



City of
Melville

AGENDA

ORDINARY COUNCIL MEETING

NOTICE OF MEETING

I respectfully bring to the attention of Elected Members that an Ordinary Meeting of the Council will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 16 May 2023 commencing at 6:30 PM.

Marten Tieleman
Chief Executive Officer

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Use this link to [Register to attend the Ordinary Meeting of the Council Tuesday, 16 May 2023](#)

Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

Our Mission

To provide good governance and quality services for the City of Melville community.

Our Values

Excellence

Striving for the best possible outcomes

Participation

Involving, collaborating and partnering

Integrity

Acting with honesty, openness and with good intent

Caring

Demonstrating empathy, kindness and genuine concern



Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

Disclaimer

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as representation by the City should be sought in writing and should make clear the purpose of the request.

Audio Recording/ Access to Recording

In accordance with the Council Policy CP- 088 Creation, Access and Retention of Audio Recordings of the Public Meetings this meeting is electronically recorded. All recordings are retained as part of the City's records in accordance with the State Records Act 2000 and the General Disposal Authority for Local Government Records. The Audio recording may be accessed at www.melvillecity.com.au/agendas.

The nature of the Council's decision making role in the matter:

Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>

Contents

1	Official Opening	6
2	Attendance and Apologies	6
3	Declarations by Members	7
3.1	Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting	7
3.2	Declarations by Members who have received and not read the Elected Members Bulletin	7
4	Announcements by the Presiding Member (Without Discussion)	7
	Approved Deputations	7
	Approved Written Submission	7
5	Disclosure of Interest	7
5.1	Financial or Proximity Interests	7
5.2	Disclosure of Interest That May Cause a Conflict	7
6	Public Question Time	7
6.1	Questions Received with Notice	7
6.2	Questions Received at the Meeting	7
6.3	Questions Taken on Notice at Previous Meeting	7
6.3.1	Ms G Jones, Bull Creek (from 18 April 2023 Ordinary Meeting of Council)	7
7	Awards and Presentations	8
	Nil	
8	Applications for New Leaves of Absence	8
9	Confirmation of Minutes	8
9.1	Ordinary Meeting Of The Council – 18 April 2023	8
9.2	Ordinary Meeting Of The Financial Management, Audit, Risk and Compliance Committee – 8 May 2023	8
9.3	Notes Of Agenda Briefing Forum – 9 May 2023	8
9.4	Minutes of the Conduct Committee – 1 May 2023	8
	That the minutes of the Conduct Committee held on 1 May 2023 be noted.	
10	New Business of an Urgent Nature	8
11	Identification of Matters for which Meeting May Be Closed	8
12	Petitions	8
	Nil	
13	Adoption of Recommendations En Bloc	8
14	Reports	9
14.1	Reports from Committees	9
	C23/Late Review of Draft Policy CP-118 Code of Conduct	9
14.2	Reports of the Chief Executive Officer	11

Management Services	11
Nil	
Corporate Services	12
C23/6000 Investment Statements for March 2023.....	12
C23/6001 Schedule of Accounts Paid for March 2023.....	19
C23/6002 Statements of Financial Activity for March 2023.....	23
M23/5000 Common Seal Register May 2023.....	29
Community Development.....	31
CD23/8159 Review of Dog Exercise Areas	31
Environment and Infrastructure.....	34
E23/4032 Roadside Kerb Design	34
E23/4031 Piney Lakes Sensory Play Park - Amphitheatre Upgrade.....	40
Urban Planning	43
UP23/4034 Two Storey Single Dwelling at Lot 1 (No 16A Electra Street, Bateman WA 6150).....	43
UP23/4030 Opportunities for Further Protection of Trees on Private Property	49
UP23/4035 Naming of Section of Road Between Forbes Road and Carron Road, Applecross	53
15 Motions with Previous Notice	58
15.1 Notice of Motion - Establishment of Committee (Mr McLerie's Confidential Correspondence Dated 18 July 2022) - Deferred at 21 February 2023 Ordinary Meeting of Council.....	58
15.2 Notice of Motion - Melville Bridge Club Site.....	61
15.3 Notice of Motion - Review of CP-005 Land & Property Policy.....	63
16 Motions without Previous Notice (approval by absolute majority)	64
17 Matters for which Meeting was Closed to the Public	65
C23/38 CEO Recruitment Process	65
18 Decisions made while Meeting was Closed to the Public.....	65
19 Closure	65

s

1 OFFICIAL OPENING

2 ATTENDANCE AND APOLOGIES

In Attendance

Councillors

Ward

Officers

Apologies

On Approved Leave of Absence

Cr G Barber

Bicton - Attadale - Alfred Cove Ward

Cr D Macphail

Bateman - Kardinya - Murdoch Ward

Cr C Ross

Applecross - Mount Pleasant Ward

Cr K Wheatland

Palmyra - Melville - Willagee Ward

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Approved Written Submission

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

6 PUBLIC QUESTION TIME

6.1 Questions Received with Notice

6.2 Questions Received at the Meeting

6.3 Questions Taken on Notice at Previous Meeting

6.3.1 Ms G Jones, Bull Creek (from 18 April 2023 Ordinary Meeting of Council)

Question

Why was my original engineers report rejected? If I have another review by the City of Melville employees without an independent engineers report, I will have the same result I already have.

Response

City Officers acknowledged and reviewed the February 2019 Structural Engineering Report, its findings and conclusion, as part of the building compliance process. The report was not rejected by the City.

7 AWARDS AND PRESENTATIONS

Nil

8 APPLICATIONS FOR NEW LEAVES OF ABSENCE**9 CONFIRMATION OF MINUTES****9.1 Ordinary Meeting Of The Council – 18 April 2023**

That the minutes of the Ordinary Council Meeting held on 18 April 2023 be confirmed as a true and accurate record.

9.2 Ordinary Meeting Of The Financial Management, Audit, Risk and Compliance Committee – 8 May 2023

That the minutes of the Ordinary Financial Management, Audit, Risk and Compliance Committee Meeting held on 8 May 2023 be noted.

9.3 Notes Of Agenda Briefing Forum – 9 May 2023

That the notes of the Agenda Briefing Forum held on 9 May 2023 be confirmed as a true and accurate record.

9.4 Minutes of the Conduct Committee – 1 May 2023

That the minutes of the Conduct Committee held on 1 May 2023 be noted.

10 NEW BUSINESS OF AN URGENT NATURE**11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED****12 PETITIONS**

Nil

13 ADOPTION OF RECOMMENDATIONS EN BLOC

14 REPORTS

14.1 Reports from Committees

Policy Committee Meeting held on 1 May 2023

C23/Late [Review of Draft Policy CP-118 Code of Conduct](#)

File Number:	
Responsible Officer:	Head of Governance
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Not applicable
Attachments:	1. Draft CP-118 Code of Conduct Policy ↓

COUNCIL'S ROLE

Legislative: Includes adopting local laws, town planning schemes & policies.

SUMMARY

- At the Ordinary Meeting of Council held 21 March 2023, the Council resolved to refer Draft CP-118 Code of Conduct Policy to the newly established Conduct Committee for review and finalisation, prior to be presented to the Council for adoption.
- This matter is presented to the Conduct Committee for review and consideration.

OFFICER RECOMMENDATION

That Council endorse CP-118 Code of Conduct Policy as amended by the Conduct Committee.

PURPOSE

To review the Draft CP-118 Code of Conduct Policy for adoption by the Council.

CONSEQUENCE

The absence of an adopted policy does not provide transparency to the parties involved, or the community, on how Conduct Complaints will be managed.

STRATEGIC ALIGNMENT

Priority	3	Empower the voices of our diverse community by strengthening engagement
	P3/1	Increase co-design approaches that engage stakeholders in upfront designs and support issue resolution activities.
Outcome Indicator	5	Sense of Community
	Goal 2	Participation and Inclusion

BACKGROUND

At the Ordinary Meeting of Council held 21 March 2023 the Council resolved to establish the Conduct Committee, comprising the Mayor and six Elected Members. The Council also resolved:

5. *Refer the Draft New Policy CP-118 Code of Conduct Policy to the Conduct Committee for finalisation and report back to the 16 May 2023 Ordinary Meeting of Council for consideration.*

A copy of the draft new Policy is attached.

CONSIDERATION

The Policy will provide clarity and transparency on the way Conduct Complaints will be managed and provide guidance in managing and assessing Complaints made under Division 3 of the Code of Conduct for Elected Members, Committee Members and Candidates to:

- The Conduct Committee
- The Conduct Complaint Officer/s
- Complaint Assessor

The policy also makes provision for and Alternative Dispute Resolution process to support the involved parties to reach a mutually satisfactory outcome without progressing through a formal complaint process.

ENGAGEMENT

The Policy is based on the WALGA template, however, Elected Members and officers have provided input into the draft, which has resulted in suggested amendments.

LEGISLATIVE AND POLICY ALIGNMENT

The Code of Conduct for Elected Members, Committee Members and Candidates makes provision for complaints to be made, alleging a breach of the requirements of set out in Division 3 of the Code. The Policy will support the efficient and transparent management of these complaints.

FINANCIAL IMPLICATIONS

The policy makes provision for the appointment of Independent Complaint Assessors and where required facilitators or mediators for Alternative Disputation resolution. Amounts would need to be considered in the budget process for these services.

14.2 Reports of the Chief Executive Officer

Management Services

Nil

Corporate Services

C23/6000 Investment Statements for March 2023

File Number:	
Responsible Officer:	Manager Financial Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	Nil
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

SUMMARY
<ul style="list-style-type: none"> This report presents the investment statements for the period ending 31 March 2023 for the Council’s information and noting.

OFFICER RECOMMENDATION

That Council notes the Investment Report for the period ending 31 March 2023.

PURPOSE

The City’s investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 3.45% to 3.81% which is below the benchmark three month bank bill swap (BBSW) reference rate of 3.64%.

41% of the City’s investment portfolio is invested in authorised deposit taking institutions that do not lend to industries engaged in the exploration for, or production of, fossil fuels. This compared to 41% in February 2023.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

CONSEQUENCE

Not applicable as this report only presents information for noting.

STRATEGIC ALIGNMENT

Priority	5	Ensure long term financial sustainability
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.

Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

The City has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 - Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

CONSIDERATION

The following statement details the investments held by the City as at 31 March 2023.

CITY OF MELVILLE STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 31 MARCH 2023		
SUMMARY BY FUND		
Municipal		\$52,088,379
Reserve		\$143,238,104
Trust		\$-
Citizen Relief		\$224,848
TOTAL		\$195,551,331
SUMMARY BY INVESTMENT TYPE		
11AM		\$16,028,029
31Days at Call		\$-
60Days at Call		\$2,000,000
90Days at Call		\$16,600,000
Term Deposit		\$160,923,302
TOTAL		\$195,551,331
SUMMARY BY CREDIT RATING		
AAA Category	AAA	
AA Category (AA+ to AA-)	AA-	\$111,808,570
A Category (A+ to A-)	A+	\$41,742,761
	A	
	A-	
BBB+ Category	BBB+	\$42,000,000
TOTAL		\$195,551,331

Exposure to an individual institution is limited according to Council policy and in March 2023 the investments were within the acceptable limits.

Investment with financial institutions						
Institution	Credit Rating	Credit Rating Category	Funds held at period end	Actual %	Limit Per Policy	
ANZ	AA-	AA Category	\$ 3,200,000	1.64%	30.00%	✓
AMP	BBB+	BBB+ Category	\$ -	0.00%	15.00%	✓
Bankwest	AA-	AA Category	\$ -	0.00%	30.00%	✓
Bank of Queensland	BBB+	BBB+ Category	\$ 24,000,000	12.27%	15.00%	✓
ING Bank	A-	A Category	\$ -	0.00%	25.00%	✓
Bendigo & Adelaide	BBB+	BBB+ Category	\$ 18,000,000	9.20%	15.00%	✓
CBA	AA-	AA Category	\$ 22,000,000	11.25%	30.00%	✓
Macquarie	A+	A Category	\$ 2,042,761	1.04%	25.00%	✓
NAB	AA-	AA Category	\$ 55,567,010	28.42%	30.00%	✓
St George	AA-	AA Category	\$ -	0.00%	30.00%	✓
Suncorp	A+	A Category	\$ 39,700,000	20.30%	25.00%	✓
Westpac	AA-	AA Category	\$ 31,041,560	15.87%	30.00%	✓
TOTAL			\$ 195,551,331	100%		

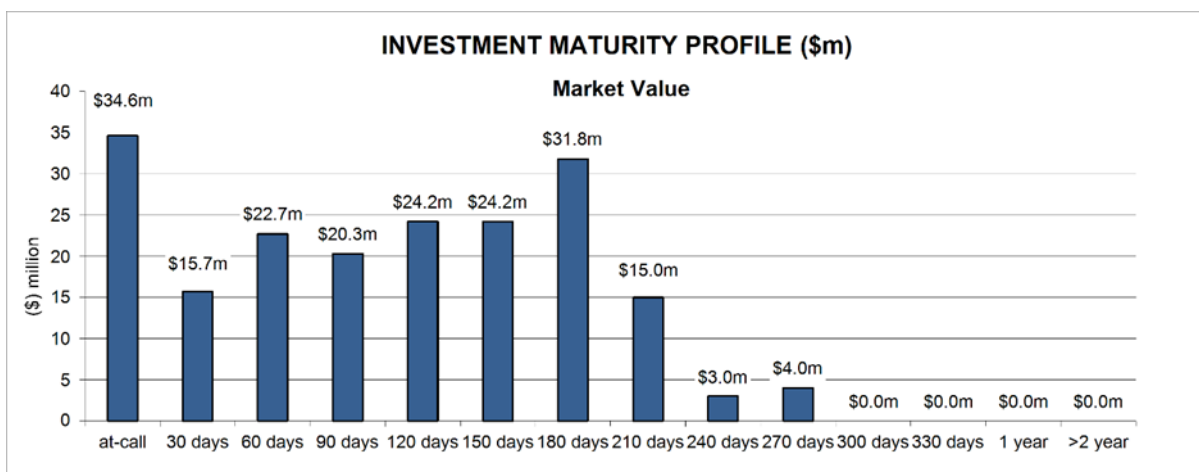
*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The City’s investments were invested within the limits allowed within each category rating for March 2023.

Maximum Percentage of Average Investment Portfolio Balance				
Long Term Rating	Funds held at period end \$	Actual %	Limit Per Policy	
AAA Category	\$ -	0%	100%	✓
AA Category (AA+ to AA-)	\$ 111,808,570	57%	80%	✓
A Category (A+ to A-)	\$ 41,742,761	21%	50%	✓
BBB+ Category	\$ 42,000,000	21%	25%	✓
TOTAL	\$ 195,551,331	100%		

*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The below graph summarises the maturity profile of the City’s investments at market value as at 31 March 2023. The immediacy of the demand for funds depends on the particular Fund or Reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.

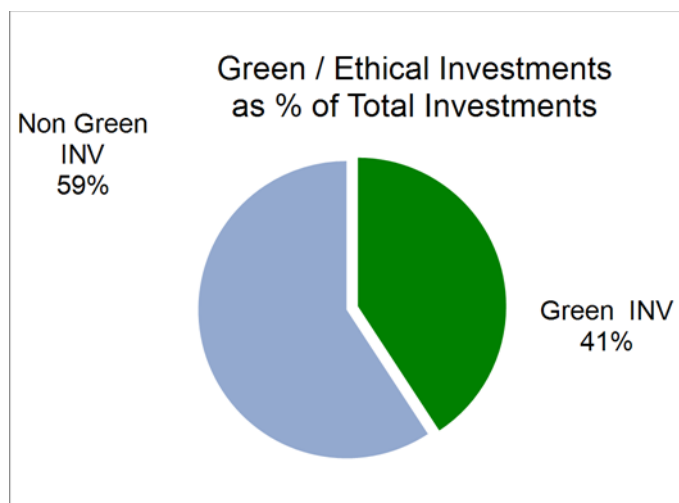


The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

“Green investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD’s provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 31 March 2023 was \$79,700,000 or 41% of total investment holdings being in non-fossil fuels institutions, compared to \$81,700,000 (41%) in February 2023. The total investments holding for March and February were \$195,551,331 and \$199,043,033 respectively.



Green / Ethical Investment with financial institutions			
Institution	Credit Rating	Credit Rating Category	Funds held at period end
Bendigo & Adelaide	BBB+	BBB+ Category	\$ 18,000,000
CBA	AA-	AA Category	22,000,000
Suncorp	A+	A Category	\$ 39,700,000
TOTAL			\$ 79,700,000

Green investments are invested in the three banks listed above, in accordance with the council credit rating policy. CBA and Suncorp are unable to accept new money or process rollovers of Green /Ethical Investments which will be withdrawn in future.

ENGAGEMENT

A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI’s) were engaged with during the course of the month in respect to the placement and renewal of investments.

SUSTAINABILITY IMPLICATIONS

- Strategic

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2020-2024.

Priority Number One – “Restricted current revenue base and increasing/changing service demands impacts on rates”.
- Risk

The Council’s Investment of Funds Policy CP-009 was drafted so as to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City’s investments from undue volatility risk as well as the risk to reputation as a result of investments that may be perceived as unsuitable by the Community.
- Environmental

When investing the City’s funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries.

This preference will however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

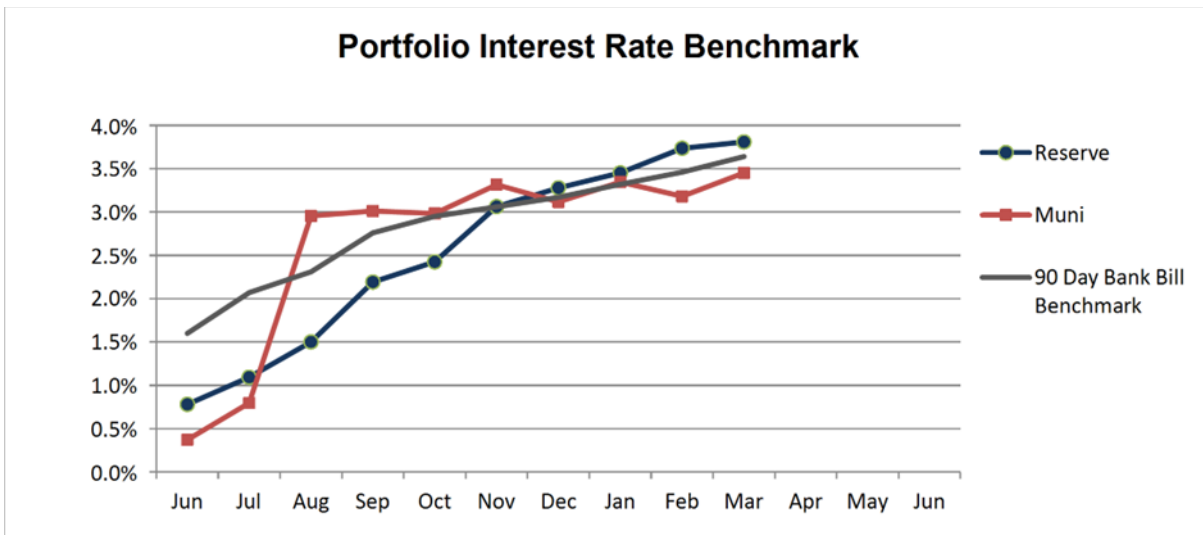
Council Policy CP-009 – Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

FINANCIAL IMPLICATIONS

For the period ending 31 March 2023:

- Investment earnings on Municipal Funds were \$1,330,183 against a year to date budget of \$1,272,500 representing a positive variance of \$57,683.
- The weighted average interest rate for Municipal Funds investment as at 31 March 2023 was 3.45% which compares unfavourably to the benchmark three month bank bill swap (BBSW) reference rate of 3.64%.
- Investment earnings on Reserve accounts were \$3,176,971 against a year to date budget of \$3,102,627 representing a positive variance of \$74,344.

The weighted average interest rate for Reserve account investments as at 31 March 2023 was 3.81% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 3.64%.



C23/6001 Schedule of Accounts Paid for March 2023

File Number:	
Responsible Officer:	Manager Financial Services
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter
Attachments:	1. Payments Made March 2023 ↓

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <p>This report presents the details of payments made under delegated authority to suppliers for the period of March 2023 and recommends that the Schedule of Accounts Paid be noted.</p>
--

OFFICER RECOMMENDATION

That Council notes the Schedule of Accounts paid for the period March 2023 as approved by the relevant senior officers in accordance with delegated authority DA-035 and detailed in attachment 6001 Payments Made March 2023.

