping promote empowerment which in turn enhances community well-being.

Furthermore, Community Awards programs can be used to help reach the City's sustainability goals by awarding individuals or groups whose achievements align with or contribute to achieving the City's sustainability objectives.

LEGISLATIVE AND POLICY ALIGNMENT

The proposed Community Awards policy incorporates Council Policy CP-012 Honorary Freeman of the City of Melville. As such it is recommended that CP-012 be rescinded if Council Policy CP-132 Community Award is adopted.

FINANCIAL IMPLICATIONS

There is no impact on the current (2025/26) Budget if Council Policy CP-132 Community Award is adopted.

Future awards not already included in the operating budget of the City will be considered by the Council as part of the relevant year's Budget deliberations, including the City of Melville Recognition Award (i.e.: Hall of Fame) and external sponsorship of School Graduation Awards.

CONSEQUENCE

Not adopting the Council Policy CP-132 Community Award will result in the continuation of a lack of Council guidance on the awards programs the City runs, or future awards programs proposed either by Elected Members or officers. This could lead to more Award programs being established without the clear guidance of the Council, resulting in inconsistent levels of funding and approval processes and lack of alignment with the Council Plan.

BRIEFING FORUM – FURTHER INFORMATION

This section is not applicable, as the item was distributed after the Agenda Briefing Forum.

At 8:31pm, Cr M Woodall left the meeting.

At 8:31pm, Cr K Wheatland left the meeting.

UNCONFIRMED

E25/81 Policy Review - CP-029 Trees on City Managed Land Policy

Item E25/81 Policy Review - CP-029 Trees on City Managed Land Policy was brought forward in the Agenda for the convenience of those providing a deputation – please see page 29.

UNCONFIRMED

UP25/94 Review of Local Planning Policy 3.1 - Residential Development

Item UP25/94 Review of Local Planning Policy 3.1 - Residential Development was brought forward in the Agenda for the convenience of those in the public gallery – please see page 36.

UNCONFIRMED

14.2 Reports of the Chief Executive Officer

Management Services

M25/61 Proposed 2026 Council Meeting Schedule

File Number:	
Responsible Officer:	Director Legal, Governance & Risk
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has declarable interest in the matter.
Attachments:	1. Draft 2026 Council Meeting Cycle Calendar

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The Council is required to determine and advertise the meeting dates for Ordinary Meetings of the Council each year. • The Council holds Elected Member Engagement Sessions, Agenda Briefing Forums and Ordinary Meetings of Council in a set cycle each month. This report recommends the continuation of this cycle commencing February 2026. • This report also considers indicative 2026 meeting dates for the Governance Committee, the Audit, Risk and Improvement Committee and the Policy and Legislation Committee. • A draft Schedule of Committee meeting dates for 2026 is also attached for the information of the Council.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (M25/61)

At 8:31pm Cr N Robins moved, seconded Cr G Barber

That the Council:

1. Approves the Ordinary Meetings of Council to be held on the third Tuesday of each month, commencing in February 2026, with the exception of December 2026, where the meeting will be held on the second Tuesday of that month.
2. Approves the Agenda Briefing Forums to be held on the second Tuesday of each month, commencing in February 2026, with the exception of December 2026, where the meeting will be held on the first Tuesday of that month.
3. Notes that it will go into recess during January 2026 and that neither the Ordinary Meeting of Council nor a Council Agenda Briefing Forum will be scheduled during that month.
4. Endorses that Elected Member Engagement Sessions occur, as required, on any Tuesday evening that is not required for Ordinary Meetings of Council or Agenda Briefing Forums.
5. Requests the Chief Executive Officer to publish the Schedule of Council Meetings on the City of Melville Website in order to inform the community of the Council Meeting dates for 2026.
6. Notes that indicative meeting dates have been set for Governance Committee, Audit Risk and Improvement Committee and the Policy and Legislation Committee for 2026.

At 8:31pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (9/0)

PURPOSE

The current monthly Council Meeting Cycle has been in place for several years. It is proposed that this cycle be retained for 2026 to ensure consistency and provide stable, predictable dates for Ordinary Council Meetings and Agenda Briefing Forums

In addition, the proposed meeting schedule includes indicative meeting dates for the Governance Committee, the Audit Risk and Improvement Committee and the Policy and Legislation Committee for 2026.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.

BACKGROUND

In 2021 the Council resolved to amend its meeting cycle as follows for each month:

- First Tuesday – Elected Member Engagement Session
- Second Tuesday – Agenda Briefing Forum
- Third Tuesday – Ordinary Council Meeting
- Fourth Tuesday – Elected Member Engagement Session
- Fifth Tuesday (where applicable) – Elected Member Engagement Session

The continuation of this meeting cycle has since been endorsed by the Council each year. The proposed 2026 meeting cycle calendar is based on this cycle with a draft Meeting Schedule Calendar attached to this report.

CONSIDERATION

The proposed meeting cycle calendar for 2026 provides for a January Recess and does not schedule formal meetings during this time, it should be noted that a Special Meeting of the Council may be called in January 2026 if there are any matters requiring a timely decision of the Council.

As has been the practice in recent years, the meeting dates for December 2026 have been brought forward to allow completion of the meeting cycle on the second Tuesday of December. This allows for the completion of Council business prior to the festive break.

Special Meetings of Council may be called through 2026 on an as-needed basis in accordance with s5.4 of the *Local Government Act 1995*, it is noted that a Special Meeting may be required:

- following the March 2026 Extraordinary Election to swear in the new Councillor for the Palmyra – Melville – Willagee Ward.
- for Budget and Council Plan consideration in late June 2026
- on the third Tuesday in December 2026, with this date being held for any urgent matters that may require consideration prior to the end of the year.

At the Ordinary Meeting of Council held 10 December 2024, the Council resolved to implement a Committee Structure, which included the then new Policy and Legislation Committee. This revised structure also commenced a staged approach to transition to the requirements of the *Local Government Amendment Bill 2024*.

It is anticipated that the changes to Committees under Local Government Reform will come into effect in the next 12 to 18 months and a further review of the Committee Structure is to be undertaken as resolved by the Council at the 16 September 2025 Ordinary Meeting of Council, with a report to be presented to the March 2026 Ordinary Meeting of Council. For this reason, indicative Committee meeting dates have been included in the draft Meeting Schedule for 2026.

ENGAGEMENT

There is no engagement with the community required with regard to the setting of the Council meeting dates for 2026

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this report.

LEGISLATIVE AND POLICY ALIGNMENT

The City is legislatively required to publish the date, time and place of Ordinary Meetings of the Council that will be open to the public, before the beginning of the year in which they will be held.

FINANCIAL IMPLICATIONS

The costs associated with the holding of Elected Member Engagement Session, Agenda Briefing Forums, Ordinary and Special Meetings of Council and Committee meetings are adopted each year as part of the annual budget process. Costs associated with the operation these meetings can be accommodated in the adopted 2025 – 2026 budget.

CONSEQUENCE

In accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* the Council is required to consider and publish its Council meeting dates.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 2 December 2025 during discussion of the item, the following questions and/or requests for information were raised by Elected Members and now form part of the Final Ordinary Meeting of Council business papers:

Question 1:

Is there a date set for the Annual General Meeting of Electors?

Response 1:

The Special Meeting of Council to be schedule for Tuesday, 16 December is for the purpose of considering the Community Annual Report Parts A & B. Once that is completed, we will be able to consider a preferred date for the AGME. At this stage it is looking like it will be Monday, 2 February 2025.

Question 2:

My question is around the December Meeting Dates for 2026; Given for example, this month a number of late items were not published with the original agenda and were late, should these meetings continue to be brought forward?

Response 2:

The City has always held the third Tuesday of December for the purpose of a Special Meeting of Council (SMC) in case of any urgent items that cannot wait until the new year. However, the intention is that we do the bulk of the items early to accommodate the holiday period and leave arrangements. It is noted that most years we do not need to utilise this SMC date.

M25/62 Common Seal November 2025

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

SUMMARY
 This report details the documents to which the City of Melville Common Seal has been applied for the period from 13 October 2025 up to and including 18 November 2025 for the Council’s noting. This is a standing report to the Council.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (M25/62)

At 6:48pm Cr C Ross moved, seconded Cr K Wheatland

That the Council notes the actions of the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Monday, 13 October up to and including Tuesday, 18 November 2025 for the Council’s noting.

At 6:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (11/0)

PURPOSE

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

The following documents were affixed with common seal during the period Monday, 13 October 2025 up to and including Tuesday, 18 November 2025.

Register Reference	Parties	Description	ECM Reference
CS2261	City of Melville & Collective Equity Developments Pty Ltd	Replacement Plate Height Covenant for Lots 5,6 & 7 (Parent Title - Lot 21 (No. 6) Wren Street, Mount Pleasant)	8642324

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.

LEGISLATIVE AND POLICY ALIGNMENT

The use of the Common Seal is provided for the information of the Council.

CONSEQUENCE

This is a standard report for the Elected Members that details the documents to which the City of Melville Common Seal has been applied for the period from Monday, 13 October 2025 up to and including Tuesday, 18 November 2025 for the Council’s noting.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

Corporate Services

At 8:32pm, Cr S Hong left the meeting and did not return.

C25/345 Corporate and Community Climate Action Plans Annual Report 2024-2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has declared interest in the matter.
Attachments:	<ol style="list-style-type: none"> Corporate and Community Climate Action Plans Annual Report 2024-2025 ↓ Summary Report 2024-2025 of the Corporate and Community Climate Action Plan

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <ul style="list-style-type: none"> The City of Melville adopted the Corporate Climate Action Plan in June 2023 and the Community Climate Action Plan in October 2024, following on from its declaration of a climate emergency in June 2021. The Corporate Climate Action Plan details how the City will be carbon neutral by 2030, and the Community Climate Action Plan details how the City will facilitate community progress to net zero emissions by 2050. This is the second annual report since the Corporate Climate Action Plan’s adoption and the first annual report since the Community Climate Action Plan’s adoption, detailing updates to the actions and emissions. This report combines updates from both Climate Action Plans for seamless reporting to the community, Executive and Council. The summary report highlights the significant achievements and progress updates over a 12-month period (Corporate CAP) and an 8-month period, from the time of endorsement in October 2024 (Community CAP) respectively.
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OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C25/345)

At 8:32pm Cr S Green moved, seconded Cr D Lim

That the Council notes the following two reports:

- 1. Corporate and Community Climate Action Plans Annual Report 2024-2025 (Attachment 1); and**
- 2. Summary Report 2024-2025 of the Corporate and Community Climate Action Plan (Attachment 2).**

At 8:32pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (8/0)

PURPOSE

The Annual Report 2024-2025 for the Corporate and Community Climate Action Plans is the first combined update to be provided since the Plans’ endorsement in July 2023 and October 2024 respectively. The annual report highlights key achievements, comprehensive updates to 110 corporate and 57 community actions along with carbon emission profiles. The summary report provides a condensed snapshot of both Climate Action Plans’ progress. These two reports’ purpose is to present to Council and the community our collective progress to mitigate and adapt to climate change impacts and transition the organisation towards the Council targets of carbon neutrality organisation-wide by 2030 and net zero city-wide by 2050.

STRATEGIC ALIGNMENT

Outcome	2	A clean, green and sustainable City for current and future generations.
Objective	2	Clean and Green
	2.6	Transition the organisation to carbon neutrality by 2030 and facilitate community progress to net zero emissions by 2050.
	2.5	Mitigate and adapt to climate change impacts.
	2.1	Protect and enhance our natural environment, ecosystems and biodiversity.
	2.2	Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery.
	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.

BACKGROUND

In June 2021, the City of Melville Council declared a climate emergency and set ambitious targets for City operations to be carbon neutral by 2030 and to support our community to reach net zero emissions within the city’s geographical area by 2050. The Council resolved to prepare a Climate Action Plan to be presented to Council in two years from June 2021 as part of its declaration of a climate emergency.

A Corporate Climate Action Plan for the City to reach carbon neutral by 2030 was endorsed by Council in July 2023, and the Community Climate Action Plan for net zero emissions by 2050 was endorsed by Council in October 2024. Both Climate Action Plans require an annual report to be prepared highlighting the progress made on the actions and the emissions profile associated with the respective Plan. This is to keep the Council, Executive and community informed on the City's progress to be carbon neutral by 2030 and to facilitate community progress to net zero emissions by 2050.

In addition to the annual report, a summary report 2024-2025 for the Corporate and Community Climate Action Plans was prepared to reach a wider audience. The summary report provides an overview and snapshot of the key achievements that have been pivotal in improving sustainable practices and strengthening capability, knowledge, and engagement across the City's administration and the wider community.

CONSIDERATION

The internal Climate Action Tracking system is in place and has successfully streamlined the action updates process for both Climate Action Plans and their collective 167 actions. In financial year 2024-2025, out of the 110 corporate actions, 18 actions have been completed, 79 are in planning or implementation, 2 have not started, and 11 have been retired. Many of the retired actions were in the Corporate Climate Action Plan's 'Community Focus' theme which has been incorporated into the endorsed Community Climate Action Plan. Out of the 57 community actions, 49 actions are in planning or implementation and 8 have not started. Key progress updates and achievements are highlighted in the annual report, while a snapshot of the achievements is captured in the summary report for audiences seeking a quick overview of the City's progress.

Organisational emission updates are provided for scope 1 and 2 emissions for the past 4 financial years. There was a decrease of 270tCO₂e in financial year 2024-2025 from the previous year due to energy efficiency upgrades and fleet transitions to electric vehicles. Across the organisation, electricity usage increased by 5%, fuel usage is down 6% and gas usage is down 56%. The reduction in gas consumption across the City's facilities is primarily due to the temporary closure of gas-heated swimming facilities at LeisureFit Booragoon during the refurbishment works, and the transition from gas to electric heating at the Civic Centre. The community emissions profile saw a reduction in emissions from waste due to the introduction of FOGO and a larger proportion attributed to electricity consumption.

ENGAGEMENT

No external engagement was undertaken nor planned for in the preparation of the 2024-2025 annual and summary report. The progress updates were obtained through internal engagement with service areas responsible for action delivery as part of the Corporate and Community Climate Action Plan.

SUSTAINABILITY IMPLICATIONS

The City of Melville's Corporate Climate Action Plan has positively impacted environmental and social sustainability by setting a clear pathway towards carbon neutrality by 2030. The decrease in emissions in financial year 2024-2025 is primarily due to energy efficiency improvements including the ongoing fleet transition to low emission vehicles and electrification of City buildings. Sustainable practices are being embedded across the organisation from Water Sensitive Urban Design principles in parks, reserves and drainage infrastructure to more than 37,000 trees and native seedlings being planted in our natural areas, streetscapes and parks. Our achievements are

recognised with our maintenance of Gold Waterwise Council status and score of A minus in our Carbon Disclosure Project submission. Additionally, with the increasing frequency and severity of climate change events worldwide, it is more critical than ever to advance initiatives that build resilient and sustainable communities for the future. The organisation is proactively integrating climate vulnerabilities and risks into its strategic planning, internal mapping, and Business Continuity Plans to strengthen resilience against the impacts of climate change.

Similarly, the Community Climate Action Plan endorsed in October 2024 has already seen an upward trending positive impact through the refined environmental education programs hosted at the recently rebranded EcoHub. A total of 175 programs were delivered which reached more than 5,550 community members, and the second annual Eco Action Expo event attracted more than 800 attendees and stallholders. EcoHub has also seen a 35% increase in external bookings and welcomed new connections with external organisations such as Australian Youth Climate Coalition, Keep Australia Beautiful, United Plant, and Dream it Forward (Alike WA).

The journey to carbon neutrality is not linear, especially in the absence of scope 3 emissions data which is currently being developed. However, the City's ongoing investment in infrastructure upgrades, internal engagement, and innovative solutions will continue to build a solid foundation for future emission reductions, benefitting both the environment and the community. Furthermore, the City has been successful in its Community Energy Upgrades Fund (Round 1) grant application to receive \$518,110 of Federal Government funding. This grant funding will go towards increasing renewable energy generation, Building Management System upgrades and upgraded irrigation pumps for increased energy efficiency. The fully executed grant agreement was completed early-September 2025, and project planning and implementation have commenced soon after. The resulting energy cost savings and emissions reductions will be seen when projects are completed in 2026-2027.

LEGISLATIVE AND POLICY ALIGNMENT

1. *Local Government Act 1995 – Division 1 – General*
 - 3.1. *General function*

(1) The general function of a local government is to provide for the good government of persons in its district.

(1A) Without limiting subsection (1), the general function of a local government must be performed having regard to the following —

(a) the need —

(i) to promote the economic, social and environmental sustainability of the district; and

(ii) to plan for, and to plan for mitigating, risks associated with climate change; and

(iii) in making decisions, to consider potential long-term consequences and impacts on future generations;

2. Council Policy – CP-120 Climate Action Policy.
3. Council Policy – CP-057 Sustainability Policy.

FINANCIAL IMPLICATIONS

A total of \$1,315,874 has been spent across salaries, sustainability initiatives and education programs. These costs are not inclusive of capital enhancements and capital renewal projects that reduce operating costs, enhance the City's resilience to climate change or mitigate against the impacts of climate change, nor do they include the \$199,529 in grant funding received by the City for the EV charging stations and electric vehicles project.

Based on direct scope 1 and scope 2 carbon emission data, the City's financial exposure to carbon offsets at a price of \$35 a tonne would be \$190,890 for 2024-2025 if carbon neutrality was sought at this stage. These costs do not include Scope 3 carbon emission data which will be developed and calculated in financial year 2025-2026.

CONSEQUENCE

This report is to be noted by Council and there are no associated consequences.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 2 December 2025 during discussion of the item, the following questions and/or requests for information were raised by Elected Members and now form part of the Final Ordinary Meeting of Council business papers:

Question 1:

In relation to reductions the City has, how are we tracking compared against other local governments in terms of addressing climate change and reduction of emissions?

Response 1:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

The City of Melville is moving quite well. To my knowledge there aren't any other local governments which are tracking their indirect scope 3 emissions. Emissions reduction with respect to direct emissions are tracking very well. What we expect to see by 2030 is a significant reduction in our electricity emissions as the grid decarbonises. We are fairly confident that the 5,000+ number by 2030 will be below 2,500 tonnes which is quite impressive.

Question 2:

How is the City supporting our residents to combat or prepare for the risk of solar panels catching on fire?

Response 2:

At the Agenda Briefing Forum, this question was taken on notice, and a response is now provided below.

The City is not the regulator of PV electrical safety or installation standards. Primary responsibility lies with Building and Energy (DEMIRS) as the electrical regulator, the licensed installer, and—where grid-connected—the network operator (Western Power or Horizon Power). The City's role is limited to planning, building, and (for City facilities) ensuring due diligence in procurement and contract management. Fires associated with electrical systems are treated as electrical safety incidents, which are regulated and investigated by Building and Energy. The City does not have legislative responsibility for the electrical design, certification, or installation of PV arrays, nor do we assess technical compliance.

Question 3:

The report mentioned under the financial implications that the various initiatives equates to about \$1.3M. What sort of savings do we currently achieve from these initiatives, and when do we expect to recover the costs of them?

Response 3:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

It is really dependent on how the Australian Energy Market Operator and the WA State Government sets electricity pricing policy at any given point in time. The return on investment (ROI) on these projects is continuously changing. What we are seeing at the moment based on the City's current installed PV is approximately \$40,000 in saving on electricity bills per Quarter. With respect to our electric fleet, we are saving approximately \$6000 per month on fuel, maintenance and tire costs.

Question 4:

Is the City confident that we will get a return on investment on the overall project in 10-20 years?

Response 4:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

The City is always attempting to model this projection. There are additional nuances that are involved within our carbon neutral target. So, we have in essence financial exposure as of 2030 associated with the requirement to buy offsets to cover the gap of whatever we are not able to decarbonise by that time.

We are looking at offsets to try and understand how we can potentially get that number down and how we can potentially fold offsets into a financial system to keep that money within the City's boundaries. This is just one example of one of the moving pieces which impact our ROI target. So the ROI when you start looking at offsets and our carbon neutral target is actually reduced significantly by the fact that we have a carbon neutral target and the requirement to buy offsets at 2030. So currently you're looking at an ROI of around 10 years subject to whether we get grant funding.

Question 5:

In relation to the requirement to purchase offsets around 2030; the only requirement to do that is because of a Council decision, which we could choose to delay. Is this correct?

Response 5:

Yes, that is correct. The Council could choose to delay this target.

Question 6:

During the temporary closure of LeisureFit Booragoon, guest usage was down approximately 56%, can the City explore transitioning the gas powered heating system to electricity supported by solar panels?

Response 6:

Yes, this is currently being explored. Both the inclusion of additional solar PV arrays, batteries and the conversion of the heating system. We have also recently met with the State Government to explore grant funding for that project.

Question 7:

In relation to the critical infrastructure at our LeisureFit centres, does the City use any diesel generators as backup power?

Response 7:

I am not aware of any diesel power generated backup that is used across the City at all at this point in time.

Question 8:

For any backup power used by the City at all, do they revert to gas? What backup power are they relying on?

Response 8:

At the Agenda Briefing Forum, this question was taken on notice, and a response is now provided below.

The Councillor I believe was referencing Figure 2 on slide 4 of the presentation and electricity back up generation across the whole city. The Australian Energy Market Operator AEMO (WA) is responsible for ensuring there is sufficient electricity generation capacity on the South West Interconnected System, which is the electrical network the City sits within, this is then supported by the WA Government's energy policy settings, Western Power's network planning, and market investment from generation providers.

Question 9:

Over east there was an overload of power going into the grid from solar panels, so residents were asked to turn off their batteries in the middle of the day. Are you aware of any similar stations within the City of Melville?

Response 9:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

We are not aware of any situations like this within the City of Melville. However, Western Power are working hard to manage the load on the grid and have been investigating functionality to turn off residential solar in order to balance production and consumption on the grid. However, I am unsure if this has been implemented at this stage.

Question 10:

With regards to the Community Action Advisory Group (CAAG); this is established from a selection of skilled community members, what sorts of skills did they need, how many did we have apply, and how were they chosen?

Response 10:

At the Agenda Briefing Forum, this question was taken on notice, and a response is now provided below.

As taken from the City of Melville website (Melville Talks landing page) applicants were required to have 'skills and/or experience in various fields within sustainability, climate action and/or community development'. There was a total pool of 39 applicants (not including recently nominated Elected Members).

Applicants were required to submit an online EOI. An independent consultant was engaged to assess these EOI submissions. Candidate selection was based on the consultant's assessment and recommendations.

Question 11:

Will the CAAG continue in 2025/2026?

Response 11:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

Yes, this will continue with the same members as they have just been appointed. Appointments are for a two-year term.

Question 12:

Is there a cost to the City for this group?

Response 12:

At the Agenda Briefing Forum, this question was taken on notice, and a response is now provided below.

Yes. The City provides a sitting fee to community representatives appointed to the Community Advisory and Action Group (CAAG). Each representative is entitled to \$100 per meeting, with eight community members currently appointed and four meetings scheduled annually. On this basis, the maximum total cost to the City is \$3,200 per year.

Question 13:

The provided overall cost doesn't take into account the capital enhancement and capital renewable projects so it is likely to be more than that amount. Do you see a point in future when we can come up with an overall figure for the cost to the City?

Response 13:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

The capital spend for the last financial year was just under \$72,000. This was primarily because our capital works funding was tied up in a grants application which took about 18 months to finalise. Our capital spend although quite low will be higher this financial year. We are constantly looking at the ROI and we focus quite heavily on any project which will reduce emissions and operating costs at the same time. It will be difficult to say what an exact cost will be and when we will get an ROI as the variables in the market are moving so much. In addition to that we are still working very hard to establish our indirect scope 3 inventory.

Question 14:

Regarding the scope 3 emissions, the carbon neutrality comes into effect in 2030, so for the last financial year we would have been looking at about 190,000 worth of offsets is that correct?

Response 14:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

Offsets are a variable equation and depending on which you buy the price varies greatly, but at around \$35/tonne this is accurate.

Question 15:

Is that price likely to skyrocket once carbon neutrality is achieved?

Response 15:

We are currently developing our scope 3 inventory. Typically, this is significantly larger than your direct emissions. The process we are going through when we are developing that inventory is also factoring in materiality of those potential emissions. Scope 3 emissions will definitely be higher and will likely increase that number.

Question 16:

What extent are you looking to further utilise council assets, particularly club rooms and sporting teams, in terms of solar panelling etc.?

Response 16:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

On Monday, 1 December, the City launched its CREST program, a funding program for community and sporting groups that occupy City owned infrastructure. A barrier for those groups to seek external grant funding is that they cannot afford the designs, and or the review of electricity distribution board capacity or structural roof assessments. This is a pilot program which will help to remove some of those barriers and set them up for success to seek external funding. Should the pilot program be successful we could look to potentially expand the program and budget.

Question 17:

Regarding scope 3 emissions; Will the City's investments held in non-green investments potentially be part of the scope 3 emissions?

Response 17:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

Investments are used, as per the Greenhouse Gas Protocol as a scope 3 emission so subject to whether or not the City chooses to include them as a material emission source, they could be included Within our indirect emission boundary.

Question 18:

How does buying offsets improve the City of Melville's emissions, and how can we achieve carbon neutrality by 2023 ourselves without buying offsets?

Response 18:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

Carbon neutrality requires both emissions reduction and the management of residual emissions that cannot be eliminated through technology, behaviour change or procurement. In Australia, recognised carbon offsets are issued through the ACCU framework, which applies strict integrity and verification rules rather than "anything goes".

To reach neutrality without offsets, the City would need to reduce its operational emissions to zero — meaning no fuel, electricity, waste, construction impacts, refrigerants or supply-chain emissions. In practice, this is not possible. Best practice is to aggressively reduce emissions first and only use offsets for the unavoidable remainder.

Question 19:

Regarding the potential skyrocketing of prices of offsetting in 2030; Is the City or anyone else, such as a government agency, looking at the projection of pricing of offsets?

Response 19:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

The City monitors offset markets, including ACCU pricing, through publicly available forecasts and sector reports. Current modelling suggests ACCUs could sit somewhere in the \$30–\$70/t range by 2030, depending on national policy, supply constraints and integrity reforms. We consider ACCUs to be one of the more credible offset classes in the Australian context and will continue to track projections and guidance from federal agencies and market analysts as 2030 approaches.

Question 20:

Is it current practice to use carbon offsets to neutralise scope 3 emissions?

Response 20:

While this question was answered at the Agenda Briefing Forum, for the purposes of clarifying the information, an updated response is now provided below.

The use of offsets to offset direct or indirect emissions is being done by some local governments, but the City is not currently doing this. Those are costs which, at this stage in our decarbonisation journey, we believe are best used for funding projects which reduce our operating costs and emissions in perpetuity. Procurement of an offset is a sunk cost and doesn't reduce future exposure which is why we recommend the move away from green energy and instead spend savings to invest on capital projects which reduce both operating and emissions costs before the 2030 target.

Question 21:

Could Elected Members be involved in the discussion around determining scope 3 emissions?

Response 21:

That is the intent. The City's Executive Team will do an initial review, with an external consultant which has been engaged to assist with the review and working through potential scope 3 emissions. Following this, Elected Members will be engaged with to determine what is and what is not included in the scope 3 emissions.

Question 22:

Will there be a presentation at an Elected Members Engagement Session (EMES) in the new year?

Response 22:

There will be an EMES held on 16 December to provide a quarterly update, and a workshop in Early 2026 is already being planned to discuss scope 3 emissions.

C25/346 Investment Statements for October 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the investment statements for the period ending 31 October 2025 and recommends that it be noted by the Council. It is important to highlight that the financial figures for the 2024–2025 financial year remain provisional. Year-end accounting processes are currently underway, and as such, the final accounts may differ materially from the figures presented in this report.
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OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C25/346)

At 6:48pm Cr C Ross moved, seconded Cr K Wheatland

That the Council notes the Investment Report for the period ending 31 October 2025.

At 6:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (11/0)

PURPOSE

To report on the performance of the City’s investment portfolio for the month of October 2025.

The City’s investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 4.20% to 4.31% which exceeds the benchmark three-month bank bill swap (BBSW) reference rate of 3.56%.

11% of the City’s investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 9% in September 2025.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

The City of Melville (the City) has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City of Melville as at 31 October 2025.

CITY OF MELVILLE STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 31 OCTOBER 2025		
SUMMARY BY FUND		
Municipal		\$66,532,231
Reserve		\$133,020,816
Citizen Relief		\$252,477
TOTAL		\$199,805,524
SUMMARY BY INVESTMENT TYPE		
11AM		\$10,158,086
60Days at Call		\$2,000,000
90Days at Call		\$16,600,000
Term Deposit		\$171,047,438
TOTAL		\$199,805,524
SUMMARY BY CREDIT RATING		
AAA Category	AAA	
AA Category (AA+ to AA-)	AA-	\$145,605,524
A Category (A+ to A-)	A+	

	A	
	A-	\$54,200,000
BBB+ Category	BBB+	
TOTAL		\$199,805,524

The City's total investments amount to \$199.8M, made up of the Citizen Relief Fund (\$0.25M), Municipal Funds (\$66.5M) and Reserve Funds (\$133.02M) which are restricted to the defined purpose for which the reserve account was established.

Key Points:

- Most of the funds (\$171.05M) are in Term Deposits, ensuring secure and stable returns.
- Short-term investments include 11AM accounts (\$10.15M) this account is a money market deposit that allows the City to access funds for daily financial needs if notice is given before 11AM, and call deposits totalling (\$18.6M). These funds allow the City to meet financial obligations, including suppliers' payment and other debt repayments, without disruptions to its services.
- The portfolio is low risk, with 73% of funds in AA Category rated institutions and 27% in A Category rated institutions.
- There are no investments in AAA-rated and BBB+ institutions and effort are undertaken to invest in accordance with Council Investment Policy CP-009.

The City's investments were invested within the limits allowed within each category rating for October 2025.

Maximum Percentage of Average Investment Portfolio Balance				
Long Term Rating	Funds held at period end \$	Actual %	Limit Per Policy	
AAA Category	\$ -	0%	100%	✓
AA Category (AA+ to AA-)	\$ 145,605,524	73%	80%	✓
A Category (A+ to A-)	\$ 54,200,000	27%	50%	✓
BBB+ Category	\$ -	0%	25%	✓
TOTAL	\$ 199,805,524	100%		

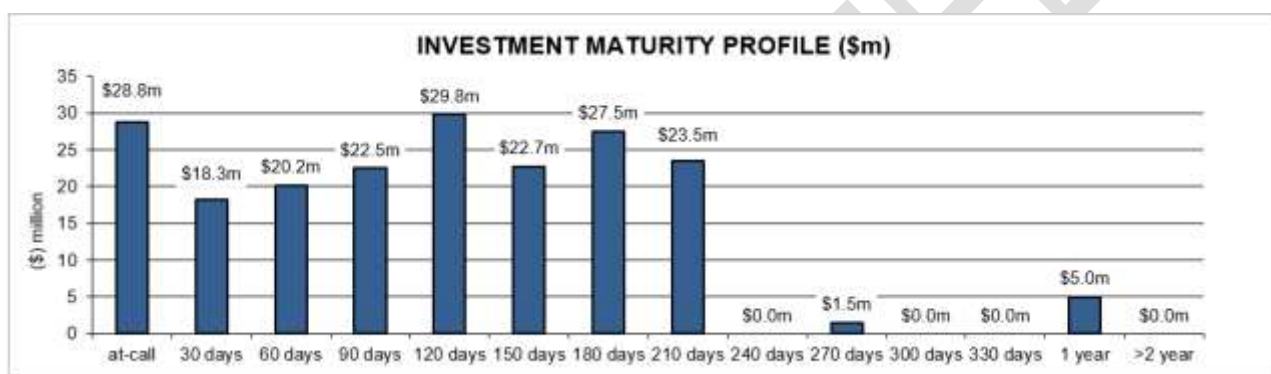
**Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds*

The City's investments meet the requirements of the portfolio credit framework, as per the Investment Policy, and shown in the table below.

Investment with financial institutions						
Institution	Credit Rating	Credit Rating Category	Funds held at period end	Actual %	Limit Per Policy	
Bank of Queensland	A-	A Category	\$ 46,900,000	23.47%	30.00%	✓
Bendigo & Adelaide	A-	A Category	\$ 7,300,000	3.65%	30.00%	✓
Suncorp	AA-	A Category	\$ 10,300,000	5.16%	50.00%	✓
NAB	AA-	AA Category	\$ 41,563,964	20.80%	50.00%	✓
Westpac	AA-	AA Category	\$ 93,741,560	46.92%	50.00%	✓
TOTAL			\$ 199,805,524	100%		

**Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds*

The below graph summarises the maturity profile of the City's investments at market value as at 31 October 2025. The immediacy of the demand for funds depends on the particular fund or reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.



The above Investment Maturity Profile graph for October 2025 provides an overview of the City's investment portfolio, categorising term deposits based on their maturity periods. The maturity profile of the City's investments is aligned with Council's investment policy, cash flow requirements, and prevailing market conditions. Interest rate fluctuations will continue to influence the term of the reinvestment decisions to ensure optimal financial outcomes.

The City's current investment approach prioritises short-term liquidity to meet operational needs and unforeseen expenses rather than focusing on long-term yield opportunities. A substantial portion of funds (\$10.1M) is available for immediate use, ensuring sufficient liquidity for day-to-day operations. This allows the City to meet financial obligations, including suppliers' payment and other debt repayments, without disruptions to its services.

Investments are well-distributed across various short- to medium-term maturities, with notable allocations in 90 days (\$22.5M), 120 days (\$29.8M), 150 days (\$22.7M), 180 days (\$27.5M), 210 days (\$23.5M), 270 days (\$1.5M), and 365 days (5M). This structured approach ensures financial stability while the balancing liquidity needs and optimising returns. The estimated average cash outflow requirement of the City is between \$13M to \$16M per month.

The majority of the investment portfolio is concentrated in short- to medium-term maturities, with limited allocation beyond 270 and 365 days. A small portion of the portfolio matures at 365 days (\$5M), reflecting selective investment opportunities where competitive rates were available for Green Investment with Westpac Bank. There are no long-term investments beyond one year, as

the City's investment strategy is designed to align with its annual revenue cycle, which is predominantly driven by rates revenue. The recent RBA interest rate cut on 12 August 2025 by 0.25 to 3.6 per cent and remained unchanged at the RBA meeting on 4th November 2025. The changes to the RBA interest rate has contributed to reduced competitiveness of longer-term deposit rates, influencing this maturity profile.

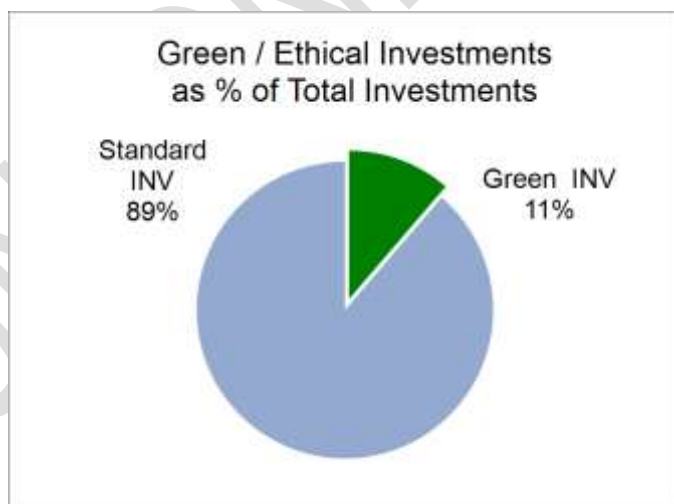
Additionally, the City maintains a balanced risk exposure, diversifying investments within shorter timeframes to mitigate financial and interest rate risks.

The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

“Green investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD’s provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 31 October 2025 was \$22,600,000 or 11% of total investment holdings being in non-fossil fuels institutions, compared to \$17,600,000 (9%) in September 2025. The total investments holding for October and September were \$199,805,524 and \$193,194,618 respectively.



Green/Ethical Investment with financial institutions			
Institution	Credit Rating	Credit Rating Category	Funds held at period end
Bendigo & Adelaide	A-	A Category	\$ 7,300,000
Suncorp	AA-	AA Category	\$ 10,300,000
Westpac	AA-	AA Category	\$ 5,000,000
TOTAL			\$ 22,600,000

The Green investments are allocated across the three banks mentioned above, in alignment with the Council’s credit rating policy.

The City continues to engage in active discussions with financial institutions regarding the availability of ESG Tailored Deposit (ESGTD) products. Westpac has offered AUD Green Tailored Deposits and AUD Social Tailored Deposits, however, there is no suitable investment due to low interest rates offered for these products. Westpac has offered a Social Tailored Deposit with a minimum deposit size of \$1 million and a minimum term of 1 year, extendable up to 5 years. The City's has recently invested \$5M with Westpac, however current holdings with Westpac are already close to the Council-approved policy limit which precludes Westpac for more investment opportunities at this time.

While the City maintains a preference for green and ethical investments, this is only exercised after ensuring that all requirements related to credit rating, competitive interest rates, and risk diversification are fully met.

In addition, the City has held formal discussions with CBA, NAB and Bank of Queensland to explore potential ESGTD and Green Term Deposit options. At this stage, both banks are in the development phase of these products. Currently, there are no suitable ESGTD products available in the market that meet the City's Investment Policy requirement.

ENGAGEMENT

This report is available to members of the public on the City's website. A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI's) were engaged with during the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2024-2034.

Priority Number One – "Restricted current revenue base and increasing/changing service demands impacts on rates".

Risk

The Council's Investment of Funds Policy CP-009 was drafted to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City's investments from undue volatility risk as well as the risk to reputation because of investments that may be perceived as unsuitable by the Community.

Environmental

When investing the City's funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will, however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996 Regulation 19 – Management of Investments*
- *Trustee Act 1962 (Part 3)*

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

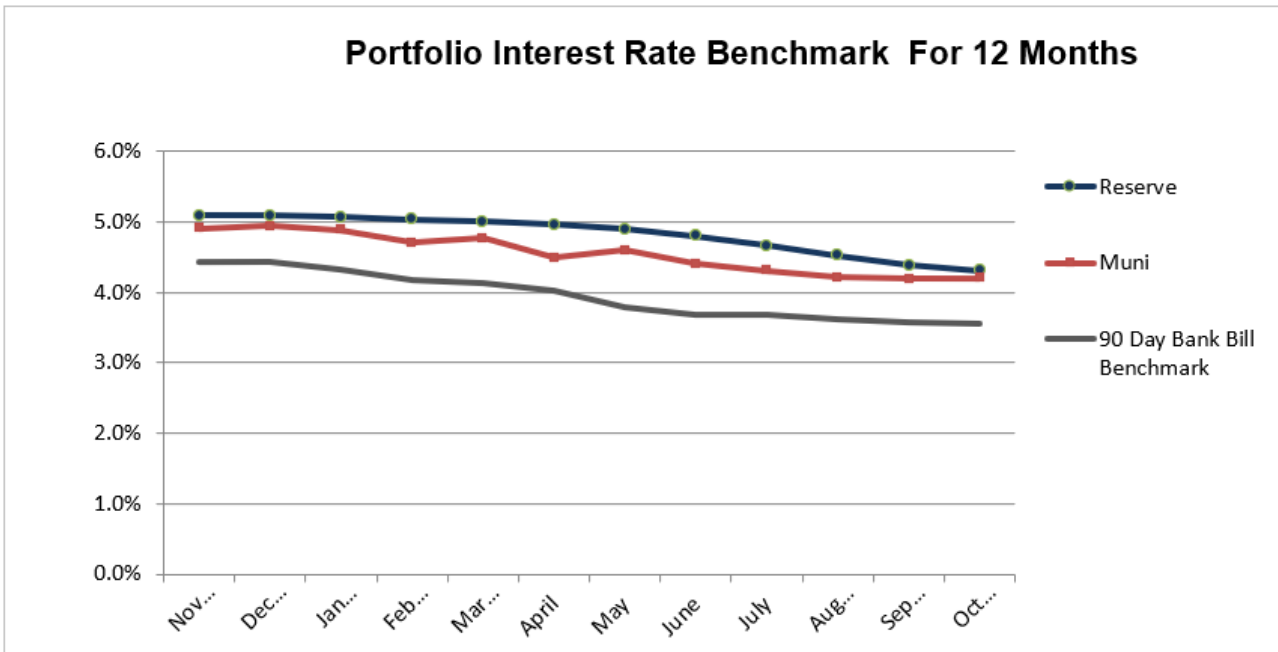
The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

For the period ending 31 October 2025

- Year-to-date Investment earnings on term deposits held in reserve accounts, money at call accounts and the municipal account in aggregate, was \$2,664,451 against a year-to-date budget of \$2,668,538 representing a minor negative variance of \$4,087.
- The weighted average interest rate for Municipal and Trust Fund investments as at 31 October 2025 was 4.20% which compares favourably to the benchmark three-month bank bill swap (BBSW) reference rate of 3.56%.



CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

UNCONFIRMED

C25/347 Schedule of Accounts Paid for October 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	<ol style="list-style-type: none"> Listing of Payments Made - October 2025 ↓ Card Payments for October 2025

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <ul style="list-style-type: none"> This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of October 2025 and recommends that the Schedule of Accounts Paid be noted.
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OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C25/347)

At 6:58pm Cr C Ross moved, seconded Cr K Wheatland

That the Council notes the Schedule of Accounts paid for the period October 2025 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details October 2025 (Attachment 1) and Card Payment Details October 2025 (Attachment 2).

At 6:58pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (11/0)

PURPOSE

The Schedule of Payments for the month totals \$43,230,903. The report and the attached Schedule of Accounts Paid are presented for the Council's information.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of \$13,897,200 direct creditor payments were paid during the month, of which, 11% of payments were paid to suppliers located within the City of Melville and 16% to suppliers within the South West Metropolitan Region, compared to 10% and 18% of total of \$12,658,282 direct creditor payments made over September 2025 respectively.

The biggest payment of \$2,307,587.39 made during the month was the Regulatory fees and government charge payment to the Department of Fire and Emergency Services. Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for October 2025 are presented for noting, including Payment Register numbers, Cheques: 880, Electronic Funds Transfers batches: 985,987 and 984, 986, 161, Trust Payments, Card Payments and Payroll.

The below table details the Summary of Payments Made for the period:

SCHEDULE OF PAYMENTS MADE		
October 2025		
<i>Payments made under Delegated Authority DA-035</i>		
MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS		
Cheques	Chq Payment Register No. 880	\$91.76
	Chq Payment on Restricted Funds Register No.	
	Less Cancelled Chqs	
Electronic Funds Transfers	EFT Payment Register No.985 and 987	\$13,655,234.16
	EFT Payment on Restricted Funds Register No. 984, 986 and 161	\$107,025.09
	Less Cancelled EFTs	(\$3,280.34)
		\$13,759,070.67
Direct Debits	Bank Fees	\$33,433.93
	Ampol Fuel	\$91,288.33
Direct Payments		\$13,407.34
	Total Direct Creditor Payments	\$13,897,200.27
Payroll	Total Pay 8 and 9	\$5,245,133.00
	Total Payroll	\$5,245,133.00
Cards	Westpac Purchase Cards	\$88,569.52
	Total Card Payments	\$88,569.52
Total Direct Creditor Payments from Municipal Account		\$19,230,902.79

Schedule of Payments Made continued.

INTERFUND & INVESTMENT TRANSACTIONS		
<i>Interfund Transfers</i>		
Loan		\$0.00
Citizen Relief Trust		\$0.00
Citizen Relief Operating		\$0.00
Municipal		(\$8,500,000.00)
Reserve		\$8,500,000.00
Trust		\$0.00
Total Interfund Transfers		\$0.00
<i>New Municipal Investments</i>		
Westpac	1/09/2025	\$2,000,000.00
NAB	1/09/2025	\$2,000,000.00
Westpac	1/09/2025	\$2,500,000.00
BOQ	2/09/2025	\$1,500,000.00
BOQ	2/09/2025	\$2,000,000.00
Westpac	3/09/2025	\$1,500,000.00
Westpac	3/09/2025	\$1,500,000.00
Westpac	5/09/2025	\$1,500,000.00
Westpac	10/09/2025	\$2,000,000.00
Westpac	12/09/2025	\$2,000,000.00
Westpac	19/09/2025	\$1,000,000.00
Westpac	25/09/2025	\$1,000,000.00
BOQ	26/09/2025	\$1,500,000.00
NAB	26/09/2025	\$2,000,000.00
Total New Investments		\$24,000,000.00
Grand Total		\$43,230,902.79

Details of the payments are shown in Attachment 1.

Any payment over and above \$25,000 has been highlighted under the Payment Amount column in Attachment 1.

Regulation (13A. of the *Local Government (Financial Management) Regulations 1996* - Payments by Employees via Purchasing Cards) effective from 1 September 2023 requires that if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and is to be presented to the Council at the next Ordinary Meeting of the Council and is to be recorded in the minutes of that meeting.

The list of payments made using purchase cards during September 2025 and settled in October 2025 is provided as an attachment to this report.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12 & 13.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

The *Local Government (Financial Management) Regulations 1996* Regulation 13A was recently introduced to prescribe reporting for payments made by employees via purchasing cards. As with other payments, the local government must report payee name, amount date and sufficient information to identify the payment. The attached payment listings meet this requirement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

At 8:33pm, Cr M Woodall returned to the meeting.

At 8:33pm, Cr K Wheatland returned to the meeting.

C25/348 Statements of Financial Activity for October 2025

File Number:	
Responsible Officer:	Director Corporate Services
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> 1. Statement of Financial Activity October 2025 ↓ 2. Statement of Comprehensive Income October 2025 ↓ 3. Net Working Capital as at October 2025 ↓ 4. Reconciliation Net Working Capital October 2025 ↓ 5. Notes to Statement of Financial Activity October 2025 ↓ 6. Statement of Financial Position October 2025 ↓ 7. Summary Rates Debtors October 2025 ↓ 8. Rates Collection Graph October 2025 ↓ 9. General Debtors Aged 90 days October 2025 ↓ 10. Budget Amendment Report for October 2025 ↓ 11. Amendment to Fees and Charges 2025/26

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 October are presented for noting by the Council. • The financial statements and figures for the 2024–2025 financial year remain subject to change. Year-end accounting processes are currently underway, and the final figures may be different from those presented in this report. • The draft financial statements for 2024-2025 reports a surplus of \$304,261. The Annual Audit for 2024–2025 and the end-of-financial-year processes are currently underway. The final draft annual financial report was presented to the KPMG/OAG auditors on 26 September before the statutory deadline of 30 September, in accordance with the Local Government Regulations. • KPMG/OAG has scheduled the final audit fieldwork for three weeks commenced 9 October. The draft audit findings are expected to be presented to the Audit, Risk and Improvement Committee (ARIC) on 19 November, and the final audit report and opinion will be presented to Council and submitted to the Minister for Local Government by 31 December.

- The preliminary variances for the month ending 31 October are presented for noting by the Council.
- Presents the budget amendments required for the month of October 2025 and recommend adopted by the Council by Absolute Majority decision.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C25/348)

At 8:33pm Cr D Lim moved, seconded Cr C Yorke

That the Council:

1. **Notes to the statement of Financial Activity and Statement of Comprehensive Income for the month ending 31 October 2025 as detailed in the following attachments:**
 - **Statement of Financial Activity October 2025 (Attachment 1); and**
 - **Statement of Comprehensive Income October 2025 (Attachment 2); and**
 - **Net Working Capital October 2025 (Attachment 3); and**
 - **Reconciliation Net Working Capital as of 30 October 2025 (Attachment 4); and**
 - **Notes to Statement of Financial Activity October 2025 (Attachment 5); and**
 - **Statement of Financial Position as of 30 October 2025 (Attachment 6); and**
 - **Summary Rate Debtors October 2025 (Attachment 7); and**
 - **Rates Collections Graph October 2025 (Attachment 8); and**
 - **General Debtors Aged 90 Days October 2025 (Attachment 9).**
2. **By Absolute Majority Decision adopts the Budget Amendments, as detailed in the attached Budget Amendment Reports for October 2025 (Attachment 10).**
3. **By Absolute Majority Decision approve the new Hire of Forbes Residence Space, as detailed in the attached Amendment to Fees and Charges 2025/26 (Attachment 11).**

At 8:33pm the Presiding Member declared the motion.

CARRIED BY ABSOLUTE MAJORITY (10/0)

PURPOSE

The attached financial reports reflect a positive financial position of the City of Melville as at 31 October 2025.

STRATEGIC ALIGNMENT

Outcome	5	Leadership and good governance for the benefit of the whole community.
Objective	5	Good Governance and Leadership
	5.1	Provide transparent and accountable good governance.
	5.2	Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	5.3	Ensure efficient and effective use of assets, resources and technology.

BACKGROUND

The Statements of Financial Activity for the period ending 31 October 2025 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

Overall Summary of the City's Financial Position

- The City's total investments holding for October 2025 were \$ 199.8M of which the Municipal cash balance at the end of the month was \$66.5M and \$133.02M was held in reserve accounts, which are restricted to the defined purpose for which the reserve account was established.
- The investment in green/ethical term deposits as at 31 October 2025 was \$22.6M or 11% of total investment holdings, compared to \$17.6M (9%) in August 2025. Green/Ethical investments are invested in the two banks, in accordance with the council investment policy.
- Rates raised as at 31 October were \$114.9M, compared to a year-to-date budget of \$114.3M.
- The total outstanding debtors (including all rates and sundry debtors) is \$48.6M as of 31 October 2025.

CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three-monthly reports that are presented are the:-

1. Statement of Financial Activity
Provides details on the various categories of income and expenditure.
2. Statement of Comprehensive Income
Provides details on the Nature classifications.
3. Statement of Financial Position
Provides details on the Financial Position.

Variances

A detailed summary of variances and comments based on based on the Statement of Financial Activity by Nature is provided in attachments:

- Statement of Financial Activity October 2025 (Attachment 1); and
- Statement of Financial Position as of 31 October 2025 (Attachment 6); Statement of Variances in Excess of \$100,000.

Revenue

Rates raised as at October were \$ 114,885,935, compared to a year-to-date budget of \$ 114,348,159.

Rates Collection

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	5,273,124	5,273,124	0%	5,425,866	-3%
Debtors Raised	144,246,960	143,937,266	0%	131,892,571	9%
Payments Received	(100,884,216)	(85,070,241)	19%	(91,215,995)	11%
Closing Balance	48,635,868	64,140,149	-24%	46,102,442	5%

Total debtor collections for the month amounted to \$16,321,338, of which \$15,813,975 related specifically to rate debtor collections.

Sundry Debtor Movement

SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	428,089	428,089	0%	565,184	-24%
Invoices Raised	2,480,012	1,901,275	30%	1,954,256	27%
Receipts	(2,232,451)	(1,725,088)	29%	(1,846,800)	21%
Prepayments	36,101	12,357	192%	(718)	-5129%
Closing Balance	711,750	616,632	15%	671,922	6%

Sundry debtor balances increased by \$95,118 over the course of October from \$616,632 to \$711,750 of which total 90-day sundry debtors for the month is \$256,984, representing 36% of total sundry debtors.

Corporate Climate Action Plan

A summary of the expenditure associated with the City’s climate action plan initiatives, compared to a year-to-date budget, is provided below. These costs encompass various activities aimed at reducing our carbon footprint and promoting sustainable practices across the City.

Corporate Climate Action Plan Expenditure			
Description	YTD Actuals 2025-2026	YTD Budget 2025-2026	Total Budget 2025-2026
Energy Efficiency Program	0	0	100,000
EV Charging System Infrastructure Program	184,798	185,000	250,000
Piney Lakes Eco Hub Detailed Design	0	15,000	150,000
Renewable Energy Projects	0	10,000	1,462,489
Embedded Network Metering Upgrade	0	0	100,000
Sustainability & Climate Action Salaries	125,161	111,136	333,407
Carbon Accounting, Budgeting & Energy Monitoring	30,984	66,000	66,000
Supporting Community Renewable Energy Transition	0	0	50,000
Solar PV & BESS Program Feasibility Study	0	0	20,000
Energy Efficiency Improvements	0	0	40,000
Electrification & Pilot Program	0	0	29,787
Third Party Verification of City and Community Emissions	0	0	20,000
Total	\$340,943	\$387,136	\$2,621,683

The City has signed and received the fully executed Community Energy Upgrade Fund grant agreement (\$518,110) on 3 September 2025. The procurement for Renewable Energy System Consultancy Support and Point Walter’s irrigation pump upgrade project have commenced, with larger Supply, Install and/or Construction tenders on pause until planning and designs are completed.

The City is very excited to progress these Energy Efficiency Projects (FY25/26 to FY26/27) that will bring energy and cost savings as well as emission reductions and climate resilience.

Money Expended in an Emergency and Unbudgeted Expenditure

There was no money expended in an emergency or unbudgeted expenditure for the month of October 2025.

Budget Amendments

Details of Budget Amendments requested for the month of October 2025 that reflect effective changes to budgets are shown in attachment Budget Amendments October 2025. Budget amendments that are purely administrative and detail movements between budget responsible officers are not included in the attachment. This reporting is aligned with legislative requirements.

Amendments to Fees and Charges Schedule 2025-2026

The below addition to the fees and charges schedule is for hire fees for the new community space located at the Forbes Residence.

Developers, Mustera Property Group, have provided this space as part of their community benefit in lieu of height. Hire charges are based on those set for the Canning Bridge Community Space given that it is in a similar catchment area.

- Community Use \$16 per hour
- Commercial Use \$24 per hour

The proposed changes, if approved will be advertised by way of public notice prior to the effective date of 1 February 2026.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Directors to write off debts or grant concessions to a value of \$5,000 and the Chief Financial Officer to a value of \$1,000.

Sundry Debtors

There were no Sundry Debtors written off for the month of October 2025

Rate Debtors

There were no rate debts written off for the month of October 2025.

ENGAGEMENT

There are no applicable engagement considerations presented as part of this report.

SUSTAINABILITY IMPLICATIONS

The monthly financial statements support sustainable financial management by promoting transparency, accountability, and informed decision-making aligned with long-term financial planning.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34. Financial activity statement report — s. 6.4

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of the month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
- (c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or
- (b) by program; or
- (c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The variance adopted by the Council is 10% or \$100,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

FINANCIAL IMPLICATIONS

Variances

Variances are detailed and explained in the attachment Notes to Statement of Financial Activity October 2025 (Attachment 5): Notes on Statement of Variances in excess of \$100,000.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

UNCONFIRMED

C25/349 Strategic Property Update: 788-794 Canning Highway, Applecross

This report was withdrawn from the agenda as the Request for Proposal is still under assessment and is not ready to be presented to the Council. The report will be presented when available to a future Council meeting.

UNCONFIRMED

Community Development

CD25/53 Implementing Menstrual Equity Initiatives in the City of Melville

File Number:	
Responsible Officer:	Director Community Development
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	1. Menstrual Equity Consultation Report

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • This report responds to the Notice of Motion resolved at the Ordinary Meeting of Council (OMC) held on 15 July 2025 relating to the City of Melville (the City) investigating the implementation of menstrual equity initiatives. • There are various options to proceed, and the report recommends several low-cost options that align with the Council Plan for the Future 2024-2034 and health, wellbeing and sustainability objectives. • The report recommends that the City register its participation in Share the Dignity Limited’s <i>Council Cares</i> program and increase the annual operating budget by \$3,000 (ex GST) as part of the 2026–2027 Annual Budget to support expansion of the rebate scheme, promote menstrual equity and implementation of the community donation model program.
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OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (CD25/53)

At 8:34pm Cr K Wheatland moved, seconded Cr G Barber

That the Council requests the CEO to:

- 1. Register the City’s interest in participating in Shared the Dignity’s Council Care’s Program; and**
- 2. Increase the annual operating budget as part of the 2026-27 Annual Budgeting process by \$3,000 to include:**
 - (a) Increasing the City’s existing Rebate for Sustainable Menstrual Products by \$1,500; and**
 - (b) Promoting a collection and donation basket program and the City’s participation in the Shared the Dignity Council Cares Program.**

At 8:45pm the Presiding Member declared the motion.

The vote being EQUAL the Chair exercised their Casting Vote in FAVOUR of the motion.

CARRIED (6/5)

Yes (5): Mayor Katy Mair, and Crs Clive Ross, Karen Wheatland, Daniel Lim and Scott Green

No (5): Crs Glynis Barber, Nicole Robins, Jennifer Spanbroek, Matthew Woodall and Crawford Yorke

PURPOSE

The purpose of this report is to explore the feasibility and strategic alignment of implementing menstrual equity initiatives following the Notice of Motion resolved at the Ordinary Meeting of Council (OMC) held on 15 July 2025.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	2	A clean, green and sustainable City for current and future generations.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	1.2	Provide a range of inclusive local community services, events and cultural activities.
	1.4	Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing.
	2	Clean and Green
	2.2	Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery.

BACKGROUND

At the Ordinary Meeting of Council held on 15 July 2025, following a Notice of Motion the Council resolved the following:

That the Council:

- 1. Requests the CEO to prepare a report that explores the feasibility, costs, funding options, and strategic alignment of implementing menstrual equity initiatives. The report will consider a range of initiatives and approaches relevant to the City’s context and community needs.***
- 2. Requests that the report be presented at the November 2025 Elected Members Engagement Session (EMES), with a formal report incorporating feedback and recommended actions brought to Council for consideration in December 2025.***
- 3. Considers the inclusion of menstrual equity objectives in future strategic planning and policy development related to health, wellbeing, gender equity, and environmental sustainability.***

CONSIDERATION

In June 2025, Share the Dignity Limited (Share the Dignity) reached out to the City of Melville, inviting them to participate in the organisation’s Council Cares initiative; an ongoing program aimed at ending period poverty and promoting menstrual equity across communities.

Share the Dignity is a Queensland-based Australian charity founded in 2015. Their purpose is to address period poverty by ensuring access to essential period products for women, girls, and others who menstruate and are experiencing or at risk of homelessness, domestic violence, or poverty.

The organisation distributes donated period products nationwide through its Dignity Drives, Dignity Vending Machines (which provide free pads and tampons), and the “It’s in the Bag” campaign, partnering with over 3,000 charities and supported by more than 6,000 volunteers.

Share the Dignity has delivered over 5 million packets of period products and more than 800,000 essential-filled bags to people in need across Australia, making a tangible impact in the fight against period poverty. Their vending machines (1,066 across Australia) distribute free products to:

- Family and Domestic Violence Refuges
- Aboriginal Health Services
- Homeless services
- High need public toilets

Share the Dignity also conducts advocacy, including the large-scale “Bloody Big Survey” to collect data on period poverty, and focuses on menstrual equity for all, including in remote Indigenous communities.

As part of their engagement in June 2025, Share the Dignity provided the City with localised insights drawn from its 2024 national Bloody Big Survey. 389 City of Melville residents responded to the Bloody Big Survey. These results are provided below:

Topic	National Statistics	City of Melville
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Completely uneducated about menstruation before first period	15%	15%
Found it difficult to afford period products	64%	57%
Missed work due to period	56%	51%
Missed sport due to period	68%	72%

The City is not currently a participant of Shared the Dignity, however, does currently undertake the following initiatives related to this topic:

- Free menstrual products available in Willagee Community Centre Universal Access Toilet
- Menstrual products are available through the Melville Citizens Emergency Relief Fund for women who hold a Centrelink card and attend a scheduled appointment.
- Reusable Product Rebate Program:
 - Since June 2022, the City has facilitated a Reusable Product Rebate Program, offering a 50% rebate (up to \$50 per person) on eligible reusable menstrual products.
 - Eligible items include reusable menstrual cups, cloth pads, period underwear, and swimwear.
 - This program is part of the City’s broader sustainability initiatives where an annual grant pool of approximately \$7,000 is shared amongst other rebates for worm farms, compost bins, and cloth nappies.
 - Although the rebate pool is capped at approximately \$7,000 annually, it has been fully allocated and exceeded by \$2,798 in 2023/2024 and \$3,373.69 in 2024/2025. As a result, new rebate applications were temporarily paused in May 2025 of the current financial year and resumed in July 2025.

The following table provides a breakdown of menstrual product rebates over the last two financial years:

Menstrual product rebate payments					
Financial year	Number of approved rebates	% of total rebates	Total rebate amount	% of total rebate program budget	Average rebate per application
2023-2024	55	34.59%	\$2,048.75	23.29%	\$37.25
2024-2025	76	43.43%	\$2,889.56	27.85%	\$38.15

From a Western Australian Government perspective, the following initiatives are in place:

- State Commitment to Menstrual Equity:
 - WA Government actively promotes menstrual equity through provision of free period products in public schools and TAFE campuses to improve student access and reduce stigma.
- Free Sanitary Products in Education Settings:
 - State-funded program provides free pads and tampons in to ensure students are supported who may struggle to afford period products and ensure no student misses school due to lack of access to period products
 - All public primary and secondary schools.

Strategic Alignment

At a Western Australian State Government level, the [WA Women's Health and Wellbeing Policy](#) which intends to address multiple sectors outlines four key action areas to achieve improvements in health equity:

- A. Chronic conditions and healthy ageing
- B. Health and wellbeing impact of gender-based violence
- C. Maternal, reproductive and sexual health
- D. Mental health and wellbeing

While the policy does not specifically reference menstrual equity, it does cite women that are at greater risk of experiencing mental health issues include young people, those of socioeconomic disadvantage background and CaLD background. Furthermore, an action to deliver targeted awareness initiatives aimed at decreasing the stigma and discrimination experienced by women to increase social inclusion and improve mental health. As a result, promoting menstrual equity can fit in this category.

The City also collaborates with the South Metropolitan Health Service (SMHS) on public health planning, with a shared focus on chronic disease prevention. To clarify the State Government's position on menstrual equity, the City sought formal advice from SMHS, which was provided as follows:

Strategic Priorities

South Metropolitan Health Service (SMHS) is currently focused on supporting local governments to meet legislative requirements under the *Public Health Act 2016*, specifically the development and publication of updated Public Health Plans by 4 June 2026.

Guiding Documents

SMHS Health Promotion activities are informed by:

- State Public Health Plan 2025–2030
- WA Health Promotion Strategic Framework 2022–2026

Menstrual Health Equity Position

- SMHS acknowledges menstrual health equity as a relevant issue and recognises the value of community initiatives such as *Share the Dignity's Council Cares* program.
- However, this issue is not currently identified as a strategic priority within SMHS's public health planning framework.

From a City of Melville perspective, menstrual equity aligns with the following:

The City of Melville Vision

The City's current vision is Vibrant, Sustainable and Inclusive. Menstrual equity addresses the 'Inclusive' component of the vision whereby the intent is to create greater access to period products for the community – particularly those who may be experiencing period poverty including young people, those on low incomes and vulnerable groups.

Council Plan for the Future 2024-2034

Within the Healthy, Safe and Inclusive outcome, the proposed menstrual equity initiatives are likely to achieve the following:

- 1.1 Facilitate a sense of community, wellbeing, social connection and participation.
- 1.2 Provide a range of inclusive local community services, events and cultural activities.
- 1.4 Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing.
- 2.2 Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery.

Public Health Plan

City Officers are also preparing the City’s Public Health Plan – the Healthy Melville Plan. This plan is currently in draft and is required to be finalised by 30 June 2026 as per the Public Health Act requirements.

The current focus of the Draft Healthy Melville Plan is guided by SHMS and mainly focuses on addressing chronic disease across the community. The main priority areas of the Draft Healthy Melville Plan are as follows:

- Promote Active Living
- Promote Healthy Eating
- Promote Mental Health and Wellbeing
- Reduce Use of Tobacco, e-Cigarettes and Making Smoking History
- Reduce Harmful Alcohol and Other Drug Use
- Promote a Safe and Healthy Urban Environment

Options to support Menstrual Equity

As per the Council Resolution and assessing overall feasibility, the following options have been identified:

Option	Description	Benefits	Risk/Limitations	Financial Impact
1. Do nothing	Remove current rebate scheme and not provide period products at Willagee Community Centre or through Emergency Relief	Reduction in budget	Reduction in sustainable initiatives and providing inclusive environments. Negative public relations	Reduction of annual operating budgets by ~\$3,500
2. Maintain the Status Quo	Current rebate scheme continued. Officer provision of free menstrual products in vulnerable communities	No additional resourcing or budget required	Limitations of grant funding and community awareness. Relies on officer discretion and observation re provision of menstrual products	Nil

Option	Description	Benefits	Risk/Limitations	Financial Impact
<p>3. Increase the value current rebate scheme</p>	<p>Expand and dedicate funding amount and/or promote existing scheme</p>	<p>Encourages reusable options supports sustainability with predictable, capped expenditure</p>	<p>Uptake may remain modest without promotion. Benefits those able to plan/afford upfront purchase</p>	<p>Currently <\$3,000 per annum. There is opportunity to increase the rebate scheme by a further \$1,500 as it is expected with further promotion, there would be further uptake.</p>
<p>4. Introduce a donation model program</p>	<p>Promote donation drives and install collection boxes for menstrual products in libraries and community and recreation hubs. Donation baskets to be supplied in various community facilities.</p>	<p>Low-cost builds community ownership and can align with annual Donation Drives facilitated by Shared the Dignity. Quick and flexible to implement. Product top up as needed.</p>	<p>Negative community perception Poor donation uptake</p>	<p>Donation boxes \$1,000 Marketing \$300 Product top up \$200 Officer time absorbed within existing FTE</p>
<p>5. Participation in Share the Dignity Council Cares Program</p>	<p>Participate in program which would include:</p> <ul style="list-style-type: none"> • Share the organisations educational material. • Continue existing menstrual product rebate scheme 	<p>Visible initiative promoted through Share the Dignity website. No additional resourcing and small budget required</p>		<p>Officer time absorbed within existing FTE</p>
<p>6. Install Share the Dignity Vending Machines in City facilities</p>	<p>Provide free menstrual products for vulnerable communities Vending Machines supplied by Shared the Dignity at selected City facilities</p>	<p>Free period products Visible initiative</p>	<p>Identifying suitable locations and determining how many.</p>	<p>\$25,000 per vending machine which includes stocking of period products for a four-year period at no additional cost</p>

While the State Government does not currently identify menstrual equity as a specific public health priority, there are practical, low-cost actions the City can take to support local needs, community wellbeing and providing inclusive places.

The City has an opportunity to address menstrual equity in a cost-effective and inclusive manner by building on existing initiatives and encouraging community participation.

Approaches such as expanding the reusable product rebate (Option 3), introducing collection and donation boxes in community facilities (Option 4), and partnering with Share the Dignity through the Council Cares program (Option 5) provide sustainable options that align with the City’s health, wellbeing, and sustainability objectives.

In addition, the City can include reference to supporting Menstrual Equity in the draft Healthy Melville Plan by referencing its participation in the Shared the Dignity’s Council Cares program.

ENGAGEMENT

The City engaged with the following organisations to develop this report:

- WA Department of Health
- Share the Dignity

In addition, the City invited members of its Melville Sounding Board (through Melville Talks) to provide confidential feedback through a short online survey in July-August 2025 as identified in the Advice Note provided to the 15 July 2025 Ordinary Meeting of Council.

180 members of the Melville Sounding Board were invited to the survey, and the following metrics were observed:

- Email open rate: 73.2% (132 people). Click-through rate: 22.3% (40 people). Survey completions: 38 responses (21% response rate).

The key findings were as follows:

- Awareness: 25 respondents (66%) were aware of menstrual equity issues.
- Support: 25 respondents supported City investment (53%) eight respondents were unsure (21%) 10 respondents did not support (26%)

Respondents were also asked their preferred menstrual initiative support should the City undertake initiatives.

Preferred menstrual initiative support if introduced	Responses%	Number
Promote education tools and awareness	47.22%	17
Expand current rebate scheme for reusable menstrual products	44.44%	16
Vending machine installation free product \$6,250 annually per machine	38.89%	14
Advocate for State and Federal Government responsibility- Do not support City involvement	36.11%	13

SUSTAINABILITY IMPLICATIONS

Sustainability Implications

The recommended options: strengthening the existing rebate scheme, implementing a donation basket model, and partnering with Share the Dignity to provide product supply through existing community channels, have the following sustainability considerations:

Sustainability

- Expanding and promoting the rebate scheme encourages the use of reusable menstrual products, reducing reliance on single-use disposables.
- The donation basket model allows flexible community participation while minimising waste generation.
- Product provision through partnerships can prioritise sustainable and reusable items where possible.

Social Sustainability

- Promotes equity, inclusion, and wellbeing by improving access to essential menstrual products for those experiencing disadvantage.
- Supports community dignity and participation through donation-based models that encourage “give what you can, take what you need.”
- Enhances menstrual health literacy and reduces stigma through education and promotion of sustainable options.
- Builds local partnerships and strengthens community connections through collaboration with not-for-profit organisations.

LEGISLATIVE AND POLICY ALIGNMENT

There are no legislative or policy alignment implications presented as part of this report.

FINANCIAL IMPLICATIONS

The recommended options in this report (3, 4 and 5) are expected to add an additional \$3,000 to the City’s annual operating budget. If the Officer Recommendation is endorsed, then this will be included in the 2026-27 Integrated Planning and Budgeting Process.

CONSEQUENCE

The Officer Recommendation supports the overall intent, without placing financial risk upon the City, however, should the Council not want to proceed with the Officer Recommendation the City may be perceived as lacking responsiveness to menstrual equity needs, particularly as awareness of period poverty grows.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 2 December 2025 there was no discussion on this item.

CD25/54 Community Security Brentwood Petition Response

File Number:	
Responsible Officer:	Director Community Development
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	Nil

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • A petition signed by 40 electors of the City of Melville was received on 19 August 2025 requesting the installation of three community CCTV cameras, additional street lighting, and regular overnight patrols in Spinaway Crescent and Moonlight Cove, Brentwood. The request was made in response to perceived increases in theft and suspicious activity affecting residents’ sense of safety. • WA Police data indicate a very low level of reported crime within the subject streets. One theft from a vehicle was recorded in Spinaway Crescent during the most recent six-month reporting period, and no offences were recorded for Moonlight Cove. The broader suburb of Brentwood shows similarly low offence rates compared with other suburbs within the City. • In direct response to the petition, additional MelSafe patrols have been scheduled in the Brentwood area to enhance visibility and community reassurance. The City continues to liaise with WA Police and advocate for increased police presence where operationally feasible, with patrol observations shared to assist police in effectively targeting resources. • The MelSafe team is reviewing opportunities to enhance public lighting as part of the Safer Melville Plan review. While priority is being given to public access ways, areas adjoining natural bushland (such as the subject streets) will be considered on a case by case basis. Current site assessments indicate that existing lighting levels are adequate, with no immediate deficiencies identified. • There is currently no budget allocation for fixed cameras or lighting upgrades in the subject area. The recommended approach balances community expectations with evidence-based decision-making, ensuring resources are directed to higher-priority locations identified through the City’s proposed Community Safety Technology Roll-out Plan. • If Council were to direct the installation of fixed CCTV cameras in the subject area, an estimated budget allocation of approximately \$100,000 would be required to cover capital and installation costs. Internal project management and coordination are expected to add a further \$18,000, based on the site’s current assessment. Additional ongoing maintenance, operational, and lifecycle costs are outlined within this report.
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OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (CD25/54)

At 8:46pm Cr D Lim moved, seconded Cr C Ross

That the Council:

1. **Notes the petition submitted by Mr S Ambati on 19 August 2025 and the request for community cameras, additional street lighting and overnight patrols in Spinaway Crescent and Moonlight Cove, Brentwood.**
2. **Notes the actions taken contained within this report by the City in response to this matter.**
3. **Notes the City has written to the petitioners and residents of the subject streets advising them of the actions already taken and inviting them to participate in the City’s community consultation processes for the Home CCTV Rebate Initiative and the Community Safety Technology Roll-out Plan.**

At 8:46pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (10/0)

PURPOSE

This report is presented to the Council to formally respond to the petition received from Brentwood residents, acknowledge the request, provide the relevant crime-data assessment and alignment with current service and infrastructure plans.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
Objective	1	Healthy, Safe and Inclusive
	1.3	Improve community safety and security.

BACKGROUND

On 19 August 2025 Mr S Ambati submitted a petition signed by 40 electors of the City of Melville requesting:

- i. installation of three community security cameras
- ii. additional permanent street lighting, and
- iii. regular overnight patrols (11 pm–5 am) for Spinaway Crescent and Moonlight Cove (Brentwood).

The petitioners cite theft from motor vehicles, suspicious overnight returns to properties and forced-entry burglaries (quoted value of stolen equipment ~\$10,000) and assert inadequate lighting and lack of security infrastructure “creating vulnerable conditions” that facilitate offending.

As part of the City’s broader review of its Community Safety Service, the City undertook a extensive service review in 2024, and from September 2025 the MelSafe service commenced, adopting a proactive patrol and technology-enabled model for hotspot and community security coverage.

The City also received Council endorsement to review the existing Safer Melville Plan, and in parallel to undertake community consultation on a Community Safety Technology Roll-out Plan including fixed and mobile CCTV, lighting, and a proposed home-CCTV rebate scheme.

As part of the consultation process, the City invited community feedback on the Draft Community Safety Technology Roll-out Plan, including proposed locations for fixed CCTV installations and a home CCTV rebate program.

As part of the petition assessment, the City obtained WA Police recorded-offence data for Brentwood, Moonlight Cove and Spinaway Crescent for the most recent six-month period and the same period in 2024. The data show that Brentwood as a suburb recorded modest offences, however neither Moonlight Cove nor Spinaway Crescent recorded more than one offence each in the period (Spinaway one theft from motor vehicle in August 2025; none in Moonlight Cove).

The petition’s requested streets were not nominated in the City’s technology roll-out as priority locations, as the crime-trend analysis did not support a disproportionate level of offending in those streets compared to other streets with higher incidence.

CONSIDERATION

The petition raises valid perceptions of insecurity among local residents, and the request for additional infrastructure and patrols aligns with accepted crime-prevention through environmental design (CPTED) principles (lighting, surveillance, patrol presence). The City’s Safer Melville Plan identifies “safe and secure physical environment” as Goal 4 including Objective 4.4: implement crime-prevention through environmental design.

However, the strategic framework and data indicate the following:

1. Crime-data

While any offence is of concern, the recorded offence rate for the specific streets is very low; neither Moonlight Cove nor Spinaway Crescent recorded any offences in the six-month period compared to the same period in 2024, except for one theft from vehicle in Spinaway in August 2025.

Table one (1) below shows the report WA Police crime statistics for Brentwood suburb (including the subject streets) as well as Moonlight Cove and Spinaway Crescent.

Month	WA Police recorded offences					
	Brentwood		Moonlight Cove		Spinaway Crescent	
	2024	2025	2024	2025	2024	2025
April	10	7	0	0	0	0
May	11	13	0	0	0	0
June	7	26	0	0	0	0
July	9	13	0	0	0	0
August	24	13	0	0	0	1*
September	19	19	0	0	0	0
Total	80	91	0	0	0	1

*stealing from motor vehicle

2. Resource prioritisation

The City's Draft Community Safety Technology Roll-out Plan identifies approximately 20 priority locations for fixed CCTV infrastructure based on crime data, community feedback and WA Police input. The subject streets were not identified in that list, primarily due to the absence of elevated crime trends and because they are not adjacent to major community hubs, public areas or open spaces which typically yield higher cost-efficiency for surveillance deployment.

The draft Plan also includes several complementary initiatives, such as the expansion of the City's mobile CCTV unit fleet that can be temporarily installed in the subject area or other locations across the City where crime or antisocial behaviour is reported. As such, not all areas that experience crime would require ongoing and permanent CCTV coverage.

A temporary CCTV unit was installed by the City in early September. To date (14 November), no incidents have been detected through the footage, and no requests for access or evidence have been received from WA Police.

3. Alternative measures in progress

The City is currently seeking community feedback on a home CCTV rebate program, which may offer rebates from \$200 - \$500 to homeowners who install eligible CCTV systems and optionally join a partnership with MelSafe.

