



City of
Melville

AGENDA

SPECIAL COUNCIL MEETING

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that a Special Meeting of the Council will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Wednesday, 25 October 2023 commencing at 5:30pm.

The Special Meeting is for the purpose of:

- Conduct a Declaration of Office Ceremony for newly elected Mayor
- Conduct a Declaration of Office Ceremony for newly elected Councillors
- Election of Deputy Mayor

The meeting will be followed by a Welcome Reception for Elected Members and their families.

Marten Tieleman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Use this link to [Register to attend the Special Meeting of the Council Wednesday, 25 October 2023 electronically](#)



Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission

To provide good governance and quality services for the City of Melville community.

Our Values

Excellence

Striving for the best possible outcomes

Participation

Involving, collaborating and partnering

Integrity

Acting with honesty, openness and with good intent

Caring

Demonstrating empathy, kindness and genuine concern



Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

Audio Recording/ Access to Recording

In accordance with the Council Policy CP- 088 Creation, Access and Retention of Audio Recordings of the Public Meetings this meeting is electronically recorded. All recordings are retained as part of the City's records in accordance with the State Records Act 2000 and the General Disposal Authority for Local Government Records. The Audio recording may be accessed at www.melvillecity.com.au/agendas.

The nature of the Council's decision making role in the matter:

Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>

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1 OFFICIAL OPENING

Welcome to Country

By Aunty Marie Taylor

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

3 DECLARATIONS OF OFFICE

Prior to the conduct of the Meeting the Declaration of Office Ceremonies for the newly elected Mayor and Councillors will take place.

3.1 Declaration of Office - Mayor

The Chief Executive Officer will swear in Mayor Elect – Katy Mair.

3.2 Declarations of Office - Councillors

Mayor Katy Mair will swear in the newly elected members:

Councillor Elect Daniel Lim	Applecross Mount Pleasant Ward
Councillor Elect Soo Hong	Bateman Kardinya Murdoch Ward
Councillor Elect Glynis Barber	Bicton Attadale Alfred Cove Ward
Councillor Elect Matthew Woodall	Bull Creek Leeming Ward
Councillor Elect Scott Green	Central Ward
Councillor Elect Terry Lee	Central Ward
Councillor Elect Tomas Fitzgerald	Palmyra Melville Willagee Ward

4 COUNCIL PRAYER

Following the Declaration of Office Ceremonies Cr Nicole Robins to read the Prayer for the City of Melville.

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under 22 *Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

6 PUBLIC QUESTION TIME

7 ELECTION OF DEPUTY MAYOR 2023 - 2025

The Chief Executive Officer will assist the Mayor in the conduct of the Election in accordance with the provisions of the Local Government Act 1995. Nominations must be received in writing preferably prior to the meeting and provided to the Chief Executive Officer or if a nomination is to be made at the meeting, the nomination is to be given to the Presiding Member prior to the close of nominations.

Nominations for Deputy Mayor close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations to be received. Following the conduct of the secret ballot, the Mayor will declare the position of Deputy Mayor.

7.1 Declaration of Office – Deputy Mayor

Mayor Katy Mair will swear in the newly elected Deputy Mayor.

8 CLOSURE