PURPOSE

The Schedule of Payments for the month totals \$ 26,561,994.

The report and the attached Schedule of Accounts Paid are presented for the Council’s information.

CONSEQUENCE

Not applicable as this report presents information for noting only.

STRATEGIC ALIGNMENT

Priority	5	Ensure long term financial sustainability
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to relevant senior officers. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of \$9,969,343 direct creditor payments were paid during the month, of which, 17% of payments were paid to suppliers located within the City of Melville and 25% to suppliers within the South-West Group, compared to 27% and 32% of total of \$8,180,815 direct creditor payments made over February 2023 respectively.

The biggest payment of \$1,255,528 made during the month was the ESL payment to the Department of Fire and Emergency Services (DFES). Approximately 95% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

CONSIDERATION

The Schedule of Accounts Paid for March including Payment Register numbers, Cheques: 838-840, Electronic Funds Transfers batches: 821-826, Trust Payments, Card Payments and Payroll was distributed to the Elected Members of the Council on 28 April 2023.

The below table details the Summary of Payments Made for the period:

SCHEDULE OF PAYMENTS MADE MARCH 2023		
<i>Payments made under Delegated Authority DA-035</i>		
MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS		
Cheques	Chq Payment Register No. 838 and 839	\$645.80
	Chq Payment on Restricted Funds Register No.	\$0.00
	Less Cancelled Chqs	(\$20,438.65)
Electronic Funds Transfers	EFT Payment Register No. 822,823 and 826	\$9,628,465.73
	EFT Payment on Restricted Funds Register No. 821,824 and 825 and 130	\$184,815.35
	Less Cancelled EFTs	-
		\$9,793,488.23
Direct Debits	Bank Fees	\$28,216.09
	Ampol Fuel	\$118,956.92
Direct Payments		\$28,681.75
	Total Direct Creditor Payments	\$9,969,342.99
Payroll	Total Pay 18, 19 and 20	\$6,202,396.88
	Total Payroll	\$6,202,396.88
Cards	Westpac Corporate Cards	\$702.92
	Westpac Purchase Cards	\$87,628.74
	American Express	\$1,922.42
	Total Card Payments	\$90,254.08
Total Direct Creditor Payments from Municipal Account		\$16,261,993.95

INTERFUND & INVESTMENT TRANSACTIONS		
Interfund Transfers		
Loan		\$0.00
Citizen Relief Trust		\$0.00
Citizen Relief Operating		\$0.00
Municipal Reserve		(\$2,991,701.84)
Trust		\$2,991,701.84
		\$0.00
	Total Interfund Transfers	\$0.00
New Municipal Investments		
Westpac Bank	2/03/2023	\$1,400,000.00
Westpac Bank	3/03/2023	\$800,000.00
NAB Bank	7/03/2023	\$1,800,000.00
NAB Bank	8/03/2023	\$1,000,000.00
Westpac Bank	9/03/2023	\$1,000,000.00
Westpac Bank	10/03/2023	\$800,000.00
Westpac Bank	16/03/2023	\$1,600,000.00
Westpac Bank	17/03/2023	\$800,000.00
Westpac Bank	24/03/2023	\$1,100,000.00
	Total New Investments	\$10,300,000.00
Grand Total		\$26,561,993.95

Details of the payments are shown in attachment 6001 Payments Made March 2023.

Any payment over and above \$25,000.00 has been highlighted under the Payment Amount column in the attachment to this statement named 'Listing of Payments made under Delegated Authority'.

ENGAGEMENT

Not applicable.

SUSTAINABILITY IMPLICATIONS

Not applicable.

LEGISLATIVE AND POLICY ALIGNMENT

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12 & 13.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

FINANCIAL IMPLICATIONS

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

C23/6002 Statements of Financial Activity for March 2023

File Number:	
Responsible Officer:	Manager Financial Services
Voting Requirements:	Absolute Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> 1. Statement Nature Type March 2023 ↓ 2. Rate Setting Nature Type March 2023 ↓ 3. Rate Setting Program March 2023 ↓ 4. Net Working Capital March 2023 ↓ 5. Reconciliation Net Working Capital March 2023 ↓ 6. Notes Rates Setting Statement March 2023 ↓ 7. Budget Amendments March 2023 ↓ 8. Summary Rate Debtors March 2023 ↓ 9. Rates Collection Graph March 2023 ↓ 10. General Debtors Aged 90 Days March 2023 ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <p>This report presents:</p> <ul style="list-style-type: none"> • The Statements of Financial Activity by Nature or Type and Rate Setting Statement by Program and Nature or Type, for the period ending 31 March 2023 and recommends that they be noted by the Council. • The variances for the month of 31 March 2023 and recommends that they be noted by the Council. • The Budget amendments required for the month of 31 March 2023 and recommends that they be adopted by Absolute Majority decision of the Council.
--

OFFICER RECOMMENDATION

1. **That Council notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 March 2023 as detailed in the following attachments:**
 - Statement Nature Type March 2023**
 - Rate Setting Program March 2023**
 - Rate Setting Nature Type March 2023**
 - Net Working Capital March 2023**
 - Reconciliation Net Working Capital March 2023**
 - Notes Rate Setting Statement March 2023**

Budget Amendments March 2023

Summary Rate Debtors March 2023

Rates Collection Graph March 2023

General Debtors Aged 90 Days March 2023

- 2. By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for March 2023.**

PURPOSE

The attached financial reports reflect a positive financial position of the City of Melville as at 31 March 2023.

CONSEQUENCE

Not applicable.

STRATEGIC ALIGNMENT

Priority	5	Ensure long term financial sustainability
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
Outcome Indicator	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

BACKGROUND

The Statements of Financial Activity for the period ending 31 March 2023 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

Overall Summary of the City’s Financial Position

- The City’s total investments holding for March were \$195.5m of which the Municipal cash balance at the end of the month was \$52.0m and \$143.2m was held in reserve accounts, which are restricted to the defined purpose for which the reserve account was established.
- The investment in green/ethical term deposits as at 31 March was \$79.7m or 41% of total investment holdings, compared to \$81.7m (41%) in February 2023. Green/Ethical investments are invested in the three banks, in accordance with the council credit rating policy. CBA and Suncorp are unable to accept new term deposit or process rollovers of existing Green /Ethical Investments which will be withdrawn in future.
- The 2022-2023 Rates generated to 31 March totalled \$96.31m, \$0.097m higher than budgeted due to interim adjustments in respect to both Commercial and Residential improved properties.
- Total debtor collections for March 2023 equalled \$9.4m. The Rates collection target was 92.0% and the actual collection is tracking slightly higher at 93.8%, compared to 93.0% for the same period in 2021-2022. The total outstanding debtors (including all rates and sundry debtors) is \$9.02m as of 31 March 2023.

CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:-

1. Statement of Financial Activity by Nature and Type
Provides details on the various categories of income and expenditure.

2. Rate Setting Statement by Program
Provides details on the Program classifications.

3. Rate Setting Statement by Nature or Type
Provides details on the Nature or Type classifications.

Variances

A detailed summary of variances and comments based on the Rate Setting Statement by Nature or Type is provided in attachments:

Statement Nature Type March 2023: Rate Setting Statement by Nature or Type

Notes Rate Setting Statement March 2023: Statement of Variances in Excess of \$100,000

Revenue

Rates raised as at March were \$96,318,610, compared to a year to date budget of \$96,221,905. The positive variance of \$96,705 is due to interim adjustments in respect to both Commercial and Residential improved properties.

Rates Collection

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	5,453,565	5,453,565	0%	6,491,862	-16%
Debtors Raised	120,222,209	120,152,851	0%	118,508,431	1%
Payments Received	(117,646,623)	(108,587,778)	8%	(115,633,187)	2%
Closing Balance	8,029,151	17,018,638	-53%	9,367,106	-14%

Total rate debtor collections for the month equalled \$9,058,846 .

Sundry Debtor Movement

SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	642,878	642,878	0%	882,151	-27%
Invoices Raised	5,845,250	5,168,768	13%	4,733,152	23%
Receipts	(5,493,173)	(5,118,322)	7%	(5,000,617)	10%
Prepayments	(2,931)	9,877	-130%	3,755	-178%
Closing Balance	992,025	703,200	41%	618,440	60%

Sundry debtor balances increased by \$288,824 over the course of March from \$703,200 to \$992,025 of which total 90 day sundry debtors over \$1,000 for the month is \$175,783, representing 18% of total sundry debtors.

Money Expended in an Emergency and Unbudgeted Expenditure

Not applicable for March 2023.

Budget Amendments

Details of Budget Amendments requested for the month of March 2023 that reflect effective changes to budgets are shown in attachment 6002J Budget Amendments March 2023. Budget amendments that are purely administrative and detail movements between budget responsible officers are not included in the attachment. This reporting is aligned with legislative requirements.

Variances greater than \$100,000 processed in March 2023 are highlighted in the attachment.

Granting of concession or writing off debts owed to the City

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the relevant officers to write off debts or grant concessions to a value of \$5,000.

Sundry Debtors

There were no sundry debts written off for the month of March.

Rate Debtors

There were no sundry rate debts written off for the month of March.

ENGAGEMENT

Not applicable.

SUSTAINABILITY IMPLICATIONS

Not applicable.

LEGISLATIVE AND POLICY ALIGNMENT

Local Government Act 1995 Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

Local Government (Financial Management) Regulation 1996 Part 4 – Financial Reports Regulation 34 requires that:

34. Financial activity statement report — s. 6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*

- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*

- (3) *The information in a statement of financial activity may be shown —*
 - (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*

- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

The variance adopted by the Council is 10% or \$100,000 whichever is greater.

Local Government Act 1995 Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

FINANCIAL IMPLICATIONS

Variances

Variances are detailed and explained in attachment 6002H Notes Rate Setting Statement March 2023: Notes on Statement of Variances in excess of \$100,000 by Nature or Type.

M23/5000 Common Seal Register May 2023

File Number:	
Responsible Officer:	Governance Officer
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	Nil

COUNCIL’S ROLE

Information: For the Council / Committee to note.

<p>SUMMARY</p> <p>This report details the documents to which the City of Melville Common Seal has been applied for the period from 28 February 2023 up to and including 18 April 2023 for the Council’s noting. This is a standing report to the Council.</p>
--

OFFICER RECOMMENDATION

That the Council notes the actions of His Worship the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from 28 February 2023 up to and including 18 April 2023 for the Council’s noting.

PURPOSE

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

The following documents were affixed with common seal during the period 28 February 2023 up to and including 18 April 2023.

Register Reference	Parties	Description	ECM Reference
CS2207	City of Melville and McLeods Lawyers	Lot 71 & Lot 72 Rome Road, Melville. Withdrawal of Caveat No. 103 & 105 Rome Rd, Myaree	DA-2020-870 DA-202-871
CS2208	City of Melville and Landgate	Notification 70A for 580 Canning Highway, Attadale	DA-2020-351

CONSEQUENCE

This is a standard report for the Elected Members’ that details the documents to which the City of Melville Common Seal has been applied for the period from 28 February 2023 up to and including 18 April 2023 for the Council’s noting.

STRATEGIC ALIGNMENT

Priority	1	Ensure the improvement of sustainability of our environment
	P1/1	Protect and improve our natural assets to enhance our environment
Outcome Indicator	1	Clean and Green
	Goal 1	Greening the City

LEGISLATIVE AND POLICY ALIGNMENT

The use of the Common Seal is provided for the information of the Council.

Community Development

CD23/8159 Review of Dog Exercise Areas

File Number:	
Responsible Officer:	Manager Community Safety
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	Nil

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> At the 20 July 2021 Meeting the Council considered public submissions in relation to the review of dog exercise areas in the City. During the public comment period members of the public were encouraged not to restrict their comments only to the officer’s recommendations. 78 public submissions were received relating to 24 parks and foreshore areas, expressing a diversity of views. The Council resolved to reconfirm the dog access status of various reserves, specified four additional areas as dog exercise areas and cancelled the dog exercise status of five areas. The report also noted that a comprehensive review of all dog exercise areas against standard criteria be undertaken and reported back to Council in the future This report is recommending in the 2025/2026 financial year to again review the suitability of all parks for dogs to be either prohibited, on-leash or dog exercise areas (unleashed).

OFFICER RECOMMENDATION

That Council notes this report and the intent to complete a review of dog exercise areas within the City of Melville in the 2025/2026 Financial Year.

PURPOSE

In 2021 a review of dog exercise areas was carried out based on feedback officers had received from users of parks and the 78 public submissions received during the public comment period. Officers have identified that the changes made following the 2021 review have been received well by park users.

It is therefore recommended that another comprehensive review be undertaken against standard criterion in 2025/2026 financial year.

CONSEQUENCE

Council can bring forward the proposed timeframe suggested for another review of all dog exercise areas within the City of Melville.

There is currently no budget and resources to carry out another review and there would be financial and resource implications.

STRATEGIC ALIGNMENT

Priority	4	Support healthy lifestyles and wellbeing
	P4/1	Invest strategicall in local infrastructure and built environments that support physical activity and healthy lifestyles.
Outcome Indicator	3	Healthy Lifestyles
	Goal 1	A Safe and Healthy Urban Environment

BACKGROUND

The Dog Act 1976 (Dog Act) requires all dogs in public places to be either leashed or tethered, other than in specified circumstances, but provides for local governments to specify public places as areas where dogs are either;

- always prohibited totally or for certain times, or
- dog exercise areas, in which dogs may be unleashed provided they are under effective control.

In 2020, City officers assessed certain parks in the context of changing use and feedback from park users and recommended that some changes be made to dog access in the interests of safety, amenity and environmental protection. In other cases, officers recommended that the current status be retained.

The public comment period opened on 21 January 2021 and closed on 15 March 2021, and members of the public were encouraged not to restrict their comments only to the officer’s recommendations and 78 public submissions were received expressing a diversity of views.

At the July 2021 meeting in addition to reconfirming the dog access status of various reserves, specifying four additional areas as dog exercise areas and cancelling the dog exercise status of five areas, the Council also noted;

that the CEO will initiate, and report back to Council on, a comprehensive review of all other existing dog exercise areas against standard criteria relating to practicality, safety and other uses, and that the purpose of the review of dog exercise areas will be to:

- i) ensure that the City of Melville has specified such dog exercise areas as are sufficient in number, and suitable, for the exercising of dogs in the district in accordance with section 31(5) of the Dog Act 1976, and*

ii) ensure that the City is meeting the needs of park users who wish to avoid unwanted contact with unleashed dogs.

CONSIDERATION

The last review of dog exercise areas was undertaken in 2021, this was informed by the feedback officers had received from users of the parks and the 78 public submissions received during the public comment period.

Prior to 2021 the last review of dog exercise areas was undertaken in 2014.

It is noted that there are always a variety of views when seeking feedback on particular parks and whether dogs should be allowed at all, or on-lead or unleashed.

The changes made in 2021 to a number of parks have been embedded and reinforced with clear signage and ranger patrols and have been received well by the users.

To carry out another review of all the parks throughout the City, additional resources and budget will be required.

Although there was no timeframe given in relation to conducting another review, this report is recommending in the 2025/2026 financial year to again review the suitability of all parks based on standard criteria identified by Council and feedback from submissions received.

ENGAGEMENT

No community engagement was carried out. Other agencies and consultants were not engaged.

SUSTAINABILITY IMPLICATIONS

Not applicable.

LEGISLATIVE AND POLICY ALIGNMENT

No Policy implications. No statutory or legal implications based upon the officer's recommendation.

FINANCIAL IMPLICATIONS

No financial implications based upon the officer's recommendations.

Environment and Infrastructure

E23/4032 Roadside Kerb Design

File Number:	
Responsible Officer:	Manager Engineering
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	<ol style="list-style-type: none"> Alternate Motion with Notice - Cr Sandford ↓ Officer Advice Note in Response to Cr Sandford's Alternate Motion ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> At the 21 February 2023 Council Meeting the Council considered an Officer report on a motion that was supported at the General Meeting of Electors for the Council to discontinue the installation of “semi-mountable kerb” and revert back to “barrier kerb”. At that meeting it was advised that the City is organising an information session for Elected Members with relevant agencies and the mover of the motion being invited. The Council resolved to defer consideration of the motion from the General Meeting of Electors until after the briefing session had been held. The Council further resolved that this matter be reconsidered at the 16 May 2023 Ordinary Meeting of Council. It would create undesirable design constraints and be inconsistent with industry practice to completely stop installing a particular kerb type which is recommended for use in many situations. It could also reduce the safety level of some designs. There is no data to suggest the City’s current approach to kerb installation is unsafe. The information session was held on Tuesday 21 March 2023. The expert panel from external agencies supported the City’s approach to kerb type choice. The City’s approach to kerb type choice is similar to other Local Governments in the Metropolitan area. It is recommended that the City continue it’s approach to choosing kerb type on a case by case basis.

OFFICER RECOMMENDATION

That Council note Motion 1 carried at the Annual Electors Meeting held 6 February 2023, relating to the City discontinuing the installation of “semi-mountable kerb” and reverting back to “barrier kerb”, and the mover of the motion be acknowledged for his continuing interest in road safety issues and that he be advised that the City will continue to choose kerb type on a case by case basis as outlined in the report.

PURPOSE

There are many kerb types available for use in road design and all have pros and cons in various situations. The City uses barrier, semi mountable and mountable kerbing in its road designs. The choice of kerb type should be made on a case-by-case basis by experienced road designers. The City’s approach to kerb installation is in line with other metropolitan local governments and as shown at the information session is supported by industry experts from other agencies.

CONSEQUENCE

Should the motion be endorsed City Officers would no longer be able to specify semi-mountable kerbing even where it is clearly stated in the relevant guidelines it should be used. It would create undesirable design constraints and be inconsistent with industry practice to completely stop installing a particular kerb type which is recommended for use in many situations. It could also reduce the safety level of some designs.

STRATEGIC ALIGNMENT

Priority	<p>2 Improve the approach for diverse and sustainable urban development and infrastructure</p> <p>P2/4 Enhance regulatory and approval frameworks to ensure sustainable building infrastructure.</p>
Outcome Indicator	<p>4 Safe and Secure</p> <p>Goal 1 Being Prepared for an Emergency</p>

BACKGROUND

At the February 2023 Council Meeting, it was resolved that:

“That the Council defer the consideration of Motion 1 from the Annual General Meeting of Electors held 6 February 2023 relating to the City discontinuing the installation of semi-mountable kerb and reverting to barrier kerb until after the March 2023 briefing with relevant agencies to which the mover will be invited. That this matter be reconsidered at the 16 May 2023 Ordinary Meeting of Council.”

The briefing was held Tuesday, 21 March 2023 at 3pm. As requested by the Council this matter is now represented to the Council for consideration.

CONSIDERATION

At the February 2023 Council Meeting the following information was provided in relation to this motion.

Officer Comment

There are a wide variety of kerb profiles available in road design such as barrier, semi mountable and mountable kerbing. The City chooses kerb type on a case-by-case basis and uses all kerb types in road design as is appropriate. The City will be guided by Main Roads WA, Austroads and WALGA design guidelines and consider relevant standards such as AS1428.1 (2021) Design for Access and Mobility.

It would create undesirable design constraints and be inconsistent with industry practice to completely stop installing a particular kerb type which is recommended for use in many situations. It could also reduce the safety level of some designs.