As part of this rebate, the City is leveraging internal capability and seeking community feedback on an Australian first program that could link eligible home CCTV systems directly to MelSafe for quicker and more efficient responses.

4. Street lighting audit

The MelSafe team is currently reviewing opportunities to enhance public lighting as part of the Safer Melville Plan review. While the focus of this program is on improving lighting within public access ways, areas adjacent to natural bushland will also be considered on a case by case basis. Notwithstanding this, the existing lighting within the subject area appears adequate, with no immediate or evident deficiencies identified.

5. MelSafe patrols

MelSafe's service model includes proactive and hotspot patrols across the City and in response to this petition, additional targeted patrols have been scheduled in the Brentwood area to increase visibility and reassurance for residents.

Between 30 August and 5 November 2025, a total of six service requests (5 were for operational responses, and one was a general enquiry) were received by residents within Spinaway Crescent and Moonlight Cove, Brentwood. These comprised a mix of community safety and animal control matters:

- Two reports related to animal control (animal collection and wandering animal)
- Three reports categorised under community safety, including two incidents involving suspicious persons or vehicles and one report of a lewd act, which was referred to WA Police but no investigation was initiated
- One CCTV-related service request logged for Spinaway Crescent

All incidents were attended to in accordance with standard response times. The data indicates low but varied activity, with no ongoing pattern of repeat or escalating offences identified.

6. WA Police Advocacy

In response to the petition, the City has met with representatives of the WA Police to discuss the concerns raised by residents. The MelSafe team continues to advocate for an increased police presence in the area, as resourcing permits, and is sharing information from its routine patrols to assist WA Police in effectively targeting resources across the community.

7. Equity and consistency

If Council were to commit to fixed camera installations in these two streets in isolation, there is a risk of precedent and inconsistency across the City; therefore alignment with the broader roll-out strategy ensures fairness, transparency and efficient allocation of resources.

In light of the above, the recommended approach is to note the petition and offer supported measures (lighting audit, home CCTV rebate, patrol advice) while deferring fixed-camera commitment at this time.

The petitioners' streets may be elevated for future CCTV consideration should future data indicate rising crime trends. This ensures alignment with the City's strategic plans, efficient resource allocation, and responsiveness to both community concerns and evidence-based decision-making.

ENGAGEMENT

External engagement is underway through the public consultation process for the Draft Community Safety Technology Roll-out Plan (open until 14 December 2025). Residents of Brentwood (including those who signed the petition) are invited to participate in the home CCTV rebate and Community safety Technology Roll-out Plan consultation.

The City will write to residents of Spinaway Crescent and Moonlight Cove residents to promote participation in these two engagement processes underway.

SUSTAINABILITY IMPLICATIONS

Enhancing lighting and encouraging home CCTV through rebate supports the social dimension of sustainability by improving perceived and actual safety, which encourages community usage of public spaces, neighbour connectivity and overall wellbeing. Use of mobile CCTV and shared home CCTV networks may reduce reliance on fixed infrastructure and allow flexible deployment without unnecessary costs and social impacts.

LEGISLATIVE AND POLICY ALIGNMENT

Per the Surveillance Devices Act 1998 (WA), the City must ensure any surveillance infrastructure is compliant with the Act regarding public vs private property, audio recording, signage, and access to footage.

FINANCIAL IMPLICATIONS

Current Budget Impact

There is no specific budget allocation for fixed cameras in Spinaway Crescent or Moonlight Cove at this time. Staff time has been expended in assessing the petition and reviewing data.

Future Budget Impact

Should the streets be prioritised in a future roll-out, installation of community cameras and lighting upgrades may require capital funding and ongoing maintenance, monitoring, data storage and power costs. The City's Draft Roll-out Plan estimates fixed CCTV assets and rebates across approximately 20 locations, with costings provided in the document.

Based on a high-level concept design of three cameras, three CCTV rated poles, service run-ins or solar powered options, a capital budget allocation of \$100,000 and internal project management costs of \$18,000. This figure is based on the following assumptions:

- No adverse service findings are identified through below-ground utility assessments
- No special conditions apply in relation to the site's proximity to the Swan River
- Sufficient land is available to install camera equipment in suitable locations
- Each pole would accommodate one mounted camera

Based on the site's elevation and nearby 2.4 GHz and 5 GHz signal interference, installation of a dedicated mobile data router will be required to ensure reliable connectivity. The ongoing data cost is estimated at approximately \$80 per camera per month. Routine maintenance for the associated infrastructure is estimated at \$8,000 per year. The camera hardware would likely require replacement every five to eight years, at an approximate cost of \$15,000.

At this stage, by deferring fixed cameras, no additional funding is sought. The home CCTV rebate program (if adopted) will require allocation (e.g. up to \$500 per eligible household) and administrative costs; this may reduce demand for the City to install fixed cameras in lower-incident areas. Although some residents in the area are likely to take up the rebate, it is not anticipated that the grant program will be fully exhausted by participation from the subject streets, should Council approve the initiative.

CONSEQUENCE

If Council does not adopt the recommendation:

- A decision to immediately install community cameras would commit the City to expenditure (capital and recurrent) for infrastructure in an area that, based on current data, does not demonstrate a clear elevated risk compared to other locations
- This may divert resources from higher-need precincts, diminishes the methodology used to develop the Community Safety Technology Roll-out Plan, and sets a precedent that undermines prioritisation based on data and city-wide strategic planning
- Conversely, residents may perceive the City as unresponsive if the petition is simply noted without any apparent action; however, the recommended approach retains the matter for monitoring, provides interim measures (use of the mobile CCTV units, possible home CCTV rebate and ongoing MelSafe patrols) and thereby demonstrates responsiveness.

The recommended balanced approach addresses community concern and better aligns with the Council's most recent decision-making regarding community safety.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 2 December 2025 during discussion of the item, the following questions and/or requests for information were raised by Elected Members and now form part of the Final Ordinary Meeting of Council business papers:

Question 1:

Following some community chat groups, there are regular break ins and incidences reported. Is this report factoring in those crimes or are they not being reported?

Response 1:

It's true a lot of people unfortunately do not report crime anymore, and it is often only the really serious offences which are reported. So the data we have included is from the WA Police, as the City does not collect this kind of data in a formal sense from social media groups.

Question 2:

If people aren't reporting, these statistics are not a good indicator for decision making. Is there another measure the City could potentially explore?

Response 2:

Our current CCTV engagement hones in on this need for greater data in this space, as well as engaging with the community on how they're feeling.

Question 3:

When the city wrote to the residents and petitioners of the affected streets, was the MeISafe service mentioned? And if not, could we provide more information on this service through phone or letter?

Response 3:

At the Agenda Briefing Forum, this question was taken on notice, and a response is now provided below:

When the City wrote to the residents and petitioners regarding the Brentwood Community Safety petition, the letter did reference MeISafe in the context of operational actions being taken. Specifically, the letter advised that additional MeISafe patrols had been scheduled in the Brentwood area to increase visibility and community reassurance.

The letter did not include a broader explanation of the MeISafe service, as the correspondence was focused on acknowledging the petition, outlining the City's immediate operational response, and directing residents to the ongoing consultation on the draft Community Safety Technology Roll-out Plan.

The letter did provide contact information for MeISafe and its email address if more information about the response to the issues raised in the petition required further discussion. As of 4 December, no residents have contacted the City to request further information regarding the content of the letter or more information about the MeISafe service.

Environment and Infrastructure

E25/83 Response to Notice of Motion - Applecross Ferry Terminal

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the writing of this report has a conflict of interest
Attachments:	Nil

COUNCIL’S ROLE

Advocacy: When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

<p>SUMMARY</p> <ul style="list-style-type: none"> At the Ordinary Meeting of Council (OMC) held on Tuesday, 19 August 2025 Council resolved to request the CEO initiate discussions and prepare reports on the viability and potential for both East and West bound Transperth busses to have access and egress from and to Canning Highway via Canning Beach Road to the proposed Applecross Ferry Terminal and obtaining State Government funding to construct a public carpark site/s as soon as possible, taking into account the Ferry Terminal is proposed to be completed by late 2027. Due to the design of the intersection, vehicles cannot access Canning Beach Road directly from Canning Highway and cannot turn right from Canning Beach Road onto Canning Highway. It is not recommended to adjust the intersection to allow direct access due to road safety implications. Direct access from Canning Hwy to Canning Beach Road was blocked by a median in 2019 as part of an Australian Government Black Spot project to reduce the high number of crashes occurring at the intersection. Public Transport Authority would not support a deviation to the bus service but note there are services on Kintail Road and a high frequency service on Canning Highway. The City will continue to liaise with PTA as the site develops regarding any bus infrastructure planning. It is requested that the report on the viability and potential for both the East and West bound Transperth uses have access and egress from and to Canning Highway via Canning Beach Road be noted. It is requested that the report on obtaining State Government funding to construct a public carpark site/s as soon as possible, taking into account the Ferry Terminal is proposed to be completed by late 2027, be deferred until the March 2026 Ordinary Meeting of Council.
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OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (E25/83)

At 6:48pm Cr C Ross moved, seconded Cr K Wheatland

That the Council:

1. **Notes the report on the viability and potential for both the East and West bound Transperth buses to have access and egress from and to Canning Highway via Canning Beach Road, to the proposed Applecross Ferry Terminal; and**
2. **Approves the deferral of the report on obtaining State Government funding to construct a public carpark site/s as soon as possible, taking into account the Ferry Terminal is proposed to be completed by late 2027, until the March 2026 Ordinary Meeting of Council.**

At 6:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (11/0)

PURPOSE

The purpose of this report is to inform on the viability and potential for both East and West bound Transperth buses to have access and egress from and to Canning Highway via Canning Beach Road to the proposed Applecross Ferry Terminal.

The report is also presented to request that the Council approve the deferral of the report on obtaining State Government funding to construct a public carpark site/s to allow for adequate time to further investigate options available and to receive a formal response.

STRATEGIC ALIGNMENT

Outcome	3	Sustainable, connected development and transport infrastructure across our City.
	4	Economic prosperity and vibrant resilient communities and businesses.
Objective	3	Sustainable and Connected Development
	3.2	Deliver sustainable and well-planned infrastructure and public places and spaces.
	3.6	Provide sustainable and connected road, bicycle, footpath and transport networks.
	3.5	Facilitate improved integrated public transport solutions.
	3.1	Facilitate enhanced and sustainable urban development and amenity.
	3.3	Plan for urban growth and local commercial activity centres.
	3.4	Protect and promote the City’s character and heritage.
	4	Vibrant and Prosperous
	4.1	Facilitate vibrant activated local places and centres.
	4.4	Support local business growth and resilience.
	4.3	Attract investment in strategic locations.
4.2	Increase awareness of Melville as a tourism and eco-tourism destination.	

BACKGROUND

At the Ordinary Meeting of Council (OMC) held on Tuesday, 19 August 2025 Council resolved:

That the Council:

1. Request the CEO to initiate discussions with appropriate stakeholders and prepare reports on:

(a) The viability and potential for both East and West bound Transperth buses to have access and egress from and to Canning Highway via Canning Beach Road, to the proposed Applecross Ferry Terminal; and

(b) Obtaining State Government funding to construct a public carpark site/s as soon as possible, taking into account the Ferry Terminal is proposed to be completed by late 2027.

2. Reports to be presented to the Ordinary Meeting of Council on or before December 2025.

CONSIDERATION

The viability and potential for both East and West bound Transperth buses to have access and egress from and to Canning Highway via Canning Beach Road, to the proposed Applecross Ferry Terminal has been investigated.

Due to the design of the intersection, vehicles cannot access Canning Beach Road directly from Canning Highway and cannot turn right from Canning Beach Road onto Canning Highway. Direct access from Canning Hwy to Canning Beach Road was blocked by a median in 2019 as part of an Australian Government Black Spot project to reduce the high number of crashes occurring at the intersection. Forty two crashes occurred at the intersection of Canning Beach Road/Kintail Road in the five years before the median closure including 10 casualty crashes. The installation of the median has stopped the increasing number of crashes that were occurring at the site and improved traffic flow through the intersection. There has only been one crash at the intersection in the past five years. It is therefore not recommended to adjust the intersection to allow direct access.

While discussion can occur with the Public Transport Authority (PTA) and other relevant state government stakeholders, the City does not have authority to determine or approve PTA bus operations.

The City has liaised with the PTA regarding directing services to Canning Beach Road, possible drop off bays and the possibility of adding another stop on Canning Hwy nearer to the proposed Ferry Terminal. The following response was received:

“Transperth bus routes 148 (Fremantle to Como) and 158 (Fremantle to Perth) are the closest bus routes to the future Applecross Ferry Terminal. These services operate bidirectionally along Kintail Rd approximately 260m away from the future jetty site. Due to constraints associated with the road network, these buses are presently operating as close as possible. Right turn bans at Kintail Rd and Canning Beach Rd are in place to address safety and congestion concerns at Canning Hwy / Kintail Rd and even if these bans were lifted, we would unlikely support any deviation due to the negative impact on the bulk of existing passengers.”

Routes 148 and 158 are currently coordinated with train services at Canning Bridge Station, and due to the different headways the buses and future ferry will operate on, it is not possible to harmonise services. If the ferry were operating on a higher frequency any formal connection (bus waiting for late ferry) would also likely disadvantage the bulk of passengers who are continuing to Fremantle. There are no short to medium term plans to significantly improve the frequency of these services, as patronage does not presently justify further investment.

Future plans show an extension to the Route 510 bus service (currently Murdoch to Booragoon, planned to operate Murdoch to Canning Bridge). This extension, which has a low priority due to delayed upgrades at Westfield Garden City would see services extended up Riseley St, Macleod Rd and Kintail Rd to Canning Bridge improving bus service frequency however, this requires construction of Canning Bridge bus interchange (required to turn and layover the bus) and will not deliver patrons any closer than the existing 148/158 services.

It should also be noted that high frequency bus services operate along Canning Hwy approximately 500m away.

Transperth is not opposed to consideration being given to additional bus stops however it is paramount that bus movements to Canning Bridge Station will not be compromised in terms of the road layout and safe movement. This will continue to be reviewed and communicated to the City of Melville as part of any bus infrastructure planning process.

Transperth had also been in discussion with the City of Melville regarding converting two existing car bays close to the Applecross terminal location into 'kiss and ride' type drop off bays. These discussions have not been further progressed as Transperth are still waiting on the approval of the development application for the Applecross terminal to proceed. Following this, Dept of Transport & Major Infrastructure are delivering the works at Applecross. However, Transperth will continue to be in discussion with the City too about the potential drop off bays."

It has been determined that providing both eastbound and westbound Transperth buses with access to and from Canning Highway via Canning Beach Road to the proposed Applecross Ferry Terminal is not feasible. However, existing services along Kintail Road and the high-frequency bus route on Canning Highway will help support connectivity to the terminal. The City will continue to work closely with the PTA as the site develops to address future bus infrastructure planning needs.

The second part of the recommendation at the August OMC was to report on obtaining State Government funding to construct a public carpark site/s as soon as possible, taking into account the Ferry Terminal is proposed to be completed by late 2027. The City has had informal conversations with State Departments but does not yet have a formal response. PTA have indicated that medium term/long term parking will not be installed as part of the ferry terminal development as people will be encouraged to use active transport such as walking, riding and public transport to access the ferry terminal.

Further time is required to investigate funding options and therefore it is requested the report be deferred to OMC March 2026.

ENGAGEMENT

There are no engagement implications presented as part of this report.

SUSTAINABILITY IMPLICATIONS

The proposed ferry terminal will offer an additional public transport option for residents, workers and visitors in the Canning Bridge area therefore decreasing car dependency and increasing accessibility of the Canning Bridge area to the QEII/UWA specialised activity centre and Perth CBD.

LEGISLATIVE AND POLICY ALIGNMENT

Bus operations are under the authority of the State Government through the Public Transport Authority.

FINANCIAL IMPLICATIONS

There are no financial implications presented as part of this report.

CONSEQUENCE

Should the City reopen Canning Beach Road to traffic from Canning Highway crashes will recommence negating the road safety benefits achieved by the works.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

E25/84 Deferral Additional FOGO Bins Report

File Number:	
Responsible Officer:	Director Environment & Infrastructure
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the writing of this report has a conflict of interest.
Attachments:	Nil

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> At the Ordinary Meeting of Council (OMC) held on Tuesday, 19 August 2025, the Council resolved to request the CEO to prepare a report to the December 2025 OMC, detailing the resources and implications to implement an annual program to provide one additional Food Organics Green Organics (FOGO) bin to residents who reside in any area of the City, impacted by the leaves falling from deciduous trees during the fall-winter period. The FOGO bins to be delivered by the City on request, free of charge to affected residents and to be picked up by the City at the end of the fall period. This report seeks to defer the Additional FOGO Bins report until the March 2026 Ordinary Meeting of Council
--

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (E25/84)

At 6:48pm Cr C Ross moved, seconded Cr K Wheatland

That the Council Approve the deferral of the Additional FOGO Bins report until the March 2026 ordinary meeting of council.

At 6:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY EN BLOC (11/0)

PURPOSE

This report is presented to request that the Council approve the deferral to allow for adequate time to investigate the resources and implications to implement an annual program.

STRATEGIC ALIGNMENT

Outcome	2	A clean, green and sustainable City for current and future generations.
Objective	2	Clean and Green
	2.2	Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery.

BACKGROUND

At the Ordinary Meeting of Council (OMC) held on Tuesday, 19 August 2025, the Council resolved to request the CEO to prepare a report to the December 2025 Ordinary Meeting of Council, detailing the resources and implications to implement an annual program to provide one additional Food Organics Green Organics (FOGO) bin to residents who reside in any area of the City, impacted by the leaves falling from deciduous trees during the fall-winter period. The FOGO bins to be delivered by the City on request, free of charge to affected residents and to be picked up by the City at the end of the fall period.

CONSIDERATION

This report is presented to request that the Council approve the deferral to allow for adequate time to investigate the resources and implications to implement an annual program due to current staff workloads, resourcing and finalising the Waste Supply Agreements.

ENGAGEMENT

There are no engagement implications presented as part of this report.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications presented as part of this report.

LEGISLATIVE AND POLICY ALIGNMENT

There are no legislative or policy implications presented as part of this report.

FINANCIAL IMPLICATIONS

There are no financial implications presented as part of this report.

CONSEQUENCE

There are no consequences or alternative options presented as part of this report.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

Planning

UP25/93 Trees on Private Land

Item UP25/93 Trees on Private Land was brought forward in the Agenda for the convenience of those in the public gallery – please see page 44.

UNCONFIRMED

At 8:46pm, Cr G Barber left the meeting.

UP25/75 LPS6 Review - Staging and Implementation Plan

File Number:	
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in the matter.
Attachments:	1. Staging and Implementation Plan

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> • The City of Melville (City) has commenced the review of its Local Planning Scheme No 6 (LPS6) and the review is currently in the first of two stages. Stage 1 involves preliminary community engagement and preparation of the draft Scheme. Stage 2 involves the statutory steps of the Scheme Review (advertising of the draft Scheme, responding to community feedback and formal involvement of the Western Australian Planning Commission and the Minister for Planning). • A Staging and Implementation Plan has been prepared to guide the remaining tasks of Stage 1 leading up to Council endorsing a final draft Scheme for statutory advertising. Endorsement of the Staging and Implementation Plan will provide additional certainty to Council, the community and other stakeholders on the proposed next steps and level of investigation, testing and engagement ahead of the finalisation of the draft Scheme. • The remaining Stage 1 tasks that are detailed within the Staging and Implementation Plan include further technical studies, state agency engagement, Elected Member workshop series and further community engagement. • The Staging and Implementation Plan maps out these final tasks, key milestones and indicative timing for each task.
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OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (UP25/75)

At 8:47pm Cr M Woodall moved, seconded Cr N Robins

That the Council endorse the Staging and Implementation Plan to guide the proposed timing and stakeholder engagement for the remaining tasks of Stage 1 of the Local Planning Scheme 6 Review.

At 8:47pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (9/0)

PURPOSE

The purpose of the Staging and Implementation Plan (the Plan) is to clearly map out the remaining tasks under Stage 1 of the LPS6 Review, key milestones, engagement and timing. The Council endorsement of the Plan does not imply Council support for any proposed changes and will provide clarity and alignment on the next steps.

STRATEGIC ALIGNMENT

Outcome	3	Sustainable, connected development and transport infrastructure across our City.
Objective	3	Sustainable and Connected Development
	3.3	Plan for urban growth and local commercial activity centres.

BACKGROUND

The City of Melville (the City) is currently in Stage 1 of reviewing its Local Planning Scheme 6 (LPS6) which to-date, has involved a Report of Review, early concept planning and non-statutory engagement to test these concepts and understand community priorities. The review process involves two broad stages:

- Stage 1 –Investigations, preliminary community engagement, policy review and ultimately drafting of proposed modifications to the Scheme; and
- Stage 2 – The statutory scheme amendment process (legislated by the Planning and Development Act 2005).

Early concepts for proposed density changes to the Scheme were shared with the community in late 2024, prompting a meaningful amount of feedback. Among the key concerns raised were the potential impacts of the changes on issue including but not limited to:

- Traffic and parking
- Housing affordability
- Distribution of increased density
- Tree canopy coverage
- The capacity of local services (including schools) and utilities
- Environmental risks associated with specific areas
- Concentration of proposed density change areas in the northern half of the City.

In response, the process was reviewed, and a series of technical studies were identified to be undertaken and referrals to state agencies made to provide further information to understand the impacts of proposed the changes and respond to the concerns raised. The feedback received has also prompted further investigation exploring opportunities for increased density and housing choice in other parts of the City, including attention on areas in the southern half of the City.

Information from these further investigations, together with an Elected Member workshop series and additional community engagement, will feed into the draft scheme review document, before being submitted to Council for their endorsement of the draft being submitted to the WAPC for consideration of permission to advertise.

The abovementioned workshop series will bring Elected Members on the journey of the scheme review process to-date, provide them with information gathered such as the findings from the technical studies, community engagement and state agency referrals. We will also run through strategic planning principles related to our local planning framework and how the state planning frameworks apply, which have guided much of the review to-date. With this information in hand, the Elected Members will be able to review the elements of the scheme which are of importance to the community over a series of six workshops over six months. Towards the end of the series, the refined scheme changes will go back out to the community for a second round of engagement.

To ensure the timely delivery of Stage 1 with adequate technical investigations and community and stakeholder engagement, the Plan has been prepared to outline the scope of the remaining tasks which will fine-tune the draft Local Planning Scheme. The Plan includes a detailed timeline of tasks, deliverables and key milestones to be reached prior to initiating Stage 2.

CONSIDERATION

The preliminary engagement phase of the Scheme Review has delivered community feedback on the initial concepts proposed. Key issues and opportunities emerged through this preliminary engagement phase which in turn informed the focus for further technical investigations and testing.

Key aspects of the Plan are outlined in the table below. A further breakdown of tasks, details and timing are presented within the Plan (Attachment 1):

Item	Detail	Timing*
Land Economics Assessment	Engage a suitable consultant to undertake a land economics assessment to review the proposed density change areas as well as the broader Melville area, and determine current and future development viability, market demand, built form outcomes and opportunities for delivering housing affordability.	May 2025 – December 2025 (commenced)
Traffic Impact Assessment	Engage a suitable consultant to undertake a Traffic Impact Assessment to consider local and regional traffic impacts associated with the proposed change areas (over time). The assessment will build on the land economics work, as well as other expected future traffic generators, such as the City’s activity centres and future traffic growth from other local governments.	October 2025 – March 2026 (commenced)
Tree Canopy Impact Assessment	Engage a consultant to produce a comprehensive report on the anticipated impacts to tree canopy from the infill models suggested in the LPS6 Review. The report will test and explore the notion that higher density leads to tree loss, conduct a comparative analysis of different infill models, review relevant literature including the R-Codes, and include case studies of Councils with effective tree policies.	October 2025 – February 2026 (commenced)
Review proposed density change areas	Informed by the community feedback gathered in Phase 3, review the proposed density change areas to either increase or decrease the proposed	March 2025 – December 2025

	<p>density codes. Revisit investigations into residential areas in other parts of the City, including focus on areas in the southern half of the City for alternative locations suited to medium density and housing choice. These areas will be workshopped with Elected Members before being advertised in the second round of community engagement within Stage 1.</p>	<p>(commenced)</p>
<p>State agency referrals</p>	<p>Attain greater clarity around certain perceived issues with increasing density that relate to the impact on the City’s environment and infrastructure including flood plain levels, bushfire risk, utilities (water, power, internet) and schools. Refer to state agencies in regard to the above, including:</p> <ul style="list-style-type: none"> • Department of Education (can capacity for schools be adequately managed?) • Utilities providers (Water Corporation, Wester Power, Horizon Power, ATCO Gas, etc) (can capacity for utilities be adequately managed?) • DWER, DBCA and DPLH (bushfire policy team and coastal planning) (are proposed locations for density increase considered vulnerable, and what mitigation measures should be taken to avoid risks?) 	<p>June 2025 – December 2025 (commenced)</p>
<p>Elected Member workshop series</p>	<p>Run a series of detailed workshops with Elected Members to provide the theory and background of proposed changes and seek feedback on proposed changes. Workshops suggested to cover the following key topics:</p> <ul style="list-style-type: none"> • Workshop 1 – Introduction to workshop series and background • Workshop 2 – Changes to built form controls (local and neighbourhood centres) • Workshop 3 – Density changes (1) • Workshop 4 – Density changes (2) • Workshops 5 – Density changes (3) • Workshop 6 – Final workshop to present the Draft LPS6 in its entirety (<i>to occur after a second round of community engagement</i>). 	<p>February 2025 – August/September 2026</p> <p><i>Workshop timing is based on availability of Councillors during EMES timings.</i></p>
<p>Preliminary Non-Statutory Community engagement (Round 2)</p>	<p>Additional round of community engagement focusing on residential density, including refinements made based on community feedback, technical studies and Elected Member workshops. The engagement process will be refined based on lessons learned from the 2024 engagement.</p> <p>Prior to this engagement, the City will publish a Detailed Engagement Report detailing the outcomes of the 2024 engagement process.</p>	<p>July – August 2026 (depending on the progress of the workshops)</p>

Compile and consider all data received	Incorporate findings from above studies, engagement and referrals into LPS6 review.	Ongoing from October 2025 – September 2026
Draft scheme submitted to Council	Draft scheme text and maps submitted to Council for their endorsement. If supported, the City will submit the draft Scheme amendment to the WAPC triggering the start of Stage 2.	Q4 2026 / Q1 2027
Close the feedback loop	Report back to the community and let them know the outcomes of the process, how their feedback has contributed to the scheme review process and next steps for the review.	Q4 2026

**Timing is based on our best estimate, depending on all other tasks and may be subject to change.*

Concurrent Strategic Planning

The Local Planning Scheme Review focuses on development areas outside the City’s major activity centres, while detailed planning for strategic centres is managed through separate instruments like Structure Plans, which like schemes are regulated by the State Government. Although these planning tools differ in scope and timing, they are aligned with the City’s overarching Local Planning Strategy to manage and guide development outcomes. Similarly, the review of LPS6 will have regard and recognition to the development opportunities within these activity centres.

An ongoing program is in place to prepare and review these plans. Reviews are underway for Canning Bridge, Booragoon, and Riseley Centres, with existing plans for Melville, Kardinya, and Murdoch Centres. Early planning has begun for Petra Street, while Bull Creek is being monitored for future planning needs. Further investigation into the residential areas around the Bull Creek and Murdoch train stations has recently been undertaken, with Council considering whether to prioritise the planning for these as an immediate priority or as a future opportunity.

A decision from the Council on the planning for these stations is not expected to impact on the Plan, acknowledging that LPS6 is not considered to be the appropriate framework to strategically plan for these areas, and that the infill to be delivered in these station precincts is being considered for in the City’s modelling for infill to 2050.

ENGAGEMENT

The engagement process has been structured into seven key phases:

1. Initial Awareness and Input (Completed)

The community was informed that a Scheme review was commencing, and early input was sought to identify key themes and planning priorities.

2. Focus Area Consultation (Completed)

Six preliminary focus areas were identified for investigation. Community members were invited to provide feedback on these areas and suggest additional topics for consideration.

3. Draft Proposals Consultation – Non-Statutory (Completed)

The community was invited to review proposed zoning and density changes. Feedback was gathered through an online survey, and in-person appointments were offered for residents to discuss specific concerns and gain clarity on the proposals.

4. Referral to State Agencies and Infrastructure Stakeholders (In Progress)

As part of the review process, we are engaging with key State Government departments, transport agencies, and utility providers to address infrastructure and environmental considerations associated with increased density. A priority focus for Stage 1 of the review process is obtaining preliminary advice on community concerns regarding bushfire and flood risks within the proposed change areas, capacity for schools to accommodate increased population and any concerns held by the relevant transport agencies in regard to the areas identified. This includes floodplain management, bushfire risk assessment, service capacity (water, power, internet), school infrastructure, and transportation impacts. Relevant agencies include the Department of Education, Water Corporation, Western Power, DWER, DBCA, DPLH, DFES and transport authorities.

The City will receive preliminary feedback from the relevant agencies and service providers in Stage 1 of the review process, with more detailed feedback required in response to the regulated State agency referral requirements as part of the Stage 2 consultation process.

5. Elected Members Engagement (Upcoming)

A key element of this phase involves collaboration with Elected Members through a series of interactive workshops. Elected Members will review proposed changes to LPS6, informed by community feedback, technical studies, and officer analysis. These sessions will help shape the draft Scheme amendments to be advertised in the next stage. Recognising the complexity of planning frameworks, we will provide a suite of supporting resources to assist Elected Members with this. These materials will clearly explain the components of the scheme, the rationale behind proposed changes, and the intended outcomes, ensuring Members are well-equipped to engage meaningfully in the process.

6. Draft Proposals Consultation (Engagement Round 2) – Non-Statutory (Upcoming)

Re-engage with residents and property owners on the changes to the proposed density areas (including any new or removed areas different to the 2024 engagement). The approach to be taken and information to be made available to the community will be developed based on the lessons learned from the previous community engagement (e.g. direct engagement, redesigned online maps and provision of additional information).

In addition, the City intends to complement its standard engagement approach by bringing together a representative community group to explore the proposed density changes through a series of workshop sessions. This group will have the opportunity to share their perspectives, aspirations and provide feedback to help shape the direction of the Scheme Review.

The City will engage with Councillors on the proposed composition and process for this group before it commences. Feedback from the group, along with input from Elected Members, will be incorporated into the final draft Scheme before it is submitted to Council for endorsement.

7. Statutory Advertising (part of Stage 2)

The final draft Scheme will be formally advertised for public comment, with a minimum consultation period of 60 days. The City will promote this widely using a mix of traditional and digital communication methods, ensuring broad outreach.

Direct communication will also be made with those most directly impacted by the proposed changes. Community members will be invited to submit their views, including levels of support or concern. These submissions will be considered prior to final endorsement by the WAPC and the Planning Minister (Upcoming as part of the statutory scheme amendment process in Stage 2).

More information on the engagement and communications approach is detailed within the Staging and Implementation Plan.

SUSTAINABILITY IMPLICATIONS

Enhanced sustainability outcomes is a key theme of the Scheme Review. For example, additional opportunities for development intensity in strategic locations in or near centres and with good access to public transport provides considerable positive social and environmental sustainability impacts.

LEGISLATIVE AND POLICY ALIGNMENT

The current stage of the project, being preliminary, is not legislated under the Planning and Development Act 2005, which allows for more flexibility in terms of our approach. The information gained during this stage, will inform the works under Stage 2 of the Scheme review process – a process which is legislated under the *Planning and Development Act 2005* and regulated by the *Planning and Development (Local Planning Scheme) Regulations 2015*.

FINANCIAL IMPLICATIONS

The actions and investigations proposed in the Plan are provided for in the 2025/2026 Budget. Additional actions may require additional budget.

CONSEQUENCE

Endorsement of the Plan is recommended to provide clarity and alignment on the proposed next steps, timing and associated level of resourcing for both staff, the Council and the community.

Options for Council consideration are as follows:

1. Endorse the Plan as Presented
 - Ensures certainty regarding actions, timing, and resource allocation.
 - Facilitates clear communication with stakeholders and the community.

2. Endorse the Plan with Modifications
 - Council may choose to amend aspects of the Plan
 - Implications: Adjustments such as shortened timeframes or additional investigations may result in increased budget requirements and/or resource impacts.
3. Do Not Endorse the Plan
 - May create uncertainty within the community regarding next steps and timing.
 - Could delay implementation and require further direction from State Government.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday, 2 December 2025 during discussion of the item, the following questions and/or requests for information were raised by Elected Members and now form part of the Final Ordinary Meeting of Council business papers:

Question 1:

Regarding the technical studies, one is a traffic study in October – March 2026. Is that accurate and how accurate will the information during that timeframe be?

Response 1:

The traffic investigations are underway at the moment. They are not so much based on measurements of existing traffic and is more of a modelling exercise using existing traffic and established metropolitan wide traffic models and exploring what the local and regional impacts of those would be.

Question 2:

Regarding the community engagement; what does this look like?

Response 2:

In the implementation plan, there is actually reference to the implementation of a representative community group. This will be explored in the next community engagement phase. We have also done a lot of preliminary engagement and are proposing a further round of engagement middle of next year to enable the community to look at the technical studies and the responses we've made in regards to any preliminary rounds of engagement. The feedback received will be cross checked against the community reference group and the next step would then be for the Council to form a draft scheme prior to Stage 2 commencing. In addition, the timeline notes July to August for community engagement. However, if more time is required to accommodate community engagement this timeline may be extended and we'll continue to engage with the Council on the makeup of the community reference group to establish a common understanding on what that looks like. We will also engage with the Stakeholder Engagement team to ensure best practice engagement is followed. The community's input on this process is vital.

Question 3:

Regarding the community reference group, can we be provided more information on what this will look like and who will be invited to participate?

Response 3:

The City will establish more detail around what the community engagement will look like and will seek Elected Member feedback on that prior to it being actioned.

Question 4:

When will we expect to hear more on the community engagement?

Response 4:

We expect to be able to present this to Elected Members at an EMES in early 2026.

Question 5:

Can you provide more details on concerns raised in the five petitions received in relation to the LPS6 Review?

Response 5:

There is another item on the agenda which detail the issues raised in the petition. The issues raised are largely around traffic amenity and capacity of infrastructure. Some petitions were firmly against the changes and some were offering an alternative proposal. Item UP25/92 Response to Petitions - Local Planning Scheme 6 Review on the agenda for the December Ordinary Meeting of Council details the issues raised, and the City's recommendations.

Question 6:

Will the community be engaged on the draft scheme when it is finalised in October – November 2026?

Response 6:

The City maintains active communication on the website regarding the scheme amendment and the timeline, and this will continue to be updated as we progress. However, the timeline and implementation plan, including engagement steps is flexible and can be expanded as required.

Question 7:

Could we explore outreach programs for getting community feedback, such as coffee catchups or roadshow style engagement?

Response 7:

We try to make engagement as widespread as possible, so any feedback is welcome from Elected Members and can be considered.

At 8:48pm, Cr G Barber returned to the meeting.

At 8:48pm, Cr K Wheatland left the meeting.

UP25/92 Response to Petitions - Local Planning Scheme 6 Review

File Number:	
Responsible Officer:	Director Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <ul style="list-style-type: none"> • Five petitions were received in response to proposals published in 2024 as part of the Local Planning Scheme No. 6 Review and Council requested a response to the petitions to be prepared by December 2025. • Technical work is ongoing to inform the refinement of the Local Planning Scheme No. 6 Review proposals, and this will continue into 2026. • A Detailed Engagement Report will be presented to Council in Q2 of 2026 and will include a response to the five petitions.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (UP25/92)

At 8:48pm Cr N Robins moved, seconded Cr S Green

That the Council:

1. **Notes the interim report in response to the petitions received in relation to the review of Local planning Scheme 6; and**
2. **Acknowledges that an additional response to the petitions will be provided within a Detailed Engagement Report, which is due to be considered by Council in Q2 of 2026 following the completion of further technical work.**

At 8:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (9/0)

PURPOSE

To provide an update regarding the City’s response to five petitions received between August and October 2024 relating to the Local Planning Scheme No. 6 (LPS6) Review. A previous resolution required further investigations to be undertaken, and the findings presented to Council by December 2025.

STRATEGIC ALIGNMENT

Outcome	1	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.
	5	Leadership and good governance for the benefit of the whole community.
Objective	1	Healthy, Safe and Inclusive
	1.1	Facilitate a sense of community, wellbeing, social connection, and participation.
	5	Good Governance and Leadership
	5.4	Strengthen active citizen engagement, participation, and access to information.

BACKGROUND

In July 2024, the City of Melville (the City) published ideas for density and zoning changes being considered as part of the review of Local Planning Scheme 6 (LPS6) and invited feedback between July and October 2024. This engagement stage was non-statutory and forms part of the City’s journey towards developing an updated Local Planning Scheme for review and approval by the Council.

During the engagement, the City received five petitions and these either objected to the suggested R-code changes outright or suggested an alternative density as a compromise. The five areas are:

1. Cowan Street to Cunningham Street – North of Canning Highway
2. Booragoon East
3. Cantray Avenue to Cunningham Street – North of Canning Highway
4. Tain Street to Reynolds Road – North of Canning Highway
5. Booragoon West



Figure 1- Some of the proposed density change areas advertised (orange) and petition areas (outlined in red)

A response was provided at the 18 February 2025 Ordinary Meeting of Council (OMC) as follows:

That the Council:

- 1. Notes the petition content and the concerns raised in the relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.***
- 2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.***

In addition, at the 18 March 2025 OMC, it was resolved that a Detailed Engagement Report on the results of the LPS6 Review density and zoning proposals engagement would be prepared, to expand upon the engagement snapshot that was published at the end of this consultation. The resolution was as follows:

That the Council:

- 1. Note Motion 1 carried at the Annual General Meeting of Electors held on Monday, 3 February 2025***
- 2. Note that the review of Local Planning Scheme No.6 is an iterative process and all feedback received will be carefully considered prior to Council making any decisions.***
- 3. Request the Chief Executive Officer prepare and present a Detailed Engagement Report to Council prior to Council endorsement of the Local Planning Scheme No.6 Review.***

In summary, the earlier Council resolutions require:

- a) A response to the petitions received by December 2025; and
- b) A Detailed Engagement Report to be published before an updated Local Planning Scheme is endorsed by Council and submitted to the WAPC/Minister for Planning.

This item provides an interim response to the earlier petitions received in accordance with (a) above.

CONSIDERATION

Some of the further investigations referenced in the February 2025 OMC resolution are ongoing, therefore a response to the issues raised in the petitions is not available for presentation to the Council at the December 2025 OMC. The investigations in progress are:

- Land Economics Assessment

This study evaluates how proposed density changes across the City can contribute to housing supply targets through a realistic assessment of development feasibility, demand drivers, and locational attributes.

- Traffic Impact Assessment

Assess the impacts of the proposed density changes on the road network to 2050, taking into consideration expected growth in regional traffic (from outside the City), traffic generated from the City's activity centres and other identified growth areas.

- Tree Canopy Assessment

Report on the anticipated impacts to tree canopy from the infill models suggested in the LPS6 Review. The report will consider the correlation between density and tree loss, conduct a comparative analysis of different infill models (including case studies), review of relevant data and literature, including the R-Codes.

The City has also sought initial comments from state agencies regarding proposed changes to the Local Planning Scheme.

The information provided in these further investigations will result in additional refinement of the proposed density changes, and where density changes are still recommended, provide the necessary evidence as to why the changes are proposed. This evidence, in the form of data and expert analysis, will allow for a more considered response to the petitions.

It is therefore appropriate that a more comprehensive response to the petitions is provided within the Detailed Engagement Report, along with all other feedback received in the LPS6 Review consultation. This is expected to be presented to Council as part of a series of workshops starting in February 2026. In line with the Council resolution from March 2025, a Detailed Engagement Report will be finalised mid-2026 once technical work and internal workshops have been completed.

The timeframe ensures that both the Council and the community will be provided the Detailed Engagement Report and the technical reports well in advance of any request for the Council to endorse the draft changes.

Note an implementation plan is also being presented to Council for consideration in December 2025, which clarifies the timing and stages of the remainder of the preliminary LPS6 Review process, culminating in Council endorsing the draft scheme being submitted to the WAPC for permission to formally advertise, recognised as the start of the statutory scheme amendment process.

ENGAGEMENT

This item relates to engagement that occurred between August and October 2024 as part of the LPS6 Review and five petitions that were received. Further non-statutory public consultation is proposed to occur.

In addition to any non-statutory engagement the City undertakes, there will also be a statutory engagement process required under the *Planning and Development Act (2005)* Part 5 Division 2.

SUSTAINABILITY IMPLICATIONS

The environmental benefits from progressing with the City's approach to density in and around the activity centres, and along transport corridors are:

- Construction efficiencies (e.g. fewer materials per dwelling, less demolition).
- Less energy use in heating/cooling within a multi-storey development.

- Building 'up' rather than 'out' protects excessive clearing of backyard vegetation as a result of residential subdivision (i.e. battle-axes).
- Reduced car dependency through co-locating residential adjacent to retail, hospitality, and employment.
- Protecting natural bush on the periphery of the metropolitan area that would otherwise be cleared to perpetuate residential sprawl.

LEGISLATIVE AND POLICY ALIGNMENT

The review of LPS6 is progressing in accordance with the *Planning and Development Act 2005*. In accordance with the *City of Melville Local Government (Meeting Procedures) Local Law 2022*, the petition has been acknowledged and this item together with future reporting will provide a response.

FINANCIAL IMPLICATIONS

A budget is already allocated for the LPS6 review. The continued growth and development of the City is directly linked to its on-going financial sustainability and ability to maintain and provide new and improved community services.

CONSEQUENCE

Instead of responding to all feedback holistically within the Detailed Engagement Report, the Council may choose for the petitions to be responded to separately and prior to the conclusion of the technical investigations.

In the absence of the information expected from these technical reports, the City would not be equipped to appropriately respond to the concerns raised, noting the petitions specifically raised concerns about redevelopment viability, traffic impacts and tree loss.

The City is also mindful that there are others in the community who have raised similar concerns through the City's engagement survey process, who's comments will be addressed through the Detailed Engagement Report. To prioritise a response to the petitions could be perceived as assigning different importance to the petitions over others who responded via the City's engagement process.

BRIEFING FORUM – FURTHER INFORMATION

At the Agenda Briefing Forum held on Tuesday 2 December 2025 there were no questions or requests for further information from Elected Members in relation to this item.

At 8:48pm, Cr K Wheatland returned the meeting.

15 MOTIONS WITH PREVIOUS NOTICE

Nil.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

Nil.

17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

Procedural Motion

COUNCIL RESOLUTION

At 8:48pm Cr S Green moved, seconded Cr C Yorke

That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:

C25/352 RFP Outcomes - 410 Canning Highway, Attadale

This matter is considered to be confidential under Section 5.23(2) - (e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal –

- (i) a trade secret; or**
- (ii) information that has a commercial value; or**
- (iii) information about the business, professional, commercial or financial affairs of a person.**

At 8:48pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (10/0)

At 8:48pm, Mr G Ponton left the meeting and did not return.

Substantive Motion As Amended**COUNCIL RESOLUTION (C25/352)**

At 8:49pm Cr S Green moved, seconded Cr G Barber

That the Council endorse the amended confidential recommendation as contained within report C25/352 RFP Outcomes – 410 Canning Highway, Attadale.

At 9:09pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY (10/0)

Procedural Motion**COUNCIL RESOLUTION**

At 9:09pm Cr K Wheatland moved, seconded Cr S Green

That the Council re-open the meeting to members of the public.

At 9:09pm the Presiding Member declared the motion.

CARRIED UNANIMOUSLY (10/0)

18 DECISION MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

At 9:11pm, the Presiding Member advised that item C25/352 RFP Outcomes – 410 Canning Highway, Attadale was discussed behind closed doors and that the amended recommendation was carried.

19 CLOSURE

At 9:12pm, the Presiding Member thanked Elected Members, the Chief Executive Officer and officers for their efforts throughout the year and wished them and the community a safe and happy festive period and prosperous new year.

At 9:13pm, the Presiding Member invited the Deputy Mayor to address the Council.

There being no further business to discuss, the Presiding Member confirmed that Cr J Spanbroek was still in attendance electronically, and declared the meeting closed at 9:14pm

PAXON

CITY OF MELVILE

Strategic Internal Audit Plan

Version 1.0 | October 2025
paxongroup.com.au

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TABLE OF CONTENTS

- 1. INTRODUCTION..... 3**
- 1.1 PURPOSE OF DOCUMENT3
- 1.2 DEFINITION OF INTERNAL AUDIT3
- 1.3 STRATEGIC INTERNAL AUDIT PLAN.....3
- 1.4 PROCESS FOR FORMULATING THE PLAN3
- 2. STRATEGIC INTERNAL AUDIT PLAN4**
- 3. INDICATIVE REVIEW SCOPES FOR 2025/26.....6**

Document Version	Document Date	Plan for Financial Years	Executive Approval	ARIC Approval	Council Approval
Version 1	August 2025	25/26-27/28	October 2025	-	-

1. INTRODUCTION

1.1 Purpose of Document

This document has been developed for the Executive Team (Executive) and subsequently the Audit, Risk and Improvement Committee (Committee) and Council to consider whether:

- the draft strategic internal audit plan (Plan) within section 2 is focussed upon the key risks to the City of Melville (City);
- reviews are prioritised appropriately; and
- there are any specific areas of focus Executive or Committee would like to see included for the reviews identified.

1.2 Definition of Internal Audit

Internal audit is defined as:

"Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes."

1.3 Strategic Internal Audit Plan

Paxon Group (Paxon) developed this Plan for the period 2025/2026 to 2027/2028. The Plan is subject to approval by the Committee and Council.

The primary objective of the Plan is to maximise the efficiency and effectiveness of the City's internal audit function. This is achieved by allocating internal audit resources to business areas and processes subject to events and/or situations (risks) which may adversely impact achievement of the City's objectives. This also includes consideration of previously provided assurance and other assurance providers such as the Office of the Auditor General, LGIS and other consultants.

To ensure this Plan retains its currency and relevance, it should be viewed as a 'living document' which may require revision because of changes in the identified risks facing the City. It is recommended that at least an annual review of the Plan be undertaken to ensure the proposed internal audits aligns with the risks facing the City.

This plan does not include the resource or activities of the City's officers in relation to internal audit.

1.4 Process for Formulating the Plan

The Plan was developed by Paxon in conjunction with the City's internal audit team:

- The previous strategic internal audit plan was obtained and considered
- The City's Strategic and Operational risk registers were obtained as updated in June 2025
- The highest risk rating for each auditable area was identified
- The auditable areas were then sorted high to low based upon the risk score to identify areas of highest risk.
- Regulatory reviews were scheduled as per the required frequency of performance
- Other reviews were scheduled based on risk rating, and
- The draft plan was reviewed by Management and Executive.

In addition to the risk basis for developing the Audit Plan the following steps have also been undertaken:

- Matching the quantum of work proposed to the budget;
- Consideration of previous reviews performed their timing and results; and
- Our experience of working with other local governments.



2. STRATEGIC INTERNAL AUDIT PLAN

In summary the internal audit plan provides linkage to all strategic and operational risks identified by the City, though the level of assurance that will be provided for each will vary.

The only deviation from this is that assurance for ICT will be provided by the Office of the Auditor General through their annual IT review and not by internal audit. This is in order to effectively utilise the resource of internal audit through avoiding duplication of work and audit fatigue for the business. The findings of the OAG will be followed-up by internal audit through the audit log process. This approach will be monitored and if the need arises the required amendments to the internal audit plan to accommodate ICT work for internal audit will be considered.

The Compliance Audit Return and Audit Log were originally included within the plan but were requested by management to be removed

Internal Audit Reviews		2025/26	2026/27	2027/28
Environmental Management		100		
Procurement & Contract Management		120		
Payroll		100		
Integrated Planning & Reporting Framework & Strategic Asset Management		140		
Cash Handling		120		
Budgeting/Costing of Services			100	
Project Management			100	
Planning, Land Development and Land Use			80	
People & Culture			100	
Lease/Commercial/Property Investments			100	
WHS			100	
Grants				100
Fleet strategy				100
Finance Review (Regulation 5)				140
Stakeholder Relationship Management				100
Events Management & Community Safety				100
Risk, Internal Control and Legislative Compliance (Regulation 17)				100
		580	580	640
Other Services	Frequency			
Audit & Risk Improvement Committee Reporting & Attendance	Quarterly	20	20	20
Internal Audit Plan	Annually	10	10	10
		30	30	30
Total hours		610	610	670



The following areas for review could also be considered for inclusion within the plan:

- Audit Log
- Compliance Audit Return
- Records & information management
- Community Facilities
- Place Management
- Emergency Management
- Traffic Management
- Parking
- Waste
- ICT – Assurance provided by Office of the Auditor General as part of the ICT work performed during the Financial Statement Audit



3. INDICATIVE REVIEW SCOPES FOR 2025/26

Detailed below are the reviews proposed to be delivered within the first year of the strategic internal audit plan, the related risk references or reason for performance and an indication of the high-level objectives of the reviews which will be refined based upon input from Committee and during the scoping process with management.

In addition to the following objectives Paxon will also assess policy, management practice and procedures and their alignment with relevant legislation and regulation. We will also consider segregation of duties and independent oversight to mitigate the risk of fraud and misconduct and the efficiency and effectiveness of processes within relevant reviews. Where possible we will also look to use data analysis to identify trends and target sample testing.

Environmental Management	
Audit Type	Operational
Strategic Risk	<ul style="list-style-type: none"> SR1 Impact of climate change SR2 Degradation of the environment and natural resources OR16 Ability to maintain and improve the existing natural flora and fauna is compromised
Objectives	<p>The objective of our review is to assess the design and operational effectiveness of processes relating to the City's environmental management in the following areas:</p> <ul style="list-style-type: none"> Establishment and maintenance of relevant policies and procedures related to environmental management. Testing of the status of implementation of Policy and Strategy, which will potentially include: <ul style="list-style-type: none"> Urban Forest Strategy Community Climate Action Plan Public Open Space Strategy Adapting to Climate Change in the City of Melville Strategy Foreshore Restoration Strategy Attadale Alfred Cove Foreshore Master Plan (AACFMP) Asset Management Plans, and Monitoring and reporting processes

Procurement & Contract Management	
Audit Type	Financial / Operational / Compliance
Strategic Risk	<ul style="list-style-type: none"> OR2 Service provision is compromised OR9 Undeclared conflict of interest
Objectives	<p>The objective of our review is to assess the design and operational effectiveness of processes relating to the City's procurement and contract management in the following areas:</p> <ul style="list-style-type: none"> Procurement processes Contract extensions Conflicts of interest Raising of purchase requests and purchase orders Maintenance of tender and contract registers Contract Management



Audit		Integrated Planning & Reporting Framework & Asset Management
Audit Type	Compliance / Operational	
Strategic Risk	<ul style="list-style-type: none"> SR4 Insufficient funding to meet current and future needs SR5 Failing to understand & meet stakeholder & community expectations & needs SR7 External demand on existing & future infrastructure & building OR6 Physical Infrastructure Asset integrity is compromised 	
Objectives	<ul style="list-style-type: none"> The objective of review is to provide a report to management and the committee on the design and operational effectiveness of IPRF and related status reporting processes in place within the City Asset Management Strategy and Asset Management Plans are in place Plans in place are aligned with each other and with systems data, and Implementation plans are operational and results are recorded e.g. condition audits and maintenance 	

Audit		Cash Handling
Audit Type	Financial / Operational	
Strategic Risk	<ul style="list-style-type: none"> SR4 Insufficient funding to meet current and future needs OR10 Misappropriation of assets, funds or other resources 	
Objectives	<p>The objective of our review is to assess the design and operational effectiveness of processes relating to the City's cash handling and inventory to assess the following:</p> <ul style="list-style-type: none"> Adequacy and consistency of internal guidance Adherence to internal guidance through operational testing of receipting and banking processes at a sample of facilities, and Level and investigation of differences. 	



Audit	Payroll
Audit Type	Financial
Strategic Risk	<ul style="list-style-type: none"> • OR10 Misappropriation of assets, funds or other resources • OR12 Disruption, over or under payment to employees
Objectives	<p>To review if processes and controls are effectively designed and operational, through the performance of sample testing, including:</p> <ul style="list-style-type: none"> • Policies, procedures and other documentation (e.g. guidelines or checklists) in place for payroll processes • Controls over the payroll employee master data including exception reporting processes for amendments (e.g. for new staff, staff exits and change of staff positions including acting arrangements) • Evaluate the segregation of duties and user access controls • Adequacy and appropriateness of delegations and approving authorities for key payroll processes • Adequacy of controls over payment runs and adjustments to the payroll EFT file • Reconciliation and monitoring processes to ensure accurate and timely payments • Controls over updates within the system arising from enterprise agreements / awards. For a sample, verification of the accuracy of payroll information relating to changes made to agreements/awards. <p>This will not constitute a full review of the accuracy and completeness of all payments.</p>

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Internal Audit Charter

DRAFT

Latest Revision Details (Earlier Revision History is listed at end of document)

DRAFT – to be presented to ARIC in November

Date amended	Description of change	Revised by (Document owner)	Approved by	Date approved
03/10/2025	Update for outsourced approach	J Lawrence		DD/MM/YYYY

Please refer to the BMS for the latest version

Print Date: 6/11/2025 1:57 PM

Page 1 of 8



Table of Contents

1 Mission and scope of work3

1.1 Council Plan Alignment4

2 Accountability4

3 Independence5

4 Responsibility5

5 Authority6

6 Reporting standards6

7 Standards of audit practice7

DRAFT

Please refer to the BMS for the latest version

Print Date: 6/11/2025 1:57 PM

Page 2 of 8



1 Mission and scope of work

The internal audit charter (Charter) is a formal document that defines the Internal Audit Function's (IAF) mandate, authority and responsibilities, endorsed by the Council of the City of Melville (the City).

The mission of the internal audit function is to provide independent, objective assurance and consulting services designed to add value and improve the Council's operations. Internal Audit assists the Council in achieving its objectives by applying a systematic, disciplined approach to evaluating and improving the effectiveness of governance, risk management, and internal control processes.

Internal Audit supports Council's obligations under the *Local Government (Audit) Regulations 1996*, including assisting the CEO with reviews required, supporting the Audit, Risk and Improvement Committee role and ensuring audit work complies with Australian Auditing Standards.

The internal audit function is established by Council, through the Audit, Risk and Improvement Committee, to assist both Council and management in the effective discharge of their responsibilities. The City of Melville Internal Audit services are provided by an external consultant engaged by Council.

The scope of Internal Audit activities covers the adequacy and effectiveness of the Council's governance, risk management, and internal control framework, including whether:

- Risks are appropriately identified and managed
- Interaction with the various governance groups occurs as needed
- Significant financial, managerial, and operating information is accurate, reliable and timely
- Employees' actions comply with policies, standards, procedures, and applicable laws and regulations
- Resources are acquired economically, used efficiently, and adequately protected
- Quality and continuous improvement are supported in control process
- Significant legislative or regulatory issues impacting the Council are identified and addressed appropriately.

Opportunities for improving governance, risk management, and control processes may be identified during audits and will be communicated to the appropriate level of management.

Please refer to the BMS for the latest version

Print Date: 6/11/2025 1:57 PM

Page 3 of 8



1.1 Council Plan Alignment

The Internal Audit function supports the delivery of the City of Melville’s Council Plan for the Future 2024–2034 by providing independent assurance and insights into governance, risk management, and internal controls to facilitate the achievement of strategic objectives.

This ensures that Council operations and services are aligned with strategic objectives, enhances accountability, and helps manage risks to support the achievement of the City’s long-term priorities.

	Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Outcomes	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.
Objectives	1.1 Facilitate a sense of community, wellbeing, social connection, and participation.	2.1 Protect and enhance our natural environment, ecosystems and biodiversity.	3.1 Facilitate enhanced and sustainable urban development and amenity.	4.1 Facilitate vibrant activated local places and centres.	5.1 Provide transparent and accountable good governance.
	1.2 Provide a range of inclusive local community services, events and cultural activities.	2.2 Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery.	3.2 Deliver sustainable and well-planned infrastructure and public places and spaces.	4.2 Increase awareness of Melville as a tourism and eco-tourism destination.	5.2 Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams.
	1.3 Improve community safety and security.	2.3 Increase the urban forest tree canopy on City managed land.	3.3 Plan for urban growth and local commercial activity centres.	4.3 Attract investment in strategic locations.	5.3 Ensure efficient and effective use of assets, resources and technology.
	1.4 Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing.	2.4 Provide and improve parks and green open spaces.	3.4 Protect and promote the City’s character and heritage.	4.4 Support local business growth and resilience.	5.4 Strengthen active citizen engagement, participation, and access to information.
	1.5 Support sustainable sporting and community groups and volunteering.	2.5 Mitigate and adapt to climate change impacts.	3.5 Facilitate improved integrated public transport solutions.	4.5 Facilitate a business friendly experience	5.5 Provide excellent customer experiences and ease of access.
	1.6 Provide and facilitate lifelong learning opportunities.	2.6 Transition the organisation to carbon neutrality by 2030 and facilitate community progress to net zero emissions by 2050.	3.6 Provide sustainable and connected road, bicycle, footpath and transport networks.		5.6 Provide an inclusive, safe, healthy, equitable and engaging workplace.

2 Accountability

Internal Audit, through the outsourced consultant, is functionally accountable to the Audit, Risk and Improvement Committee, and administratively to the CEO or delegate to:

- Provide an annual assessment of the adequacy and effectiveness of the Council’s governance, risk management, and internal control processes
- Report significant issues related to governance, risk, and control, including recommendations for improvement
- Provide periodic updates on the status and results of the Internal Audit Plan and sufficiency of resources; and
- Coordinate with other oversight functions (risk management, compliance, legal, and external audit).

Please refer to the BMS for the latest version

Print Date: 6/11/2025 1:57 PM

Page 4 of 8



3 Independence

To safeguard independence, Internal Audit reports functionally to the Audit, Risk and Improvement Committee and administratively to the CEO in a manner outlined in the above section on Accountability.

The positioning of the IA in the City provides the organisational authority and status to bring matters directly to management and escalate matters to the Committee, when necessary, without interference, and supports the internal auditors' ability to maintain objectivity.

IA is required to be independent and objective, with independence essential to its effectiveness. IA must have no direct authority or responsibility for the activities it reviews. IA will not implement internal controls, develop procedures, install systems, or engage in other activities that may impair judgement

IA will document the characteristics of the governance structure limiting independence and any safeguards employed to achieve the principle of independence and disclose to the Committee any interference internal auditors encounter related to the scope, performance, or communication of internal audit work and results. The disclosure will include communicating the implications of such interference on IA's effectiveness and ability to fulfill its mandate.

4 Responsibility

Internal Audit has responsibility to:

- Develop a flexible, risk-based annual Internal Audit Plan in consultation with management, for review and approval by the Audit, Risk and Improvement Committee
- Deliver the approved plan, including ad-hoc requests from the Committee, CEO or delegate
- Maintain appropriate knowledge, skills, experience, and professional certificates to effectively achieve the objectives of this charter
- Assess new and changing environments, services, processes, and operations in terms of risk and control implications
- Report regularly to the Committee and management on audit results and significant issues
- Keep the Committee informed of emerging risks, trends and best practise
- Support investigations of suspected fraud or misconduct, as directed
- Agree findings, actions and timelines for action in collaboration with management
- Liaise with the City's Business Improvement advisor who is responsible for tracking and closing out agreed actions with management.
- Consider the scope of work of external auditors and regulators for the purpose of providing efficient audit coverage.

Please refer to the BMS for the latest version

Print Date: 6/11/2025 1:57 PM

Page 5 of 8



5 Authority

Internal Audit, through the consultant, is authorised to:

- Have unrestricted access to all functions, records, property, and personnel necessary to fulfil the approved audit plan
- Have direct and unrestricted access to the Audit, Risk and Improvement Committee
- Deliver audit services in line with the resources, scope, and budget approved through the tender process and annual Council budget.
- Propose adjustments to scope, frequency, or resourcing to the Audit & Risk Committee for consideration and approval
- Obtain the necessary assistance of Council personnel during audits, as well as access specialised expertise from within or outside the Council, provided such services are consistent with the approved tender and budget.

The Internal Audit Consultant is not authorised to:

- Perform any operational duties for the Council to maintain objectivity
- Initiate or approve accounting transactions
- Direct the activities of any Council employee not employed in the internal auditing function
- Exceed the scope, resources, or budget approved through the tender process and Council's annual budget without prior authorisation.

6 Reporting standards

Internal Audit reports shall

- Be clear, concise and complete
- Clearly explain objectives and the scope of the audit
- Present findings and conclusions supported by sufficient evidence
- Emphasise improvement opportunities rather than fault
- Recognise challenges faced by staff in implementation
- Include agreed management actions, with timeframes for implementation that are realistic and aligned with available resources and operational capacity
- Be presented in draft form to management for discussion and agreement on findings, corrective actions, and timelines before finalisation.
- Be reported to the Audit, Risk & Improvement Committee.

The ongoing monitoring, follow-up, and closure of agreed corrective actions is the responsibility of the City's Business Improvement Advisor. This process is conducted in accordance with the City's Audit Findings and Corrective Actions Management Process, ensuring that actions are tracked, escalated where necessary, and closed out once completed.

The Internal Auditor will review the adequacy of implemented actions during subsequent audits or as requested by the Audit, Risk & Improvement Committee.

Please refer to the BMS for the latest version

Print Date: 6/11/2025 1:57 PM

Page 6 of 8



7 Standards of audit practice

Internal Audit will conduct all work in accordance with the Global Internal Audit Standards and the IIA Code of Ethics, as well as relevant local government legislation, including the Local Government Act and Regulations, and Council policies.

DRAFT

Please refer to the BMS for the latest version

Print Date: 6/11/2025 1:57 PM

Page 7 of 8



Appendix A: References & Review History

References that may be applicable to this Plan

- Legislative Requirements: Local Government Act 1995 (WA)
Local Government (Audit) Regulations 1996
Local Government (Financial Management) Regulations 1996 (WA)
- Plan / Policy / Framework: CP-062 Fraud and Corruption Policy
CP-099 Risk Management Policy
- Procedures: Terms of Reference – ARIC
- Work Instructions: Audit Findings and Corrective Actions Management Process
- Forms / Supporting Documents (internal):
- Supporting Documents (external): Global Internal Audit Standards

ORIGIN/AUTHORITY	ITEM NO.
Audit, Risk & Compliance Committee	C07/001 March 2007

REVIEWS

Financial Management Audit Risk & Compl. Comm. (FMARCC)	C09/5075 Aug. 2009
FMARCC	M12/5220 Mar. 2012
FMARCC	M14/5353 Mar. 2014
FMARCC	M16/5482 May 2016
Ordinary Meeting of Council	M18/5615 May 2018
FMARCC	M20/5774 Nov. 2020

Please refer to the BMS for the latest version

Print Date: 6/11/2025 1:57 PM

Page 8 of 8



City of
Melville

Process Owner: Process Improvement Auditor
 Council Approval: November 2020
 Next Review Date: November 2022
 Distribution list: Intranet & Extranet

Internal Audit Charter

Latest Revision Details (Earlier Revision History is listed at end of document)

DRAFT – to be presented to ARIC in November

<u>Date amended</u>	<u>Description of change</u>	<u>Revised by (Document owner)</u>	<u>Approved by</u>	<u>Date approved</u>
<u>03/10/2025</u>	<u>Update for outsourced approach</u>	<u>J Lawrence</u>		<u>DD/MM/YYYY</u>



Table of Contents

- 1 Mission and scope of work.....3
- 1.1 Council Plan Alignment4
- 2 Accountability.....4
- 3 Independence.....5
- 4 Responsibility5
- 5 Authority.....6
- 6 Reporting standards6
- 7 Standards of audit practice7

DRAFT

Please refer to the BMS for the latest version
Print Date: 3/12/2025 10:04 AM 17/11/2025 10:40 AM 17/11/2025 10:07 AM
 Page 2 of 8



1 Mission and scope of work

The internal audit charter (Charter) is a formal document that defines the Internal Audit Function's (IAF) mandate, authority and responsibilities, endorsed by the Council of the City of Melville (the City).

The mission of the internal audit function is to provide independent, objective assurance and consulting services designed to add value and improve the ~~Council~~City's operations. ~~Internal Audit assists~~ the Council ~~accomplish~~in achieving its objectives by ~~bringing~~applying a systematic, disciplined approach to ~~evaluate~~evaluating and ~~improve~~improving the effectiveness of ~~governance, risk management, and internal control, and governance~~ processes.

Internal Audit supports Council's obligations under the *Local Government (Audit) Regulations 1996*, including assisting the CEO with reviews required, supporting the Audit, Risk and Improvement Committee role and ensuring audit work complies with Australian Auditing Standards.

The internal audit function is therefore established by Council, through the Audit, Risk and Improvement Committee, to assist ~~the both~~ Council and management in the effective discharge of their responsibilities. The City of Melville Internal Audit services are provided by an external consultant engaged by the ~~Council~~City.

The scope of work~~Internal Audit activities covers the adequacy and effectiveness of the internal audit function is to determine whether the~~Council's~~City's~~ network of ~~governance, risk management, and internal control, and governance~~ processes, as designed and represented by management, is adequate and functioning in a manner to ensure ~~framework, including whether:~~

- Risks are appropriately identified and managed;
- Interaction with the various governance groups occurs as needed;
- Significant financial, managerial, and operating information is accurate, reliable and timely;
- Employees' actions ~~are in compliance~~comply with policies, standards, procedures, and applicable laws and regulations;
- Resources are acquired economically, used efficiently, and adequately protected;
- Quality and continuous improvement are ~~fostered~~supported in the ~~Council's~~control process; and
- Significant legislative or regulatory issues impacting the ~~City Council~~are ~~recognised~~identified and addressed appropriately.

Opportunities for improving ~~governance, risk management, and control~~ processes may be identified during audits. ~~They and~~ will be communicated to the appropriate level of management.



Council Plan Alignment

The Internal Audit function supports the delivery of the City of Melville’s Council Plan for the Future 2024–2034 by providing independent assurance and insights into governance, risk management, and internal controls to facilitate the achievement of strategic objectives.

This ensures that Council operations and services are aligned with strategic objectives, enhances accountability, and helps manage risks to support the achievement of the City’s long-term priorities.

	Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Outcomes	Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.
Objectives	1.1 Facilitate a sense of community, wellbeing, social connection, and participation. 1.2 Provide a range of inclusive local community services, events and cultural activities. 1.3 Improve community safety and security. 1.4 Provide inclusive multipurpose places and facilities to encourage healthy lifestyles and wellbeing. 1.5 Support sustainable sporting and community groups and volunteering. 1.6 Provide and facilitate lifelong learning opportunities.	2.1 Protect and enhance our natural environment, ecosystems and biodiversity. 2.2 Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery. 2.3 Increase the urban forest tree canopy on City managed land. 2.4 Provide and improve parks and green open spaces. 2.5 Mitigate and adapt to climate change impacts. 2.6 Transition the organisation to carbon neutrality by 2030 and facilitate community progress to net zero emissions by 2050.	3.1 Facilitate enhanced and sustainable urban development and amenity. 3.2 Deliver sustainable and well-planned infrastructure and public places and spaces. 3.3 Plan for urban growth and local commercial activity centres. 3.4 Protect and promote the City’s character and heritage. 3.5 Facilitate improved integrated public transport solutions. 3.6 Provide sustainable and connected road, bicycle, footpath and transport networks.	4.1 Facilitate vibrant activated local places and centres. 4.2 Increase awareness of Melville as a tourism and eco-tourism destination. 4.3 Attract investment in strategic locations. 4.4 Support local business growth and resilience. 4.5 Facilitate a business friendly experience.	5.1 Provide transparent and accountable good governance. 5.2 Ensure long term financial sustainability, strategic advocacy and partnerships, and diverse revenue streams. 5.3 Ensure efficient and effective use of assets, resources and technology. 5.4 Strengthen active citizen engagement, participation, and access to information. 5.5 Provide excellent customer experiences and ease of access. 5.6 Provide an inclusive, safe, healthy, equitable and engaging workplace.

2 Accountability

Internal Audit, through the outsourced consultant, is functionally accountable to the Chief Executive Officer (CEO) and the Financial Management, Audit, Risk & Compliance and Improvement Committee, and administratively to the CEO or delegate to:

- Provide annually an assessment of the adequacy and effectiveness of the Council’s governance, risk management, and internal control processes for controlling its activities and managing its risks in the areas set forth under the mission and scope of work;

Please refer to the BMS for the latest version
 Print Date: 3/12/2025 10:04 AM 17/11/2025 10:40 AM 17/11/2025 10:07 AM
 Page 4 of 8



- Report significant issues related to the processes governance, risk, and control, including recommendations for controlling the activities of the Council and its related entities, including potential improvements to those processes; improvement
- Periodically provide information Provide periodic updates on the status and results of the annual audit plan Internal Audit Plan and the sufficiency of department resources; and
- Coordinate with other control and monitoring oversight functions (risk management, compliance, legal, and external audit).

3 Independence

To provide for the safeguard independence of the internal auditing function, the Process Improvement Auditor, Internal Audit reports functionally to the CEO and Financial Management, Audit, Risk & Compliance and Improvement Committee and administratively to the Director Corporate Services CEO in a manner outlined in the above section on Accountability.

The positioning of the IA in the City provides the organisational authority and status to bring matters directly to management and escalate matters to the Committee, when necessary, without interference, and supports the internal auditors' ability to maintain objectivity.

IA is required to be independent and objective, with independence essential to its effectiveness. IA must have no direct authority or responsibility for the activities it reviews. IA will not implement internal controls, develop procedures, install systems, or engage in other activities that may impair judgement

IA will document the characteristics of the governance structure limiting independence and any safeguards employed to achieve the principle of independence and disclose to the Committee any interference internal auditors encounter related to the scope, performance, or communication of internal audit work and results. The disclosure will include communicating the implications of such interference on IA's effectiveness and ability to fulfill its mandate.

4 Responsibility

Internal Audit has responsibility to:

- Develop a flexible, risk-based annual Internal Audit Plan in consultation with management, for review and approval as well as periodic updates; by the Audit, Risk and Improvement Committee
- Implement Deliver the annual audit plan, as approved plan, including any special tasks or projects requested by management and ad-hoc requests from the Financial Management, Audit, Risk & Compliance Committee, CEO or delegate
- Maintain sufficient appropriate knowledge, skills, experience, and professional certifications/certificates to meet effectively achieve the requirements/objectives of this Charter; charter
- Evaluate Assess new and assess significant merging/consolidating functions and new or changing environments, services, processes, and operations; in terms of risk and control processes coincident with their development and implementation; implications

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- ~~Issue periodic reports~~Report regularly to the Financial Management, Audit, Risk & Compliance Committee and management summarising on audit results of audit activities and significant issues
- ~~Keep the Financial Management, Audit, Risk & Compliance Committee informed of emerging risks, trends and successful practices in internal auditing;~~best practise
- ~~Assist in the investigation~~Support investigations of significant suspected fraudulent activities within the Council~~fraud or misconduct, as directed~~
- ~~Agree findings, actions and notify~~timelines for action in collaboration with management
- ~~Liaise with the City’s Business Improvement advisor who is responsible for tracking and the Financial Management, Audit, Risk & Compliance Committee of the results; and~~closing out agreed actions with management.
- ~~Consider the scope of work of external auditors and regulators for the purpose of providing optimal~~efficient audit coverage to the Council at a reasonable overall cost.

5 Authority

Internal Audit, through the consultant, is authorised to:

- ~~Have unrestricted access to all functions, records, property, and personnel;~~ necessary to fulfil the approved audit plan
- ~~Have full~~direct and free~~unrestricted~~ access to the Financial Management, Audit, Risk & Compliance and Improvement Committee;
- ~~Allocate~~Deliver audit services in line with the resources, set frequencies, select subjects, determine scopes of work~~scope, and apply techniques required~~budget approved through the tender process and annual Council budget.
- ~~Propose adjustments to accomplish audit objectives; and~~ scope, frequency, or resourcing to the Audit & Risk Committee for consideration and approval
- ~~Obtain the necessary assistance of Council personnel in units of the Council where they perform~~during audits, as well as other~~access specialised services~~expertise from within or outside the Council, provided such services are consistent with the approved tender and budget.

~~The Process Improvement Auditor~~Internal Audit Consultant is not authorised to:

- ~~Perform any operational duties for the City in order to maintain objectivity (as one cannot audit their own work);~~
- ~~Initiate or approve accounting transactions external to the internal auditing department; and~~
- ~~Direct the activities of any Council employee not employed in the internal auditing function;~~
- ~~Exceed the scope, resources, or budget approved through the tender process and Council’s annual budget without prior authorisation.~~

6 Reporting standards

Internal Audit reports shall

- Be clear, concise and complete;

Please refer to the BMS for the latest version
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 Page 6 of 8



- ~~clearly~~Clearly explain objectives and the scope of the audit;
- ~~present findings and conclusions in an objective fashion, relevant to the specific user needs;~~
- ~~use only factual information.~~Present findings and conclusions which are adequately supported by properly documented audit sufficient evidence; and
- ~~place emphasis on~~Emphasise improvement opportunities rather than criticism of the past, recognising any difficulties/fault
- ~~Recognise challenges faced by the staff of the Council in implementation~~
- ~~Include agreed management actions, with timeframes for implementation that are realistic and aligned with available resources and operational capacity~~
- ~~Be presented in draft form to management for discussion and agreement on findings, corrective actions, and timelines before finalisation.~~
- ~~Be reported to the International Standards for the Professional Practice of Audit, Risk & Improvement Committee.~~

~~The ongoing monitoring, follow-up, and closure of agreed corrective actions is the responsibility of the City's Business Improvement Advisor. This process is conducted in accordance with the City's Audit Findings and Corrective Actions Management Process, ensuring that actions are tracked, escalated where necessary, and closed out once completed.~~

~~The Internal Auditing and the Code of Ethics issued Auditor will review the adequacy of implemented actions during subsequent audits or as requested by the Institute Audit, Risk & Improvement Committee.~~

7 Standards of audit practice

~~Internal Audit will conduct all work in accordance with the Global Internal Audit Standards and the IIA Code of Ethics, as well as relevant local government legislation, including the *Local Government Act* and Regulations, and Council policies.~~



Appendix A: References & Review History

References that may be applicable to this Plan

- Legislative Requirements: *Local Government Act 1995 (WA)*
Local Government (Audit) Regulations 1996
Local Government (Financial Management) Regulations 1996 (WA)
- Plan / Policy / Framework: CP-062 Fraud and Corruption Policy
CP-099 Risk Management Policy
- Procedures: Terms of Reference – ARIC
- Work Instructions: Audit Findings and Corrective Actions Management Process
- Forms / Supporting Documents (internal):
- Supporting Documents (external): Global Internal Audit Standards

ORIGIN/AUTHORITY	ITEM NO.
Audit, Risk & Compliance Committee	C07/001 March 2007

REVIEWS	
Financial Management Audit Risk & Compl. Comm. (FMARCC)	C09/5075 Aug. 2009
FMARCC	M12/5220 Mar. 2012
FMARCC	M14/5353 Mar. 2014
FMARCC	M16/5482 May 2016
Ordinary Meeting of Council	M18/5615 May 2018
FMARCC	M20/5774 Nov. 2020

Please refer to the BMS for the latest version
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 Page 8 of 8



DRAFT Community Awards Policy

Policy Type: Council Policy Policy Owner: Chief Executive Officer	Policy No. CP- 132 Last Review Date: XX Month 2025
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Policy Objectives

The objective of this Policy is to provide a consistent and transparent approach to recognise and celebrate the outstanding contributions, achievements, and service of individuals, community groups, and organisations within the City of Melville.

