City of Melville

Application for Development Approval

Owner Details					
Name:					
ABN (if applicable):					
Address:					
Suburb:			**Post Code:**		
Phone:		**Mobile:**			
Email:					
Contact person for correspondence:					
Signature:			**Date:**		
Signature:			**Date:**		
The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 Clause 62(2).					

Applicant Details					
Name:					
Address:					
Suburb:			**Post Code:**		
Phone:		**Mobile:**			
Email:					
Contact person for correspondence:					
The information and plans submitted with this application may be made available by the Local Government inaccordance with Clause 85 Schedule2, Part II of the Planning and Development (Local Planning Scheme)Regulations 2015. Agree					
Signature:			**Date:**		

Property Details					
Lot No:		**House/Street No:**		**Location No:**	
Diagram/Plan No:		**Certificate of Title Vol No:**		**Folio:**	
Title encumbrances (e.g. easements, restrictive covenants):					
Street Name:		**Suburb:**			
Nearest Street Intersection:					

Proposed Development		
Nature of Development:	☐	Works
	☐	Use
	☐	Works and Use
Is an exemption from development claimed for part of the development?	☐	Yes
	☐	No
If Yes, is the exemption for:	☐	Works
	☐	Use
Description of proposed works and/or land use:		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use:		
Cost of the proposed development/Amendment Cost (Ex GST):		
Estimated time of completion:		

City of Melville Terms and Conditions

In submitting an application to City of Melville I accept the following terms and conditions:

I declare that the information and plans submitted are correct and can be relied upon for planning assessment purposes.

I understand that once an application fee invoice is issued, I have the period between invoice issue and my complete payment to decide if I wish to withdraw my application. Once my complete payment is made, I will no longer be entitled to a refund of any portion of the complete application fees and any refund consented to will need to be based on work undertaken.

I acknowledge that the email address that I have provided in lodging this application is the email address to which I will accept any notification or communication from the City of Melville. Any changes so notified to the City of Melville will be via an email and contain all reference numbers used by the City of Melville and by me in relation to this application.

I declare I will accept time deadlines for information requested by City of Melville and understand that if I do not adhere to timeframes specified in communications that my applications may be determined with the available information.

We collect your personal information to process your request in accordance with the standards set out in the Privacy and Responsible Information Sharing Act 2024 (PRIS Act). By completing this form, you confirm that you have read and acknowledge the collection of your personal information. For full information about how we handle your personal information, please visit our privacy page.