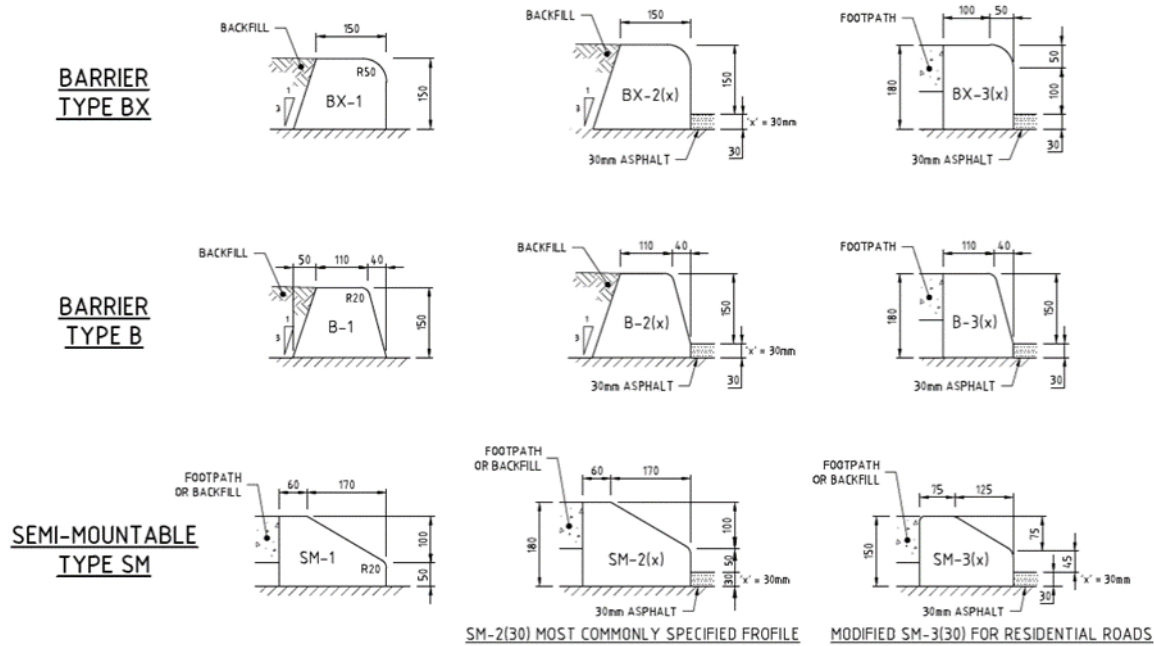
There is no safety or crash data to support barrier kerbs being safer than semi-mountable kerbs for pedestrians. In fact, since July 2015 the City has recorded 753 insurance claim incidents, with 56 incidents (7.4%) related to trips on footpaths and no incidents (0%) from trips related to kerbs. There were 11 incidents (1.4%) related to vehicles hitting kerbs recorded during the above period.

Barrier kerb is suggested by Main Roads WA (MRWA) in their Guideline "Design of Kerbing" for 'Built up areas adjacent to footpaths with considerable pedestrian traffic, shared use paths and also at bus bays. The City does generally use barrier kerbing when there is considerable pedestrian traffic, however there are not many areas which meet these criteria. The guideline also notes that 'Semi-mountable kerbing may also be used along pedestrian and cycle paths. Therefore, the City is meeting MRWA guidelines when using semi-mountable kerbing.

AustRoads Guide to Road Design Part 6A – Paths for walking and cycling does not include any recommendations on what profile kerb should be used adjacent to paths apart from noting that semi-mountable can be installed to separate pedestrian paths from cycle paths. There is a small section of general guidance on the types of kerbing used in various roads in 'Austroads Guide to Road Design Part 3 – Geometric Design' however it also notes that reference should be made to local guidelines as there is variability in kerb profiles in different regions. Therefore, the AustRoads guidelines are followed by the City. As noted previously different factors need to be looked at on a case-by-case basis when selecting a kerb type.

As well as Austroads Guidelines the City designs its footpaths to meet AS1428.1:2021 Design for Access and Mobility where possible. There is no recommendation in this standard on roadside kerb type. It should be noted that neither barrier kerbing or semi-mountable or even most mountable kerbs would be classed as accessible according to the standard. This is why the City installs pedestrian ramps which do meet the standard in safe and convenient locations for all people to use to cross a road.

The kerb profile diagram taken from a City drawing in the submission is misleading to use when comparing size of the semi-mountable kerb and barrier kerb. The original full precast barrier kerb height of 170mm was not shown as, due to a number of road resurfacings, the height had been reduced. Therefore, only the kerbing above the road surface is showing. The latest standard in barrier kerbing is the same height as semi-mountable. Please see some examples below of the City's standard kerbs.



The City has a suite of kerb mould types it utilises for its road projects. These kerb types vary in shape and size to suit different environments. The most common kerb used for road rehabilitation on local access roads is the SM3. This kerb type reduces the impact to existing crossovers and verges. The semi-mountable is also generally a little wider to cater for the chamfer and provide more stability. If regularly hit, barrier kerbing is more likely to become unstable and break away from position.

The traditional precast concrete kerb shown in the submission as a comparison to semi-mountable is not used anymore as it presents a number of health and safety issues in particular manual handling. Metropolitan local Governments have been using in situ concrete kerbs for over 40 years.

Existing precast barrier kerbs are being replaced where they have reached the end of their useful lives. This includes lack of kerb face resulting from subsidence, extensive chipping and fracturing, a number of resurfacings and loss of drainage channel control. When the precast kerb was in new condition the kerb face would have been in the order of 170mm which is higher than all the Semi-Mountable kerb moulds.

The City does not always replace kerbing when road resurfacing unless it has reached the end of its useful life or there is a specific design reason to adjust. Where possible the road will be milled out and asphalt replaced to meet the existing levels.

Semi-mountable kerbing is often chosen for the following reasons:

- It is generally more stable and durable than barrier kerbing.
- It clearly delineates the edge of the road.
- Semi-mountable kerbing allows an errant driver to recover more easily if struck by a vehicle. Semi-mountable kerbing is prioritised at intersections / roundabouts, medians, and islands for this reason. It is in the interest of path users that an errant driver can correct their mistake without losing control.

- It is high enough to discourage entry onto the verge but unlike barrier kerbing it is forgiving enough not to cause a vehicle to lose control should it hit the kerb.
- The non-intimidating nature of semi-mountable kerbs also helps drivers to pull closer to the kerb on embayed parking.
- The semi-mountable kerb has also proved to be safer for cyclist and bike users when riding close to the edge to the road. The chamfered edge prevents the cyclist pedals and bikers' feet from clipping the kerb resulting in them losing control.
- It also gives bike users the option to leave the road if needed.

As previously noted, different factors apply to the choice of kerbing in different situations and designers need the full range of kerb options to make the best decision.

Local Governments in the Metropolitan area use similar kerb types as the City of Melville on their roads including the installation of semi-mountable kerbing on local roads when replacing kerbs, particularly in the older suburbs. Many of the newer suburbs use mountable kerbing on local access roads even when adjacent to paths along the kerb.

The Information Session held on Tuesday, 21 March 2023 included the following panel members:

- Craig Wooldridge, Manager Project Development, Main Roads WA;
- Martyn Glover, Director Infrastructure, City of Gosnells, and Chair of the IPWEA committee which initially developed and then later reviewed the Local Government Guidelines for Subdivisional Development; and
- Philip Taylor, Regional Road Safety Advisor, WALGA.

Panel members were forwarded the mover of the motions position paper and the City's comments on their approach when they were invited to the information session.

There was much discussion at the session regarding the uses of kerbing and the ease of stepping on and off different types of kerbing to access the road. Either way it was identified that crossing the road using a driveway crossover, even though these don't meet disability gradients or an accessible pedestrian ramp, are preferable and safer for most people with a mobility or vision impairment than stepping off either a barrier or semi mountable kerb.

All panel members supported the City's approach to selecting kerbs on a case-by-case basis and the reasoning described above.

In the lead up to the information session the City surveyed a number of metropolitan Local Governments on the most commonly used kerb types on local access roads. It was discovered that the older more established Local Governments similar to Melville such as the City of Nedlands was more likely to use semi-mountable kerbing on their local access roads whereas Local Governments with newer subdivisions such as the City of Rockingham used mountable kerbing. It was noted by the panellists that as kerbing had evolved over the years it was found when retrofitting existing roads semi mountable was found to be the best compromise as it offered many of the benefits of barrier kerbing but was safer for Cyclists.

ENGAGEMENT

The information session included panellists from Main Roads WA, Local Government/IPWEA and WALGA.

The City surveyed metropolitan local governments regarding the kerb type they used on local access roads.

SUSTAINABILITY IMPLICATIONS

Not applicable.

LEGISLATIVE AND POLICY ALIGNMENT

Nil

FINANCIAL IMPLICATIONS

Nil

E23/4031 Piney Lakes Sensory Play Park - Amphitheatre Upgrade

File Number:	
Responsible Officer:	Manager Natural Areas and Parks
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Attachments:	1. RTF222351 Contract and Tender Advisory Unit Minutes (confidential) (under separate cover)

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> To recommend the acceptance of a quotation submitted by for the Piney Lakes Sensory Play Park – Amphitheatre Upgrade.

OFFICER RECOMMENDATION

That the Council

- Accept the recommendation as contained in the Confidential Attachment – RFT222351 Contract and Tender Advisory Unit Minutes, and**
- Upon resolution the recommendation, directs that the successful respondents’ names and anticipated contract value be inserted below this point 2, awarded;**

CONSEQUENCE

No alternate options have been identified.

STRATEGIC ALIGNMENT

Priority	N/A
Outcome Indicator	<p>1 Clean and Green</p> <p>Goal 1 Greening the City</p> <p>Goal 2 Promoting Sustainable Environment</p> <p>3 Healthy Lifestyles</p> <p>Goal 3 Increased Physical Activity</p> <p>Goal 1 A Safe and Healthy Urban Environment</p>

BACKGROUND

The City of Melville seeks a suitable company to undertake the construction of all hard and soft landscape works at the Piney Lakes Sensory Play Park, Murdoch Drive, Winthrop. These works are considered a second stage to the original works that were completed a few years ago and will complement the existing elements, further enhancing the Sensory Play Park.

Piney Lakes Sensory Play Park was built in the 2000 and its featured amphitheatre is now due for upgrade. The intention is to maintain its relevance as a sensory experience, close to nature, with special attention to equal access for those with varying abilities. The City has committed resources to revitalising the design to comply with the latest Australian Playground Standards and utilise current technology, whilst maintaining the original design intent. The area is approx. 442m² in total.

CONSIDERATION

Responses were received from the following organisations:

- a) Nature Play Solutions Pty Ltd
- b) PHASE3 Landscape Construction

All Respondents properly addressed the Compliance and Disclosure Requirements and were processed through to Qualitative Assessment.

The City set the following qualitative criteria and weightings.

Criteria	Scoring Weightings
Demonstrated Experience	35%
Key Personnel	15%
Methodology	50%
Total	100%
Percentage to be shortlisted	60%

The qualitative scores were achieved by joint agreement of the evaluation panel members at the evaluation meeting after each panel member had scored the submission individually.

The recommended Respondent achieved a qualitative score of 87.22% against the following criteria:

- i) [Demonstrated Experience]
The Respondent provided the required information against this criterion. Examples provided which were directly relevant to the services that will be delivered under this Contract.
- ii) [Key Personnel]
The Respondent provided the required information against this criterion.

They have sufficiently qualified and experienced personnel to conduct the works required under this Contract.

iii) [Methodology]

The Respondent provided the required information against this criterion.

The methodology provided is in line with the City's expectations and meet the requirements of this request.

The Evaluation Panel reviewed all Respondents' offers and prepared an Evaluation Report, identifying the recommended Respondent.

The recommendation was supported by the Contract and Tender Advisory Unit (CTAU) and is put forward as part of the recommendation to the Council.

The Evaluation Report and associated confidential attachments were distributed to Elected Members under confidential cover.

Individual feedback will be issued to each unsuccessful Respondent.

ENGAGEMENT

I. COMMUNITY

No stakeholder engagement has been required or undertaken for this request.

II. OTHER AGENCIES / CONSULTANTS

No external agencies or consultants were required or engaged for this request.

SUSTAINABILITY IMPLICATIONS

Strategic Implications of these works relate only to the consequences of not procuring the Services through a tender, the WALGA Preferred Supplier Program or another Local Government, which would result in the City being in breach of the Local Government (Functions and General) Regulations 1996.

There are no residual risk implications following the invitation and evaluation process conducted for this item.

LEGISLATIVE AND POLICY ALIGNMENT

CP-023 Procurement of Products or Services.

FINANCIAL IMPLICATIONS

As detailed in confidential attachments

Urban Planning

UP23/4034 Two Storey Single Dwelling at Lot 1 (No 16A Electra Street, Bateman WA 6150)

File Number:	UP23/4034
Responsible Officer:	Manager Statutory Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Application Number:	DA-2023-21
Applicant:	Webb & Brown-Neaves
Owner:	E & M Mazza
Proposal:	Two Storey Single Dwelling
Attachments:	<ol style="list-style-type: none"> DA-2023-21 - Two Storey Dwelling 16A Electra Street, Bateman WA 6150 - Application and Plans ↓ Development Advisory Unit Reports and Recommendations 4 April 2023 ↓

COUNCIL’S ROLE

Quasi-Judicial: When the Council determines an application/matter that directly affects a person’s rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice.

<p>SUMMARY</p> <ul style="list-style-type: none"> Development approval is sought for a two storey single dwelling at Lot 1 (No 16A) Electra Street, Bateman. The proposed development was presented to the Development Advisory Unit meeting held 4 April 2023 and a report was published on the City’s website. The details of the proposed development have been assessed against Local Planning Scheme No. 6 (LPS6), State Planning Policy 7.3 (SPP 7.3) - Residential Design Codes Volume 1 (R-Codes) and relevant local planning policies including Local Planning Policy 3.1 – Residential Development. The application was advertised in accordance with the provisions of the R-Codes, Planning and Development (Local Planning Scheme) Regulations 2015 and Local Planning Policy 1.1 Planning Process and Decision Making (LPP1.1). In response, two (2) submissions were received from the same neighbour objecting to the proposal. The proposed development requires a performance assessment in relation to lot boundary setbacks and visual privacy. An appraisal of these issues in relation to the concerns expressed by the neighbouring resident was provided in the DAU report that was published on the City’s website and circulated to all Elected Members. Notwithstanding the objections received, it is considered that the development is acceptable when assessed against the relevant design principles of State Planning Policy 7.3 (SPP 7.3) - Residential Design Codes Volume 1 (R-Codes).
--

- It is recommended that approval be granted subject to conditions

OFFICER RECOMMENDATION

That the application for a two storey single dwelling at Lot 1 (No. 16A) Electra Street, Bateman be approved subject to the following conditions:

- 1. The development the subject of this approval must comply with the approved plans at all times unless otherwise approved in writing by the City.**
- 2. All stormwater generated on site is to be retained on site.**
- 3. Temporary structures, such as prefabricated or demountable offices, portable toilets and skip bins necessary to facilitate storage, sales, administration and construction activities are permitted to be installed within the property boundaries of the subject site(s) for the duration of the construction period. These structures are to be located so not to obstruct vehicle sight lines of the subject site, the adjacent road network or of adjoining properties to the satisfaction of the City and are to be removed prior to initial occupation of the development.**
- 4. Any street walls and fences (including the height of any retaining walls) constructed within the primary street setback area shall meet the requirements contained under clause 3 of Local Planning Policy *LPP3.1 Residential Development* to the satisfaction of the City.**
- 5. Where a driveway meets the street, walls or fencing within sight line areas are to meet the requirements contained under clause 5 of Local Planning Policy *LPP3.1 Residential Development*, to the satisfaction of the City.**
- 6. Prior to the initial occupation of the development, all unused crossover(s) shall be removed and the kerbing and road verge reinstated at the owners cost to the satisfaction of the City.**
- 7. Prior to commencement of construction a crossover application shall be submitted to and approved in writing by the City’s Technical Services department. The crossover shall be designed in accordance with the approved plans**
- 8. The crossover is to be constructed prior to the initial occupation of the development in accordance with the City’s specifications, to the satisfaction of the City.**

PURPOSE

The proposed development was presented to the Development Advisory Unit meeting held 4 April 2023 and a report was published on the City’s website.

s

CONSEQUENCE

The statutory alternative for refusal of the application for planning approval is the right to have the decision reviewed by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*.

STRATEGIC ALIGNMENT

Priority	2	Improve the approach for diverse and sustainable urban development and infrastructure
	P2/3	Optimise the capability and liveability of activity centers with consideration

	to the expectations of our community.
Outcome Indicator	N/A

BACKGROUND



Figure 1: Aerial photography of subject site.

Scheme Provisions

- MRS Zoning : Urban
- LPS Zoning : Residential
- R-Code : R20
- Use Type : Single Dwelling
- Use Class : 'P' Use

Site Details

- Lot Area : 497m²
- Retention of Existing Vegetation : No
- Street Tree(s) : No
- Street Furniture (drainage pits etc) : Footpath
- Site Details : Refer to Figure 1 above

CONSIDERATION

Lot Boundary Setbacks

A performance assessment against the design principles of the R-Codes is sought in respect of the lot boundary setbacks to the southern boundary on the ground and first floor.

The design principles contained in Clause 5.1.3 Lot Boundary Setbacks of the R-Codes seek to reduce the impact of building bulk on adjoining properties, maintain visual privacy, maintain amenity for outdoor living areas and contribute to the streetscape. The lot boundary setback variations are considered to meet the design principles as discussed below.

- Building bulk impacts to the southern adjacent property are considered minimised via multiple articulations throughout the ground floor and one articulation for the upper floor wall. These wall articulations break up the visual impacts of the building bulk along.
- The southern adjacent dwelling has one major opening from the living/dining room that faces the ground floor wall. This living room opening has a 6m setback to the lot boundary in question thereby mitigating any adverse impact.
- The southern adjacent dwelling is setback 3m from the side property boundary and includes two major openings to bedrooms. The proposed dwelling is setback 2m from this boundary, therefore creating a joint setback between dwellings of 5m. This 5m combined setback serves to mitigate any adverse building bulk and amenity impacts.
- Solar access and shadow onto the adjacent property meets the deemed-to-comply requirements of the R-Codes.
- The 0.5m setback variation to the ground floor does not result in any visual privacy impacts as views are blocked by the dividing fence.
- The 0.1m setback variation to the upper floor is very minor and the building at that point does not include a major opening. As such visual privacy is safeguarded.

Visual Privacy

A performance assessment against the design principles of the R-Codes is sought in respect of the visual privacy impacts from proposed Bed 2. This major opening is located within the rear elevation of the proposed dwelling.

The design principles contained in Clause 5.4.1 Visual Privacy of the R-codes seek to reduce direct overlooking into active habitable spaces and outdoor living areas to adjacent dwellings to achieve maximum visual privacy. The proposed development is considered to meet the design principles as discussed below.

- There is no direct overlooking into the adjacent property active habitable spaces or outdoor living areas (See Figure 2).
- It can be seen from Figure 2 that the view within the cone of vision from the window of proposed Bed 2 falls onto the wall and roof of an existing outbuilding only. Beyond that point, the view will extend out onto the rear garden area and towards a small garden shed. As such no outdoor living areas located within the adjoining property are compromised.
- Maximum privacy is considered achieved via the building layout as the major opening is facing west (oblique angle) instead of south (direct angle) in relation to the adjacent property.

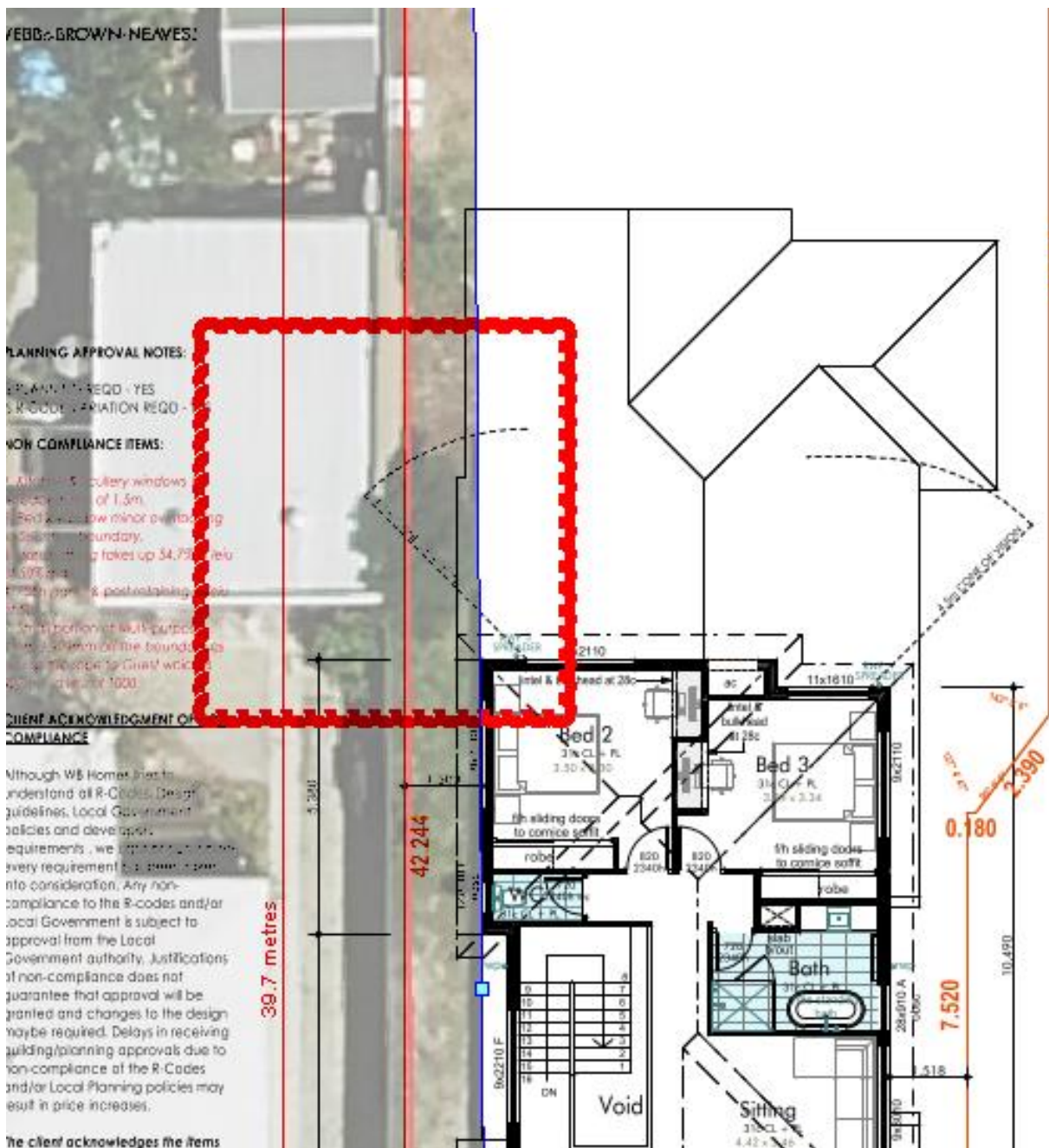


Figure 2: Cone of vision assessment of first floor bedroom 2 in relation to the adjacent property.