The Policy seeks to provide a structured framework for developing, funding, administering, promoting and reviewing Community Awards to ensure that they are aligned with the City of Melville ‘s vision – vibrant, sustainable, inclusive Melville.

Policy Scope

This Policy applies to all current and proposed City of Melville Community Awards and to City-supported or sponsored participation in external awards. It applies to all Directorates in the City of Melville.

Includes the celebration or cross-promotion of the achievements of City of Melville residents that have been recognised through State and/or Federal government awards and honours, aligning with the Civic and Ceremonial Functions Policy (CP-016).

Definitions / Abbreviations Used In Policy

Nominee means a community member proposed for recognition under this policy.

Selection Panel means a group appointed to review nominations and recommend award winners.

Freeman of the City of Melville means a title that carries no legal rights or entitlements but serves as a prestigious recognition of an individual's significant service on and contribution towards the City of Melville Council.

Absolute majority means a majority of votes from more than 50% of the total number of members (or positions) for the time being constituting a council or other body, regardless of whether any of those positions are vacant absolute majority (as defined in section 1.4 of the Local Government Act 1995).

Hall of Fame means a space, either virtual or tangible, that contains information about people who have been awarded with a Melville Recognition Award. There is no limit to the number of inductees the City can choose to induct into the Hall of Fame at each ceremony or the total number of inductees at any one time.

Inductee means a person who has been formally introduced or admitted into the City of Melville's Hall of Fame.

Keys to the City means a symbolic gesture to honour an individual or group for a significant contribution to the City enabling an ongoing invitation to all Civic Functions listed in the Civic and Ceremonial Functions Policy (CP-016), noting that this is personal to the recipient and is not transferable to heirs or successors.



Policy Statement

The City of Melville has a tiered approach that guides the development, funding and approval of funding of its Community Awards program. Under this approach, Council has oversight specifically for Tier 1 awards and provides guidance on the purpose and frequency for all awards.

As such, the addition of Tier 1 Awards or development of any type of Award that is outside of this Policy can only occur through a specific Council resolution. All Awards developed in-line with this Policy are considered by Council through the Annual Planning and Budgeting process.

Tier 1 – Highest Honours (Council-Endorsed)

1.1 Honorary Freeman of the City

- i) Purpose: City's highest civic recognition that can be bestowed on an individual for exceptional, sustained service as an elected member of the City of Melville Council.
- ii) Frequency: Rare; only by Council resolution.
- iii) Recognition: Presentation of Special Honorary Freeman badge at the Annual Civic Function and granted with the Keys to the City, noting the status of Honorary Freeman is personal to the recipient and is not transferable to heirs or successors.
- iv) Nominations: Nominations can be made by any resident or ratepayer using the relevant Nomination form and is to be signed by at least nine members of the current Council.
- v) Number of Freeman: There is no limit to the number of nominations for Honorary Freeman Council can consider each year.
- vi) Criteria: A person is eligible to be nominated for the title of 'Honorary Freeman of the City of Melville', if:
 - They have provided a long standing, outstanding contribution as an Elected Member to the City of Melville Council (at least 12 years of service).
 - They are a current or past resident or ratepayer of the City of Melville.
 - They are not currently serving as an Elected Member, and not less than six months has elapsed since the conclusion of their term of office as an Elected Member.
 - They are not a current employee of the City, and not less than six months has elapsed since the conclusion of their employment with the City.
- vii) Selection process:
 - The Governance Committee will consider nominations for the granting of the status of Honorary Freeman of the City and make a recommendation to the Council on the merit of the nomination.
 - The item will be dealt with in confidence, and without the nominee's knowledge.
 - The decision to make the award must be supported by an absolute majority of the Council.

1.2 Melville Recognition Award

- i) Purpose: Permanent recognition honouring individuals and or groups who have made significant and lasting achievement towards creating a vibrant, sustainable, inclusive Melville.
- ii) Frequency: Annual and ad-hoc.
- iii) Recognition: Community induction ceremony, permanent display in the Hall of Fame and granted with the Keys to the City, noting Melville Recognition Award is personal to the recipient and is not transferable to heirs or successors



- iv) Nominations:
 - Nominations will open annually.
 - Ad-hoc nominations can also be made and considered.
 - Only current resident or ratepayers of the City of Melville can submit a nomination.
 - The relevant nomination form must be completed in full including the statements against the selection criteria.
- v) Number of Inductees: There is no limit to the number of inductees the City can choose to induct into the Hall of Fame at each ceremony.
- vi) Criteria:
 - Recipient does not need to be a resident or ratepayer.
 - Demonstrated significant impact on the City of Melville towards creating a vibrant, sustainable, inclusive Melville.
 - Contribution beyond routine duties (i.e., volunteering, leadership, innovation, promotion).
 - Can be awarded posthumously.
- vii) Selection Panel: Includes the Mayor and Deputy Mayor and a combination of relevant and independent community members and City Officers – minimum of five total panel members.

Tier 2 – Civic and Community Recognition

Awards designed to recognise and celebrate individuals and groups who have voluntarily contributed to the City of Melville community. Awards in this category must be developed according to the following:

- i) Purpose: Recognition of individuals and groups who have voluntarily contributed to the City of Melville community and had a significant impact on creating a vibrant, sustainable, inclusive Melville.
- ii) Frequency: No more frequent than Annual for each Award.
- iii) Recognition:
 - An Award recognition event will be held in conjunction with one of the Civic Functions listed in the Civic and Ceremonial Functions Policy (CP-016).
 - Award recipients will receive either a certificate or badge.
- iv) Nominations:
 - Nominations can only be accepted through the completion of a relevant Nomination form.
 - Nomination forms must be completed in full including the statements against the selection criteria.
 - The Nominator does not have to be a resident or ratepayer of the City of Melville.
- v) Criteria:
 - Significant voluntary service within the City of Melville.
 - Must be a current resident or ratepayer of the City of Melville.
 - Significant impact towards creating a vibrant, sustainable, inclusive Melville.
- vi) Selection Panel: Includes the Mayor or Deputy Mayor, and up to three relevant City Officers.

Tier 3 – Specialist Themed Awards

Awards designed to recognise and celebrate individuals or groups who have contributed towards at least one of the City's strategic objectives.

- i) Purpose: Recognition of individuals and groups who have contributed to the attainment of one of the City of Melville's strategic objectives.
- ii) Frequency: No more than Annual for each Award.



- iii) Recognition:
 - Where possible and relevant, Awards recognition events should be held to celebrate all Awards related to similar strategic objectives in a gala-style event.
 - Recognition of recipients to include either a certificate or badge.
 - Cash prizes can be included in the Award design with the City seeking sponsorship for these.
- iv) Nominations:
 - Nominations can only be accepted through the completion of a relevant Nomination form.
 - The Nominator does not have to be a resident or ratepayer of the City of Melville.
- v) Criteria:
 - Specific criteria for each Award will be developed and used to assess nominations.
 - Award recipients do not need to be a resident or ratepayer of the City of Melville. Residency or significant service within the City of Melville.
 - Voluntary or professional achievements and contributions can be recognised.
- vi) Selection Panel: May include the Mayor or Elected Members, up to three relevant City Officers and at least one external subject-matter expert where relevant.

Tier 4 – External Awards

This category includes external Awards sponsored by the City of Melville and the celebration or cross-promotion of the achievements of City of Melville residents that have been recognised through State and/or Federal government awards and honours.

4.1 Sponsorship of External Awards

- i) Purpose: The City can provide cash and/or in-kind sponsorship to external award programs that either contribute towards the attainment of at least one of the City's strategic objectives, or enhance the City's profile as being a sector leader within a relevant field and among peers.
- ii) Frequency: No more frequent than Annual for each external Award.
- iii) Recognition: The City widespread recognition in return for sponsoring the Award, commensurate to the value of the award. For example, quotations, brand placement and/or tags within Award media statements, posts, promotional materials, photos and releases, a City representative to be involved in the Award presentation or to speak at the Award celebratory event.
- iv) Criteria: To be considered for City of Melville sponsorship, the Award must provides an opportunity for City representatives to engage with industry professionals and/or other local governments and stakeholders to enable collaboration, knowledge exchange, and potential future projects AND must meet clearly demonstrates how it meets one or more of the following criteria:
 - Recognises excellence in areas the City of Melville prioritises: carbon neutral, community first, or business-friendly.
 - Promotes local projects that can demonstrate an impact towards the attainment of the City's strategic objectives.
 - Positions the City as a leader in governance, planning, engineering, community development or service delivery.
 - Incentivises innovation, quality, and best practice among local professionals and community groups, indirectly improving outcomes in areas relevant to council objectives.

4.2 Celebration/Cross-Promotion of Recognised Residents

- i) Purpose: Celebrate or cross-promote of the achievements of City of Melville residents that have been recognised through State and/or Federal government awards and honours.



- ii) Frequency: As required.
- iii) Recognition: Recognition of the recipient is at the discretion of the Mayor, Deputy Mayor and Chief Executive Officer and can include any or all of the following:
 - Invitation of the recipient/s to one of the Civic Functions listed in the Civic and Ceremonial Functions Policy (CP-016).
 - Media statements and/or posts.

References that may be applicable to this Policy	
Legislative Requirements:	<i>Local Government Act 1995,</i>
Procedure, Process Maps, Work Instructions:	
Other Plans, Frameworks, Documents Applicable to Policy:	CP-016 Civic and Ceremonial Functions Policy. Council Plan 2024 - 2034 Annual Planning and Budget Process
Delegated Authority No:	Not applicable

CREATION/ REVISION AUTHORITY		Item No.
Ordinary Meeting of Council	XX/XX/XX	X25/XXX
Reviews		
Ordinary Meeting of Council	XX/XX/XX	X25/XXX



Tree Policy

<p>Policy Type: Council Policy Policy Owner: Manager Natural Areas and Parks</p>	<p>Policy No. CP- 029 Last Review Date: 16 July 2024</p>
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Policy Objectives

To provide guidance in the management of all the City's trees.

Policy Scope

This policy sets out the process and conditions by which trees are managed within the City. This policy applies to all trees located on land vested in the City of Melville and all trees managed by the City of Melville in line with the Urban Forest and Green Spaces Policy.

Policy Statement

1. General

All trees are assets of the City that contribute to the well-being of the community and to the natural environment. The City recognises and values the significance of trees within the urban setting for the many social, economic and environmental benefits they provide. The City is committed to protecting, maintaining and increasing its tree population.

The City is responsible for managing and removing all trees within the streetscape or park/reserve on City-managed land. The City will actively protect existing trees, promote the planting of trees and has the right to plant street trees on City managed land, inclusive of verges adjacent to properties.

2. Tree Planting

The City is responsible for planting all trees on City managed land and undertakes a seasonal tree planting program.

When planting a tree, the City will:

- Assign the species in consideration of
 - Mature size and form;
 - Suitability to the site;
 - Range of tolerances; and
 - Contribution to species diversity.
- Determine the location through consideration of:
 - Any existing street tree alignment;
 - Potential impact on road and pedestrian safety;
 - The presence of below ground and/or adjacent services and infrastructure.



- Provide post-planting care, watering and maintenance until the tree is established, as determined by the City.
- Seek to achieve agreed outcomes between the property owner and the City through consultation.

If appropriate, residents may be able to plant a tree on their adjoining verge if written approval is received from the City prior to any works being undertaken.

If approval is given to a resident to plant on City land it is on the understanding that:

- The City shall approve the species and location;
- The tree shall be planted in alignment with the requirements provided by the City;
- Any tree planted shall become a City asset and managed accordingly.

2.1 Unauthorised Tree Planting

Unauthorised tree planting shall be defined as a tree planted within City managed land without the City's approval.

The decision to retain or remove an unauthorised tree will be entirely at the discretion of the City.

3. Tree Maintenance, Pruning and/or Removal

The City is responsible for the management of all trees on land managed by the City. All work shall be undertaken by City staff or the City's Contractor, in accordance with Australian Standard 4373 Pruning of Amenity Trees or as specified by the City.

3.1 Requests for Tree Maintenance

The City will respond to all requests for tree maintenance and removal, however the following do not provide justification for tree removal or pruning:

- The tree is disliked.
- The tree partially or wholly obstructs views.
- The tree is perceived to present a risk of harm.
- The tree is perceived to aggravate health concerns.
- The tree produces leaf litter, flowers, fruit and bark.
- The tree attracts unwelcome fauna and associated issues.
- The tree is perceived to be inappropriate for the site by residents.
- The tree overshadows private gardens or infrastructure.
- The tree occupies the site of a proposed crossover where an alternative location exists (refer 5.0 Trees and Development).

3.2 Tree Pruning

The City will consider pruning to:

- Ensure unrestricted access to pedestrian and vehicular traffic on footpaths, roads and crossovers.
- Ensure that 'lines of sight' are kept clear of vegetation, as determined by the City and in consultation with AusRoads Design Guidelines.



- Manage the amenity, form or health of the tree.
- Mitigate contact between trees and built infrastructure.
- Reduce the potential of harm to persons or property, as determined by the City.

3.3 Tree Removal – Approval

Each tree removed by the City will be replaced by a minimum of one tree the subsequent planting season. A tree will only be considered for removal, at the City's discretion, when it is:

- Inappropriate for the site.
- An unauthorised planting.
- Dead or in irreversible decline.
- Significantly damaged and beyond remediation.
- Will be significantly or unavoidably damaged by development with retention not a viable option.
- Demonstrably structurally unsound and presents an unacceptable potential of harm to person or property, as determined by the City.
- Not in keeping with the overall streetscape aesthetics as determined by the City.

3.4 Tree Removal – Challenge

If the applicant wants to challenge the decision to retain a tree the request can be referred to the Mayor, Ward Councilors and Director Environment & Infrastructure for consideration of removal.

Taking into account broader criteria such as environmental, social and economic reasons a tree can be removed when agreed to by the Mayor, relevant Ward Councilors and Director Environment & Infrastructure.

If agreement cannot be reached by the Mayor, the relevant Ward Councilors and the Director Environment & Infrastructure, the Elected Members may request that a report outlining the advantages and disadvantages of removing the tree be presented to the Council in order for the Council to determine whether or not the tree will be removed.

4. Tree Structures/Attachments

Swings and Ladders are considered permissible street tree attachments with the following conditions.

- Swings and Ladders cannot be permanently fixed to street trees and must not incorporate sharp objects, protrusions, or other elements which, in the City's opinion would present a hazard to people or property.
- Swings and Ladders must not, in the City's opinion, adversely affect the health or structural integrity of the street tree to which they are attached.
- Swings and Ladders shall not swing or protrude into and must not be able to swing or protrude into the space immediately above any road carriageway or path for pedestrians or cyclists.



Loose string lighting (Solar) such as Christmas lighting is allowed around the trunk of the tree. No other signage, structural or hanging apparatus shall be secured to any tree managed by the City. The City reserves the right to remove such structures and apparatus or request their removal.

The City reserves the right to seek compensation for all works associated with the removal of such items and remediation of any damage to the tree, up to and including removal and replanting.

5. Trees and Developments

5.1 Tree Protection for Building and Development

Australian Standard 4970 - *Protection of trees on development sites* is to be used by the applicant as a guide when there is a requirement to protect adjoining verge trees. It is the responsibility of the applicant to ensure that all contractors/site managers are aware of AS 4970. A Tree Protection Zone (TPZ) must be installed in all cases where a tree is to be protected.

5.2 Tree Assessment for Building and Development Applications

All City managed trees adjoining proposed development sites will be assessed and documented prior to planning approval or demolition/building works.

This assessment will inform:

- The fair value for each tree, using a Tree Evaluation Method approved by the City.
- The existing condition of the tree, including amenity, form and health, for comparison during and after the development process.
- Any advice notes and/or conditions to be included as part of any approval.

5.3 Tree Removal for Development

The City will not consider removal of a healthy City managed tree for development, except when:

- There is insufficient space to accommodate a compliant crossover.
- The proximity of works will significantly compromise the tree's amenity, health, form or longevity, as determined by the City.
- If the applicant does not agree and chooses to challenge the officer's decision, the provision of Clause 3.4 of this policy can apply.



5.4 Approved Tree Removal for Development

In the event a tree is authorised for removal as part of a development application, (including planning, building, demolition, and crossover application), the following will occur:

- The applicant will approach the City to formally request the approved trees removal process to commence.
- The applicant will pay the invoice provided by the City for
 - Tree removal
 - Stump grinding to min 300mm below ground level
 - Traffic management cost as required
 - Two replacement trees
 - Establishment of replacement trees for 3 years
- Upon receipt of this payment the City will arrange:
 - Tree removal and stump grinding within approximately 10 weeks
 - Tree replacement during the next planting season after development works have been completed.
- A minimum of one street tree shall be replaced on the verge adjacent to the development, where sufficient space.
- When there is not sufficient space for a second tree, at the City's discretion the tree will be planted elsewhere in the City.

5.5 Tree maintenance/management required during development process

If any pruning (branch or root) is required of City managed trees during the development process, the applicant shall contact the City to assess and arrange the required works.

6. Damage to Trees - Infringement/Prosecution

If a tree is damaged as a result of negligent action of an individual, including but not limited to property owners, residents or with works associated with Planning and Building Applications the City will consider the following options in terms of infringement or prosecution.

1. Infringement of \$500 as per the City of Melville Activities in Thoroughfares, Public Places and Trading Local Law 2014.
2. Prosecute as an offence under the City of Melville Activities in Thoroughfares, Public Places and Trading Local Law 2014 in the Magistrates court. The Magistrate, if the person is found guilty, will impose a penalty up to the maximum of \$5,000 as per the Local Law.
3. Initiate court proceedings as a civil matter seeking fair value of the tree as determined by the City for the damage caused.



References that may be applicable to this Policy

Legislative Requirements:	The Local Government Act 1995 Thoroughfare and Public Places Local Law
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	Open Space Strategy Urban Forest and Green Spaces Policy CP-102 Verge Treatment Policy CP-086 Climate Action Policy CP-120 Play Equipment on Verge Guidelines
Delegated Authority No:	N/A

ORIGIN/AUTHORITY Item No.

Reviews

Ordinary Meeting of Council	15/03/2010	T10/3115
Ordinary Meeting of Council	21/05/2013	T13/3385
Ordinary Meeting of Council	10/12/2013	T13/3441
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	19/04/2016	Motion 16.3
Ordinary Meeting of Council	21/11/2017	T17/3769
Ordinary Meeting of Council	19/11/2019	T19/3827
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3956
Ordinary Meeting of Council	16/07/2024	E24/40



Trees on City Managed Land Policy

Policy Type: Council Policy Policy Owner: Manager Natural Areas and Parks	Policy No. CP- 029 Last Review Date: 16 July 2024
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Policy Objectives

To provide guidance in the management of all the City’s trees including their role in supporting walkability, climate resilience, and enhanced public amenity across the urban environment.

Policy Scope

This policy sets out the process and conditions by which trees are managed within the City. This policy applies to all trees located on land vested in the City of Melville and all trees managed by the City of Melville in line with the Urban Forest and Green Spaces Policy.

Policy Statement

1. General

All trees are assets of the City that contribute to the well-being of the community and to the natural environment. The City recognises and values the significance of trees within the urban setting for the many social, economic and environmental benefits they provide. The City is committed to protecting, maintaining and increasing its tree population.

The City is responsible for managing and removing all trees within the streetscape or park/reserve on City-managed land. The City will actively protect existing trees, promote the planting of trees and has the right to plant street trees on City managed land, inclusive of:

- medians,
- roundabouts; and
- verges, adjacent to properties, where deemed suitable by the City.

Trees contribute to cooler, more walkable streets and promote healthier, more livable neighbourhoods – particularly in areas experiencing urban infill and density increases.

The City supports the use of verges and median planting to enhance pedestrian amenity, reduce heat and support climate adaption.

2. Tree Planting

The City is responsible for planting all trees on City managed land and undertakes a seasonal tree planting program.

When planting a tree, the City will:

- Assign the species in consideration of
 - Mature size and form;



- Suitability to the site;
- Range of tolerances; and
- Contribution to species diversity.
- Determine the location through consideration of:
 - Any existing street tree alignment;
 - Potential impact on road and pedestrian safety, including sightlines;
 - The presence of below ground and/or adjacent services and infrastructure.
 - Areas of severe erosion or environmental degradation, where tree planting on adjoining land may assist in stabilisation and long-term mitigation.
- Provide post-planting care, watering and maintenance until the tree is established, as determined by the City.
- Seek to achieve agreed outcomes between the property owner and the City through consultation.

If appropriate, residents may be able to plant a tree on their adjoining verge if written approval is received from the City prior to any works being undertaken.

If approval is given to a resident to plant on City land it is on the understanding that:

- The City shall approve the species and location;
- The tree shall be planted in alignment with the requirements provided by the City;
- Any tree planted shall become a City asset and managed accordingly.

2.1 Unauthorised Tree Planting

Unauthorised tree planting shall be defined as a tree planted within City managed land without the City's approval.

The decision to retain or remove an unauthorised tree will be entirely at the discretion of the City.

3. Tree Maintenance, Pruning and/or Removal

The City is responsible for the management of all trees on land managed by the City. All work shall be undertaken by City staff or the City's Contractor, in accordance with Australian Standard 4373 Pruning of Amenity Trees or as specified by the City.

3.1 Requests for Tree Maintenance

The City will respond to all requests for tree maintenance and removal, however the following do not provide justification for tree removal or pruning:

- The tree is disliked.
- The tree partially or wholly obstructs views.
- The tree is perceived to present a risk of harm.
- The tree is perceived to aggravate health concerns.
- The tree produces leaf litter, flowers, fruit and bark.
- The tree attracts unwelcome fauna and associated issues.
- The tree is perceived to be inappropriate for the site by residents.
- The tree overshadows private gardens or infrastructure.
- The tree occupies the site of a proposed crossover where an alternative location exists (refer 5.0 Trees and Development).



3.2 Tree Pruning

The City will consider pruning to:

- Ensure unrestricted access to pedestrian and vehicular traffic on footpaths, roads and crossovers.
- Ensure that 'lines of sight' are kept clear of vegetation, as determined by the City and in consultation with AusRoads Design Guidelines.
- Manage the amenity, form or health of the tree.
- Mitigate contact between trees and built infrastructure.
- Reduce the potential of harm to persons or property, as determined by the City.

3.3 Tree Removal – Approval

Each tree removed by the City will be replaced by a minimum of one tree the subsequent planting season. A tree will only be considered for removal, at the City's discretion, when it is:

- Inappropriate for the site.
- An unauthorised planting.
- Dead or in irreversible decline.
- Significantly damaged and beyond remediation.
- Will be significantly or unavoidably damaged by development with retention not a viable option.
- Demonstrably structurally unsound and presents an unacceptable potential of harm to person or property, as determined by the City.
- Not in keeping with the overall streetscape aesthetics as determined by the City.

3.4 Tree Removal – Challenge

- *If the applicant wants to challenge the decision to retain a tree the request can be referred to the Director Environment & Infrastructure for consideration of removal.*
- *The Director's review will take into account broader criteria such as environmental, social and economic reasons and will include consultation with key stakeholders and an Independent Arborist when relevant.*
- *The City will be responsible for all costs associated with the tree removal and replacement if the tree is removed.*

4. Tree Structures/Attachments

Swings and Ladders are considered permissible street tree attachments with the following conditions:

- Swings and Ladders cannot be permanently fixed to street trees and must not incorporate sharp objects, protrusions, or other elements which, in the City's opinion would present a hazard to people or property.
- Swings and Ladders must not, in the City's opinion, adversely affect the health or structural integrity of the street tree to which they are attached.
- Swings and Ladders shall not swing or protrude into and must not be able to swing or protrude into the space immediately above any road carriageway or path for pedestrians or cyclists.



Loose string lighting (Solar) such as Christmas lighting is allowed around the trunk of the tree. No other signage, structural or hanging apparatus shall be secured to any tree managed by the City. The City reserves the right to remove such structures and apparatus or request their removal.

The City reserves the right to seek compensation for all works associated with the removal of such items and remediation of any damage to the tree, up to and including removal and replanting.

5. Trees and Developments

5.1 Tree Protection for Building and Development

Australian Standard 4970 - *Protection of trees on development sites* is to be used by the applicant as a guide when there is a requirement to protect adjoining verge trees. It is the responsibility of the applicant to ensure that all contractors/site managers are aware of AS 4970. A Tree Protection Zone (TPZ) must be installed in all cases where a tree is to be protected.

5.2 Tree Assessment for Building and Development Applications

All City managed trees adjoining proposed development sites will be assessed and documented prior to planning approval or demolition/building works.

This assessment will inform:

- The fair value for each tree, using a Tree Evaluation Method approved by the City.
- The existing condition of the tree, including amenity, form and health, for comparison during and after the development process.
- Any advice notes and/or conditions to be included as part of any approval.

5.3 Tree Removal for Development

The City will not consider removal of a healthy City managed tree for development, except when:

- There is insufficient space to accommodate a compliant crossover.
- The proximity of works will significantly compromise the tree's amenity, health, form or longevity, as determined by the City.
- If the applicant does not agree and chooses to challenge the officer's decision, the provision of Clause 3.4 of this policy can apply.

5.4 Approved Tree Removal for Development

In the event a tree is authorised for removal as part of a development application, (including planning, building, demolition, and crossover application), the following will occur:

- The applicant will approach the City to formally request the approved tree/s removal process to commence.
- The applicant will pay the invoice provided by the City for
 - Tree removal
 - Stump grinding to min 300mm below ground level
 - Traffic management cost as required
 - Two replacement trees
 - Establishment of replacement trees for 3 years



- Upon receipt of this payment the City will arrange:
 - Tree removal and stump grinding within approximately 10 weeks
 - Tree replacement during the next planting season after development works have been completed.
- A minimum of one street tree shall be replaced on the verge adjacent to the development, where sufficient space.
- When there is not sufficient space for a second tree, at the City's discretion the tree will be planted elsewhere in the City.

5.5 Tree maintenance/management required during development process

If any pruning (branch or root) is required of City managed trees during the development process, the applicant shall contact the City to assess and arrange the required works.

6. Damage to Trees - Infringement/Prosecution

If a tree is damaged as a result of negligent action of an individual, including but not limited to property owners, residents or with works associated with Planning and Building Applications the City will consider the following options in terms of infringement or prosecution.

1. Infringement of \$500 as per the City of Melville Activities in Thoroughfares, Public Places and Trading Local Law 2014.
2. Prosecute as an offence under the City of Melville Activities in Thoroughfares, Public Places and Trading Local Law 2014 in the Magistrates court. The Magistrate, if the person is found guilty, will impose a penalty up to the maximum of **\$10,000** as per the Local Law.
3. Initiate court proceedings as a civil matter seeking fair value of the tree as determined by the City for the damage caused.



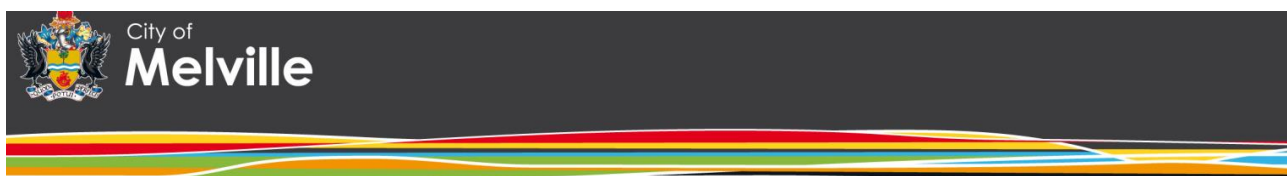
References that may be applicable to this Policy

Legislative Requirements:	The Local Government Act 1995 Thoroughfare and Public Places Local Law
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	Open Space Strategy Urban Forest and Green Spaces Policy CP-102 Verge Treatment Policy CP-086 Climate Action Policy CP-120 Play Equipment on Verge Guidelines
Delegated Authority No:	N/A

ORIGIN/AUTHORITY Item No.

Reviews

Ordinary Meeting of Council	15/03/2010	T10/3115
Ordinary Meeting of Council	21/05/2013	T13/3385
Ordinary Meeting of Council	10/12/2013	T13/3441
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	19/04/2016	Motion 16.3
Ordinary Meeting of Council	21/11/2017	T17/3769
Ordinary Meeting of Council	19/11/2019	T19/3827
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3956
Ordinary Meeting of Council	16/07/2024	E24/40
Ordinary Meeting of Council	02/12/2025	E25/81



Residential Development

This document outlines supplementary assessment criteria to the Residential Design Codes Volume 1 – Part B for residential development within the City of Melville.

If you are searching for general information in relation to planning requirements, please refer to the Planning Services page of our website <https://www.melvillecity.com.au/> or alternatively you can speak to one of our planning officers either on the phone, 9364 0666 or in person at 10 Almondbury Road, Booragoon during business hours, 8.30am – 5:00pm Monday to Friday.

Policy Type: Local Planning Policy Policy Owner: Director Urban Planning	Policy No. LPP3.1 Last Review Date: TBD
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Citation

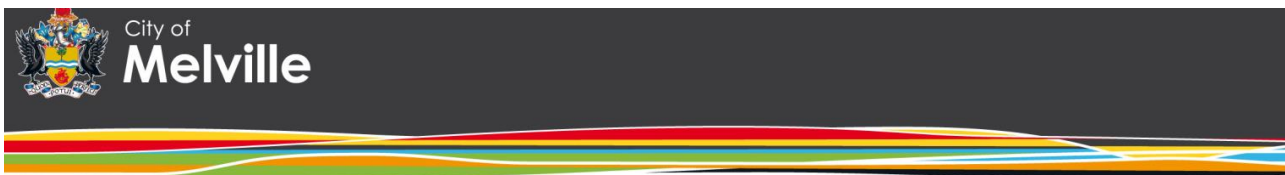
This is a Local Planning Policy prepared under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 and the City of Melville Local Planning Scheme No.6. (LP6 No.6). This Local Planning Policy has also been prepared to comply with Part 3.2.3 of the Residential Design Codes Volume 1.

This Local Planning Policy may be cited as Local Planning Policy No. 3.1 – Residential Development.

Policy Objectives

The objectives of this policy are as follows:

- To enhance the character and amenity of existing residential areas;
- To promote a high standard of residential development;
- To ensure new residential development makes a positive contribution towards attractive streetscapes;
- To allow for innovative residential design providing the development is compatible with the streetscape.
- To accommodate increasing residential density without compromising streetscape character.
- To ensure that residential environments are safe and secure for owners, occupiers, and the wider community;
- To safeguard, protect and enhance the levels of residential amenity enjoyed by existing and future owners and occupiers of residential property; and
- To reduce the impact of vehicle access and on site car parking spaces on the streetscape.
- To ensure that the height of buildings is consistent with the desired character of the locality.



Policy Scope

Under Clause 25 of Local Planning Scheme No. 6 (LPS6) the R-Codes are to be read as a part of the Scheme.

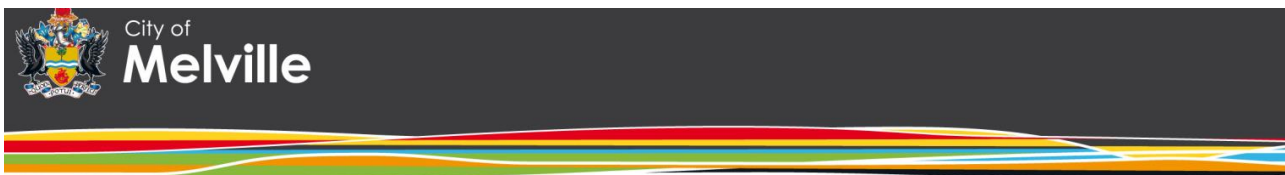
Part 3.0 'Local Planning Framework' of Residential Design Codes Volume 1 (the R-Codes Volume 1) allows local planning policies to amend or replace various deemed-to-comply provisions. This policy amends the Deemed to Comply provisions in Clauses 5.1.3, 5.1.6, 5.2.2, 5.2.4, 5.2.5 and 5.4.3. If a proposal does not meet the amended deemed to comply provisions in this policy then it will require a performance assessment against the relevant Design Principle/s in the R-Codes and Local Housing Objectives and objectives of this policy.

This local planning policy applies to all residential development which has the R-Codes Volume 1 applicable, within the City of Melville unless another document such as LPS6, a precinct structure plan and any other relevant local planning policy specifies otherwise.

Terms, Definitions and Abbreviations Used In Policy

LPS6	City of Melville Local Planning Scheme No. 6
R-Codes	Residential Design Codes Volume 1 and Volume 2
Deemed-to-comply	A proposal, or a component of a proposal, that complies with the deemed-to-comply provisions of the R-Codes, or an adopted local planning policy.
Design principles	Specific design objectives for each element of R-Codes Volume 1 are to be met by all residential development subject to Volume 1 and are to be used in the preparation, submission and assessment for proposals for the purpose of determining their compliance with R-Codes Volume 1. A proposal is required to demonstrate compliance with design principles where it does not satisfy corresponding deemed-to-comply provisions.
Local housing objectives	A local government may augment the design principles of the R-Codes Volume 1 by providing local housing objectives to guide judgements about the merits of proposals for any aspect of residential development covered by this volume that does not meet the requirements, or is not provided for, under the R-Codes Volume 1. Local housing objectives must be consistent with the general objectives of the R-Codes Volume 1.

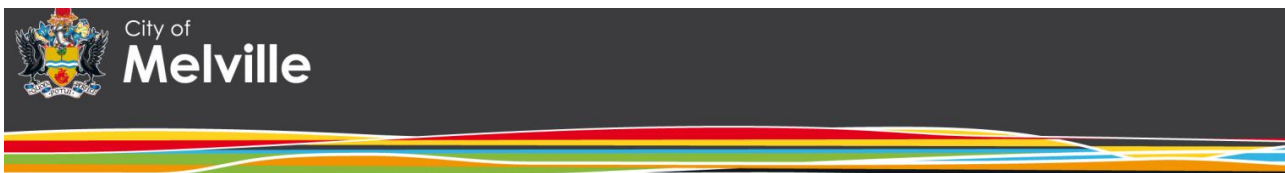
Unless otherwise stated terms used in this policy have the same definition as in LPS6 or the R-Codes



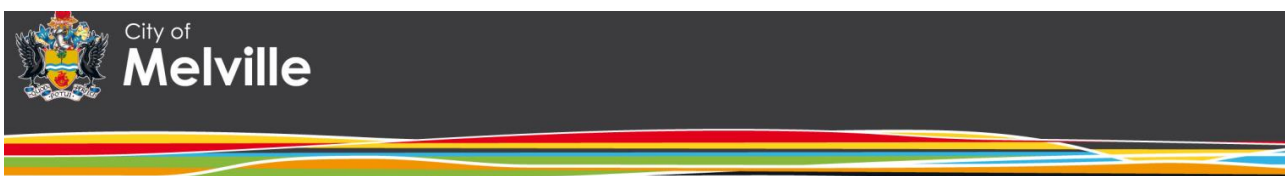
Policy Requirements

As permitted by clause 3.2.3a and b of the R-Codes - Volume 1, this policy replaces the following Deemed to Comply provisions of the R-Codes Volume 1:

R-Codes – Volume 1 – Part B – Low Density	
R-Code Clause	Modified And Additional Deemed-to-Comply Provisions
<p>Clause 5.1.3</p> <p>Lot Boundary Setbacks</p>	<p>C3.2 is replaced with the following:</p> <p>C3.2 Boundary walls may be built within the following limits and subject to the overshadowing provisions of Clause 5.4.2 and Figure Series 11 - Overshadowing.</p> <ul style="list-style-type: none"> i where the wall abuts an existing or simultaneously constructed wall of similar or greater dimension; ii in areas coded less than R20, walls not higher than 3m for a length of 9m behind the primary street setback line specified in Table 1 of the R-Codes, to side boundaries only (excludes the rear boundary of the parent lot); iii in areas coded R20 and R25, walls not higher than 3.5m up to a maximum length of the greater of 9m or one-third the length of the balance of each lot boundary behind the front setback. iv in areas coded R30 and higher, walls not higher than 3.5m for two-thirds the length of the balance of each lot boundary behind the front setback. v in areas coded R20 or more, boundary walls are permitted forward of the primary street setback specified in Table 1, subject to meeting the average front setback required by Clause 5.1.2. vi. where both the subject site and the affected adjoining site are created in a plan of subdivision submitted concurrently for the proposed development and the boundary walls are interfacing and of equal dimension. <p>Note: Boundary walls, retaining walls and vertical screening structures shall be finished to the satisfaction of the City.</p>
<p>Clause 5.1.6</p> <p>Height of Buildings</p>	<p>C7 is included as an additional deemed-to-comply provision:</p> <p>C7 Where there is a variation in ground level over a development footprint greater than one metre, the building height requirements of Table 3 –</p>

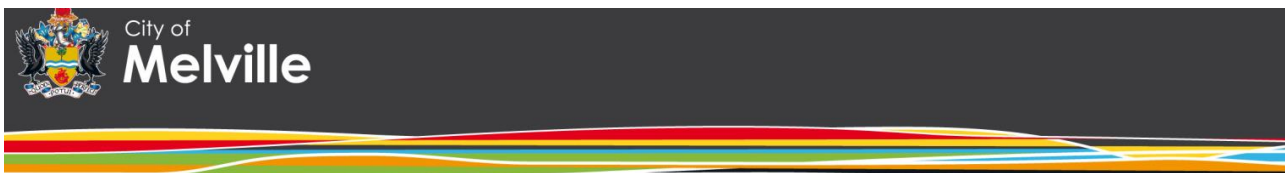


	<p>Maximum building heights of the R-Codes (Part B) are modified to include the following;</p> <ul style="list-style-type: none"> i. no portion of the external wall of the building exceeds the maximum external wall height required by Table 3 of the R-Codes – Maximum building heights by greater than 1m; and ii. the development is designed to address the topography of the lot with higher portions of building located on the lower portion of the lot so that the highest point of the building above Australian Height Datum meets the deemed to comply buiding height requirements of Table 3 – Maximum building heights of the R-Codes (Part B). <p>Note: the site survey plan provided is required to use levels in Australian Height Datum (AHD).</p>
<p>Clause 5.2.2 Garage Width</p>	<p>C2.2 is included as an additional deemed-to-comply provision:</p> <p>C2.2 For front loaded single storey dwellings on street frontages between 10.0m and 12.0m, a double garage and supporting structures (or a garage wall where the garage is aligned parallel to the street) is permitted to a maximum width of 6m as viewed from the street subject to:</p> <ul style="list-style-type: none"> i The garage being setback a minimum of 1.0m behind a habitable room; and ii There being a minimum 2.0m² major opening to the habitable room directly facing the primary street; and iii A minimum of two wall materials (not including two render colours); and iv There being an entry feature consisting of a porch, portico or veranda with the following features; <ul style="list-style-type: none"> a. Minimum depth of 1.0m; and b. A feature roof form which incorporates an eave/gutter line higher than the garage or a gable end; and c. A pier or post positioned in front of one portion of the supporting garage wall. v No vehicular crossover being wider than 4.5m where it meets the street; and vi A landscape plan



<p>Clause 5.2.4 Fences and Street Walls</p>	<p>C4.3 is included as an additional deemed-to-comply provision:</p> <p>C4.3 Fencing within the secondary street setback area may be solid to a height of 1.8 meters above the natural ground level as measured from the street side of the front fence only where it abuts the primary outdoor living area. The remaining secondary street fencing is to be visually permeable above 1.2m of natural ground level, measured from the street side of the fence. Fencing may contain solid pillars that are not more than 1.8m above natural ground level provided the horizontal dimension of the pillars is not greater than 400mm by 400mm and pillars are separated by visually permeable fencing.</p>		
<p>Clause 5.2.5 Sightlines</p>	<p>C5 is replaced with the following:</p> <p>C5 Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, or other structures adjoin:</p> <ul style="list-style-type: none"> i. A driveway that intersects a street, right-of-way or communal street; ii. A right of way or communal street that intersects a public street; and iii. Two streets that intersect (refer Figure 9a – Sight lines); <p>However, one fencing pier to a maximum width of 0.35m may be located within 1.5m of the above sightline areas where it directly abuts the driveway and the lot boundary, with any other associated fencing in-fill panels above 0.75m to have surface area which is 80% open and free of obstruction to view.</p> <p>Note: The above applies to driveways serving a single house or three or less grouped dwellings. The sightline requirement for four or more grouped dwellings is as per LPP 1.6.</p>		
<p>Clause 5.4.3 Outbuildings</p>	<p>C3 is replaced with the following:</p> <p>C3 Outbuildings associated with a dwelling site address either:</p> <ul style="list-style-type: none"> i. the standards for small outbuildings (A. Small outbuilding); or ii. the standards for large and multiple outbuildings (B. Large and multiple outbuildings). <table border="1" data-bbox="539 1644 1350 1910"> <tr> <td data-bbox="539 1644 833 1910"> <p>A. Small outbuildings</p> </td> <td data-bbox="839 1644 1350 1910"> <ul style="list-style-type: none"> (i) no more than one outbuilding per dwelling site (ii) has no more than two boundary walls; (iii) does not exceed a wall and ridge height of 2.7m; (iv) not located within the primary or secondary street setback area; and (vi) does not reduce open space and outdoor living area requirement in Table B </td> </tr> </table>	<p>A. Small outbuildings</p>	<ul style="list-style-type: none"> (i) no more than one outbuilding per dwelling site (ii) has no more than two boundary walls; (iii) does not exceed a wall and ridge height of 2.7m; (iv) not located within the primary or secondary street setback area; and (vi) does not reduce open space and outdoor living area requirement in Table B
<p>A. Small outbuildings</p>	<ul style="list-style-type: none"> (i) no more than one outbuilding per dwelling site (ii) has no more than two boundary walls; (iii) does not exceed a wall and ridge height of 2.7m; (iv) not located within the primary or secondary street setback area; and (vi) does not reduce open space and outdoor living area requirement in Table B 		

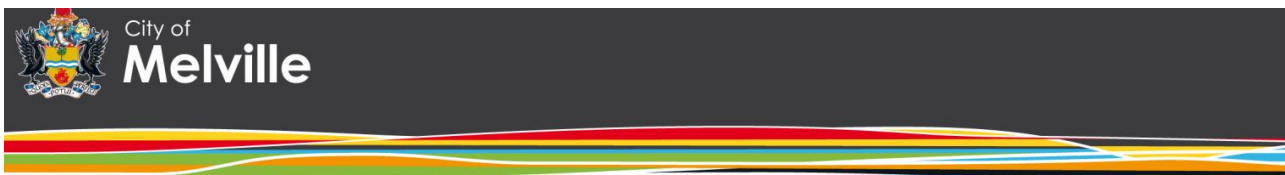
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			<p>– Primary Controls for all single house(s) in areas coded R40 and below, grouped dwellings in areas coded R25 and below; and multiple dwellings in areas coded R10 to R25.</p>
		OR	
		<p>B. Large and multiple outbuildings</p>	<p>(i) individually or collectively does not exceed 60m² in area or 10 per cent in aggregate of the site area, whichever is the lesser; (ii) set back in accordance with Table 2a – Boundary setbacks – walls with no major openings, or comply with the boundary wall provisions of this policy; (iii) does not exceed a wall height of 2.7m; (iv) does not exceed a ridge height of 4.2m; (v) not located within the primary or secondary street setback area; and (vi) does not reduce the open space and outdoor living area requirements in Table B - Primary Controls for all single house(s) in areas coded R40 and below, grouped dwellings in areas coded R25 and below; and multiple dwellings in areas coded R10 to R25 .</p>
	Notes:		
	i.	An outbuilding wall that meets (ii) for small outbuildings does not contribute to the number or dimension of boundary walls under clause 5.1.3.	
	ii.	An existing outbuilding that meets the development standards for small outbuildings does not need to be setback in accordance with Table 2a - Boundary setbacks – walls with no major openings, for additional outbuildings that are proposed under B. Large and multiple outbuildings.	
	iii.	There are separate building code requirements that may also apply.	

As permitted by clause 3.2.3c of the R-Codes - Volume 1, this policy augments the following Design Principles of the R-Codes Volume 1:

R-Codes – Volume 1 – Part B – Low Density	
R-Code Clause	Additional Local Housing Objectives (Design Principles)

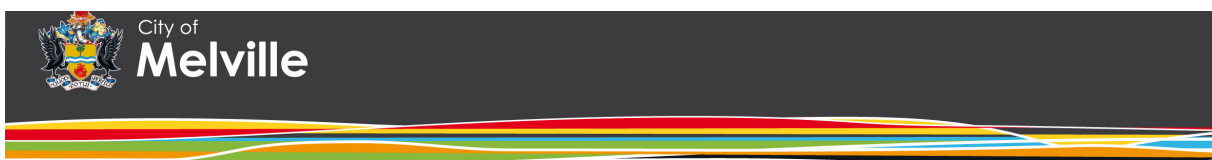


<p>Clause 5.1.6 Height of Buildings</p>	<p>P6.1 and P6.2 are included as Local Housing Objectives in addition to the design principle (P6):</p> <p>P6.1 Development which reflects the established built form context of the locality, with respect to bulk, scale, mass and form.</p> <p>P6.2 Development that provides site-responsive design which carefully considers and responds to the natural topography of the site to create no adverse impact on the amenity of adjoining lots.</p>
<p>Clause 5.2.4 Fences and Street Walls</p>	<p>P4.1 is included as a Local Housing Objective in addition to the design principle (P4):</p> <p>P4.1 Development which preserves and enhances the visual character of the existing streetscape by considering bulk, scale, setbacks, design, relationship between the private and public domain, and fencing styles.</p>

References that may be applicable to this Policy

<p>Legislative Requirements:</p>	<p>Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015</p>
<p>Procedure, Process Maps, Work Instructions:</p>	<p>Planning Application Procedure</p>
<p>Other Plans, Frameworks, Documents Applicable to Policy:</p>	<p>Residential Design Codes LPP1.1 Planning Process and Decision Making LPP1.8 Crime Prevention through Environmental Design of Buildings LPP1.1 Amenity LPP1.5 Energy Efficiency in Building Design CP-029: Tree Policy</p>
<p>Delegated Authority</p>	<p>DA – 020: Planning and Related Matters</p>

ORIGIN/AUTHORITY		Item No.
Ordinary Meeting of Council	20/11/2011	P11/3248
REVIEWS		
Ordinary Meeting of Council	19/11/2013	P13/3438
Ordinary Meeting of Council	15/11/2016	P16/3728
Administrative Review	(Council Resolution 18/6/2019)	M19/5691
Ordinary Meeting of Council	17/05/2022	P22/3981
<insert new date once adopted>		



Residential Development

This document outlines supplementary assessment criteria to the Residential Design Codes Volume 1 – Part B for residential development within the City of Melville.

If you are searching for general information in relation to planning requirements, please refer to the Planning Services page of our website <https://www.melvillecity.com.au/> or alternatively you can speak to one of our planning officers either on the phone, 9364 0666 or in person at 10 Almondbury Road, Booragoon during business hours, 8.30am – 5:00pm Monday to Friday.

Policy Type: Local Planning Policy Policy Owner: Director Urban Planning	Policy No. LPP3.1 Last Review Date: TBD
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Citation

This is a Local Planning Policy prepared under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 and the City of Melville Local Planning Scheme No.6. (LP6 No.6). This Local Planning Policy has also been prepared to comply with Part 3.2.3 of the Residential Design Codes Volume 1.

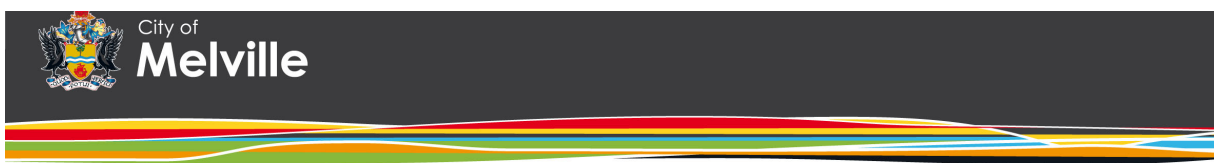
This Local Planning Policy may be cited as Local Planning Policy No. 3.1 – Residential Development.

Policy Objectives

The objectives of this policy are as follows:

- To enhance the character and amenity of existing residential areas;
- To promote a high standard of residential development;
- To ensure new residential development makes a positive contribution towards attractive streetscapes;
- To allow for innovative residential design providing the development is compatible with the streetscape.
- To accommodate increasing residential density without compromising streetscape character.
- To ensure that residential environments are safe and secure for owners, occupiers, and the wider community;
- To safeguard, protect and enhance the levels of residential amenity enjoyed by existing and future owners and occupiers of residential property; and
- To reduce the impact of vehicle access and on site car parking spaces on the streetscape.
- To ensure that the height of buildings is consistent with the desired character of the locality.

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Policy Scope

Under Clause 25 of Local Planning Scheme No. 6 (LPS6) the R-Codes are to be read as a part of the Scheme.

Part 3.0 ‘Local Planning Framework’ of Residential Design Codes Volume 1 (the R-Codes Volume 1) allows local planning policies to amend or replace various deemed-to-comply provisions. This policy amends the Deemed to Comply provisions in Clauses 5.1.3, 5.1.6, 5.2.2, 5.2.4, 5.2.5 and 5.4.3. If a proposal does not meet the amended deemed to comply provisions in this policy then it will require a performance assessment against the relevant Design Principle/s in the R-Codes and Local Housing Objectives and objectives of this policy.

This local planning policy applies to all residential development which has the R-Codes Volume 1 applicable, within the City of Melville unless another document such as LPS6, a precinct structure plan and any other relevant local planning policy specifies otherwise.

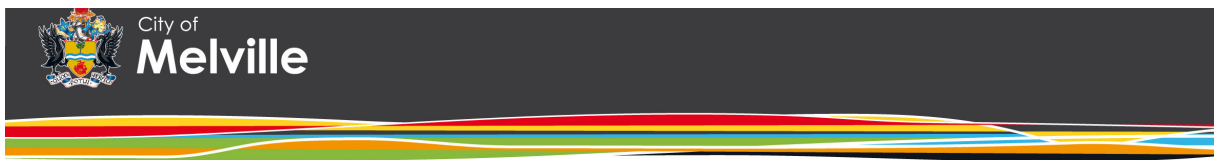
Terms, Definitions and Abbreviations Used In Policy

LPS6	City of Melville Local Planning Scheme No. 6
R-Codes	Residential Design Codes Volume 1 and Volume 2
Deemed-to-comply	A proposal, or a component of a proposal, that complies with the deemed-to-comply provisions of the R-Codes, or an adopted local planning policy.
Design principles	Specific design objectives for each element of R-Codes Volume 1 are to be met by all residential development subject to Volume 1 and are to be used in the preparation, submission and assessment for proposals for the purpose of determining their compliance with R-Codes Volume 1. A proposal is required to demonstrate compliance with design principles where it does not satisfy corresponding deemed-to-comply provisions.
Local housing objectives	A local government may augment the design principles of the R-Codes Volume 1 by providing local housing objectives to guide judgements about the merits of proposals for any aspect of residential development covered by this volume that does not meet the requirements, or is not provided for, under the R-Codes Volume 1. Local housing objectives must be consistent with the general objectives of the R-Codes Volume 1.

Gate House A gatehouse is a small arch or patio-like structure used as an entrance feature to a property.

Unless otherwise stated terms used in this policy have the same definition as in LPS6 or the R-Codes

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Policy Requirements

As permitted by clause 3.2.3a and b of the R-Codes - Volume 1, this policy replaces the following Deemed to Comply provisions of the R-Codes Volume 1:

R-Codes – Volume 1 – Part B – Low Density	
R-Code Clause	Modified And Additional Deemed-to-Comply Provisions
<p><u>Clause 5.1.2</u></p> <p><u>Street Setbacks</u></p>	<p>The Deemed-to-Comply provisions of Clause 5.1.2 of the R-Codes are replaced with the following:</p> <p><u>C2.1 Buildings, excluding carports, unenclosed porches, balconies, verandahs, or equivalent, set back from the primary street boundary:</u></p> <ul style="list-style-type: none"> <u>i. in accordance with Table B4; or</u> <u>ii. corresponding to the average of the setback of existing dwellings on each adjacent property fronting the same street; or</u> <u>iii. reduced by up to 50 per cent provided that the area of any building, including a garage encroaching into the setback area, is compensated for by at least an equal area of open space that is located between the setback line and line drawn parallel to it at twice the setback distance (refer Figure 2a and 2c); ;</u> <u>iv. in the case of grouped dwellings, where on-site car parking for the street facing dwelling is provided at the rear of the lot, the average front setback requirement in Table 1 and Clause 5.1.2 may be reduced by up to 1.0m; ;</u> <u>v. in the case of areas coded R15 or higher, the street setback may be reduced to 3m, or 2m to a porch, balcony, verandah or the equivalent (refer Figure 2e), where:</u> <ul style="list-style-type: none"> <u>• a grouped dwelling has its main frontage to a secondary street,</u> <u>or;</u> <u>• a single house results from subdivision of an original corner lot;</u> <u>or;</u>

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	<ul style="list-style-type: none"> • a single house or grouped dwelling (where that grouped dwelling is not adjacent to the primary street), has its main frontage to a communal street, right-of-way or shared pedestrian or vehicle access way; and ; • to provide for registered easements for essential services; and ; vi. _____ <p>minor projections such as eaves and other architectural features may project up to 700mm forward of the minimum street setback.—C2.2 Buildings set back from the secondary street boundary in accordance with Table B and:</p> <ul style="list-style-type: none"> i. designed to address both street frontages through the location of major openings and the articulation of the façade on all levels; ii. in the cases of areas coded R25 or lower, buildings setback a minimum of 1.5m and an average of 3m from the secondary street and the corner truncation boundary; and iii. in the cases of areas coded R30 or greater, buildings setback a minimum of 1.0m and an average of 1.5m from the secondary street and the corner truncation boundary. <p>C2.3 Buildings setback from the corner truncation boundary in accordance with the secondary street setback requirements outlined in C2.2.</p> <p>C2.4 An unenclosed porch, balcony, verandah or the equivalent may (subject to the Building Code of Australia) project into the primary or secondary street setback area by up to 50 per cent of the required setback without applying the compensating area of clause 5.2.1 C2.1 iii (Refer Figure 2e).</p> <p>Note: Minor projections such as eaves and other architectural features may project up to 700mm forward of the minimum street setback.</p>
<p>Clause 5.1.3</p> <p>Lot Boundary Setbacks</p>	<p>The Deemed-to-Comply provision C3.2 of Clause 5.1.3 of the R-Codes is replaced with the following: C3.2 is replaced with the following: _____</p> <p>C3.2 Boundary walls may be built behind the street setback (specified within Table B and in accordance with Clauses 5.1.2 and 5.2.1) within the following limits and subject to the overshadowing provisions of Clause 5.4.2 and Figure Series 11—Overshadowing:—</p> <ul style="list-style-type: none"> i. where the wall abuts an existing or simultaneously constructed wall of similar or greater dimension; <u>or</u>

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	<ul style="list-style-type: none"> ii. in areas R17.5 and lower coded less than R20, walls not higher than 3m for a length of 9m behind the primary street setback line specified in Table 4B of the R-Codes, to side boundaries only (excludes the rear boundary of the parent lot); iii. in areas coded R20 and R25, walls not higher than 3.5m up to a maximum length of the greater of 9m or one-third the length of the balance of the site boundary behind the primary street setback each lot boundary, to up to two site boundaries behind the front setback; iv. in areas coded R30 and higher to R40, walls not higher than 3.5m for two-thirds the length of the balance of each lot boundary behind the front setback; v. notwithstanding the above, in areas coded R20 to R40 or more, boundary walls are permitted forward of the primary street setback specified in Table B4, subject to meeting the average front setback required by Clause 5.1.2; and vi. where both the subject site and the affected adjoining site are created in a plan of subdivision submitted concurrently for the proposed development, and the boundary walls are interfacing and of equal dimension. <p>Note: Boundary walls, retaining walls and vertical screening structures shall be finished to the satisfaction of the City.</p>
<p>Clause 5.1.6 Height of Buildings</p>	<p>The Deemed-to-Comply provision of Clause 5.1.6 of the R-Codes C7 is to have an additional included as an additional deemed-to-comply provision as follows:</p> <p>C7 Where there is a variation in ground level over a development footprint greater than one metre, the building height requirements of Table 3 – Maximum building heights of the R-Codes (Part B) are modified to include the following:</p> <ul style="list-style-type: none"> i. an additional one metre of building height is permitted no portion of the external wall of the building exceeds the maximum external wall height required by Table 3 of the R-Codes – Maximum building heights by greater than 1m where ; and i. the located above the lowest point of the lot above Australian Height Datum; and ii. development is designed to address the topography of the lot with higher portions of building located on the lower portion of the lot so that the building on the highest point of the lot building above Australian Height Datum meets the deemed to comply buiding height requirements of Table 3 – Maximum building heights of the R-Codes (Part B).



	<p>Note: the site survey plan provided is required to use levels in Australian Height Datum (AHD). Note: P6.1 and P6.2 Local Housing Objectives applicable.</p>
<p>Clause 5.2.1 Setback of Garages and Carports</p>	<p>The Deemed-to-Comply provisions in Clause 5.2.1 of the R-Codes are replaced with the following:</p> <p>C1.1 Garages set back 4.5m from the primary street except that the setback may be reduced where:</p> <p style="padding-left: 40px;">i In accordance with Figure 8b where the garage adjoins a dwelling provided the garage is at least 0.5m behind the dwelling alignment (excluding any porch, portico veranda or balcony)</p> <p>C1.2 Carports constructed at right angles to the street are to be setback a minimum of 3.0m from the primary street and designed as follows:</p> <p style="padding-left: 40px;">i Not to exceed 50% of the frontage at the building line; and</p> <p style="padding-left: 40px;">ii Their siting must allow an unobstructed view between the dwelling and the street, right of way or equivalent; and</p> <p style="padding-left: 40px;">iii Constructed of compatible materials, style and roof pitch to the existing dwelling.</p> <p>C1.3 Garages and carports constructed parallel to the street, setback a minimum of 3.0m from the primary street. Garages constructed parallel to the street are to incorporate openings or articulation along the elevations facing the street(s).</p> <p>C1.4 Garages and carports built up to the boundary abutting a private street or right of way which is not the primary or secondary street boundary for the dwelling, with maneuvering space of at least 6.0m, located immediately in front of the openings to the garage or carport and being permanently available.</p> <p>C1.5 Garages and carports setback a minimum of 3.0m from a secondary street.</p>
<p>Clause 5.2.2 Garage Width</p>	<p>The Deemed-to-Comply provisions of Clause 5.2.2 of the R-Codes are replaced with the following:</p> <p>C2.2 is included as an additional deemed-to-comply provision:</p> <p>C2.1 For lots with street frontages 12.0 metres or greater and dwellings two-storey or greater, a garage door and its supporting structures (or a garage wall where a garage is aligned parallel to the street) facing the primary street is not to occupy more than 50 percent of the frontage at the street setback line as viewed from the street (refer Figure 8c). This may be increased to up 60 percent of the lot width where an upper floor or balcony extends for more than half the width of the garage and its supporting structures (or</p>

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 Please refer to the City of Melville website (Public) or BMS (Internal) for the latest version.

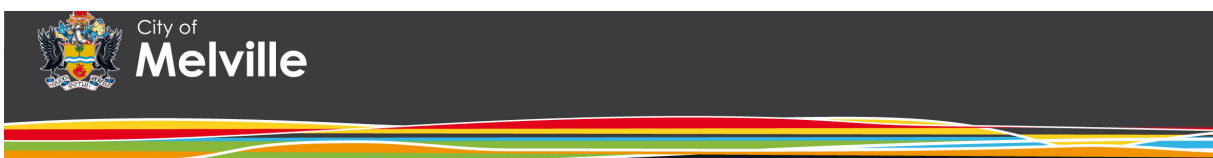


	<p><u>garage wall where a garage is aligned parallel to the street) and the entrance to the dwelling is clearly visible from the primary street.</u></p> <p>C2.2 FF or front loaded single e storey dwellings on street frontages <u>less than between 10.0m and 12.0m</u>, a double garage and supporting structures (or a garage wall where the garage is aligned parallel to the street) is permitted to a maximum width of 6m as viewed from the street subject to:</p> <ul style="list-style-type: none"> i The garage being setback a minimum of 1.0m behind a habitable room; and ii There being a <u>major opening directly facing the primary street with a minimum surface area of 2.0m²</u> major opening to the habitable room directly facing the primary street; and iii A minimum of two <u>different</u> wall materials (not including two render colours) <u>being proposed</u>; and iv There being an entry feature <u>in the front façade</u> consisting of a porch, portico or veranda with the following features; <ul style="list-style-type: none"> a. Minimum depth of 1.0m; and b. A feature roof form which incorporates an eave/gutter line higher than the garage or a gable end; and c. A pier or post positioned in front of one portion of the supporting garage wall. v The No vehicular crossover being <u>no</u> wider than 4.5m where it meets the street; and vi A landscape plan <u>Landscaping in the primary street setback area located and designed to minimise impact of the garage on the streetscape.</u>
<p>Clause 5.2.4 Fences and Street Walls</p>	<p><u>The Deemed-to-Comply provisions of Clause 5.2.4 of the R-Codes are to have additional provisions as follows:</u></p> <p>C4.3 is included as an additional deemed-to-comply provision:</p> <p>C4.3 Where Fencing within the secondary street setback area <u>abuts an outdoor living area, the fencing</u> may be solid to a height of 1.8 meters above the natural ground level as measured from the street side of the front fence only where it abuts the primary outdoor living area. The remaining secondary street fencing is to be visually permeable <u>1.2m</u> above 1.2m of natural ground level as; measured from the street side of the fence. Fencing may contain solid pillars that are not more than 1.8m above natural ground level provided the horizontal dimension of the pillars are not greater than 400mm by 400mm and pillars are separated by visually permeable fencing.</p> <p><u>C4.4 A gatehouse located within the primary or secondary street setback area is to satisfy all of the following:</u></p>

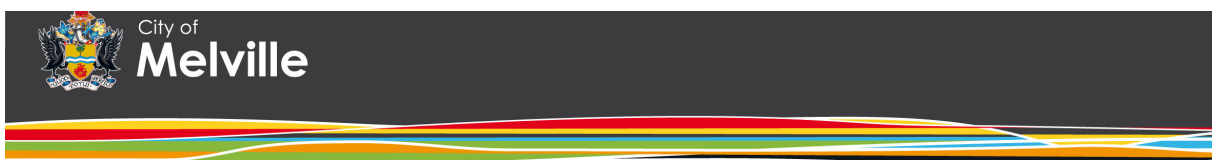
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 Please refer to the City of Melville website (Public) or BMS (Internal) for the latest version.



	<ul style="list-style-type: none"> i. <u>The gate or entry way is to be visually permeable;</u> ii. <u>The maximum width and length of the gatehouse is to be 2.0m or 20% of the lot frontage, whichever is the lesser;</u> iii. <u>2.4m wall height, 3m overall height;</u> iv. <u>Constructed of materials which are compatible with the dwelling or front fence; and</u> v. <u>Encouraged to have individual style and interest.</u> <p><u>Note: P4.1 Local Housing Objective applicable.</u></p>
<p>Clause 5.2.5 Sightlines</p>	<p><u>The Deemed-to-Comply provisions of Clause 5.2.5 of the R-Codes are replaced with the following:</u>C5 is replaced with the following:</p> <p>C5 ___ Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, or other structures adjoin:</p> <ul style="list-style-type: none"> i. ___ A driveway that intersects a street, right-of-way or communal street; ii. ___ A right of way or communal street that intersects a public street; and iii. ___ Two streets that intersect (refer Figure 9a – Sight lines); <p>However, one fencing pier to a maximum width of 0.35m may be located within 1.5m of the above sightline areas where it directly abuts the driveway and the lot boundary, with any other associated fencing in-fill panels above 0.75m to have surface area which is 80% open and free of obstruction to view.</p> <p>Note: The above applies to driveways serving a single house or three or less grouped dwellings. The sightline requirement for <u>driveways serving</u> four or more grouped dwellings is as per LPP 1.6.</p>
<p>Clause 5.4.3 Outbuildings</p>	<p><u>The Deemed-to-Comply provision C3 of Clause 5.4.3 of the R-Codes is replaced with the following:</u></p> <p>C3 is replaced with the following:</p> <p>C3 ___ Outbuildings associated with a dwelling site address either:</p> <ul style="list-style-type: none"> i. ___ the standards for small outbuildings (A. Small outbuilding); or ii. ___ the standards for large and multiple outbuildings (B. Large and multiple outbuildings).



		<p>A. Small outbuildings</p>	<p>i. (i) no more than one outbuilding per dwelling site; i. (ii) has no more than two boundary walls; iii. (iii) does not exceed a wall and ridge height of 2.7m; iv. (iv) not located within the primary or secondary street setback area; and v. (v) does not reduce open space and outdoor living area requirement in Table B—Primary Controls for all single house(s) in areas coded R40 and below, grouped dwellings in areas coded R25 and below; and multiple dwellings in areas coded R10 to R25.</p>
		OR	
		<p>B. Large and multiple outbuildings</p>	<p>i (i) individually or collectively does not exceed 60m² in area or 10 per cent in aggregate of the site area, whichever is the lesser; ii (ii) set back in accordance with Table 2a—Boundary setbacks—walls with no major openings, or comply with the <u>C3.2</u> boundary wall provisions of the <u>R-Codes and is this</u> policy; iii (iii) does not exceed a wall height of 2.7m; iv (iv) does not exceed a ridge height of 4.2m; <u>and</u> v (v) not located within the primary or secondary street setback area; and v (vi) does not reduce the open space and outdoor living area requirements in Table B—Primary Controls for all single house(s) in areas coded R40 and below, grouped dwellings in areas coded R25 and below; and multiple dwellings in areas coded R10 to R25.</p>
		<p>Notes:</p> <p><u>i.</u> An outbuilding wall that meets (ii) for small outbuildings does not contribute to the number or dimension of boundary walls under clause 5.1.3.</p>	



	<p>i. When an additional outbuilding is proposed under 'B', Any existing outbuildings that meets the development standards for small outbuildings does not need to be setback in accordance with Table 2a Boundary setbacks walls with no major openings, for additional outbuildings that are proposed under B. Large and multiple outbuildings.</p> <p>ii.</p> <p>iii. There are separate building code requirements that may also apply.</p>
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As permitted by clause 3.2.3c of the R-Codes - Volume 1, this policy augments the following Design Principles of the R-Codes Volume 1:

R-Codes – Volume 1 – Part B – Low Density	
R-Code Clause	Additional Local Housing Objectives (Design Principles)
Clause 5.1.6 Height of Buildings	<p>P6.1 and P6.2 are included as Local Housing Objectives in addition to the design principle (P6):</p> <p>P6.1 Development which reflects the established built form context of the locality, with respect to bulk, scale, mass and form.</p> <p>P6.2 Development that provides site-responsive design which carefully considers and responds to the natural topography <u>and environmental considerations of</u> the site to create no adverse impact on the amenity of adjoining lots.</p>
Clause 5.2.4 Fences and Street Walls	<p>P4.1 is included as a Local Housing Objective in addition to the design principle (P4):</p> <p>P4.1 Development which preserves and enhances the visual character of the existing streetscape by considering bulk, scale, setbacks, design, relationship between the private and public domain, and fencing styles.</p>

References that may be applicable to this Policy

Legislative Requirements:	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015
Procedure, Process Maps, Work Instructions:	Planning Application Procedure
Other Plans, Frameworks, Documents Applicable to Policy:	Residential Design Codes LPP1.1 Planning Process and Decision Making LPP1.8 Crime Prevention through Environmental Design of Buildings LPP1.1 Amenity LPP1.5 Energy Efficiency in Building Design CP-029: Tree Policy

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Delegated Authority

DA – 020: Planning and Related Matters

ORIGIN/AUTHORITY		Item No.
Ordinary Meeting of Council	20/11/2011	P11/3248
REVIEWS		
Ordinary Meeting of Council	19/11/2013	P13/3438
Ordinary Meeting of Council	15/11/2016	P16/3728
Administrative Review	(Council Resolution 18/6/2019)	M19/5691
Ordinary Meeting of Council	17/05/2022	P22/3981
<insert new date once adopted>		

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 Please refer to the City of Melville website (Public) or BMS (Internal) for the latest version.

LPP3.1 – Residential Development Advertising Summary

Themes of Submissions

Theme/Key points	Frequency/Sentiment	Officer Comment
<p><u>Sustainability and design</u></p> <p>Strong support for environmentally sustainable design, deep soil areas, tree canopy, shade, and walkable neighbourhoods. Concern that ESD is not embedded as standard practice.</p>	<p>High Support</p>	<p>Please note that this was not explored as part of this policy review and that introduction of additional provisions would need to consider appropriateness legally. This is being explored as part of a separate Local Planning Policy being developed by the City.</p>
<p><u>Building Heights</u></p> <p>Mixed views: some support alignment with R-Codes; many oppose reductions, citing loss of flexibility, design quality, and inconsistency with existing built form.</p>	<p>Mixed. Some highly concerned of the impact of building height provisions, whilst others strongly supporting building height clauses within proposed LPP3.1.</p>	<p>The City notes the support in some submissions for aligning its planning framework with the deemed-to-comply building heights for residential development and is confident these provisions better reflect the broader desired character and built form of residential areas in the City of Melville.</p> <p>The City also considers that concerns about “restrictiveness” of development. It should be noted that applicants which do not comply with the proposed LPP requirements have opportunity to apply for development approval and provide justification for the discretion sought. The policy has included additional housing objectives P6.1 and P6.2, which account for site topography and environmental factors in assessment of any discretion sought in this regard. The policy allows for the exercise of discretion in considering additional building height where contextually appropriate, such as on sloping riverfront properties, where there is an established precedent for taller development, and where the design demonstrates minimal impact on adjoining properties. This process is also more procedurally fair as it allows the City to seek comment and feedback from neighbouring landowners to assist in the assessment of the exercise of discretion.</p>
<p><u>Density and Growth</u></p>	<p>Mixed</p>	<p>The City notes that the concerns raised in relation to the amount of new in-fill development are not specifically relevant to this policy</p>

<p>Support for sensible infill and higher density to meet housing needs, but counterviews about congestion, overshadowing, and poor fit with local character.</p>		<p>review, however that the policy seeks to ensure appropriate built form to ensure local character is maintained.</p>
<p><u>Amenity and infrastructure</u> Concerns about parking, traffic congestion, road safety, and pressure on schools and community facilities.</p>	<p>Frequent concern</p>	<p>The City notes that the concerns raised in relation to the amount of new in-fill development are not specifically relevant to this policy review, however that the policy seeks to ensure appropriate built form to ensure local character is maintained.</p>
<p><u>Consultation and transparency</u> Changes promoted as “amalgamation” but materially altered height settings. Requests for clearer communication, tracked changes, and layperson summaries.</p>	<p>Strong concern</p>	<p>LPP 3.1 was subsequently advertised between 15th July to 15th September 2025, which exceeded the statutory requirement of 21 days in accordance with the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>Modifications to LPP3.1 were clearly articulated in the report prepared to council for the May 2025 OCM, which is publicly available on the City’s website.</p> <p>Notice of the advertising of LPP3.1 was placed on the City of Melville webpage, direct emails were sent to a Melville Sounding Board, random community sample, stakeholders and industry professionals and the policy was also posted on eNews publications (Melville Talks and Melville Matters). The draft policy was also circulated on Perth Now, Melville and via the City’s social media channels and electronic newsletters.</p>
<p><u>Policy Approach</u> Criticism of “one-size-fits-all” rules. Calls for place-based planning (riverfront, flood-prone, or character precincts).</p>	<p>Several submissions</p>	<p>These concerns related to the proposed building height provisions in LPP3.1, noting that some areas of the City have development constraints or established built form patterns.</p> <p>The City considers these concerns to be suitably addressed through the exercise of discretion in a development application being lodged. The policy also includes housing objectives P6.1 and P6.2, which account for site topography and environmental factors in a</p>

		performance assessment. These objectives provide scope to apply discretion for additional building height where contextually appropriate and where the design demonstrates minimal impact on adjoining properties.
<u>Implementation/Timing</u> Requests for transitional arrangements to avoid penalising projects already underway.	Some submissions	<p>The City notes that changes to LPP3.1 will not affect existing development approvals, provided they are substantially commenced within the approval timeframe.</p> <p>The City has also delayed the formal revoking of LPP1.9 which was approved for revoking in May 2025 (through delay in publishing notice as required under P&D Regs 2015) to allow for consideration of revised LPP 3.1 to capture the necessary building height provisions and allow for existing applications to be determined.</p> <p>Applicants with undetermined development proposals that may require discretion under the updated LPP 3.1 have been advised of the proposed changes and given time to amend their designs (if necessary). The City has also informed relevant designers and landowners during pre-lodgement discussions, ensuring sufficient time to align plans with the proposed framework.</p>

City’s response to individual submissions

No.	Full Text	Object, Support or comment	Officer Comment
1	I want to see environmentally sustainable development; I want to see more focus on innovative ideas to develop property like co-housing and intentional communities. The high rise that has been built at Canning highway is a concrete jungle - I do not see any sustainable design	Comment	Please note that this was not explored as part of this policy review and that introduction of additional provisions would need to consider appropriateness legally. This is being explored as part of a separate Local Planning Policy being developed by the City.

	principles. Sustainable design should be the norm not the by exception. Buildings that are energy efficient, beautiful, with lots of plants and creates communities - not just a whole lot of apartments.		
2	The changes may be beneficial, but unless the City changes it's arrogant non-helpful attitude it simple won't matter.	Comment	Noted.
3	The multi storey apartment dwellings & in fill housing that has already occurred along the Canning Highway Transport Corridor are not in keeping with the area & parking, roads, schools & other public amenities have not been upgraded or increased to keep pace with the increased demand. Resulting in increased stress & poorer life quality for existing & new residents. Pt Walter Rd, Fifth St & Murray Rd are dangerous 1 car width car parks at times.	Comment	The City notes that the concerns raised in relation to the amount of new in-fill development are not specifically relevant to this policy review, however that the policy seeks to ensure appropriate built form to ensure local character is maintained in low density areas where this policy is applicable.
4	I support sensible infill, I cannot see anywhere in your LPP where you have guaranteed a specific amount of deep soil space to allow for a tree, or space on verges for a path and verge tree. If we are going to increase population, we have to make it a walkable city. Walkable cities require shade. Please regulate planning around existing trees like Sydney has been successfully doing for decades.	Comment	The R-Codes Vol.1 includes deep soil areas, tree provision and landscaping through the deemed to comply criteria. None of these elements proposed to be modified under the changes to LPP3.1. Shade over the public realm areas are provided through street trees which are governed by separate Council Policy.
5	My concern is the timeline building and development takes to complete with some residential homes.	N/A	Content of this submission is not relevant to LPP3.1 changes.
6	I am puzzled that the city is not working towards zoning changes to increase the number of residences in the area. Melville contains one of the busiest hospitals in the country and will soon have another large hospital on that site. Local schools have capacity to take more students. Local businesses have capacity to serve more residents. Property prices will motivate high quality private investment/subdivision. I agree with your action to reduce building heights to the standards in the R codes.	N/A	Content of this submission is not relevant to LPP3.1 changes.