ENGAGEMENT

I. COMMUNITY

Advertising Required: Yes

Neighbour's Comment Supplied: Yes

Reason: Required pursuant to LPP 1.1 Planning Process and Decision Making Clause 1.7.6

Support/Object: Two (2) separate submissions received from the neighbour of the adjoining property.

A summary of the content of the objections received and an officer’s response is provided in the table below.

Summary of Issues Raised	Officer’s Comments	Action (Condition/ Uphold/ Not Uphold)
<p>Lot boundary setbacks Concern that the reduced lot boundary setbacks will result in increased overshadowing, impacting existing solar collectors.</p>	<p>The proposed lot boundary setbacks are considered to meet the design principles of the R Codes. (refer to the comments section below).</p>	<p>Not Uphold</p>
<p>Visual privacy Concern that views from the proposed rear bedroom will compromise privacy within the existing outdoor living area.</p>	<p>The proposed visual privacy impacts have been assessed and are considered to meet the design principles of the R Codes (refer to the comments section below).</p>	<p>Not Uphold</p>
<p>Solar access for adjoining sites Concerns regarding the two-storey dwelling overshadowing the submitters existing solar panels, north facing major openings and outdoor living area.</p>	<p>The shadow cast from the proposed two storey dwelling, calculated at 21%, meets the deemed to comply requirements of the R Codes which allow up to 25% overshadowing.</p>	<p>Not Uphold</p>

II. OTHER AGENCIES / CONSULTANTS

No consultation with other agencies/consultants is required.

SUSTAINABILITY IMPLICATIONS

There are no strategic, risk or environmental management implications with this application.

LEGISLATIVE AND POLICY ALIGNMENT

Should the City of Melville refuse the application for planning approval, the Applicant will have the right to have the decision reviewed by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*.

The proposal has been assessed against the prevailing planning policy framework. A performance assessment is sought in respect of lot boundary setbacks and visual privacy.

FINANCIAL IMPLICATIONS

The refusal of the DA, contrary to the officer recommendation, may result in an application for the review of the decision to the SAT. This would incur costs for the City including legal and consultant fees.

UP23/4030 Opportunities for Further Protection of Trees on Private Property

File Number:	UP23/4030
Responsible Officer:	Manager Statutory Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No Officer involved in the preparation of this report has a declarable interest in this matter.
Application Number:	Not Applicable
Applicant:	Not Applicable
Owner:	Not Applicable
Proposal:	Options for Protection of Mature Trees
Attachments:	<ol style="list-style-type: none"> Addendum 1 - Details of Tree Protection Provisions Brought into the Local Planning Framework at Various Local Governments ↓ Options Paper for Tree Retention on Private Land ↓

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <p>Despite an increase in the number of trees larger than 3m in the public realm in the City, the City has suffered a decrease of 1.4% in its urban canopy from 2016 to 2022. This report is in response to the Notice of Motion adopted in December 2022, requiring the CEO to report on:</p> <ul style="list-style-type: none"> • Opportunities for further protection of mature trees in light of the Town of Nedlands and City of South Perth’s proposed amendments to their Local Planning Strategy requiring development approval for removal of mature trees; • A realistic target for tree canopy coverage across the City, with specific targets for City controlled and private land; and • Any other appropriate strategies or measures to ensure preservation of tree canopy coverage across the City of Melville. • Taking the above into account, this report contains an Options Paper that outlines possible actions that are available to the City to protect existing trees on private land, including matters that can be considered to augment the local planning framework.
--

OFFICER RECOMMENDATION

That Council:

- Notes the report on available options to provide additional protection of trees on private property**
- Commits to progressing further consideration of the actions outlined in section 4 of the Options Paper to increase its urban tree canopy.**
- The available options to provide protection of trees on private property be the subject of a workshop at a future Elected Member Engagement Session**

PURPOSE

The purpose of the report is to explore options for protections of Mature Trees on private property.

CONSEQUENCE

The recommendation of this report is for Council to commit to the actions listed in section 4 of the attached Options Paper.

The Options Paper outlines the numerous things that need to be considered when preparing a tree protection regime. Therefore, the key action from section 4 would be for Council to commit to workshopping the options/considerations at a later date, after which a draft approach can hopefully be reached.

Council may resolve not to endorse the recommendation and move an alternative motion to progress with a particular approach to the protection of trees.

STRATEGIC ALIGNMENT

Priority	1	Ensure the improvement of sustainability of our environment
	P1/1	Protect and improve our natural assets to enhance our environment
Outcome Indicator	1	Clean and Green
	Goal 1	Greening the City

BACKGROUND

Scheme Provisions

Not Applicable – Potential to affect all land within the local planning scheme area.

Site Details

Not Applicable – Potential to affect all land within the local planning scheme area.

CONSIDERATION

Following the City’s release of its Tree Canopy Aerial Data Assessment Results 2022 which revealed a 1.4% decrease in urban canopy from a percentage coverage of 13.9% to 12.5%, the following Notice of Motion was adopted by Council in December 2022:

That the Council

1. **notes with concern the recent survey of the City's tree canopy cover which showed a dramatic reduction in tree canopy cover across the City of Melville.**
2. **Recommits to the goal identified in the Corporate Environmental Strategic Plan 2016 – 2025: 'Greening of the City by increasing the vegetation canopy coverage'**
3. **Requests the CEO to prepare a report on:**
 - a. **The opportunities for further protection of mature trees in light of the Town of Nedlands and City of South Perth's proposed amendment to the Local Planning Strategy requiring development approval for removal of mature trees;**
 - b. **A realistic target for tree canopy coverage across the City, with specific targets for city controlled and private land; and**
 - c. **Any other appropriate strategies or measures to ensure the preservation of tree canopy coverage across the City of Melville**

An Options Paper has been created (refer Attachment 1) that outlines opportunities to augment the existing local planning framework to address items 3(a) and 3(c) above. Item 3(b) is to be considered at a later date.

The attached Options Paper:

1. Outlines the existing measures that the City is taking to increase/protect the Urban Forest, including an overview of the existing provisions in the local planning framework.
2. Discusses the manner in which a number of other Councils have or are proposing to implement a tree retention regime on private property, each having taken a different approach to tackling the issue. The options paper is supported by an Addendum that includes links to the policies/scheme provisions for each council and commentary on each approach.
3. Provides a high-level summary of the options available when developing a tree retention regime.
4. Summarises the actions that the City of Melville needs to take to increase its urban tree canopy.

ENGAGEMENT

Not applicable.

SUSTAINABILITY IMPLICATIONS

Council's consideration of this report and the associated options paper, as well as committing to the recommendation therein, is a positive strategic action with no risks.

However, as trees on private land are politically sensitive, risk levels exist and will vary depending on the intensity of the tree preservation regime on private land that the City ultimately progresses. These need to be evaluated on an ongoing basis as the City formulates its own regime.

Ultimately adopting a tree preservation regime that is tailor made for the City of Melville will have positive environmental outcomes, and this report, options paper and recommendation is the first step to achieving positive outcomes.

LEGISLATIVE AND POLICY ALIGNMENT

This report and the option paper does not have any statutory or legal implication but augmenting the planning framework will have implications that need to be considered, if the decision is made to develop and implement a tree retention regime for privately owned land.

This report, options paper and recommendation does not impact on existing policies, but if the recommendation is adopted it will result in a new policy position for the City.

FINANCIAL IMPLICATIONS

The financial implications creating and implementing a tree retention regime varies with the level of intricacy of the regime, with costs increasing as the level of detail of the regime increases.

A constant cost will be officer time, initially to construct the tree retention regime, and at a later date at other levels of the organization to implement and monitor the regime.

During the first stages of creating the regime, officer time commitment will increase when community engagement is required, initially to inform the content of the tree retention regime, to conduct workshops with elected members to finalise the content and determine the manner in which the regime will be included in the planning framework and finally to vet the proposed regime with the community. This phase is also likely to attract additional cost such as hiring a facilitator and catering.

Depending on other commitments already made and the level of detail desired for the regime, this project is likely to require additional dedicated resources. Resource requirements, particularly with respect to an effective compliance program, may be substantial. Extent of requirements can only be estimated once the desired extent of a possible tree retention regime has been established.

UP23/4035 Naming of Section of Road Between Forbes Road and Carron Road, Applecross

File Number:	
Responsible Officer:	Manager Statutory Planning
Voting Requirements:	Simple Majority
Officer Disclosure of Interest:	No officer involved in the preparation of this report has a declarable interest in this matter.
Application Number:	DA-2023-112
Applicant:	City of Melville
Owner:	City of Melville
Proposal:	Clarification of Road Name to allow street numbering
Attachments:	Nil

COUNCIL’S ROLE

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p>SUMMARY</p> <ul style="list-style-type: none"> The recent approval of a multi-storey development at 32A Kintail Road, Applecross has triggered the need to consider the clarification of naming of an unnamed portion of road located between Kintail Road and Tweeddale Road, Applecross. It was identified that, 32A Kintail Road and several other properties face this section of unnamed road, but their addresses are either Kintail Road or Tweeddale Road. This is inconsistent with the provisions of Council Policy No. CP- 068 ‘Street Numbering’ and AS/NZS Standard 4819:2003: Geographic information – Rural and urban addressing which requires buildings to be given a street number from the street to which they have frontage. It is recommended that those properties with a frontage to the portion of street be provided with new addresses as part of this street naming process. This will improve way finding and to be in accordance with the provisions of the City’s Street numbering policy and the Australian Standard. Landgate has provided preliminary support for the proposed road naming and renumbering of properties. Council endorsement is sought for the proposed road naming in accordance with Council Policy 096 – “Naming of Roads, Parks, Buildings and Infrastructure” and Landgate’s Geographic Names Committee Policies and Standards

OFFICER RECOMMENDATION

That the Council:

- Endorses the clarification of the naming of the portion of road between Forbes Road and Carron, between Kintail Road and Tweeddale Road and directs the Chief Executive Officer to commence community engagement on the preferred option, being an extension of Carron Road.**

- 2. **Notes that on completion of the 30-day public engagement period, a report on any submissions received will be presented to Council for consideration and forwarding of recommendations to the Geographic Names Committee.**
- 3. **Notes that allocation of street numbers for the subject portion of road will occur as a separate future stage.**

PURPOSE

The purpose of the report is to clarify the Road name of the section between Forbes Road and Carron road to allow street numbering to properties effected by the section.

CONSEQUENCE

The proposed road names will provide clarity to street addressing and property locating, assisting the servicing of these sites. The City may choose to not proceed with the proposed road naming. The implication would be reduced clarity on property location and ambiguity to service providers, including emergency service responders.



Aerial of Road to be Named

STRATEGIC ALIGNMENT

Priority	2	Improve the approach for diverse and sustainable urban development and infrastructure
	P2/1	Implement innovate, efficient and appropriate initiatives that support community centred infrastructure within integrated transport solutions.

Outcome Indicator	6	Sustainable and Connected Transport
	Goal 1	Appropriate Infrastructure

BACKGROUND

Under the provisions of the *Land Administration Act 1997*, Landgate and the Geographic Names Committee (GNC) have delegated authority for all official naming of topographical and/or cultural features to ensure the selection and recording of names in a systematic and timely manner. Any naming proposals are required to meet the GNC Policies and Standards.

Local governments in Western Australia are required to make submissions to Landgate for any naming proposals for place names, features, administrative boundaries, localities, or roads within their jurisdiction.

Within Western Australia road naming is standardised to facilitate the application of correct address information and to ensure that a consistent approach is undertaken to benefit residents, emergency service responders, transport and service delivery.

All roads, whether they are public or private, shall be named and formally approved by Landgate.

CONSIDERATION

The property owner of No.32A Kintail Road, Applecross has enquired with the City regarding street numbering for their recently approved multiple dwelling development. The site currently has a two-storey dwelling and forms part of a strata lot which was allocated a Kintail Road address in the 1990's. There are 4 other properties within this portion of unnamed road which all have their primary access (driveways) of this section of road and have either a Kintail Road or Tweeddale Road address.

Upon investigation, it was identified that the naming of this portion of road requires clarification, and the City would not be able to allocate a new street address until the road name matter was formally resolved. Allocating a name to this portion of road would enable future street numbering of new developments in accordance with the City's Street Numbering Policy and AS/NZS Standard 4819:2003: Geographic information – Rural and urban addressing.

This portion of road is located within the H4 area of the Canning Bridge Activity Centre Plan. As such there is redevelopment potential for lots and therefore a likely need to provide street addressing in a clear and unambiguous way.

Two options for road name clarification have been considered in this case:

1. Naming the road portion Forbes Road to reflect the existing location of Forbes Road to the south. This option has limitations as it would necessitate the re-numbering of all properties currently addressed as Forbes Road.
2. Naming the road portion Carron Road, as a continuation of the existing Carron Road located to the north. This would enable the easy allocation of street numbers without cause for re-numbering any existing dwellings.

Landgate have advised the City that they are supportive of option 2. Landgate do not support the introduction of a new road name given the section of road in question is short, which may cause confusion. As part of the advertising of the road name the City will inform those owners and occupiers affected that their street address will also change. This change will improve way finding to these properties.

Landgate's Policies and Standards for Geographic Naming in Western Australia state:

"Any new, or change to existing, names for topographic features, administrative boundaries or roads shall not risk public and operational safety, interfere with emergency service responders, or cause confusion for transport, utility, communication and mail services. Any submissions to change existing names will only be considered when the long-term benefits to the community can be shown to outweigh any private or corporate interests, or short-term effects."

It is considered that the street naming in this case satisfies these Landgate requirements.

ENGAGEMENT

All naming proposals are subject to consultation with the community in accordance with the requirements of Landgate's Policies and Standards for Geographic Naming in Western Australia.

I. COMMUNITY

Subject to Council approval, the City will advertise the proposed street naming for public consultation. This will include an advertisement in the local newspaper; a notice on the City's website; and written correspondence with owners and occupiers of all properties affected. A period of 30 days will be provided for comment.

Following the close of advertising, the results of the public consultation will be reported to the next available meeting of Council. If Council resolves to endorse this proposal, the City will refer the details of the proposal, any submissions received and the minutes of the applicable Council meeting(s) to Landgate for consideration and final approval by the Geographic Names Committee.

II. OTHER AGENCIES / CONSULTANTS

The Geographic Names Committee is responsible for the final approval of all Road names. If the Geographic Names Committee approves the proposed Road names, the City will advise any other relevant stakeholders or service providers including, but not limited to:

- Australia Post
- Alinta Gas
- Western Power
- Water Corporation
- City's Technical Services (new Street signage)
- City's GIS officer

SUSTAINABILITY IMPLICATIONS

There are not considered to be strategic, risk or environmental management implications associated with this proposal.

LEGISLATIVE AND POLICY ALIGNMENT

There are not considered to be strategic, risk or environmental management implications associated with this proposal.

This proposal is in accordance with Council Policy CP-096 Naming of Roads, Parks, Buildings and Infrastructure.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the adoption of the proposed road names other than the costs associated with any advertisements, public consultation, and road signage.

15 MOTIONS WITH PREVIOUS NOTICE

15.1 Notice of Motion - Establishment of Committee (Mr McLerie's Confidential Correspondence Dated 18 July 2022) - Deferred at 21 February 2023 Ordinary Meeting of Council

File Number:	
Related to Item:	Not applicable
Elected Member:	Cr Jane Edinger
Attachments	Nil

MOTION

At 9:13pm (21 February 2023) Cr Edinger Moved, Cr Sandford seconded –

That Council resolves to, in relation to Ordinary Meeting of Council February 2023 Item 12.1 Mr McLerie’s Confidential Correspondence Dated 18 July 2022 and to the finalisation of matters with the City of Melville appoint and delegate authority to a committee of no more than 3 Elected Members, one of whom shall be a Bicton-Attadale-Alfred Cove Ward Councillor, to:

- a) Engage directly in good faith discussions with the Complainants;**
- b) Develop, in consultation with the Complainants, a mutually agreed process to move forward;**
- c) Select and, with the assistance of the City, retain the services of a commercial mediator;**
- d) Present a report on progress to date to the April 2023 Ordinary Meeting of Council.**

At the Ordinary Meeting of Council held 21 February 2023 the Motion with Notice Establishment of Committee (Mr McLerie's Confidential Correspondence Dated 18 July 2022) was deferred to the 16 May 2023 Ordinary Meeting of Council. At the time of deferral and pursuant to Clause 13.4 of the *City of Melville Local Government (Meeting Procedures) Local Law 2022* it is noted that:

- Cr Edinger moved the motion
- Cr Sandford seconded the motion
- Cr Edinger introduced the motion, which included an extension of time to speak on the matter.
- Cr Fitzgerald spoke against the motion, which include an extension of time to speak on the matter.

In resuming debate on this matter, clause 12.11 of the *City of Melville Local Government (Meeting Procedures Local Law 2022* applies:

(1) A Member is not to address the Council more than once on any motion or amendment

except-

(a) as the mover of a motion, to exercise a right of reply; or

(b) to raise a point of order; or

(c) to make a personal explanation; or

(d) subject to clause 10.3, to ask a question.

MOTION

At 9:13pm (21 February 2023) Cr Edinger Moved, Cr Sandford seconded –

That Council resolves to, in relation to Ordinary Meeting of Council February 2023 Item 12.1 Mr McLerie's Confidential Correspondence Dated 18 July 2022 and to the finalisation of matters with the City of Melville appoint and delegate authority to a committee of no more than 3 Elected Members, one of whom shall be a Bicton-Attadale-Alfred Cove Ward Councillor, to:

- a) Engage directly in good faith discussions with the Complainants;**
- b) Develop, in consultation with the Complainants, a mutually agreed process to move forward;**
- c) Select and, with the assistance of the City, retain the services of a commercial mediator;**
- d) Present a report on progress to date to the April 2023 Ordinary Meeting of Council.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

To settle all planning, building and other issues since 2012 to the satisfaction of the complainants.

- Global settlement will enable all claims to be efficiently settled at the same time
- The City publicly acknowledges and apologizes to the complainants
- The “drawing of a line” in relation to various complaints and issues dating from 2012.

Potential Risks

- If settlement is not achieved the matter may proceed to Court
- Court proceedings will undoubtedly result in reputational damage of the City and expense to the ratepayers of the City.

REASONS FOR THE MOTION

The Council needs to act ensure good governance in all of its dealings.

In July 2022 Mr McLerie wrote to Council stating that "it is reasonable and prudent for us to ask Council to mutually agree an understanding of the intent, scope, and basis of our agreement prior to us investigating further time and resources".

A petition has been presented to the February 2023 Ordinary Meeting of Council concerning "various longstanding unresolved issues, consider the request and the proposed way forward"

This motion is seeking to ensure that the way forward is agreed upon by Council in a formalised manner.

15.2 Notice of Motion - Melville Bridge Club Site

File Number:	
Related to Item:	Not Applicable
Elected Member:	Cr Margaret Sandford
Attachments	1. Image 1 ↓ 2. Image 2 ↓ 3. Image 3 ↓

MOTION

That Council directs the CEO to:

1. In relation to the demolished former Melville Bridge Club Site at 790 Canning Hwy, Applecross (with frontages to Simpson and Tain Streets), forthwith arrange for all weeds and debris to be removed from this derelict site; plant as many street trees as practicable on the City’s three verges surrounding this site; and regularly maintain this site and the verges in a tidy state to prevent weeds spreading to neighbouring properties; and to improve the amenity and tree canopy of the area.

2. prepare a report to Council for discussion at an elected members workshop prior to the June ordinary meeting of Council in relation to both:
 - A. the former Melville Bridge Club site; and
 - B. the City's property at the north eastern corner of Stock Road and Canning Highway, Attadale (410 Canning Hwy);

to include a summary of the recent history of, and building demolition on, these sites; the status of any enquiries or negotiations the City has made or received regarding these two sites since 1 February 2022; what short term temporary uses, and long term uses, are considered suitable for these sites; and the estimated time frame for implementation of any such short term and long term options.

3. Defer to the June 2023 OMC for consideration by Council the question of whether and when any public consultation should be commenced by the City to engage the public as to what temporary uses they would like to see on these two sites, such as pop up parks, skate parks, or other community enterprises, such as pop up cafes, pending any disposal or redevelopment of these two sites.

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

To avoid vacant and disused City landholdings languishing in a derelict state indefinitely; to mitigate against fire risks and the spreading of weeds; to improve the City’s reputation in relation to care and management of its landholdings; and to explore both short term and long term options for these premium sites to better meet the community’s needs and expectations.

REASONS FOR THE MOTION

1. Since the demolition of both the former Melville Bridge Club and 410 Canning Hwy, Attadale these two sites have mostly been left in an unkempt state. They present as very obvious

visual eyesores from Canning Hwy, and the sites' other street frontages, both sites being corner locations.

2. Both sites are rampant with weeds and are primarily used as free car parking, including on the City's verge. See the photographs of the Melville Bridge Club site attached to this Motion taken on Monday 8 May 2023.
3. The City should explore all short term and long term options for these sites in a timely manner so that the sites can be better utilized by the community as soon as possible, rather than continuing indefinitely to negatively impact the amenity of those areas, remain eyesores, present fire risks, and cause weeds to spread to other properties.
4. Given the City's predominant "clean and green" values, and the recent climate change declaration, the verges on both sites should be planted with as many trees as possible, rather than being used for free parking.
5. Council has recently been considering how to deal with owners of unkempt, weed-ridden private land, including charging higher rates. The City has the ability to set a good example with its own vacant and disused landholdings; and risks reputational damage if it expects a higher standard from its residents and ratepayers than it practices in relation to its own land.

15.3 Notice of Motion - Review of CP-005 Land & Property Policy

File Number:	
Related to Item:	Not applicable
Elected Member:	Cr Margaret Sandford
Attachments	<ol style="list-style-type: none"> Draft Amended CP-005 Land & Property Retention, Disposal & Acquisition Policy with Proposed track Changes ↓ Photograph of Pop Up Park Sign in City of Cockburn ↓

MOTION

That Council directs the CEO to:

- Schedule one or more Elected Members workshop/s to discuss the attached draft amended CP-005 Land and Property Retention, Disposal and Acquisition Policy with proposed tracked changes prior to the July 2023 Ordinary Meeting of Council;**
- Defer the nature of the amendments to CP-005 Land and Property Retention, Disposal and Acquisition Policy to the July 2023 Ordinary Meeting of Council.**

OBJECTIVE, BENEFIT AND POTENTIAL RISKS TO BE CONSIDERED

The review of CP-005, which was reviewed over six years ago on 21 March 2017, is long overdue as it has not been amended since. Since 2017 the City has experienced cultural and leadership changes; a pandemic; greatly increased infill and density, particularly in the CBACP Area; and a declaration of a climate emergency; all of which factors necessitate the urgent review of this policy to meet the Community’s current and future needs and priorities. As land values continue to increase, and land becomes a more scarce asset, the City needs to re-examine the emphasis on revenue-raising underlying certain aspects of this policy.

REASONS FOR THE MOTION

- For the past four years, whilst Elected Members have had one workshop regarding a review of CP-005, and despite requests, no concrete steps have been taken to review this policy.
- The **attached** draft amended CP-005 with tracked changes is for preliminary discussion purposes for Council to determine which provisions should be retained, deleted, amended or added.
- CP-005 is out of step with community expectations and values. The rationalisation of City assets by sale and long-term lease has been the subject of repeated community dissatisfaction, protest and upset since the policy was drafted, as exemplified by numerous Special Meetings of Electors and petitions.
- It is a risk to the reputation of the City not to complete a long-overdue review of this policy before the commencement of the caretaker period this election year, so that this policy is updated by the present Council, which is well aware of the relevant background and recent discussions to date.

16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

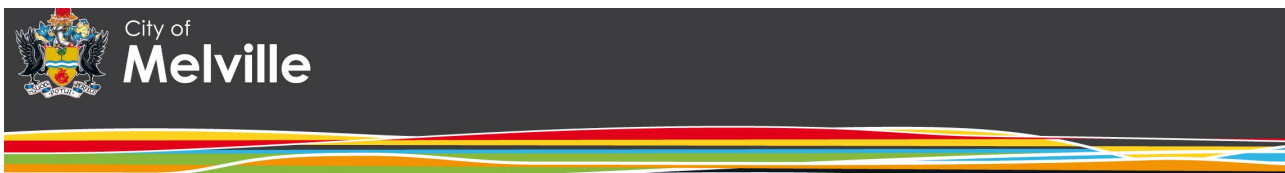
17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

C23/38 CEO Recruitment Process

This matter is considered to be confidential under Section 5s.23(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC**19 CLOSURE**



Code of Conduct Policy

Policy Type: Council Policy Policy Owner: Chief Executive Officer	Policy No. CP- XXX Last Review Date: XX Month 2023
--	---

Policy Objectives

To establish, in accordance with Clause 15(2) of the City of Melville Code of Conduct for Elected Members, Committee Members and Candidates, the procedure for dealing with complaints about alleged breaches of the behaviour requirements included in Division 3 of the City of Melville Code of Conduct for Elected Members, Committee Members and Candidates.

To give effect to the City of Melville’s commitment to an effective, transparent, fair and accessible complaints handling process that supports high standards of behaviour of Elected Members, Committee Members and Candidates.

Policy Scope

This Policy applies to complaints made in accordance with Clause 11 of the City of Melville Code of Conduct for Elected Members, Committee Members and Candidates.

This Policy applies to Elected Members, Committee Members, Candidates and any person who submits a complaint in accordance with this Policy.

Definitions / Abbreviations Used In Policy

Act means the *Local Government Act 1995*.

Conduct Committee means the Committee established by the Council in accordance with s.5.8 of the Act for the purpose of dealing with Complaints. The role of the **Conduct** Committee is outlined in Part 2.3 of this Policy.

Conduct Complaints Officer means a person authorised in writing [*by Council resolution or by the CEO exercising delegated authority*] under clause 11(3) of the Code of Conduct to receive complaints and withdraw complaints. The role of the **Conduct** Complaints Officer is addressed in Part 2.1 of this Policy.

Breach means a breach of Division 3 of the City of Melville Code of Conduct for Elected Members, Committee Members and Candidates.

Candidate means a candidate for election as a Council Member, whose nomination has been accepted by the Returning Officer under s.4.49 of the Act, but does not include a Council Member who has nominated for re-election. A person is a Candidate from the date on which their nomination is accepted, until the Returning Officer declares the election result in accordance with s.4.77 of the Act.

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
 Printed version is uncontrolled and valid only at the time of printing



Candidate Complaint means a Complaint alleging a Breach by a Candidate. Candidate Complaints are dealt with in Part 3.6 of this Policy.

Code of Conduct means the City of Melville Code of Conduct for Elected Members, Committee Members and Candidates.

Committee means a committee of Council, established in accordance with s.5.8 of the Act.

Committee Member means a Council Member, employee of the City of Melville or other person who has been appointed by the Council to be a member of a Committee, in accordance with s.5.10(1) of the Act. A person is a Committee Member from the date on which they are appointed, until their appointment expires or is terminated by Council resolution.

Complaint means a complaint submitted under Clause 11 of the Code of Conduct.

Complainant means a person who has submitted a Complaint in accordance with this Policy.

Complaint Assessor means a person appointed by the **Conduct** Complaints Officer in accordance with Part 2.2 and Part 3.10 of this Policy.

Complaint Documents means the Complaint Form and any supporting information, evidence, or attachments provided by the Complainant.

Complaint Form means the form approved under clause 11(2)(a) of the Code of Conduct *[by Council resolution or by the CEO exercising delegated authority]*.

Council means the Council of the City of Melville.

Council or Committee Meeting means a formal meeting of the Council or a Committee that is called and convened in accordance with the Act. It does not include informal meetings, such as workshops or briefings.

Council Member means a person who is currently serving a term of office as an elected member of the Council in accordance with the Act.

Elected Member has the same meaning as **Council Member**.

Finding means a finding made in accordance with clause 12(1) of the Code of Conduct as to whether the alleged Breach has or has not occurred.

Plan means a Plan prepared and implemented under clause 12(4)(b) of the Code of Conduct, to address the behaviour of the person to whom the Complaint relates (the Respondent), if a Finding has been made that a Breach has occurred.

Records means records of the City of Melville saved in the City of Melville's Document Management System.

Response Documents means the response provided by the Respondent to the Complaint, including any supporting information or evidence that is supplied.

Respondent means the person the subject of a Complaint submitted in accordance with this Policy.

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing

Policy Statement

1 Principles

1.1. Procedural fairness

The principles of procedural fairness, or natural justice, will apply when dealing with a Complaint under this Policy. In particular:

- the Respondent will be afforded a reasonable opportunity to be heard before any findings are made, or a plan implemented;
- the decision maker will be objective and impartial, with an absence of bias or the perception of bias; and
- any findings made will be based on proper and genuine consideration of the evidence.

1.2. Consistency

The application of this Policy should lead to consistency in process and outcomes. While each Complainant and Respondent will be dealt with according to their circumstances, and each Complaint considered and determined on its merits, similar circumstances will result in similar decisions.

1.3. Confidentiality

The City of Melville will take all reasonable steps to maintain confidentiality when dealing with the Complaint, in order to protect both the Complainant and Respondent.

Council Members, City of Melville employees and contractors who have a role in handling a specific complaint will be provided with sufficient information to fulfil their role. They must manage this information securely, and must not disclose or inappropriately use this information.

Complainants will be advised of the level of confidentiality they can expect, and that breaches of confidentiality on their part may prejudice the progress of their Complaint.

1.4 Accessibility

The City of Melville will ensure that information on how to make a complaint, including this Policy, is available at the City of Melville's Civic Centre and on the City's website. The City will make information available in alternative formats if requested.

Any person wishing to make a complaint may contact the [Conduct](#) Complaints Officer if they require assistance in completing the complaint form or otherwise navigating the complaints process.

2 Roles

2.1 [Conduct](#) Complaints Officer

The [Conduct](#) Complaints Officer is authorised in accordance with clause 11(3) of the Code of Conduct to accept complaints and withdraw complaints.

The [Conduct](#) Complaints Officer is not an advocate for the Complainant or the Respondent. The [Conduct](#) Complaints Officer provides procedural information and assistance to both Complainant and Respondent.

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing



The **Conduct** Complaints Officer will liaise with and provide administrative support to a Complaint Assessor appointed under this Policy.

The **Conduct** Complaints Officer will facilitate the calling and convening of Council or **Conduct** Committee meetings as required.

In undertaking their functions, the **Conduct** Complaints Officer will apply the Principles of this Policy.

2.2 Complaint Assessor

The Complaint Assessor is appointed by the **Conduct** Complaints Officer in accordance with Part 3.10 of this Policy.

The Complaint Assessor is to be an impartial third party who will undertake the functions specified in this Policy. In undertaking their functions, the Complaint Assessor will apply the Principles of this Policy.

The Complaint Assessor will liaise with the **Conduct** Complaints Officer to manage the administrative requirements of dealing with the Complaint in accordance with this Policy.

2.3 Conduct Committee

The **Conduct** Committee is a Committee of Council established in accordance with s.5.8 of the Act for the purpose of dealing with Complaints related to Division 3 of the Code of Conduct.

The **Conduct** Committee is a Committee of Council Members only. The membership and purpose of the **Conduct** Committee is outlined in the **Conduct Committee Terms of Reference**.

In assessing a complaint, the **Conduct** Committee will apply the Principles of this Policy.

3 Procedure

3.1 Making a Complaint

The process for making a complaint is set out in clause 11 of the Code of Conduct.

- A Complaint must be made within one (1) month of the date the alleged Breach (*clause 11(2)(c) of the Code of Conduct*).
- A Complaint must be made by completing the **Conduct** Complaint Form in full, including any relevant supporting information, and providing the completed forms to the **Conduct** Complaints Officer.
- Where a Complaint Form is submitted that omits required details, the **Conduct** Complaints Officer will invite the Complainant to provide this information in order for the Complaint to be progressed.
- A Complaint is required to include the name and contact details of the Complainant therefore anonymous complaints cannot be accepted.

Where a Complaint is made more than 1 month after the alleged breach, the Behaviour Complaints Officer will give the Complainant written notice that the Complaint cannot be made (*clause 11(2)(c) of the Code of Conduct*).

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing



3.2 Complaint Registered in Document Management System

The Conduct Complaints Officer will ensure all documents associated with the allegation are registered in the City's Document Management System.

3.3 Order of Complaints

Complaints will normally be dealt with in the order in which they are received. If more than one Complaint is received that relates to the same alleged behaviour, the Conduct Complaints Officer may decide to progress those Complaints concurrently.

3.4 Notice to Complainant

Within 7 days after receiving a Complaint, the Conduct Complaints Officer will provide written notice to the Complainant that:

- confirms receipt of the Complaint;
- outlines the process that will be followed and possible outcomes;
- explains the application of confidentiality to the complaint;
- includes a copy of this Policy; and
- if necessary, seeks clarifications or additional information.

If the Complaint Form indicates that the Complainant agrees to participate in Alternative Dispute Resolution, the Conduct Complaints Officer will advise the Complainant of the process in accordance with Part 3.9 of this Policy.

3.5 Notice to Respondent

Within 14 days after receiving a Complaint, the Conduct Complaints Officer will provide written notice to the Respondent that:

- advises that a Complaint has been made in accordance with the Code of Conduct and this Policy;
- includes a copy of the Complaint Documents;
- outlines the process that will be followed, the opportunities that will be afforded to the Respondent to be heard and the possible outcomes;
- includes a copy of this Policy; and
- if applicable, advises that further information has been requested from the Complainant and will be provided in due course.

3.6 Candidate Complaints

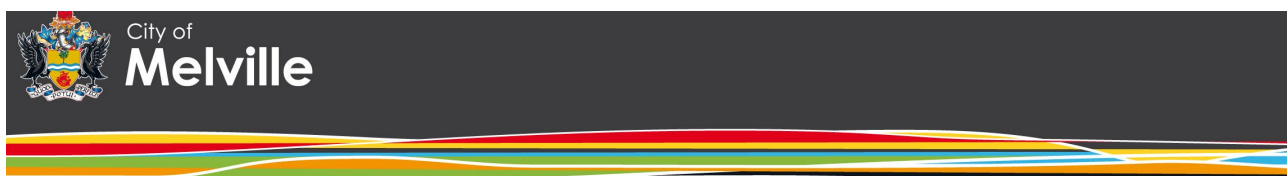
A Complaint in relation to a Candidate must be made in accordance with 3.1, above, but cannot be dealt with unless the Candidate is subsequently declared elected as a Council Member.

Within 7 days after receiving a Candidate Complaint, the Conduct Complaints Officer will provide written notice:

- To the Complainant confirming receipt, and advising of the procedure for candidate complaints; and
- To the Respondent, including a summary of the complaint, and advising of the procedure for candidate complaints.

No action will be taken until the results of the election are declared by the Returning Officer. If the respondent is elected, then the complaint will be dealt with in accordance with this Policy. Timeframes that would otherwise commence on the receipt of a Complaint will be taken to commence on the election date. If the Respondent is not elected, the Conduct Officer will provide the Complainant with notice that the Respondent has not been elected and that the Complaint cannot be dealt with *[clause 15(1) of the Code of Conduct]*.

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing



3.7 Convening of Conduct Committee

The Conduct Complaints Officer will advise the Committee Presiding Member of receipt of a Complaint for a meeting to be called.

3.8 Withdrawal of a Complaint

A Complainant may withdraw their Complaint at any time before a Finding has been made in relation to the Complaint *[clause 14 of the Code of Conduct]*.

A Complainant may withdraw a Complaint by advising the Conduct Complaints Officer in writing that they wish to do so. After receiving a written withdrawal of the Complaint, the Conduct Complaints Officer will take all necessary steps to terminate the process commenced under this Policy.

3.9 Alternative Dispute Resolution

The City of Melville recognises that Alternative Dispute Resolution may support both parties to reach a mutually satisfactory outcome that resolves the issues giving rise to the Complaint. Alternative Dispute Resolution requires the consent of both parties to the Complaint and may not be appropriate in all circumstances.

The objective of Alternative Dispute Resolution is to reach an agreed resolution that satisfies the Complainant that the formal process is no longer required, allowing them to withdraw the Complaint in accordance with Part 3.8 of this Policy.

If both the Complainant and Respondent have indicated a willingness to participate in Alternative Dispute Resolution, the Conduct Complaints Officer will pause the formal process and commence Alternative Dispute Resolution.

If Alternative Dispute Resolution is commenced, both the Complainant and Respondent may decline to proceed with the process at any time. The process may also be terminated on the advice of a third party who is providing assistance in the process, such as a facilitator or mediator.

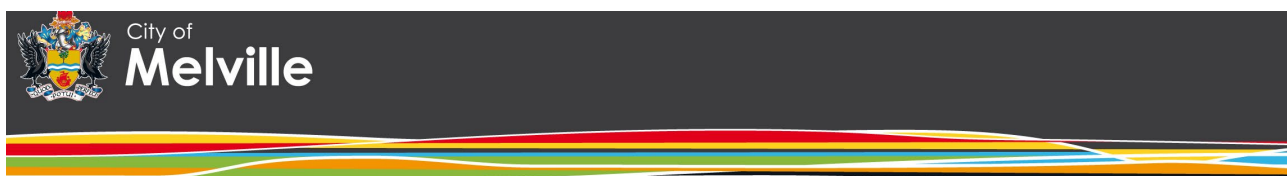
If Alternative Dispute Resolution is terminated or does not achieve an agreed outcome that results in the withdrawal of the Complaint, the Conduct Complaints Officer will resume the formal process required under this Policy.

3.10 Appointment of Complaints Assessor

If Alternative Dispute Resolution is not commenced, is terminated or does not achieve an agreed outcome resulting in the withdrawal of the Complaint, the Conduct Complaints Officer may appoint a suitably qualified and experienced Complaint Assessor, in accordance with the City of Melville's CP-023 Procurement Policy.

The Conduct Complaints Officer will endeavour to appoint a Complaint Assessor within a reasonable period. The Conduct Complaints Officer will provide written notice of the appointment to the Complainant and the Respondent.

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing



3.11 Search of City of Melville Records

The Complaint Assessor may request the [Conduct](#) Complaints Officer to search for any relevant records in the City of Melville's Record Management System.

In particular, if the behaviour is alleged to have occurred at a Council or Committee Meeting, the [Conduct](#) Complaints Officer will be requested to identify any records that provide evidence that may support a decision as to whether:

- the behaviour occurred at a Council or Committee Meeting,
- the behaviour was dealt with by the person presiding at the meeting, and/or
- the Respondent has taken remedial action in accordance with the *City of Melville's Local Government (Meeting Procedures) Local Law 2022*.

The Complaints Assessor must provide the Respondent with a copy of any records that are identified. In addition, where a clarification or additional information has been sought from the Complainant by either the [Conduct](#) Complaints Officer or the Complaint Assessor, copies must also be provided to the Respondent.

3.12 Assessment of the Complaint

The Complaint Assessor will undertake an assessment of the Complaint in accordance with the process outlined in the Notices given under Part 3.4 and Part 3.5 of this Policy.

The Complaint Assessor must ensure that the Respondent is provided with a reasonable opportunity to be heard before forming any opinions or drafting the Complaint Report or recommendations.