7	I see no steps or changes to improve the quality of residential housing in the changes. There is no improvement in the design specifications or requirements. There is no improvement in the requirements to have green spaces including spaces for trees with deep root areas. Every home that is destroyed has resulted in multiple house boxes of a very ordinary design quality. The City of Melville claims these simplified requirements will enable better quality of housing. There is no evidence.	Oppose.	Noted, however content of this submission is not relevant to this LPP3.1 review.
8	I endorse the proposed changes to building heights to the same as those applicable under the R-Codes.	Support	Noted.
9	None (noted support in submission)	Support	Noted.
10	I support the proposed building height modification.	Support	Noted.
11	I support the proposed building height modification.	Support	Noted.
12	<p>The following non-exhaustive feedback is:</p> <p>The substantive editing changes to the text of the existing policy makes it very difficult to properly track changes made. The tracked version of the current LPP3.1 with proposed amendments was not provided to the broader community. This was specifically requested from the City, as attached. There is great concern that minor unnoticed changes to the text may cause unintended, or perhaps wilful detriment to residents when tested in courts. This concerns is supported by the MSUP’s report statement “Simplify the City of Melville’s planning framework and ensure no ambiguity in terms of consistency with recent decisions made by the State Administrative Tribunal (SAT) and Supreme Court in relation to local frameworks being inconsistent with the R-Codes.”</p> <p>The R-Codes and local planning policies are complex topics and possibly difficult for the typical residents (including many Elected Members) to properly</p>	Oppose	<p>The City notes that the level of consultation/community engagement exceeded the statutory requirements (21 days) of the <i>Planning and Development Regulations (Local Planning Schemes) 2015</i>, being advertised between 15th July – 15th September 2025, with notice given on the City of Melville webpage, direct emails sent to a Melville Sounding Board, random community sample, stakeholders and industry professionals and the policy was also posted on eNews publications (Melville Talks and Melville Matters). The draft policy was also circulated on Perth Now, Melville and via the City’s social media channels and electronic newsletters.</p> <p>The City considers this level of engagement to well exceed minimum requirements. It should be noted that the policy review was also workshopped with elected members who are elected by the community to provide representation.</p> <p>In relation to proposed impacts, we note that we are likely to see an increase in the number of development</p>

<p>comprehend to make fully informed decisions. There was a lot of cross references to LPS6 and R-Codes, not provided and difficult to confidently find. Council and community would benefit from leveraging experienced and knowledgeable residents through and detailed interactive workshop review facilitated by the City’s planning officers. This approach would be confident with the heralded success of the CBACP CRG that has been a successful and valuable contribution to Council and the community. Council should not accept the proposed changes to this significant policy until the City planning team complete a facilitated community engagement workshops in the same manner as what happened with the CBACP CRG. It is noted that changes to LPP 3.1 will likely relate to and impact more residents that that live in the CBACP and adjoining areas.</p> <p>MSUP’s report does not contain any information on the potential impact of the proposed changes or any indication of the benefits. Council should consider all impacts/benefits before making decisions.</p> <p>MSUP’s report states “Table 7 within Local Planning Scheme no. 6 (LPS6) provides built form development standards for non-residential zones, which includes specific building heights for each zone.”. “An additional clause has been included to confirm that this policy is made under the relevant provisions of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and City of Melville LPS6.”. “The policy scope has been updated to note the minor changes in relationship between LPS6, the R-Codes and LPP3.1. This confirms in what instances LPP3.1 is applicable, any relevant R-Code clauses modified by LPP3.1 and when a performance assessment against the design principles is required.”</p>	<p>applications as a result of the building height changes, however ensuring appropriate development within the built form context and character of an area is a high priority for the City, as reflected in the 2024 Strategic Community Plan.</p> <p>Concerns regarding inconsistency between the proposed LPP3.1 and future amendments to LPS6 (currently under review by the City) can be easily rectified through administrative updates to LPP3.1, if any are to occur. It should be noted that LPS6 is unlikely change to contain provisions which would necessitate changes to LPP3.1 due to the differing hierarchies of these planning frameworks. It should be noted where there is a conflict, LPS6 will prevail as it has greater weight legally in decision making.</p> <p>In relation to the WASC decision, this was provided as an attachment to the Council Report. However, it should be noted that since conclusion of advertising the decision was appealed by the Shire of Peppermint Grove, and the outcome has determined that Schemes can amend and/or add R-Codes provisions and as such there is more confidence in being able to uphold the existing provisions around street setbacks.</p> <p>Please note that all justifications for changes were detailed within the report to Council in May 2025. In relation to the boundary wall modifications, this is to remove conflict with definitions within the R-Codes, which cannot be modified by a Local Planning Policy.</p> <p>In response to concerns raised and appeal outcome at the Supreme Court, the City has elected to retain existing LPP 3.1 provisions related to street setbacks.</p>
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<p>LPS6 is currently under review https://www.melvillecity.com.au/our-city/connect-with-us/melvilletalks/community-engagements/local-planning-scheme-6-review for which there is significant community objection to the proposed changes. There is little information provided in the MSUP's report to clearly and fully detail interactions between LPS6 (current and proposed) and proposed LPP3.1. There may be suspicion that the LPP3.1 may progress some of the intended LPS6 planning criteria changes by the back door. It may be premature to amend LPP3.1 until LPS6 review is concluded.</p> <p>More information is required to properly understand MSUP's statement " The City also recommends that R-Code provisions currently modified under LPP3.1 are to be repealed where they are more restrictive than the DTC of the R-Codes to remove any ambiguity noting the Supreme Court case McComish v Shire of Peppermint Grove (2024) which determined that Local Planning Scheme provisions (and hence local planning policies which are of lower hierarchy) cannot be more restrictive than the DTC of the R-Codes, given works that comply with the DTC of the R-Codes is exempt under Cl.61 of the Planning and Development (Local Planning Schemes) Regulations 2015."</p> <p>Amongst other things this appears at odds with the City's response to Councillor questions "Question 2: The Supreme Court ruling from 2022 regarding LPPP not being able to be more restrictive than R-Codes – where is there scope for the City to introduce provisions to improve amenity? Response 2: This proposed policy is to reduce ambiguity in how policy is interpreted for both officers and applicants, but is yet to be fully tested in all context.</p>		
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<p>However, it is the Council's decision to move alternative motions to retain current provisions." The perceived ambiguity could be explained by the City's planners at community review at an interactive engagement workshop with experience and interest community members. 7 July 2025 DAU minutes (UP25/82) relating to 50 Blackwall reach Pde Bicton</p> <p>Rhttps://www.melvillecity.com.au/getattachment/04abf767-8285-442e-8d69-2d98b3cf3e79/dauminutes-7-july-2025-(1), (it is noted the CEO attended the DAU meeting) in which heights was an issue, adversely impacting views of significance for an adjoining property. It is not clear how the proposed LPP3.1 changes will stop City CEO / planning officers' discretion to approving heights above the stated limits</p> <p>Current LPP3.1 Section 6 relates to Boundary Walls. This section was substantially kept in the proposed version, including the statement "Boundary walls, retaining walls and vertical screening structures shall be finished to the satisfaction of the City." However, C3.5 was removed. The MSUP's explanation of the proposed changed was "Remove C3.5 within Clause 6 in relation to vertical screening structures being considered boundary walls. All other modifications in Clause 6 are proposed to be retained." This is not justification for the proposed significant change. This is the type of subtle that may cause even more disputes between neighbours; potential suburban civil wars (residents have suffered (including assaulted) over such things. This is an example of the lack of information provided in the MSUP's report and alone should justify the need for Council directing the CEO to undertake interactive engagement review workshops with experienced, knowledgeable and interested community members in line with the CBACP CRG approach. The</p>		
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<p>proposed removal of C3.5 should be rejected due to lack of adequate justification.</p> <p>The proposed LPP3.1 appears to remove significant criteria for Street Setback, with the justification “To be removed and default to the DTC of the R-Codes.” This is an inadequate justification to remove what currently significant restrictions that protect the streetscape and amenity. Removal of criteria such as:</p> <p style="padding-left: 40px;">“The Deemed-to-Comply provisions of Clause 5.1.2 of the R-Codes are replaced with the following: C2.1 Buildings, excluding carports, unenclosed porches, balconies, verandahs, or equivalent, set back from the primary street boundary:</p> <p style="padding-left: 40px;">in accordance with Table 1; or</p> <p style="padding-left: 40px;">corresponding to the average of the setback of existing dwellings on each adjacent property fronting the same street; or</p> <p style="padding-left: 40px;">reduced by up to 50 per cent provided that the area of any building, including a garage encroaching into the setback area, is compensated for by at least an equal area of open space that is located between the setback line and line drawn parallel to it at twice the setback distance (refer Figure 2a and 2c);”</p> <p>should be rejected, amongst others, due to the potential significant adverse impacts.</p>		
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	<p>Feedback and opinions above are made good faith based on information available to assist Council in improving community members participation in the decisions and the affairs of the City and to assist Councillors to make proper and proficient decisions in the best interest of the community and any individual residents those Councillor are elected to represent. It is noted council legally obligated to make its decisions based on evidence, on the merits and in accordance with the law.</p>		
13	<p>B and Bs, short term rentals whatever terminology you want to use should not be part of all the apartments being built in and around Mt Pleasant and Applecross. Nor should it be part of houses or duplexes in these suburbs.</p> <p>There is enough trouble that has been created in these areas since the train line was approved and a train stop was erected on the bridge in Applecross.</p> <p>An example is the apartment block called Canning Bridge Auto Lodge where visitors stay for a night or a week. Canning Bridge Auto Lodge attracts violence, drugs and alcohol induced people who cause problems for the area making it not safe to walk.</p> <p>It was only a few years ago where a person had their hand cut by a machete from a male person who was staying at the Canning Bridge Auto Lodge. This was a reminder of what the area is becoming like to live in. These issues and problems are still happening today and will continue. The ACT needs to change for the safety of the people and short – term accommodation will just create more problems.</p> <p>Rentals are that cheap in parts of Mt Pleasant and Applecross due to ongoing building and development of Apartments that again we are finding that houses and or</p>	N/A	Content of this submission is not relevant to LPP3.1 changes.

<p>duplexes are rented to people who are destructive and consume a lot of alcohol and drugs. Wren Street, Helm Street are examples of this.</p> <p>If you don't take control now you will lose total control in both Applecross and Mt Pleasant and you will see people continuing to leave and live elsewhere. No point having amenities if you can't enjoy them because of the lack of safety.</p> <p>Visitors to Mt Pleasant and Applecross ask about the crime and safety as they too feel unsafe to ride their bikes around the river as there are gangs of youths hanging around the river who have thrown bottles at them whilst riding their bikes.</p> <p>I along with many don't walk to the local or walk on summer nights as the areas have become too unsafe. Unfortunate for the existing eateries and bars and any that may open in this area. Unfortunately, there haven't been any eateries open since all the high rises have been developed as no potential restaurateur will lease in Mount Pleasant as there is no parking for their customers. Hence why many apartment owners are not impressed.</p> <p>Unfortunately, City of Melville's focus on the environment has not stood up when you view what has happened in Wren Street with multiple apartments in the street obstructs the sunlight for people facing north. So much so that you may as well finish the street off and make the whole street 8 Storey. Melville Council stipulates if you decide to build it needs to be designed to allow natural sunlight in. All houses facing north are in shade due to the 8 Storey developments. Trees are dying, lawns are dead and birds are no longer around like they use to be. Solar</p>		
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<p>systems on the roofs have stopped working as they don't get the sun.</p> <p>The theory of a cascading effect with one side being 8 storey and the other side being 4-storey has not worked. The heights are too out of proportion and the damage to the houses facing north has been done. The price rise of a house in Wren Street over the past years has not gone up percentage wise in actual fact they have dropped in price.</p> <p>Now with the second high rise nearly complete in Wren Street it is now clearly visual for the people who could not see what damaging effects the outcome of rezoning and putting apartments in a small narrow street was going to cause.</p> <p>You may as well balance the street out and zone it all 8 storey and get those apartments built and infill happening because today Wren Street looks like a job half done. Let's not forget about the influx of traffic this development has caused on this tiny narrow street. The rise in the amount of cars along with traffic jams and road rage in this street is out of control. You now have the Presbyterian Church in Ullapool Road that has got approval for a 1012 square metre block next door to the church to be turned into a car park for church people only. Extra traffic driving up Wren Street as the Church is growing in number. It's a no brainer that Wren Street should be a cul-de-sac and being closed at the corner of Wren and Ullapool Road. It's a shame that Mount Pleasant's reputation has deteriorated and many look elsewhere when looking to purchase or lease a property. Mount Pleasant was once a highly regarded leafy suburb when I first bought here but today that is not the case.</p>		
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14	Misleading comms on content/intent of changes	Comment	Not enough detail provided for action and not relevant to the policy content
15	<p>This submission is presented in response to the amendments proposed to Local Planning Policy 3.1 by the City of Melville. The suggested reduction in deemed-to-comply building heights raises substantial concerns regarding its impact on community character, architectural quality, and equitable development opportunities. We strongly oppose the proposed amendments to LPP 3.1. These amendments introduce a reduction in building height allowances that will have the following material consequences for residents:</p> <ul style="list-style-type: none"> • The proposed reduction in building height allowances by 0.5–1 meter threatens the visual harmony and established character of suburbs such as Applecross, Mount Pleasant, and Bicton. These areas have evolved under existing height parameters that support continuity and fairness. Altering these limits risks creating homes that are out of scale with their surroundings, undermining the cohesive streetscape and neighbourhood identity. • Many properties in the City of Melville are situated on sloping terrain or within flood-prone zones. The proposed policy offers minimal concessions for such conditions, potentially imposing costly site modifications or requiring discretionary approvals. Retaining current height allowances ensures a more adaptable and resilient planning framework that respects the diversity of site conditions • Restrictive height limits can stifle architectural creativity, leading to uniform and uninspired designs. The existing policy enables features such as higher ceilings, split-level layouts, and varied roof forms. These are elements that contribute to 	Oppose	<p>City officers note that the predominant built form across most of the City comprises single and two-storey residential development. However, there are limited areas, primarily in parts of Applecross, Bicton, Attadale, Alfred Cove and Mount Pleasant where additional building height allowed under LPP1.9 has facilitated three-storey dwellings, particularly in high-amenity locations with significant views.</p> <p>While additional building heights which affords three-storey dwellings may be contextually appropriate in these confined areas, applying such heights as deemed-to-comply across the entire City is not considered appropriate. In recognition that three-storey dwellings are established in some areas, the proposed changes to LPP 3.1 include housing objectives P6.1 and P6.2, which allow consideration of site topography and environmental factors when discretion on developments which seek additional building height. This allows discretion to be exercised where it is contextually appropriate and where the design demonstrates minimal impact on adjoining dwellings.</p> <p>The City acknowledges submitters' concerns regarding public engagement but reiterates that the consultation undertaken for the proposed changes to LPP3.1 well exceeded the statutory requirements of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p>

	<p>superior design quality and liveability. Preserving these allowances encourages innovative, context-sensitive architecture that enhances the built environment.</p> <ul style="list-style-type: none"> • A significant concern is the lack of clear communication and public engagement regarding the proposed amendments. The changes were presented as a consolidation of existing policies, yet they include material reductions in building height allowances. This has led to a widespread unawareness among residents and professionals, indicating a shortfall in the consultation process. The Council should undertake a renewed and comprehensive consultation initiative that transparently outlines the proposed changes and their implications. Such consultation must address the concerns that have been brought to light. Stakeholders deserve the opportunity to provide informed feedback on policies that affect their property rights and neighbourhood character. <p>The proposed amendments have the potential to disrupt established character, design quality, and equitable development. Any local planning policy amendments must retain flexibility, support good design, reflect comparable standards to the existing build environment and accommodate the diverse conditions across the City of Melville.</p> <p>The Council must reconsider its proposed amendment and address the significant and material concerns outlined within this submission.</p>		
16	We are long standing residents of the Melville Council area and we welcome the opportunity to comment on the	Oppose	The City acknowledges submitters' concerns regarding public engagement but reiterates that the consultation

<p>proposed changes to the local planning policies that govern the building of homes by residents and rate payers of the Melville Council. My submission outlines a number of material concerns that need to be understood and addressed through proper consultation.</p> <p>We have identified material policy elements that require further examination. We have also identified issues in relation to the process of consultation and advertising that has taken place. These material policy elements and issues in relation to the consultation must be addressed before the Council can duly perform a proper and thorough assessment of the changes proposed to its local planning policies.</p> <p>The key matters identified within this submission include:</p> <ul style="list-style-type: none"> • Failure to properly consult on key elements of the proposed planning policy changes – Council must observe proper process and not undertake significant policy changes in the absence of this. • Proposed changes represent a significant reversal in the Council’s planning policies – such changes are out of step with the times, do not foster sustainable outcomes, do not have broad community support, and are at odds with the existing direction of development. • Restraints on development and density that would otherwise bring vibrancy, enhance community and support the economic development of beneficial community amenities – this should not be denied. • Proposed changes that are counter-productive to achieving the Council’s required density level to meet the future needs of its growing population. • A ‘one-size-fits-all’ approach that is not appropriate and fails to take account of specific locational- 	<p>undertaken for the proposed changes to LPP3.1 exceeded the statutory requirements of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> including the provision of additional time to make submission. There was also opportunity to seek further clarification prior to making submission.</p> <p>LPP 3.1 was advertised between 15th July to 15th September 2025, with notice given on the City of Melville webpage, direct emails sent to a Melville Sounding Board, random community sample, stakeholders and industry professionals and the policy was also posted on eNews publications (Melville Talks and Melville Matters). The draft policy was also circulated on Perth Now, Melville and via the City’s social media channels and electronic newsletters. The City considers this level of engagement to be more than sufficient.</p> <p>The City considers this level of engagement to well exceed minimum requirements. It should be noted that the policy review was also workshopped with elected members who are elected by the community to provide representation.</p> <p>The modifications to LPP3.1 were clearly outlined in the report presented to Council at the May 2025 OCM, which is publicly available on the City’s website.</p> <p>The City notes that building heights defined within the Canning Bridge Activity Centre (CBACP) are contextually specific to this area as an activity centre and not controlled by LPP 3.1 or 1.9.</p> <p>City officers note that the predominant residential built form across most of the City comprises single and two-storey residential development, though acknowledges LPP1.9</p>
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<p>based factors, many of which are outside residents' control.</p> <ul style="list-style-type: none"> Proposed planning policies that inhibit the development of the prestigious locations which should be allowed to benefit from architectural designs befitting of their location, to showcase, uplift and maintain the prestige and desirability of the premium suburbs of the Melville Council. Proper consultation and community awareness of the key proposed changes to important Council policies is required – otherwise the Melville Council may be exposed to a wide range of challenges. <p>An investigation of the concerns outlined within this submission must take place. The significance of such changes requires a proper, thorough assessment and the Melville Council must not make a final decision until due process has been observed.</p> <p>1. Failure to adequately advertise and make community aware of key proposed planning policy changes</p> <p>A key issue identified is what has been advertised as an amalgamation of LPP1.9 and LPP3.1. On closer inspection, we have identified that the proposed changes in fact seek to abolish and remove the existing 'deemed to comply' building height allowances that exist within LPP1.9. This is not widely known or understood by the Melville Council community, and it does not simply represent an amalgamation of LPP1.9 and LPP3.1, as has been advertised.</p> <p>Local governments are elected by the people of their council areas. Local governments have a responsibility to govern and make decisions that reflect the best interests of the constituents they represent.</p>	<p>has facilitated three-storey dwellings, mainly in limited high-amenity areas where access to significant views are common. While three-storey dwellings may be contextually appropriate in these confined locations, applying deemed-to-comply provisions for such heights across all areas of the City is not considered appropriate. As outlined earlier, the proposed changes to LPP3.1 introduce specific housing objectives that allow consideration of site topography and environmental factors, providing scope for the City to exercise discretion in the assessment of a development application for additional building height where contextually appropriate.</p> <p>These changes are likely to generate more creative and considerate design where additional height is sought, rather than remove the ability for people to develop their land. It will also still enable three storey development in areas it is contextually appropriate after consideration of a development application and community consultation.</p> <p>The City notes that LPP 3.1 changes will not have any impact of residential densities, as only built form provisions are proposed.</p> <p>The City's intent is not to remove the ability to construct three-storey dwellings, but rather to require a greater level of discretion to assess their appropriateness. Areas where such development is already more prevalent, such as the prestigious, high-amenity locations referenced in the submission are considered more suitable for this form of development, where it may be argued they contribute positively to local amenity and character. This is reinforced by housing objectives P6.1 and P6.2, which are designed to consider additional height in river-front areas, and areas with undulating topographies.</p>
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<p>To do this, proper consultation and awareness within the community of key changes to important council policies – such as home building planning policies – must occur through clear and transparent advertising and consultation process. As detailed below, this requirement has not been met for certain, very important facets of the proposed changes.</p> <p>The broader Melville community must have an opportunity to provide input and have their say.</p> <p>The consultation undertaken by the Council advertises the proposed changes as an ‘amalgamation’ of LPP1.9 and LPP3.1. The Council’s website states, “As part of this update, LPP1.9 would be rescinded, with key building height provisions incorporated into LPP3.1.” This is misleading. Melville residents and rate payers are led to believe that the LPP1.9 building height provisions will simply be ‘incorporated’ into LPP3.1. This was our initial understanding and a belief held by other ratepayers whom we know, however this is not the case.</p> <p>Should this proposed change take effect, it would reduce the Council’s ‘deemed to comply’ building height allowances by around 1 metre in most cases. This would have a significant impact for many proposed and future home developments in the Council area.</p> <p>The proposed changes are certainly not stated clearly and do not reflect what is published on the Council’s ‘Community Engagement’ page, which advertises a simple ‘amalgamation.’ An extract below taken from the Melville Council’s Community Engagement page that advertises the amalgamation is provided to demonstrates this.</p>		
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<p>The abolishment and removal (rather than amalgamation) of the current LPP1.9 building height allowances cannot be identified until the detailed PDF documentation is downloaded and then cross-referenced back to complex State Planning R-Codes (which also need to be downloaded and interpreted).</p> <p>Such an exercise, to download and decipher what are complex planning rules and documents, cannot be expected to be an easy or reasonable task for the typical resident or ratepayer. It is the role of the required advertising and consultation process to make such matters known, to provide the community with an opportunity to comment.</p> <p>Such failing raises material concerns in relation to the transparency and accuracy of the advertising and consultation being undertaken by the Council. The proposed changes are not a simple amalgamation of two planning policies (as advertised) but instead see the removal of a key planning policy in relation to 'deemed to comply' building height allowances.</p> <p>These concerns are further evidenced by the fact that professional town planners, who specialise in this area of planning, have had no knowledge of the proposed abolishment 4 of LPP1 .9 building height allowances. Similarly, local real estate agents and builders who are active within the Melville Council area are also not aware.</p> <p>The effect is that the proposed changes have not been properly advertised, are not well known and, to some degree, are occurring by stealth. The local community deserves the right to be informed and to understand what</p>		
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<p>are material and significant changes to planning policies within the Melville Council, and to have the opportunity to consider the impact and effect of such changes. This is a key role of local government that has not been fulfilled. This concern must be addressed and rectified.</p> <p>2. Significant reversal in planning policies My family and I have lived in the Melville Council area for six years. We have recently sold our home and have purchased a vacant riverfront block on The Esplanade in Mount Pleasant. The proposed abolishment of LPP1.9's 'deemed to comply' building height allowances would see new building height allowances exist within LPP3.1 that simply mirror the basic State Planning R Codes' height allowances. Such a proposal represents a reversal and abrupt change to the Council's approach to building heights in areas including Applecross and Mount Pleasant. The Canning Bridge precinct is an obvious example of this. High rise development in the precinct sits just 950 metres from my property address on The Esplanade. Even closer up the road, on The Esplanade and just 700 metres from my property, are a large number of 4-storey apartments. The proposed reductions to building heights for family homes will create a significant disparity with the existing built form in many areas of Melville Council, and such changes would limit the opportunity to develop prestigious homes to represent and proudly distinguish the Melville Council area. There has been no detail as to the 'why' behind the proposed changes, which would allow for Melville Council residents, to understand, and properly respond to, the proposed changes.</p> <p>3. Development and density brings vibrancy, enhances community and is sustainable</p>		
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<p>Development and density creates vibrancy, enhances community and supports the economic development of beneficial amenities (such as cafes and restaurants), which enhance liveability, amenity and lifestyle in the community. Having lived in developed cities like Sydney and London, we have experienced these benefits firsthand.</p> <p>We oppose the proposed reductions to building heights because they have the effect of denying the development of such vital, desirable amenities in the areas of Melville 5 Council. Such changes revert back to era less density-conscious era where block sizes were larger and accommodated larger, lower height homes. One must only look anywhere else in the world to realise that cities and suburbs continually grow and develop, not go backwards.</p> <p>The proposed changes are completely out-of-step with the natural process of development and progress across cities around the world. Populations are growing, the land sizes of properties are becoming smaller, and population densities are increasing – this is occurring throughout the Melville Council area in a positive way. The Melville Council should strive to be a sustainable local Council. Allowing for density and sustainable growth means considering all elements and impacts of a planning proposal – these elements do not feature at all in the material put forward in support of the amalgamation.</p> <p>It is understandable that building height allowances in the Melville Council area are not all being increased. However, what is particularly difficult to follow and understand is the actual reduction in building heights, particularly when such height reductions are being made immediately alongside areas of large height increases like the Canning Bridge</p>		
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<p>precinct, where high-rise and 4-story apartment developments are prolific. Such a policy is also at odds with the many, existing, already built homes that exist along The Esplanade. The proposed planning policies are inconsistent and at odds with the current Melville Council planning policy direction and approach.</p> <p>4. Achieving density targets The proposed changes to the local planning policies must be rationalised alongside the Melville Council's requirements to meet its density targets. Such questions need to be addressed. While density is being achieved through the approval of high-rise apartments in certain Council areas, an opposite effect to reduces density is now proposed. This is counterintuitive. Particularly where higher height houses already exist. There are many riverfront areas in the Melville Council area – The Esplanade in Mount Pleasant being a prime example of this.</p> <p>Higher building heights provide an ability to achieve greater density. This is particularly important where average block sizes are decreasing. The proposed amendment to decrease the current building heights for family homes are incompatible with this.</p> <p>5. A 'one-size fits all' approach is inadequate Riverfront properties in Applecross and Mount Pleasant, such as along The Esplanade in Mount Pleasant, provide a prestigious river-front location for quality, architecturally designed homes that enhance the character, calibre, attractiveness and desirability of 6 not just these suburbs, but of those within the wider Melville Council area. The same is true for suburbs like Cottesloe, Mosman Park, Dalkeith, Peppermint Grove and the like.</p>		
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<p>This is the current standard of homes along The Esplanade and it is beneficial for the Melville Council to ensure that this standard is maintained. There is visual benefit and amenity from allowing residents' homes to be in keeping with existing properties.</p> <p>It should also be noted that many properties along The Esplanade are impacted by the river flood plain. This requires houses to be built above the natural ground level, while potentially still complying with the height allowances measured from the ground level.</p> <p>The Council's planning policies must account for particular location-specific impacts, such as The Esplanade being within the river's flood plain and we strongly question why a proposed blanket rule to decrease heights is being proposed to be applied across the entire Melville Council area in a broad brush manner. This clearly ignores the different factors, influences and requirements across a large, diverse collection of suburbs and discrete areas that exists in the Council area.</p> <p>6. Final statements Our concern is that the proposed changes are not clearly advertised and local residents are not aware. The proposed changes do not take account of specific locations, particular issues which are outside residents' control such as flood plains and instead apply a blanket rule for all residents.</p> <p>The proposed height reductions are not in keeping with a focus on sustainable development. They are not in line with the general direction of development in city areas which is responsive to important factors such as population growth and the sense of community which</p>		
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	<p>comes from living in suburbs with the amenity created by density and consistency. In particular, many properties in Applecross and Mount Pleasant have stunning river locations that are and should continue to be occupied by well-designed architectural homes. Many of the existing prestigious homes in these areas would not have been possible under the current proposed changes.</p> <p>The effect of the proposed changes needs to address the above factors and undertake a true, proper, transparent consultation. This must take place. Should this not occur it would result in a failure of government and would expose the Melville Council to legal challenge and reputational risk.</p> <p>There will be resident dissatisfaction should such changes occur without proper process. I urge the Council to act responsibly. Deferral of the current proposal of policy amalgamation to allow for wider community and third-party consultation is imperative</p>		
17	<p>We write to express our strong opposition to the proposed reduction in building heights for residential homeowners within the Melville Council area. These changes, which disproportionately affect 'mum and dad' homeowners, are not only regressive but also misaligned with the broader objectives of sustainable urban development.</p> <p>The proposal for building height reductions for residential homeowners appears to be wrongly conflated with broader issues relating to the development of high-rise apartments within the Council area.</p> <p>Planning policies should be directed toward delivering sustainable outcomes that accommodate population growth, promote efficient land use, and support vibrant,</p>	Oppose	<p>Building heights for suburban areas are considered independently of heights afforded to development in activity centres within the City, such as the CBACP as mentioned by this submission.</p> <p>City officers note that the predominant built form across most of the City comprises single and two-storey residential development, however, acknowledge that there are limited areas where three-storey dwellings exist, primarily in high-amenity locations with significant views. While three-storey dwellings may be contextually appropriate in these confined areas, affording deemed-to-comply provisions which allow these heights as of right across the entire City is not considered appropriate. The proposed changes to LPP3.1 include housing objectives</p>

	<p>liveable communities. Reducing building heights for individual homeowners undermines these goals by limiting the ability to build functional, future-ready homes that meet the evolving needs of modern families.</p> <p>Furthermore, these proposed changes do not have the support of the community. There has been insufficient consultation, and the implications of the changes have not been clearly communicated to residents.</p> <p>The lack of transparency and engagement in relation to the proposed reduction to current building heights is deeply concerning, undermines public confidence in the planning process and weakens trust between the Council and community.</p> <p>We urge the Council to reconsider the proposed reductions in building heights. Planning efforts should instead focus on enabling sustainable development that reflects the needs and aspirations of the community. We call for a renewed consultation process that genuinely engages residents and prioritises long-term, sustainable outcomes over short.</p>		<p>that allow discretion for additional building height where contextually appropriate and supported by high-quality architectural design.</p> <p>The City reiterates that the level of community engagement undertaken exceeded the statutory 21-day requirement under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. The proposed modifications to LPP3.1 were clearly outlined in the report presented to Council at the May 2025 OCM, which is publicly available on the City’s website. Furthermore, clarification could have been sought prior to making submission.</p>
18	<p>We wish to provide a submission to inform the Melville Council’s consultation on the proposed amalgamation of Local Planning Policies LPP1.9 and LPP3.1. We appreciate the Council’s efforts to update planning frameworks and offer the following summary of key concerns and recommendations based on our review of the proposed changes.</p> <p>Consultation and Transparency The proposed changes have been advertised as a simple amalgamation of LPP1.9 and LPP3.1. However, they</p>	Oppose	<p>The City reiterates that the level of community engagement undertaken exceeded the statutory 21-day requirement under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. The proposed modifications to LPP3.1 were clearly outlined in the report presented to Council at the May 2025 OCM, which is publicly available on the City’s website. Furthermore, clarification could have been sought prior to making submission.</p> <p>Building heights for suburban areas are considered independently of heights afforded to development in</p>

<p>effectively remove the deemed to comply building height allowances in LPP1.9. This significant change has not been clearly communicated to the community. Proper consultation and transparent communication are essential to ensure that residents are fully informed and have an opportunity to provide input.</p> <p>Policy Reversal and Inconsistency The proposed changes represent a reversal of the Council’s previous planning direction, particularly in areas like Applecross and Mount Pleasant. These areas already feature multistorey developments, and the proposed height reductions are inconsistent with existing structures and broader urban development trends.</p> <p>Impact on Density and Sustainable Development Reducing building heights has the effect of reducing density. As block sizes decrease and population grows, higher building allowances are necessary to maintain livability, environmentally sustainable housing design and support the economic development of amenities that enhance community.</p> <p>We respectfully ask that Council:</p> <ul style="list-style-type: none"> • Conduct transparent and clear community consultation. • Clearly communicate the implications of the proposed changes. • Avoid a blanket policy and tailor planning rules to specific locations. • Adopt local planning policies that promote sustainable outcomes. • Align planning policies with broader urban development goals. 		<p>activity centres within the City of Melville, such as the CBACP as mentioned by this submission.</p> <p>The City notes that LPP 3.1 changes will not have any impact on urban densities, as only built form modifications are proposed.</p>
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	<ul style="list-style-type: none"> Consider a transitional period for the implementation of any policy changes to assist and not disrupt house build projects and renovations that are currently in the planning phase and recent purchases of land. <p>We trust the Council will give due consideration to these concerns and take appropriate steps to ensure fair and effective planning outcomes for all residents.</p>		
19	<p>1. With regards to LPP 1.9, we oppose the proposal which will reduce overall building heights allowed under the current LPP.</p> <p>The proposal states an intent to ensure that the height of buildings are consistent with the desired character of the locality. There has been a longstanding trend towards homes with larger internal spaces. This is acknowledged in the Residential Design Codes Volume 1 Explanatory Guidelines, and in the National Planning Reform Blueprint, Western Australia September 2024 progress report.</p> <p>This trend towards homes with larger internal space is due to the significant shift in residents lifestyles since the days of big open backyards. Current living requirements now routinely include</p> <ul style="list-style-type: none"> Larger home offices to accommodate increasing work from home requirements - Contemporary indoor recreation spaces such as home gymnasiums Additional living spaces to accommodate multi generational living, and dependents living at home for longer (a government priority) Additional garage spaces to accommodate enclosed workshops, rather than sheds and 	Oppose	<p>The City notes that aligning residential building heights with the R-Codes does not remove the ability to construct three-storey dwellings but requires the lodgement of a development application to enable the exercise of discretion to ensure building heights are contextually appropriate and considerate on adjoining properties – and also to consult with impacted neighbouring properties. As noted in the submission, smaller lot sizes and increased urban infill have created more compact suburbs, which amplify the amenity impacts of taller “as of right” dwellings, including bulk, reduced setbacks, visual privacy concerns, loss of views, and overshadowing. Discretionary decision-making ensures that proposals for additional height are compatible with neighbourhood character and equitable to nearby residences.</p> <p>City officers note that the predominant, and established residential built form across the City comprises single, or two storey residential development. Notwithstanding this, there are pockets of City where three-storey dwellings are more common, predominantly in high amenity areas of these suburbs where access to views of significance are prevalent. Whilst three storey dwellings may be contextually appropriate in these confined areas, having building height provisions which facilitate these heights as</p>

<p>workshops which were previously located in gardens.</p> <ul style="list-style-type: none"> • Additional room for older generations to age in place (another government priority) • Trends towards indoor / outdoor living spaces which provide for better sun and environmental protection for residents. <p>When combined with the established government policy of increasing urban infill generating smaller block sizes, the only way available for residents to achieve this requirement for increased internal spaces, is to build higher.</p> <p>If residents are not allowed to build higher to obtain the required internal space, it will encourage building over a greater area of individual lots, which has a significant negative impact on important urban greening strategies.</p> <p>Council should recognise that for the reasons described above, the desired character of local areas is moving in the direction of increased building heights. This is also evidenced by the heights of planning applications currently being received by the City, and the well documented changes in lifestyles, and State / Federal government planning policies.</p> <p>If council is looking to align LPPs more closely with R Codes, then at a minimum it should consider including Category C developments as per Table 3 of the Residential Design Codes Volume 1, or other specific provisions to allow single residential developments to achieve 3 stories if required.</p> <p>2. Proposed Changes to LPP1.9 will have undue impact on current local amenity</p>	<p>“deemed-to-comply” across all areas of the City is not considered to be appropriate. Appropriate housing objectives have been included in the changes to LPP 3.1 to afford discretion for additional building heights where contextually appropriate, and where the architectural design of a dwelling warrants it.</p> <p>Consultation on development applications often generates objections from adjoining and nearby property owners when discretion is sought for building heights, due to potential impacts such as bulk, overshadowing, reduced setbacks, and loss of views. These concerns have informed the City’s decision to adopt R-Code Vol.1 deemed to comply building heights, whilst providing some addition height concessions as of right for sites with varied topographies. LPP 3.1 also includes additional housing objectives specific to building height, which provides scope for discretion for additional building height where contextually appropriate and supported by high-quality architectural design.</p> <p>1. The City re-enforces that the extent of consultation/community engagement undertaken exceeded the statutory requirements (21 days) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. Modifications to LPP3.1 were clearly articulated in the report prepared to council for the May 2025 OCM, which included several tables outlining existing vs proposed building height standards.</p>
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<p>Our current residence on [removed] is just one example of how the proposed changes to LPP1.9 can adversely affect current amenity for many other local residents.</p> <p>Due to its proximity to the Canning Bridge Activity Centre and the Canning River, there has been a significant amount of recent development along Rookwood Street and View Road alone in the last few years. All of these developments have been approved under the current LPPs, and designed to maximise height and views of significance from their individual positions. As such, if these proposals are accepted, many subsequent adjacent developments would be unduly and disproportionately impacted by these changes which reduce achievable height limits.</p> <p>Although the proposed amendments are targeted at the Deemed to Comply requirements, this will inevitably also have a flow on impact for any development application which seeks to use Design Principles to demonstrate compliance. It will reduce the base height over which any application may be looking to seek an exemption from. For example, if a development today was seeking a 0.5m exemption over current Deemed to Comply requirements, under the new proposals they could be looking at having to seek a significantly larger 1.5m concession.</p> <p>Whilst there is a provision for blocks with a variation in height level of over one meter, if any changes are adopted, there should also be provisions to ensure any reduced height limits do not adversely impact the future potential amenity of lots adjoining developments which were approved under previous LPPs with higher limits. The large amount of recent development surrounding Activity Areas, and areas with views of significance, makes this a</p>		
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<p>substantial issue if changes to the LPP result in lower height limits.</p> <p>3. Lack of evidence for impetus from customers for these proposed changes.</p> <p>Despite the claimed Customer First Approach to these amendments, there has not been any evidence presented that these proposals have been initiated because of a significant burden of requests from residents or ratepayers in the City of Melville.</p> <p>Whilst these proposed changes may be in areas that provide for the most contention in development applications, this is a commonality to many development application processes, and not necessarily directly due to the actual current allowable height limits. The City should be cautious in considering these changes if there is a lack of evidence that these specific changes to the LPP are actually desired by the majority of ratepayers or residents, or have been initiated in response to such requests from ratepayers and residents.</p> <p>If a significant number of recent development application are at or exceeding the current LPP provisions, then this in itself should be taken as evidence that the current trend and desire from residents is to not have more restrictive clauses proposed within the LPPs.</p> <p>Keeping consistency with the desired character of the locality is mentioned throughout the Proposal, however it is not made apparent who or what is setting this desired local character. If there is a particular local character being pursued, there is a lack of evidence surrounding what it is, and how it has been developed.</p> <p>The City should be responsive to the trends in residents lifestyles which are driving these directions for increased</p>		
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<p>heights in residential development. These trends are also supported by well documented government policies over the last few years which aim to encourage multi generational living and aging in place.</p> <p>4. Difficulties for laypeople in understanding the current information provided on the community engagement website, and the overall effects of proposed changes to LPP3.1,</p> <p>Whilst the City’s Community Engagement website does contain detailed information about the proposed changes to LPP3.1, and the City’s Statutory Planners have been very helpful in providing verbal guidance to us, it remains difficult for a layperson resident to fully understand the ultimate impact of the proposed changes.</p> <p>Whilst the proposed amendment information available on the Community Engagement website details a significant number of changes to clauses, principles and objectives which are cross referenced with R Codes and additional provisions, it remains difficult for those without a detailed understanding of R codes and design principles to quantify the final impact of any of these individual changes.</p> <p>A more customer focused approach to explaining the proposed changes might include a side by side analysis of each of the proposed modified and additional provisions, with details of the actual impact and quantum of change. For example, Changing C3.2 to Clause 5.4.2 will result in a X meter reduction in wall height in X areas, with a table illustrating the before and after effects.</p> <p>We feel that clearer information about the actual impact of the proposed changes need to be presented to residents and ratepayers, and the community engagement period</p>		
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	<p>extended to allow for a better understanding by laypersons who wish to provide submissions</p>		
<p>20</p>	<p>This letter serves as a formal response to the City of Melville’s proposed integration of Local Planning Policies LPP1.9 and LPP3.1. While I commend the initiative to streamline planning regulations, I wish to highlight several issues and offer constructive recommendations.</p> <p>Although the proposal is framed as a straightforward merger of two policies, it effectively eliminates the deemed-to-comply height provisions previously outlined in LPP1.9. This substantial modification proposed to allowed building heights is not well known and has not been adequately conveyed to residents by the advertising undertaken. I urge Council to improve its communication on the key aspects of proposed policy change to ensure meaningful public engagement.</p> <p>The proposed revisions contradict earlier / existing planning strategies, particularly in suburbs such as Booragoon, Bicton, Applecross and Mount Pleasant. These neighbourhoods must be able to maintain their existing character and quality of housing design. The proposed reductions to height allowances impede such outcomes and will create misalignment within existing urban streetscapes.</p> <p>Instead, planning policies should facilitate well-designed, higher-density housing rather than constrain it through restrictive measures. A balanced approach that supports growth while preserving neighbourhood character is essential for sustainable urban development.</p>	<p>Oppose</p>	<p>City officers note that the predominant and established residential built form across the City comprises single, or two storey residential development. Notwithstanding this, there are pockets of City where three-storey dwellings are more common, predominantly in high amenity areas of these suburbs where access to views of significance are prevalent. Whilst three storey dwellings may be contextually appropriate in these confined areas, having building height provisions which facilitate these heights as “deemed-to-comply” across all areas of the City is not considered to be appropriate. The proposed changes to LPP3.1 include additional housing objectives that provide discretion for increased building heights, where contextually appropriate and supported by high-quality architectural design, emphasising design quality to achieve better and more considerate built form outcomes.</p> <p>The City notes that the changes to LPP3.1 will not affect urban densities, as only built form modifications are proposed.</p> <p>As noted in the submission, smaller lot sizes and increased urban infill have created more compact suburbs, which amplify the amenity impacts of taller “as of right” buildings, including bulk, reduced setbacks, visual privacy concerns, loss of views, and overshadowing. Discretionary decision-making ensures that proposals for additional building height are equitable to nearby residences and complementary to the overall amenity of neighbourhoods.</p>

	<p>Restricting building heights will inevitably lead to lower residential density. As lot sizes shrink and population increases, it is vital to allow for vertical expansion to preserve livability, encourage sustainable housing solutions, and support the growth of community infrastructure.</p> <p>Higher residential density fosters vibrant, active communities by increasing population and supporting local businesses and local amenities. Such outcomes promote social interaction, strengthen community bonds and attract investment. These outcomes lead to improved amenities, infrastructure, and overall lifestyle quality, making the City of Melville a more desirable place to live.</p> <p>The Council must avoid uniform regulations that disrupt the design and character of individual precincts. Planning policies that foster sustainability and long-term viability of housing should be pursued and, in doing so, ensure alignment with overarching urban development strategies.</p> <p>I am grateful for the opportunity to contribute to this important discussion and trust that the Council will consider these points in its decision-making process.</p>		
21	<p>1. Response to Consultation Regarding Proposed Planning Policy Changes.</p> <p>As long-standing residents of the Melville Council area, we appreciate the opportunity to provide feedback on the proposed amalgamation of Local Planning Policies LPP1.9 and LPP3.1. This submission focuses on a critical concern: that objections to high-rise development should not result in reduced building height allowances for average residents seeking to build homes. Balanced</p>	Oppose	<p>The City notes that building heights for suburban areas are considered independently of heights afforded to development in activity centres within the City of Melville.</p> <p>As above. Notwithstanding this, aligning residential building heights with the R-Codes Vol.1 does not remove the ability for applicants to seek discretion for additional building height through a development application. Where appropriate, discretion can be applied to approve over</p>

<p>planning is essential to ensure fairness, community benefit, and consistency in policy application.</p> <p>2. Balanced Planning for All Residents While we understand that some community members may object to high-rise developments, it is important that these objections do not lead to blanket reductions in building height allowances across the board. Typical residents of the Melville Council Community, including families and professionals, rely on existing planning policies to build functional, multi-generational homes that meet modern living needs. Reducing height allowances penalizes these residents and undermines the diversity and vibrancy of our community.</p> <p>3. Community Benefit and Liveability A reduction to the Deemed to Comply building height inevitably leads to decreased density. This is a concern as higher-density development, when thoughtfully planned, brings significant benefits to the community. It supports local businesses, enhances public amenities, and fosters a vibrant, connected neighbourhood. Restricting building heights risks stalling progress and diminishing the quality of life for all residents.</p> <p>4. Need for Policy Consistency and Transparency The proposed changes are inconsistent with existing developments in areas such as the Canning Bridge precinct, where high-rise buildings are already established. It is contradictory to reduce height allowances for new homes while allowing large-scale developments nearby. Planning policies must be applied consistently and transparently to maintain public trust and ensure equitable treatment of all residents.</p> <p>5. Importance of Proper Consultation</p>		<p>height dwellings where it is equitable to nearby residences and complimentary to the amenity of neighbourhoods.</p> <p>The City notes that LPP 3.1 changes will not have any impact on urban densities, as only built form modifications are proposed.</p> <p>As mentioned, building heights for suburban areas are considered independently of heights afforded to development in activity centres within the City of Melville, which have a materially different planning framework.</p> <p>In response to this submission, the City notes that the level of consultation/community engagement exceeded the statutory requirements (21 days) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. Modifications to LPP3.1 were clearly articulated in the report prepared to council for the May 2025 OCM, which included several tables outlining existing vs proposed building height standards.</p>
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	<p>We are concerned that the proposed changes have not been adequately advertised or explained to the community. Describing the changes as a simple 'amalgamation' fails to convey the significant impact on building height allowances. Proper consultation and clear communication are essential to uphold democratic governance and avoid eroding community trust. We urge the Melville Council to reconsider the proposed reductions in building height allowances. Planning policies should support both development and liveability, and must not overreact to objections in a way that penalises average residents. We recommend</p>		
22	<p>We are long standing residents of the Melville Council area and we welcome the opportunity to comment on the proposed changes to the local planning policies that govern the building of homes by residents and rate payers of the Melville Council. My submission outlines a number of material concerns that need to be understood and addressed through proper consultation.</p> <p>We have identified material policy elements that require further examination. We have also identified issues in relation to the process of consultation and advertising that has taken place. These material policy elements and issues in relation to the consultation must be addressed before the Council can duly perform a proper and thorough assessment of the changes proposed to its local planning policies.</p> <p>The key matters identified within this submission include:</p> <ul style="list-style-type: none"> • Failure to properly consult on key elements of the proposed planning policy changes – Council must observe proper process and not undertake significant policy changes in the absence of this. 	Oppose	<p>In response to this submission, the City reinforces that the level of consultation/community engagement exceeded the statutory requirements (21 days) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. Modifications to LPP3.1 were clearly articulated in the report presented to Council for the May 2025 OCM, which included several tables outlining existing vs proposed building height standards, as well as discussing all other alterations.</p> <p>Notice of the advertising of LPP3.1 was placed on the City of Melville webpage, direct emails were sent to a Melville Sounding Board, random community sample, stakeholders and industry professionals and the policy was also posted on eNews publications (Melville Talks and Melville Matters). The draft policy was also circulated on Perth Now, Melville and via the City's social media channels and electronic newsletters.</p> <p>The City notes that building heights for suburban areas are considered independently of heights afforded to</p>

<ul style="list-style-type: none"> Proposed changes represent a significant reversal in the Council’s planning policies – such changes are out of step with the times, do not foster sustainable outcomes, do not have broad community support, and are at odds with the existing direction of development. Restraints on development and density that would otherwise bring vibrancy, enhance community and support the economic development of beneficial community amenities – this should not be denied. Proposed changes that are counter-productive to achieving the Council’s required density level to meet the future needs of its growing population. A ‘one-size-fits-all’ approach that is not appropriate and fails to take account of specific locational-based factors, many of which are outside residents’ control. Proposed planning policies that inhibit the development of the prestigious locations which should be allowed to benefit from architectural designs befitting of their location, to showcase, uplift and maintain the prestige and desirability of the premium suburbs of the Melville Council. Proper consultation and community awareness of the key proposed changes to important Council policies is required – otherwise the Melville Council may be exposed to a wide range of challenges. <p>An investigation of the concerns outlined within this submission must take place. The significance of such changes requires a proper, thorough assessment and the Melville Council must not make a final decision until due process has been observed.</p>	<p>development in activity centres, within the City of Melville, such as the CBACP as mentioned. Aligning building heights with the R-Codes Vol.1 does not remove the ability for applicants to seek discretion for additional building height through a development application. Additional height allowances have been provided in LPP 3.1 for sites with topographical constraints, and additional housing objectives have been included to facilitate discretion for additional building heights where contextually appropriate, and where the architectural design of a dwelling warrants it.</p> <p>Aligning building heights with the R-Codes does not remove the ability for applicants to seek discretion for additional building height through a development application. Where appropriate, discretion can be applied to approve over height dwellings where it is equitable to nearby residences and complimentary to the amenity of neighbourhoods. As mentioned in the submission, smaller block sizes and proliferation of urban infill results in more compact suburbs, which exaggerates amenity impacts associated with having increased building heights as a minimum standard, including; building bulk, reduced building setbacks, visual privacy, loss of views and overshadowing.</p> <p>The City notes that LPP 3.1 changes will not have any impact on urban densities, as only built form modifications are proposed.</p> <p>City officers note that the predominant, and established amenity across the majority of the City comprises single, or two storey residential development. Notwithstanding this, there are suburbs in the City including, but not limited to Applecross, Bicton, Attadale, Alfred Cove and Mount</p>
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<p>1. Failure to adequately advertise and make community aware of key proposed planning policy changes</p> <p>A key issue identified is what has been advertised as an amalgamation of LPP1.9 and LPP3.1. On closer inspection, we have identified that the proposed changes in fact seek to abolish and remove the existing ‘deemed to comply’ building height allowances that exist within LPP1.9. This is not widely known or understood by the Melville Council community, and it does not simply represent an amalgamation of LPP1.9 and LPP3.1, as has been advertised.</p> <p>Local governments are elected by the people of their council areas. Local governments have a responsibility to govern and make decisions that reflect the best interests of the constituents they represent.</p> <p>To do this, proper consultation and awareness within the community of key changes to important council policies – such as home building planning policies – must occur through clear and transparent advertising and consultation process. As detailed below, this requirement has not been met for certain, very important facets of the proposed changes.</p> <p>The broader Melville community must have an opportunity to provide input and have their say.</p> <p>The consultation undertaken by the Council advertises the proposed changes as an ‘amalgamation’ of LPP1.9 and LPP3.1. The Council’s website states, “As part of this update, LPP1.9 would be rescinded, with key building height provisions incorporated into LPP3.1.” This is</p>		<p>Pleasant where 3 storey dwellings are more common, predominantly in high amenity areas of these suburbs where access to views of significance are prevalent. Whilst three storey dwellings may be contextually appropriate in these areas, as they are part of the established amenity, having built form standards which facilitate these heights as “deemed-to-comply” across all areas of the City is not considered to be appropriate.</p> <p>Recognising that three-storey dwellings exist in some areas of the City, the proposed changes to LPP3.1 include specific housing objectives to facilitate discretion for these dwelling types where contextually appropriate. Objectives P6.1 and P6.2 allow consideration of site topography and environmental factors to provide scope discretion regarding building height where appropriate and where the dwelling’s design demonstrates minimal impact on nearby properties.</p> <p>This submission raised specific concerns regarding the impact of designated flood plain levels that require dwellings to have a certain FFL to mitigate the flood risk, and the impact of reduced building heights when considering this. Given the validity of this concern, the City has included the consideration of “environmental considerations” within additional housing objective P6.2 to allow additional discretion in decision making in these instances.</p>
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<p>misleading. Melville residents and rate payers are led to believe that the LPP1.9 building height provisions will simply be 'incorporated' into LPP3.1. This was our initial understanding and a belief held by other ratepayers whom we know, however this is not the case.</p> <p>Should this proposed change take effect, it would reduce the Council's 'deemed to comply' building height allowances by around 1 metre in most cases. This would have a significant impact for many proposed and future home developments in the Council area.</p> <p>The proposed changes are certainly not stated clearly and do not reflect what is published on the Council's 'Community Engagement' page, which advertises a simple 'amalgamation.' An extract below taken from the Melville Council's Community Engagement page that advertises the amalgamation is provided to demonstrates this.</p> <p>The abolishment and removal (rather than amalgamation) of the current LPP1.9 building height allowances cannot be identified until the detailed PDF documentation is downloaded and then cross-referenced back to complex State Planning R-Codes (which also need to be downloaded and interpreted).</p> <p>Such an exercise, to download and decipher what are complex planning rules and documents, cannot be expected to be an easy or reasonable task for the typical resident or ratepayer. It is the role of the required advertising and consultation process to make such matters known, to provide the community with an opportunity to comment.</p>		
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<p>Such failing raises material concerns in relation to the transparency and accuracy of the advertising and consultation being undertaken by the Council. The proposed changes are not a simple amalgamation of two planning policies (as advertised) but instead see the removal of a key planning policy in relation to 'deemed to comply' building height allowances.</p> <p>These concerns are further evidenced by the fact that professional town planners, who specialise in this area of planning, have had no knowledge of the proposed abolishment 4 of LPP1 .9 building height allowances. Similarly, local real estate agents and builders who are active within the Melville Council area are also not aware.</p> <p>The effect is that the proposed changes have not been properly advertised, are not well known and, to some degree, are occurring by stealth. The local community deserves the right to be informed and to understand what are material and significant changes to planning policies within the Melville Council, and to have the opportunity to consider the impact and effect of such changes. This is a key role of local government that has not been fulfilled. This concern must be addressed and rectified.</p> <p>2. Significant reversal in planning policies</p> <p>My family and I have lived in the Melville Council area for six years. We have recently sold our home and have purchased a vacant riverfront block on The Esplanade in Mount Pleasant.</p> <p>The proposed abolishment of LPP1.9's 'deemed to comply' building height allowances would see new building height allowances exist within LPP3.1 that simply mirror</p>		
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<p>the basic State Planning R Codes' height allowances. Such a proposal represents a reversal and abrupt change to the Council's approach to building heights in areas including Applecross and Mount Pleasant.</p> <p>The Canning Bridge precinct is an obvious example of this. High rise development in the precinct sits just 950 metres from my property address on The Esplanade. Even closer up the road, on The Esplanade and just 700 metres from my property, are a large number of 4-storey apartments.</p> <p>The proposed reductions to building heights for family homes will create a significant disparity with the existing built form in many areas of Melville Council, and such changes would limit the opportunity to develop prestigious homes to represent and proudly distinguish the Melville Council area. There has been no detail as to the 'why' behind the proposed changes, which would allow for Melville Council residents, to understand, and properly respond to, the proposed changes.</p> <p>3. Development and density brings vibrancy, enhances community and is sustainable</p> <p>Development and density creates vibrancy, enhances community and supports the economic development of beneficial amenities (such as cafes and restaurants), which enhance liveability, amenity and lifestyle in the community. Having lived in developed cities like Sydney and London, we have experienced these benefits firsthand.</p> <p>We oppose the proposed reductions to building heights because they have the effect of denying the development of such vital, desirable amenities in the areas of Melville 5</p>		
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<p>Council. Such changes revert back to era less density-conscious era where block sizes were larger and accommodated larger, lower height homes. One must only look anywhere else in the world to realise that cities and suburbs continually grow and develop, not go backwards.</p> <p>The proposed changes are completely out-of-step with the natural process of development and progress across cities around the world. Populations are growing, the land sizes of properties are becoming smaller, and population densities are increasing – this is occurring throughout the Melville Council area in a positive way. The Melville Council should strive to be a sustainable local Council. Allowing for density and sustainable growth means considering all elements and impacts of a planning proposal – these elements do not feature at all in the material put forward in support of the amalgamation.</p> <p>It is understandable that building height allowances in the Melville Council area are not all being increased. However, what is particularly difficult to follow and understand is the actual reduction in building heights, particularly when such height reductions are being made immediately alongside areas of large height increases like the Canning Bridge precinct, where high-rise and 4-story apartment developments are prolific. Such a policy is also at odds with the many, existing, already built homes that exist along The Esplanade. The proposed planning policies are inconsistent and at odds with the current Melville Council planning policy direction and approach.</p> <p>4. Achieving density targets</p> <p>The proposed changes to the local planning policies must be rationalised alongside the Melville Council's</p>		
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<p>requirements to meet its density targets. Such questions need to be addressed. While density is being achieved through the approval of high-rise apartments in certain Council areas, an opposite effect to reduces density is now proposed. This is counterintuitive. Particularly where higher height houses already exist. There are many riverfront areas in the Melville Council area – The Esplanade in Mount Pleasant being a prime example of this. Higher building heights provide an ability to achieve greater density. This is particularly important where average block sizes are decreasing. The proposed amendment to decrease the current building heights for family homes are incompatible with this</p> <p>5. A 'one-size fits all' approach is inadequate</p> <p>Riverfront properties in Applecross and Mount Pleasant, such as along The Esplanade in Mount Pleasant, provide a prestigious river-front location for quality, architecturally designed homes that enhance the character, calibre, attractiveness and desirability of not just these suburbs, but of those within the wider Melville Council area. The same is true for suburbs like Cottesloe, Mosman Park, Dalkeith, Peppermint Grove and the like.</p> <p>This is the current standard of homes along The Esplanade and it is beneficial for the Melville Council to ensure that this standard is maintained. There is visual benefit and amenity from allowing residents' homes to be in keeping with existing properties.</p> <p>It should also be noted that many properties along The Esplanade are impacted by the river flood plain. This requires houses to be built above the natural ground level,</p>		
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<p>while potentially still complying with the height allowances measured from the ground level.</p> <p>The Council's planning policies must account for particular location-specific impacts, such as The Esplanade being within the river's flood plain and we strongly question why a proposed blanket rule to decrease heights is being proposed to be applied across the entire Melville Council area in a broad brush manner. This clearly ignores the different factors, influences and requirements across a large, diverse collection of suburbs and discrete areas that exists in the Council area.</p> <p>Final statements Our concern is that the proposed changes are not clearly advertised and local residents are not aware. The proposed changes do not take account of specific locations, particular issues which are outside residents' control such as flood plains, and instead apply a blanket rule for all residents.</p> <p>The proposed height reductions are not in keeping with a focus on sustainable development. They are not in line with the general direction of development in city areas which is responsive to important factors such as population growth and the sense of community which comes from living in suburbs with the amenity created by density and consistency. In particular, many properties in Applecross and Mount Pleasant have stunning river locations that are and should continue to be occupied by well-designed architectural homes. Many of the existing prestigious homes in these areas would not have been possible under the current proposed changes. The effect of the proposed changes needs to address the above factors and undertake a true, proper, transparent</p>		
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	<p>consultation. This must take place. Should this not occur it would result in a failure of government and would expose the Melville Council to legal challenge and reputational risk.</p> <p>There will be resident dissatisfaction should such changes occur without proper process. I urge the Council to act responsibly. Deferral of the current proposal of policy amalgamation to allow for wider community and third party consultation is imperative.</p>		
23	<p>While we support efforts to streamline and clarify planning policies, we are concerned that the proposed changes will undermine local character protections, reduce transparency, and limit opportunities for public input on matters that significantly affect community amenity.</p> <p>It is not entirely clear what changes to planning policies will be invoked by this proposed amalgamation. There needs to be a clear and concise comparison of changes, e.g. what clause replaces what clause, or current building height is 11m which will now reduce to 10.5m, etc. Key Objections:</p> <p>1. Loss of Entitlement to Building Height LPP 1.9 currently provides clear, standalone guidance on building heights outside of activity centre areas, helping to ensure that development is kept within the desired character of local neighbourhoods. Folding these provisions into LPP 3.1 risks diminishing focus on height as a critical planning consideration and may lead to inconsistent application and unfair consequences for residents whose vista/views have been or are being eroded and progressively obstructed by current developments.</p>	Oppose	<p>LPP 3.1 and the R-Codes will provide a clearly defined, unambiguous deemed-to-comply” building heights. These provisions are aimed at increasing amenity, with access to views of significance being a key consideration, so this concern is considered to be wholly addressed by the changes to LPP 3.1.</p> <p>As above, the DCC of the R-Codes will be adopted as the standard building height across the City. Additional height exemptions will be afforded to sites where they have a variation in ground level over a development footprint greater than one metre as per C7 of proposed LPP 3.1.</p> <p>Any future modification to the City’s planning framework will be advertised in accordance with the statutory requirements contained in the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>City officers note that the predominant, and established amenity across the majority of the City comprises single, or two storey residential development. Notwithstanding this, there are suburbs in the City including, but not limited to Applecross, Bicton, Attadale, Alfred Cove and Mount</p>

<p>2. Reduced Transparency and Accessibility The consolidation of two distinct policies into one, while aimed at simplification, may make it more difficult for residents to understand how building heights are regulated. LPP 1.9 is a clear, concise policy that can be referred to independently. Removing it eliminates a straightforward reference point for both residents and decision-makers.</p> <p>3. Insufficient Community Engagement on Key Development Standards Height and scale of buildings are often the most contentious and impactful elements of residential development. By treating these as minor policy adjustments within LPP 3.1 rather than maintaining a dedicated policy, the City may limit future consultation and community involvement on height-related issues. This is especially concerning given the growing pressures of densification and urban infill development across the City.</p> <p>4. Risk of Erosion of Local Character and Amenity The proposed amendments aim to "better align" with State Planning Policies and the R-Codes, but in doing so may weaken existing local protections tailored to the unique context of Melville's suburbs. Deemed-to-comply height standards should not be reinterpreted in a way that prioritises development efficiency over neighbourhood character or residential amenity.</p> <p>5. Gatehouse Definition Removal Without Clear Justification The removal of the "Gatehouse" definition and provisions may result in interpretation issues or unregulated built form at front boundaries. This element of the proposed changes appears unexplained and should be reconsidered.</p>		<p>Pleasant where 3 storey dwellings are more common, predominantly in high amenity areas of these suburbs where access to views of significance are prevalent. Whilst three storey dwellings may be contextually appropriate in these areas, as they are part of the established amenity, having built form standards which facilitate these heights as "deemed-to-comply" across all areas of the City is not considered to be appropriate.</p> <p>Recognising that three-storey dwellings exist in some areas of the City, the proposed changes to LPP3.1 include specific housing objectives to facilitate discretion for these dwelling types where contextually appropriate. Objectives P6.1 and P6.2 allow consideration of site topography and environmental factors to provide scope discretion regarding building height where appropriate and where the dwelling's design demonstrates minimal impact on nearby properties.</p> <p>The City acknowledges that the removal of the definition, and development standards for gate houses may cause confusion, and having established deemed to comply standards for these structures provides a benefit. Accordingly, the City has elected to retain these within LPP 3.1.</p>
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	<p>In Summary:</p> <ul style="list-style-type: none"> • Retain LPP 1.9 – Height of Buildings as a standalone policy to preserve clarity, transparency, and appropriate oversight of building height issues. • If any changes to height controls are proposed, they should be subject to full and separate consultation, not embedded within broader policy updates. • Consider reframing LPP 3.1 to reference height controls in LPP 1.9, rather than incorporating them directly. • Provide clearer justification and detailed impact analysis for the removal of specific provisions such as the gatehouse definition 		
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COUNCIL AND COMMITTEES MEETING CYCLE CALENDAR 2026																																				
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 48%;"> <p> Ordinary Meeting of Council</p> <p> Agenda Briefing Forum</p> </div> <div style="width: 15%;"> <p> Elected Members Engagement Session</p> <p> Special Meeting of Council</p> </div> <div style="width: 15%;"> <p> Audit, Risk and Improvement Committee</p> <p> Governance Committee</p> </div> <div style="width: 15%;"> <p> Policy & Legislation Committee</p> <p> Public Holiday</p> </div> <div style="width: 12%;"> <p> 9 School Holidays</p> <p><small>Note: Committee Meeting dates are indicative and subject to change.</small></p> </div> </div>																																				
	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri						
January	1 New Year's Day	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26 Aus Day	27	28	29	30	31					
February				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28					
March				1	2 Labour Day	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26 Elect Day	27	28	29	30	31		
April							1	2	3 Good Friday	4	5	6 Easter Monday	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
June				1 WA Day	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
July						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
August		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
September					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28 Kings B'day	29	30		
October	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
November			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
December					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25 Xmas Day	26 Boxing Day	27	28 Boxing Day PH	29	30	31	



City of
Melville



CLIMATE ACTION

ANNUAL PROGRESS REPORT

2024 - 2025

Acknowledgement of Country

We acknowledge the Bibbulmun people as the Traditional Owners of the land on which our City stands today and pay respect to Elders past and present.

Nyungar Statement

City of Melville nagolik Bibbulmen Nyungar ally-maga milgebar gardukung naga boordjar-il narnga allidja yugow yeye wer ali kaanya Whadjack Nyungar wer netingar quadja wer burdik. Marie Taylor, Whaduck Balardong Nyungar Birdiyia.

Marie Taylor
Whaduck Balardong Nyungar Birdiyia

Acknowledgement of the Climate Emergency

We acknowledge the climate emergency and our commitment to achieving carbon neutrality as an organisation by 2030 and net zero emissions across the City by 2050.

Contents

Acknowledgement of Country & Climate Emergency	2
Introduction	3
The City's Role in Climate Action	4
Corporate Climate Action Plan Progress	6
Emissions Update	13
Community Climate Action Plan Progress	15

Cover: City of Melville Mayor Katy Mair, Chief Executive Officer Gail Bowman and community members at the EcoHub (right to left)

Introduction

Our [Council Plan for the Future \(2024-2034\)](#) is our highest-level strategic planning document, built upon five outcome areas, with 'a clean, green and sustainable City for current and future generations' being a key focus area for the community and the City.

The City's Corporate and Community Climate Action Plans directly address our Council Plan objectives below and help us to realise our community's aspiration of a clean and green City:

- **2.1** Protect and enhance our natural environment, ecosystems and biodiversity.
- **2.2** Sustainable use of resources and adoption of a circular economy approach, optimising waste reduction and resource recovery.
- **2.3** Increase the urban forest tree canopy on City managed land.
- **2.5** Mitigate and adapt to climate change impacts.
- **2.6** Transition the organisation to carbon neutrality by 2030 and facilitate community progress to net zero emissions by 2050.

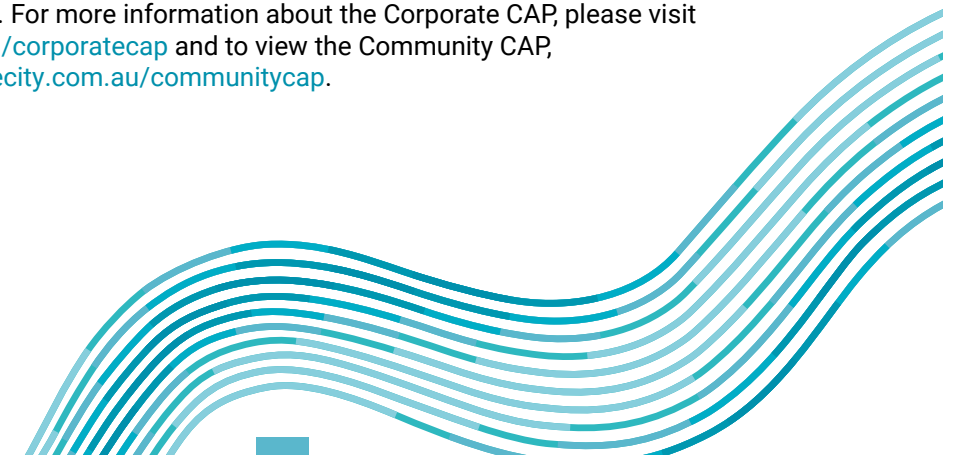
In June 2021 the City of Melville Council declared a climate emergency and set ambitious targets for City operations to be carbon neutral by 2030 and to support our community to reach net zero emissions within our geographical area by 2050. Informed by the community and led by Council we continued to prioritise climate change initiatives and projects to ensure our climate action efforts within the organisation and in partnership with the community are effective, efficient and sustainable.

The Corporate Climate Action Plan (Corporate CAP) 2023–2028 outlines opportunities for reducing greenhouse gas emissions, adapting and mitigating, building resilience, and minimising the impact of climate change on our organisation. Our Corporate CAP approach is based on a science-based methodology that prioritises emission reductions in the areas that will have the most significant impact and focuses on cost effective solutions to combat climate change.

The Community Climate Action Plan (Community CAP) 2024-2030 vision is that "We are a climate resilient community living in harmony with biodiversity and creating a positive future for all." It highlights the actions we will take to protect and enhance our environment and to support and accelerate progress in the community on our collaborative journey to net zero emissions.

The Climate Action Plans work in parallel to ensure the City's operations and the services we deliver are reflective of our commitment to a clean, green and sustainable city. Every City staff member has a pivotal role in ensuring our Corporate CAP's success and achieving our goal of carbon neutrality by 2030. As we advance the Community CAP, we acknowledge that progress towards net zero by 2050 will require the active participation of our community, and for us to work collaboratively to achieve sustained and effective climate action.

This report details our key achievements, progress and focus areas throughout the 2024-2025 financial year. For more information about the Corporate CAP, please visit www.melvillecity.com.au/corporatecap and to view the Community CAP, please visit www.melvillecity.com.au/communitycap.



The City's Role in Climate Action

To achieve our vision of a vibrant, sustainable, inclusive Melville, the City undertakes a variety of roles as a local government, focusing on our diverse communities' aspirations and priorities, while also responding to the changing needs of our community.

Our Roles



Advocate – we promote the interests of our community to other decision-making organisations, such as State and Federal Government.



Facilitator – we bring together and encourage others to achieve goals.



Funder – we provide funding to others to provide services and facilities.



Monitor – we gather information and check progress over time.



Partner – we work collaboratively with others to deliver services and facilities.



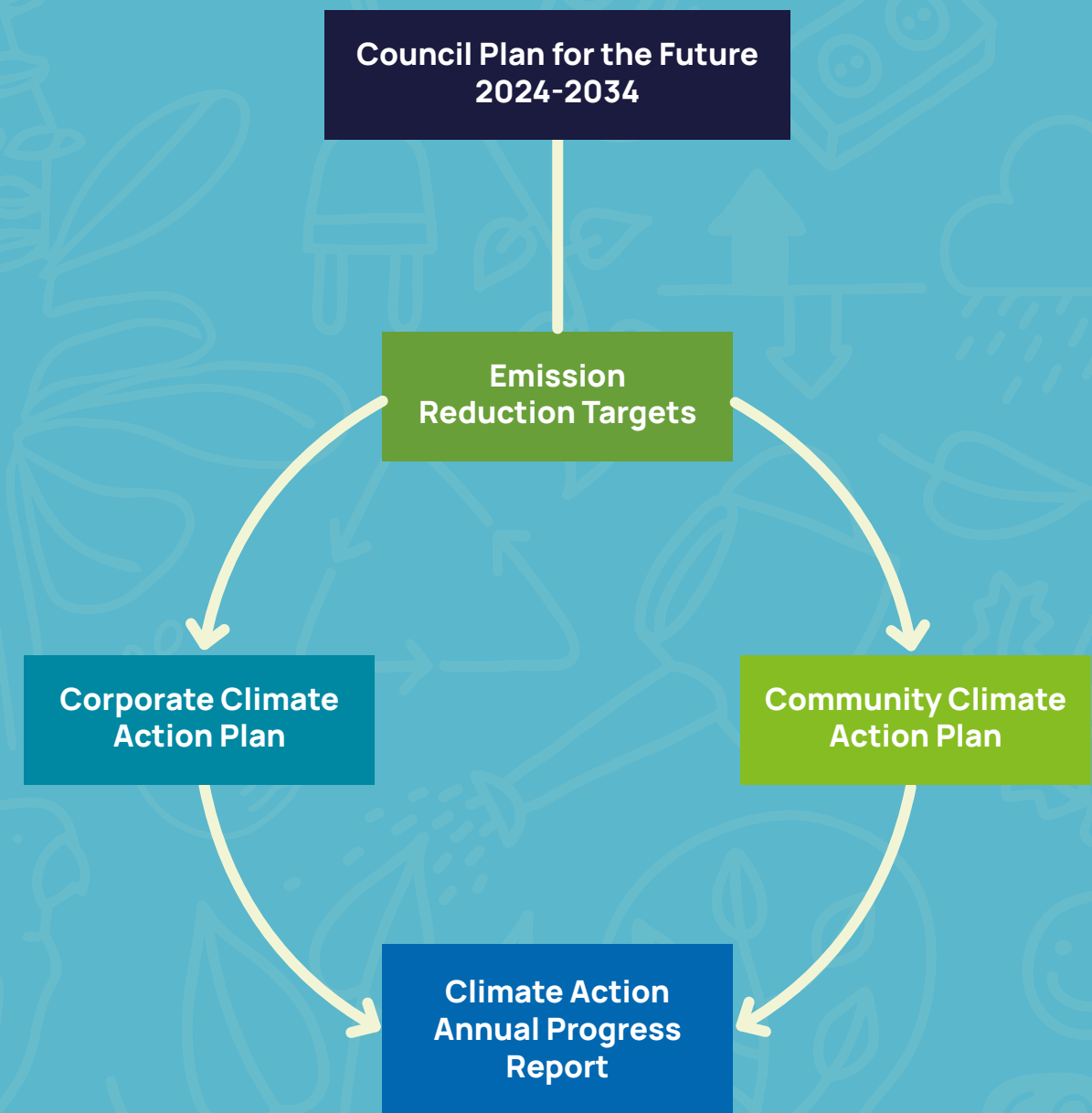
Provider – we are responsible for service and facility delivery.



Corporate and Community Climate Action Plans (CAPs)

The City's Corporate CAP and Community CAP's are built upon the same principles of climate action and work together to enable the organisation to reach carbon neutrality by 2030 and to facilitate community progress to net zero by 2050. It is important to note that although these plans have differing themes, focus areas and objectives, they share the same outcome of a clean, green and sustainable City for current and future generations.

The illustration below demonstrates the corporate alignment of the Climate Action Plans with our Council Plan.



Corporate Climate Action Plan

In working towards the City's ambitious emissions reduction target to be a carbon neutral organisation by 2030 we are focused on delivering the ten themes (listed below) and their associated 110 actions to help adapt and mitigate the effects of climate change now and in the future.

KEY THEMES AND OUTCOMES



Advocacy

Proactively advocate for policies and strategies that enhance climate resilience, biodiversity protection, and sustainable asset management



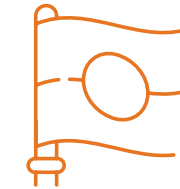
Finance

Develop and maintain robust financial mechanisms that support, incentivise, and accelerate climate action initiatives within City operations



Built Environment

Renew and enhance City infrastructure and buildings to incorporate sustainability, energy efficiency, and climate adaptation features



First Nations

Integrate First Nations' cultural practices and engagement to safeguard culturally significant sites from climate impacts



Community Focus

Engage and empower the community in climate action, fostering a collective approach to emissions reduction and sustainable living practices. (Please note this theme has now been incorporated into the endorsed Community Climate Action Plan)



Habitat Protection

Enhance and protect biodiversity and ecosystem resilience through proactive management and implementation of nature-based solutions



Education & Awareness

Cultivate a climate-conscious organisational culture through comprehensive training, partnerships, and communication strategies



Policies & Planning

Embed climate change considerations into all City policies, plans, and decision-making processes, ensuring a comprehensive approach to climate resilience



Emissions Reduction

Significantly decrease the City's ongoing carbon footprint by implementing innovative technologies and sustainable practices across all operational areas



Transport








Transition to a low-emission transportation system for City operations, prioritising active transport, infrastructure and efficient fleet management

Community Climate Action Plan

The Community Climate Action Plan (Community CAP) vision is that “we are a climate resilient community, living in harmony with biodiversity and creating a positive future for all”.

KEY THEMES AND OUTCOMES

The Community CAP captures the 57 actions across 7 themes that the City will undertake, representing our commitment to environmental stewardship, sustainability and building resilience within our community, facilitating collaborative progress towards net zero by 2050.