3.13 Complaint Report

The Complaint Assessor will prepare a Complaint Report that will:

- outline the process followed, including how the Respondent was provided with an opportunity to be heard;
- include the Complaint Documents, the Response Documents and any relevant records as attachments; and
- include recommendations on each decision that may be made by the Complaints Committee; and
- include reasons for each recommendation, with reference to Part 4 of this Policy.

If the Complaint Report recommends that a Plan is prepared and implemented in accordance with clause 12(4)(b) of the Code of Conduct and Part 4.4 of this Policy, the Complaint Report must include a Proposed Plan.

The Complaint Assessor will liaise with the [Conduct](#) Complaints Officer to include the Complaint Report in the Agenda for a meeting of the Complaints Committee.

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing



4.1 Conduct Committee Meeting

The Conduct Committee will consider the Complaint Report and attachments and give due regard to the recommendations. Where the Conduct Committee's Recommendation is significantly different from the Report Recommendations, the reasons for the decision must be recorded in the meeting minutes.

If the conduct that is the subject of the Complaint is alleged to have occurred at a Council or Committee Meeting, the Conduct Committee will determine whether or not to dismiss the Complaint in accordance with Clause 13(1) of the Code of Conduct.

If the Conduct Committee dismisses a Complaint, the Conduct Complaints Officer must give the Complainant and the Respondent written notice of the decision and the reasons for the decision in accordance with clause 13(2) of the Code of Conduct. This will conclude the process for the Complaint.

If the Complaint is not dismissed, the Conduct Committee will consider the Complaint and make a Finding as to whether the alleged Breach that is the subject of the Complaint has or has not occurred, in accordance with clause 12 of the Code of Conduct and Part 4.3 of this Policy.

If the Conduct Committee finds that the alleged Breach **did not** occur, the Conduct Complaints Officer must give the Complainant and the Respondent written notice of the Finding and the reasons for the Finding in accordance with clause 12(7)(a) of the Code of Conduct. This will conclude the process for the Complaint.

If the Conduct Committee finds that the alleged breach **did** occur, the Committee will decide whether to take no further action in accordance with clause 12(4)(a) of the Code of Conduct or whether it will prepare a Plan to address the behaviour in accordance with clause 12(4)(b) of the Code of Conduct and Part 4.4 of this Policy.

If the Conduct Committee decides to take no further action, the Conduct Complaints Officer must give the Complainant and the Respondent written notice of this decision and the reasons for the Finding in accordance with clause 12(7)(a) of the Code of Conduct. This will conclude the process for the Complaint.

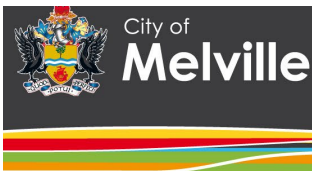
If the Conduct Committee decides to prepare a Plan, the Committee will first consult with the Respondent in accordance with clause 12(5)* of the Code of Conduct. The Conduct Committee will consider any submissions made by the Respondent before preparing a Plan.

4.2 Complaint Finding

A Finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur [clause 12(3) of the Code of Conduct].

This must involve first considering whether the behaviour occurred, on the balance of probabilities, and then whether that behaviour constituted a breach of a requirement of Division 3 of the Code of Conduct.

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing



4.3 Action in Relation to Complaint

In deciding whether to take no further action or to prepare and implement a Plan, the [Conduct Committee](#) may consider:

- the nature and seriousness of the breach(es);
- the Respondent's submissions in relation to the contravention;
- whether the Respondent has breached the Code of Conduct knowingly or carelessly;
- whether the Respondent has breached the Code of Conduct on previous occasions;
- the likelihood or not of the Respondent committing further breaches of the Code of Conduct;
- the Respondent's personal circumstances at the time of conduct;
- the need to protect the public through general deterrence and maintain public confidence in Local Government; and
- any other matters which may be regarded as contributing to the conduct or mitigating its seriousness.

4.4 Plan Requirements

The Proposed Plan may include requirements for the Respondent to do one (1) or more of the following:

- engage in mediation;
- undertake counselling;
- undertake training;
- take other action the [Conduct Committee](#) considers appropriate (e.g. an apology).

The Proposed Plan should be designed to provide the Respondent with the opportunity and support to demonstrate the professional and ethical behaviour expected of elected representatives expressed in the Code of Conduct.

The Proposed Plan may also outline:

- the actions to be taken to address the behaviour(s);
- who is responsible for the actions;
- any assistance the City of Melville will provide to assist achieve the intent of the Plan; and
- a reasonable timeframe for the Plan action(s) to be addressed by the Respondent.

5. Decision Making

The findings of the [Conduct Committee](#) will be presented to the next available Ordinary Meeting of the Council and considered behind closed doors (in accordance with section 5.23 of the *Local Government Act 1995*). The Council may uphold or reject the Findings of the [Conduct Committee](#), but if the Council decides to reject the findings, the reasons for the decision must be recorded in the meeting minutes.

5.1 Objective and Principles

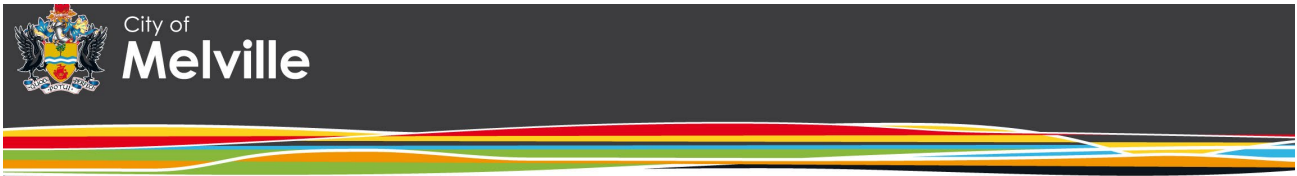
All decisions made under this Policy will reflect the Policy Objectives and the Principles included in Part 1 of this Policy.

5.2 Compliance with Plan Requirements

Where a Plan is made the [Conduct Complaints Officer](#) will monitor the actions in the timeframes set out in a Plan.

Failure to comply with a requirement included in a Plan is a minor breach under section 5.105(1) of the Act and clause 23 of the Code of Conduct. The [Conduct Complaints Officer](#) must provide a report to the Council advising of any failure to comply with a requirement included in a Plan.

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing



References that may be applicable to this Policy

Legislative Requirements: Local Government Act 1995
Local Government (Model Code of Conduct) Regulations 2021

Procedures, Process Maps, Work Instructions:

Other Plans, Frameworks, Documents Applicable to Policy:

Delegated Authority No:

ORIGIN/AUTHORITY
Ordinary Meeting of Council

XX/XX/2021

Item No.
M23/

DRAFT

Changes to this document can only be made by the Responsible Officer via a System Improvement Request
Printed version is uncontrolled and valid only at the time of printing



**LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY**

**FOR THE PERIOD OF
MARCH 2023
PRESENTED TO THE
ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY
16TH MAY 2023
ITEM C23/6001**

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6979	1300 TEMPFENCE READY INDUSTRIES PTY LTD T/AS			\$ 787.71
.6979	Temporary fencing	31/03/2023	E110122	\$ 787.71
.8007	2 DEADLY FOOD AND FITNESS C.M D'ASCENZO & L.J OAKLEY T/AS			\$ 1,500.00
.8007	Catering services and supplies	31/03/2023	E110173	\$ 1,500.00
.3359	A PLUS TRAINING SOLUTIONS PTY LTD			\$ 3,300.00
.3359	External training courses	14/03/2023	E109615	\$ 1,650.00
.3359	External training courses	31/03/2023	E110003	\$ 1,650.00
.5349	A PROUD LANDMARK PTY LTD			\$ 5,548.40
.5349	Landscape design and architecture services	31/03/2023	E110054	\$ 5,548.40
.7359	AARO GROUP PTY LTD			\$ 137,025.02
.7359	Drainage services	31/03/2023	E110146	\$ 137,025.02
.2135	ABSOLUTE RETICULATION			\$ 580.00
.2135	Roads and paving supplies - concrete	31/03/2023	E109979	\$ 580.00
.7522	ACCESS PLUS WA DEAF INC			\$ 551.17
.7522	Community services and respite	31/03/2023	E110150	\$ 551.17
.7252	ACO PTY TD			\$ 5,819.00
.7252	Drainage services	31/03/2023	E110140	\$ 5,819.00
.5960	ACS SWAN EXPRESS PRINT			\$ 192.50
.5960	Stationery	31/03/2023	E110066	\$ 192.50
.4888	ACTION GLASS & ALUMINIUM			\$ 5,460.13
.4888	Glazing supplies and services	31/03/2023	E110043	\$ 5,460.13
.8600	ADE SUHARTO			\$ 500.00
.8600	Artists and artworks	14/03/2023	E109771	\$ 500.00
.0536	ADELBY			\$ 511.50
.0536	Fire equipment and maintenance services	31/03/2023	E109936	\$ 511.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2528	ADVAM PTY LTD			\$ 950.81
.2528	Cash collection services	14/03/2023	E109600	\$ 950.81
.4456	ADVANCE PRESS (2013) PTY LTD			\$ 3,685.00
.4456	Outsourced printing	14/03/2023	E109636	\$ 1,727.00
.4456	Outsourced printing	31/03/2023	E110033	\$ 1,958.00
.6138	AE HOSKINS BUILDING SERVICES THE TRUSTEE FOR M R HOSKINS FAMILY TRUST T/AS			\$ 1,019,103.30
.6138	Building construction materials and services	14/03/2023	E109663	\$ 811,423.89
.6138	Building construction materials and services	31/03/2023	E110072	\$ 207,679.41
.6855	AIR LIQUIDE AUSTRALIA Limited			\$ 446.74
.6855	Gas	14/03/2023	E109698	\$ 446.74
.7444	AIR LIQUIDE HEALTHCARE PTY LTD			\$ 52.50
.7444	Workplace health and safety services	14/03/2023	E109724	\$ 52.50
.8164	AIR-MET SCIENTIFIC PTY LTD			\$ 242.00
.8164	Environmental consultancy services	31/03/2023	E110182	\$ 242.00
.2330	ALINTA ENERGY ALINTA SALES PTY LTD T/AS			\$ 2,811.50
.2330	Gas	14/03/2023	E109597	\$ 1,749.70
.2330	Gas	31/03/2023	E109983	\$ 1,061.80
.6482	ALL FENCE U RENT PTY LTD			\$ 550.00
.6482	Temporary fencing	31/03/2023	E110089	\$ 550.00
.3350	ALL GARDENING SERVICES SCHNITZER, JOCHANAN SHANOAH T/AS			\$ 420.00
.3350	Landscaping services and supplies	14/03/2023	E109614	\$ 210.00
.3350	Landscaping services and supplies	31/03/2023	E110002	\$ 210.00
.8956	ALLERDING & ASSOCIATES ALLPLAN PTY LTD ITF ALLPLAN UNIT TRUST T/AS			\$ 1,571.63
.8956	Town planning services	14/03/2023	E109784	\$ 1,571.63
.2783	ALLMARK & ASSOCIATES			\$ 2,502.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2783	Marketing materials and promotional items	31/03/2023	E109991	\$ 2,502.50
.3806	ALS LIBRARY SERVICES PTY LTD			\$ 8,865.18
.3806	Library Expenses	14/03/2023	E109624	\$ 2,756.54
.3806	Library Expenses	31/03/2023	E110012	\$ 6,108.64
.8102	ALYIAN STEVEN A HUGHES T/AS			\$ 5,170.00
.8102	Advertising and media buy	31/03/2023	E110178	\$ 5,170.00
.6088	ALYKA PTY LTD			\$ 5,555.00
.6088	Website expenses	31/03/2023	E110071	\$ 5,555.00
.2755	AMBIUS RENTOKIL INITIAL RENTOKIL INITIAL PTY LTD T/AS			\$ 2,717.93
.2755	Facilities management services	14/03/2023	E109605	\$ 1,284.57
.2755	Facilities management services	31/03/2023	E109990	\$ 1,433.36
.7052	AMPED DIGITAL AMPED IT PTY LTD T/AS			\$ 308.00
.7052	Marketing materials and promotional items	31/03/2023	E110132	\$ 308.00
.3016	AMPOL PETROLEUM DISTRIBUTORS PTY LTD			\$ 687.90
.3016	Fuel	14/03/2023	E109609	\$ 687.90
.8719	ANNA HARRIS & ASSOCIATED PTY LTD ATF THE ANNA HARRIS TRUST T/AS			\$ 374.00
.8719	Medical expenses	14/03/2023	E109776	\$ 374.00
.4866	APPLE PTY LTD			\$ 1,998.00
.4866	IT hardware	31/03/2023	E110042	\$ 1,998.00
.8783	AQUA L'EAU AUSTRALIA PTY LTD			\$ 3,496.90
.8783	Plumbing maintenance supplies and services	14/03/2023	E109779	\$ 3,496.90
.5333	AQUAMONIX PTY LTD			\$ 6,895.90
.5333	Irrigation and watering systems	31/03/2023	E110053	\$ 6,895.90
.6015	AQUATIC SERVICES WA PTY LTD			\$ 3,774.65
.6015	Swimming pool costs	14/03/2023	E109661	\$ 1,130.80

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6015	Swimming pool costs	31/03/2023	E110068	\$ 2,643.85
.8627	ARBOROLOGY WA ARBORICULTURAL CONSULTANT			\$ 19,282.45
.8627	Arborists and tree services	14/03/2023	E109774	\$ 9,234.45
.8627	Arborists and tree services	31/03/2023	E110202	\$ 10,048.00
.3739	ART INSTALL LUMINARE PTY LTD T/AS			\$ 1,865.60
.3739	Artists and artworks	14/03/2023	E109622	\$ 1,865.60
.1150	ASB MARKETING PTY LTD			\$ 8,959.60
.1150	Marketing materials and promotional items	31/03/2023	E109956	\$ 8,959.60
.0202	ASLAB PTY LTD			\$ 5,138.10
.0202	Pavement construction and streetscape services	31/03/2023	E109921	\$ 5,138.10
.4313	ASPHALTECH PTY LTD			\$ 428,746.15
.4313	Roads and paving supplies - asphalt and bitumen	8/03/2023	E109538	\$ 428,746.15
.8833	ASPIRE PERFORMANCE TRAINING PTY LTD			\$ 13,347.50
.8833	Training services	31/03/2023	E110215	\$ 13,347.50
.8249	ATI-MIRAGE TRAINING AND BUSINESS SOLUTIONS PTY LTD			\$ 20,559.00
.8249	External training courses	14/03/2023	E109757	\$ 6,853.00
.8249	External training courses	31/03/2023	E110188	\$ 13,706.00
.8197	ATTADALE GARDEN BAGS THE TRUSTEE FOR BOWDEN FAMILY TRUST T/AS			\$ 100.00
.8197	Waste collection and disposal	31/03/2023	E110184	\$ 100.00
.6158	AUSIA AGENCIES ZHANG, HONG T/AS			\$ 1,168.97
.6158	Uniforms and corporate wardrobe	14/03/2023	E109664	\$ 1,168.97
.5138	AUST WEST AUTO ELECTRICAL PTY LTD			\$ 5,628.11
.5138	Vehicle Repairs and Maintenance	31/03/2023	E110050	\$ 5,628.11
.1523	AUSTRALIA POST PERTH			\$ 19,808.49
.1523	Postage	14/03/2023	E109585	\$ 18,051.32

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.1523	Postage	31/03/2023	E109969	\$ 1,757.17
.1092	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY			\$ 1,415.00
.1092	Licences	31/03/2023	E109952	\$ 1,415.00
.4967	AUSTRALIAN GROWN THE TRUSTEE FOR THE MCKENNA FAMILY TRUST T/AS			\$ 65.78
.4967	Uniforms and corporate wardrobe	31/03/2023	E110045	\$ 65.78
.1804	AUSTRALIAN HVAC SERVICES AUSTRALIAN HVAC SERVICES PTY LTD T/AS			\$ 34,728.94
.1804	Air conditioning maintenance and services	14/03/2023	E109591	\$ 8,641.90
.1804	Air conditioning maintenance and services	31/03/2023	E109973	\$ 26,087.04
.8381	AUSTRALIAN MEDICAL SUPPLIES AUSMED SUPPLIES PTY LTD T/AS			\$ 1,829.85
.8381	Medical expenses	31/03/2023	E110195	\$ 1,829.85
.5968	AVELING TONY AVELING & ASSOCIATES PTY LTD T/AS			\$ 3,355.00
.5968	External training courses	31/03/2023	E110067	\$ 3,355.00
.7313	BARRA CIVIL AND FENCING PTY LTD THE TRUSTEE FOR BARRA CIVIL AND FENCING TRUST T/AS			\$ 58,471.23
.7313	Fencing supplies and services	14/03/2023	E109720	\$ 57,673.73
.7313	Fencing supplies and services	31/03/2023	E110143	\$ 797.50
.5661	BEACON EQUIPMENT BEPASSEY NOMINEES PTY LTD T/AS			\$ 14,689.80
.5661	General hardware and tools	14/03/2023	E109659	\$ 10,278.20
.5661	General hardware and tools	31/03/2023	E110060	\$ 4,411.60
.2452	BEAUREPAIRES (MYAREE) GOODYEAR & DUNLOP TYRES (AUST) PTY LTD T/AS			\$ 42,016.70
.2452	Tyre Supply	14/03/2023	E109599	\$ 28,494.30
.2452	Tyre Supply	31/03/2023	E109985	\$ 13,522.40
.3098	BEE ADVICE NEWCOMBE, MICHAEL ROY T/AS			\$ 180.00
.3098	Animal management and pound expenses	31/03/2023	E109997	\$ 180.00
.8400	BETTER RENT ACCEPTANCE PTY LTD			\$ 774.40
.8400	Property rent	31/03/2023	E110197	\$ 774.40

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
8394	BETTY POULSEN			\$ 150.00
8394	Artists and artworks	14/03/2023	E109763	\$ 150.00
6538	BEYOND SOLUTION RISING SON PTY LTD T/AS			\$ 8,096.00
6538	Marketing materials and promotional items	31/03/2023	E110094	\$ 8,096.00
.7556	BIG HART INC			\$ 1,540.00
.7556	Artists and artworks	31/03/2023	E110155	\$ 1,540.00
6556	BIN BATH BIN BATH CORPORATION PTY LTD T/AS			\$ 335.06
6556	Waste expenses	14/03/2023	E109678	\$ 335.06
.0027	BLACKWOODS J BLACKWOOD & SON PTY LTD T/AS			\$ 1,309.58
.0027	General hardware and tools	31/03/2023	E109911	\$ 1,309.58
.0187	BORAL CONSTRUCTION MATERIALS GROUP LTD			\$ 1,552.66
.0187	Pavement construction and streetscape services	14/03/2023	E109550	\$ 603.81
.0187	Pavement construction and streetscape services	31/03/2023	E109920	\$ 948.85
.7584	BOULTS BLACK AND WHITE LIGHT BOULT NOMINEES PTY LTD T/AS			\$ 7,963.01
.7584	Community events	31/03/2023	E110157	\$ 7,963.01
.2988	BOWDEN TREE CONSULTANCY THE TRUSTEE FOR BOWDEN FAMILY TRUST T/AS			\$ 440.00
.2988	Consulting services	31/03/2023	E109995	\$ 440.00
.1075	BOYA EQUIPMENT PTY LTD			\$ 391.13
.1075	Plant maintenance	31/03/2023	E109949	\$ 391.13
.7868	BRAIN AMBULANCE PTY LTD			\$ 2,200.00
.7868	Consulting services	31/03/2023	E110169	\$ 2,200.00
8771	BRIDGE42 PTY LTD T/AS BRIDGE42			\$ 4,400.00
8771	IT project management and consultancy	31/03/2023	E110210	\$ 4,400.00
6739	BRIGHTMARK GROUP PTY LTD			\$ 20,153.11
6739	Commercial cleaning	14/03/2023	E109692	\$ 20,153.11