THEME 1		<p>Climate Leadership</p> <p>Demonstrating climate change leadership through initiatives and strategic partnerships</p>
THEME 2		<p>Resilience</p> <p>Building a resilient community and infrastructure capable of withstanding the impacts of climate change</p>
THEME 3		<p>Energy</p> <p>Transitioning to more sustainable energy sources to reduce greenhouse gas emissions</p>
THEME 4		<p>Transport</p> <p>Promoting sustainable forms of transport, including low-carbon solutions and infrastructure to reduce the environmental impact of mobility</p>
THEME 5		<p>Food</p> <p>Promoting climate sensitive food choices to enhance environmental, social and economic resilience</p>
THEME 6		<p>Waste</p> <p>Implementing comprehensive waste strategies to reduce landfill waste, and participating in the circular economy</p>
THEME 7		<p>Greening</p> <p>Collaborating with the community to increase biodiversity within both natural and urban ‘green spaces’</p>

Risks

With the frequency and magnitude of climate change events around the globe increasing, it has never been more important to facilitate and act on climate change initiatives that ensure resilient, sustainable communities now and into the future. The high-level risks and drivers for why climate change activities are vital have been identified through the Corporate and Community CAP's and are listed below:

1. Decline in economic activity due to climate related events.
2. Disruption to services and damage of infrastructure and property due to climate related events including storms, flooding and fire.
3. Increasing marine and estuarine water temperatures negatively impacting marine, riverine and wetland ecosystem health.
4. Sea levels are rising, increasing erosion and impacting infrastructure along the foreshore, particularly during storm tides.
5. Significant impacts on the region's native fauna and flora.
6. Reduction in average rainfall, increases the frequency and severity of droughts impacting ecosystems.
7. Health impacts related to widespread bushfire smoke exacerbating air pollution.
8. High average and extreme temperatures, further amplified by the urban heat island effect.



Aerial photo of Goolugatup Heathcote

Corporate CAP Progress

Advocacy

Proactively advocate for funding, policies and strategies that enhance climate mitigation initiatives, biodiversity protection, and sustainable asset management.



KEY ACHIEVEMENTS

To ensure the City proactively seeks out advocacy opportunities that provide enhanced climate resilience, biodiversity protection and sustainable asset management, the City established our advocacy priorities to optimise resource allocation and ensure organisational alignment on climate action through our Advocacy Strategy.

The City of Melville continued to lead the way with sustainable waste management and in July 2024 our Elected Member representatives successfully moved a motion at the National General Assembly of Local Government in Canberra that urged the Australian Government to take urgent action to implement mandatory product stewardship schemes for priority materials, such as electronic waste, tyres, mattresses and consumer packaging.

Building and maintaining key relationships with State Government, Ministers and Local Members saw several meetings take place, with ongoing future meetings planned, to highlight our current initiatives and achievements, outline barriers that limit the effectiveness of delivery and explore opportunities to strengthen outcomes and partnerships in support of the City's climate and sustainability objectives.

The City was thrilled to receive more than \$518,000 in funding from the Federal Government¹ to increase renewable energy generation, reduce reliance on grid electricity and cut carbon emissions. This funding will go towards various projects across the Civic Centre, Operations Centre and at the Point Walter Reserve, abating ~118 tCO₂e of carbon emissions each year.

City staff also attended several WALGA climate advocacy sessions, and the City's sustainability team presented our Climate Vulnerabilities, Risk and Opportunities report findings to the Local Emergency Management Committee.

¹ The funding was awarded through the Federal Government's Department of Climate Change, Energy, the Environment and Water and their Community Energy Upgrades Fund Program Round 1.

City of Melville Mayor Katy Mair and Member for Tangney Sam Lim celebrated the City's successful Community Energy Upgrades Fund grant application¹



Built Environment

Renew and enhance City infrastructure and buildings to incorporate sustainability, energy efficiency, and climate adaptation features.



KEY ACHIEVEMENTS

Work continued at our award winning LeisureFit Centre in Booragoon to ensure that this well-loved centre was not only fit for purpose but also housed sophisticated and energy efficient equipment and systems. This year we replaced more gas-powered equipment with energy efficient electric alternatives, implemented better monitoring and usage controls for the HVAC system, replaced all lighting with LEDs, and installed water efficient fittings with automatic turn off functions. During the 2024-2025 financial year we also commenced a Master Plan to investigate upgrading the remaining parts of the centre, including replacing the swimming pool gas boiler to an electric heat pump which will completely electrify the centre.

The City's engineering team investigated opportunities to use energy efficient, climate friendly alternatives for their business-as-usual activities and completed various eco-friendly projects this year including:

- The City's engineering team won a highly commended award from the prestigious Institute of Public Works Engineering Australasia (IPWEA) WA for their clever 'giant bladder' system, diverting stormwater that would previously have been wasted to practical use throughout the City. This diverted water is reused in road construction, tree watering, road sweeping and drain cleaning, helping to further reduce the City's reliance on groundwater use.
- Completed drainage infiltration works at various locations to capture stormwater run-off, to then infiltrate this excess water back into the ground at the source to reduce flood risks in these areas.
- Implementing Water Sensitive Urban Design (WSUD) principles to all projects where practical, with WSUD projects completed on The Strand and the Murdoch Drive shared path projects, as well as permeable paving used in the Ogilvie Road Streetscape Upgrade project.
- Used low-emission materials when resurfacing Davy Street and Preston Point Road, and recycled asphalt for road works on Farrington Road.
- Currently trialling Coolseal Albedo (a heat reflecting asphalt treatment) in Kardinya to extend the asphalt's lifespan and decrease maintenance frequency, and potentially reduce urban heat island effect and reduce surface road temperatures by between 4-15°C.
- Adopted a "pipe relining" method to increase flow capacity within drainage systems, avoiding the need for deep excavation works, long disruptions and increased carbon emissions.
- Roads, Paths and Stormwater Drainage Asset Management Plans have been updated to now include a section on climate change adaptation to ensure climate resilient City infrastructure.



Built Environment

Zero Carbon Action Plans were developed by expert consultants for the Civic Centre, LeisureFit Melville and Booragoon Centres, and the Shirley Strickland Pavilion that recommended actions which will reduce each facilities' carbon emissions through electrification and energy efficiency upgrades. The City is committed to achieving a Green Star Performance rating for these facilities which will benchmark them against international standards and identify opportunities for improving the building's operation in terms of resource efficiency (e.g. water and energy) and cost-effectiveness. These improvements will be investigated and their cost-benefits evaluated in the future.

To build climate change resilience and lower emissions for all City owned buildings we are developing a city-wide Strategic Asset Management Plan, with several individual, site specific asset management plans in progress too. The City continued to develop a Building Asset Management Framework which will define specifications for sustainable fixtures and fittings to reduce consumption and energy throughout City-owned buildings. In-line with these plans, we completed several initiatives and projects to help protect City facilities from the impacts of climate change, including the update and refining of renewal plans for all City buildings and lighting infrastructure.

Established in early-2024, our new Social Procurement Committee oversees social and sustainable procurement. With our procurement policy requirement of a 20% minimum weighting for local, socially responsible and sustainable businesses to be included in all major procurement evaluations, the City's procurement practices are aligning with our sustainability outcomes.



Accepting engineering award at the annual IPWEA ceremony. City of Melville CEO Gail Bowman, Manager Engineering Kimberly Brosztl, Mayor Katy Mair, Open Space Design Coordinator Janine Ahola, Civil Design Coordinator Strini Govender, Construction Supervisor Joshua Lappan and Project Engineer Saba Kirupanather (left to right)

Education and Awareness

Cultivate a climate-conscious organisational culture through comprehensive training, partnerships, and communication strategies.



KEY ACHIEVEMENTS

To put Melville on the map to become renowned for climate innovation and environmentally sustainable excellence, the Piney Lakes Environmental Education Centre (PLEEC) was rebranded and renamed to the City of Melville EcoHub. The EcoHub name and branding takes inspiration from its intertwined nature with the local environment, where it will continue to be a hub where the community can connect, learn, share and take local and meaningful action towards achieving an ecologically sustainable future.

The City celebrated the newly branded EcoHub with a joint celebration to launch our Community CAP in December 2024. Since launching the Community CAP, we have reviewed our program delivery and consolidated education resources to increase alignment to community climate action outcomes and better support our community's needs moving forward.

From 1 July 2024 to 31 June 2025 the City's EcoHub team delivered **260** sustainability and waste education programs, with more than **7,600** attendees including our second Eco Action Expo and 'Switch Your Thinking' campaigns. Since the Community CAP was endorsed 175 new/ updated campaigns, events and workshops were developed, reaching more than 5,550 community members. Find out more about our EcoHub activities, events and workshops in the Community CAP Progress section on page 25.

The City's first Climate Action Tracker (CAT) was launched. This tracker enables the City to internally track progress against all climate actions efficiently. We also established an internal Climate Action Governance Advisory Group (CAGAG) to provide Executive oversight on the effectiveness and progress of activities to address climate change mitigation and resilience in-line with the Corporate and Community CAPs.

We engaged in regular knowledge sharing and capacity building workshops with Switch Your Thinking, Cities Power Partnership, Climate Emergency Australia and presented our carbon accounting progress to other local governments.

Investing in our staff and ensuring we stay informed of emerging climate action and mitigation strategies we completed various training courses, including some of our Executive Leaders who completed Climate Emergency Australia training on governing in a climate emergency. A variety of staff also completed Green Star Foundation and advanced courses, and other City staff also participated in a Circular Economy Kickstarter Workshop to incorporate circular economy principles in their day-to-day work.

Our partnerships are imperative to ensure we are able to reach carbon neutral, and this year we continued our long-standing partnership with Murdoch University to explore opportunities and share information around energy efficiency and decarbonisation, and broader community related sustainability projects that focus on climate change resilience.

We retained our score of A minus for our Carbon Disclosure Project (CDP) submission, accredited by CDP, a global non-profit that runs the world's only independent environmental disclosure system, covering key areas such as climate change, water security and urban tree canopy. This continued achievement reflects our consistent commitment to climate action and environmentally sustainable leadership.

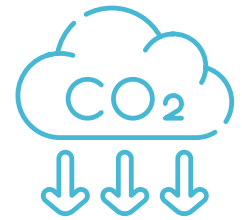




Mountain bikers enjoying the new Bike Park at Dyoondalup Point Walter Reserve

Emissions Reduction

Significantly decrease the City's ongoing carbon footprint by implementing innovative technologies and sustainable practices across all operational areas.



KEY ACHIEVEMENTS

Since establishing service area annual carbon budgets in 2023-2024 financial year, a key focus for this year was implementing a new carbon emissions accounting system. This platform which was commissioned in June 2025, will automate and streamline the accurate tracking of our direct emissions and help build the City's indirect emissions inventory.

The City completed a feasibility study of various City facilities with existing smart demand management technologies to identify and implement opportunities for improvement, with early investigation works underway to upgrade these Building Management Systems. Additionally, we are also creating Capacity Demand Management Plans for City owned buildings to reduce energy consumption where possible, particularly during peak periods, in addition to emission reductions this has also led to increased cost savings associated with both reduced consumption and capacity charges.

We continued to investigate local offsets such as renewable energy, storage and bio-sequestration (removing carbon dioxide from the air and storing the carbon in plant material) on City land within our supply chain. We are working with the Perth South West Group and the City of Armadale to develop a broader strategy and approach for the Perth Metro region.

Our smart LED floodlight replacement program saw Webber, Winnacott, Beasley, and Bill Ellson Reserves make the switch to smart LED floodlighting, with Tompkins Park and Marmion Reserve floodlights replacements due to be completed towards the end of 2025.

With our focus on implementing circular economy waste management approaches, we achieved a 66.2% diversion from landfill across all streams of waste including residential and commercial collections, bulk verge services, and public drop-off days.

Discussions continued with our waste recovery partner and the City is investigating disposing future general waste at the Kwinana energy from waste facility, where the red lidded waste which currently ends up in landfill could be turned into renewable energy in the future.

Additionally we continued to promote the benefits of the FOGO bin to food businesses and the 3-bin FOGO system continued to be rolled out across high-density developments and various City buildings. Read more about our resource recovery efforts on page 25 under the Community CAP Progress section.

We retained our gold waterwise council status from Water Corporation and instigated increased water efficiency through our new stormwater harvesting system, innovative collaboration with Curtin University's eDNA Frontiers program in collecting data to better understand the WA wetlands' health and improved water management design (hydrozone principles) throughout our natural areas, parks and reserves.



Finance

Develop and maintain robust financial mechanisms that support, incentivise, and accelerate climate action initiatives within City operations.



KEY ACHIEVEMENTS

In-line with our objective to better integrate carbon emission data with our financial systems to capture scope 3 emissions for systematic and transparent carbon accounting, in August 2024 we mandated the entry of an emissions category and source labelling through our procurement system. These additional fields help our City staff calculate scope 3 emissions who use a spend-based method incorporating carbon emission factors.

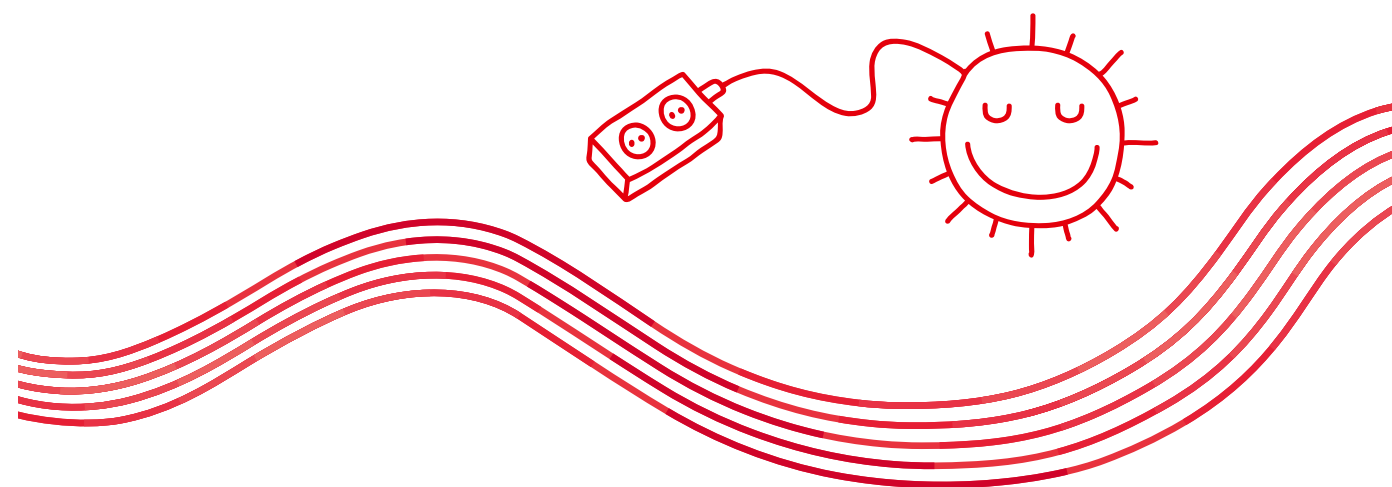
The City continued to explore and apply for grant opportunities to support our climate change mitigation and adaptation projects and were successful in securing grant funding for the following projects:

- Community Energy Upgrades Fund (CEUF) Round 1 for a total of \$518,110 in grant funding
- We received two grants from the WA Charge Up Workplace Grant Program (\$17,306) and Federal Government¹ funding of \$199,529 to support our fleet's transition to electric vehicles (EVs).

We also submitted an application for the WA Charge Up Grant Round 3 for additional Fleet EV Chargers and will know the outcome during the following financial year.

The City's diversified investment portfolio continued to contain at least 20% of green, ethical investment products, with ongoing discussions with banking institutions to ensure alignment and preference for green, ethical investment products.

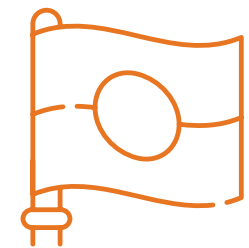
Key staff attended training and education sessions to stay up-to-date with emerging information coming out of the Climate Related Financial Disclosures Taskforce. More information concerning this will be provided in due course.



¹ This Project received funding from the Australian Renewable Energy Agency (ARENA) as part of ARENA's Driving the Nation Program, coordinated by WALGA who also secured grant funding from the WA State Government.

First Nations

Integrate First Nations' cultural practices and engagement to safeguard culturally significant sites from climate impacts.



KEY ACHIEVEMENTS

The City launched its new Stretch Reconciliation Action Plan (RAP) 2025-2028, reaffirming its commitment to embedding reconciliation in everyday operations. Building on more than a decade of reconciliation efforts, the City continues to work towards a future where the living cultures of Aboriginal and Torres Strait Islander peoples are valued, and the history and experiences of First Nations peoples is acknowledged.

Our continued commitment to integrate First Nations' cultural practices and safeguard significant sites from climate change impacts saw the City engage and collaborate with First Nations' groups on a variety of projects this year, including but not limited to the First Nations Ranger Program and other key projects such as the Goolugatup Heathcote (Lowerlands), Dyoondalup Point Walter Bike Track, Esplanade Public Open Space and Melville Beach Road.

We continued to safeguard culturally significant sites against climate change impacts, with ongoing annual programs developed and guided by our Natural Areas team in collaboration with the First Nations team, undertaking effective stakeholder consultation and seeking approval from the Whadjuk Aboriginal Corporation (WAC) and Department of Planning, Lands & Heritage (DPLH) prior to any works commencing.

Work continued to integrate First Nations land management practices into existing land management strategies to reduce vulnerability to bushfires and protect native species.

City of Melville staff, Councillor Soo Hong and CEO Gail Bowman in shirts featuring artwork by First Nations artist Leshya Wyatt with Aunty Marie Taylor



Habitat Protection

Enhance and protect biodiversity and ecosystem resilience through proactive management and implementation of nature-based solutions.

KEY ACHIEVEMENTS

We took proactive steps in mitigating urban heat island effects and protecting our native flora and fauna through the review and endorsement of our Urban Forest Strategy Review in October 2024. With our urban forest tree canopy currently sitting at only 12.5% on City owned land, we are committed to increasing our urban forest tree canopy to 15% over the next decade.

City staff and contractors planted more than 6,000 trees, more than 23,000 seedlings and 8,045 mature stock native plants in our natural areas, streetscapes and parks. We will also be initiating trials for the planting of water sensitive tree species as part of the winter planting program.

This year we developed several planting and renewal plans for urban greening parks, gardens, and public domains that take into consideration climate change impacts of increased rainfall (flooding), storms and drought, favouring species adaptable to climate change. Projects completed include Dyoondalup Bike Park, Ogilvie Road Streetscape Upgrade, Bob Gordon Reserve, and the ongoing gully infill program.

To assist with resilient ecosystems in our natural areas and protect our native flora and fauna we continued to implement best practice methodologies in monitoring, and weed and pest management, through our ongoing annual program and our long-standing partnership with Murdoch University maintains the Conservation Action Plan for Black Cockatoos. The Natural Areas team completed the Piney Lakes revegetation project that will create additional Carnaby Cockatoo food habitat and installed 2 watering troughs and captured data for the assessment of suitable locations to plant native flora for future roosting and food sources for the Black Cockatoos.



Community members, Jeff Bird Manager Natural Areas and Parks and City staff planting new Tuart trees in Bicton



We completed environmental monitoring at Frederick Baldwin Lake, with findings integrated into the management of the lake and other similar ecosystems in the City. We enhanced the buffer of vegetation along the newly installed footpath around Frederick Baldwin Lake and are pleased to report that there have been no major outbreaks of botulism recorded this year.

Our adaptive management practices, conservation and restoration of wetland areas continued to enhance resilient ecosystems and included additional street sweeping completed around Booragoon, Blue Gum and Piney Lakes wetland areas to reduce waste and nutrient run off into these valuable ecosystems.

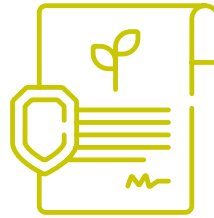
Nature-based solutions to flooding and riverine erosion were implemented at Melville Beach Road, Blackwall Reach and Waylen Bay and the renewal of the Foreshore Restoration Strategy has commenced, with the Foreshore Management Plan review expected to be completed in August 2025. We are also updating Natural Area Reserve Management plans for Wireless Hill, Booragoon and Blue Gum and are currently reviewing the overarching City-wide Natural Areas Asset Management Plan.

Carbon sequestration plays a crucial role in limiting climate change by reducing the amount of carbon dioxide in the atmosphere. We have completed research into sequestration projects completed by other organisations and are using these findings to inform the opportunities we can implement. Our new tree management software is currently being populated to form the basis of future sequestration projects across the City through expanding our existing urban forest.

We continued to review and reassess risks in our Bushfire Risk Management Plan to consider climate change impacts and received grant funding of ~\$13,000 through the Department of Fire and Emergency Services (DFES) as part of their Mitigation Action Funding to undertake fuel reduction works at the Piney Lakes Reserve Firebreak. To minimise bushfire risks we have carried out fuel load management works across all City natural areas, with activities reported to DFES through their Bushfire Risk Management System (BRMS).

Policies & Planning

Embed climate change considerations into all City policies, plans, and decision-making processes, ensuring a comprehensive approach to climate resilience.



KEY ACHIEVEMENTS

This year we took several positive steps into embedding climate change considerations into City policies, plans and our decision-making processes. We continued to be informed of the latest climate change science with staff attending various training, workshops and conferences including the annual Climate Emergency Australia virtually.

Policies and Plans Reviewed

- Created the City's first climate risk maps outlining climate-related hazards and risks to aid staff in sustainable planning and completion of activities.
- Launched a sustainable events checklist for staff to implement as we work towards zero waste events.
- Creation of a new Heat Stress Policy and Heat and Ultraviolet Radiation work instruction to help protect staff working in the heat through responsible management of risks and responses associated with heat-related illness and ultraviolet radiation.
- Presented the impact of climate change on our emergency preparation, response and recovery efforts, sharing the Climate Vulnerability, Risk and Opportunities report findings with the Local Emergency Management Committee.
- Climate change risks have been included in strategic and operational risk registers and the City's Business Continuity Plan has been revised to ensure uninterrupted service provision during extreme climate change events.
- The City's Local Planning Scheme 6 review continued with sustainability being a key theme.
- Climate leadership is now an integral part of the employee value proposition at the City of Melville and is included in job adverts, interview questions, our onboarding and in-boarding programs and individual and team performance KPIs.

Policies and Plans under review

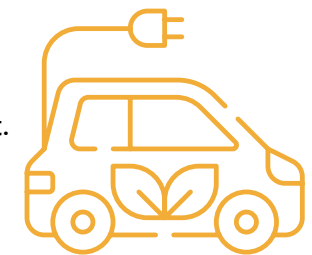
- Progressed the City's first Sustainable Events Policy.
- Preliminary work was undertaken on the Environmentally Sustainable Design Policy.
- The City's Bushfire Risk Management Plan and Natural Areas Asset Management Plan are under review.



City's Go Electric Day celebrating the launch of new Fleet EVs

Transport

Transition to a low-emission transportation system for City operations, prioritising active transport, infrastructure and efficient fleet management.



KEY ACHIEVEMENTS

Fleet

With our strategic focus on reducing emissions and achieving carbon neutrality by 2030, the City's fleet transition saw an addition of six electric vehicles (EVs). To further guide this transition, an independent consultant was appointed to produce the City's Fleet Asset Management Plan to outline a strategic and economically viable approach for increasing the diversity of our low emission fleet and plant assets. It will assess the operational, financial, and environmental benefits of transitioning to electric or low emission vehicles, identify infrastructure and resource requirements such as on-site renewable energy generation, and provide a phased implementation strategy to ensure a smooth and effective shift toward a sustainable fleet.

To further reduce emissions and help us reach carbon neutral by 2030, we are now tracking and analysing GPS data from our waste trucks to establish long-term data for modelling optimum and efficient routes for our waste fleet to reduce our carbon footprint and emissions.

Focusing on reducing our staff's contribution to carbon emissions in commuting to and from work, our new ways of working project saw staff strongly support hybrid working arrangements, meaning fewer trips to and from work. Elected Members are also able to remotely attend Council Meetings to ensure they remain connected and engaged while also reducing their transport-related carbon emissions.

This year we continued to support staff with smart riders, electric bicycles and EV fleet cars for work-related travel. We also promoted the Long-Term Cycle Network and Pedestrian Access Ways as a means of active and sustainable transport to the community and transported 2,689 residents requiring transport through our Community Bus Service.

Emissions Update

The City's annual scope 1 and 2 carbon emissions are continually being tracked to provide an indication of our progress towards our carbon neutral target. During the 2024-2025 financial year, the City's emissions were 5,454 tCO₂e, a decrease of 270 tCO₂e from last year. This reduction was achieved through a reduction in the use of gas and fuel through energy efficiency upgrades and our fleet transition to EVs. The City's emissions account for approximately 0.6% of the current total community emissions of approximately 910,576 tCO₂e.

Scope 1 are emissions which occur directly at the source of use and from assets owned and controlled by the City, some examples include: Petrol and diesel used for the City's fleet and small and large plant, gas heating pumps and refrigerants used in air conditioning or heat pump systems.

Scope 2 are emissions from grid supplied electricity purchased and used by the City.

Scope 3 are emissions from City-initiated activities but occurring from sources the City do not own or directly control, for example the emissions produced by City suppliers and subcontractors in supplying goods or services.

Scope 1 and Scope 2 Emissions (tCO₂e)

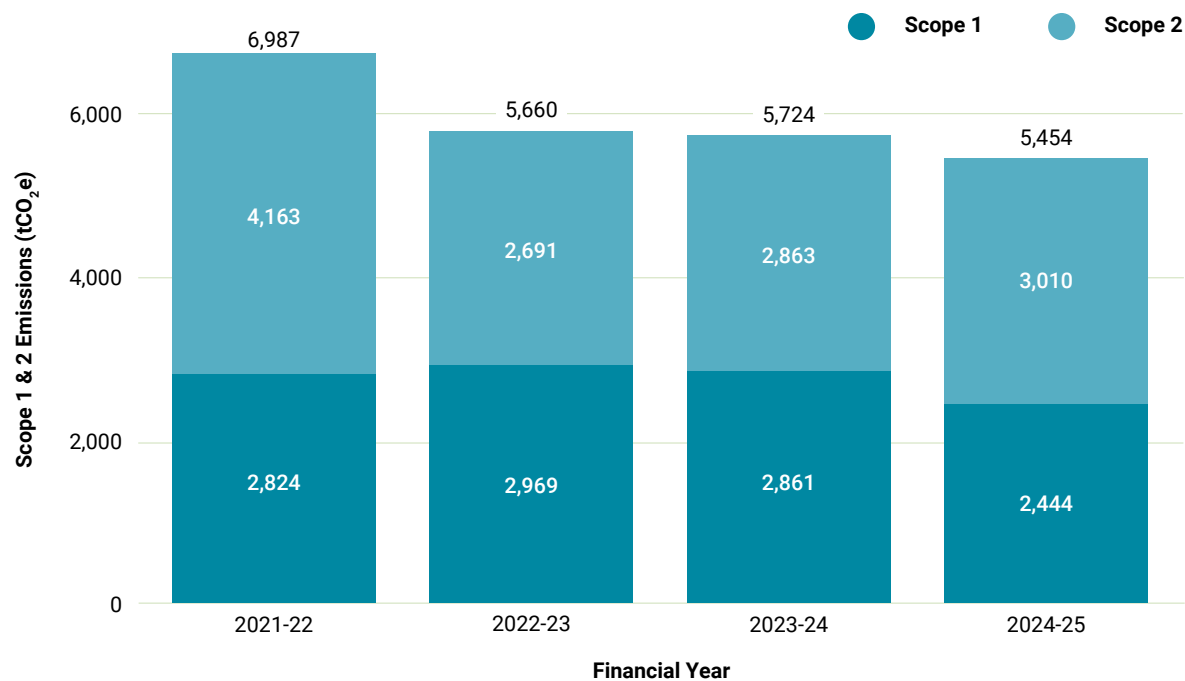


Figure 1: The City's scope 1 and 2 emissions showing progress over the last four financial years



City Energy Usage

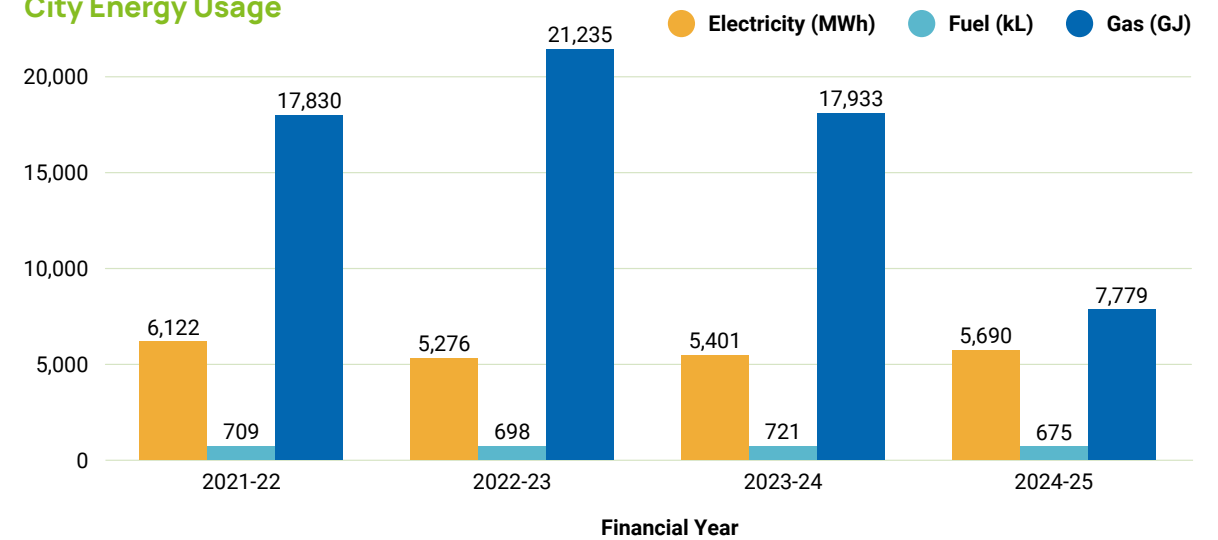


Figure 2: Break down of energy usage across the organisation over the last four financial years

A reduction in gas consumption across the City's facilities between the 2023-2024 to 2024-2025 financial years is primarily due to the temporary closure of gas-heated swimming facilities at LeisureFit Booragoon during refurbishment, and the transition from gas to electric heating at the Civic Centre. Fuel consumption also declined as part of the City's fleet transition, with petrol vehicles being replaced by electric vehicles. These electrification initiatives have contributed to an increase in electricity use, reflecting the City's shift towards more sustainable energy sources.

Looking Ahead - 2025-2026 Corporate CAP Priorities

Key priorities include:

- Continue to review the City's scope 3 inventory and select scope 3 boundaries.
- Continue the implementation of grant-funded projects involving additional Fleet EV Chargers, renewable energy solutions and energy efficiency upgrades that will reduce emissions and energy costs.
- Continue ongoing collaboration with our advocacy and grants specialist team for advocacy and grant funding opportunities aligning with our key areas of focus and will attend the State Government and National General Assembly in Canberra in November 2025.
- Launch The Adaptation Game (TAG), a board game for staff and the community to improve their understanding of climate change risks in the Melville area and how to respond and adapt to future climate scenarios. The game builds confidence and capacity, encourages collaboration and knowledge sharing, so players feel they are prepared for the impacts of climate change now and into the future.
- Investigate lifecycle emissions to potentially replace the Sustainability Values Test within our business case templates.
- Establish a new Portfolio Management Office (PMO) to provide greater oversight and governance for all proposed and planned City projects and programs.



City of Melville Mayor Katy Mair, CEO Gail Bowman, City staff and community members planting at the EcoHub

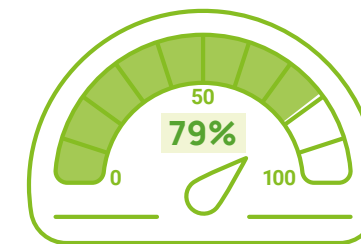
Community CAP Progress

The City's first Community Climate Action Plan (CAP) was shaped by extensive stakeholder engagement including input from the Community Climate Action Reference Group (CARG), and draws upon findings from the City's 2023 Climate Vulnerability, Risks and Opportunity Assessment report. The Community CAP identifies 57 actions, across 7 key themes, and provides a comprehensive climate action roadmap, outlining how the City is supporting our community, and facilitating progress to net zero by 2050. The Community CAP was endorsed by Council in October 2024 and launched to the community in December 2024.

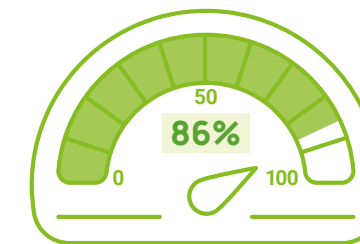
In addition to identifying clear actions to be undertaken by the City, the Community CAP also identifies opportunities to accelerate action within the community, highlighting how residents, businesses and community groups can also take meaningful action to reduce emissions. A collaborative approach is essential to build resilience and adaptive capacity to climate change, on our collective journey to net zero emissions by 2050.

The City of Melville's 2023 Community Scorecard and Wellbeing survey demonstrated that residents score our climate action efforts positively, with specific areas of focus identified, to help achieve our community's aspiration of a clean, green, sustainable City.

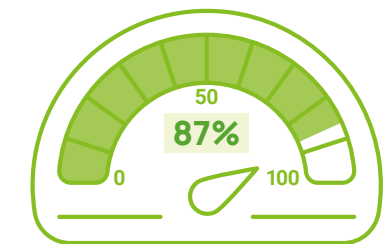
MARKYT® Community Scorecard and Wellbeing Survey Results 2023



79% of residents positively rated our efforts to adopt and promote sustainable practices to address climate change

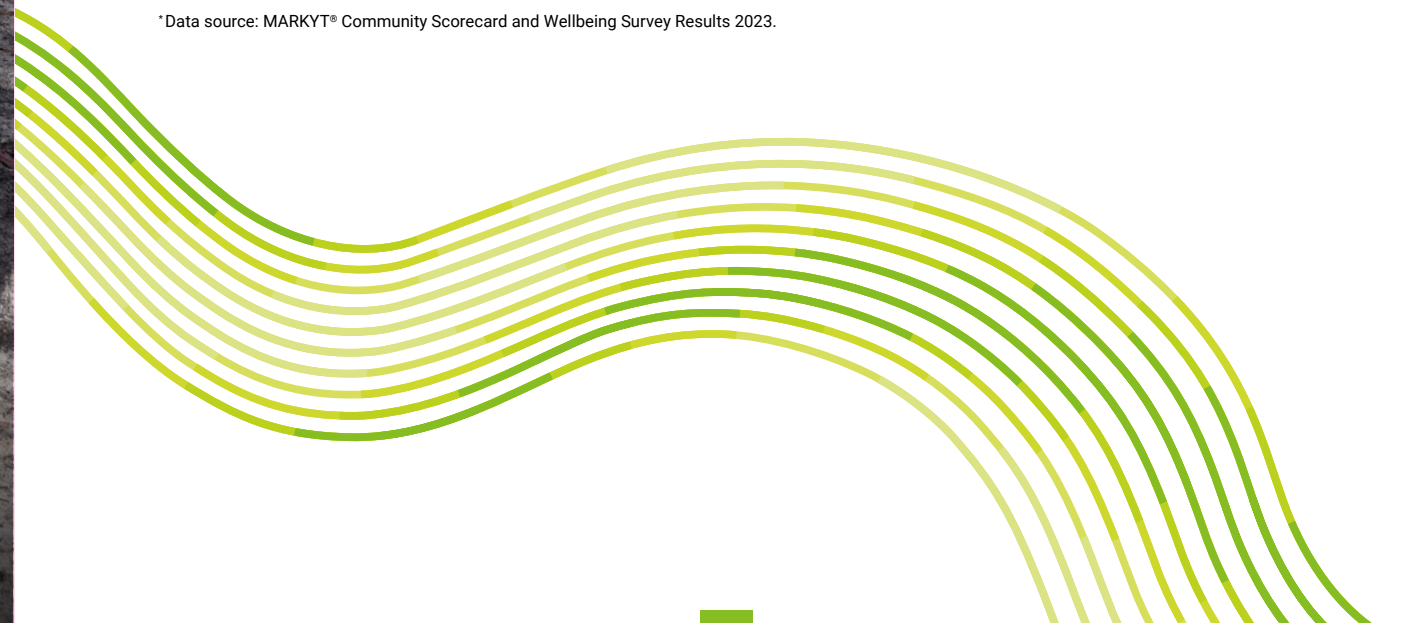


86% residents positively rated our conservation and environmental management



87% residents positively rated our efforts to maintain and enhance the river and foreshore

*Data source: MARKYT® Community Scorecard and Wellbeing Survey Results 2023.



Climate Change Leadership

Demonstrating climate change leadership through initiatives and strategic partnerships.



KEY ACHIEVEMENTS

- Advocate for and demonstrate climate leadership.
- Identify ongoing roles and responsibilities for community collaboration.
- Support community-led climate action.

Effective climate action is a shared responsibility, and we acknowledge that our community is one of our greatest assets. In reviewing the framework through which the City can best support the community to reach net zero emissions by 2050, a Climate Action Advisory Group (CAAG) was established. The purpose of the CAAG is to provide advice to the community, and to help drive grass-roots action, community capacity building, and positive behaviour change within the climate action sector.

We continued to maintain and strengthen our working relationships with Carbon Positive Australia, Murdoch University, Melville City Climate Action Network (MCCAN), Bottle Top Hill, Piney Lakes Community Garden and the City's 'Friends of' groups. Meaningful and ongoing engagement with these important community and industry representatives helped determine synergies, enhance offerings and identify future opportunities for collaboration. Our Sustainable Melville Grant funding saw \$14,721 funding allocated to complete a variety of community-led projects and events, with a focus on sustainable living, local food production and promoting and protecting local biodiversity.

The City's EcoHub provided a welcoming and flexible space for our active community to connect, collaborate and learn about how to take action towards a more sustainable future. Our community facility continued to model examples of best practice sustainable living, demonstrating gardening for biodiversity, waste avoidance principles and local food production, with recently installed raised garden beds now home to seasonal produce and dwarf citrus trees. We also developed a dedicated community nursery space to further enable participatory learning opportunities for our diverse community and to enhance integration with our existing early learning, nature play area.



In conjunction with the development of the Community CAP, the EcoHub's annual events program planning reflected a refined emphasis on enabling connection, enhancing knowledge and awareness, and inspiring and empowering our community to take climate action. Under the Community CAP themes, several new and updated campaigns, events and workshops were developed. Following the Community CAP endorsement, a total of 175 programs were delivered, reaching more than 5,550 community members. Collectively, EcoHub's community events program focused on encouraging positive behaviour change within our community, promoting local and meaningful action towards sustainability, reconciliation and pro-environmental outcomes.

Attendance and community feedback indicated this refined program focus was exceptionally well received. Our early learning and inter-generational programs have continued to thrive, with a 132% increase in attendance from last financial year necessitating an increase to three sessions per week to accommodate this demand. The EcoHub also held its first full year of school holiday programs, hosting 39 events and reaching more than 1,000 attendees, and proudly delivered the second annual Eco Action Expo event, which attracted more than 800 attendees and stallholders. Additional to our internal programs, the EcoHub has seen a 35% uplift in external bookings, welcoming new connections with organisations such as Australian Youth Climate Coalition, Keep Australia Beautiful, United Plant, and Dream it Forward (Alike WA), firmly establishing the EcoHub as a desirable location and key resource, and the City of Melville as an industry leader in facilitating community climate action.



City of Melville Civic Centre's Recycling Hub

Resilience

Building a resilient community and infrastructure capable of withstanding the impacts of climate change.



KEY ACHIEVEMENTS

- Partner with Governments and external agencies to improve communication and emergency response during extreme events.
- Climate change risk education and support, with a focus on vulnerable and at-risk residents.

Enhancing community awareness, understanding of and our community's collective ability to respond to extreme events is an important first step in developing community resilience in the face of ongoing climate change. The City proactively engaged in collaborative extreme event forward planning sessions with Government Agencies and Emergency Service Departments to enhance our ability, and to help build community capacity to effectively respond to extreme events.

Working with the Department of Communities, the Cities of Cockburn and Fremantle, and the Town of East Fremantle, the City of Melville's Local Emergency Management Committee endorsed a Local Emergency Relief and Support Plan which clearly outlines our communication protocols, identifies evacuation centers and lists important contacts in the event of an emergency evacuation, ensuring we are prepared for emergency situations.

We reviewed education resources for at-risk residents and First Nations communities in preparing for extreme climate events such as storms, floods, and heatwaves, and developed accessible and inclusive educational hazard awareness resources, which will be made available to the community in the lead up to high-risk seasons. We refined the City's Crisis Communications Plan to ensure our community is well informed on relevant emergency updates and able to respond effectively.

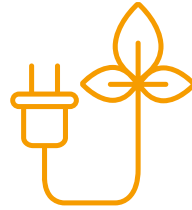
The First Nations Advisory Group process was endorsed by Council, with the view to establish an Advisory Group. This Group will help guide future engagement with First Nations communities, facilitating culturally sensitive consultation, enabling the City and First Nations communities to understand the impacts of climate change on First Nations people, Culture and Connection to Country.

To further assist the community's understanding and preparations for the effects of climate change, we began developing The Adaptation Game playfully named TAG. This hyper-localised, scenario-based board game allows players to create their own place-based storylines that humanise the concept of disaster planning and climate change, such that players can identify meaningful, practical, and actionable ways to build resilience within their homes and communities. This exciting project will be launched during the following financial year.



Energy

Transitioning to more sustainable energy sources to reduce greenhouse gas emissions.



KEY ACHIEVEMENTS

- Energy kits enable the community to undertake home or business energy assessments.
- Encourage ESD and green building design through education, communication and planning.
- Western Power's community renewable energy and storage programs.

The community's emissions profile below provides a great snapshot of our collective emissions, including all residential, commercial and industrial activities for 2024-2025 financial year, which amounted to 910,576 tCO₂e.

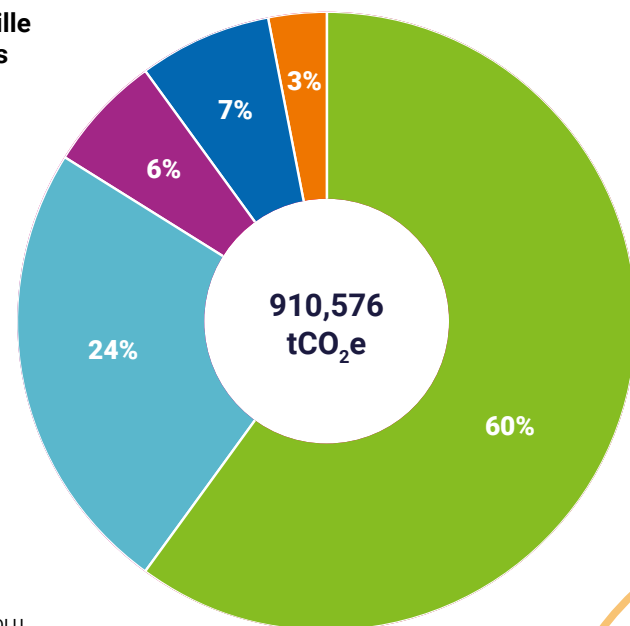
The City of Melville's community emissions profile is derived from a combination of utility-provided data (electricity, water and gas), Resource Recovery Group waste data, and the Snapshot Climate Tool developed by Ironbark Consulting providing transport, fugitive, Industrial Processes and Product Use (IPPU), and Agriculture, Forestry, and Other Land Use (AFOLU) waste data.

The top three emissions sources are:



Figure 2: City of Melville Community Emissions FY2024-2025

- Electricity
- Transport
- Waste
- Gas
- *Other



*Other data includes IPPU and AFOLU.



City of Melville EcoHub's solar PV array

The highest sub-sector of the community contributing to these emissions is electricity from commercial uses (32%), followed by electricity for residential use (29%), then emissions from road transport (24%) and residential gas use (3%).

To encourage green building design and energy efficient guidelines for new homes we partnered with Switch Your Thinking, who have released a 20-page brochure on Building an Energy Efficient Home. These helpful guidelines are aimed at developers and homeowners alike, to build green, energy efficient, climate resilient homes for the future. Working with Switch Your Thinking through the Energy Efficiency Pilot Program, our community was able to access DIY Home Energy Audit kits from City libraries. Residents, renters and local businesses can borrow these kits to measure their energy and water usage efficiency in their homes or businesses.

We delivered and provided in-kind support for educational events, workshops and practical initiatives focused on promoting sustainable practices, renewable energy solutions, and encouraging positive behaviour change towards low emissions living. EcoHub proudly hosted Melville City Climate Action Network (MCCAN)'s inaugural Electrify Melville City Expo, a community-led event promoting the benefits of electrification.

As we continue to explore options to install community accessible renewable energy and storage solutions, Western Power is collaborating with local governments to install community batteries across the Perth metropolitan area with support from the Australian Renewable Energy Agency (ARENA). Western Power is undertaking community engagement for two potential sites in the City for community batteries which would be funded through the Federal Governments ARENA grants program. Further information and the results of this engagement will be released in due course.

Transport

Promoting sustainable forms of transport, including low-carbon solutions and infrastructure to reduce the environmental impact of mobility.



KEY ACHIEVEMENTS

- Community education on active and public transport options.
- Embed climate change resilience into road and pathway maintenance.
- Support electric mobility uptake in the community.

A comprehensive Walk and Ride Plan that encourages and enables people to be able to shift to more sustainable transport options such as walking, riding and using public transport has been developed. This provides a framework to evaluate our existing infrastructure and highlights key actions to facilitate community uptake of active transport. Considering and mitigating common barriers to positive behaviour change is critical when developing and implementing projects that promote sustainable transport options.

Our ongoing focus on the installation and renewal of bus shelters to provide all-season protection to users continues as part of our business-as-usual activities. Additionally, the City has achieved disability compliance at numerous bus shelter sites, and as part of our Tree Expansion Program is proactively planting trees at bus stops throughout the city to provide shade, reduce urban heat island effect and increase urban forest tree canopy. These are just a few actions the City is undertaking to address the common barriers to community uptake of active transport.

Embedding climate change adaptation considerations into road and pathway infrastructure planning and construction saw two major projects completed. The recently delivered Ogilvie Road Streetscape Upgrade ensures improved aquifer recharge for the area through the use of permeable paving and under road soaks. Going forward, permeable paving options will now be used in all applicable projects.

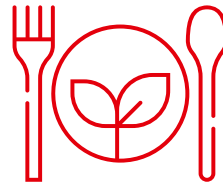
The City has also supported the increasing use of electric vehicles within the community by installing three new public-facing Electric Vehicle (EV) charging stations. These were installed with grant funding from the Australian Renewable Energy Agency (ARENA) as part of ARENA's Driving the Nation Program in collaboration with the WA State Government and WA Local Government Association (WALGA). The EV charging stations went live early-January 2025, and we have recorded a steady usage rate across all three sites at the Civic Centre, Melville and Booragoon LeisureFit centres.



Riseley Street road mural by local artist Joanna Brown

Food

Promoting climate-sensitive food choices to enhance environmental, social and economic resilience.



KEY ACHIEVEMENTS

- Food education programs for climate sensitive food choices and waste reduction.
- Promote and encourage local food production.

Following the Community CAP launch, new community education programs focusing on climate sensitive food choices and minimising food waste have been developed. New workshops and resources promoting the benefits of seasonal produce-based cooking and gardening have been well received, appealing to a diverse cross-section of the community. Tailoring these learning opportunities in an age-appropriate manner and targeting specific cohorts has seen active engagement across all ages, from toddlers, school children, youth and adults alike.

A new feature was added to our monthly eNewsletter in collaboration with the Piney Lakes Community Garden – highlighting what produce can be planted and harvested each month, and a seasonal recipe to make from home grown produce.

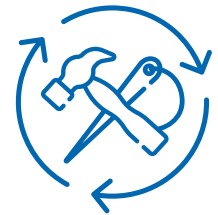
We also actively focused on promoting local food production to reduce our community's carbon footprint and to help build resilience in the face of climate change. EcoHub hosted a number of new gardening workshops, emphasising sustainable gardening practices to encourage growing food at home in a cost-effective and waterwise manner. Community feedback after these events indicated a significant appetite for these sessions, which will help inform future partnerships and programming of our food-focused events and workshops.



Community members in the Piney Lakes Community Garden during the Eco Action Expo

Waste

Implementing comprehensive waste strategies to reduce landfill waste and participating in the circular economy.



KEY ACHIEVEMENTS

- Community education for waste reduction and avoidance.
- Advocate for waste reduction leadership from the State and Federal Government.

The City's general waste reduction and avoidance programs highlight opportunities for both celebration and potential improvement. The FOGO (Food Organics, Garden Organics) program continues to be a highly successful waste recovery and circular economy initiative, turning an average of 21,000 tonnes of organic waste each year into compost for commercial and community resale, and is used by the City as a soil improver during tree planting within City verges, parks and reserves.

Our recycling volumes sit at 8,679 tonnes, with a contamination rate of 18.6%, slightly higher than previous years, but still among the best rates in the State.

The City's pre-booked verge collection service continues to be highly utilised by the community throughout all months of the year. This service complements circular economy principles and is accompanied by rehome, repurpose, and gifting outcomes. To ensure the pre-booked verge collection service meets our community's needs, the City undertook a survey and focus group to help enhance service delivery. Results from this engagement recommended improvements to communication and more information concerning where verge waste goes and how much is recovered. This information has been built into our FAQ's section on the pre-booked verge collections webpage.

Our e-waste drop off days in July 2024 and January 2025 saw more than 1,000 vehicles dropping over 20 tonnes of e-waste and 30 tonnes of hazardous waste. In response to the growing e-waste volumes, the City increased residents' e-waste disposal limits via the pre-booked verge collection system, promoted the free Household Hazardous Waste (State funded) scheme available all year in nearby local government areas and added an additional yearly e-waste drop-off event in December.

Community and volunteer-led waste avoidance initiatives such as monthly Bottle Top Hill events, Repair Labs, and Social Textiles continued to be popular among our community and demand for waste-focused rebates and subsidies continued, with the City providing 54 compost rebates, 23 worm cafe subsidies, 24 cloth nappy rebates and 68 reusable menstrual product rebates. Community education campaigns and targeted initiatives and resources to promote circular economy principles saw several events take place at the EcoHub, including but not limited to, Loose Parts Play, Clothes Swaps, 'Buy Nothing' events and markets, clean up kits and a community-led Bunting Library. Several school visits were completed to deliver sustainable waste management initiatives to young people and educate them on practical ways they can minimise waste while increasing their recycling and reusing efforts.

Greening

Collaborating with the community to increase biodiversity within both natural and urban green spaces.

KEY ACHIEVEMENTS

- Targeted tree planting efforts in low canopy cover communities.
- Community education, promoting urban greening and the preservation of native biodiversity.
- Support community-led re-vegetation efforts.
- Maintain and enhance biodiversity corridors for the preservation of the City's flora and fauna.

Greening our City continues to be a key focus area to both adapt and mitigate climate change impacts. Residents, businesses and those who visit our City place a high level of importance on increasing our urban forest canopy, protecting and enhancing our natural areas and preserving native flora and fauna. The City's Urban Forest Strategy review was endorsed by Council in October 2024, with a focus on prioritising greening initiatives and increasing planting efforts in areas with the lowest tree canopy cover.

Our Verge Tree Request program saw 571 residents request a free verge tree, resulting in 690 trees planted along City verges while our Expansion Program planted 1,400 trees throughout parks and verges in 2025. Together these programs have added 2,090 trees, helping to increase canopy cover, reduce urban heat island effect and support local biodiversity. We also gave away 8,500 free native plants to 445 residents and local schools in our annual native plant giveaway.

The EcoHub's environmental education programs continued to be in strong demand, with community members of all ages and abilities participating in a variety of events, workshops, citizen science campaigns, and experiential learning opportunities.

We partnered with Perth Natural Resources Management sector (NRM) to support their ReWild Perth Project and worked with volunteers and the Youth Steering Group to deliver a black cockatoo habitat restoration series. We supported 31 Friends Groups and 23 schools in greening our natural areas, with training, information, provision of plants, site selection support and promotion of community planting days, which equated to more than 10,800 volunteer hours dedicated to greening our City.

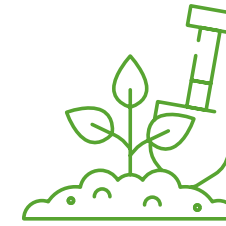
We continued to monitor, mitigate and adapt to changing environmental conditions and threats through proactive natural area management, and tailored education and communication campaigns. The City responded to emerging bio-security issues, such as the Polyphagous Shot Hole Borer and the Queensland Fruit Fly, and implemented nature-based solutions and adaptive management practices to ensure the ongoing protection of our natural assets in the face of ongoing climate change.



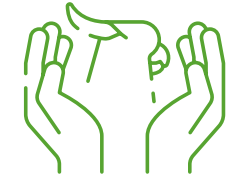
Snapshot of EcoHub's Greening Programs.



10 x early learning nature-based story time and bushwalks – 246 attendees



8 x Gardening for biodiversity workshops – 211 attendees



5 x Encouraging positive interactions events (e.g. wildlife first aid) – 146 attendees



11 x Connection to nature (e.g. guided walks, animal interactions) – 223 attendees



4 x First Nations knowledge – 60 attendees



5 x Volunteering and Citizen Science landcare sessions – 78 attendees

City of Melville Councillor Karen Wheatland (centre) with Climate Action Reference Group (CARG) members and City staff at the dual launch of the EcoHub and Community Climate Action Plan



Looking Ahead - 2025-2026 Community CAP Priorities

KEY PRIORITIES

- Develop community resilience through connection and capacity building programs, such as the Neighbourhood Village Project, and the expansion and community roll-out of TAG.
- Continue to review and improve our emergency management and disaster response capabilities to ensure we are supporting our community when they need it the most.
- Review infrastructure and resources, identifying opportunities to enhance efficiency, build resilience and facilitate positive behaviour change within the community.
- Explore new rebates, subsidies and initiatives that focus on increasing our community's adaptive capacity to future climate change scenarios.



City staff at EcoHub



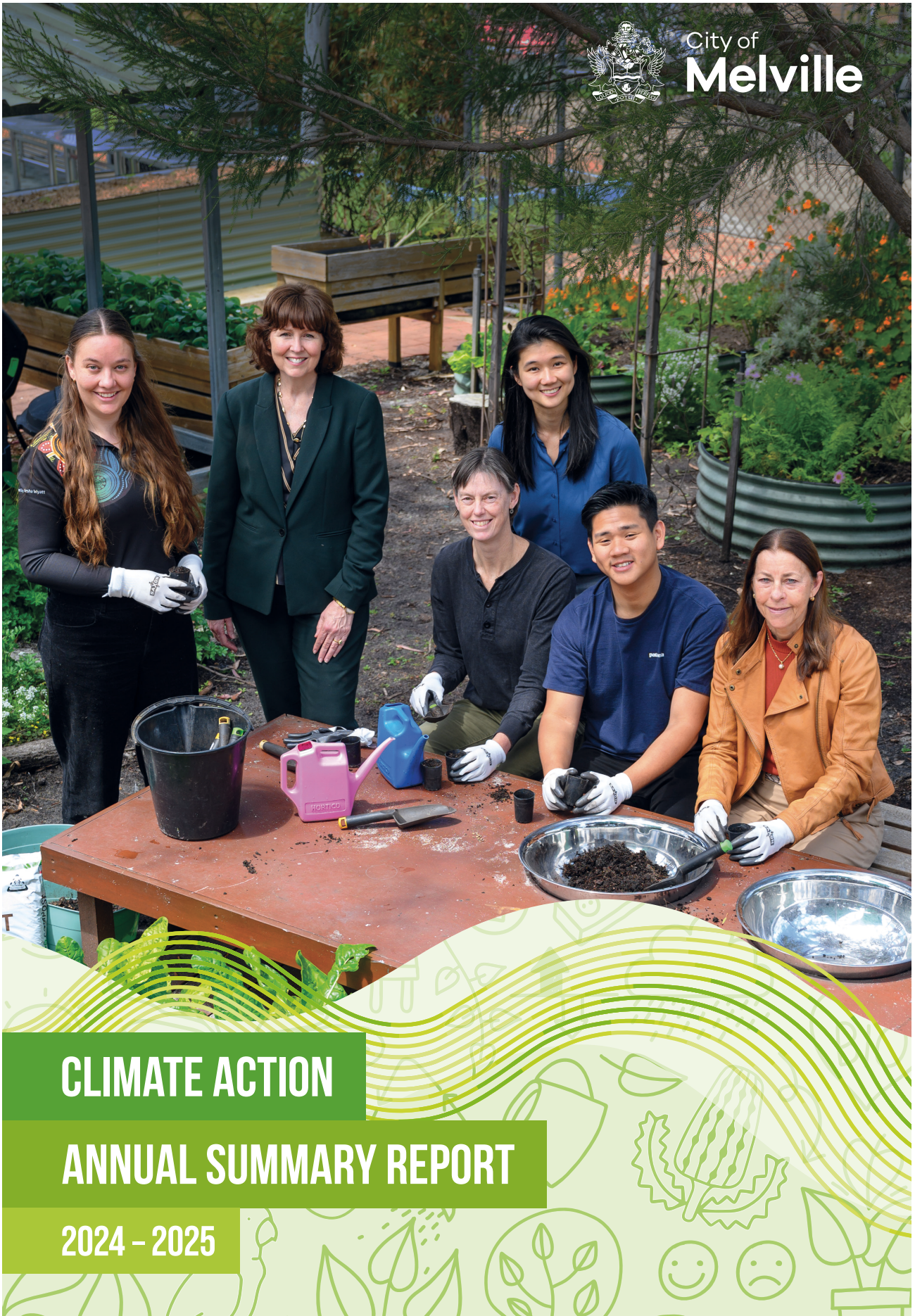
Community members at the Eco Action Expo

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City of
Melville

CLIMATE ACTION

ANNUAL SUMMARY REPORT

2024 – 2025

Introduction

The City of Melville’s Corporate and Community Climate Action Plans directly address our Council Plan’s outcome area of ‘a clean, green and sustainable City for current and future generations’. In June 2021 the City’s Council declared a climate emergency and set ambitious targets for City operations to be carbon neutral by 2030 and to support our community to reach net zero emissions within our geographical area by 2050.

The Corporate Climate Action Plan (Corporate CAP) 2023–2028 outlines opportunities for reducing greenhouse gas emissions, adapting and mitigating, building resilience, and minimising the impact of climate change on our organisation. The Community Climate Action Plan (Community CAP) 2024-2030 highlights the actions we will take to protect and enhance our environment and to support and accelerate progress in the community on our collaborative journey to net zero emissions by 2050. The Climate Action Plans work in parallel to ensure the City’s operations and the services we deliver are reflective of our commitment to a clean, green and sustainable city.

This summary report highlights key initiatives from the 2024–2025 financial year that have played an important role in advancing sustainable practices and strengthening capability, collaboration, and engagement across the City’s administration and the wider community. For a detailed overview of our achievements, progress and areas of focus, please refer to the Climate Action Annual Progress Report 2024-2025.

Acknowledgement of Country

We acknowledge the Bibbulmun people as the Traditional Owners of the land on which our City stands today and pay respect to Elders past and present.

Nyungar Statement

City of Melville nagolik Bibbulmen Nyungar ally-maga milgebar gardukung naga boordjar-il narnga allidja yugow yeye wer ali kaanya Whadjack Nyungar wer netingar quadja wer burdik. Marie Taylor, Whaduck Balardong Nyungar Birdiyia.

Marie Taylor
Whaduck Balardong Nyungar Birdiyia

Acknowledgement of the Climate Emergency

We acknowledge the climate emergency and our commitment to achieving carbon neutrality as an organisation by 2030 and net zero emissions across the City by 2050.

Fast facts on the Community CAP

175 events*

Delivered from EcoHub reaching over 5,550 people.

35% uplift*

In external bookings at EcoHub.

21,000 tonnes

of organic waste converted to FOGO annually.

169

Rebates and subsidies delivered to support a circular economy.

8,500 tubestock

Distributed in our Annual Native Plant Giveaway.

2,000+ trees

Planted in parks and streetscapes to increase canopy cover.

10,800

Volunteer hours dedicated to greening our City.

\$14,721 in grants

Funding community-led sustainability initiatives.

1,700+ attendees*

Across food and gardening programs.

950+ attendees*

Across over 40 building resilience programs.

20 tonnes

of e-waste diverted from landfill.

30 tonnes

of Household Hazardous Waste diverted from landfill.

*Outcomes achieved from the Community CAP’s endorsement in October 2024 to 30 June 2025.

Fast facts on the Corporate CAP

270 tCO₂e

of reduced organisational emissions.

100%

LED lighting at LeisureFit Booragoon.

A- score

For our Carbon Disclosure Project (CDP) submission.

\$700,000+

in successful grant applications.

66.2%

waste diversion from landfill.

Gold

Waterwise Council Certification.



Corporate CAP Progress Snapshot



ADVOCACY

- City of Melville Councillors successfully moved a motion at the National General Assembly of Local Government that urged the Australian Government to take urgent action to implement mandatory product stewardship schemes for priority materials.
- The City will receive \$518,110 in Federal Government funding through the Community Energy Upgrades Fund Program for energy efficiency and renewable energy generation projects.



BUILT ENVIRONMENT

- Enhanced the resource efficiency at LeisureFit Booragoon with 100% LED lighting, electrification of additional gas-powered equipment and water efficient fittings.
- The Engineering team won a highly commended award from the Institute of Public Works Engineering Australasia WA for their innovative stormwater harvesting and storage system enabling practical reuse in road construction and maintenance.
- Implemented Water Sensitive Urban Design principles through permeable paving and drainage infiltration works on The Strand and Murdoch Drive shared path projects and Ogilvie Road Streetscape Upgrade project.
- Trialled heat reflecting asphalt treatment (Coolseal Albedo) to extend road durability and decrease maintenance frequency.
- Used low-emission materials when resurfacing Davy Street and Preston Point Road, and recycled asphalt for road works on Farrington Road.



COMMUNITY FOCUS

- The actions under this theme have been incorporated into the endorsed Community Climate Action Plan.



EDUCATION & AWARENESS

- Celebrated the newly branded EcoHub with a joint launch event of the Community CAP in December 2024.
- Established an internal Climate Action Governance Advisory Group to provide Executive oversight on the Corporate and Community CAPs' progression.



EMISSIONS REDUCTION

- Commissioned the City's carbon emissions accounting system.
- Transitioned floodlights at four more reserves with energy efficient smart LEDs.
- Emissions Update: During the 2024-2025 financial year, the City's scope 1 and 2 emissions totalled 5,454 tCO2e, a decrease of 270 tCO2e from last year. This reduction was achieved through a reduction in the use of gas and fuel through energy efficiency upgrades and our fleet transition to EVs.



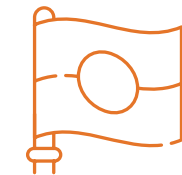
TRANSPORT

- The City's fleet transitioned six electric vehicles (EV).
- Supported hybrid working arrangements for staff and facilitated the ability for Elected Members to remotely attend Council Meetings to remain connected while reducing their transport-related carbon emissions.
- Continued to support staff with smart riders, electric bicycles and EV fleet cars for work-related travel.



FINANCE

- The City was successful in securing three grant programs totalling over \$700,000 in funding for energy efficiency, renewable energy and electric vehicle charging infrastructure projects.
- The City's diversified investment portfolio continued to contain at least 20% green, ethical investment products.



FIRST NATIONS

- Launched the new Stretch Reconciliation Action Plan 2025-2028.
- Successfully engaged and collaborated with First Nations' groups on the First Nations Ranger Program, and Goolugatup Heathcote (Lowerlands), Dyoondalup Point Walter Bike Track, Esplanade Public Open Space and Melville Beach Road Projects.



HABITAT PROTECTION

- The Council endorsed the Urban Forest Strategy Review which commits to increasing our urban forest tree canopy to 15% over the next decade.
- Increased planting of species adaptable to climate change in projects completed including Dyoondalup Bike Park, Ogilvie Road Streetscape Upgrade and Bob Gordon Reserve.
- No major outbreaks of botulism were recorded at Frederick Baldwin Lake this year, supported by ongoing efforts to monitor and improve wetland management practices.
- Successfully implemented nature-based solutions to flooding and riverine erosion at Melville Beach Road, Blackwall Reach and Waylen Bay.
- Minimised bushfire risks with fuel load management works across all City natural areas, including fuel reduction works at the Piney Lakes Reserve Firebreak with ~\$13,000 grant funding from the Department of Fire and Emergency Services.



POLICIES & PLANNING

- Created climate risk maps outlining climate-related hazards to aid staff in sustainable planning and risk assessments.
- Launched a sustainable events checklist for staff.
- Embedded climate leadership into the employee value proposition at the City of Melville, including job adverts, interview questions, onboarding programs and performance KPIs.

Community CAP Progress Snapshot



CLIMATE LEADERSHIP

- Established the Climate Action Advisory Group to provide advice to the community and to help drive grassroots climate action.
- The Sustainable Melville Grant allocated \$14,721 to support a variety of community-led projects and events, supporting sustainable living and environmental action.
- EcoHub continued to model examples of best practice sustainable living, demonstrating gardening for biodiversity, waste avoidance principles and local food production.
- EcoHub programming and facility utilisation continued to grow seeing:
 - 132% increase in attendance of early learning and inter-generational programs.
 - 35% uplift in external bookings, welcoming new connections with key industry stakeholders, such as Keep Australia Beautiful, United Plant, Australian Youth Climate Coalition, Dream it Forward (Alike WA) and Renew.



FOOD

- Introduced new community education programs focusing on climate sensitive food choices and minimising food waste.
- Collaborated with the Piney Lakes Community Garden, on a new food-focused feature in the Sustainability & Environment monthly eNewsletter.
- Expanded EcoHub's education events program to deliver food-gardening workshops emphasising sustainable, cost-effective and waterwise gardening practices.



WASTE

- The FOGO (Food Organics, Garden Organics) program continued converting an average of 21,000 tonnes of organic waste annually into compost for commercial and community resale, and for operational use across City verges, parks and reserves.
- Supported circular economy principles by; increasing e-waste collection capacity via the pre-booked verge collection system and through continued support of the Household Hazardous Waste (State funded) scheme.
- Facilitated and supported community and volunteer-led waste avoidance campaigns and initiatives such as Bottle Top Hill events, Repair Labs, and Social Textiles.
- Promoted circular economy principles and waste avoidance through our subsidies and rebates program.
- EcoHub facilitated waste avoidance and circular economy through new education and behaviour change programs and initiatives, including Loose Parts Play, Clothes Swaps, 'Buy Nothing' events and markets, loanable 'clean up kits' and a community-led zero-waste Bunting Library.
- Actively engaged with our community, visiting schools, community centres and aged care facilities to encourage waste avoidance behaviours and sustainable waste management initiatives.



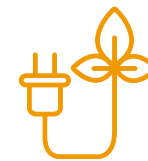
TRANSPORT

- Developed a comprehensive Walk and Ride Plan that encourages the transition to more sustainable transport options, e.g. walking, riding and using public transport.
- Achieved disability compliance at numerous bus shelter sites, and as part of our Tree Expansion Program are proactively planting trees at bus stops to provide shade and increase the urban forest tree canopy.
- Installed three new public EV charging stations supported by Federal Government grant funding¹.



RESILIENCE

- Working with State and other LGA's, the City's Local Emergency Management Committee endorsed a Local Emergency Relief and Support Plan.
- Refined the City's Crisis Communications Plan to ensure our community is well informed on relevant emergency updates and able to respond effectively.
- Council endorsed the First Nations Advisory Group process and will soon establish an Advisory Group that will guide culturally sensitive engagement and help the City and First Nations communities understand the impacts of climate change on First Nations people, Culture and Connection to Country.
- Began development of The Adaptation Game (TAG) a scenario-based board game to help residents explore practical ways to build climate resilience at home and in their communities.



ENERGY

- Introduced DIY Home Energy Audit kits at City libraries for the community to access as part of Switch Your Thinking's Energy Efficiency Pilot Program.
- EcoHub proudly hosted Melville City Climate Action Network (MCCAN)'s inaugural Electrify Melville City Expo, a community-led event promoting the benefits of electrification.



GREENING

- Council endorsed the Urban Forest Strategy Review, prioritising greening initiatives and increasing planting efforts in areas with the lowest tree canopy cover.
- Planted 690 trees in response to 571 resident requests as part of our Verge Tree Request program, and 1,400 trees throughout parks and verges in 2025 as part of our Expansion Program.
- Delivered 8,500 free native plants to 445 residents and local schools in our annual native plant giveaway.
- Partnered with Perth Natural Resources Management sector (NRM) to support their ReWild Perth Project and worked with volunteers and the Youth Steering Group to deliver a black cockatoo habitat restoration series.
- Collaborated with 31 Friends Groups and 23 local schools, and provided training, operational support and native tube stock to support community planting days and volunteer efforts, dedicated to 'greening' our City.

¹Grant funding received from the Australian Renewable Energy Agency (ARENA) as part of ARENA's Driving the Nation Program in collaboration with the WA State Government and WA Local Government Association (WALGA).

Looking Ahead

2025-2026 Corporate CAP Priorities

- Continue to review the City's scope 3 inventory and select scope 3 boundaries.
- Continue the implementation of grant-funded projects involving additional fleet EV chargers, renewable energy solutions and energy efficiency upgrades that will reduce emissions and energy costs.
- Continue ongoing collaboration with our advocacy and grants specialist team for advocacy and funding opportunities aligning with our key areas of focus and will attend the State Government and National General Assembly in November 2025.
- Launch The Adaptation Game (TAG) for staff and community to build their confidence, capacity and collaboration so they feel prepared for the impacts of climate change now and into the future.
- Investigate lifecycle emissions to potentially replace the Sustainability Values Test within our business case templates.
- Establish a new Portfolio Management Office to provide greater oversight and governance for all proposed and planned City projects and programs.

2025-2026 Community CAP Priorities

- Develop community resilience through connection and capacity building programs, such as the Neighbourhood Village Project, and the expansion and community rollout of TAG.
- Review infrastructure and resources, identifying opportunities to enhance efficiency, build resilience and facilitate positive behaviour change within the community.
- Continue to review and improve our emergency management and disaster response capabilities to ensure we are supporting our community when they need it the most.
- Explore new rebates, subsidies and initiatives that focus on increasing our community's adaptive capacity to future climate change scenarios.

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City of **Melville**

LISTING OF PAYMENTS MADE UNDER DELEGATED AUTHORITY

**FOR THE PERIOD OF
OCTOBER 2025
PRESENTED TO THE
ORDINARY MEETING OF COUNCIL
TO BE HELD ON DATE
ITEM C19/6001**

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6979	1300 TEMPFENCE READY INDUSTRIES PTY LTD T/AS			\$ 4,129.29
.6979	Temporary fencing	16/10/2025	E132936	\$ 4,129.29
.9646	366 SOLUTIONS PTY LTD			\$ 2,200.00
.9646	IT technical services	16/10/2025	E133033	\$ 2,200.00
.9056	A_SPACE AUSTRALIA PTY LTD			\$ 575.00
.9056	Playground equipment and maintenance	31/10/2025	E133425	\$ 575.00
.7359	AARO GROUP PTY LTD			\$ 229,471.49
.7359	Drainage services	16/10/2025	E132951	\$ 156,628.52
.7359	Drainage services	31/10/2025	E133370	\$ 72,842.97
.9622	AARON CLARINGBOLD			\$ 850.00
.9622	Photography	16/10/2025	E133030	\$ 850.00
.0366	ABAXA WH LOCATION SERVICES PTY LTD T/AS			\$ 866.75
.0366	Underground Service Location	31/10/2025	E133192	\$ 866.75
.9071	ABCO WATER SYSTEMS BWATER PTY LTD T/AS			\$ 1,346.40
.9071	Water treatment services	31/10/2025	E133428	\$ 1,346.40
.5032	ABORIGINAL PRODUCTIONS AND PROMOTIONS THE RICHARD WALLEY FAMILY TRUST T/AS			\$ 770.00
.5032	Entertainers	16/10/2025	E132888	\$ 770.00
.9881	ABSORB ENVIRONMENTAL SOLUTIONS PEA AND ASSOCIATES PTY. LTD. T/AS			\$ 6,820.00
.9881	Hazardous materials and sharps and chemical waste	16/10/2025	E133062	\$ 6,820.00
.5960	ACS SWAN EXPRESS PRINT			\$ 1,584.00
.5960	Stationery	31/10/2025	E133303	\$ 1,584.00
.4888	ACTION GLASS & ALUMINIUM			\$ 8,060.93
.4888	Glazing supplies and services	31/10/2025	E133283	\$ 8,060.93
.6876	ACTIVE DISCOVERY HUMPHREY GROUP AUSTRALIA PTY LTD ATF HUMPHREY GROUP TRUST			\$ 41,909.18
.6876	Playground equipment and maintenance - Ric Vosper Park	31/10/2025	E133350	\$ 41,909.18

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6926	ACURIX NETWORKS PTY LTD			\$ 654.50
.6926	Telecommunication services	16/10/2025	E132934	\$ 654.50
.5650	AD ENGINEERING INTERNATIONAL PTY LTD			\$ 440.00
.5650	Electrical and lighting maintenance supplies and services	31/10/2025	E133298	\$ 440.00
.6563	ADDSTYLE CONSTRUCTIONS PTY LTD			\$ 218.00
.6563	Refund	31/10/2025	E133328	\$ 218.00
.4456	ADVANCE PRESS (2013) PTY LTD			\$ 891.00
.4456	Outsourced printing	31/10/2025	E133276	\$ 891.00
.5719	ADVANTEERING CIVIL ENGINEERS DB CUNNINGHAM PTY LTD T/AS			\$ 10,172.20
.5719	Majestic Boardwalk Remediation Works	16/10/2025	E132898	\$ 10,172.20
.9048	ADVERTISING - MARKETFORCE SUBSIDIARY OF OMNICOM			\$ 3,615.64
.9048	Marketing and communication services	16/10/2025	E132995	\$ 3,615.64
.6138	AE HOSKINS BUILDING SERVICES THE TRUSTEE FOR M R HOSKINS FAMILY TRUST T/AS			\$ 143,425.44
.6138	Men's Shed Refurbishment	31/10/2025	E133308	\$ 143,425.44
.8494	AGILE DOGS			\$ 880.00
.8494	Training services	31/10/2025	E133407	\$ 880.00
.6855	AIR LIQUIDE AUSTRALIA LIMITED			\$ 508.29
.6855	Gas	16/10/2025	E132931	\$ 508.29
.7444	AIR LIQUIDE HEALTHCARE PTY LTD			\$ 219.00
.7444	Workplace health and safety services	16/10/2025	E132956	\$ 219.00
.2330	ALINTA ENERGY ALINTA SALES PTY LTD T/AS			\$ 1,661.55
.2330	Gas	16/10/2025	E132848	\$ 1,206.20
.2330	Gas	31/10/2025	E133236	\$ 455.35
.3350	ALL GARDENING SERVICES SCHNITTER, JOCHANAN SHANOAH T/AS			\$ 450.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.3350	Landscaping services and supplies	16/10/2025	E132863	\$ 225.00
.3350	Landscaping services and supplies	31/10/2025	E133255	\$ 225.00
.8301	ALLCOM COMMUNICATIONS ALLCOM HOLDINGS (WA) PTY LIMITED T/AS			\$ 5,583.05
.8301	Marketing and communication services	16/10/2025	E132974	\$ 3,631.76
.8301	Marketing and communication services	31/10/2025	E133399	\$ 1,951.29
.8956	ALLERDING & ASSOCIATES ALLPLAN PTY LTD ITF ALLPLAN UNIT TRUST T/AS			\$ 6,351.65
.8956	Professional Advice relating to SAT	16/10/2025	E132990	\$ 6,351.65
.9412	ALLFLOW INDUSTRIAL AUSTRALIA PTY LTD			\$ 198.48
.9412	Water treatment services	16/10/2025	E133021	\$ 198.48
.3806	ALS LIBRARY SERVICES PTY LTD			\$ 4,798.56
.3806	Library Expenses	16/10/2025	E132872	\$ 2,863.99
.3806	Library Expenses	31/10/2025	E133263	\$ 1,934.57
.7395	ALSCO FRESH AND CLEAN ALSCO PTY LIMITED T/AS			\$ 439.97
.7395	Hygiene services	16/10/2025	E132952	\$ 227.31
.7395	Hygiene services	31/10/2025	E133371	\$ 212.66
.9595	ALTUS PLANNING PTY LTD			\$ 15,921.13
.9595	Planning Services for building application	16/10/2025	E133027	\$ 15,921.13
.6088	ALYKA PTY LTD			\$ 28,930.00
.6088	Website expenses - CMS Build	31/10/2025	E133306	\$ 28,930.00
.9653	AMAZON WEB SERVICES AUSTRALIA PTY LTD			\$ 4,453.12
.9653	IT technical services	16/10/2025	E133034	\$ 2,390.62
.9653	IT technical services	31/10/2025	E133481	\$ 2,062.50
.2755	AMBIUS RENTOKIL INITIAL RENTOKIL INITIAL PTY LTD T/AS			\$ 3,335.42
.2755	Facilities management services	31/10/2025	E133242	\$ 3,335.42
.9049	AMCS AUSTRALIA PTY LTD			\$ 16,618.72
.9049	IT software/licensing and maintenance	16/10/2025	E132996	\$ 6,887.61

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9049	IT software/licensing and maintenance	31/10/2025	E133424	\$ 9,731.11
.3016	AMPOL PETROLEUM DISTRIBUTORS PTY LTD			\$ 1,347.58
.3016	Fuel	31/10/2025	E133248	\$ 1,347.58
.8044	AMY PEREJUAN-CAPONE PEREJUAN-CAPONE, AMY MARIE T/AS			\$ 750.00
.8044	Artists and artworks	31/10/2025	E133391	\$ 750.00
.9130	ANDREW SCOTT GREEN COUNCILLOR			\$ 3,248.32
.9130	Councillor expenses	16/10/2025	E133005	\$ 3,248.32
.6113	ANIMAL PEST MANAGEMENT SERVICES THE TRUSTEE FOR BUTCHER FAMILY TRUST T/AS			\$ 3,146.00
.6113	Animal management and pound expenses	16/10/2025	E132903	\$ 3,146.00
.9401	ANIMATRONIC ENGINEERING PTY LTD			\$ 160.05
.9401	Playground equipment and maintenance	31/10/2025	E133462	\$ 160.05
.8783	AQUA L'EAU AUSTRALIA PTY LTD			\$ 3,089.90
.8783	Plumbing maintenance supplies and services	16/10/2025	E132986	\$ 3,089.90
.5333	AQUAMONIX PTY LTD			\$ 13,822.99
.5333	Irrigation and watering systems	16/10/2025	E132890	\$ 5,385.60
.5333	Irrigation and watering systems	31/10/2025	E133292	\$ 8,437.39
.6015	AQUATIC SERVICES WA PTY LTD			\$ 2,464.00
.6015	Swimming pool costs	16/10/2025	E132900	\$ 2,464.00
.9081	ARBOR CENTRE GROUP PTY LTD			\$ 660.00
.9081	Environmental consultancy services	16/10/2025	E132999	\$ 330.00
.9081	Environmental consultancy services	31/10/2025	E133429	\$ 330.00
.9260	ARBOR URBAN PTY LTD			\$ 21,499.50
.9260	Arborists and tree services	16/10/2025	E133012	\$ 5,049.00
.9260	Arborists and tree services	31/10/2025	E133449	\$ 16,450.50
.8627	ARBOROLOGY WA ARBORICULTURAL CONSULTANTS PHILLIP GREGORY MATTHEWS T/AS			\$ 37,895.77

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8627	Arborists and tree services	16/10/2025	E132983	\$ 34,074.59
.8627	Arborists and tree services	31/10/2025	E133415	\$ 3,821.18
.7585	ART DISPLAY HIRE			\$ 2,686.20
.7585	Artists and artworks	16/10/2025	E132959	\$ 2,686.20
.3739	ART INSTALL LUMINARE PTY LTD T/AS			\$ 990.00
.3739	Artists and artworks	16/10/2025	E132870	\$ 990.00
.5787	ARTCOM FABRICATION THE TRUSTEE FOR ARTCOM UNIT TRUST T/AS			\$ 3,350.85
.5787	Signage and sign writing	31/10/2025	E133301	\$ 3,350.85
.0014	ARTEIL (WA) PTY LTD			\$ 1,023.00
.0014	Furniture and Fit Out	16/10/2025	E132806	\$ 506.00
.0014	Furniture and Fit Out	31/10/2025	E133175	\$ 517.00
.6360	ARTISTRALIA THE TRSUTEE FOR THE NORTHSTAR ASSET TRUST T/AS			\$ 242.00
.6360	Promotional videos	31/10/2025	E133318	\$ 242.00
.4313	ASPHALTECH PTY LTD			\$ 38,138.06
.4313	Roads and paving supplies - asphalt and bitumen	16/10/2025	E132881	\$ 38,138.06
.8197	ATTADALE GARDEN BAGS THE TRUSTEE FOR BOWDEN FAMILY TRUST T/AS			\$ 110.00
.8197	Waste collection and disposal	31/10/2025	E133396	\$ 110.00
.6797	ATTURRA BUSINESS APPLICATIONS GALAXY 42 PTY LTD T/AS			\$ 4,070.00
.6797	Training services	31/10/2025	E133342	\$ 4,070.00
.3723	AURION CORPORATION PTY LTD			\$ 15,730.00
.3723	IT software/licensing and maintenance	16/10/2025	E132868	\$ 13,310.00
.3723	IT software/licensing and maintenance	31/10/2025	E133261	\$ 2,420.00
.6724	AUSQ TRAINING THE TRUSTEE FOR AUSQ UNIT TRUST T/AS			\$ 2,520.00
.6724	Training services	31/10/2025	E133338	\$ 2,520.00
.9034	AUSSIE NATURAL SPRING WATER WEST COAST SPRING WATER PTY LTD T/AS			\$ 86.64

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9034	Office equipment - Water	16/10/2025	E132994	\$ 54.15
.9034	Office equipment - Water	31/10/2025	E133423	\$ 32.49
.5138	AUST WEST AUTO ELECTRICAL PTY LTD			\$ 1,052.40
.5138	Vehicle Repairs and Maintenance	31/10/2025	E133289	\$ 1,052.40
.1523	AUSTRALIA POST PERTH			\$ 28,074.21
.1523	Postage	16/10/2025	E132839	\$ 27,461.31
.1523	Postage	31/10/2025	E133226	\$ 612.90
.4967	AUSTRALIAN GROWN THE TRUSTEE FOR THE MCKENNA FAMILY TRUST T/AS			\$ 4,753.77
.4967	Uniforms and corporate wardrobe	16/10/2025	E132887	\$ 2,214.69
.4967	Uniforms and corporate wardrobe	31/10/2025	E133286	\$ 2,539.08
.1804	AUSTRALIAN HVAC SERVICES AUSTRALIAN HVAC SERVICES PTY LTD T/AS			\$ 64,410.28
.1804	Air conditioning maintenance and services	16/10/2025	E132845	\$ 2,357.35
.1804	Air conditioning maintenance and services	31/10/2025	E133229	\$ 62,052.93
.9850	AV AUTO ELECTRICAL ANTONIO VINCENT VELLA T/AS			\$ 8,534.68
.9850	Vehicle Repairs and Maintenance	16/10/2025	E133058	\$ 8,534.68
.4724	AXIIS CONTRACTING PTY LTD			\$ 16,133.70
.4724	Roads and paving supplies - concrete	31/10/2025	E133279	\$ 16,133.70
.0022	BAILEYS FERTILISERS AKC PTY LTD T/AS			\$ 1,485.00
.0022	Landscaping services and supplies	31/10/2025	E133176	\$ 1,485.00
.6272	BALSHAWS FLORIST ATF E.J BALSHAW & M.D BALSHAW & Z.F BALSHAW & B.M GIBB T/AS			\$ 481.00
.6272	Flowers and gifts and awards	16/10/2025	E132906	\$ 481.00
.4857	BARDFIELD ENGINEERING THE TRUSTEE FOR J & J MARSHALL FAMILY TRUST T/AS			\$ 32,725.00
.4857	Sport and recreation equipment - Webber Reserve	31/10/2025	E133282	\$ 32,725.00
.7313	BARRA CIVIL AND FENCING PTY LTD THE TRUSTEE FOR BARRA CIVIL AND FENCING TRUST T/AS			\$ 26,238.58
.7313	Fencing supplies and services	31/10/2025	E133366	\$ 26,238.58

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9796	BDO SERVICES PTY LTD			\$ 16,500.00
.9796	Facilities management services	31/10/2025	E133488	\$ 16,500.00
.5661	BEACON EQUIPMENT BEPASSEY NOMINEES PTY LTD T/AS			\$ 11,073.05
.5661	General hardware and tools	16/10/2025	E132897	\$ 6,525.00
.5661	General hardware and tools	31/10/2025	E133299	\$ 4,548.05
.9118	BEILBY DOWNING TEAL PTY LTD			\$ 4,015.00
.9118	Recruitment expenses	31/10/2025	E133439	\$ 4,015.00
.1073	BENARA NURSERIES THE TRUSTEE FOR THE QUITO UNIT TRUST T/AS			\$ 331.06
.1073	Nursery supplies	16/10/2025	E132831	\$ 331.06
.2096	BENERIN ELECTRICAL SERVICES BENERIN (2004) PTY LTD T/AS			\$ 1,518.00
.2096	Building construction materials and services	31/10/2025	E133231	\$ 1,518.00
.9393	BENNETT MILLER BENNETT ALEXANDER MILLER T/AS			\$ 8.96
.9393	Artists and artworks	16/10/2025	E133017	\$ 8.96
.8400	BETTER RENT ACCEPTANCE PTY LTD			\$ 1,031.80
.8400	Property rent	31/10/2025	E133405	\$ 1,031.80
.6538	BEYOND SOLUTION RISING SON PTY LTD T/AS			\$ 2,244.00
.6538	Marketing materials and promotional items	16/10/2025	E132917	\$ 2,244.00
.6392	BG&E PTY LIMITED			\$ 3,141.88
.6392	Engineering consulting services	16/10/2025	E132911	\$ 3,141.88
.6556	BIN BATH BIN BATH CORPORATION PTY LTD T/AS			\$ 600.27
.6556	Waste expenses	16/10/2025	E132920	\$ 362.01
.6556	Waste expenses	31/10/2025	E133327	\$ 238.26
.9888	BING TECHNOLOGIES PTY LIMITED			\$ 3,954.32
.9888	IT and telecommunications expenses	16/10/2025	E133063	\$ 3,954.32
.7117	BIOPAK PTY LTD			\$ 789.64

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7117	Facilities management services	16/10/2025	E132944	\$ 569.69
.7117	Facilities management services	31/10/2025	E133359	\$ 219.95
.0027	BLACKWOODS J BLACKWOOD & SON PTY LTD T/AS			\$ 1,273.32
.0027	General hardware and tools	31/10/2025	E133177	\$ 1,273.32
.1364	BLUE GUM PARK TENNIS CLUB INC.			\$ 2,310.00
.1364	Sport and recreation subsidies	31/10/2025	E133221	\$ 2,310.00
.0187	BORAL CONSTRUCTION MATERIALS GROUP LTD			\$ 3,045.52
.0187	Pavement construction and streetscape services	16/10/2025	E132812	\$ 909.65
.0187	Pavement construction and streetscape services	31/10/2025	E133186	\$ 2,135.87
.8185	BOS CIVIL PTY LTD			\$ 543,473.25
.8185	Engineering consulting services - Ogilvie Rd Streetscape	16/10/2025	E132973	\$ 231,977.50
.8185	Engineering consulting services - Ogilvie Rd Streetscape	31/10/2025	E133395	\$ 311,495.75
.1075	BOYA EQUIPMENT PTY LTD			\$ 1,871.72
.1075	Plant maintenance	31/10/2025	E133212	\$ 1,871.72
.4708	BRIDGESTONE AUSTRALIA LTD.			\$ 12,684.52
.4708	Tyres	31/10/2025	E133278	\$ 12,684.52
.6739	BRIGHTMARK GROUP PTY LTD			\$ 61,408.45
.6739	Commercial cleaning	16/10/2025	E132928	\$ 55,597.63
.6739	Commercial cleaning	31/10/2025	E133339	\$ 5,810.82
.0399	BRITESHINE CLEANING SERVICES BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD T/AS			\$ 23,750.28
.0399	Commercial cleaning	31/10/2025	E133193	\$ 23,750.28
.6998	BROWNES DAIRY BROWNES FOODS OPERATIONS PTY LIMITED T/AS			\$ 970.74
.6998	Staff supplies - Milk	16/10/2025	E132937	\$ 369.69
.6998	Staff supplies - Milk	31/10/2025	E133353	\$ 601.05
.9264	BRYCE MACDONALD BRYCE NATHAN MACDONALD T/AS			\$ 4,200.00
.9264	IT project management and consultancy	31/10/2025	E133450	\$ 4,200.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9374	BRYCE PETER OLSEN			\$ 1,500.00
.9374	Artists and artworks	16/10/2025	E133016	\$ 1,500.00
.0137	BUCHER MUNICIPAL PTY LTD			\$ 11,188.15
.0137	Engineering consulting services	31/10/2025	E133184	\$ 11,188.15
.9835	BUG BUSTERS THE TRUSTEE FOR BUGBUSTERS UNIT TRUST T/AS			\$ 550.00
.9835	Pest & Weed Control	31/10/2025	E133493	\$ 550.00
.9995	BUILDING COMMISSION DEPARTMENT OF COMMERCE T/AS			\$ 46,225.09
.9995	Regulatory fees and government charges	20/10/2025	E133153	\$ 46,225.09
.5511	BULL CREEK TENNIS CLUB INC.			\$ 952.00
.5511	Donations, Sponsorship & Contributions	31/10/2025	E133295	\$ 952.00
.0036	BUNNINGS GROUP LIMITED			\$ 4,541.35
.0036	Building construction materials and services	16/10/2025	E132807	\$ 2,198.00
.0036	Building construction materials and services	31/10/2025	E133178	\$ 2,343.35
.9778	BUSINESS FOUNDATIONS LTD.			\$ 1,650.00
.9778	External training courses	16/10/2025	E133048	\$ 1,650.00
.6627	C&H SWEEPING PINESHORE HOLDINGS PTY LTD T/AS			\$ 3,080.00
.6627	Street sweeping services	16/10/2025	E132923	\$ 1,540.00
.6627	Street sweeping services	31/10/2025	E133331	\$ 1,540.00
.8131	CABCHARGE PAYMENTS PTY LTD			\$ 548.85
.8131	Taxis	16/10/2025	E132971	\$ 548.85
.7812	CAPITAL LETTERS AMANDA DICKERSON T/AS			\$ 695.00
.7812	Community events	31/10/2025	E133386	\$ 695.00
.5240	CAPRAL LTD			\$ 2,695.22
.5240	Other signage and sign writing	31/10/2025	E133290	\$ 2,695.22

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7201	CAR CARE ROCKINGHAM MARIO BAELI T/AS			\$ 2,970.00
.7201	Cars - Cleaning of Fleet	16/10/2025	E132945	\$ 1,340.00
.7201	Cars - Cleaning of Fleet	31/10/2025	E133360	\$ 1,630.00
.7265	CARDIA BIOPLASTICS CARDIA BIOPLASTICS (AUSTRALIA) PTY LTD T/AS			\$ 84,348.00
.7265	Waste expenses	31/10/2025	E133364	\$ 84,348.00
.2184	CASCADA GROUP ACCESS ICON PTY LTD T/AS			\$ 2,150.50
.2184	Drainage services	31/10/2025	E133233	\$ 2,150.50
.9637	CATHARA CONSULTING PTY LTD			\$ 52,322.92
.9637	Consulting services - Temporary Labour	16/10/2025	E133032	\$ 25,627.29
.9637	Consulting services - Temporary Labour	31/10/2025	E133479	\$ 26,695.63
.7269	CDM AUSTRALIA PTY LTD			\$ 59,396.52
.7269	IT and telecommunications expenses	16/10/2025	E132947	\$ 29,698.26
.7269	IT and telecommunications expenses	31/10/2025	E133365	\$ 29,698.26
.6803	CHALLENGE CHEMICALS THE TRUSTEE FOR NEWLAND CHEMICALS UNIT TRUST T/AS			\$ 370.92
.6803	Commercial cleaning	31/10/2025	E133343	\$ 370.92
.7042	CHEFMASTER AUSTRALIA GLOBAL BAG COMPANY T/AS			\$ 118.51
.7042	Kitchen fixtures and installation	31/10/2025	E133355	\$ 118.51
.9682	CHLOE OGILVIE			\$ 5,000.00
.9682	Event equipment hire	16/10/2025	E133038	\$ 5,000.00
.5529	CHOICEONE PTY LTD			\$ 95,902.62
.5529	Temporary labour	16/10/2025	E132896	\$ 32,597.15
.5529	Temporary labour	31/10/2025	E133296	\$ 63,305.47
.0442	CHRISTOU DESIGN GROUP PTY LTD			\$ 85,557.23
.0442	Architectural and design services	16/10/2025	E132819	\$ 85,557.23
.9647	CHRONOSOFT SOLUTIONS PTY LTD			\$ 44,880.00
.9647	Workplace health and safety services	31/10/2025	E133480	\$ 44,880.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6215	CHS HEALTHCARE PTY LTD			\$ 885.00
.6215	Community services and respite	31/10/2025	E133310	\$ 885.00
.8722	CHURCHILL IMAGING ATF THE BOWERS FAMILY TRUST T/AS			\$ 1,277.06
.8722	Photography	16/10/2025	E132984	\$ 1,277.06
.0001	CITY OF MELVILLE - PETTY CASH			\$ 91.76
.0001	Petty Cash	16/10/2025	070953	\$ 91.76
.1277	CITY OF SOUTH PERTH			\$ 1,334.80
.1277	Cat Management Services	31/10/2025	E133219	\$ 1,334.80
.9337	CIVIL PRODUCTS WA ASCENTION PROPERTIES PTY LTD T/AS			\$ 176.00
.9337	Other traffic facilities	31/10/2025	E133455	\$ 176.00
.8114	CLAIRE KROUZECKY KROUZECKY, CLAIRE ELISE T/AS			\$ 2,000.00
.8114	Artists and artworks	31/10/2025	E133393	\$ 2,000.00
.8599	CLASSIC HIRE MILTOM PTY LTD T/AS			\$ 466.40
.8599	Event equipment hire	31/10/2025	E133412	\$ 466.40
.9821	CLED ENTERPRISES THE TRUSTEE FOR THE CLED TRUST T/AS			\$ 36,190.00
.9821	Architectural and design services	16/10/2025	E133053	\$ 36,190.00
.7962	CLIVE ROSS COUNCILLOR			\$ 3,248.32
.7962	Councillor expenses	16/10/2025	E132964	\$ 3,248.32
.0754	COCKBURN CEMENT LIMITED			\$ 1,047.20
.0754	Building construction materials and services	31/10/2025	E133204	\$ 1,047.20
.1083	COCKBURN PARTY HIRE THE TRUSTEE FOR L JEFFERY FAMILY TRUST T/AS			\$ 1,325.50
.1083	Event equipment hire	31/10/2025	E133214	\$ 1,325.50
.8107	COLE BAXTER PHOTOGRAPHY COLE BAXTER T/AS			\$ 1,100.00
.8107	Photography	16/10/2025	E132969	\$ 1,100.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9429	COLLEGE OF PROFESSIONAL DEVELOPMENT CPD TRAINING PTY LTD T/AS			\$ 9,000.00
.9429	External training courses	16/10/2025	E133023	\$ 4,500.00
.9429	External training courses	31/10/2025	E133465	\$ 4,500.00
.6526	COLONIAL PRINT AND PROMOTIONS ORIANNA PTY LTD T/AS			\$ 1,049.95
.6526	Marketing materials and promotional items	31/10/2025	E133326	\$ 1,049.95
.9192	COMMERCIAL PEST MANAGEMENT SERVICES PTY LTD			\$ 1,276.00
.9192	Pest & Weed Control	16/10/2025	E133011	\$ 550.00
.9192	Pest & Weed Control	31/10/2025	E133446	\$ 726.00
.7567	COMMON GROUND TRAILS PTY LTD			\$ 33,000.00
.7567	Landscape design and architecture services - Pt Walter MTB	31/10/2025	E133378	\$ 33,000.00
.7074	COMPLETE OFFICE SUPPLIES			\$ 9,201.12
.7074	Stationery	16/10/2025	E132942	\$ 9,201.12
.9908	CONCRETE ENGRAVING AUSTRALIA PTY LTD			\$ 990.00
.9908	Roads and paving supplies - concrete	31/10/2025	E133501	\$ 990.00
.3935	CONTRA-FLOW PTY LTD			\$ 299,946.52
.3935	Traffic control services	16/10/2025	E132873	\$ 121,162.39
.3935	Traffic control services	31/10/2025	E133264	\$ 178,784.13
.6253	COPYRIGHT AGENCY LTD			\$ 12,652.21
.6253	Creative services and graphic design	31/10/2025	E133312	\$ 12,652.21
.7250	COUNTRY CLUB INTERNATIONAL PTY LTD			\$ 415.80
.7250	Sport and recreation equipment	16/10/2025	E132946	\$ 415.80
.6831	COVS GPC ASIA PACIFIC T/AS			\$ 8,357.46
.6831	Plant purchase/Parts	16/10/2025	E132930	\$ 3,213.86
.6831	Plant purchase/Parts	31/10/2025	E133345	\$ 5,143.60
.9914	CRAFTER STUDIO GOLDENSAIL CREATIVE PTY LTD T/AS			\$ 840.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9914	Community events	31/10/2025	E133503	\$ 840.00
.7859	CS LEGAL THE PIER GROUP PTY LTD T/AS			\$ 880.00
.7859	Debt collection services	16/10/2025	E132962	\$ 880.00
.1677	CSE CROSSCOM PTY LTD			\$ 4,880.60
.1677	Creative services and graphic design	16/10/2025	E132842	\$ 4,880.60
.9814	CUNDALL CUNDALL JOHNSTON AND PARTNERS PTY. LIMITED T/AS			\$ 25,201.00
.9814	Consulting services	31/10/2025	E133490	\$ 25,201.00
.8547	CURULLI PLUMBING ITALIAN JOB (WA) PTY LTD ATF D & L CURULLI TRUST T/AS			\$ 2,602.74
.8547	Landscaping services and supplies	31/10/2025	E133409	\$ 2,602.74
.9738	CUSTOM QUIP ENGINEERING PTY LTD			\$ 7,293.00
.9738	Vehicles and trailers - Repairs and Parts as required	16/10/2025	E133042	\$ 7,293.00
.0696	D J PALMER (WA) PTY LTD DJ PALMER (WA) PTY LTD T/AS			\$ 1,183.15
.0696	Fencing supplies and services	31/10/2025	E133202	\$ 1,183.15
.9849	DAN MURPHY'S ENDEAVOUR GROUP LIMITED T/AS			\$ 3,403.93
.9849	Catering services and supplies	16/10/2025	E133057	\$ 3,403.93
.2131	DATA#3 LIMITED			\$ 197,821.20
.2131	IT software/licensing and maintenance	16/10/2025	E132847	\$ 11,245.56
.2131	IT software/licensing and maintenance	31/10/2025	E133232	\$ 186,575.64
.9348	DAVID ELIHA JONES DAVID JONES			\$ 3,500.00
.9348	Artists and artworks	31/10/2025	E133456	\$ 3,500.00
.8608	DAVID GOLF & ENGINEERING PTY LTD			\$ 2,103.20
.8608	Sport and recreation equipment	16/10/2025	E132982	\$ 2,103.20
.0101	DAVID GRAY & CO PTY LTD			\$ 10,282.36
.0101	Bin supply	31/10/2025	E133182	\$ 10,282.36

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8346	DEB FITZPATRICK			\$ 2,000.00
8346	Library Expenses	31/10/2025	E133403	\$ 2,000.00
.1615	DELL AUSTRALIA PTY LTD			\$ 954.63
.1615	IT software/licensing and maintenance	16/10/2025	E132840	\$ 431.77
.1615	IT software/licensing and maintenance	31/10/2025	E133228	\$ 522.86
.3107	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS			\$ 440.00
.3107	Community events	16/10/2025	E132860	\$ 440.00
.4051	DEPARTMENT OF FIRE AND EMERGENCY SERVICES			\$ 2,307,587.39
.4051	Regulatory fees and government charges - Rates ESL	31/10/2025	E133267	\$ 2,307,587.39
.8141	DETAIL MARKETING COMMUNICATIONS PTY LTD DETAIL MARKETING & COMMUNICATIONS PTY LTD T/AS			\$ 6,600.00
8141	Marketing and communication services	31/10/2025	E133394	\$ 6,600.00
.4025	DIRECT BRIGADE ALARM MONITORING DEPARTMENT OF FIRE AND EMERGENCY SERVICES T/AS			\$ 1,807.83
.4025	Fire equipment and maintenance services	16/10/2025	E132875	\$ 1,807.83
.9756	DMC CLEANING THE TRUSTEE FOR PANICH FAMILY TRUST T/A			\$ 2,717.00
.9756	Commercial cleaning	16/10/2025	E133044	\$ 2,717.00
.6541	DONOVAN PAYNE ARCHITECTS (A)POD PTY LTD T/AS			\$ 21,340.00
.6541	Architectural and design services	16/10/2025	E132918	\$ 21,340.00
.6693	DOWSING GROUP PTY LTD			\$ 201,614.34
.6693	Roads and paving supplies - quarry products and rubble	16/10/2025	E132926	\$ 180,471.50
.6693	Roads and paving supplies - quarry products and rubble	31/10/2025	E133334	\$ 21,142.84
.8474	DP STAMPALIA STAMPALIA, DARREN PHILLIP & DP EARTHMOVING WA T/AS			\$ 13,414.50
.8474	Plant hire	16/10/2025	E132980	\$ 13,414.50
.3309	DRAINFLOW SERVICES PTY LTD			\$ 19,511.25
.3309	Drainage services	16/10/2025	E132862	\$ 9,952.25
.3309	Drainage services	31/10/2025	E133253	\$ 9,559.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7544	DUSHONG ART KICKETT, ROHIN PATRICK T/AS			\$ 450.00
.7544	Artists and artworks	31/10/2025	E133377	\$ 450.00
.0986	E & MJ ROSHER PTY LTD			\$ 3,914.00
.0986	Plant purchase/Parts	16/10/2025	E132829	\$ 334.08
.0986	Plant purchase/Parts	31/10/2025	E133208	\$ 3,579.92
.6654	ECLIPSE SOILS PTY LTD			\$ 946.00
.6654	Nursery supplies	31/10/2025	E133333	\$ 946.00
.9822	ECO RESOURCES THE TRUSTEE FOR KINGFISHER ASSET TRUST T/AS			\$ 31,536.60
.9822	Waste collection and disposal	16/10/2025	E133054	\$ 12,222.92
.9822	Waste collection and disposal	31/10/2025	E133492	\$ 19,313.68
.7240	ECOCYCLE PTY LTD			\$ 3,184.19
.7240	Waste expenses	31/10/2025	E133362	\$ 3,184.19
.4891	ECOSPILL SOLUTIONS ECOSPILL PTY LTD T/AS			\$ 156.22
.4891	Hazardous materials and sharps and chemical waste	16/10/2025	E132885	\$ 156.22
.9101	ECOWHITE PTY LTD ECO-WHITE PTY LTD T/AS			\$ 528.00
.9101	Electricity Infrastructure Maintenance or Installation	31/10/2025	E133433	\$ 528.00
.9512	EG INCURSIONS PTY LTD			\$ 1,648.90
.9512	Community events	31/10/2025	E133470	\$ 1,648.90
.8536	EINSTEINS AUSTRALIA TLC SAFETY PTY LTD T/AS			\$ 1,705.00
.8536	Community events	31/10/2025	E133408	\$ 1,705.00
.6230	ELITE LOCK SERVICE PERTH SECURITY SOLUTIONS ATF SIMS FAMILY TRUST T/AS			\$ 15,627.86
.6230	Locksmith supplies and services	16/10/2025	E132905	\$ 2,231.83
.6230	Locksmith supplies and services	31/10/2025	E133311	\$ 13,396.03
.9165	ELLENBY TREE FARM ELLENBY PTY LTD T/AS			\$ 764.50
.9165	Nursery supplies	31/10/2025	E133442	\$ 764.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7101	ELLIOTTS FILTRATION ELLIOTTS IRRIGATION PTY LTD T/AS			\$ 649.00
.7101	Irrigation and watering systems	31/10/2025	E133357	\$ 649.00
.9846	EMMA-LEE MAHER			\$ 2,075.00
.9846	Community events	31/10/2025	E133494	\$ 2,075.00
.1380	EMSO MAINTENANCE CRAB CLAW HOLDINGS P/L ATF EMSO INVESTMENT TRUST T/AS			\$ 84,529.96
.1380	Building construction materials and services	16/10/2025	E132834	\$ 26,458.06
.1380	Building construction materials and services	31/10/2025	E133222	\$ 58,071.90
.0091	ENGINE PROTECTION EQUIPMENT			\$ 860.27
.0091	Vehicles and trailers - Repairs and Parts as required	31/10/2025	E133181	\$ 860.27
.7316	ENSIGN SERVICES (AUST.) PTY. LTD			\$ 463.06
.7316	Laundering and dry cleaning	31/10/2025	E133367	\$ 463.06
.8255	ENVIROCARE SYSTEMS ENVIROCARE SYSTEMS PTY LTD T/AS			\$ 387.09
.8255	Janitorial and cleaning products	31/10/2025	E133397	\$ 387.09
.9332	ENVIROPATH PTY LTD			\$ 34,968.19
.9332	Street sweeping services	31/10/2025	E133454	\$ 34,968.19
.7227	ERIN COATES			\$ 750.00
.7227	Library Expenses	31/10/2025	E133361	\$ 750.00
.9602	EUROTECH GROUP PTY LTD			\$ 569.43
.9602	Signage and sign writing	16/10/2025	E133028	\$ 407.00
.9602	Signage and sign writing	31/10/2025	E133476	\$ 162.43
.9541	EV CHARGING SYSTEMS PTY LTD			\$ 52,832.96
.9541	Electrical Vehicle Charging Operations Centre	31/10/2025	E133472	\$ 52,832.96
.6489	EXCEL KERBING PTY LTD TRUSTEE FOR EXCEL KERBING TRUST T/AS			\$ 30,390.36
.6489	Roads and paving supplies - other	16/10/2025	E132915	\$ 30,390.36
.0235	EXTERIA AND MODUS AUSTRALIA LANDMARK ENGINEERING & DESIGN PTY LTD T/AS			\$ 38,435.10

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0235	Outdoor furniture and shades and exercise equipment	31/10/2025	E133189	\$ 38,435.10
.9140	F E TECHNOLOGIES PTY LTD			\$ 949.66
.9140	Electronic Equipment	16/10/2025	E133007	\$ 949.66
.9876	FASTLINE FENCING R.J ALLEN & S.J JARVIS T/AS			\$ 24,640.00
.9876	Fencing supplies and services	31/10/2025	E133498	\$ 24,640.00
.0531	FEDEX EXPRESS AUSTRALIA PTY LTD			\$ 3,721.98
.0531	Courier	16/10/2025	E132820	\$ 1,457.96
.0531	Courier	31/10/2025	E133197	\$ 2,264.02
.8338	FLEXI STAFF FLEXI STAFF GROUP PTY LTD			\$ 34,110.73
.8338	Temporary labour	16/10/2025	E132976	\$ 15,399.37
.8338	Temporary labour	31/10/2025	E133401	\$ 18,711.36
.0204	FLICK ANTICIMEX			\$ 348.71
.0204	Hygiene services	16/10/2025	E132813	\$ 348.71
.9632	FN FOCUS PTY LTD			\$ 6,160.00
.9632	Community events	16/10/2025	E133031	\$ 6,160.00
.7256	FOCUS CONSULTING WA PTY LTD			\$ 4,510.00
.7256	Consulting services	31/10/2025	E133363	\$ 4,510.00
.8606	FORPARK AUSTRALIA 4PARK PTY LTD T/AS			\$ 2,695.00
.8606	Playground equipment and maintenance	31/10/2025	E133413	\$ 2,695.00
.5369	FOXTEL			\$ 350.00
.5369	Cloud services	16/10/2025	E132891	\$ 350.00
.9787	FRANCESCO PAINTING PTY LTD			\$ 9,507.30
.9787	Painting supplies and services	31/10/2025	E133486	\$ 9,507.30
.7344	FREDA OGILVIE			\$ 800.00
.7344	Community events	31/10/2025	E133369	\$ 800.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7003	FREESTYLE NOW SHAUN TRAVIS JARVIS T/AS			\$ 2,200.00
.7003	Entertainers	16/10/2025	E132938	\$ 2,200.00
.8623	FRONT RUNNER AVL PTY LTD			\$ 4,355.58
.8623	Community events	31/10/2025	E133414	\$ 4,355.58
.6332	FULL CIRCLE DESIGN SERVICES			\$ 15,345.00
.6332	Environmental consultancy services	31/10/2025	E133317	\$ 15,345.00
.3227	FULTON HOGAN INDUSTRIES PTY LTD			\$ 8,155.40
.3227	Building construction materials and services	31/10/2025	E133252	\$ 8,155.40
.3121	GARRARDS PTY LTD			\$ 523.11
.3121	Animal management and pound expenses	31/10/2025	E133251	\$ 523.11
.7333	GATECRASHER ADVERTISING PTY LTD			\$ 5,775.01
.7333	Promotional videos	16/10/2025	E132949	\$ 5,775.01
.8588	GESHA COFFEE CO. PTY. LTD. THE TRUSTEE FOR LANPA TRUST T/AS			\$ 175.00
.8588	Catering services and supplies	31/10/2025	E133411	\$ 175.00
.6824	GFG TEMP ASSIST GLENN FLOOD GROUP PTY LTD T/AS			\$ 38,676.80
.6824	Temporary labour	16/10/2025	E132929	\$ 15,589.60
.6824	Temporary labour	31/10/2025	E133344	\$ 23,087.20
.7017	GLYNIS BARBER COUNCILLOR			\$ 3,248.32
.7017	Councillor expenses	16/10/2025	E132939	\$ 3,248.32
.9024	GO ORGANICS WA REMONDIS GO ORGANICS PTY LTD T/AS			\$ 792.00
.9024	Landscaping services and supplies	16/10/2025	E132993	\$ 475.20
.9024	Landscaping services and supplies	31/10/2025	E133422	\$ 316.80
.7615	GO2CUP PTY LTD			\$ 1,057.10
.7615	Catering services and supplies	31/10/2025	E133380	\$ 1,057.10

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.5101	GRAFFITI SYSTEMS AUSTRALIA THE TRUSTEE FOR ROBTHOR UNIT TRUST T/AS			\$ 7,392.62
5101	Graffiti removal services	31/10/2025	E133287	\$ 7,392.62
.6874	GREENHOUSE DESIGN STUDIOS ASHLEY JANE GREENHOUGH T/AS			\$ 858.00
6874	Marketing and communication services	31/10/2025	E133349	\$ 858.00
.9801	GROW COOK EAT WA NICOLE ANNE INGRAM T/AS			\$ 1,350.00
9801	Community events	16/10/2025	E133050	\$ 1,350.00
.8896	GX OUTDOORS PTY LTD			\$ 19,662.50
8896	Outdoor furniture and shades and exercise equipment	16/10/2025	E132988	\$ 19,662.50
.9775	HANNAH MCLARTY			\$ 7,602.00
9775	Sustainability services	16/10/2025	E133047	\$ 3,192.00
9775	Sustainability services	31/10/2025	E133485	\$ 4,410.00
.7756	HANSON CONSTRUCTION MATERIALS PTY LTD			\$ 1,123.24
7756	Building construction materials and services	31/10/2025	E133384	\$ 1,123.24
.9183	HART SPORT AUSTRALIA PTY LTD			\$ 1,120.14
9183	Sport and recreation equipment	16/10/2025	E133010	\$ 1,120.14
.4312	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD			\$ 102,066.15
4312	Temporary labour	16/10/2025	E132880	\$ 35,671.96
4312	Temporary labour	31/10/2025	E133274	\$ 66,394.19
.9202	HAZRAD AUSTRALIA PTY LTD			\$ 3,367.16
9202	Waste expenses	31/10/2025	E133447	\$ 3,367.16
.8572	HEAT EXCHANGERS WA PTY LTD			\$ 1,232.00
8572	Building construction materials and services	31/10/2025	E133410	\$ 1,232.00
.9589	HI TECH REAR VISION PTY LTD			\$ 16,157.90
9589	CCTV	31/10/2025	E133475	\$ 16,157.90
.7810	HILTON HARVEST COMMUNITY GARDEN INC			\$ 5,000.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7810	Park maintenance charges	31/10/2025	E133385	\$ 5,000.00
.6705	HODGE COLLARD PRESTON ARCHITECTS HODGE COLLARD PRESTON UNIT TRUST T/AS			\$ 3,589.30
.6705	Architectural and design services	31/10/2025	E133337	\$ 3,589.30
.9015	HOLTY'S HIAB THE TRUSTEE FOR HOLT INVESTMENTS TRUST T/AS			\$ 1,930.50
.9015	Trucks - Hire	16/10/2025	E132992	\$ 1,930.50
.8295	HOOP HOOP HOORAY ELISE ALEXANDRA HINKLEY T/AS			\$ 409.00
.8295	Community events	31/10/2025	E133398	\$ 409.00
.9928	HOPE MICHIKO RAYE			\$ 21,405.70
.9928	Rates Refund	16/10/2025	E133066	\$ 21,405.70
.9623	HORIZON SURVEYS PTY LTD			\$ 440.00
.9623	Surveyors	31/10/2025	E133478	\$ 440.00
.5489	HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD			\$ 198,424.13
.5489	Irrigation and watering systems	16/10/2025	E132895	\$ 100,067.30
.5489	Irrigation and watering systems	31/10/2025	E133294	\$ 98,356.83
.9107	HURT LOCKER THE TRUSTEE FOR DAYBRO FAMILY TRUST T/AS			\$ 6,930.00
.9107	Sport and recreation subsidies	31/10/2025	E133434	\$ 6,930.00
.9062	HYDROQUIP PUMPS & IRRIGATION PTY LTD			\$ 41,444.70
.9062	Irrigation and watering systems	31/10/2025	E133427	\$ 41,444.70
.9730	ICON TOURISM CONSULTING PTY LTD			\$ 2,200.00
.9730	Consulting services	16/10/2025	E133041	\$ 2,200.00
.8748	ID CONSULTING PTY LTD			\$ 24,151.60
.8748	Subscriptions	31/10/2025	E133416	\$ 24,151.60
.0114	INDUSTRIAL PROTECTIVE PRODUCTS (WA) JELLOR PTY LTD T/AS			\$ 1,811.77
.0114	General hardware and tools	16/10/2025	E132810	\$ 1,027.19
.0114	General hardware and tools	31/10/2025	E133183	\$ 784.58

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6016	INDUSTRIAL RECRUITMENT PARTNERS IRP PTY LTD T/AS			\$ 40,131.04
.6016	Temporary labour	16/10/2025	E132901	\$ 19,853.08
.6016	Temporary labour	31/10/2025	E133304	\$ 20,277.96
.0009	INITIAL HYGIENE SOLUTIONS RENTOKIL INITIAL PTY LTD T/AS			\$ 2,778.96
.0009	Hygiene services	16/10/2025	E132805	\$ 1,178.85
.0009	Hygiene services	31/10/2025	E133174	\$ 1,600.11
.6615	INSTANT TOILETS & SHOWERS INSTANT PRODUCTS HIRE T/AS			\$ 889.07
.6615	Event equipment hire	16/10/2025	E132922	\$ 889.07
.9114	INTEGRITY SAMPLING (WA) ADY ANADI PTY LTD T/AS			\$ 1,815.00
.9114	Workplace health and safety services	16/10/2025	E133002	\$ 302.50
.9114	Workplace health and safety services	31/10/2025	E133437	\$ 1,512.50
.4326	INTELIIFE GROUP LIMITED			\$ 5,439.49
.4326	Commercial cleaning	16/10/2025	E132882	\$ 5,439.49
.9869	INTERACTWA PTY LTD			\$ 14,399.00
.9869	External training courses	16/10/2025	E133060	\$ 14,399.00
.7417	IZZI VISUAL COMMUNICATION KRUGER, ISABEL T/AS			\$ 4,235.00
.7417	Creative services and graphic design	16/10/2025	E132953	\$ 4,235.00
.9823	JACINTA TAYLOR-FOSTER			\$ 2,993.73
.9823	Artists and artworks	16/10/2025	E133055	\$ 2,993.73
.7967	JANE EDINGER COUNCILLOR			\$ 3,248.32
.7967	Councillor expenses	16/10/2025	E132965	\$ 3,248.32
.1406	JB HI FI COMMERCIAL JB HI-FI GROUP PTY LTD T/AS			\$ 5,002.60
.1406	IT hardware	31/10/2025	E133223	\$ 5,002.60
.5542	JCB CONSTRUCTION EQUIPMENT AUSTRALIA CFC HOLDINGS PTY LTD T/AS			\$ 1,052.63
.5542	Plant purchase/Parts	31/10/2025	E133297	\$ 1,052.63

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9268	JENNIFER ANNETTE FALKNER			\$ 690.00
.9268	Artists and artworks	31/10/2025	E133451	\$ 690.00
.8045	JENNIFER GAYE AGENCIES JERVIS, JENNIFER GAYE T/AS			\$ 7,272.95
.8045	Artists and artworks	31/10/2025	E133392	\$ 7,272.95
.7971	JENNIFER SPANBROEK COUNCILLOR			\$ 3,248.32
.7971	Councillor expenses	16/10/2025	E132966	\$ 3,248.32
.1490	JONAS LEISURE PTY LTD			\$ 1,218.80
.1490	IT software/licensing and maintenance	16/10/2025	E132837	\$ 1,218.80
.8546	JULUWARLU GROUP ABORIGINAL CORPORATION			\$ 348.75
.8546	Artists and artworks	16/10/2025	E132981	\$ 348.75
.6279	KAREN WHEATLAND COUNCILLOR			\$ 5,193.73
.6279	Councillor expenses	16/10/2025	E132907	\$ 5,193.73
.2898	KATHERINE MAIR COUNCILLOR			\$ 9,784.57
.2898	Councillor expenses	16/10/2025	E132856	\$ 9,784.57
.9740	KATRIN DEN ELZEN			\$ 395.00
.9740	Community events	16/10/2025	E133043	\$ 395.00
.6394	KENNARDS HIRE PTY LTD			\$ 1,404.00
.6394	Event equipment hire	16/10/2025	E132912	\$ 600.00
.6394	Event equipment hire	31/10/2025	E133321	\$ 804.00
.7951	KIT PRENDERGAST			\$ 330.00
.7951	Community events	31/10/2025	E133390	\$ 330.00
.1636	KLEENHEAT GAS WESTFARMERS KLEENHEAT GAS PTY LTD T/AS			\$ 19,852.84
.1636	Gas	16/10/2025	E132841	\$ 19,852.84
.6770	KLEENIT PTY LTD			\$ 18,356.31

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6770	Graffiti removal services	31/10/2025	E133341	\$ 18,356.31
.7049	K-LINE FENCING GROUP TRUSTEE CRAIG FINTOFF FAMILY TRUST T/AS			\$ 9,894.50
.7049	Fencing supplies and services	31/10/2025	E133356	\$ 9,894.50
.9843	KMK PUBLISHING RAELENE ANN HALL T/AS			\$ 389.00
.9843	Community events	16/10/2025	E133056	\$ 389.00
.7064	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD			\$ 2,706.12
.7064	Printers and multifunction devices	16/10/2025	E132941	\$ 2,706.12
.7292	LAMINAR CAPITAL PTY. LTD			\$ 550.00
.7292	Accounting and financial services	16/10/2025	E132948	\$ 550.00
.1115	LANDGATE WESTERN AUSTRALIA LAND INFORMATION AUTHORITY T/AS			\$ 611.19
.1115	Regulatory fees and government charges	16/10/2025	E132832	\$ 436.53
.1115	Regulatory fees and government charges	31/10/2025	E133215	\$ 174.66
.0688	LAUNDRY EXPRESS THE TRUSTEE FOR TEMA TRUST T/AS			\$ 948.44
.0688	Laundering and dry cleaning	16/10/2025	E132823	\$ 948.44
.9570	LEILA SKY DIAZ			\$ 200.00
.9570	Photography	31/10/2025	E133473	\$ 200.00
.4841	LFA FIRST RESPONSE PTY LTD THE TRUSTEE FOR LFA UNIT TRUST T/AS			\$ 4,728.24
.4841	Workplace health and safety services	31/10/2025	E133281	\$ 4,728.24
.0490	LGISWA			\$ 1,124,020.91
.0490	Insurance premiums - Renewal	31/10/2025	E133195	\$ 1,124,020.91
.5241	LIGHTSPEED COMMUNICATIONS & ELECTRICAL LIGHTSPEED COMMUNICATIONS AUSTRALIA PTY LTD T/AS			\$ 1,193.74
.5241	Power and Data Cabling works	31/10/2025	E133291	\$ 1,193.74
.9237	LITTLE TREASURES COMPANY PTY LTD			\$ 2,600.00
.9237	Community events	31/10/2025	E133448	\$ 2,600.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6451	LIVING TURF GREENSHED PTY LTD T/AS			\$ 55,107.80
.6451	Turf and Equipment	16/10/2025	E132914	\$ 14,523.30
.6451	Turf and Equipment	31/10/2025	E133323	\$ 40,584.50
.9702	LKS CONSTRUCTIONS (WA) PTY LTD			\$ 181,213.23
.9702	Bicton Bath Changerooms & Path Refurbishment	16/10/2025	E133039	\$ 181,213.23
.0273	LOCAL GOVERNMENT PLANNERS ASSOCIATION			\$ 35.00
.0273	Subscriptions to professional organisations	31/10/2025	E133190	\$ 35.00
.5475	LOCHNESS LANDSCAPE SERVICES LLS AUST. PTY LTD ATF THE LOCHNESS UNIT TRUST T/AS			\$ 36,710.08
.5475	Landscaping services and supplies	16/10/2025	E132894	\$ 36,710.08
.8367	LO-GO APPOINTMENTS HELENE PTY LTD T/AS			\$ 1,941.39
.8367	Temporary labour	16/10/2025	E132978	\$ 1,941.39
.9519	LOOK BRILLIANT (PRINT) PTY LTD			\$ 2,667.50
.9519	Uniforms and corporate wardrobe	16/10/2025	E133025	\$ 2,667.50
.1343	M P ROGERS & ASSOCIATES PTY LTD			\$ 28,958.65
.1343	Engineering consulting services	16/10/2025	E132833	\$ 18,389.69
.1343	Engineering consulting services	31/10/2025	E133220	\$ 10,568.96
.0340	MACRI PARTNERS THE TRUSTEE FOR THE MACRI PARTNERS TRUST T/AS			\$ 1,683.00
.0340	Auditing services	16/10/2025	E132817	\$ 1,683.00
.3607	MAGNETISM ART & DESIGN DUGGAN, DANIEL ALLEN T/AS			\$ 6,608.16
.3607	Community events	31/10/2025	E133260	\$ 6,608.16
.1723	MAIN ROADS WA			\$ 55,137.01
.1723	Pavement construction and streetscape services	16/10/2025	E132843	\$ 55,137.01
.0141	MAJOR MOTORS PTY LTD THE TRUSTEE FOR MAJOR MOTORS UNIT TRUST T/AS			\$ 2,592.61
.0141	Repairs and Parts as required	16/10/2025	E132811	\$ 120.97
.0141	Repairs and Parts as required	31/10/2025	E133185	\$ 2,471.64

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.5232	MATTHEW WOODALL COUNCILLOR			\$ 3,248.32
.5232	Councillor expenses	16/10/2025	E132889	\$ 3,248.32
.2678	MAXWELL AND ROBINSON AND PHELPS THE TRUSTEE FOR TEEKMAR FAMILY TRUST T/AS			\$ 3,696.60
.2678	Pest & Weed Control	16/10/2025	E132854	\$ 208.45
.2678	Pest & Weed Control	31/10/2025	E133241	\$ 3,488.15
.9324	MCLEODS LAWYERS PTY LTD			\$ 17,783.81
.9324	Legal and conveyancing services	16/10/2025	E133014	\$ 9,181.70
.9324	Legal and conveyancing services	31/10/2025	E133453	\$ 8,602.11
.0373	MELVILLE COCKBURN CHAMBER OF COMMERCE INC			\$ 8,525.00
.0373	Memberships	16/10/2025	E132818	\$ 8,525.00
.6638	MELVILLE TOYOTA SERVCO AUSTRALIA MELVILLE PTY LTD T/AS			\$ 743.13
.6638	Repairs and Parts as required	16/10/2025	E132924	\$ 585.84
.6638	Repairs and Parts as required	31/10/2025	E133332	\$ 157.29
.0701	MELVILLE WATER POLO CLUB (INC)			\$ 12,880.31
.0701	Sport and recreation subsidies	16/10/2025	E132824	\$ 12,880.31
.9166	MESSAGENET BY SINCH MESSAGEMEDIA MESSAGE4U PTY LTD T/AS			\$ 110.00
.9166	IT and telecommunications expenses	31/10/2025	E133443	\$ 110.00
.1603	MESSAGES ON HOLD MESSAGES ON HOLD AUSTRALIA PTY LTD T/AS			\$ 516.24
.1603	Marketing and communication services	31/10/2025	E133227	\$ 516.24
.8997	METAL ARTWORK BADGES D&L STUDIO PTY LTD T/AS			\$ 170.50
.8997	Office equipment	31/10/2025	E133419	\$ 170.50
.9615	MIA BONNIE QUARTERMAINE			\$ 300.00
.9615	Entertainers	16/10/2025	E133029	\$ 300.00
.8399	MICHAEL O'ROURKE			\$ 150.00
.8399	Entertainers	16/10/2025	E132979	\$ 150.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9802	MIDLAND MINICRETE FUTURO NOMINEES PTY LTD T/AS			\$ 4,640.00
.9802	Roads and paving supplies - concrete	16/10/2025	E133051	\$ 470.00
.9802	Roads and paving supplies - concrete	31/10/2025	E133489	\$ 4,170.00
.1480	MILES NOEL NOEL, MILES FELIX T/AS			\$ 2,725.80
.1480	Photography	16/10/2025	E132836	\$ 646.80
.1480	Photography	31/10/2025	E133225	\$ 2,079.00
.6694	MINTERELLISON			\$ 7,277.71
.6694	Legal and conveyancing services	31/10/2025	E133335	\$ 7,277.71
.8391	MIRACLE RECREATION EQUIPMENT SUPERIOR NOMINEES PTY LTD T/AS			\$ 12,270.50
.8391	Playground equipment and maintenance	31/10/2025	E133404	\$ 12,270.50
.0086	MISS MAUD TOWN INN PTY LTD T/AS			\$ 712.75
.0086	Catering services and supplies	16/10/2025	E132809	\$ 126.95
.0086	Catering services and supplies	31/10/2025	E133180	\$ 585.80
.9586	MM PLASTICS PTY LIMITED GRAPHIC ART MART T/AS			\$ 2,887.50
.9586	Signage and sign writing	16/10/2025	E133026	\$ 2,887.50
.2865	MMM WA PTY LTD			\$ 15,423.33
.2865	Building construction materials and services	16/10/2025	E132855	\$ 8,922.34
.2865	Building construction materials and services	31/10/2025	E133245	\$ 6,500.99
.8768	MODE DESIGN CORP PTY LTD			\$ 14,590.18
.8768	Architectural and design services	16/10/2025	E132985	\$ 14,590.18
.7423	MODERN MOTOR TRIMMERS THE SPOUGE FAMILY TRUST T/AS			\$ 4,964.30
.7423	Technical equipment	16/10/2025	E132954	\$ 3,971.44
.7423	Technical equipment	31/10/2025	E133372	\$ 992.86
.4757	MONIQUE ROSS COM EMPLOYEE			\$ 1,475.90
.4757	Staff reimbursements	16/10/2025	E132884	\$ 1,475.90
.4273	MT PLEASANT BOWLING CLUB			\$ 3,000.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4273	Accounting and financial services	16/10/2025	E132878	\$ 2,400.00
.4273	Accounting and financial services	31/10/2025	E133272	\$ 600.00
.4646	MURDOCH UNIVERSITY			\$ 550.00
.4646	Donations, Sponsorship & Contributions	31/10/2025	E133277	\$ 550.00
.5921	MYSTERY CUSTOMER UNDERCOVER CUSTOMER PTY LTD T/AS			\$ 1,094.48
.5921	Business and management consulting and services	31/10/2025	E133302	\$ 1,094.48
.4557	NATIVE ARC INC			\$ 900.00
.4557	Marketing materials and promotional items	16/10/2025	E132883	\$ 900.00
.6044	NATSYNC ENVIRONMENTAL THE TRUSTEE FOR THE PRODIGY TRUST T/AS			\$ 3,743.00
.6044	Animal management and pound expenses	16/10/2025	E132902	\$ 421.50
.6044	Animal management and pound expenses	31/10/2025	E133305	\$ 3,321.50
.7940	NATURAL AREA CONSULTING MANAGEMENT SERVICES NATUURAL AREA HOLDINGS PTY LTD			\$ 168,604.13
.7940	Bush regeneration	16/10/2025	E132963	\$ 158,035.51
.7940	Bush regeneration	31/10/2025	E133389	\$ 10,568.62
.7440	NBN CO LIMITED			\$ 1,614.47
.7440	IT and telecommunications expenses	16/10/2025	E132955	\$ 1,614.47
.6837	NETSTAR AUSTRALIA PTY LTD			\$ 9,924.60
.6837	Minor machinery	31/10/2025	E133346	\$ 9,924.60
.6698	NEVILLE JOSEPH COLLARD			\$ 6,500.00
.6698	Community events	16/10/2025	E132927	\$ 500.00
.6698	Community events	31/10/2025	E133336	\$ 6,000.00
.9459	NGALAK NIDJA BOUNDRY, JAYDEN MATTHEW T/AS			\$ 500.00
.9459	Community events	31/10/2025	E133467	\$ 500.00
.2969	NICOLE ROBINS COUNCILLOR			\$ 3,248.32
.2969	Councillor expenses	16/10/2025	E132857	\$ 3,248.32

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6515	NON-ADVERTISING MARKETFORCE PTY LTD			\$ 11,287.72
.6515	Advertising and media buy	16/10/2025	E132916	\$ 11,287.72
.7658	NORDA ARCHITECTS PTY LTD NORDA ARCHITECTS PTY LTD T/AS			\$ 2,250.35
.7658	Architectural and design services	31/10/2025	E133382	\$ 2,250.35
.9687	NORTH STAR SECURITY			\$ 1,590.69
.9687	Security systems/Monitoring	31/10/2025	E133483	\$ 1,590.69
.3408	NORTHLAKE ELECTRICAL PTY LTD NORTH LAKE ELECTRICAL PTY LTD T/AS			\$ 46,917.83
.3408	Electrical and lighting maintenance supplies and services	16/10/2025	E132865	\$ 26,067.14
.3408	Electrical and lighting maintenance supplies and services	31/10/2025	E133256	\$ 20,850.69
.7336	NUTRIEN AG SOLUTIONS LIMITED LANDMARK OPERATIONS LIMITED T/AS			\$ 1,687.62
.7336	Landscaping services and supplies	16/10/2025	E132950	\$ 902.00
.7336	Landscaping services and supplies	31/10/2025	E133368	\$ 785.62
.1020	NUTRIEN WATER TOTAL EDEN PTY LIMITED T/AS			\$ 26,642.70
.1020	Irrigation and watering systems	16/10/2025	E132830	\$ 3,367.47
.1020	Irrigation and watering systems	31/10/2025	E133211	\$ 23,275.23
.9400	NYMPHIE BRIGHDE SILVER EVELYN O'HARA T/AS			\$ 3,000.00
.9400	Artists and artworks	16/10/2025	E133019	\$ 3,000.00
.3729	OCE-AUSTRALIA LIMITED (CANON GROUP)			\$ 1,334.70
.3729	Printer ink and toner	16/10/2025	E132869	\$ 1,334.70
.4112	OFFICE LINE OFFICE LINE GROUP PTY LTD T/AS			\$ 3,129.50
.4112	Furniture and Fit Out	31/10/2025	E133268	\$ 3,129.50
.7543	ON TAP PLUMBING & GAS PTY LTD			\$ 60,591.62
.7543	Plumbing maintenance supplies and services	16/10/2025	E132958	\$ 16,509.25
.7543	Plumbing maintenance supplies and services	31/10/2025	E133376	\$ 44,082.37
.0713	OUR COMMUNITY PTY LTD			\$ 14,075.00
.0713	IT software/licensing and maintenance	31/10/2025	E133203	\$ 14,075.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9607	PAATSCH CONSULTING PTY LTD			\$ 17,209.50
.9607	Sport and recreation subsidies	31/10/2025	E133477	\$ 17,209.50
.2629	PAPERBARK TECHNOLOGIES PTY LTD			\$ 5,690.00
.2629	Nursery supplies	16/10/2025	E132851	\$ 2,100.00
.2629	Nursery supplies	31/10/2025	E133239	\$ 3,590.00
.6488	PARAMOUNT SECURITY SERVICES SILVERBACK ENTERPRISES PTY LTD T/AS			\$ 1,320.00
.6488	Security services	31/10/2025	E133325	\$ 1,320.00
.6753	PATHFINDER HOLDINGS PTY LTD PERTH CADCENTRE T/AS			\$ 3,036.00
.6753	Architectural and design services	31/10/2025	E133340	\$ 3,036.00
.6091	PAUL MOLONY COM EMPLOYEE			\$ 67.08
.6091	Staff reimbursements	31/10/2025	E133307	\$ 67.08
.9918	PAVE-MIX CIVIL PTY LTD			\$ 229,317.00
.9918	Building construction materials and services	31/10/2025	E133505	\$ 229,317.00
.0082	PENSKE AUSTRALIA PTY LTD			\$ 633,075.08
.0082	Vehicle Repairs and Maintenance	16/10/2025	E132808	\$ 2,054.58
.0082	Vehicle Purchase - Dennis Eagle rear loading truck	31/10/2025	E133179	\$ 631,020.50
.8339	PEOPLESENSE BY ALTIUS PEOPLESENSE PTY LTS T/AS			\$ 8,904.22
.8339	Workplace health and safety services	16/10/2025	E132977	\$ 4,994.44
.8339	Workplace health and safety services	31/10/2025	E133402	\$ 3,909.78
.6305	PERTH ENERGY PTY LTD			\$ 1,037.46
.6305	Gas	16/10/2025	E132909	\$ 1,037.46
.9366	PERTH SOCIAL BOOTH			\$ 500.00
.9366	Photography	31/10/2025	E133457	\$ 500.00
.9149	PHASE 3 MAINTENANCE PTY LTD			\$ 3,319.06
.9149	Landscape design and architecture services	16/10/2025	E133009	\$ 1,430.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9149	Landscape design and architecture services	31/10/2025	E133440	\$ 1,889.06
.9394	PHILIPPA MARY LEWI			\$ 26.25
.9394	Community events	16/10/2025	E133018	\$ 26.25
.1079	PIRTEK (FREMANTLE) PTY LTD			\$ 309.89
.1079	Pipes and fittings services	31/10/2025	E133213	\$ 309.89
.9722	PIXELCASE GROUP PTY. LTD			\$ 45,045.00
.9722	IT software/licensing and maintenance	16/10/2025	E133040	\$ 45,045.00
.2648	PLANNING INSTITUTE AUSTRALIA			\$ 55.00
.2648	Advertising and media buy	16/10/2025	E132852	\$ 55.00
.0413	PLANTECH GROUNDS MAINTENANCE ATF BRANDON PROPERTY TRUST T/AS			\$ 745.22
.0413	Park maintenance charges	31/10/2025	E133194	\$ 745.22
.9407	PLAY CHECK PTY LTD			\$ 1,089.00
.9407	Playground equipment and maintenance	16/10/2025	E133020	\$ 484.00
.9407	Playground equipment and maintenance	31/10/2025	E133463	\$ 605.00
.6362	POWERLYT GROUP PTY LTD			\$ 770.00
.6362	Electrical and lighting maintenance supplies and services	31/10/2025	E133319	\$ 770.00
.4755	PRO CRACK SEAL THE TRUSTEE FOR THE MILLER FAMILY TRUST T/AS			\$ 5,115.00
.4755	Pavement construction and streetscape services	31/10/2025	E133280	\$ 5,115.00
.9900	PURMAC SERVICES TERRANCE J MCHUGH & FAYE M PURDUE T/AS			\$ 2,200.00
.9900	Electricity Infrastructure Maintenance or Installation	31/10/2025	E133499	\$ 2,200.00
.9506	PWE PROPERTY CONSULTANTS & VALUERS PWE CONSULTING (WA) PTY LTD T/AS			\$ 1,650.00
.9506	Valuation services	31/10/2025	E133469	\$ 1,650.00
.0977	QUALITY PRESS THE TRUSTEE FOR ALBA UNIT TRUST T/AS			\$ 3,223.00
.0977	Outsourced printing	16/10/2025	E132827	\$ 2,497.00
.0977	Outsourced printing	31/10/2025	E133207	\$ 726.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6280	QUANTUM BUILDING SERVICES PTY LTD			\$ 40,891.95
.6280	Roofing services	16/10/2025	E132908	\$ 8,277.49
.6280	Roofing services	31/10/2025	E133314	\$ 32,614.46
.6187	RAINBO FEELA PTY LTD			\$ 1,502.60
.6187	Event equipment hire	31/10/2025	E133309	\$ 1,502.60
.9109	REDIMED PTY LTD			\$ 4,946.45
.9109	Medical expenses	31/10/2025	E133435	\$ 4,946.45
.7445	REINO INTERNATIONAL PTY LIMITED			\$ 12,061.27
.7445	Parking meters	16/10/2025	E132957	\$ 10,627.58
.7445	Parking meters	31/10/2025	E133373	\$ 1,433.69
.9397	RENASCENT WESTERN AUSTRALIA PTY LIMITED			\$ 318,104.07
.9397	Len Shearer and Blue Gum Refurbishments	31/10/2025	E133461	\$ 318,104.07
.0979	RENTOKIL INITIAL PTY LTD			\$ 770.00
.0979	Hygiene services	16/10/2025	E132828	\$ 770.00
.7528	REPLAS WA REPEAT PLASTICS WA ATF THE HERBERT FAMILY TRUST T/AS			\$ 6,726.50
.7528	General recycling	31/10/2025	E133374	\$ 6,726.50
.2203	RESOURCE RECOVERY GROUP			\$ 903,027.33
.2203	Waste expenses	31/10/2025	E133234	\$ 903,027.33
.6853	RETRO ROADS TAGSAT PTY LTD T/AS			\$ 9,042.08
.6853	Road line marking	31/10/2025	E133347	\$ 9,042.08
.0234	RICHGRO GARDEN PRODUCTS A RICHARDS PTY LTD T/AS			\$ 3,410.00
.0234	Landscape design and architecture services	16/10/2025	E132815	\$ 2,266.00
.0234	Landscape design and architecture services	31/10/2025	E133188	\$ 1,144.00
.0703	RICOH AUSTRALIA PTY LTD			\$ 25.10
.0703	IT and telecommunications expenses	16/10/2025	E132825	\$ 25.10

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9144	RIDER LEVETT BUCKNALL WA PTY LTD			\$ 2,200.00
.9144	Surveyors	16/10/2025	E133008	\$ 2,200.00
.9871	RISE URBAN THE TRUSTEE FOR THE RISE URBAN UNIT TRUST T/AS			\$ 10,243.75
.9871	Town planning services	16/10/2025	E133061	\$ 6,017.00
.9871	Town planning services	31/10/2025	E133497	\$ 4,226.75
.9383	ROD GARLETT			\$ 3,500.00
.9383	Artists and artworks	31/10/2025	E133460	\$ 3,500.00
.7535	ROSMECH SALES & SERVICES PTY LTD			\$ 1,043.09
.7535	Parts and Repairs as required	31/10/2025	E133375	\$ 1,043.09
.0592	ROTARY CLUB OF APPLECROSS INC			\$ 25,000.00
.0592	Donations, Sponsorship & Contributions	31/10/2025	E133199	\$ 25,000.00
.3986	ROYAL WOLF AUSTRALIA UNITED RENTALS AUSTRALIA PTY LTD T/AS			\$ 1,226.92
.3986	General hardware and tools	16/10/2025	E132874	\$ 676.64
.3986	General hardware and tools	31/10/2025	E133266	\$ 550.28
.9681	SAFE ROADS CONSULTANTS PTY LTD			\$ 16,401.00
.9681	Traffic control services	16/10/2025	E133037	\$ 10,956.00
.9681	Traffic control services	31/10/2025	E133482	\$ 5,445.00
.9658	SAFEGUARDING TRAINING AUSTRALIA PTY LTD			\$ 1,650.00
.9658	Training services	16/10/2025	E133035	\$ 1,650.00
.8915	SAI GLOBAL AUSTRALIA PTY LTD			\$ 97.38
.8915	Business and management consulting and services	16/10/2025	E132989	\$ 97.38
.0615	SATELLITE SECURITY SERVICES			\$ 10,179.20
.0615	Security systems/Monitoring	16/10/2025	E132821	\$ 2,420.77
.0615	Security systems/Monitoring	31/10/2025	E133200	\$ 7,758.43
.2955	SAVI SOUND AUDIO VISUAL INTERGRATION SYSTEMS RISUCCI, DOMENIC T/AS			\$ 132.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2955	AV equipment and cameras	31/10/2025	E133246	\$ 132.00
.0911	SCOTT PRINTERS PTY LTD			\$ 4,600.20
.0911	Outsourced printing	16/10/2025	E132826	\$ 607.20
.0911	Outsourced printing	31/10/2025	E133206	\$ 3,993.00
.9444	SECURE FENCING WA			\$ 10,665.00
.9444	Building maintenance and services	16/10/2025	E133024	\$ 9,815.00
.9444	Building maintenance and services	31/10/2025	E133466	\$ 850.00
.9003	SERCUL SOUTH EAST REGIONAL CENTRE FOR URBAN LANDCARE INC T/AS			\$ 30,510.85
.9003	Landscape design and architecture services	16/10/2025	E132991	\$ 29,817.85
.9003	Landscape design and architecture services	31/10/2025	E133420	\$ 693.00
.9502	SERVO CLEAN PTY LTD			\$ 1,016.40
.9502	Commercial cleaning	31/10/2025	E133468	\$ 1,016.40
.9927	SFDC AUSTRALIA PTY LTD			\$ 10,696.84
.9927	IT project management and consultancy	31/10/2025	E133506	\$ 10,696.84
.6550	SHRED-X PTY LTD			\$ 121.44
.6550	Records management services	16/10/2025	E132919	\$ 121.44
.7882	SIFTING SANDS CHELLEW HAWLEY PTY LTD T/AS			\$ 32,909.12
.7882	Playground equipment and maintenance	31/10/2025	E133388	\$ 32,909.12
.6447	SIGMA TELFORD GROUP CROMAG PTY LTD T/AS			\$ 7,621.26
.6447	Water chemicals	16/10/2025	E132913	\$ 7,621.26
.0871	SIGN ON GROUP PTY LTD			\$ 356.95
.0871	Signage and sign writing	31/10/2025	E133205	\$ 356.95
.6919	SIGNARAMA MYAREE KOOLFRO PTY LTD T/AS			\$ 948.10
.6919	Signage and sign writing	16/10/2025	E132933	\$ 948.10
.5122	SIGNATURE PAVING AND EARTHWORKS PTY LTD			\$ 147,990.78

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.5122	Building construction materials and services	31/10/2025	E133288	\$ 147,990.78
.6407	SLAVIN ARCHITECTS PTY LTD			\$ 2,095.50
.6407	Engineering consulting services	31/10/2025	E133322	\$ 2,095.50
.9139	SOO JEONG HONG COUNCILLOR			\$ 3,248.32
.9139	Councillor expenses	16/10/2025	E133006	\$ 3,248.32
.9897	SOPHIA PENELOPE HALL			\$ 1,678.75
.9897	Consulting services	16/10/2025	E133064	\$ 1,678.75
.6173	SOUTH SIDE WIRE SEAGRIM, PHILIP LESLIE T/AS			\$ 27,207.40
.6173	Temporary fencing	16/10/2025	E132904	\$ 27,207.40
.3969	SPANDEX ASIA PACIFIC PTY LTD			\$ 691.96
.3969	Other signage and sign writing	31/10/2025	E133265	\$ 691.96
.9912	SPORTS SURFACES GROUP PTY LTD			\$ 54,703.00
.9912	Turf and Equipment	31/10/2025	E133502	\$ 54,703.00
.5440	SPRAYLINE SPRAYING EQUIPMENT MATOPOS PTY LTD MALEMI UNIT TRUST T/AS			\$ 1,309.35
.5440	General hardware and tools	16/10/2025	E132892	\$ 1,309.35
.9012	SQUADRON PTY LTD			\$ 750.00
.9012	Community events	31/10/2025	E133421	\$ 750.00
.1220	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD			\$ 1,227.00
.1220	External training courses	31/10/2025	E133218	\$ 1,227.00
.0491	STATE EMERGENCY SERVICE MELVILLE (SES MELVILLE) MELVILLE STATE EMERGENCY SERVICE UNIT (INC) T/AS			\$ 2,501.00
.0491	Community services and respite	31/10/2025	E133196	\$ 2,501.00
.6617	STATE WIDE TURF SERVICES JERRA NOMINEES PTY LTD & NB NORRISH PTY LTD T/AS			\$ 6,795.80
.6617	Turf and Equipment	31/10/2025	E133330	\$ 6,795.80
.6476	STATEWIDE PUMP SERVICES			\$ 15,675.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6476	Sewerage expenses	31/10/2025	E133324	\$ 15,675.00
.9847	STEPHEN ANTHONY COLLINS			\$ 100.00
.9847	Community events	31/10/2025	E133495	\$ 100.00
.7635	STRATAGREEN STRATA CORPORATION PTY LTD T/AS			\$ 11,118.14
.7635	Landscaping services and supplies	16/10/2025	E132961	\$ 6,086.54
.7635	Landscaping services and supplies	31/10/2025	E133381	\$ 5,031.60
.9524	STRIVE CIVIL ENGINEERS PTY LTD			\$ 12,430.22
.9524	Engineering consulting services	31/10/2025	E133471	\$ 12,430.22
.7699	STUDIO HOLLENSTEIN STUDIO HOLLENSTEIN PTY LTD T/AS			\$ 1,056.00
.7699	Architectural and design services	31/10/2025	E133383	\$ 1,056.00
.1210	SUPER BOWL MELVILLE			\$ 300.00
.1210	Sport and recreation subsidies	31/10/2025	E133217	\$ 300.00
.3539	SUPERIOR PAK PTY LTD			\$ 7,614.47
.3539	Trucks - Repairs and parts as required	16/10/2025	E132867	\$ 2,490.97
.3539	Trucks - Repairs and parts as required	31/10/2025	E133258	\$ 5,123.50
.3396	SUPERSEALING THE TRUSTEE FOR SUPERSEALING UNIT TRUST T/AS			\$ 6,237.00
.3396	Roads and paving supplies - asphalt and bitumen	16/10/2025	E132864	\$ 6,237.00
.9289	SUSTAINABLE OUTDOORS THE TRUSTEE FOR S & F PAWLEY FAMILY TRUST T/AS			\$ 3,359.40
.9289	Landscaping services and supplies	16/10/2025	E133013	\$ 1,683.00
.9289	Landscaping services and supplies	31/10/2025	E133452	\$ 1,676.40
.9368	SWEET PEA ARTS PTY LTD			\$ 275.00
.9368	Artists and artworks	31/10/2025	E133458	\$ 275.00
.6605	SYNERGY ELECTRICITY GENERATION & RETAIL CORPORATION T/AS			\$ 320,411.12
.6605	Electricity	16/10/2025	E132921	\$ 296,516.16
.6605	Electricity	31/10/2025	E133329	\$ 23,894.96

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
3014	SYRINX SYRINX ENVIRONMENTAL PTY LTD T/AS			\$ 2,200.00
3014	Consulting services	31/10/2025	E133247	\$ 2,200.00
2856	TACTILE INDICATORS (PERTH) PTY LTD			\$ 4,758.00
2856	Paving supplies and services	31/10/2025	E133244	\$ 4,758.00
8021	TASHI HALL HALL, TASHI ANNE T/AS			\$ 1,935.00
8021	Photography	16/10/2025	E132967	\$ 1,935.00
6881	TASTY FRESH PTY LTD			\$ 140.80
6881	Food and beverages for resale	16/10/2025	E132932	\$ 30.80
6881	Food and beverages for resale	31/10/2025	E133351	\$ 110.00
9790	TBB PLANNING PTY LTD			\$ 9,598.60
9790	Town planning services	16/10/2025	E133049	\$ 8,619.60
9790	Town planning services	31/10/2025	E133487	\$ 979.00
8917	TEAM GLOBAL EXPRESS PTY LTD			\$ 295.01
8917	Couriers	31/10/2025	E133418	\$ 295.01
8870	TECHNOLOGY ONE LIMITED			\$ 676,793.11
8870	IT software/licensing and maintenance	16/10/2025	E132987	\$ 670,584.98
8870	IT software/licensing and maintenance	31/10/2025	E133417	\$ 6,208.13
9372	TELSTRA LIMITED			\$ 10,715.17
9372	Telecommunication services	31/10/2025	E133459	\$ 10,715.17
9128	TERRENCE TECK SUN LEE COUNCILLOR			\$ 3,248.32
9128	Councillor expenses	16/10/2025	E133003	\$ 3,248.32
0996	THE DANCE COLLECTIVE THE TRUSTEE FOR THE TDC TRUST T/AS			\$ 300.00
0996	Entertainers	31/10/2025	E133209	\$ 300.00
9852	THE HYBRID AUTHOR JOANNE ZARA ELLEN RIACH T/AS			\$ 389.00
9852	Community events	16/10/2025	E133059	\$ 389.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
9816	THE MESSAGE CENTRE PTY. LTD.			\$ 21,099.08
9816	Telecommunication services	31/10/2025	E133491	\$ 21,099.08
9060	THE POSTER GIRLS THOMPSON, LEONIE HELEN T/AS			\$ 480.70
9060	Outsourced printing	16/10/2025	E132997	\$ 155.10
9060	Outsourced printing	31/10/2025	E133426	\$ 325.60
9367	THE REAL GOOD COMPANY PTY LTD			\$ 1,010.00
9367	Workplace health and safety services	16/10/2025	E133015	\$ 1,010.00
8054	THE RE-CYC-OLGY PROJECT S.C CHERRIMAN & D.L CRICHTON T/AS			\$ 1,100.00
8054	Animal management and pound expenses	16/10/2025	E132968	\$ 1,100.00
8311	THE TRUSTEE FOR GPS GEO GUARD TRUST			\$ 4,791.60
8311	Security services	16/10/2025	E132975	\$ 3,049.20
8311	Security services	31/10/2025	E133400	\$ 1,742.40
9573	THE TRUSTEE FOR MCQUOID FAMILY TRUST FIND WISE LOCATION SERVICES T/AS			\$ 1,577.40
9573	Gas	31/10/2025	E133474	\$ 1,577.40
2791	THE WORM SHED			\$ 990.00
2791	Waste expenses	31/10/2025	E133243	\$ 990.00
5749	THOMPSON BRUSHES K & D THOMPSON PTY LTD T/AS			\$ 2,904.80
5749	General hardware and tools	16/10/2025	E132899	\$ 2,904.80
2076	TIGER TEK PTY LTD			\$ 9,215.64
2076	General hardware and tools	16/10/2025	E132846	\$ 8,043.42
2076	General hardware and tools	31/10/2025	E133230	\$ 1,172.22
8126	TIM MEAKINS DESIGN MEAKINS, TIMOTHY BRYCE T/AS			\$ 440.00
8126	Creative services and graphic design	16/10/2025	E132970	\$ 440.00
1019	TITAN FORD PERTH AUTO ALLIANCE PTY LTD T/AS			\$ 2,249.05
1019	Repairs and Parts as required	31/10/2025	E133210	\$ 2,249.05