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0399	BRITESHINE CLEANING SERVICES BRITESHINE CLEANING & MAINTENANCE SERVICES PTY LTD T/AS			\$ 113,252.23
.0399	Commercial cleaning	14/03/2023	E109554	\$ 62,197.49
.0399	Commercial cleaning	31/03/2023	E109929	\$ 51,054.74
.6998	BROWNES DAIRY BROWNES FOODS OPERATIONS PTY LIMITED T/AS			\$ 548.73
.6998	Milk Supply	14/03/2023	E109704	\$ 156.78
.6998	Milk Supply	31/03/2023	E110126	\$ 391.95
.8174	BSI GROUP ANZ PTY LIMITED			\$ 25,850.00
.8174	Auditing services	31/03/2023	E110183	\$ 25,850.00
.8770	BUBBLE NEBULA PTY LTD T/AS PERTH TRAFFIC TRAINING			\$ 445.00
.8770	Auditing services	31/03/2023	E110209	\$ 445.00
.0004	BUILDING AND CONSTRUCTION INDUSTRIAL TRAINING BOARD			\$ 18,269.95
.0004	Regulatory fees and government charges	29/03/2023	E109888	\$ 18,269.95
.9995	BUILDING COMMISSION DEPARTMENT OF COMMERCE T/AS			\$ 31,745.40
.9995	Regulatory fees and government charges	29/03/2023	E109889	\$ 31,745.40
.2173	BULLCREEK LEEMING SCOUT GROUP THE SCOUT ASSOCIATION OF AUSTRALIA/WA BRANCH T/AS			\$ 550.00
.2173	Donations, Sponsorship & Contributions	14/03/2023	E109596	\$ 550.00
.0036	BUNNINGS GROUP LIMITED			\$ 5,444.01
.0036	Building construction materials and services	14/03/2023	E109543	\$ 3,205.35
.0036	Building construction materials and services	31/03/2023	E109912	\$ 2,238.66
.0965	CALIBRE COATINGS PTY LTD THE TRUSTEE FOR THE KIS TRUST T/AS			\$ 1,903.21
.0965	Painting supplies and services	31/03/2023	E109943	\$ 1,903.21
.2234	CAM MANAGEMENT SOLUTIONS			\$ 36,473.80
.2234	IT software/licensing and maintenance	31/03/2023	E109981	\$ 36,473.80
.6025	CAMERON CHISHOLM & NICOL WA PTY LTD			\$ 1,210.00
.6025	Architectural and design services	31/03/2023	E110069	\$ 1,210.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
8124	CARLA ADAMS ADAMS, CARLA MELITA			\$ 37.50
8124	Artists and artworks	14/03/2023	E109755	\$ 37.50
5663	CASTLEDEX PTY LTD			\$ 322.30
5663	Records management services	31/03/2023	E110061	\$ 322.30
8143	CASTLEDINE & CASTLEDINE			\$ 495.00
8143	Library Expenses	31/03/2023	E110181	\$ 495.00
4598	CAT HAVEN CAT WELFARE SOCIETY INC T/AS			\$ 352.00
4598	Animal management and pound expenses	14/03/2023	E109639	\$ 352.00
0048	CHADSON ENGINEERING PTY LTD			\$ 754.60
0048	Swimming pool costs	31/03/2023	E109913	\$ 754.60
7042	CHEFMASTER AUSTRALIA GLOBAL BAG COMPANY T/AS			\$ 319.16
7042	Kitchen fixtures and installation	31/03/2023	E110130	\$ 319.16
6214	CHEMWEST ROBERTSON, DUNCAN T/AS			\$ 1,815.00
6214	Landscaping services and supplies	31/03/2023	E110074	\$ 1,815.00
5529	CHOICEONE PTY LTD			\$ 42,744.55
5529	Temporary labour hire	14/03/2023	E109657	\$ 10,846.88
5529	Temporary labour hire	31/03/2023	E110058	\$ 31,897.67
0442	CHRISTOU DESIGN GROUP PTY LTD			\$ 5,500.00
0442	Architectural and design services	31/03/2023	E109931	\$ 5,500.00
1670	CITY OF FREMANTLE			\$ 100.00
1670	Grants contribution for Library Craft Minecraft program	14/03/2023	E109589	\$ 100.00
0473	CITY OF KWINANA			\$ 8,996.57
0473	Secondment interim Director for Urban Planning	31/03/2023	E109933	\$ 8,996.57
0001	CITY OF MELVILLE - PETTY CASH			\$ 172.80

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0001	Petty Cash	31/03/2023	070868	\$ 172.80
.1277	CITY OF SOUTH PERTH			\$ 330.00
.1277	Impounded Cats	31/03/2023	E109964	\$ 330.00
.8599	CLASSIC HIRE MILTOM PTY LTD T/AS			\$ 888.80
.8599	Event equipment hire	31/03/2023	E110200	\$ 888.80
.7962	CLIVE ROSS COUNCILLOR			\$ 2,997.50
.7962	Councillor expenses	14/03/2023	E109748	\$ 2,997.50
.6922	CLPM PTY LTD			\$ 54,864.77
.6922	Building construction materials and services	31/03/2023	E110117	\$ 54,864.77
.1083	COCKBURN PARTY HIRE THE TRUSTEE FOR L JEFFERY FAMILY TRUST T/AS			\$ 2,672.00
.1083	Event equipment hire	31/03/2023	E109951	\$ 2,672.00
.7563	COMBAT CLOTHING AUSTRALIA PTY LTD			\$ 4,400.00
.7563	Protective clothing	14/03/2023	E109733	\$ 4,400.00
.4528	COMMUNITY ARTS NETWORK OF WA (CANWA)			\$ 825.00
.4528	External training courses	31/03/2023	E110035	\$ 825.00
.7074	COMPLETE OFFICE SUPPLIES			\$ 10,971.43
.7074	Stationery	14/03/2023	E109710	\$ 10,971.43
.1187	COMPLETE PEST MANAGEMENT SERVICES THE TRUSTEE FOR LAWRENCE FAMILY TRUST T/AS			\$ 2,096.50
.1187	Pest & Weed Control	14/03/2023	E109575	\$ 265.00
.1187	Pest & Weed Control	31/03/2023	E109957	\$ 1,831.50
.4854	CONTEK CIVIL ROCKREEF PTY LTD T/AS			\$ 6,655.00
.4854	Underground Service Location	31/03/2023	E110041	\$ 6,655.00
.3935	CONTRA-FLOW PTY LTD			\$ 134,915.56
.3935	Traffic control services	14/03/2023	E109626	\$ 56,444.08
.3935	Traffic control services	31/03/2023	E110016	\$ 78,471.48

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7070	CORSIGN WA PTY LTD			\$ 4,440.70
.7070	Road signs	31/03/2023	E110134	\$ 4,440.70
.7250	COUNTRY CLUB INTERNATIONAL PTY LTD			\$ 344.30
.7250	Sport and recreation equipment	14/03/2023	E109715	\$ 344.30
.6831	COVS GPC ASIA PACIFIC T/AS			\$ 4,122.16
.6831	Plant purchase/Parts	14/03/2023	E109696	\$ 849.53
.6831	Plant purchase/Parts	31/03/2023	E110111	\$ 3,272.63
.8669	CRANETECH			\$ 4,130.56
.8669	Plant hire	31/03/2023	E110205	\$ 4,130.56
.8043	CRAWLIN CROCODILE			\$ 1,276.00
.8043	Artists and artworks	14/03/2023	E109753	\$ 1,276.00
.7859	CS LEGAL THE PIER GROUP PTY LTD T/AS			\$ 1,994.30
.7859	Debt collection services	14/03/2023	E109744	\$ 569.80
.7859	Debt collection services	31/03/2023	E110168	\$ 1,424.50
.4409	CUMMINS ENGINE CO PTY LTD CUMMINS SOUTH PACIFIC PTY LTD T/AS			\$ 1,903.00
.4409	Plant maintenance	31/03/2023	E110031	\$ 1,903.00
.8376	DAMARA WA PTY LTD			\$ 1,760.00
.8376	Engineering consulting services	31/03/2023	E110194	\$ 1,760.00
.2131	DATA#3 LIMITED			\$ 2,426.36
.2131	IT software/licensing and maintenance	31/03/2023	E109978	\$ 2,426.36
.1901	DBS FENCING MAREBAR PTY LTD T/AS			\$ 2,310.00
.1901	Fencing supplies and services	14/03/2023	E109592	\$ 2,310.00
.1615	DELL AUSTRALIA PTY LTD			\$ 2,989.50
.1615	IT software/licensing and maintenance	14/03/2023	E109586	\$ 232.90
.1615	IT software/licensing and maintenance	31/03/2023	E109971	\$ 2,756.60

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
4051	DEPARTMENT OF FIRE AND EMERGENCY SERVICES			\$ 1,255,527.96
4051	ESL Remittance for January 2023	14/03/2023	E109629	\$ 1,255,527.96
2124	DEPARTMENT OF THE PREMIER AND CABINET			\$ 78.00
2124	Subscriptions to professional organisations	14/03/2023	E109595	\$ 78.00
1918	DEPARTMENT OF TRANSPORT WA			\$ 371.50
1918	Other vehicles and trailers	31/03/2023	E109975	\$ 371.50
8141	DETAIL MARKETING COMMUNICATIONS PTY LTD DETAIL MARKETING & COMMUNICATIONS PTY LTD T/AS			\$ 6,600.00
8141	Marketing and communication services	14/03/2023	E109756	\$ 6,600.00
4256	DIRECT COFFEE SUPPLIES PTY LTD			\$ 210.00
4256	Catering services and supplies	31/03/2023	E110023	\$ 210.00
4865	DIRECT COMMERCIAL SUPPLIES SHAW, ANDREW T/AS			\$ 429.00
4865	Facilities management services	14/03/2023	E109645	\$ 429.00
6933	DOMUS NURSERY HERITAGE WAY PTY LTD			\$ 345.14
6933	Nursery supplies	31/03/2023	E110119	\$ 345.14
6693	DOWSING GROUP PTY LTD			\$ 99,114.12
6693	Roads and paving supplies - quarry products and rubble	14/03/2023	E109688	\$ 23,418.45
6693	Roads and paving supplies - quarry products and rubble	31/03/2023	E110104	\$ 75,695.67
8474	DP STAMPALIA STAMPALIA, DARREN PHILLIP & DP EARTHMOVING WA T/AS			\$ 18,364.50
8474	Plant hire	14/03/2023	E109766	\$ 4,158.00
8474	Plant hire	31/03/2023	E110198	\$ 14,206.50
3309	DRAINFLOW SERVICES PTY LTD			\$ 61,704.50
3309	Drainage services	14/03/2023	E109613	\$ 5,747.50
3309	Drainage services	31/03/2023	E110000	\$ 55,957.00
10011	DUNCAN MACPHAIL COUNCILLOR			\$ 800.50
10011	Councillor expenses	14/03/2023	E109785	\$ 800.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6794	DURACRAFT ACCIDENT REPAIR CENTRE DURACRAFT PTY LTD T/AS			\$ 3,259.20
.6794	Vehicle Repairs and Maintenance	14/03/2023	E109695	\$ 2,759.20
.6794	Vehicle Repairs and Maintenance	31/03/2023	E110108	\$ 500.00
.7544	DUSHONG ART KICKETT, ROHIN PATRICK T/AS			\$ 450.00
.7544	Artists and artworks	31/03/2023	E110153	\$ 450.00
.2270	DWA CONSULTING PTY LTD DAVID WILLS AND ASSOCIATES T/AS			\$ 6,153.95
.2270	Engineering consulting services	31/03/2023	E109982	\$ 6,153.95
.4756	ECO RESOURCES PTY LTD THE TRUSTEE FOR THE M & S UNIT TRUST T/AS			\$ 13,188.99
.4756	Landfill management services	14/03/2023	E109642	\$ 10,681.82
.4756	Landfill management services	31/03/2023	E110037	\$ 2,507.17
.7816	ECOBLUE INTERNATIONAL ECOBLUE INTERNATIONAL PTY LTD ATF ECOBLUE UNIT TRUST			\$ 4,613.40
.7816	Fuel	14/03/2023	E109743	\$ 4,613.40
.7240	ECOCYCLE PTY LTD			\$ 2,817.95
.7240	Other waste expenses	31/03/2023	E110139	\$ 2,817.95
.6445	ELEMENT ADVISORY PTY LTD			\$ 39,235.63
.6445	Architectural and design services	31/03/2023	E110087	\$ 39,235.63
.6230	ELITE LOCK SERVICE PERTH SECURITY SOLUTIONS ATF SIMS FAMILY TRUST T/AS			\$ 8,047.04
.6230	Locksmith supplies and services	14/03/2023	E109666	\$ 5,456.42
.6230	Locksmith supplies and services	31/03/2023	E110075	\$ 2,590.62
.0452	ELLENBY TREE FARM PTY LTD			\$ 1,319.70
.0452	Nursery supplies	31/03/2023	E109932	\$ 1,319.70
.7101	ELLIOTTS FILTRATION ELLIOTTS IRRIGATION PTY LTD T/AS			\$ 565.40
.7101	Irrigation and watering systems	31/03/2023	E110135	\$ 565.40
.8390	ELM WA PTY LTD			\$ 34,716.00
.8390	Landscape design and architecture services	31/03/2023	E110196	\$ 34,716.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8201	EMERGE ENVIRONMENTAL SERVICES PTY LTD EMERGE ASSOCIATES T/AS			\$ 1,742.40
.8201	Environmental consultancy services	31/03/2023	E110186	\$ 1,742.40
.1380	EMSO MAINTENANCE CRAB CLAW HOLDINGS P/L ATF EMSO INVESTMENT TRUST T/AS			\$ 144,038.04
.1380	Building construction materials and services	14/03/2023	E109580	\$ 44,753.75
.1380	Building construction materials and services	31/03/2023	E109966	\$ 99,284.29
.0091	ENGINE PROTECTION EQUIPMENT			\$ 7,434.13
.0091	To supply filters	14/03/2023	E109546	\$ 3,559.12
.0091	To supply filters	31/03/2023	E109915	\$ 3,875.01
.7316	ENSIGN SERVICES (AUST.) PTY. LTD			\$ 353.32
.7316	Laundrying and dry cleaning	14/03/2023	E109721	\$ 353.32
.4541	ENVIRO SWEEP EWCS UNIT TRUST T/AS			\$ 968.00
.4541	Street sweeping services	14/03/2023	E109637	\$ 968.00
.6611	ERLECTIONS (WA) LIGHTFORCE ASSET PTY LTD T/AS			\$ 23,720.40
.6611	Road signs	14/03/2023	E109683	\$ 14,689.40
.6611	Road signs	31/03/2023	E110098	\$ 9,031.00
.7227	ERIN COATES			\$ 97.50
.7227	Library Expenses	14/03/2023	E109712	\$ 97.50
.6929	ES2 ES2 PTY LTD T/AS			\$ 11,550.00
.6929	Cloud services	31/03/2023	E110118	\$ 11,550.00
.6989	ESSENTIAL COFFEE PTY LTD			\$ 1,276.83
.6989	Facilities management services	31/03/2023	E110125	\$ 1,276.83
.6489	EXCEL KERBING PTY LTD TRUSTEE FOR EXCEL KERBING TRUST T/AS			\$ 7,287.72
.6489	Roads and paving supplies - other	14/03/2023	E109676	\$ 5,070.12
.6489	Roads and paving supplies - other	31/03/2023	E110091	\$ 2,217.60
.7234	FAT FROG CONSULTING THE TRUSTEE FOR LIVING STREAMS TRUST T/AS			\$ 5,707.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7234	Sustainability services	14/03/2023	E109713	\$ 1,790.00
.7234	Sustainability services	31/03/2023	E110138	\$ 3,917.50
.0531	FEDEX EXPRESS AUSTRALIA PTY LTD			\$ 3,019.11
.0531	Subscriptions	14/03/2023	E109559	\$ 1,902.84
.0531	Subscriptions	31/03/2023	E109935	\$ 1,116.27
.2563	FINANCIAL COUNSELLORS ASSOCIATION OF WESTERN AUSTRALIA INC			\$ 505.00
.2563	Conference fees	31/03/2023	E109986	\$ 505.00
.4774	FLEX FITNESS EQUIPMENT RUBY DISTRIBUTORS PTY LTD T/AS			\$ 219.08
.4774	Sport and recreation equipment	31/03/2023	E110038	\$ 219.08
.8338	FLEXI STAFF FLEXI STAFF GROUP PTY LTD			\$ 31,788.32
.8338	Temporary labour hire	14/03/2023	E109761	\$ 5,897.11
.8338	Temporary labour hire	31/03/2023	E110192	\$ 25,891.21
.0204	FLICK ANTICIMEX			\$ 660.85
.0204	Hygiene services	14/03/2023	E109551	\$ 317.65
.0204	Hygiene services	31/03/2023	E109922	\$ 343.20
.8797	FLORA WAYCOTT			\$ 550.00
.8797	Artists and artworks	14/03/2023	E109781	\$ 550.00
.7256	FOCUS CONSULTING WA PTY LTD			\$ 9,570.00
.7256	Consulting services	14/03/2023	E109716	\$ 2,420.00
.7256	Consulting services	31/03/2023	E110141	\$ 7,150.00
.8074	FORLANO DESIGN THE TRUSTEE FOR THE FORLANO-OLDFIELD FAMILY TRUST T/AS			\$ 275.00
.8074	Artists and artworks	31/03/2023	E110175	\$ 275.00
.5369	FOXTEL			\$ 350.00
.5369	Cloud services	14/03/2023	E109654	\$ 350.00
.7005	FREEDOM FAIRIES PTY LTD			\$ 715.00
.7005	Entertainers	31/03/2023	E110128	\$ 715.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.1895	FREMANTLE PA HIRE			\$ 10,494.77
.1895	AV equipment and cameras	31/03/2023	E109974	\$ 10,494.77
.1221	FUJI XEROX AUSTRALIA PTY LIMITED			\$ 684.87
.1221	Photocopying and scanning services	31/03/2023	E109960	\$ 684.87
.8817	GENIVO PTY LTD T/AS SIGNWAVE BELMONT			\$ 165.00
.8817	Landscape design and architecture services	14/03/2023	E109782	\$ 165.00
.7020	GEORGE GEAR MAYOR			\$ 11,737.24
.7020	Councillor expenses	14/03/2023	E109708	\$ 11,737.24
.8588	GESHA COFFEE CO. PTY. LTD. THE TRUSTEE FOR LANPA TRUST T/AS			\$ 456.36
.8588	Catering services and supplies	14/03/2023	E109768	\$ 456.36
.6824	GFG TEMP ASSIST GLENN FLOOD GROUP PTY LTD T/AS			\$ 11,299.20
.6824	Consulting services	31/03/2023	E110110	\$ 11,299.20
.3360	GHD WOODHEAD GHD PTY LET T/AS			\$ 10,564.40
.3360	Engineering consulting services	31/03/2023	E110004	\$ 10,564.40
.7017	GLYNIS BARBER COUNCILLOR			\$ 2,997.50
.7017	Councillor expenses	14/03/2023	E109707	\$ 2,997.50
.8318	GODFREY'S INSTALLATIONS PTY LTD			\$ 7,004.75
.8318	Other maintenance and services	14/03/2023	E109759	\$ 407.50
.8318	Other maintenance and services	31/03/2023	E110190	\$ 6,597.25
.7590	GOOLAMWIIN KD & TH STACK T/AS			\$ 2,000.00
.7590	Community events	14/03/2023	E109736	\$ 2,000.00
.5245	GPS LINE MARKING THE TRUSTEE FOR LANE FAMILY TRUST T/AS			\$ 330.00
.5245	Road line marking	14/03/2023	E109652	\$ 330.00
.5101	GRAFFITI SYSTEMS AUSTRALIA THE TRUSTEE FOR ROBTHOR UNIT TRUST T/AS			\$ 6,498.98

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.5101	Graffiti removal services	14/03/2023	E109648	\$ 3,079.33
.5101	Graffiti removal services	31/03/2023	E110048	\$ 3,419.65
.5406	GRAPHIC ART MART			\$ 2,892.19
.5406	Creative services and graphic design	31/03/2023	E110055	\$ 2,892.19
.0685	GRASSTREES AUSTRALIA THE TRUSTEE FOR THE LEEDER FAMILY TRUST T/AS			\$ 808.50
.0685	Nursery supplies	31/03/2023	E109938	\$ 808.50
.6874	GREENHOUSE DESIGN STUDIOS ASHLEY JANE GREENHOUGH T/AS			\$ 2,024.00
.6874	Marketing and communication services	14/03/2023	E109700	\$ 2,024.00
.7002	HAMES SHARLEY (WA) PTY LTD			\$ 847.00
.7002	Architectural and design services	31/03/2023	E110127	\$ 847.00
.7756	HANSON CONSTRUCTION MATERIALS PTY LTD			\$ 2,904.35
.7756	Building construction materials and services	31/03/2023	E110165	\$ 2,904.35
.7569	HATCH PTY LTD			\$ 56,588.95
.7569	Architectural and design services	14/03/2023	E109734	\$ 8,298.95
.7569	Architectural and design services	31/03/2023	E110156	\$ 48,290.00
.4312	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD			\$ 39,559.92
.4312	Temporary labour hire	14/03/2023	E109633	\$ 16,330.17
.4312	Temporary labour hire	31/03/2023	E110027	\$ 23,229.75
.1642	HINDS SAND SUPPLIES			\$ 18,645.00
.1642	Building construction materials and services	14/03/2023	E109588	\$ 18,645.00
.6705	HODGE COLLARD PRESTON ARCHITECTS HODGE COLLARD PRESTON UNIT TRUST T/AS			\$ 21,260.25
.6705	Architectural and design services	14/03/2023	E109690	\$ 17,410.25
.6705	Architectural and design services	31/03/2023	E110106	\$ 3,850.00
.1418	HOLCIM (AUSTRALIA) PTY LTD			\$ 3,719.23
.1418	Roads and paving supplies - concrete	14/03/2023	E109582	\$ 2,816.35
.1418	Roads and paving supplies - concrete	31/03/2023	E109968	\$ 902.88