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2528	TNS PAYMENT PLATFORMS PTY LIMITED			\$ 4,215.23
.2528	Cash collection services	16/10/2025	E132850	\$ 2,914.93
.2528	Cash collection services	31/10/2025	E133238	\$ 1,300.30
.8170	STONE LIST TONE LIST INC. T/AS			\$ 67.50
.8170	Artists and artworks	16/10/2025	E132972	\$ 67.50
.8415	TOP NOTCH FENCING & MAINTENANCE THE TRUSTEE FOR THE WATSON FAMILY TRUST 2 T/AS			\$ 16,154.60
.8415	Fencing supplies and services	31/10/2025	E133406	\$ 16,154.60
.2663	TOTALLY WORKWEAR FREMANTLE THE TRUSTEE FOR OMAC UNIT TRUST T/AS			\$ 4,582.01
.2663	Uniforms and corporate wardrobe	16/10/2025	E132853	\$ 2,625.55
.2663	Uniforms and corporate wardrobe	31/10/2025	E133240	\$ 1,956.46
.0214	T-QUIP TURF EQUIPMENT SOLUTIONS TOCOJEP A PTY LTD T/AS			\$ 114,402.90
.0214	Turf and Equipment	16/10/2025	E132814	\$ 171.60
.0214	Turf and Equipment - Lawn Mower	31/10/2025	E133187	\$ 114,231.30
.6951	TRANSAIR TWO-WAY RADIO TRANSAIR HOLDINGS PTY LTD T/AS			\$ 2,460.00
.6951	AV equipment and cameras	16/10/2025	E132935	\$ 2,460.00
.7037	TREE CARE WA WESTWORKS GROUP PTY LTD AFT USSHERIDAN TRUST T/AS			\$ 222,566.77
.7037	Arborists and tree services	16/10/2025	E132940	\$ 98,593.27
.7037	Arborists and tree services	31/10/2025	E133354	\$ 123,973.50
.4271	TREE PLANTING & WATERING BARONESS HOLDINGS PTY LTD T/AS			\$ 67,308.27
.4271	Arborists and tree services	31/10/2025	E133271	\$ 67,308.27
.9420	TRELLIS TECHNOLOGIES PTY LTD			\$ 34,082.25
.9420	IT software/licensing and maintenance	31/10/2025	E133464	\$ 34,082.25
.5353	TRILITY SOLUTIONS PTY LTD			\$ 898.15
.5353	Maintenance and services	31/10/2025	E133293	\$ 898.15
.4158	TRITON ELECTRICAL CONTRACTORS PTY LTD			\$ 22,880.00
.4158	Electrical and lighting maintenance supplies and services	16/10/2025	E132876	\$ 22,632.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4158	Electrical and lighting maintenance supplies and services	31/10/2025	E133269	\$ 247.50
.7588	TRUCK CENTRE WA PTY LTD			\$ 5,280.97
.7588	Trucks - Repairs and Parts as required	16/10/2025	E132960	\$ 483.10
.7588	Trucks - Repairs and Parts as required	31/10/2025	E133379	\$ 4,797.87
.6320	TURNER & TOWNSEND PTY LTD			\$ 22,000.00
.6320	Business and management consulting and services	31/10/2025	E133315	\$ 22,000.00
.6275	TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD T/AS			\$ 155.87
.6275	Plant purchase/Parts	31/10/2025	E133313	\$ 155.87
.9191	TWO MONKEYS AGENCY THE TRUSTEE FOR F & J FAMILY TRUST T/AS			\$ 3,300.00
.9191	Advertising and media buy	31/10/2025	E133445	\$ 3,300.00
.9774	UGC GROUP UGC HOLDINGS PTY LTD T/AS			\$ 44,347.38
.9774	Landscaping services and supplies	16/10/2025	E133046	\$ 44,347.38
.4960	ULTIMO CATERING & EVENTS PTY LTD			\$ 24,218.25
.4960	Catering services and supplies	16/10/2025	E132886	\$ 20,814.50
.4960	Catering services and supplies	31/10/2025	E133285	\$ 3,403.75
.5458	ULVERSCROFT LARGE PRINT BOOKS ULVERSCROFT LARGE PRINT (AUSTRALIA) PTY LTD T/AS			\$ 293.87
.5458	Other Library Stock	16/10/2025	E132893	\$ 293.87
.9164	UNITING GLOBAL PTY LTD			\$ 23,110.48
.9164	Commercial cleaning	31/10/2025	E133441	\$ 23,110.48
.9117	VAN RYT INDUSTRIES PTY LTD			\$ 20,960.50
.9117	Playground equipment and maintenance	31/10/2025	E133438	\$ 20,960.50
.6941	VEEV GROUP VEEV GROUP PTY LTD T/AS			\$ 24,948.00
.6941	IT project management and consultancy	31/10/2025	E133352	\$ 24,948.00
.9087	VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD			\$ 74,424.72
.9087	General recycling	16/10/2025	E133000	\$ 30,509.77

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9087	General recycling	31/10/2025	E133430	\$ 43,914.95
.9089	VISION INTELLIGENCE VISION INTELLIGENCE PTY LTD T/AS			\$ 5,844.30
.9089	Security systems/Monitoring	16/10/2025	E133001	\$ 3,896.20
.9089	Security systems/Monitoring	31/10/2025	E133431	\$ 1,948.10
.6683	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS			\$ 29,839.36
.6683	Data cabling services	16/10/2025	E132925	\$ 29,839.36
.4227	VORGEE PTY LTD			\$ 2,773.10
.4227	Swimming pool costs	31/10/2025	E133270	\$ 2,773.10
.3325	WA HINO SALES & SERVICE THE TRUSTEE FOR TRUCK UNIT TRUST T/AS			\$ 3,400.10
.3325	Trucks - Repairs and Parts as required	31/10/2025	E133254	\$ 3,400.10
.7865	WA LIBRARY SUPPLIES P.I.C. ENTERPRISES PTY LTD T/AS			\$ 594.00
.7865	Library Expenses	31/10/2025	E133387	\$ 594.00
.0577	WA LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA			\$ 560.00
.0577	Regulatory fees and government charges	31/10/2025	E133198	\$ 560.00
.9676	WA MERMAIDS PTY LTD			\$ 2,090.00
.9676	Entertainers	16/10/2025	E133036	\$ 2,090.00
.2334	WATER CORPORATION			\$ 42,814.94
.2334	Hydro	16/10/2025	E132849	\$ 21,743.36
.2334	Hydro	31/10/2025	E133237	\$ 21,071.58
.1195	WATTLEUP TRACTORS NANCY & SUSAN P ZUVELA T/AS			\$ 5,968.65
.1195	Plant maintenance	31/10/2025	E133216	\$ 5,968.65
.3473	WC CONVENIENCE MANAGEMENT PTY LIMITED			\$ 4,023.34
.3473	Maintenance and services	16/10/2025	E132866	\$ 2,011.67
.3473	Maintenance and services	31/10/2025	E133257	\$ 2,011.67
.9181	WCP CIVIL PTY LTD			\$ 26,275.08

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9181	Building construction materials and services	31/10/2025	E133444	\$ 26,275.08
.4281	WEBSITE WEED AND PEST (WA) PTY LTD			\$ 38,776.97
.4281	Park maintenance charges	16/10/2025	E132879	\$ 330.00
.4281	Park maintenance charges	31/10/2025	E133273	\$ 38,446.97
.5762	WENDY CORRICK FRIENDS OF BULL CREEK			\$ 191.61
.5762	Catering services and supplies	31/10/2025	E133300	\$ 191.61
.1735	WEST COAST SHADE THE TRUSTEE FOR WEST COAST SHADE TRUST T/AS			\$ 2,497.00
.1735	Outdoor furniture and shades and exercise equipment	16/10/2025	E132844	\$ 2,497.00
.0674	WEST COAST TURF SARATOGA HOLDINGS PTY LTD ATF THE JPD TRUST T/AS			\$ 87,483.00
.0674	Turf and Equipment	16/10/2025	E132822	\$ 64,878.00
.0674	Turf and Equipment	31/10/2025	E133201	\$ 22,605.00
.3112	WEST COAST WATERFILTER MAN			\$ 1,847.00
.3112	Catering services and supplies	16/10/2025	E132861	\$ 1,485.00
.3112	Catering services and supplies	31/10/2025	E133250	\$ 362.00
.9111	WESTCYCLE INCORPORATED			\$ 3,080.00
.9111	Travel management	31/10/2025	E133436	\$ 3,080.00
.6873	WESTERN AUSTRALIA POLICE			\$ 35.20
.6873	HR and workforce services	31/10/2025	E133348	\$ 35.20
.2319	WESTERN AUSTRALIAN LOCAL GOV ASSOC			\$ 1,100.00
.2319	Local Government	31/10/2025	E133235	\$ 1,100.00
.9916	WESTERN METALWORX THE TRUSTEE FOR WESTERN METALWORX UNIT TRUST T/AS			\$ 902.00
.9916	Welders and metal fabrication products and services	31/10/2025	E133504	\$ 902.00
.0311	WESTERN POWER ELECTRICITY NETWORKS CORPORATION T/AS			\$ 104,503.80
.0311	Electricity	16/10/2025	E132816	\$ 64,105.00
.0311	Electricity	31/10/2025	E133191	\$ 40,398.80

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6382	WESTERN RESOURCE RECOVERY PTY LTD			\$ 887.79
.6382	Waste collection and disposal	31/10/2025	E133320	\$ 887.79
.9817	WESTLINE CIVIL PTY LTD			\$ 665.50
.9817	Drainage services	16/10/2025	E133052	\$ 665.50
.4399	WESTON ROAD SYSTEMS			\$ 825.00
.4399	Traffic control services	31/10/2025	E133275	\$ 825.00
.3782	WEST-SURE GROUP PTY LTD			\$ 1,058.20
.3782	Parking meters	16/10/2025	E132871	\$ 57.20
.3782	Parking meters	31/10/2025	E133262	\$ 1,001.00
.9860	WHAT LUCK PTY LTD			\$ 1,285.20
.9860	Catering services and supplies	31/10/2025	E133496	\$ 1,285.20
.9917	WILD RANGA			\$ 360.00
.9917	Community events	16/10/2025	E133065	\$ 360.00
.9906	WILLIAM DANIEL MCNEILL			\$ 4,840.00
.9906	Creative services and graphic design	31/10/2025	E133500	\$ 4,840.00
.3080	WOODLANDS DISTRIBUTORS PTY LTD			\$ 37,824.27
.3080	Landscaping services and supplies	16/10/2025	E132859	\$ 32,344.40
.3080	Landscaping services and supplies	31/10/2025	E133249	\$ 5,479.87
.1509	WORKPOWER INCORPORATED			\$ 996.05
.1509	Arborists and tree services	16/10/2025	E132838	\$ 996.05
.6328	WORMALD AUSTRALIA PTY LTD			\$ 18,083.11
.6328	Fire equipment and maintenance services	16/10/2025	E132910	\$ 2,079.51
.6328	Fire equipment and maintenance services	31/10/2025	E133316	\$ 16,003.60
.7103	WOW WIPES ATF LAWRENCE FAMILY & MACLACHLAN TRUST T/AS			\$ 3,344.00
.7103	Hygiene services	16/10/2025	E132943	\$ 2,194.50
.7103	Hygiene services	31/10/2025	E133358	\$ 1,149.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount	
.1473	XCELLERATE IT PTY. LIMITED			\$ 27,808.00	
.1473	IT software/licensing and maintenance	16/10/2025	E132835	\$ 19,888.00	
.1473	IT software/licensing and maintenance	31/10/2025	E133224	\$ 7,920.00	
.9090	YABINI KICKETT MCDOWELL, ESTHER MARY T/AS			\$ 3,500.00	
.9090	Artists and artworks	31/10/2025	E133432	\$ 3,500.00	
.4959	YELAKITJ MOORT NYUNGAR ASSOCIATION INC. - MARIE TAYLOR			\$ 1,000.00	
.4959	Entertainers	31/10/2025	E133284	\$ 1,000.00	
.9427	YIDARRA GROUP PTY LTD			\$ 73,155.50	
.9427	Artists and artworks	16/10/2025	E133022	\$ 73,155.50	
.9066	ZALI REBECCA MORGAN			\$ 2,552.00	
.9066	Artists and artworks	16/10/2025	E132998	\$ 2,552.00	
.3582	ZENIEN THE TRUSTEE FOR ASTUTA TRUST T/AS			\$ 698.50	
.3582	Security systems/Monitoring	31/10/2025	E133259	\$ 698.50	
.9760	ZENITH EXECUTIVE SEARCH PTY LTD			\$ 12,645.53	
.9760	IT technical services	16/10/2025	E133045	\$ 6,021.68	
.9760	IT technical services	31/10/2025	E133484	\$ 6,623.85	
.4209	ZEPHYR BUILDING SOLUTIONS CAPUTI, FRANK PETER T/AS			\$ 1,595.00	
.4209	Building construction materials and services	16/10/2025	E132877	\$ 1,595.00	
.9129	ZHI HOONG LIM COUNCILLOR			\$ 3,248.32	
.9129	Councillor expenses	16/10/2025	E133004	\$ 3,248.32	
.3023	ZIRCODATA PTY LTD			\$ 2,786.40	
.3023	Document storage and archive	16/10/2025	E132858	\$ 2,786.40	
.9996	SUNDRY TRUST CREDITOR			\$ 60,800.00	
.9996	J-Corp Pty Ltd	Verge Bond Refund	7/10/2025	E132793	\$ 1,900.00
.9996	J-Corp Pty Ltd T/A Terrace	Verge Bond Refund	7/10/2025	E132794	\$ 1,900.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19996	Webb & Brown-Neaves	Verge Bond Refund	7/10/2025	E132795 \$ 1,900.00
19996	Mr T H Barratt	Verge Bond Refund	7/10/2025	E132796 \$ 1,900.00
19996	Dale Alcock Home Improvements	Verge Bond Refund	7/10/2025	E132797 \$ 1,900.00
19996	Nulook Homes Pty Ltd	Verge Bond Refund	7/10/2025	E132798 \$ 1,900.00
19996	Mr R A Baldwin	Verge Bond Refund	7/10/2025	E132799 \$ 1,900.00
19996	Ms H S C Handcock	Verge Bond Refund	7/10/2025	E132800 \$ 1,900.00
19996	Mrs M Zindanopoulos	Verge Bond Refund	7/10/2025	E132801 \$ 1,900.00
19996	Mr M S Bagworth	Verge Bond Refund	7/10/2025	E132802 \$ 1,900.00
19996	Mr A J Crocker	Verge Bond Refund	7/10/2025	E132803 \$ 1,900.00
19996	Mr J J Panackal	Verge Bond Refund	7/10/2025	E132804 \$ 1,900.00
19996	Tobia Constructions Pty Ltd	Verge Bond Refund	21/10/2025	E133154 \$ 1,900.00
19996	Accent on Homes Pty Ltd	Verge Bond Refund	21/10/2025	E133155 \$ 1,900.00
19996	ABN Residential WA Pty Ltd	Verge Bond Refund	21/10/2025	E133156 \$ 1,900.00
19996	Welink Pty Ltd	Verge Bond Refund	21/10/2025	E133157 \$ 1,900.00
19996	Green-Shore Builders Pty Ltd	Verge Bond Refund	21/10/2025	E133158 \$ 1,900.00
19996	Ms R S Carroll	Verge Bond Refund	21/10/2025	E133159 \$ 1,900.00
19996	Mr D J Black	Verge Bond Refund	21/10/2025	E133160 \$ 1,900.00
19996	Ms J A Sandilands	Verge Bond Refund	21/10/2025	E133161 \$ 1,900.00
19996	Mr L E Jenkins	Verge Bond Refund	21/10/2025	E133162 \$ 1,900.00
19996	Mr A J Hunter	Verge Bond Refund	21/10/2025	E133163 \$ 1,900.00
19996	Rapid Building Group Pty Ltd	Verge Bond Refund	21/10/2025	E133164 \$ 1,900.00
19996	Four Roses WA Pty Ltd	Verge Bond Refund	21/10/2025	E133165 \$ 1,900.00
19996	Mr N R McNickle	Verge Bond Refund	21/10/2025	E133166 \$ 1,900.00
19996	Mrs M A Peckham	Verge Bond Refund	21/10/2025	E133167 \$ 1,900.00
19996	Civil Con Holdings Pty Ltd	Verge Bond Refund	21/10/2025	E133168 \$ 1,900.00
19996	Ms G H N Lau	Verge Bond Refund	21/10/2025	E133173 \$ 1,900.00
19996	Perth Patio Magic	Verge Bond Refund	21/10/2025	E133169 \$ 1,900.00
19996	Mrs M E Berry	Verge Bond Refund	21/10/2025	E133170 \$ 1,900.00
19996	Mr J Brierty	Verge Bond Refund	21/10/2025	E133171 \$ 1,900.00
19996	Mr M B Albrecht	Verge Bond Refund	21/10/2025	E133172 \$ 1,900.00
19998	SUNDRY EFT CREDITOR			\$ 119,832.82
19998	Barbara Hicks	Cancelled Payment	1/10/2025	E132742 -\$ 300.00
19998	John Dimitroff	Cancelled Payment	1/10/2025	E132724 -\$ 250.00
19998	DJ & BM McMANUS	Cancelled Payment	1/10/2025	E132760 -\$ 1,284.63
19998	Y C Loh	Cancelled Payment	2/10/2025	E132730 -\$ 670.36

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Hannah Doherty	2/10/2025	E132708	-\$ 30.00
19998	Annita Candolina	2/10/2025	E132688	-\$ 22.35
19998	Daniel Abdel Messeh	16/10/2025	E133067	\$ 298.00
19998	Hannah Doherty	16/10/2025	E133068	\$ 30.00
19998	John Dimitroff	16/10/2025	E133069	\$ 250.00
19998	Y C Loh	16/10/2025	E133070	\$ 670.36
19998	Barbara Hicks	16/10/2025	E133071	\$ 300.00
19998	DJ & BM McMANUS	16/10/2025	E133072	\$ 1,284.63
19998	A Erdash and T S Calverdash	16/10/2025	E133073	\$ 495.00
19998	Alinal Pty Ltd	16/10/2025	E133074	\$ 401.10
19998	Felix Ross	16/10/2025	E133075	\$ 29.69
19998	Daniel Beard	16/10/2025	E133076	\$ 100.00
19998	King Seong TAN	16/10/2025	E133077	\$ 75.00
19998	LSM and ESL Thean	16/10/2025	E133078	\$ 50.00
19998	Luisa Mestroni	16/10/2025	E133079	\$ 50.00
19998	Marie Dean	16/10/2025	E133080	\$ 100.00
19998	Matthew Ong	16/10/2025	E133081	\$ 75.00
19998	Natalie Guagliardo	16/10/2025	E133082	\$ 924.36
19998	Winefever Pty Ltd	16/10/2025	E133083	\$ 3,245.11
19998	Kel and Sarah Watkins	16/10/2025	E133084	\$ 910.11
19998	Supriya Hasarmani	16/10/2025	E133085	\$ 50.00
19998	South Side Symphony Orchestra	16/10/2025	E133086	\$ 9,500.00
19998	Applecross Senior High School	16/10/2025	E133087	\$ 333.00
19998	Ella van Leeuwen	16/10/2025	E133088	\$ 250.00
19998	Western Urban Associates	16/10/2025	E133089	\$ 100.00
19998	Melanija Anna Grike	16/10/2025	E133090	\$ 600.00
19998	Bronwyn Aitken	16/10/2025	E133091	\$ 350.00
19998	Monika Lukowska	16/10/2025	E133092	\$ 200.00
19998	Anna Trapuzzano	16/10/2025	E133093	\$ 300.00
19998	Brian Thornton	16/10/2025	E133094	\$ 300.00
19998	Emerald Allan Van Der Bruggen	16/10/2025	E133095	\$ 300.00
19998	Jillian Williams	16/10/2025	E133096	\$ 134.00
19998	Keith Birt	16/10/2025	E133097	\$ 300.00
19998	Margherita Thornton	16/10/2025	E133098	\$ 300.00
19998	Nella Zentner	16/10/2025	E133099	\$ 300.00
19998	Sheila Birt	16/10/2025	E133100	\$ 300.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Shirley Van Der Bruggen	16/10/2025	E133101	\$ 300.00
19998	Ian Robert Kendall	16/10/2025	E133102	\$ 669.70
19998	Landmarc Holdings NO: 23 PTY LTD	16/10/2025	E133103	\$ 961.43
19998	Rita Seubert	16/10/2025	E133104	\$ 90.00
19998	Emma Boyer	16/10/2025	E133105	\$ 17.25
19998	Frances D'Souza	16/10/2025	E133106	\$ 100.00
19998	Mont Property Trust A/C	16/10/2025	E133107	\$ 470.60
19998	Vivid Property Perth Pty Ltd	16/10/2025	E133108	\$ 641.20
19998	Mark Hanson	16/10/2025	E133109	\$ 9,023.00
19998	Adam and Fiona Brough	16/10/2025	E133110	\$ 1,329.99
19998	Syed Abdul	16/10/2025	E133111	\$ 103.50
19998	Qin Du	16/10/2025	E133112	\$ 2,007.23
19998	D And Sj Soden	16/10/2025	E133113	\$ 150.00
19998	AW Offset Expenses	16/10/2025	E133114	\$ 347.16
19998	Fung To	16/10/2025	E133115	\$ 153.28
19998	G & T Savage	16/10/2025	E133116	\$ 176.05
19998	Andrew Varano	16/10/2025	E133117	\$ 16.50
19998	Audrey Pfister	16/10/2025	E133118	\$ 22.50
19998	Gurjot Kaur	16/10/2025	E133119	\$ 15.00
19998	Koro Shardlow Brown	16/10/2025	E133120	\$ 75.00
19998	Matthew Roesner	16/10/2025	E133121	\$ 30.00
19998	Tia Tobic	16/10/2025	E133122	\$ 522.75
19998	Winthrop Netball Club - Claire Aldridge	16/10/2025	E133123	\$ 800.00
19998	Zoe Barry	16/10/2025	E133124	\$ 3.75
19998	Carina Peterson	16/10/2025	E133125	\$ 171.65
19998	Blackline Projects	16/10/2025	E133126	\$ 3,703.24
19998	Next Gen Sailmakers	16/10/2025	E133127	\$ 171.65
19998	Joshua Wyatt	16/10/2025	E133128	\$ 100.00
19998	Kelsee Kickett	16/10/2025	E133129	\$ 109.19
19998	Ahmed Ibrahim	16/10/2025	E133130	\$ 100.00
19998	Belinda Xie	16/10/2025	E133131	\$ 100.00
19998	Geoffrey Corrick	16/10/2025	E133132	\$ 100.00
19998	Grant Loveday	16/10/2025	E133133	\$ 100.00
19998	Elise Anthony	16/10/2025	E133134	\$ 100.00
19998	M and W Hosja	16/10/2025	E133135	\$ 347.16
19998	Anthony Peter John O'Rourke	16/10/2025	E133136	\$ 143.64

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	B O Lindblad	16/10/2025	E133137	\$ 1,284.63
19998	Christine Gorton	16/10/2025	E133138	\$ 173.58
19998	James and Barbara Tough	16/10/2025	E133139	\$ 624.80
19998	MR & JD Rando	16/10/2025	E133140	\$ 347.16
19998	Jean-Paul Kozman	16/10/2025	E133141	\$ 924.36
19998	Daniel Spaeth	16/10/2025	E133142	\$ 1,000.00
19998	Dianne Boessen	16/10/2025	E133143	\$ 18.20
19998	Clancy's Fish Pub Canning Bridge	16/10/2025	E133144	\$ 8,615.95
19998	Lauren Hardbottle	16/10/2025	E133145	\$ 50.00
19998	Oliver Lim	16/10/2025	E133146	\$ 50.00
19998	Jessica Loth	16/10/2025	E133147	\$ 150.00
19998	Sascha Finlay-Collins	16/10/2025	E133148	\$ 50.00
19998	Zest Hunter	16/10/2025	E133149	\$ 50.00
19998	G N S James	16/10/2025	E133150	\$ 783.94
19998	CJ and PM Pearse	16/10/2025	E133151	\$ 2,918.58
19998	Vyom Developers	16/10/2025	E133152	\$ 1,492.50
19998	Barbara Hicks	20/10/2025	E133071	-\$ 300.00
19998	Annita Candolina	31/10/2025	E133507	\$ 22.35
19998	Richard Smith	31/10/2025	E133508	\$ 73.00
19998	Sophie Minissale	31/10/2025	E133509	\$ 27.00
19998	Wyatt Nixon Lloyd	31/10/2025	E133510	\$ 600.00
19998	Dept of Finance RevWA EFT Revenue	31/10/2025	E133511	\$ 90.00
19998	St John of God Health Care	31/10/2025	E133512	\$ 4,950.00
19998	Penelope and Hans McKay	31/10/2025	E133513	\$ 100.00
19998	Emma Pitchford	31/10/2025	E133514	\$ 8.88
19998	Reid Stacey	31/10/2025	E133515	\$ 150.00
19998	Patrick O'Connor	31/10/2025	E133516	\$ 2,000.00
19998	Jennifer Patterson	31/10/2025	E133517	\$ 245.64
19998	Siu Chung Cheung	31/10/2025	E133518	\$ 300.00
19998	Susan Campbell	31/10/2025	E133519	\$ 300.00
19998	Yik Choo	31/10/2025	E133520	\$ 300.00
19998	Sylvia Diep	31/10/2025	E133521	\$ 61.50
19998	DA and MJ Brown	31/10/2025	E133522	\$ 30.00
19998	Marie Meardi	31/10/2025	E133523	\$ 30.00
19998	Bronwyn Wunhym	31/10/2025	E133524	\$ 30.00
19998	Atwell House Gallery	31/10/2025	E133525	\$ 300.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference	Payment Amount
19998	RevoFit Pty Ltd	Activelink Voucher AL25-26#023	31/10/2025	E133526	\$ 252.00
19998	Charleyoga Pty Ltd ATF Hickey Trust	Activelink Voucher AL25-26#102	31/10/2025	E133527	\$ 300.00
19998	Melville-Palmyra Tennis Club Inc	Activelink Voucher AL25-26#157	31/10/2025	E133528	\$ 300.00
19998	Attadale Physiotherapy Centre Pty Ltd	Activelink Voucher AL25-26#158	31/10/2025	E133529	\$ 300.00
19998	Raylee Hertnon	Aged Friendly Melville Assistance 00221	31/10/2025	E133530	\$ 300.00
19998	Steven Ding	Aged Friendly Melville Assistance 00223	31/10/2025	E133531	\$ 300.00
19998	Takahiko Chiba	Aged Friendly Melville Assistance 00226	31/10/2025	E133532	\$ 300.00
19998	Trevor Williams	Aged Friendly Melville Assistance 00227	31/10/2025	E133533	\$ 240.00
19998	Y Striders Incorporated	Activelink Voucher AL25-26#268	31/10/2025	E133534	\$ 1,120.00
19998	Melville Bowling Club (Inc)	Activelink Voucher AL25-26#176, 163	31/10/2025	E133535	\$ 575.00
19998	Anthony Browning	Aged Friendly Melville Assistance 00222	31/10/2025	E133536	\$ 300.00
19998	Bernardus Gabriel Djayawinata	Aged Friendly Melville Assistance 00224	31/10/2025	E133537	\$ 300.00
19998	Maria Senzio	Aged Friendly Melville Assistance 00225	31/10/2025	E133538	\$ 299.00
19998	Pamela Backman	Aged Friendly Melville Assistance00219	31/10/2025	E133539	\$ 300.00
19998	Po Ling Tsui	Aged Friendly Melville Assistance 00125	31/10/2025	E133540	\$ 300.00
19998	Centrelink - Services Australia	Refund - Paid Parental leave C0533529	31/10/2025	E133541	\$ 1,896.20
19998	Wai Man Tang	Worm Farm Rebate	31/10/2025	E133542	\$ 75.00
19998	Antony Holling	Worm Farm Rebate	31/10/2025	E133543	\$ 75.00
19998	Ecolectic Homes Pty Ltd	BA-2024-1753 - Notice of Cessation	31/10/2025	E133544	\$ 1,900.00
19998	Da Vinci Homes Pty Ltd	BA-2025-1607 - Application withdrawn	31/10/2025	E133545	\$ 171.65
19998	AHS Works T/A Great Aussie Patios	BA-2025-41/RBD - Application withdrawn	31/10/2025	E133546	\$ 33.00
19998	Dayna Howard & Steven Coulter	BA-2025-1296 - application withdrawn	31/10/2025	E133547	\$ 2,360.83
19998	Mount Pleasant Baptist Church	refund BK 13565	31/10/2025	E133548	\$ 64.00
19998	Graeme Wright	Music @ The Library: The Fledge strings	31/10/2025	E133549	\$ 200.00
19998	S M Philpot	Dog Sterilised - Registration refund	31/10/2025	E133550	\$ 50.00
19998	Roderick Campbell	Dog Registration refund	31/10/2025	E133551	\$ 30.00
19998	Rent west Solutions - PM Trust	Rates Refund - owner paying account	31/10/2025	E133552	\$ 18.57
19998	Rebecca Lee Male	Rates Refund - UGP Credit	31/10/2025	E133553	\$ 347.16
19998	Andrew Lyn	Infringement refund - 280912, 280884	31/10/2025	E133554	\$ 220.00
19998	Mary Constantino	Infringement refund	31/10/2025	E133555	\$ 110.00
19998	Genesis Health and fitness - Bull Creek	Activelink Voucher AL25-26#197, 141, 067	31/10/2025	E133556	\$ 900.00
19998	Melville Bowling Club (Inc.)	Activelink Voucher AL25-26#246	31/10/2025	E133557	\$ 275.00
19998	Melville Palmyra Tennis Club	Activelink Voucher AL25-26#327	31/10/2025	E133558	\$ 300.00
19998	David Verret	Rates Refund - Previous owner	31/10/2025	E133559	\$ 239.93
19998	Anna Caruso	Aged Friendly Melville Assistance 00232	31/10/2025	E133560	\$ 300.00
19998	Colleen Ledwith	Aged Friendly Melville Assistance 00233	31/10/2025	E133561	\$ 232.65

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Jessica Chiu	31/10/2025	E133562	\$ 300.00
19998	Kam Yeung Alan Chiu	31/10/2025	E133563	\$ 300.00
19998	Neil Cleary	31/10/2025	E133564	\$ 300.00
19998	Georgja Mann	31/10/2025	E133565	\$ 300.00
19998	Melville Glades Golf Club (Inc)	31/10/2025	E133566	\$ 300.00
19998	West Cycle	31/10/2025	E133567	\$ 345.00
19998	Leonie Wilkinson	31/10/2025	E133568	\$ 347.16
19998	Craig John Stewart	31/10/2025	E133569	\$ 327.00
19998	TPS Pty Ltd	31/10/2025	E133570	\$ 4,925.10
19998	Emily Paull	31/10/2025	E133571	\$ 87.00
19998	Mel Maria Catholic Primary School	31/10/2025	E133572	\$ 345.00
19998	Mint Real Estate Tst Account	31/10/2025	E133573	\$ 453.00
19998	Edison Commercial WA Pty Ltd	31/10/2025	E133574	\$ 785.61
19998	Mia Briane	31/10/2025	E133575	\$ 669.50
19998	W and J Fitzsimons	31/10/2025	E133576	\$ 628.75
19998	M and S Murphy	31/10/2025	E133577	\$ 615.11
19998	Sze Yin Ng	31/10/2025	E133578	\$ 2,197.40
19998	Century 21 Tst Account	31/10/2025	E133579	\$ 1,161.20
19998	S and D Groenveld	31/10/2025	E133580	\$ 3,799.61
19998	Cleverley Done Patios	31/10/2025	E133581	\$ 171.65
19998	Alida Ferreira	31/10/2025	E133582	\$ 243.00
19998	Jim Coten	31/10/2025	E133583	\$ 67.08
19998	M J Quan	31/10/2025	E133584	\$ 1,016.50
19998	Ben Ashwood	31/10/2025	E133585	\$ 25.00
19998	Valerie Ziimdahl	31/10/2025	E133586	\$ 14.00
19998	LE & WW Benthien	31/10/2025	E133587	\$ 914.18
19998	Andrew Melsom Linton	31/10/2025	E133588	\$ 926.04
19998	Factory Pools Perth	31/10/2025	E133589	\$ 75.00
19998	Christine Reich	31/10/2025	E133590	\$ 3,000.00
19998	Chiu Mui Chew	31/10/2025	E133591	\$ 300.00
19998	Ragbir Kular	31/10/2025	E133592	\$ 300.00
19998	Pauline Annette Hawkins	31/10/2025	E133593	\$ 300.00
19998	Built Pty Ltd	31/10/2025	E133594	\$ 2,075.00
19998	Gregory Michael Henderson	31/10/2025	E133595	\$ 3,770.54
19998	Robert Andrew Paul	31/10/2025	E133596	\$ 115.00
19998	Melissa Watson	31/10/2025	E133597	\$ 42.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference	Payment Amount
19998	RUrban Pty Ltd	Double payment	31/10/2025	E133598	\$ 487.04
19998	AMG Home Builders	DCC-2025-90 – Application withdrawn	31/10/2025	E133599	\$ 295.00
19998	Rita Yusuf	DA-2025-887 Refund of 75% of total app	31/10/2025	E133600	\$ 110.25
19998	Roger Shaw	Parking and Vehicle Number Plate	31/10/2025	E133601	\$ 106.09
19998	Sophie Minissale	Catering Reimbursement	31/10/2025	E133602	\$ 77.06
19998	PCPG Trust Account	Rates Refund	31/10/2025	E133603	\$ 457.95
19999	SUNDRY CHEQUE CREDITOR				-\$ 423.00
19999	Renata Taylor	Cancelled Cheque	29/10/2025	070942	-\$ 128.00
19999	Zuliahah Moncrieff	Cancelled Cheque	29/10/2025	070944	-\$ 295.00

Cancelled Payments	9	-\$	3,280.34
Cheque Payments	1	\$	91.76
EFT Payments	811	\$	13,762,259.25
Total Payments	821	\$	13,759,070.67

The list of payments made using Corporate and Purchase Cards during September 2025

Payee	Description	Date	Amount
GILBERTS FRESH HILTON HILTON AU	Dismantle Youth Program Lunch	8/09/2025	\$ 74.99
GILBERTS FRESH HILTON HILTON AU	Dismantle Youth Program Lunch	8/09/2025	\$ 74.99
GILBERTS FRESH HILTON HILTON AU	Dismantle Youth Program Lunch	8/09/2025	\$ 74.99
GILBERTS FRESH HILTON HILTON AU	Dismantle Youth Program Lunch	8/09/2025	\$ 74.99
GILBERTS FRESH HILTON HILTON AU	Dismantle Youth Program Lunch	8/09/2025	\$ 64.98
ASANA.COM SYDNEY AU	Subscription	24/09/2025	\$ 1,659.60
COLES 0332 BOORAGOON AU	Catering	10/09/2025	\$ 270.95
Ezypay*Fire and Safety Sydney AU	Staff Training	10/09/2025	\$ 240.00
Ezypay*Fire and Safety Sydney AU	Staff Training	12/09/2025	-\$ 240.00
Ezypay*Fire and Safety Sydney AU	Staff Training	15/09/2025	\$ 375.00
Google GSUITE_melville Sydney AU	Email Service	3/09/2025	\$ 1.67
EasyPark PRAHRAN AU	Canning Bridge Staff Parking	3/09/2025	\$ 97.01
AMAZON AU RETAIL SYDNEY AU	Library Resources	3/09/2025	\$ 162.10
AMAZON AU RETAIL SYDNEY AU	Library Resources	3/09/2025	\$ 19.50
AMAZON AU RETAIL SYDNEY AU	Library Resources	4/09/2025	\$ 327.20
AMAZON AU RETAIL SYDNEY AU	Library Resources	4/09/2025	\$ 39.90
THE GOOD GROCER CANN APPLECROSS AU	Office Supplies	4/09/2025	\$ 3.49
PAYPAL *THE NILE THE N 0412041808 AU	Library Resources	5/09/2025	\$ 107.78
PAYPAL *THE NILE THE N 0412041808 AU	Library Resources	5/09/2025	\$ 49.26
WANESWDTI Osborne Park AU	Newspaper Subscription	10/09/2025	\$ 57.60
WANESWDTI Osborne Park AU	Newspaper Subscription	10/09/2025	\$ 150.00
PAYPAL *THE NILE THE N 0412041808 AU	Refund	10/09/2025	-\$ 26.25
AMAZON AU RETAIL SYDNEY AU	Library Resources	11/09/2025	\$ 16.99
THE GOOD GROCER CANN APPLECROSS AU	Office Supplies	11/09/2025	\$ 3.49
AMAZON AU SYDNEY SOUTH AU	Library Resources	11/09/2025	\$ 33.64
PAYPAL *BUNNINGSGRO 4029357733 AU	Trolley Wheels	12/09/2025	\$ 87.52
PAYPAL *THE NILE THE N 0412041808 AU	Library Resources	12/09/2025	\$ 260.32
PAYPAL *BIG W 4029357733 AU	Library Resources	12/09/2025	\$ 190.00
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	12/09/2025	\$ 241.23
PAYPAL *THE NILE THE N 0412041808 AU	Library Resources	15/09/2025	\$ 154.03
PAYPAL *BIG W 4029357733 AU	Library Resources	15/09/2025	\$ 87.00
PAYPAL *THE NILE THE N 0412041808 AU	Library Resources	15/09/2025	\$ 208.59
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	17/09/2025	\$ 37.17
PAYPAL *THE NILE THE N 0412041808 AU	Refund	18/09/2025	-\$ 12.45
AMAZON AU SYDNEY SOUTH AU	Library Resources	19/09/2025	\$ 315.10
AMAZON AU SYDNEY SOUTH AU	Library Resources	19/09/2025	\$ 392.02
AMAZON AU SYDNEY SOUTH AU	Library Resources	19/09/2025	\$ 60.78
PAYPAL *BUNNINGSGRO 4029357733 AU	Refund	22/09/2025	-\$ 77.52
PAYPAL *BIG W 4029357733 AU	Library Resources	22/09/2025	\$ 144.00
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	22/09/2025	\$ 22.74
AMAZON AU RETAIL SYDNEY AU	Library Resources	22/09/2025	\$ 26.32
AMAZON AU RETAIL SYDNEY AU	Library Resources	22/09/2025	\$ 558.29
AMAZON AU SYDNEY SOUTH AU	Library Resources	22/09/2025	\$ 76.70
PAYPAL *BIG W 4029357733 AU	Library Resources	22/09/2025	\$ 320.00
PAYPAL *THE NILE THE N 0412041808 AU	Library Resources	22/09/2025	\$ 523.60
AMAZON AU SYDNEY SOUTH AU	Library Resources	26/09/2025	\$ 15.39
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	26/09/2025	\$ 61.56
PAYPAL *SYDNEYCENTR 4029357733 AU	RFID Cards	29/09/2025	\$ 93.20
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	29/09/2025	\$ 31.55
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	29/09/2025	\$ 31.37
PAYPAL *THE NILE THE N 0412041808 AU	Library Resources	29/09/2025	\$ 306.30
PAYPAL *JB HI-FI 4029357733 AU	Library Resources	29/09/2025	\$ 22.27
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	29/09/2025	\$ 44.74
PAYPAL *BIG W 4029357733 AU	Library Resources	29/09/2025	\$ 149.00
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	29/09/2025	\$ 59.71
PAYPAL *BOOMERANGBO 4029357733 AU	Library Resources	29/09/2025	\$ 50.38
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	1/10/2025	\$ 52.38
PAYPAL *BLACKWELLBO 35314369001 GB	Library Resources	1/10/2025	\$ 29.83
EVENTBRITE PRO SUB EVENTBRITE.CO US	Event Listing	2/10/2025	\$ 15.45
AMAZON AU RETAIL SYDNEY AU	Library Resources	2/10/2025	\$ 52.50
SteamLab Coffee & Tea Applecross AU	Catering	15/09/2025	\$ 15.73
U.NU/CSND* CLICKSEND.C SOUTH PERTH AU	Subscription	25/09/2025	\$ 20.00
Marmion St Fresh and Melville AU	Catering	2/10/2025	\$ 310.20
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	11/09/2025	\$ 83.30
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	11/09/2025	\$ 21.30
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	15/09/2025	\$ 175.40

Payee	Description	Date	Amount
THE GOOD GROCER MYAR MYAREE AU	Catering	19/09/2025	\$ 17.16
AUSSIE NATURAL SPRIN WANGARA AU	Catering	26/09/2025	\$ 10.83
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Office Equipment	3/09/2025	\$ 13.80
AUS ELECTRICAL SRVS MYAREE AU	Dry Ice for Mosquito Treatment	23/09/2025	\$ 44.00
Zushibento/125 Riseley Booragoon AU	Food Sampling	29/09/2025	\$ 19.18
SQ *ZANZARA 1800595310 AU	Mosquito Trap	29/09/2025	\$ 39.20
SUSHI HUB BOORAGOON BOORAGOON AU	Food Sampling	29/09/2025	\$ 12.50
ZLR*Seafresh Myaree Myaree AU	Food Sampling	29/09/2025	\$ 24.15
ENVIRONMENTAL SITE SER BURSWOOD AU	Face Fit	4/09/2025	\$ 77.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Face Fit	4/09/2025	\$ 77.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Face Fit	4/09/2025	\$ 77.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Face Fit	4/09/2025	\$ 77.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Face Fit	4/09/2025	\$ 77.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Face Fit	4/09/2025	\$ 77.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Face Fit	4/09/2025	\$ 77.00
JB HI FI BOORAGOON BOORAGOON AU	SD Card for LCC Outreach Event	8/09/2025	\$ 84.00
THE REJECT SHOP 601 BOORAGOON AU	Catering for LCC Community Engagement	8/09/2025	\$ 32.40
THE REJECT SHOP 601 BOORAGOON AU	LCC Community Outreach Event	8/09/2025	\$ 48.00
COLES 0352 MELVILLE AU	Crunch Kaboom Messy Play Materials	9/09/2025	\$ 40.10
BUNNINGS 317000 MELVILLE AU	Storytime Kit Materials	11/09/2025	\$ 60.18
SHUTTERSTOCK IRELAND L Dublin 2 IE	Event Image	12/09/2025	\$ 33.70
CLEVER PATCH BERESFIELD AU	School Holiday Materials	17/09/2025	\$ 175.34
CPP STATE LIBRARY PERTH AU	State Library Conference Parking	22/09/2025	\$ 19.18
SANITY WEB STORE MILPERRA AU	Family Movie Night	22/09/2025	\$ 26.94
SPOTLIGHT MELVILLE MYAREE AU	School Holiday Tools and Materials	24/09/2025	\$ 52.50
SP JB HI-FI ONLINE SOUTHBANK AU	Family Movie Night	25/09/2025	\$ 17.27
TEMU.COM PARRAMATTA AU	Sensory Storytime Materials	25/09/2025	\$ 382.50
SPOTLIGHT PTY LTD STH MELBOURNE AU	Halloween Decorations	29/09/2025	\$ 66.50
TARGET 5076 BULL CREEK AU	Adapter for Bull Creek TV	1/10/2025	\$ 19.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	16/09/2025	\$ 213.90
WOOLWORTHS/WAVERLEY RO COOLBELLUP AU	Catering	26/09/2025	\$ 60.50
HAMILTON HILL IGA HAMILTON HILL AU	Catering	1/10/2025	\$ 5.20
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Catering	10/09/2025	\$ 37.75
MATRIX ON BOARD ALICE SPRINGS AU	Consultation Service	29/09/2025	\$ 165.00
BUNNINGS 317000 MELVILLE AU	Materials	3/09/2025	\$ 40.98
KMART Mulgrave AU	Materials	12/09/2025	-\$ 57.00
COLES 0332 BOORAGOON AU	Catering	12/09/2025	\$ 50.00
POST BOORAGOON POST SH BOORAGOON AU	Staff Appreciation	12/09/2025	\$ 35.95
POST BOORAGOON POST SH BOORAGOON AU	Staff Appreciation	12/09/2025	\$ 7.20
KMART Mulgrave AU	Materials	12/09/2025	\$ 531.00
KMART Mulgrave AU	Materials	12/09/2025	\$ 129.00
GARDEN CITY NEWS BOORAGOON AU	Materials	15/09/2025	\$ 5.99
STANDARD FLEET STANDARDFLEET US	MelSafe	15/09/2025	\$ 486.06
AMZNPRIMEAU MEMBERSHIP SYDNEY SOUTH AU	Subscription	22/09/2025	\$ 9.99
Parking Australia ELSTERNWICK AU	Rangers	2/10/2025	\$ 1,846.77
SP VAULT GAMES BNE BRISBANE AU	Games for Event	11/09/2025	-\$ 152.98
COLES 0332 BOORAGOON AU	Catering	8/09/2025	\$ 42.45
FREMANTLE PRESS FREMANTLE AU	Printing Service	9/09/2025	\$ 41.14
SP UWA PUBLISHING PERTH AU	Printing Service	9/09/2025	\$ 75.82
SQ *JOE'S PRINTING Fremantle AU	Printing Service	10/09/2025	\$ 573.30
SP UWA PUBLISHING PERTH AU	Printing Service	11/09/2025	\$ 140.81
DEPT OF RACING GAMIN EAST PERTH AU	Liquor License	22/09/2025	\$ 60.50
COLES 0332 BOORAGOON AU	Catering	22/09/2025	\$ 40.54
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	25/09/2025	\$ 4.50
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	25/09/2025	\$ 5.00
CITY OF PERTH PERTH AU	Minter Ellison Women Public Sector	11/09/2025	\$ 10.83
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Catering	10/09/2025	\$ 107.40
COLES 0332 BOORAGOON AU	Catering	22/09/2025	\$ 55.18
SOUL ORIGIN BOORAGOON BOORAGOON AU	Catering	3/09/2025	\$ 23.80
MANDARIN WOK BOORAGOON AU	Catering	9/09/2025	\$ 35.29
SOUL ORIGIN BOORAGOON BOORAGOON AU	Catering	10/09/2025	\$ 15.90
COLES 0332 BOORAGOON AU	Catering Supplies	11/09/2025	\$ 97.50
SQ *TAM BAKES CAKES Wattleup AU	Catering	12/09/2025	\$ 335.70
SQ *TAM BAKES CAKES Wattleup AU	Catering	12/09/2025	\$ 854.51
Nosh Gourmet Food an East Victoria AU	Catering	17/09/2025	\$ 101.94
ZAI*OM ALINAL OMI29500 Sydney AU	Catering	24/09/2025	\$ 820.22
Westfield Booragoon Booragoon AU	Service Recognition	3/09/2025	\$ 300.00
COLES 0332 BOORAGOON AU	Recognition Event	3/09/2025	\$ 24.00
TWILIO SENDGRID WWW.TWILIO.CO US	Sendgrid Subscription	4/09/2025	\$ 143.31
SLIMLINE WAREHOUSE BROADMEADOWS AU	Promo Equipment	4/09/2025	\$ 689.36
OFFICEWORKS 0616 O'CONNOR AU	Recognition	5/09/2025	\$ 11.27

Payee	Description	Date	Amount
LS Picobello Bicton AU	Recognition Event	5/09/2025	\$ 126.00
WOOLWORTHS/CNR STOCK R MELVILLE AU	Recognition Event	5/09/2025	\$ 33.68
GARDEN CITY NEWS BOORAGOON AU	Recognition Event	5/09/2025	\$ 9.99
TWO LITTLE SHIPS PTY L SAMSON AU	Recognition Event	5/09/2025	\$ 36.00
EVOLUTION ATHLETIC MALAGA AU	Fit Prog Equipment	8/09/2025	\$ 38.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Safety Equipment	10/09/2025	\$ 77.00
ENVIRONMENTAL SITE SER BURSWOOD AU	Safety Equipment	10/09/2025	\$ 77.00
SP NORDIC FITNESS COCKBURN CENT AU	Safety Equipment	11/09/2025	\$ 211.58
SETON GREYSTANCES AU	Safety Equipment	15/09/2025	\$ 265.85
SETON GREYSTANCES AU	Safety Equipment	15/09/2025	\$ 132.92
KMART Mulgrave AU	GF Equipment	15/09/2025	\$ 450.00
FITNESSMASTERS.COM.AU ASCOT VALE AU	GF Equipment	15/09/2025	\$ 825.00
SP HART SPORT BROOKVALE AU	GF Equipment	15/09/2025	\$ 160.00
ST JOHN AMBULANCE AUST BELMONT AU	First Aid Equipment	16/09/2025	\$ 460.00
ST JOHN AMBULANCE AUST BELMONT AU	First Aid Equipment	16/09/2025	\$ 230.00
MYZONE* MYZONE WA AU	MyZone Sub	16/09/2025	\$ 210.50
BIGW ONLINE BELLA VISTA AU	FP Consumables	18/09/2025	\$ 75.00
Coles Online Hawthorn East AU	GF Consumables	19/09/2025	\$ 131.60
SP GYM PLUS CANNING VALE AU	Gym Equipment	23/09/2025	\$ 202.51
BIG POST PTY LTD NARRE WARREN AU	GF Consumables	24/09/2025	\$ 116.63
2XU PTY LTD CREMORNE AU	Uniforms	1/10/2025	\$ 633.75
Google CLOUD x76w2M Sydney AU	Cloud Subscription	3/09/2025	\$ 119.36
BUSINESS NEWS PTY LT PERTH AU	Subscription	10/09/2025	\$ 704.00
TICKETS*LOCAL GOVE 0404900312 AU	Event	10/09/2025	\$ 256.87
OCCUMED MURDOCH SUBIACO AU	Event	16/09/2025	\$ 882.75
REMOTEPCC 818-275-5909 REMOTEPCC.COM US	Remote Access Software Subscription	16/09/2025	\$ 31.16
SurveyMonkeyEnterprise 0035315920752 IE	Staff Engagement Survey	22/09/2025	\$ 10,300.00
LOCAL GOVERNEMENT MANA MT HAWTHORN AU	Staff Training	2/10/2025	\$ 3,330.00
EMBOSSING&TAPE SUP P MIRANDA AU	Embossing Tape	1/10/2025	\$ 2,000.00
SPUDSHED JANDAKOT AU	Catering	4/09/2025	\$ 97.63
SP NIMBUS MILLERS POINT AU	Catering	26/09/2025	\$ 91.60
IGA WILLAGEE WILLAGEE AU	WYDI Catering	3/09/2025	\$ 11.22
IGA WILLAGEE WILLAGEE AU	WYDI Catering	4/09/2025	\$ 29.08
Lazer Blaze Willetton Willetton AU	WYDI Materials	4/09/2025	\$ 137.28
SPOTLIGHT MELVILLE MYAREE AU	WYDI Materials	4/09/2025	\$ 41.10
BOUNCE HOLDINGS AUSTRALIA GLEN IRIS AU	WYDI Catering	5/09/2025	\$ 130.16
IGA WILLAGEE WILLAGEE AU	WYDI Catering	8/09/2025	\$ 21.57
Little Olive Leaf Willagee AU	WYDI Catering	8/09/2025	\$ 34.70
IGA WILLAGEE WILLAGEE AU	WYDI Catering	9/09/2025	\$ 42.24
IGA WILLAGEE WILLAGEE AU	WYDI Catering	10/09/2025	\$ 25.58
Little Olive Leaf Willagee AU	WYDI Catering	10/09/2025	\$ 40.20
IGA WILLAGEE WILLAGEE AU	WYDI Catering	12/09/2025	\$ 54.29
IGA WILLAGEE WILLAGEE AU	WYDI Catering	15/09/2025	\$ 17.18
IGA WILLAGEE WILLAGEE AU	WYDI Catering	16/09/2025	\$ 73.51
IGA WILLAGEE WILLAGEE AU	WYDI Catering	17/09/2025	\$ 13.20
IGA WILLAGEE WILLAGEE AU	WYDI Catering	18/09/2025	\$ 28.49
GILBERTS FRESH HILTON HILTON AU	WYDI Catering	22/09/2025	\$ 84.99
IGA WILLAGEE WILLAGEE AU	WYDI Catering	22/09/2025	\$ 39.73
IGA WILLAGEE WILLAGEE AU	WYDI Catering	22/09/2025	\$ 3.89
IGA WILLAGEE WILLAGEE AU	WYDI Catering	23/09/2025	\$ 66.23
IGA WILLAGEE WILLAGEE AU	WYDI Catering	25/09/2025	\$ 41.55
SUBWAY PALMYRA PALMYRA AU	WYDI Catering	25/09/2025	\$ 74.20
SUBWAY MELVILLE MYAREE AU	WYDI Catering	25/09/2025	\$ 92.20
IGA WILLAGEE WILLAGEE AU	WYDI Catering	26/09/2025	\$ 19.89
IGA WILLAGEE WILLAGEE AU	WYDI Catering	29/09/2025	\$ 35.71
IGA WILLAGEE WILLAGEE AU	WYDI Catering	1/10/2025	\$ 45.95
IGA WILLAGEE WILLAGEE AU	WYDI Catering	1/10/2025	\$ 8.25
IGA WILLAGEE WILLAGEE AU	WYDI Catering	1/10/2025	\$ 9.50
WOOLWORTHS/SOUTHLANDS WILLETTON AU	WYDI Materials	1/10/2025	\$ 5.20
Little Olive Leaf Willagee AU	WYDI Catering	1/10/2025	\$ 39.20
IGA WILLAGEE WILLAGEE AU	WYDI Catering	2/10/2025	\$ 15.50
IGA WILLAGEE WILLAGEE AU	WYDI Catering	2/10/2025	\$ 4.50
BOUNCE HOLDINGS AUSTRALIA GLEN IRIS AU	WYDI Catering	2/10/2025	\$ 130.16
Lazer Blaze Willetton Willetton AU	WYDI Catering	2/10/2025	\$ 154.00
SCUTTI FRESH MARKETS APPLECROSS AU	Catering	4/09/2025	\$ 45.95
LOYVERSE.COM LONDON GB	Gallery Receipting App	4/09/2025	\$ 7.93
KMART 1162 BOORAGOON AU	Event Supplies	5/09/2025	\$ 27.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Event Supplies	5/09/2025	\$ 43.55
OTHERSIDE CO MYAREE AU	Event Beverages	8/09/2025	\$ 311.30
Deputy deputy.com AU	Staff Scheduling App	8/09/2025	\$ 90.75

Payee	Description	Date	Amount
SP SOUNDBAY RICHMOND AU	Event Music	10/09/2025	\$ 673.10
SQ *ROSA GLEN FARM Bovell AU	Art work	10/09/2025	\$ 1,908.00
RR BOWKER 856-399-7495 AU	Self Publishing Service	11/09/2025	\$ 88.00
BUNNINGS 317000 MELVILLE AU	Installing Equipment	11/09/2025	\$ 26.58
BUNNINGS 317000 MELVILLE AU	Installing Equipment	12/09/2025	\$ 136.79
BUNNINGS 317000 MELVILLE AU	Installing Equipment	18/09/2025	\$ 32.64
ALTRONIC DISTRIBUTOR PERTH AU	Equipment	18/09/2025	\$ 36.47
MEGA MUSIC AUSTRALIA MYAREE AU	Event	19/09/2025	\$ 876.97
SQ *FAUX SHO Applecross AU	Catering	22/09/2025	\$ 309.37
Intuit Mailchimp Sydney AU	Mailing App	23/09/2025	\$ 68.70
THE GOOD GROCER CANN APPLECROSS AU	Catering	26/09/2025	\$ 10.15
TOTAL TOOLS OCONNOR O'CONNOR AU	Installing Equipment	29/09/2025	\$ 3,658.90
DEPT OF RACING GAMIN EAST PERTH AU	Liquor License	29/09/2025	\$ 126.50
THE GOOD GROCER CANN APPLECROSS AU	Catering	2/10/2025	\$ 48.24
COLES 0332 BOORAGOON AU	Volunteers Function	12/09/2025	\$ 45.50
KMART 1162 BOORAGOON AU	Volunteers Function	12/09/2025	\$ 21.00
THE REJECT SHOP 601 BOORAGOON AU	Volunteers Function	15/09/2025	\$ 11.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	17/09/2025	\$ 13.00
COLES 0332 BOORAGOON AU	Staff Recognition	17/09/2025	\$ 153.00
COLES 0332 BOORAGOON AU	Catering	17/09/2025	\$ 26.00
COLES 0332 BOORAGOON AU	Catering	18/09/2025	\$ 25.00
LIQUORLAND 3374 BOORAGOON AU	Catering	19/09/2025	\$ 27.96
COLES 0332 BOORAGOON AU	Catering	19/09/2025	\$ 54.00
GARDEN CITY NEWS BOORAGOON AU	Staff Recognition	22/09/2025	\$ 101.86
CITYMELVILLE CIVIC BOORAGOON AU	MSM Concerts Liquor License	8/09/2025	\$ 35.00
CITYMELVILLE CIVIC BOORAGOON AU	Art Awards Liquor License	9/09/2025	\$ 35.21
SP DINGOSHIPAU SYDNEY AU	Custom Products	23/09/2025	\$ 227.00
ZLR*Boab Tree Cafe Booragoon AU	Melville Art Awards Catering	29/09/2025	\$ 24.50
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Place Names Melville Screening	1/10/2025	\$ 46.90
IGA WILLAGEE WILLAGEE AU	Office Supplies	10/09/2025	\$ 4.09
WOOLWORTHS/STAMMERS S/ PALMYRA AU	Adult Event Catering	11/09/2025	\$ 22.30
EZI*ALIA DEAKIN AU	Staff Training	17/09/2025	\$ 77.00
IGA WILLAGEE WILLAGEE AU	Write Club Catering	25/09/2025	\$ 11.50
MYO*THE TRUSTEE FOR LA BIBRA LAKE AU	Office Supplies	9/09/2025	\$ 179.78
MYO*THE TRUSTEE FOR LA BIBRA LAKE AU	Office Supplies	9/09/2025	\$ 285.29
FACEBK *S2KDHZLNC2 fb.me/ads IE	Advertising	18/09/2025	\$ 1,430.67
Canva* 04644-9266297 Sydney AU	Subscription	22/09/2025	\$ 62.74
PURE CHAT INC. (A SUB 480-3621900 US	Subscription	24/09/2025	\$ 155.53
BUNNINGS 317000 MELVILLE AU	Materials	25/09/2025	\$ 13.88
COLES 0332 BOORAGOON AU	Office Supplies	25/09/2025	\$ 18.00
FACEBK *RTXWG39PC2 fb.me/ads IE	Advertising	29/09/2025	\$ 1,430.67
FACEBK *6EVJKZUNC2 fb.me/ads IE	Advertising	1/10/2025	\$ 255.59
THE SEED COLLECTION KNOXFIELD AU	Event Materials	4/09/2025	\$ 370.00
BIGW ONLINE BELLA VISTA AU	Lego Trucks for waste/expo giveaways	5/09/2025	\$ 220.00
SPOTLIGHT COCKBURN JANDAKOT AU	Event Materials	5/09/2025	\$ 41.00
THE SEED COLLECTION KNOXFIELD AU	Event Materials	8/09/2025	\$ 42.77
SP FABPATCH ABBOTSFORD AU	Event Materials	24/09/2025	\$ 398.90
THE GOOD GROCER MYAR MYAREE AU	Office Supplies	5/09/2025	\$ 7.98
THE REJECT SHOP 601 BOORAGOON AU	Art Award Certificate Frames	11/09/2025	\$ 63.00
AUSSIE NATURAL SPRIN WANGARA AU	Office Supplies	12/09/2025	\$ 21.66
PREZZEE/AUCEF5B981 SYDNEY AU	Staff Recognition	4/09/2025	\$ 101.27
KMART 1162 BOORAGOON AU	Materials	10/09/2025	\$ 22.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Office Supplies	10/09/2025	\$ 5.90
SETON GREYSTANCES AU	Housebound Trolley	11/09/2025	\$ 154.55
COLES 0332 BOORAGOON AU	Office Supplies	22/09/2025	\$ 31.80
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Quizdom Prize	23/09/2025	\$ 4.00
U.NU/CSND* CLICKSEND.C SOUTH PERTH AU	Click Send	23/09/2025	\$ 50.00
KMART 1162 BOORAGOON AU	Display Baskets	24/09/2025	\$ 21.50
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Quizdom Prize	25/09/2025	\$ 3.50
COLES 0332 BOORAGOON AU	Office Supplies	2/10/2025	\$ 2.95
IGA WILLAGEE WILLAGEE AU	Office Supplies	23/09/2025	\$ 9.99
IGA WILLAGEE WILLAGEE AU	Office Supplies	25/09/2025	\$ 10.00
IGA WILLAGEE WILLAGEE AU	Office Supplies	26/09/2025	\$ 13.95
GARDEN CITY NEWS BOORAGOON AU	Volunteer Recognition	4/09/2025	\$ 45.90
WOOLWORTHS/GARDEN CITY BOORAGOON AU	DFYP Engagement Winners	5/09/2025	\$ 544.75
COLES 0332 BOORAGOON AU	Volunteer Recognition	12/09/2025	\$ 40.00
MISS MAUD NORTH PERTH AU	Catering	24/09/2025	\$ 51.95
Dominos Estore Myaree dominos.com.a AU	PHAZE Catering	25/09/2025	\$ 97.44
FACEBK *2RW6U2HCG2 fb.me/ads IE	Youth Engagement	26/09/2025	\$ 35.37
EZI*BOOMERANG BOOKS BELROSE AU	Local Stock Purchase	11/09/2025	\$ 440.99

Payee	Description	Date	Amount
SP SMART KIDS AU SYDNEY AU	Local Stock Purchase	12/09/2025	\$ 144.70
MYO*SMEDIA PTY LTD SOUTH YARRA AU	West Australian Renewal	26/09/2025	\$ 509.25
FACEBK *L965DZLMS2 fb.me/ads IE	Advertising	5/09/2025	\$ 1,287.50
FACEBK *J8A3KZGMS2 fb.me/ads IE	Advertising	8/09/2025	\$ 1,287.50
FACEBK *H8P8D3ZLS2 fb.me/ads IE	Advertising	12/09/2025	\$ 1,287.50
FACEBK *PXURS2MLS2 fb.me/ads IE	Advertising	16/09/2025	\$ 1,287.50
FACEBK *5G7VC2HMS2 fb.me/ads IE	Advertising	19/09/2025	\$ 1,287.50
FACEBK *CXDQ739MS2 fb.me/ads IE	Advertising	22/09/2025	\$ 1,287.50
FACEBK *XEN8Z2VLS2 fb.me/ads IE	Advertising	26/09/2025	\$ 1,287.50
FACEBK *UQUJ63HMS2 fb.me/ads IE	Advertising	29/09/2025	\$ 1,287.50
FACEBK *NK5S24MLS2 fb.me/ads IE	Advertising	1/10/2025	\$ 825.83
PRIMEVIDEO SYDNEY AU	Film Purchase for Movie Arvo	26/09/2025	\$ 9.99
BUNNINGS 317000 MELVILLE AU	Equipment for Inspection Compliance	5/09/2025	\$ 83.00
BUNNINGS 317000 MELVILLE AU	Equipment for Inspection Compliance	5/09/2025	\$ 83.00
BUNNINGS 317000 MELVILLE AU	Equipment for Inspection Compliance	5/09/2025	\$ 44.64
BUNNINGS 317000 MELVILLE AU	Equipment for Inspection Compliance	8/09/2025	\$ 13.60
POST APPLECROSS LPO APPLECROSS AU	Postage	22/09/2025	\$ 21.70
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	4/09/2025	\$ 1.65
LUCKY CHARM BULL CREEK BULL CREEK AU	Replacement Newspaper	8/09/2025	\$ 2.50
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	10/09/2025	\$ 1.65
LUCKY CHARM BULL CREEK BULL CREEK AU	Replacement Newspaper	15/09/2025	\$ 2.50
CPP STATE LIBRARY PERTH AU	SLWA PARKING	19/09/2025	\$ 16.66
CPP STATE LIBRARY PERTH AU	SLWA PARKING	22/09/2025	\$ 19.18
CPP STATE LIBRARY PERTH AU	SLWA PARKING	22/09/2025	\$ 19.18
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	26/09/2025	\$ 1.65
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	1/10/2025	\$ 3.20
COLES 0332 BOORAGOON AU	Office Supplies	12/09/2025	\$ 6.40
WOOLWORTHS/CNR STOCK R MELVILLE AU	Office Supplies	15/09/2025	\$ 27.00
MELVILLE NEWSPOWER BICTON AU	Funeral Card	11/09/2025	\$ 4.99
PETITE FLORAL STUDIO BICTON AU	Funeral Flowers	11/09/2025	\$ 150.00
PAYPAL *BENELKEPTYL 0754490672 AU	Gymbakids Party Tablecloth	15/09/2025	\$ 194.50
MISTER MINIT - BOORAGO BOORAGOON AU	Court Store room roller door remote	22/09/2025	\$ 69.95
Little Olive Leaf Willagee AU	Write Club Meeting Catering	4/09/2025	\$ 21.70
GILBERTS FRESH HILTON HILTON AU	Write Club Weekly Catering	8/09/2025	\$ 199.98
GILBERTS FRESH HILTON HILTON AU	Write Club Weekly Catering	15/09/2025	\$ 199.98
SQ *AUNTY LUCY'S CAKER Fremantle AU	Catering	18/09/2025	\$ 65.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Write Club Meeting Catering	18/09/2025	\$ 62.10
GARDEN CITY NEWS BOORAGOON AU	Staff Appreciation	22/09/2025	\$ 5.99
LOCAL GOVERNEMENT MANA MT HAWTHORN AU	Staff Training	5/09/2025	\$ 475.00
TEMU.COM PARRAMATTA AU	Office Supplies	9/09/2025	\$ 63.40
SPOTLIGHT PTY LTD STH MELBOURNE AU	Refund	10/09/2025	-\$ 24.00
SPOTLIGHT PTY LTD STH MELBOURNE AU	Office Supplies	10/09/2025	\$ 24.00
OFFICEWORKS Bentleigh Eas AU	Office Supplies	15/09/2025	\$ 17.98
SPOTLIGHT PTY LTD STH MELBOURNE AU	Office Supplies	15/09/2025	\$ 24.00
APPLE.COM/AU SYDNEY AU	Security Mount for Mac Mini	4/09/2025	\$ 119.95
POST CANNING BRIDGE AP APPLECROSS AU	Postage	8/09/2025	\$ 97.99
CHINA BOOKS MELBOURNE AU	Chinese Journals Annual Subscription	15/09/2025	\$ 1,210.00
POST CANNING BRIDGE AP APPLECROSS AU	Postage	15/09/2025	\$ 210.12
W A LIBRARY SUPPLIES FORRESTDALE AU	Book covering/labels	19/09/2025	\$ 1,257.93
THE GOOD GROCER CANN APPLECROSS AU	Office Supplies	24/09/2025	\$ 11.20
THE GOOD GROCER CANN APPLECROSS AU	Replacement Magazine	26/09/2025	\$ 8.99
POST CANNING BRIDGE AP APPLECROSS AU	Postage	29/09/2025	\$ 19.30
CIVIL CONTRACTORS FEDE THEBARTON AU	Staff Training	4/09/2025	\$ 64.80
CIVIL CONTRACTORS FEDE THEBARTON AU	Staff Training	4/09/2025	\$ 64.80
SP CASEWAY STORE TULLAMARINE AU	2x iPad Pro Protector Cases	9/09/2025	\$ 339.90
CCF SA LTD GEPPS CROSS AU	Staff Training	10/09/2025	\$ 56.70
GALVIN MALAGA AU	Access Cover Blue Gum Car Park	26/09/2025	\$ 269.66
KMART 1024 KARDINYA AU	Office Supplies	5/09/2025	\$ 17.50
CALTEX MURDOCH MURDOCH AU	Office Supplies	16/09/2025	\$ 8.50
DOLCE AND SALATO BUL BULL CREEK AU	Catering - Safety Meeting	16/09/2025	\$ 204.00
DOLCE AND SALATO BUL BULL CREEK AU	Catering - Toolbox Meeting	24/09/2025	\$ 184.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Catering - Toolbox Meeting	25/09/2025	\$ 18.45
CALTEX MURDOCH MURDOCH AU	Office Supplies	1/10/2025	\$ 17.00
OFFICEWORKS 0616 O'CONNOR AU	Children's Event Material	25/09/2025	\$ 30.00
BUNNINGS 453000 O'CONNOR AU	Little Library Repair Material	29/09/2025	\$ 14.47
SP FORESTRY TOOLS ROSEVILLE AU	Diameter Tapes	11/09/2025	\$ 252.00
BUNNINGS 453000 O'CONNOR AU	Irrigation Fittings	12/09/2025	\$ 146.88
BAR APOTHECARY MURDOCH AU	Catering	12/09/2025	\$ 154.50
SECURE PARKING-MURDOCH MURDOCH AU	Parking Fee	15/09/2025	\$ 10.00
PAYPAL *QUANTIFIEDT 01625618999 GB	QTRA Renewal	15/09/2025	\$ 436.20

Payee	Description	Date	Amount
TICKETS*BEHIND THE 0404900312 AU	Kings Park Nursery Tour	22/09/2025	\$ 90.69
COLES 0332 BOORAGOON AU	Catering	3/09/2025	\$ 137.60
COLES 0332 BOORAGOON AU	Catering	10/09/2025	\$ 101.55
WA GOVERNMENT-DEMIRS CANNINGTON AU	Surveyor Registration	15/09/2025	\$ 1,200.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	3 x Quarterly Awards Vouchers	19/09/2025	\$ 167.85
COLES 0332 BOORAGOON AU	3 x Quarterly Awards Vouchers	19/09/2025	\$ 223.80
COLES 0332 BOORAGOON AU	Catering	29/09/2025	\$ 97.59
GARDENFRESHB/125 RISEL BOORAGOON AU	Catering	29/09/2025	\$ 20.30
GARDENFRESHB/125 RISEL BOORAGOON AU	Catering	29/09/2025	\$ 20.30
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	29/09/2025	\$ 9.50
WOOLWORTHS/254 ROCKING SPEARWOOD AU	Office Supplies	16/09/2025	\$ 120.00
COLES 0352 MELVILLE AU	Office Supplies	11/09/2025	\$ 13.50
ST JOHN AMBULANCE AUST BELMONT AU	First Aid Supplies	19/09/2025	\$ 100.50
POST CANNING BRIDGE AP APPLECROSS AU	Postage	22/09/2025	\$ 15.65
POST MELVILLE POST SHO BICTON AU	Working with Children Check	15/09/2025	\$ 87.00
WOOLWORTHS/CNR STOCK R MELVILLE AU	Catering for Library Event	18/09/2025	\$ 98.50
COLES 7545 HILTON AU	Catering for Library Event	19/09/2025	\$ 100.27
WOOLWORTHS/CNR STOCK R MELVILLE AU	Catering for Library Event	1/10/2025	\$ 24.60
COLES 0352 MELVILLE AU	Office Supplies	5/09/2025	\$ 9.60
MELVILLE NEWSPAPER BICTON AU	Newspapers	11/09/2025	\$ 14.00
U.NU/CSND* CLICKSEND.C SOUTH PERTH AU	SMS service	15/09/2025	\$ 20.00
SPOTLIGHT PTY LTD STH MELBOURNE AU	Creative Learning Workshop Materials	4/09/2025	\$ 65.80
COLES 0332 BOORAGOON AU	Catering	4/09/2025	\$ 66.20
Canva* 04628-22544936 Sydney AU	Canva 12 month Subscription	5/09/2025	\$ 164.99
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Materials - Engagement Workshop	8/09/2025	\$ 12.00
COLES 0332 BOORAGOON AU	Catering - Engagement Workshop	8/09/2025	\$ 5.00
COLES 0332 BOORAGOON AU	Catering - Engagement Workshop	8/09/2025	\$ 86.77
SPRAYLINE SPRAYING EQU MIDVALE AU	Parts for spray rig.	18/09/2025	\$ 13.75
COLES 0352 MELVILLE AU	Hydrolytes & seed collection bags	19/09/2025	\$ 63.20
ALDI STORES KARDINYA AU	Chemical Awareness Training Morning Tea	24/09/2025	\$ 55.44
IGA WILLAGEE WILLAGEE AU	Chemical Awareness Training Morning Tea	24/09/2025	\$ 22.67
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Wireless Hill Hand weeding Day	10/09/2025	\$ 46.64
Bakers Delight Booragoon AU	Wireless Hill Hand weeding Day	10/09/2025	\$ 21.70
THE REJECT SHOP 601 BOORAGOON AU	Measuring Tapes	12/09/2025	\$ 4.00
ST JOHN AMBULANCE AUST BELMONT AU	Staff Training	4/09/2025	\$ 265.00
LS John Walker Chocola Morley AU	Staff Appreciation	5/09/2025	\$ 60.85
ALWAYSWINNER PTY LT BOORAGOON AU	Door Plaques	5/09/2025	\$ 273.00
COLES 0332 BOORAGOON AU	Staff Appreciation	5/09/2025	\$ 12.75
COLES 0332 BOORAGOON AU	Staff Appreciation	5/09/2025	\$ 50.00
Bakers Delight Booragoon AU	Staff Appreciation	5/09/2025	\$ 16.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Service Award	11/09/2025	\$ 678.80
PRIME CREATIVE MEDIA DOCKLANDS AU	Waste Expo	11/09/2025	\$ 590.00
GARDEN CITY NEWS BOORAGOON AU	Stationery	15/09/2025	\$ 15.80
CrownePlazaMelbournePL Docklands AU	Accommodation - Waste Expo	16/09/2025	\$ 1,047.53
CrownePlazaMelbournePL Docklands AU	Accommodation - Waste Expo	16/09/2025	\$ 1,067.91
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Staff Appreciation	16/09/2025	\$ 257.95
QANTAS AIR 0812376345 NSW AU	Airfares - Waste Expo	17/09/2025	\$ 1,132.20
QANTAS AIR 0812376345 NSW AU	Airfares Waste Expo	17/09/2025	\$ 1,132.20
PREZZEE* PREZZEE/AUF9F SYDNEY AU	ECard Draw Winners (Aug-Sep)	23/09/2025	\$ 121.52
COLES 0332 BOORAGOON AU	Staff Appreciation	24/09/2025	\$ 101.83
SMP*Bakers Delight Bob Booragoon AU	Staff Appreciation	25/09/2025	\$ 16.14
EMBOSSING&TAPE SUP P MIRANDA AU	Illegal dumping investigation tape	1/10/2025	\$ 166.23
GRAYSONLINE COM JANDAKOT AU	Abandon Vehicle Storage Fee	29/09/2025	\$ 445.28
KMART 1162 BOORAGOON AU	Items for Pound	9/09/2025	\$ 57.25
POST BOORAGOON POST SH BOORAGOON AU	Postage	15/09/2025	\$ 17.45
POST BOORAGOON POST SH BOORAGOON AU	Postage	19/09/2025	\$ 13.50
BUNNINGS 317000	Items for washing vehicle fleet	29/09/2025	\$ 54.99
			\$ 88,569.52

STATEMENT OF FINANCIAL ACTIVITY
For the period 1 July 2025 to 31 October 2025

	October Actual \$	YTD Rev. Budget \$	YTD Actual \$	Variance \$	Variance %	Annual Budget \$	Annual Rev. Budget \$
OPERATING ACTIVITIES							
Revenue from operating activities							
Grants & Contributions	42,709	561,029	552,844	(8,184)	-1%	5,518,314	6,001,964
Fees & Charges	1,586,291	8,252,538	8,626,649	374,111	5%	19,556,875	19,556,875
Service Charges	3,855	5,755,924	5,780,379	24,455	0%	6,186,810	6,186,810
Investment Earnings	791,665	2,947,205	2,945,499	(1,706)	0%	7,922,369	7,943,369
Other Revenue	240,400	515,307	587,966	72,659		1,026,881	1,014,881
	2,664,920	18,032,002	18,493,337	461,335		40,211,248	40,703,898
Expenditure from operating activities							
Employee Costs	(5,903,202)	(23,049,804)	(23,027,203)	22,600	0%	(72,190,946)	(72,821,288)
Materials & Contracts	(4,491,395)	(15,452,852)	(14,741,806)	711,045	-5%	(46,323,379)	(47,142,129)
Utilities	(359,433)	(1,510,727)	(1,460,833)	49,894	-3%	(4,496,931)	(4,496,931)
Insurance	(700,599)	(1,420,948)	(1,405,905)	15,043	-1%	(1,439,875)	(1,439,875)
Depreciation	(3,070,057)	(13,073,139)	(12,280,228)	792,911	-6%	(39,297,378)	(39,428,622)
Finance Costs	0	(15,532)	(15,531)	1	0%	(41,501)	(41,501)
Other Expenditure	428,600	238,976	314,131	75,155	31%	(2,707,774)	(2,872,863)
	(14,096,086)	(54,284,025)	(52,617,377)	1,666,648		(166,497,784)	(168,243,209)
Non-cash amounts excluded from operating activities							
(Profit)/Loss on Asset Disposals	(119,308)	(208,411)	(212,588)	(4,178)	2%	90,600	102,600
Depreciation on Assets	3,070,057	13,721,782	12,280,228	(1,441,554)	-11%	39,660,672	39,769,301
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision	-	-	-	-		235,305	235,305
Movement in Deferred Rates	22,847	-	74,867	74,867	100%	-	-
	2,973,596	13,513,371	12,142,507	(1,370,864)		39,986,577	40,107,206
Investing Activities							
Capital grants, subsidies and contributions	229,745	912,134	1,213,174	301,040	33%	9,848,879	12,310,734
Proceeds from Disposal of Assets	119,308	208,411	212,588	4,178	2%	2,100,300	2,293,107
Recoup from self-supporting loans	12,229	82,057	82,055	(2)	0%	175,711	175,711
Purchase of Furniture & Equipment	(184,115)	(333,594)	(310,190)	23,404	-7%	(3,299,644)	(3,871,385)
Purchase of Plant & Equipment	(704,609)	(1,648,321)	(1,683,545)	(35,224)	2%	(5,541,241)	(6,266,150)
Purchase of Land & Buildings	(1,041,360)	(2,914,990)	(2,921,935)	(6,945)	0%	(17,408,158)	(17,882,971)
Purchase of Infrastructure Assets	(2,735,843)	(5,988,194)	(5,819,123)	169,070	-3%	(34,248,942)	(33,942,639)
	(4,304,645)	(9,682,497)	(9,226,975)	455,524		(48,373,095)	(47,183,593)
Financing Activities							
Repayment of self supporting loans	-	(74,559)	(74,558)	1	0%	(202,993)	(202,993)
Transfer to reserve accounts	-	-	-	-	100%	(35,743,410)	(35,743,410)
Transfer from reserve accounts	-	-	-	-	100%	55,755,595	55,698,240
	0	(74,559)	(74,558)	1		19,809,192	19,751,837
Estimated surplus / (deficit) - B/Fwd	96,604,340	-	377,219				
Estimated (surplus) / deficit - C/Fwd	(83,980,089)	(81,852,452)	(83,980,089)				
Amount to be raised from general rates	(137,964)	(114,348,159)	(114,885,935)			(114,863,861)	(114,863,860)

STATEMENT OF COMPREHENSIVE INCOME
For the period 1 July 2025 to 31 October 2025

	October Actual \$	YTD Rev. Budget \$	YTD Actual \$	Variance \$	Variance %	Annual Rev. Budget \$
Revenue						
Rates	137,963	114,348,159	114,885,936	537,777	0%	114,863,860
Grants & Contributions	42,709	561,029	552,844	(8,184)	-1%	6,001,964
Fees & Charges	1,586,291	8,252,538	8,626,649	374,111	5%	19,556,875
Service Charges	3,855	5,755,924	5,780,379	24,455	0%	6,186,810
Interest Earnings	791,665	2,947,205	2,945,499	(1,706)		7,943,369
Other Revenue	121,092	306,896	375,377	68,481	22%	1,117,481
	2,683,576	132,171,750	133,166,684	994,934	1%	155,670,358
Expenses						
Employee Costs	(5,903,202)	(23,049,804)	(23,027,203)	22,600	0%	(72,821,288)
Materials & Contracts	(4,491,395)	(15,452,852)	(14,741,806)	711,045	-5%	(47,351,334)
Utilities	(359,433)	(1,510,727)	(1,460,833)	49,894	-3%	(4,496,931)
Insurance	(700,599)	(1,420,948)	(1,405,905)	15,043	-1%	(1,439,875)
Depreciation	(3,070,057)	(13,073,139)	(12,280,228)	792,911	-6%	(39,219,417)
Finance Costs	0	(15,532)	(15,531)	1	0%	(41,501)
Other Expenditure	428,600	238,976	314,131	75,155	31%	(2,872,863)
	(14,096,086)	(54,284,025)	(52,617,377)	1,666,648	-3%	(168,243,209)
	(11,412,510)	77,887,726	80,549,307	2,661,582	3%	(12,572,850)
Grants/Contributions for the Development of Assets						
Non-Operating Grants, Subsidies and Contributions	229,745	912,134	1,213,174	301,040	33%	12,310,734
(Profit)/Loss on Disposal of Assets						
Proceeds on Disposal	119,308	208,411	212,588	4,178	2%	2,293,107
Net Book Value from Disposal of Assets	0	0	0	0	100%	(2,395,707)
	119,308	208,411	212,588	4,178	2%	(102,600)
NET RESULT	(11,063,457)	79,008,270	81,975,070	2,966,800	4%	(364,716)
Other Comprehensive Income	-	-	-			-
Total Other Comprehensive Income	-	-	-			-
TOTAL COMPREHENSIVE INCOME	(11,063,457)	79,008,270	81,975,070			(364,716)

REPRESENTATION OF NET WORKING CAPITAL				
AS AT 31 OCTOBER 2025				
Net Current Assets Represented by	31 OCTOBER 2025		30 SEPTEMBER 2025	
Current Assets				
Cash & Cash Equivalents				
Cash in Hand	7,690		7,690	
Cash at Bank/(Overdraft)	1,312,162		7,581,913	
Investments	199,553,047		192,942,142	
		200,872,899		200,531,744
Trade & Other Receivables				
Debtors - Rates	35,688,339		49,807,524	
Debtors - Security Charge	283,747		413,327	
Debtors - Pool Inspection Fee	59,392		94,114	
Debtors - Instalment Fee	18		18	
Debtors - UGP	1,598,601		1,799,468	
Debtors - Refuse	613,367		727,619	
FESA Levy Debtors	10,392,405		11,298,080	
Pensioner Rebates	1,730,347		1,666,522	
Sundry Debtors	711,750		616,632	
Less : Provision for Doubtful Debts	(4,228)		(4,228)	
		51,073,738		66,419,076
Inventories	185,102	185,102	185,102	185,102
Other Financial Assets				
Accrued Income	1,576,462		1,329,911	
Prepayments	267,399		267,399	
Other	0		0	
GST Claim (Net)	778,480		445,065	
		2,622,341		2,042,375
Total Current Assets		254,754,080		269,178,298
Current Liabilities				
Trade & Other Payables				
FESA Levy Payable	11,781,566		14,037,674	
Sundry Creditors	15,589,734		15,373,975	
Amount Received in Advance	766,998		685,879	
		28,138,299		30,097,529
Provisions				
Provision for Long Service Leave	4,427,360		4,413,298	
Provision for Annual Leave	5,120,825		5,148,834	
Accrued Wages	17,449		17,449	
		9,565,635		9,579,582
Total Current Liabilities		37,703,933		39,677,110
Net Current Assets		217,050,147		229,501,188
Less: Restricted Assets				
Reserves	133,070,058		133,070,058	
		133,070,058		133,070,058
Timing Difference		0		(173,211)
Net Working Capital		83,980,089		96,604,340

**NET WORKING CAPITAL RECONCILIATION
FOR THE MONTH OF OCTOBER 2025**

	YTD Actual \$
Net Result	81,975,070
Add:	
Surplus B/Fwd.	377,219
Proceeds on disposal of Assets	212,588
Carry Forward Reserve Transfers	-
Reserve: Funds to be Used	-
Self Supporting Loans - Principal (Net)	7,497
Depreciation Written back	12,280,228
Plant Capital Charge	-
(Profit)/Loss on Asset Disposal	(212,588)
Sub Total	94,640,014
Less:	
Acquisition of Fixed assets	4,915,670
Proceeds from Carawatha Equity	-
Expenditure on Infrastructure assets	5,819,123
Reserve: Funds to be Set Aside	-
Non Current Adjustments	(74,867)
Sub Total	10,659,926
Net Working Capital	83,980,089

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 October 2025**

This report provides commentary on the year-to-date variances identified in attachment 6002B –Statement of Financial Activity by Nature, for the period ended 31 October 2025.

In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, a local government is required each financial year, to adopt a percentage or value to be used in statements of financial activity for the reporting of material variances. The City’s Accounting Policy CP-025, indicates that this will occur each year when adopting the annual budget. When adopting the 2025-2026 Annual Budget, a level of 10% or \$100,000 (whichever is the greater) was adopted for the reporting of material variances for the 2025-2026 financial year. Variances less than 10% or \$100,000 are not considered material and are not detailed in this report.

Variances are based on ‘Actual’ income raised and expenditure incurred, compared to the Year-to-Date Revised Budget, and are shown in the Year-to-Date Budget Variance column in the tables below. The main reasons for the variances are outlined in this report.

In the tables below, positive variances are shown in black coloured font, and negative variances are shown in both parentheses and in red coloured font, i.e. (XXX.XX). These tables refer to the applicable nature and type variance.

Operating Revenue

General Rates	Budget \$	Actual \$	Budget Variance \$
	114,348,159	114,885,935	537,776
<i>Rates income shows a positive variance due to various residential and commercial interim rate adjustments across the City, but particularly arising from the following commercial development.</i> <ul style="list-style-type: none"> • Hospital Building at 5 Bedbrook Row, Murdoch 			537,776

Fees and Charges	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	8,252,538	8,626,649	374,111
<i>Healthy Melville shows a positive variance related mainly to membership fees (\$76,194), and lease/hire fees (\$59,544) being higher than anticipated for this time of year.</i>			190,118
<i>Resource Recovery shows a positive variance related mainly to domestic refuse collection charges, with \$166,884 related to residents who have opted to upgrade their 140L general waste bin to a 240L general waste bin.</i>			168,053
<i>Financial Services shows a positive variance made up mainly of credit card surcharge income.</i>			104,901
<i>Other service areas show a net negative variance made up of minor amounts.</i>			(88,961)

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 October 2025**

Operating Expenditure			
Materials and Contracts	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		(15,452,852)	(14,741,806)
<i>Information Technology shows a positive timing variance in contract payments related mainly to the Projects and Innovation Team, and the Customer Experience Reimagined project. It is expected that this variance will reduce in future months as the projects gather momentum.</i>			404,811
<i>Cultural Development shows a positive variance made up mainly of minor contractors variances across the City's cultural programs.</i>			247,875
<i>City Buildings and Projects shows a positive variance made up almost entirely of minor contractors ad-hoc variances across the City's various buildings.</i>			154,914
<i>Healthy Melville shows a positive variance made up of minor amounts across the City's facilities.</i>			147,015
<i>Community Safety shows a negative variance made up mainly of software subscription and license fees.</i>			(148,664)
<i>Resource Recovery and Fleet Services shows a negative variance made up mainly of equipment hire costs of \$67,309 and waste recyclables processing fees of \$127,510 related to the FOGO program.</i>			(152,109)
<i>Natural Areas and Parks shows a net negative variance made up of minor amounts across the City's parks and reserves.</i>			(253,075)
<i>The remaining net positive variance relates to minor amounts in other service areas.</i>			310,278

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 October 2025**

Capital Income			
Non-Operating Grants, Subsidies and Contributions	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	912,134	1,213,174	301,040
<p><i>Non-Operating Grants, Subsidies and Contributions shows a positive variance related mainly to the following,</i></p> <ul style="list-style-type: none"> • <i>Receipt of a \$100,000 contribution toward modifications at the Melville Community Men’s Shed.</i> • <i>Receipt of grant income of \$225,000 related to the completion of the Southside BMX facilities at Bob Gordon Reserve.</i> • <i>Urban Forest WA Tree Recovery program grant of \$80,900.</i> • <i>Capital contribution of \$62,915 from Perth Saints Football Club to upgrade the lighting at Tompkins Park.</i> • <i>Main Roads grant received for 2024-2025 projects was \$98,241 more than budget.</i> <p><i>These amounts were partially offset by the reversal of a 2024-2025 financial year end adjustment for a National Black Spot grant of \$279,652 related to low-cost traffic treatments. The actual funds will be received over the coming months.</i></p>			301,040

Capital Expenditure			
Purchase of Land and Buildings	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(2,914,990)	(2,921,935)	(6,945)
<p><i>Negative variance due to Operations Centre Security Dispatch Room fitout (\$105,950) and Operations Centre Security fitout (\$47,286) being higher than the 2024-2025 carry forward budget of \$31,582.</i></p>			(122,600)
<p><i>The remaining net positive variance relates to various minor amounts across the City’s capital building program.</i></p>			115,655

**Notes to the Statement of Financial Activity
Financial Year-To-Date Ending 31 October 2025**

Capital Expenditure (cont.)

Purchase of Infrastructure Assets	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(5,988,194)	(5,819,123)	169,071
<p><i>A positive variance amounting to \$58,507 relates to the reversal of 2024-2025 financial year end adjustments. These amounts are included in the category variances identified below. The variance resulting from the accrual reversal is expected to reduce over the coming months when invoices are received and settled.</i></p> <p><i>There are no material variances, and the net positive variance relates to various minor positive and negative amounts across several infrastructure projects in each of the categories listed below.</i></p>			
<i>Drainage</i>			26,363
<i>Environmental</i>			1,475
<i>Foreshore Facilities</i>			4,300
<i>Irrigation</i>			11,519
<i>Lighting</i>			26,511
<i>Parks Streetscapes Structures</i>			23,937
<i>Paths</i>			(12,357)
<i>Playgrounds</i>			4,353
<i>Roads</i>			82,970

STATEMENT OF FINANCIAL POSITION		
AS AT 31 OCTOBER 2025		
	2025-2026	2024-2025
	31 October 2025	30 June 2024
	\$	\$
Current assets		
Cash & cash equivalents	200,872,899	31,231,114
Trade and other receivables	53,447,800	14,575,509
Other financial assets	135,876,603	133,701,973
Inventories	185,102	169,590
Contract assets	-	-
Other assets	267,399	1,931,399
Total current assets	390,649,805	181,609,585
Non current assets		
Trade and other receivables	1,859,586	2,101,022
Other financial assets	13,897,598	15,326,577
Property, plant & equipment	496,339,772	496,497,951
Infrastructure	754,532,866	707,410,134
Investment property	64,197,754	60,846,541
Total non current assets	1,330,827,575	1,282,182,225
TOTAL ASSETS	1,721,477,380	1,463,791,810
Current liabilities		
Trade and other payables	25,048,445	22,539,878
Other liabilities		68,974
Contract liabilities	3,108,975	2,451,905
Borrowings	175,680	209,511
Employee related provisions	9,565,635	9,330,106
Total current liabilities	37,898,734	34,600,374
Non current liabilities		
Trade and other payables	289,705	286,510
Other liabilities		1,160,463
Borrowings	2,044,449	997,621
Employee related provisions	949,935	972,066
Other provisions	7,037,896	6,893,140
Total non current liabilities	10,321,985	10,309,800
TOTAL LIABILITIES	48,220,719	44,910,174
NET ASSETS	1,673,256,660	1,418,881,636
Equity		
Retained surplus	599,693,648	369,753,939
Reserve accounts	133,070,058	146,700,966
Revaluation surplus	940,492,954	902,426,731
TOTAL EQUITY	1,673,256,660	1,418,881,636

City of Melville
SUMMARY OF DEBTORS
FOR THE PERIOD ENDING : 31 October 2025

Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
RATE DEBTORS					
Opening Balance - 1 July	4,240,118	4,240,118	0%	4,269,129	-1%
Rates & Charges Raised	115,181,161	114,913,552	0%	107,584,814	7%
Payments Received	(83,732,940)	(69,346,147)	21%	(73,557,027)	14%
Closing Balance	35,688,339	49,807,524	-28%	38,296,916	-7%
REFUSE DEBTORS					
Opening Balance - 1 July	60,362	60,362	0%	55,013	10%
Rates & Charges Raised	1,883,923	1,882,407	0%	1,746,306	8%
Payments Received	(1,330,918)	(1,215,150)	10%	(1,291,201)	3%
Closing Balance	613,367	727,619	-16%	510,119	20%
FESA DEBTORS					
Opening Balance - 1 July	791,999	791,999	0%	813,475	-3%
Rates & Charges Raised	20,709,717	20,667,738	0%	19,285,592	7%
Payments Received	(11,109,311)	(10,161,657)	9%	(13,347,955)	-17%
Closing Balance	10,392,405	11,298,080	-8%	6,751,112	54%
UNDERGROUND POWER DEBTORS					
Opening Balance - 1 July	55,814	55,814	0%	166,494	-66%
Rates Raised	2,777,949	2,780,981	0%	835	332505%
Payments Received	(1,235,162)	(1,037,327)	19%	(30,163)	3995%
Closing Balance	1,598,601	1,799,468	-11%	137,166	1065%
POOL DEBTORS					
Opening Balance - 1 July	18,243	18,243	0%	17,903	2%
Rates & Charges Raised	658,229	658,533	0%	496,207	33%
Payments Received	(617,080)	(582,662)	6%	(450,145)	37%
Closing Balance	59,392	94,114	-37%	63,965	-7%
SECURITY DEBTORS (SECL)					
Opening Balance - 1 July	106,571	106,571	0%	103,829	3%
Rates & Charges Raised	3,035,981	3,034,054	0%	2,778,817	9%
Payments Received	(2,858,805)	(2,727,297)	5%	(2,539,500)	13%
Closing Balance	283,747	413,327	-31%	343,146	-17%
INSTALMENT FEE DEBTORS					

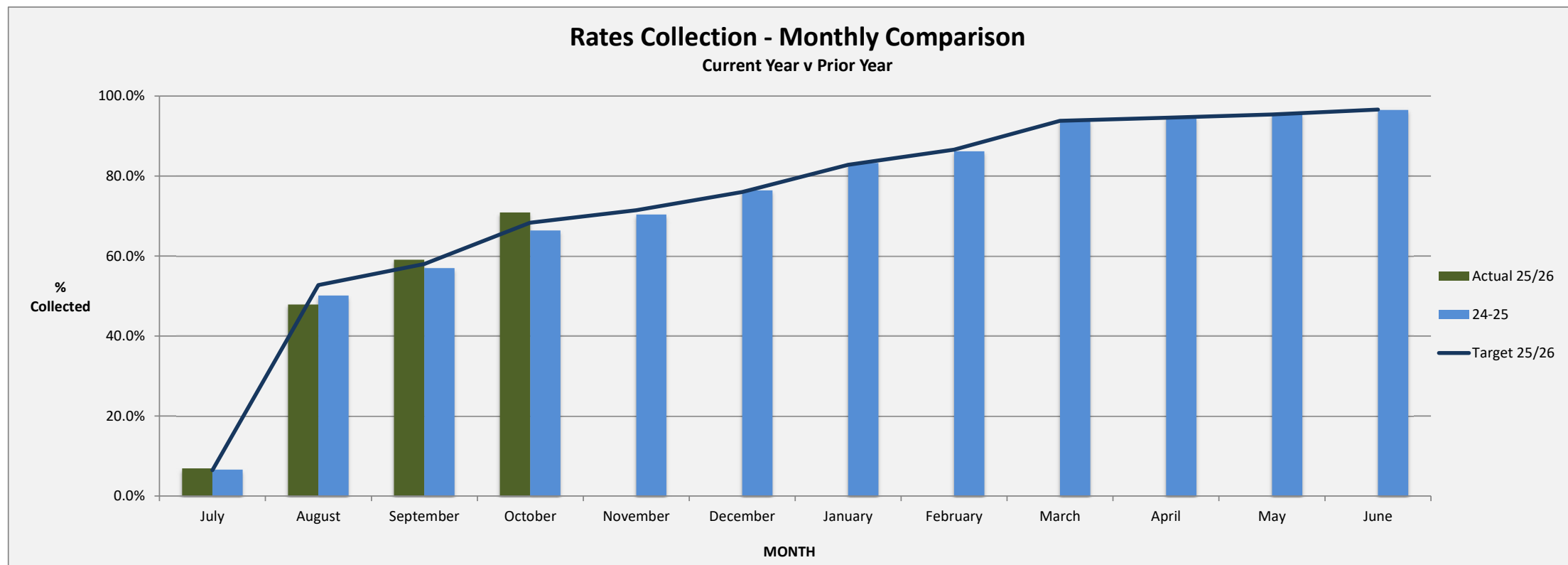
Opening Balance - 1 July	18	18	0%	22	-19%
Rates & Charges Raised	0	0	0	0	0%
Payments Received	0	0	0	(4)	-100%
Closing Balance	18	18	0%	18	0%
TOTAL DEBTOR MOVEMENT					
Opening Balance - 1 July	5,273,124	5,273,124	0%	5,425,866	-3%
Debtors Raised	144,246,960	143,937,266	0%	131,892,571	9%
Payments Received	(100,884,216)	(85,070,241)	19%	(91,215,995)	11%
Closing Balance	48,635,868	64,140,149	-24%	46,102,442	5%

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	5,273,124	5,273,124	0%	5,425,866	-3%
Debtors Raised	144,246,960	143,937,266	0%	131,892,571	9%
Payments Received	(100,884,216)	(85,070,241)	19%	(91,215,995)	11%
Closing Balance	48,635,868	64,140,149	-24%	46,102,442	5%

SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	428,089	428,089	0%	565,184	-24%
Invoices Raised	2,480,012	1,901,275	30%	1,954,256	27%
Receipts	(2,232,451)	(1,725,088)	29%	(1,846,800)	21%
Prepayments	36,101	12,357	192%	(718)	-5129%
Closing Balance	711,750	616,632	15%	671,922	6%

Rates Collection Progress

Month	TARGET	CURRENT	% Diff Curr v Tar	Prior Year	% Diff Curr V Prev	23/24	22/23	21/22	20/21	19/20	18/19	17/18	16/17	15/16	14/15	13/14	12/13
	Target 25/26	Actual 25/26		24-25													
July	6.5%	6.9%	-0.4%	6.6%	-0.3%	6.3%	6.5%	6.4%	1.5%	7.9%	2.6%	9.0%	10.2%	7.4%	27.5%	13.0%	23.3%
August	52.8%	47.9%	4.9%	50.1%	2.2%	53.8%	54.4%	55.4%	21.1%	56.5%	57.0%	55.4%	56.2%	57.5%	60.8%	60.0%	55.5%
September	58.0%	59.1%	-1.1%	57.0%	-2.1%	58.2%	58.8%	60.5%	54.5%	59.8%	60.3%	60.5%	61.9%	63.0%	64.8%	65.1%	61.3%
October	68.3%	70.9%	-2.6%	66.4%	-4.5%	69.1%	69.4%	67.7%	62.8%	68.9%	69.5%	70.4%	70.6%	71.6%	74.2%	74.2%	72.6%
November	71.5%		71.5%	70.4%	70.4%	72.0%	72.1%	71.7%	67.3%	72.3%	72.4%	71.8%	73.2%	73.8%	76.0%	76.1%	76.8%
December	76.0%		76.0%	76.4%	76.4%	75.6%	75.9%	77.0%	69.7%	75.7%	76.4%	75.5%	81.7%	81.4%	80.1%	79.9%	79.8%
January	82.8%		82.8%	83.3%	83.3%	82.7%	82.5%	82.7%	78.6%	81.0%	82.1%	82.2%	84.2%	83.8%	84.9%	85.2%	83.8%
February	86.6%		86.6%	86.2%	86.2%	87.0%	86.6%	86.7%	81.7%	84.8%	85.8%	86.8%	86.8%	92.0%	89.4%	89.0%	88.7%
March	93.8%		93.8%	93.8%	93.8%	93.8%	93.8%	93.0%	90.9%	90.8%	92.3%	94.3%	94.2%	94.5%	95.5%	94.8%	94.6%
April	94.6%		94.6%	94.7%	94.7%	94.5%	94.6%	94.9%	92.4%	91.4%	93.2%	94.7%	94.8%	95.8%	96.1%	95.7%	95.4%
May	95.4%		95.4%	95.5%	-95.5%	95.0%	95.7%	94.8%	93.2%	91.9%	93.9%	95.1%	95.9%	96.5%	96.5%	96.8%	96.1%
June	96.6%		96.6%	96.5%	-96.5%	96.8%	96.6%	95.8%	94.4%	92.7%	94.7%	96.6%	96.7%	97.3%	97.2%	97.6%	97.1%



**SUMMARY OF GENERAL DEBTORS AGED 90 DAYS OR GREATER
FOR THE MONTH ENDED 31 OCTOBER 2025**

Debtor Number	Debtor Name	Amount	Comments and subsequent events
Accounts with Recoveries Legal - There are currently no account with Recoveries Legal.			
862573	Profutsal	\$3,348	Debt lodged with debt collection agent 27 October 2025 with new contact details.
869826	WA State Futsal Club	\$33,179	Debt lodged with debt collection agent 27 October 2025 with new contact details.
	Total on Recoveries Legal	\$36,526	
Payment arrangements			
832568	Individual	\$9,698	Arrangement to pay \$200.00 per fortnight maintained.
862151	South Perth Futsal Club	\$3,512	Arrangement to pay \$150.00 per month maintained
863209	Individual	\$1,649	Arrangement to pay \$250.00 per fortnight maintained.
864132	Individual	\$2,550	Arrangement to pay \$130.00 per fortnight maintained.
873760	Individual	\$350	Arrangement to pay \$50.00 per fortnight maintained.
874115	Jimmy and Gau Pty Ltd	\$22,493	Payment Plan with Fines Enforcement for \$600.00 per month maintained.
	Total on Payment Arrangement	\$40,250	
Ordinary Debtors			
511030	Bluewater (WA) Pty Ltd	\$16,983	Email received from debtor 09 October 2025 advising that payment will be made after 2025 rent reconciliation has been finalised by auditors. This should be complete by 2025.
523134	Melville Turf Inc	\$915	Debtor emailed and statement posted 3 October 2025. Phone message left 28 October 2025.
855783	Advanced Traffic Management	\$920	Message received 1 July 2023 - Administrator Grant Thornton Aust has responded stating unsecured creditors will be paid between 18.64 and 26.25 cents in the dollar, they are unable to provide an estimated timeframe for any dividend to unsecured creditors.
861732	Healthcare WA	\$10,062	Email received from SV Partners informing us of Bankrupt Estate. Claim made 5 September 2025.
862342	Perth AFC Futsal	\$9,268	Finalisation of payment plan almost complete with the expectation that the debt will be paid by 30 June 2026.
872192	Grouch & Co Pty Ltd	\$250	Accounts Payable to process a credit of \$128.00 to go towards this debt. Email sent to debtor for the remaining balance 3 November 2025.
872952	Individual	\$2,580	Individual cancelled membership in centre and received a refund for monies paid and then also filed a challenge on the payment with their bank, resulting in a reversal of the original payment. Effectively resulting in a double refund. After several attempts to contact individual by LeisureFit and CS Legal, the individual has not responded. Not economical to continue to pursue and request Write Off.
874412	Individual	\$16,599	McLeods Layers have written to debtor requesting payment by close of business 31 October 2025
874578	Envirogold Global Operations	\$24	Email sent to new address 28 October 2025.
	Total Ordinary Debtors	\$57,601	
Sporting & Community Organisations			
505693	Melville Sporting Association	\$915	Expected agreed compensation will be finalised in late November 2025.
505776	Willagee Rugby League Football Club	\$6,384	In dispute. Reconciliation of invoices to be discussed with Club.
506014	Brentwood Karoonda Sporting Association	\$15,053	In discussions with Association with payment plan to be developed by end of 2025.
506048	Troy Park Sporting Association (Inc)	\$1,734	Recently become 90+ days - City following up with Group
520239	Winnacott (Kats) Junior Football Club	\$1,906	Club provided further response on 14 October 2025. City Officers currently reviewing.
520262	Palmyra Rugby Union Club	\$14,087	Recently become 90+ days - City following up with Group
834549	Melville Cricket Club	\$7,556	Report on topic being considered at November 2025 OMC.
848085	Brentwood Booragoon Football Club	\$8,932	Club support officer will be reminding the club of required payment.
	Total Sporting & Community Organisations	\$56,567	
Loans			
507491	Tompkins Park & Recreational Association	\$66,040	Loan 399.
	Total Loans	\$66,040	
GRAND TOTAL	Total 90 Days and over	\$256,984	
	Total Sundry Debts Outstanding	\$704,801	
	90 Days and Over % of Total Debt	36%	
	90 Days and over -Total No. of Debtors (excl Loans)	23	

6002J

PROPOSED BUDGET AMENDMENTS

FOR THE MONTH OF OCTOBER 2025

BUDGET AMENDMENTS - GENERAL			Budget Amendments >\$100,000	
<i>Description</i>	<i>DR</i>	<i>CR</i>	<i>Total Amount</i>	<i>Comments</i>
Upgrade expenditure including professional services, installation, configuration, support and maintenance.	177,000		\$ 177,000	Funding required to upgrade meeting rooms at Civic Centre, Operations Centre, and AH Bracks to be drawn from the Information Technology Reserve. This additional funding request will be incorporated to the Mid Year Budget Review 2025-2026 as a pre council approved budget amendment, and the funding source will be reviewed during the overall finalisation of the Mid Year Budget Review.
Information Technology Reserve		177,000		
	177,000	177,000	177,000	

Amendment to Fees and Charges 2025-2026

<i>Fee Description</i>	<i>Unit of Cost/%</i>	<i>New Year Rate 25-26</i>	<i>GST</i>	<i>Narration/Ref</i>
HIRE OF FORBES RESIDENCE SPACE				
Commercial rate	Per hour	\$24.00	GST Inc	Section 6.16 of the Local Government Act 1995
Community rate	Per hour	\$16.00	GST Inc	Section 6.16 of the Local Government Act 1995
*The commercial rate applies to bookings used for the purpose of profit making activities or promotion of the same.				
**Opportunity for 50% discount for a one month trial for those looking at longer term bookings.				

Menstrual Equity Consultation Report



Community Engagement
July - August 2025



City of
Melville

Background & Context

The City of Melville is currently exploring how to best support equitable access to essential health resources. One emerging focus is menstrual equity, ensuring fair and dignified access to period products and related support for people who menstruate, particularly those experiencing disadvantage.

In July 2025, Council passed a resolution requesting a report into the feasibility, costs, and community alignment of menstrual equity initiatives. Community feedback is an important part of shaping this advice and understanding local expectations and priorities.

Engagement Approach

To inform this work, the City invited members of its Melville Sounding Board to provide confidential feedback through a short survey.

- Audience: 180 members of the Melville Sounding Board (self-nominated community members who identify priority topics and their preferred level of engagement)
- Distribution: Direct email invitation issued on 24 July 2025
- Engagement Tool: Online survey.

Participation Metrics

- Email open rate: 73.2% (≈132 people)
- Click-through rate: 22.3% (≈40 people clicked through)
- Survey completions: 38 responses
- Overall reach: ~21% of those invited provided completed feedback.

Key Findings

Awareness of Menstrual Equity Issues

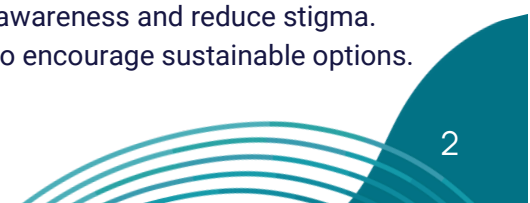
- Yes (aware): 25 respondents (66%) • No (not aware): 13 respondents (34%)

Support for City Investment in Menstrual Equity

- Yes (support investment): 20 respondents (53%)
- Unsure: 8 respondents (21%)
- No (do not support): 10 respondents (26%)

Suggested Roles for Local Government

- Advocating to State and Federal Government for systemic action and funding support.
- Supporting existing homeless services and community groups already working in this space.
- Providing dispensing machines with free or low-cost products in community facilities.
- Promoting education tools and resources to raise awareness and reduce stigma.
- Expanding rebate schemes for reusable products to encourage sustainable options.



Respondents were asked which initiatives they would support if the City introduced menstrual equity measures (multiple choices allowed). Results show:

- Promoting existing education tools and resources: 17
- Expanding rebate scheme for reusable menstrual products: 16
- Dispensing machines with free products in facilities: 14
- Advocating to State/Federal Government: 13
- Do not support any initiatives: 6
- Other (7 responses): While initially marked as 'Other,' upon review most of these align with advocacy (e.g., lobbying for state/federal funding, referral pathways) or connection to services (e.g., safe spaces, partnerships with crisis services)

Insights & Implications

- Awareness gap: Around one-third of participants were unaware of menstrual equity issues, suggesting the City may need to invest in education and awareness.
- Community support exists: Over half of respondents support Council involvement, with additional respondents open but uncertain, indicating space to build understanding.
- Role clarity: Responses suggest the City's role could be a mix of direct provision (dispensing/rebates) and advocacy/education.
- Cost sensitivity: Some feedback highlighted concerns about the costs of implementation and whether this should be a local government priority.
- Education valued: The strongest single initiative supported was promotion of existing educational tools and resources, showing appetite for awareness-building.



Trees on your land

City of
Melville

ENGAGEMENT SNAPSHOT



Trees and vegetation play a vital role in urban environments, providing economic, environmental, and social benefits to the community. The City of Melville’s Urban Forest Strategic Plan, building on the Urban Forest and Green Spaces Policy adopted in 2016, aims to protect and enhance the city’s leafy character, visual amenity, and biodiversity. While managing public land has been a primary focus, the City is increasingly recognising the importance of trees on private land in achieving its urban greening goals. Nearly half of the City’s urban forest is located on private properties, and with significant loss of tree cover between 2017 and 2022, it is essential to address this decline.

A review of the Urban Forest Strategy in 2024 highlighted that, even with full use of available public land for tree planting, the city’s canopy would still only reach 17%, underscoring the need to involve private landowners in efforts to preserve and enhance Melville’s urban forest. In response, the City is exploring flexible policies that allow property owners to develop their land while retaining and replacing trees. These policies aim to balance the need for sustainable development with the preservation of the urban canopy, aligning with broader goals outlined in the Council Plan 2024–2034 and the City’s declaration of a climate emergency.

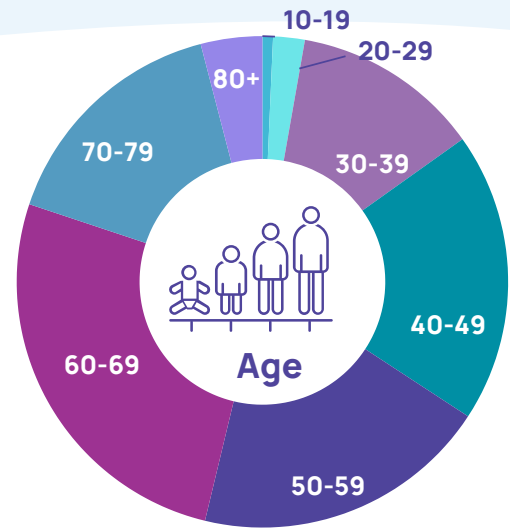
Engagement approach

To engage the community, the City launched the "Trees on Your Land" project to understand public views on tree canopy loss and the roles of both the City and residents in its preservation. Feedback was gathered through an online survey on the Melville Talks platform, as well as in-person at three pop-up sessions. The consultation period ran from **1 October to 17 November 2024**, allowing residents to share their thoughts and contribute to shaping future policies for a greener, more resilient urban environment.

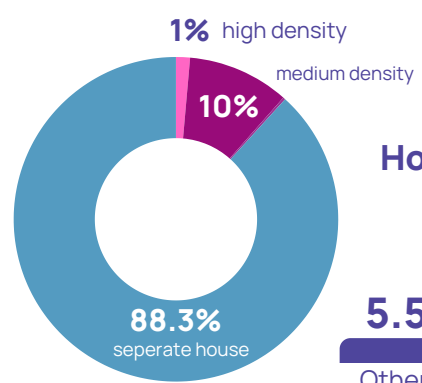
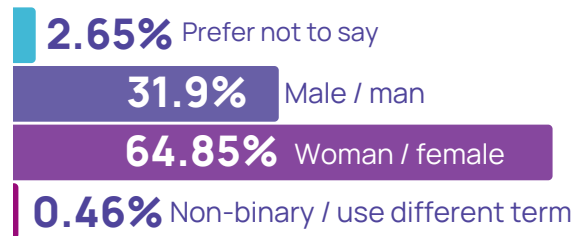
Reach and Participation



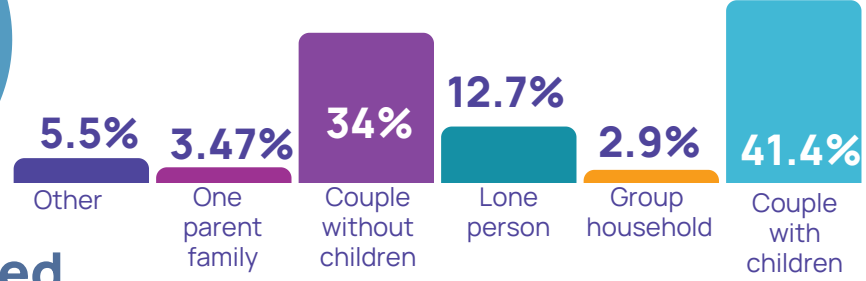
We heard from



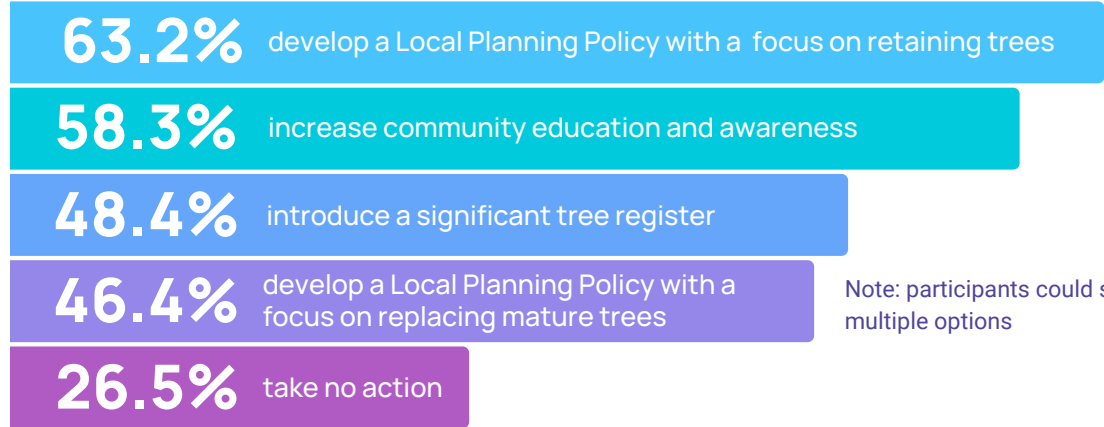
Gender



Household and type



You supported



Note: participants could select multiple options

Key themes

Throughout the engagement process, it became evident that achieving a consensus on the retention or replacement of large trees is challenging. However, the roles of the community, individuals, and the City of Melville remain essential in finding solutions that balance environmental and community needs. Key themes from the engagement include:

Preservation of large trees

The importance of preserving large, mature trees on private property for various reasons, such as:

- Providing shade, cooling, and habitat for wildlife
- Enhancing the character and aesthetics of the neighborhood
- Sequestering carbon and mitigating climate change

“we need to keep the city cooler with canopy and animal life.”

Enforcement and regulation

Mixed sentiment on Council’s authority to:

- Require permits or approval for the removal of large trees on private property
- Impose fines or penalties for the unauthorised removal of significant trees
- Maintain a registry or inventory of large trees on private property

“landowners should be guided by council policies that support the maintenance and growth of canopy and habitat”

“it is the landowner’s decision”

Balance development and tree preservation



- Between development and the preservation of large trees, especially in the context of subdivision and redevelopment of properties.
- Implement policies and regulations to ensure that new developments are designed around existing large trees
- Require replacement or compensation for the removal of large trees during development

“build around the tree, incorporate it in the design”

Take no action

- Concerns about interference with landowners’ rights.
- Issues related to the costs and responsibilities of maintaining large trees.
- Perceptions of hypocrisy regarding the council’s maintenance of public trees.

Assistance and subsidies

- Council should provide support and assistance to landowners in maintaining large trees, such as:
- Subsidies in the cost of tree maintenance, pruning, and health assessments
- Encouraging and incentivising landowners to preserve large trees
- Providing advice and guidance on suitable tree species and care
- Assisting landowners with the maintenance of large trees

“maintaining trees is for everyone’s benefit and not every household can afford it”

Collaboration and communication

Council should work closely with landowners to:

- Educate them on the importance of preserving large trees
- Facilitate communication and resolve conflicts between neighbours regarding tree-related issues
- Provide guidance and support on the appropriate management and care of large trees

“keep them within their boundaries and have consideration for neighbours”



Community role in tree retention

Mixed sentiment on the role of both individual and community:

- Private landowners should have the right to care for, manage, maintain, remove, or replace trees on their property
- Encourage tree planting and inspire others to do the same

“feed, water, prune as necessary”



ALTERNATIVE MOTION TO MEETING OF THE COUNCIL
 Submitted in accordance with clause 7.3 of the
 City of Melville Local Government (Meeting Procedures) Local Law 2022

Presented to	Ordinary Meeting of Council to be held Tuesday, 9 December 2025
Related to Item	UP25/93 Trees on Private Land
Submitted by	Cr K Wheatland
Attachments	Nil.

MOTION

That the Council:

1. **Notes community feedback and recent legal and regional policy developments, including strong community support to raise the City’s canopy target from 15% to 20%.**
2. **Requests the CEO to prepare a draft Local Planning Policy for Trees on Private Land based on the WALGA Model Local Planning Policy – Tree Retention.**
3. **Confirms that the policy’s primary objective is to retain mature trees while supporting reasonable development through a clear and consistent approval pathway.**
4. **Requests the draft policy be workshopped with Elected Members before being presented for consent to advertise.**

REASONS FOR THE MOTION

1. The community has clearly expressed support for stronger action to protect mature trees. Recent engagement on tree management showed strong backing for a policy framework focused on retention of larger, established trees on private land, alongside support for raising the City’s tree canopy target from 15% to 20%.
2. The SAT has now confirmed that removing a large tree is “development” and requires a formal decision-making pathway. The 2025 Zorzi v Town of Cambridge ruling provides legal clarity: local governments must set a clear policy position on when approval is required and under what circumstances removal may be supported. A Local Planning Policy is the correct and transparent mechanism to achieve this.
3. The WALGA Model Local Planning Policy – Tree Retention is now an established metropolitan standard. It has been formally adopted by the Towns of Bassendean, Cambridge, Victoria Park, Peppermint Grove; and the Cities of Fremantle, Nedlands, and South Perth, with several other councils currently consulting. Aligning with this model creates regional consistency and reduces confusion for residents, developers and arborists.
4. Melville’s current tree canopy levels are declining and cannot be recovered through public land planting alone. Nearly half of Melville’s remaining canopy sits on private land. Without a clear policy, mature trees will continue to be lost faster than they can be replaced, making the City’s raised canopy target of 20% unachievable.
5. A policy based on the WALGA model strikes the right balance between retention and reasonable development. It does not prevent development. It simply provides a consistent, fair, transparent approval pathway and gives residents clarity about when removal is appropriate and when alternatives should be considered.



ALTERNATIVE MOTION TO MEETING OF THE COUNCIL

Submitted in accordance with clause 7.3 of the City of Melville Local Government (Meeting Procedures) Local Law 2022

- 6. This motion provides clear direction while still allowing the community and Elected Members to shape the draft policy. Requesting a workshop before advertising ensures a collaborative approach and avoids confusion, while still moving the city toward a consistent, evidence-based framework.
- 7. The alternate motion strengthens Melville's Urban Forest Strategy and responds directly to what residents have asked for. Residents have repeatedly told us they want cooler streets, greener suburbs and better protection for the mature trees that define neighbourhood character. This motion delivers that in a structured, fair and practical way.

<input type="checkbox"/>	I have discussed this matter with Officers
<input type="checkbox"/>	I would like to discuss this matter with Officers

Office Use Only

ECM Number	Date Received
Distributed	
Officer Comment / Notes	





OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council to be held on Tuesday, 9 December 2025
Related to Item	Alternative Motion for Item UP25/93 Trees on Private Land
Submitted by	Director Planning
Attachments	Nil.

Officer Advice

The Alternate Motion differs from the Officer Recommendation in the report.

The Officer Recommendation seeks Council endorsement to commence preparation of a draft Local Planning Policy (LPP) for trees on private land, with a broad objective to encourage retention of mature trees while allowing reasonable development. This approach enables the CEO to prepare a draft LPP to be workshopped at the Elected Member Engagement Session (EMES) prior to Council consideration for advertising.

The Alternate Motion proposes that the draft LPP be based specifically on the WALGA Model Local Planning Policy – Tree Retention and sets a retention-first objective as the primary outcome. This pre-determines the policy model and purpose before workshops or analysis of implications for implementation, resourcing, assessment processes, or enforcement.

The Officer Recommendation avoids prescribing a model at this stage to ensure:

1. Collaborative development through workshops.
2. Detailed consideration of provisions, thresholds, exemptions, approval pathways, and compliance.
3. Council retains flexibility to determine the most appropriate approach once impacts are understood.

While the WALGA model may be considered later, mandating it now represents a more prescriptive and higher-intervention direction. If adopted, officers will prepare the draft accordingly and present it to an EMES workshop before advertising.

Engagement Implications

Adopting the Alternate Motion reduces flexibility and scope for Elected Members during workshops to influence the draft policy approach. It may also create perceptions that the outcome is predetermined.

Financial Implications

A retention first model may require additional resourcing for compliance, enforcement, and arborist assessments. These costs cannot be fully quantified until detailed provisions are developed.

Legislative and Policy Implications

The WALGA model introduces higher regulatory intervention. It will require clear statutory definitions, approval pathways, and enforcement mechanisms consistent with the *Planning and Development Act 2005* and SAT rulings.

Consequences

Early commitment to a prescriptive model may increase complexity for implementation and may limit Council's ability to adjust the approach after considering operational and legal implications.



Local Planning Scheme No.6 Review – Project Staging and Implementation Plan



Table of Contents

Purpose 3

Overview 3

Community engagement 4

 Preliminary findings from 2024 – phase 3 survey 6

 Engagement and communications approach 7

 Elected Member engagement 8

Technical studies for further investigation 10

 Land Economics Assessment 10

 Traffic, Parking and Transport Assessment 10

 Tree Canopy Impact Assessment 11

 State agency engagement and referrals 11

 Refine proposed density change areas 11

 Other related studies 11

Key tasks and timeline 13

Next steps 17

Purpose

The purpose of the Staging and Implementation Plan (Plan) is to outline the remaining tasks and indicative timing of Stage 1 of the Scheme review process and seek agreement and alignment from Council prior to finalising the draft Scheme. This will ensure the project is progressed in an efficient, informed and transparent manner. While the Plan is intended to provide guidance on timing and key tasks, it is acknowledged that it will remain adaptable and may be adjusted as the project evolves.

Overview

The City of Melville (the City) is nearing the end of Stage 1 of the process of reviewing its Local Planning Scheme No. 6 (LPS6). To date, this process has involved a Report of Review (2021-2022), early draft concept ideas (2023-2024) and preliminary engagement (2023-2024). This brings us to the current phase, which involves incorporating all the feedback and early concept ideas, supplemented with further research and targeted engagement with state agencies and our Elected Members, plus another round of community engagement. These final tasks will help to refine the draft Scheme review, ensuring there is a robust evidence base informing the suggested changes before being submitted to Council for consideration and endorsement.

The Plan seeks to clearly map out the final tasks of Stage 1 and outline the key timing and milestones ahead of submitting a working draft Scheme to Council, and then to the Western Australian Planning Commission (WAPC).

<p>Stage 1 Preliminary works (current stage)</p>	<p>Completed tasks:</p> <ul style="list-style-type: none"> ✓ Report of Review (involving community engagement, preparing the Report of Review, submitting to Council and submitting to the WAPC). ✓ Key theme exploration (involving community engagement, reporting findings and Elected Member engagement). ✓ Density and zoning investigations (involving officer investigations and Elected Member engagement). ✓ Density and zoning engagement (involving preliminary community engagement, engagement outcomes reporting and reviewing the findings). <p>Tasks to be completed:</p> <ul style="list-style-type: none"> • Refine the proposed LPS6 changes based on community feedback received and further technical investigations. • Elected Member engagement (workshop series). • Second round of community engagement on proposed density changes (for any areas that have been included or excluded from the previously advertised density changes). • Request that Council resolves to seek approval from the Minister to advertise the modified LPS6 scheme text and maps under Section 83A of the Planning and Development Act (2005).
<p>Stage 2 Statutory Review Process</p>	<p>Tasks to be completed:</p> <ul style="list-style-type: none"> • Submit draft LPS6 Scheme and text to the WAPC. • Minister approves the modified LPS6 being advertising, or requires that

	<p>amendments be made and the draft scheme resubmitted.</p> <ul style="list-style-type: none"> • Develop engagement approach for statutory public consultation. • Undertake public consultation period (minimum 60 days). • Officers to consider feedback received and present feedback and any recommended amendments to elected members. Depending on the extent of changes, further advertising may be required at this stage. • Elected members endorse and submit final version to WAPC. • WAPC/Minister may direct the City to make changes and readvertise. If so, once undertaken Council will again be asked to endorse and submit to the WAPC. • Scheme changes approved by the Minister and gazetted.
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A full version of the Stage 2 process for a complex and standard Scheme amendment can be viewed on the City’s [LPS6 Review webpage](#).

Community engagement

Under the *Planning and Development (Local Planning Schemes) Regulations 2015*, formal community consultation typically occurs in the later stages of a Scheme review. However, the City of Melville is committed to involving the community throughout the process to ensure local perspectives are meaningfully considered in shaping the City’s future.

Three phases of engagement have already been completed and the findings are helping to inform further studies and the direction of the review. Being a non-statutory engagement process, the City sought for the engagement to:

1. focus on qualitative data by specifically understanding the key concerns from those most affected by the changes;
2. bring to the City’s attention other areas where the community is wanting to see changes; and
3. allow for this information to be received early enough in the process for the City to carefully consider and respond.

The engagement process has been structured into seven key phases:

1. Initial Awareness and Input

The community was informed that a Scheme review was commencing, and early input was sought to identify key themes and planning priorities.
(Completed)

2. Focus Area Consultation

Six preliminary focus areas were identified for investigation. Community members were invited to provide feedback on these areas and suggest additional topics for consideration.
(Completed)

3. Draft Proposals Consultation

The community was invited to review proposed zoning and density changes. Feedback was gathered through an online survey, and in-person appointments were offered for residents to discuss specific concerns and gain clarity on the proposals.
(Completed)

4. Referral to State Agencies and Infrastructure Stakeholders

As part of the review process, we are engaging with key State Government departments, transport agencies, and utility providers to address infrastructure and environmental considerations associated with increased density. A priority focus for the City is obtaining further advice on community concerns regarding bushfire and flood risks within proposed change areas. This includes floodplain management, bushfire risk assessment, service capacity (water, power, internet), school infrastructure, and transportation impacts. Relevant agencies include the Department of Education, Water Corporation, Western Power, DWER, DBCA, DPLH, and transport authorities.

(In progress)

5. Elected Members Engagement

A key element of this phase involves collaboration with Elected Members through a series of interactive workshops. Members will review the proposed changes to LPS6, informed by community feedback, technical studies, and officer analysis.

(Upcoming)

6. Draft Proposals Consultation (Round 2)

Incorporating lessons learned from the previous round of community engagement, the City will re-engage with the community on the changes to the proposed density change areas (including likely refinement of the changes previously advertised). Feedback will be incorporated into the draft Scheme before being submitted to Council for endorsement.

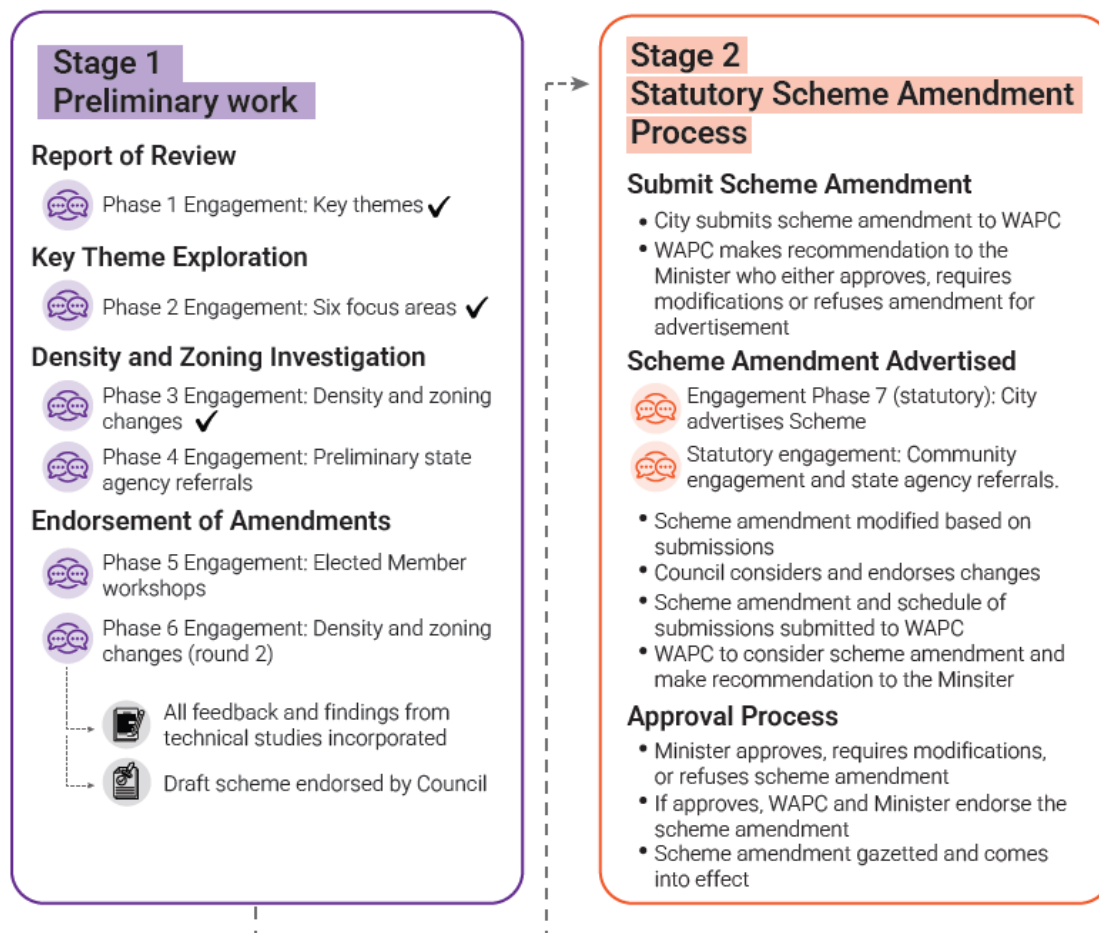
(Upcoming)

7. Formal Exhibition and Community Submissions

As part of Stage 2, the final draft Scheme will be formally presented to Council for consideration to be advertised for public comment, with a minimum consultation period of 60 days. The City will promote this widely using a mix of traditional and digital communication methods, ensuring broad outreach. Direct communication will also be made with those most directly impacted by the proposed changes. Community members will be invited to submit their views, including levels of support or concern. These submissions will be considered by the City and Council prior to final endorsement by the WAPC and the Planning Minister.

(Upcoming)

The below diagram illustrates how the engagement phases support the overall tasks of the project.



Preliminary findings from 2024 – phase 3 survey

The main data collection methods of the Stage 1 Phase 3 engagement was a survey, which asked for feedback on the proposed changes to LPS6 and also invited suggested changes in addition to what was proposed. The survey received 669 valid responses, with varied suggestions on the proposed density and zoning changes including decreasing density in some areas and increasing in others. All responses have been reviewed and recorded and will form part of the considerations for density and zoning changes in the review, alongside technical research being undertaken as part of the review. The findings from this round of engagement have been reported on in a detailed outcomes report, which will be made available at the Elected Member Workshops, and thereafter made public ahead of the next phase of community engagement.

Feedback from the preliminary engagement was that potential zoning changes put forward by the City were advertised without fully understanding the long-term impacts on aspects like traffic, infrastructure capacity, developability and tree loss. In response to community feedback, these issues, amongst others, will be explored in further detail in this phase of Stage 1 of the LPS6 Review. The studies, what they will involve, and their timing are broken down further within this Plan.

Engagement and communications approach

The engagement and communications approach for this current phase of the project has been adapted to respond to feedback received after the third phase of preliminary engagement. This approach is driven by engagement with Elected Members and key stakeholders to seek information and refine the proposed changes, before the draft Scheme is complete and is released for public consultation as part of the statutory review process in Stage 2.

Feedback from community about the engagement and communications approach	Updates to the engagement and communications approach going forward
<ul style="list-style-type: none"> Information about the scheme and the proposed changes wasn't easy to understand. Engagement reach wasn't far enough – only letter dropping to affected properties and those adjacent was not enough. Updates after engagement in 2024 were not regularly provided. Confusion about the process and where we are currently at in the process (drafting stage). 	<ul style="list-style-type: none"> Break down the barrier between the community and the Scheme review project by reducing jargon and technical references. Simplify language. Keep the community and Elected Members informed about where we are in the process and next steps with planned communication touchpoints (Elected Member Bulletins, concise webpage updates and email notifications). Targeted and one on one engagement methods preferred to deep dive into issues and explore options for the review. Refine resources (e.g. online maps) to be clearer Expand the boundary for the letter drop. Establish a community panel to hear from a cross-representative sample of the community and generate broader awareness for the project. Close the feedback loop with all participants and let them know how their input has shaped the review.

A high-level overview of the engagement and communications approach is summarised in the implementation plan below and includes:

- Elected Member Bulletin (as required)
- Review and update webpage (Q4 2025)
- Elected Member workshops (Q1-Q2 2026)
- State agency referred zoning changes (June – December 2025)
- Meetings with relevant City of Melville staff (2025)
- One on one meetings with members of the community (as needed)
- Community panel to seek feedback from a cross-representation of the community
- Community consultation on the proposed density and zoning changes to residents and owners of any new or removed areas added to the Scheme review (affected properties and those adjacent).

Alongside the reviewed Scheme documents, a detailed engagement outcomes report has been prepared, which will provide a summary of the engagement process that has accompanied the review. This includes detailed findings and points to how these key findings have been incorporated into the Scheme review.

Separately, the Engagement and Communications Plan is being updated alongside this Staging and Implementation Plan to include more detail and carefully guide the final phases of engagement for Stage 1.

In addition, the City intends to complement its standard engagement approach by bringing together a representative community group to explore the proposed density changes through a series of workshop sessions. This group will have the opportunity to share their perspectives, aspirations and provide feedback to help shape the direction of the scheme review.

The City will engage with Councillors on the proposed composition and process for this group before it commences. Feedback from the group, along with input from Elected Members, will be incorporated into the final draft Scheme before it is submitted to Council for endorsement.

Elected Member engagement

A key feature of the engagement approach for this phase of Stage 1 is working with the Elected Members. This will take course over multiple workshops where Elected Members will be taken through revised proposed changes of the Scheme based on findings from community and stakeholder engagement, technical studies and officer-led research. The preference is to utilise time during the Elected Member Engagement Sessions (EMES) where possible.

The workshops will focus on the matters of high priority to the community, however there will be the option for Elected Members to book separate meetings with the project team should they wish to discuss other matters of the Scheme review. A suite of supporting resources will be prepared to support Elected Members through the workshop content, breaking down different sections of the scheme and the rationale for proposed changes, as defined in the table below.

A note on proposed timing

While this plan suggests back-to-back workshops to keep momentum going, we understand that there may be busy EMES schedules and other topics of discussion that will take precedence over this project. We also acknowledge that we may need to add additional workshops slots into the program to give enough time to finish workshopping ideas with Elected Members. This will be “sense-checked” as the workshops progress. If additional workshops need to be added, or - briefings for Elected Members, we can add this into the schedule.

All proposed timing is subject to Councillor appetite and available time.

Workshop	Timing	Resources / detail
Workshop 1 - Introduction to workshop series <ul style="list-style-type: none"> o Overview of scheme changes, what we've done and why o Explain workshop format and sequencing o Negotiables and non-negotiables for the engagement - Next steps	Feb 2026 EMES Allow 1.5 hrs	- EMB invitation - Booklet of summary of changes to the scheme (only for the items being covered in the workshop) - Draft Scheme Text (changes represented as track-changes) - Workshop collateral (agenda, presentation, note taking tools)
Workshop 2 Review scheme changes: <ul style="list-style-type: none"> - Land use and zoning, including split for local and neighbourhood centres - Changes to built form controls 	March 2026 EMES Allow 1.5 hrs	- As above.

<p>Workshop 3</p> <ul style="list-style-type: none"> - Introduction to density changes - Overview of the technical studies and the proposed changes. 	<p>April 2026 EMES</p> <p><i>Allow 1.5 hrs</i></p>	<ul style="list-style-type: none"> - EMB invitation - Summary of previous workshop outcomes - Engagement Outcomes Report (2024 Phase 3 engagement) - Land Economics Report - Traffic Impact Assessment
<p>Workshop 4</p> <ul style="list-style-type: none"> - Breakdown and refinement of proposed density changes 	<p>May 2026 EMES</p> <p><i>Allow 1.5 hrs</i></p>	<p>As above</p>
<p>Workshop 5</p> <ul style="list-style-type: none"> - Further refinement of proposed density changes 	<p>June 2026 EMES</p> <p><i>Allow 1.5 hrs</i></p>	<p>As above</p>
<p><i>Undertake second round of community engagement to consult outcomes of workshops</i></p> <p><i>Approx July - Aug 2026*</i></p>		
<p>Workshop 6</p> <ul style="list-style-type: none"> - Present back the findings of the community engagement and consequential changes - Finalise the Scheme - Outline project next steps 	<p>Sep / Oct 2026</p> <p><i>Allow 2 hrs</i></p>	<ul style="list-style-type: none"> - EMB invitation - Engagement outcomes report - Workshop collateral (agenda, presentation, note taking tools)

**Timing of the community engagement is subject to the bespoke Engagement and Communications Plan.*

The goal for the workshop series is for the Elected Members to be made aware of the opportunities and constraints in the review process, for the Elected Members to provide feedback to the City, and ultimately for a consensus to be reached on the draft changes to the scheme. Until it's clear that the Elected Members are generally comfortable with the changes, the City will continue to offer further workshop opportunities, appreciating that the following stage of the process seeks Council to support the draft scheme being submitted to the WAPC for permission to advertise as part of Stage 2 (statutory Scheme review process).

Technical studies for further investigation

As we look to finalise proposed changes to the Scheme, we need detailed technical studies and further stakeholder engagement to test concepts and provide evidence and advice on suggested changes within the review. In addition, feedback from the preliminary community engagement period highlighted a keen interest in understanding the impacts of potential changes on the community, environment, and built form. These included:

- Land economics – which areas are viable for higher density housing.
- Housing affordability and where affordable housing can be delivered within the City of Melville.
- The capacity of the existing road network to accommodate increased traffic and parking.
- Increased pressure on utilities and services (e.g. school capacity).
- Impact on existing tree canopy due to infill development.
- Development in areas which may be prone to bushfire risks and flooding events.

In response to feedback from the community and Elected Members, the following work has been undertaken or is currently being undertaken. Information gained from the studies and further engagement will be shared with Elected Members at the relevant workshops, to help inform decision making. The studies will also be made available to the community ahead of the next round of community engagement.

Land Economics Assessment

Engage a planning consultant with economics skills to undertake a land economics assessment of all the density change areas in the LPS6 review to understand how the proposed changes will assist in achieving our 2050 infill targets set by State Government. The study will be completed in high growth and standard growth scenarios, aligning with the State Planning Strategy.

As part of the study, the consultant will consider:

- Population and dwelling projection analysis
- Developability assessments and potential uptake of different R-Code values for different areas (e.g. is R40 more desirable in this suburb compared to that suburb and why)
- Anticipated built form modelling (particularly for Canning Highway corridor).
- The concept of “housing affordability” within the context of the CoM.
- Existing planned areas for density (activity centre and structure plan areas).

Traffic, Parking and Transport Assessment

Engage a traffic consultant to undertake a transport impact assessment based on the change areas of density and zoning within the LPS6 review. The assessment will incorporate the findings of the Land Economics Assessment to consider local and regional traffic impacts associated with the proposed density changes (over time). Traffic modelling also have regard to other identified traffic generators over time, such as population growth in the City’s planned and unplanned activity centres, and regional traffic generated outside the City.

Impact should be assessed for likely and high uptake housing scenarios and include impact on the road network, capacity and parking pressure. The study should align with the WAPC Transport Impact Assessment Guidelines Vol. 2 2016.

Tree Canopy Impact Assessment

Engage a consultant to produce a report on the anticipated impacts to tree canopy from the infill models suggested in the LPS6 Review. The report will consider the correlation between density and tree loss, conduct a comparative analysis of different infill models (including case studies), review relevant data and literature, including the R-Codes.

State agency engagement and referrals

Attain greater clarity and information around certain perceived issues with increasing density that relate to the impact on the City's environment and infrastructure including flood plain levels, bushfire risk, utilities (water, power, internet) and schools. Engage with state agencies including:

- Department of Education – in regards to the capacity of schools
- Utilities providers (Water Corporation, Wester Power, Horizon Power, ATCO Gas, etc) – capacity for continued provision of services and utilities
- DWER, DBCA, DPLH (bushfire policy team and coastal planning) –considerations for any bushfire and flood-prone areas
- Transport agencies (Main Roads WA, Department of Transport, Public Transport Association) – capacity to deliver services and flag any potential upgrades needed to accommodate increased population.

Note this engagement will be preliminary in nature, acknowledging the statutory referral process to these relevant stakeholders that will occur as part of the Stage 2 formal public consultation.

Refine proposed density change areas

Based on feedback gathered during Stage 1, Phase 3 community engagement, we will refine the proposed density change areas where this feedback aligns with the Local Planning Strategy. A key focus is creating more opportunities for housing diversity within the southern suburbs (generally south of Leach Highway). The Strategic Planning team will identify suitable locations consistent with the Local Planning Strategy that could accommodate increased density. These proposed additions will undergo assessment through the Land Economic Assessment and Traffic Impact Assessment before being presented to Elected Members during the 2026 workshop series.

Other related studies

While not directly part of the LPS6 Review, there are other studies being undertaken, or proposed to be undertaken, parallel to the Scheme Review and will further inform proposed changes. These are outlined below.

Train Station Precinct Planning

The train station precincts of Bull Creek and Murdoch Stations have been identified for further investigation as a separate project, rather than forming part of this Scheme review. Specific feasibility studies have been prepared to guide the City in determining when and how these stations should be planned for.

Nonetheless, the opportunity for these station precincts to contribute towards the City's infill targets will be clearly identified in the case made to the WAPC when the draft scheme is submitted for their consideration. This acknowledges that addressing the City's 2050 infill targets will require contributions from many different areas, including those that have been planned for (e.g. existing

Structure Plans area), are being planned for (e.g. LPS6 changes), and those that are yet to be planned for (e.g. train stations).

Integrated Transport Strategy

Pending organisational prioritisation and budget, the City will be preparing an Integrated Transport Strategy to coordinate the high-level transport direction for the City, which will inform policy, advocacy and infrastructure decisions regarding transport. With this strategy in-hand, we will be able to better determine how the traffic impact assessment links in with the greater transport directions of the City, including promoting active transport options and use of public transport alternatives.

Public Open Space Strategy

The City is concurrently preparing a Public Open Space Strategy (POS Strategy). Whilst the strategy is not complete yet, early findings are being fed back to the team members of this project and are being considered in regard to zoning and density changes.

Myaree Business Area Master Plan

The Myaree Business Area Master Plan (MBAMP) is being prepared by the City to support economic growth, land use planning considerations and additional initiatives to assist the business area to thrive. There are four planning and land use actions in the MBAMP which will be actioned as part of this Scheme review.

Structure Plan reviews

Structure plan areas, precincts and activity centres are reviewed separately to the Scheme. The periodic review process is guided by State Planning Regulations and policy, including *State Planning Policy 7.2 Precinct Design* and *State Planning Policy 4.2 Activity Centres in Perth and Peel*. These areas are of strategic importance to the City, and each of the City's existing and future structure plans are expected to align with the City's Local Planning Strategy. This means each is expected to contribute to the City's infill targets, helping to reduce the obligation for higher densities in suburban areas.

Key tasks and timeline

The remainder of Stage 1 has been broken down into a series of tasks and sub-tasks, with a considered timeline to ensure timely delivery of the draft Local Planning Scheme. While every effort will be made to adhere to the below timeline, factors, such as the execution of the Elected Member workshops, may either reduce or expand the timing depending on the outcomes. For example, we may be able to cover more content in the workshops than expected, reducing the number of workshops needed, or we may need to add additional workshops, which would expand the timing.

	Task	Detail and actions	Addressing concerns	Start	Finish
1 Technical studies					
1.1	Land Economics Assessment	Prepare RFQ	✓ Desirable suburbs and locations for infill ✓ Housing affordability	April 2025	May 2025
		Award successful consultant and commence study (allow 4 weeks for consultants to respond to the RFQ).		May 2025	June 2025
		Complete study – incorporate findings into review and Traffic Impact Assessment		June 2025	October 2025
1.2	Traffic Impact Assessment	Prepare RFQ	✓ Impact on road and parking capacity	August 2025	September 2025
		Award successful consultant and commence study.		October 2025	October 2025
		Conclude study – incorporate findings into review		November 2025	March 2026
1.3	Tree Canopy Assessment	Prepare RFQ	✓ Impact on tree canopy	September 2025	October 2025
		Award successful consultant and commence study.		October 2025	November 2025
		Conclude study – incorporate findings into review		November 2025	February 2026
2 Targeted engagement					
2.1	State agency engagement	DoE Consult with Department of Education demographic forecasting specialists to determine the impact of the proposed density changes under LPS6 review and likely scenarios for schools growth planning.	✓ Provision of utilities and services	June 2025	November 2025

		<p>Utilities providers Consult with utilities providers (Water Corporation, electricity, gas, internet etc) to confirm their capacity to adjust the network with the likely scenarios of LPS6 review density increases.</p>	✓ Provision of utilities and services	June 2025	November 2025
		<p>DWER / DPLH Discuss or seek referral addressing the likelihood of impact of flooding and bushfire risk to proposed density change areas and what can be done to mitigate any identified risks.</p>	✓ Likelihood of impact from bushfire or flooding	June 2025	November 2025
		<p>Transport agencies (MRWA, PTA, DoT) Comment on need for public transport upgrades. Plan for future transport services to support growing population. Understand what the trigger is for upgrading services.</p>	✓ Impact on road and parking capacity	June 2025	November 2025
		<p>Other State Agencies</p> <ul style="list-style-type: none"> • Department of Communities • Department of Water and Environmental Regulation • Department of Biodiversity, Conservation and Attractions • Department of Fire and Emergency Services • Department of Health • Department of Local Government, Sport and Cultural Industries • Heritage Council • Environmental Protection Authority 	✓ Identify any locations or matters of concern	June 2025	November 2025
2.2	Internal engagement	Regular workshops with Statutory Planning to identify opportunities regarding the Scheme and their comments on any proposed changes.	✓ All concerns	June 2025	Ongoing as needed
3 Elected Member Workshop Series and Community Engagement					
	Prepare workshop resources	Resources to include: - Scheme text change overview - Summary of the Scheme review process to-date - Engagement outcomes report	✓	October 2025	February 2026
	Prepare for workshop 1	Prepare materials for workshop 1 including:	✓	December 2025	February 2026

		<ul style="list-style-type: none"> - Agenda - Run sheet - Presentation slides - Maps and feedback sheets (both hard copy and digital format options) 			
	Workshop 1	Hold workshop 1	✓	February 2026 (EMES)	
	Post workshop update	Keep community informed about key workshop discussion points and relevant next steps via an update to be posted onto the Melville Talks webpage	✓	One week post-workshop	
	Hold rest of workshop series (workshops 2, 3, 4, and 5)	<p>Prepare for and run the rest of the workshop series as per the timing listed above.</p> <p>To keep the momentum going, ideally one workshop will be held each month during or after the Tuesday EMES slots.</p>	✓	March 2026	August 2026 (TBC)
	Post-workshop update	After each workshop, provide a brief update of the key findings and discussion via the Melville Talks webpage, including any relevant next steps to keep the community informed of the progress.	✓	One week after each workshop	
	Community engagement on proposed change areas (round 2)	Inform and consult with residents and property owners on the changes to the proposed density change areas (any new or removed areas different to the 2024 engagement).	✓ All concerns	Post workshop 5* 6-week feedback period (TBC) <i>*Subject to progress of workshops</i>	
	Outcomes reporting	Complete engagement outcomes reporting for the community engagement process of Stage 1.	✓ All concerns	4 weeks post-engagement.	
	Workshop 6	Hold final workshop to go over the community engagement outcomes and draft proposed Scheme changes.	✓ All concerns	August / September 2026	
	Close the feedback loop for Stage 1 engagement	Following the final workshop, update webpage with communications to close the feedback loop with the community and let them know how their feedback has shaped the review of the Scheme for Stage one. Let them know the next steps for the project (breakdown of Stage 2)	✓ All concerns	One week post workshop	
4 Compile and consider data					
4.1	Incorporate findings and feedback	Incorporate findings from above studies, engagement and referrals into LPS6 review.	✓ All concerns	Ongoing from October 2025.	

4.2	Draft finalised	Draft scheme text and mapping finalised following community engagement and Elected Member Workshops.	N/A	August 2026	Q4 2026
4.3	Draft Scheme submitted to Council	Draft Scheme text and maps submitted to Council for approval. If approved, this will trigger the start of Stage 2.	N/A	Q4 2026 / Q1 2027	
4.4	Close feedback loop	Report back to the community and let them know the outcomes of the process and next steps.	N/A	Q4 2026 / Q1 2027	
Stage 2 – Statutory Scheme Amendment Process commences					

Next steps

Once this Staging and Implementation Plan has been endorsed by Council, we will update the content of the webpage to better reflect this process and keep residents informed of the project next steps.

We note that this Staging and Implementation Plan may be updated to reflect changes to timing. If the Staging and Implementation Plan is updated, a notice will be provided to Elected Members via an Elected Members Bulletin.

As per the Implementation Plan, the City will finalise preparations for the first of the Elected Member workshops scheduled for in February 2026.