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.5489	HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD			\$ 188,292.34
.5489	Irrigation and watering systems	14/03/2023	E109656	\$ 38,790.40
.5489	Irrigation and watering systems	31/03/2023	E110057	\$ 149,501.94
.0501	HYDROQUIP PUMPS & IRRIGATION ACEMARK PTY LTD ATF THE MCFADDEN FAMILY TRUST T/AS			\$ 4,731.10
.0501	Irrigation and watering systems	14/03/2023	E109558	\$ 1,463.00
.0501	Irrigation and watering systems	31/03/2023	E109934	\$ 3,268.10
.6839	IES ENVIRO-SCAPES INDIGENOUS ECONOMIC SOLUTIONS PTY LTD T/AS			\$ 627.00
.6839	Environmental consultancy services	31/03/2023	E110112	\$ 627.00
.8825	IMAGINARY LEAPS			\$ 500.00
.8825	Artists and artworks	31/03/2023	E110213	\$ 500.00
.7758	IMOGEN PALMER ART			\$ 700.00
.7758	Artists and artworks	31/03/2023	E110166	\$ 700.00
.0114	INDUSTRIAL PROTECTIVE PRODUCTS (WA) JELLOR PTY LTD T/AS			\$ 2,424.95
.0114	General hardware and tools	14/03/2023	E109547	\$ 677.00
.0114	General hardware and tools	31/03/2023	E109916	\$ 1,747.95
.6786	INFINITE ENERGY EFFICIENT HOMES AUSTRALIA PTY LTD T/AS			\$ 5,539.26
.6786	Solar power	14/03/2023	E109694	\$ 5,539.26
.6619	INFOR GLOBAL SOLUTIONS (ANZ) PTY LIMITED SUNSYSTEMS SOFTWARE T/AS			\$ 303,123.70
.6619	IT technical services	14/03/2023	E109686	\$ 552.20
.6619	IT technical services	31/03/2023	E110099	\$ 302,571.50
.0009	INITIAL HYGIENE SOLUTIONS RENTOKIL INITIAL PTY LTD T/AS			\$ 2,856.69
.0009	Hygiene services	14/03/2023	E109542	\$ 1,721.59
.0009	Hygiene services	31/03/2023	E109910	\$ 1,135.10
.6615	INSTANT TOILETS & SHOWERS INSTANT PRODUCTS HIRE T/AS			\$ 2,743.44
.6615	Event equipment hire	14/03/2023	E109684	\$ 2,743.44

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0236	INSTANT WINDSCREENS			\$ 730.00
.0236	Vehicle Repairs and Maintenance	31/03/2023	E109924	\$ 730.00
.4326	INTELIIFE GROUP LIMITED			\$ 9,834.61
.4326	Commercial cleaning	31/03/2023	E110029	\$ 9,834.61
.6985	INTERIA DESIGN PTY LTD CRADDOCK FAMILY TRUST T/AS			\$ 1,487.20
.6985	Furniture and Fit Out	31/03/2023	E110124	\$ 1,487.20
.3811	IPWEA - AUSTRALASIA LIMITED INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA LTD T/AS			\$ 2,090.00
.3811	External training courses	31/03/2023	E110013	\$ 2,090.00
.5166	IPWEA - WA INC INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA - WA T/AS			\$ 4,640.00
.5166	Traffic control services	31/03/2023	E110052	\$ 4,640.00
.0424	ISENTIA PTY LIMITED			\$ 1,650.00
.0424	Media monitoring	31/03/2023	E109930	\$ 1,650.00
.4872	JACKSON MCDONALD			\$ 1,188.00
.4872	Legal and conveyancing services	14/03/2023	E109646	\$ 1,188.00
.5119	JANA BRADDOCK COM EMPLOYEE			\$ 99.62
.5119	Staff reimbursements	14/03/2023	E109649	\$ 99.62
.7967	JANE EDINGER COUNCILLOR			\$ 2,997.50
.7967	Councillor expenses	14/03/2023	E109749	\$ 2,997.50
.6349	JANINE SHEEN PHOTOGRAPHY AND FILMS SHEEN, JANINE RENEE T/AS			\$ 600.00
.6349	Photography	31/03/2023	E110083	\$ 600.00
.1406	JB HI FI COMMERCIAL JB HI-FI GROUP PTY LTD T/AS			\$ 51,891.00
.1406	IT hardware	14/03/2023	E109581	\$ 34,671.00
.1406	IT hardware	31/03/2023	E109967	\$ 17,220.00
.8045	JENNIFER GAYE AGENCIES JERVIS, JENNIFER GAYE T/AS			\$ 1,650.00
.8045	Artists and artworks	31/03/2023	E110174	\$ 1,650.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7971	JENNIFER SPANBROEK COUNCILLOR			\$ 2,997.50
.7971	Councillor expenses	14/03/2023	E109750	\$ 2,997.50
.8788	JESSICA FERGUSON T/AS JESSICA WYLDE PHOTOGRAPHY PTY LTD			\$ 616.00
.8788	Photography	31/03/2023	E110211	\$ 616.00
.7319	JOANNA BROWN BROWN, JOANNA T/AS			\$ 330.00
.7319	Artists and artworks	31/03/2023	E110144	\$ 330.00
.7529	JP PROMOTIONS PTY LTD			\$ 566.83
.7529	Uniforms and corporate wardrobe	14/03/2023	E109729	\$ 566.83
.5749	JSF BRUSHES K & D THOMPSON PTY LTD T/AS			\$ 1,787.50
.5749	General hardware and tools	31/03/2023	E110062	\$ 1,787.50
.8546	JULUWARLU GROUP ABORIGINAL CORPORATION			\$ 204.75
.8546	Artists and artworks	14/03/2023	E109767	\$ 204.75
.6279	KAREN WHEATLAND COUNCILLOR			\$ 2,997.50
.6279	Councillor expenses	14/03/2023	E109667	\$ 2,997.50
.8250	KATE PASS PASS, KATE SUSANNAH T/AS			\$ 1,000.00
.8250	Artists and artworks	31/03/2023	E110189	\$ 1,000.00
.8747	KEET FAMILY TRUST T/AS SIMON KEET			\$ 8,600.00
.8747	Business and management consulting and services	14/03/2023	E109777	\$ 8,600.00
.6394	KENNARDS HIRE PTY LTD			\$ 2,412.78
.6394	Event equipment hire	14/03/2023	E109673	\$ 1,416.58
.6394	Event equipment hire	31/03/2023	E110084	\$ 996.20
.7555	KERBING WEST FREIGHT TRAIN (WA) PTY LTD T/AS			\$ 5,026.45
.7555	Roads and paving supplies - concrete	14/03/2023	E109732	\$ 4,633.75
.7555	Roads and paving supplies - concrete	31/03/2023	E110154	\$ 392.70

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
8818	KING UPHOLSTERY SERVICES KING, KEITH BRIAN T/AS			\$ 1,001.00
8818	Furniture	14/03/2023	E109783	\$ 1,001.00
1636	KLEENHEAT GAS WESTFARMERS KLEENHEAT GAS PTY LTD T/AS			\$ 146.08
1636	Gas	14/03/2023	E109587	\$ 146.08
6770	KLEENIT PTY LTD			\$ 10,087.83
6770	Graffiti removal services	14/03/2023	E109693	\$ 1,949.20
6770	Graffiti removal services	31/03/2023	E110107	\$ 8,138.63
8118	KRISTY GOUGH GOUGH, KRISTY T/AS			\$ 250.00
8118	Artists and artworks	31/03/2023	E110180	\$ 250.00
7064	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD			\$ 2,102.71
7064	Printers and multifunction devices	31/03/2023	E110133	\$ 2,102.71
8660	LA PALETA			\$ 1,327.20
8660	Food for resale	31/03/2023	E110204	\$ 1,327.20
8635	LADYBIRD ENTERTAINMENT			\$ 2,345.10
8635	Artists and artworks	31/03/2023	E110203	\$ 2,345.10
7292	LAMINAR CAPITAL PTY. LTD			\$ 550.00
7292	Accounting and financial services	14/03/2023	E109718	\$ 550.00
1115	LANDGATE WESTERN AUSTRALIA LAND INFORMATION AUTHORITY T/AS			\$ 4,522.19
1115	Regulatory fees and government charges	31/03/2023	E109954	\$ 4,522.19
0688	LAUNDRY EXPRESS THE TRUSTEE FOR TEMA TRUST T/AS			\$ 602.93
0688	Laundry and dry cleaning	31/03/2023	E109939	\$ 602.93
7961	LEANNE WOODS COM EMPLOYEE			\$ 25.10
7961	Staff reimbursements	14/03/2023	E109747	\$ 25.10
3716	LEARNING HORIZONS THE HELEN HARDCASTLE TRUST T/AS			\$ 2,970.00
3716	Training services	31/03/2023	E110010	\$ 2,970.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
8312	LEONIE BRIALEY			\$ 67.50
.8312	Artists and artworks	14/03/2023	E109758	\$ 67.50
.0618	LES MILLS AEROBICS			\$ 2,944.70
.0618	Community events	14/03/2023	E109562	\$ 2,944.70
.4841	LFA FIRST RESPONSE PTY LTD THE TRUSTEE FOR LFA UNIT TRUST T/AS			\$ 1,552.49
.4841	Workplace health and safety services	14/03/2023	E109643	\$ 1,035.86
.4841	Workplace health and safety services	31/03/2023	E110039	\$ 516.63
.1544	LGIS BROKING JARDINE LLOYD THOMPSON PTY LTD T/AS			\$ 1,360.04
.1544	Insurance premiums	31/03/2023	E109970	\$ 1,360.04
.8335	LINDQUIST ELECTRICAL SERVICES LINDQUIST PTY LTD T/AS			\$ 2,881.70
.8335	Electricity Infrastructure Maintenance or Installation	14/03/2023	E109760	\$ 2,881.70
.1183	LIONS CLUB OF BULL CREEK INC			\$ 1,000.00
.1183	Donations, Sponsorship & Contributions	14/03/2023	E109574	\$ 1,000.00
.6451	LIVING TURF GREENSHED PTY LTD T/AS			\$ 70,044.70
.6451	Turf and Equipment	31/03/2023	E110088	\$ 70,044.70
.0577	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA			\$ 3,300.00
.0577	Regulatory fees and government charges	14/03/2023	E109560	\$ 3,300.00
.5475	LOCHNESS LANDSCAPE SERVICES LLS AUST. PTY LTD ATF THE LOCHNESS UNIT TRUST T/AS			\$ 49,573.48
.5475	Landscaping services and supplies	14/03/2023	E109655	\$ 34,063.48
.5475	Landscaping services and supplies	31/03/2023	E110056	\$ 15,510.00
.8031	LOGWIN AIR & OCEAN AUSTRALIA PTY. LTD.			\$ 1,305.40
.8031	Waste expenses	14/03/2023	E109752	\$ 1,305.40
.1343	M P ROGERS & ASSOCIATES PTY LTD			\$ 3,313.28
.1343	Engineering consulting services	31/03/2023	E109965	\$ 3,313.28

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8605	MACKAY URBAN DESIGN FEED THE TIGER PTY LTD T/AS			\$ 363.00
8605	Architectural and design services	31/03/2023	E110201	\$ 363.00
.3607	MAGNETISM ART & DESIGN DUGGAN, DANIEL ALLEN T/AS			\$ 2,730.00
.3607	Community events	14/03/2023	E109619	\$ 2,730.00
.0141	MAJOR MOTORS PTY LTD THE TRUSTEE FOR MAJOR MOTORS UNIT TRUST T/AS			\$ 10,011.46
.0141	Service and repairs	14/03/2023	E109548	\$ 4,869.82
.0141	Service and repairs	31/03/2023	E109917	\$ 5,141.64
.5048	MANHEIM PTY LTD			\$ 44.00
.5048	Asset management services	31/03/2023	E110047	\$ 44.00
.7015	MARGARET SANDFORD COUNCILLOR			\$ 2,997.50
.7015	Councillor expenses	14/03/2023	E109706	\$ 2,997.50
.6515	MARKETFORCE PTY LTD			\$ 14,330.93
.6515	Advertising and media buy	31/03/2023	E110093	\$ 14,330.93
.6037	MARQUEE MAGIC TUTAKI UNIT TRUST T/AS			\$ 6,145.00
.6037	Event equipment hire	31/03/2023	E110070	\$ 6,145.00
.5232	MATTHEW WOODALL COUNCILLOR			\$ 2,997.50
.5232	Councillor expenses	14/03/2023	E109651	\$ 2,997.50
.2678	MAXWELL AND ROBINSON AND PHELPS THE TRUSTEE FOR TEEKMAR FAMILY TRUST T/AS			\$ 334.00
.2678	Pest & Weed Control	14/03/2023	E109604	\$ 139.00
.2678	Pest & Weed Control	31/03/2023	E109989	\$ 195.00
.5144	MCGEES PROPERTY SULLIVAN COMMERCIAL PTY LTD T/AS			\$ 5,500.00
.5144	Valuation services	31/03/2023	E110051	\$ 5,500.00
.1270	MCLEODS BARRISTERS & SOLICITORS BECKETT, DOUGLAS, GILLETT, GRGICH, MCLEOD & OTHERS T/AS			\$ 15,086.12
.1270	Legal and conveyancing services	14/03/2023	E109579	\$ 10,545.81
.1270	Legal and conveyancing services	31/03/2023	E109963	\$ 4,540.31

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4480	MEDIA ENGINE PRINT AND DESIGN ONLINE PTY LTD T/AS			\$ 440.00
4480	Outsourced printing	31/03/2023	E110034	\$ 440.00
.0142	MELVILLE ARTS ASSOCIATING INC MELVILLE COMMUNITY ARTS ASSN INC T/AS			\$ 231.00
0142	Donations, Sponsorship & Contributions	31/03/2023	E109918	\$ 231.00
.0373	MELVILLE COCKBURN CHAMBER OF COMMERCE INC			\$ 10,175.00
0373	Memberships	31/03/2023	E109928	\$ 10,175.00
.2548	MELVILLE GLADES GOLF CLUB			\$ 910.00
2548	Turf and Equipment	14/03/2023	E109601	\$ 910.00
.6638	MELVILLE TOYOTA SERVCO AUSTRALIA MELVILLE PTY LTD T/AS			\$ 44,957.82
6638	Toyota Hilux	14/03/2023	E109687	\$ 39,351.27
6638	Service and repairs	31/03/2023	E110102	\$ 5,606.55
.1138	MESSAGENET PTY LTD			\$ 110.00
1138	Telecommunication services	31/03/2023	E109955	\$ 110.00
.1061	METAL ARTWORK CREATIONS TRULY AQUAMARINE HOLDINGS PTY LTD T/AS			\$ 207.57
1061	Uniforms and corporate wardrobe	31/03/2023	E109948	\$ 207.57
.8820	MICROPLASTIX PTY LTD			\$ 400.00
8820	Business and management consulting and services	31/03/2023	E110212	\$ 400.00
.6957	MIKAELA MILLER			\$ 5,000.00
6957	Artists and artworks	14/03/2023	E109703	\$ 5,000.00
.7206	MILLS CORPORATION PTY LTD			\$ 3,775.55
7206	Recruitment expenses	14/03/2023	E109711	\$ 3,775.55
.8104	MILTON GREEN PTY LTD BEYOND SKATEBOARDING T/AS			\$ 5,940.00
8104	Entertainers	31/03/2023	E110179	\$ 5,940.00
.6694	MINTERELLISON			\$ 30,700.89
6694	Legal and conveyancing services	14/03/2023	E109689	\$ 30,700.89

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2865	MMM WA PTY LTD			\$ 5,432.22
.2865	Building construction materials and services	31/03/2023	E109993	\$ 5,432.22
.8768	MODE DESIGN CORP PTY LTD			\$ 4,125.00
.8768	Architectural and design services	31/03/2023	E110208	\$ 4,125.00
.7462	MONAGHAN SURVEYING JOHN TIMOTHY MONAGHAN T/AS			\$ 1,200.00
.7462	Surveyors	14/03/2023	E109725	\$ 1,200.00
.6622	MOORE AUSTRALIA (WA) PTY LTD BARNES FAMILY TRUST & OTHERS T/AS			\$ 550.00
.6622	Auditing services	31/03/2023	E110100	\$ 550.00
.4273	MT PLEASANT BOWLING CLUB			\$ 825.00
.4273	Accounting and financial services	31/03/2023	E110026	\$ 825.00
.0259	MYAREE CAR HIRE DAVIOT SC & SL PTY LTD T/AS			\$ 94.94
.0259	Vehicle hire	31/03/2023	E109925	\$ 94.94
.0866	MYRIAD IMAGES THE TRUSTEE FOR MYRIAD IMAGES TRUST T/AS			\$ 6,798.00
.0866	Creative services and graphic design	14/03/2023	E109564	\$ 3,993.00
.0866	Creative services and graphic design	31/03/2023	E109941	\$ 2,805.00
.5921	MYSTERY CUSTOMER UNDERCOVER CUSTOMER PTY LTD T/AS			\$ 924.00
.5921	Business and management consulting and services	31/03/2023	E110065	\$ 924.00
.6044	NATSYNC ENVIRONMENTAL THE TRUSTEE FOR THE PRODIGY TRUST T/AS			\$ 715.00
.6044	Animal management and pound expenses	14/03/2023	E109662	\$ 715.00
.7940	NATURAL AREA CONSULTING MANAGEMENT SERVICES NATUURAL AREA HOLDINGS PTY LTD			\$ 89,572.03
.7940	Bush regeneration	14/03/2023	E109746	\$ 9,047.50
.7940	Bush regeneration	31/03/2023	E110170	\$ 80,524.53
.6893	NATURE CALLS PORTABLE TOILETS NATURE CALLS 1 PTY LTD T/AS			\$ 1,813.50
.6893	Street amenities supplies and services	31/03/2023	E110115	\$ 1,813.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
8348	NAZERUL BEN-DZULKEFLI NAZERUL KHAIRY BEN-DZULKEFLI			\$ 1,400.00
8348	Artists and artworks	14/03/2023	E109762	\$ 1,400.00
8764	NEARMAP AUSTRALIA PTY LTD			\$ -
8764	Aerial photography- Cancelled Payment	1/03/2023	E109396	-\$ 19,064.65
8764	Aerial photography	14/03/2023	E109778	\$ 19,064.65
6837	NETSTAR AUSTRALIA PTY LTD			\$ 4,202.88
6837	Minor machinery	14/03/2023	E109697	\$ 4,202.88
1230	NEVERFAIL SPRINGWATER LIMITED			\$ 107.36
1230	Catering services and supplies	31/03/2023	E109961	\$ 107.36
6698	NEVILLE JOSEPH COLLARD			\$ 1,552.00
6698	Community events	8/03/2023	E109539	\$ 1,052.00
6698	Community events	31/03/2023	E110105	\$ 500.00
1959	NICHOLAS PAZOLLI COUNCILLOR			\$ 1,497.50
1959	Councillor expenses	14/03/2023	E109593	\$ 1,497.50
2969	NICOLE ROBINS COUNCILLOR			\$ 2,997.50
2969	Councillor expenses	14/03/2023	E109608	\$ 2,997.50
1178	NOISE & VIBRATION MEASUREMENT SYSTEMS PTY LTD			\$ 740.30
1178	Facilities management services	14/03/2023	E109573	\$ 740.30
7658	NORDA ARCHITECTS PTY LTD NORDA ARCHITECTS PTY LTD T/AS			\$ 30,094.68
7658	Architectural and design services	14/03/2023	E109740	\$ 16,447.20
7658	Architectural and design services	31/03/2023	E110163	\$ 13,647.48
8859	NORDKAPP INVESTMENTS PTY LTD T/AS SEWER EQUIPMENT COMPANY (AUST)			\$ 2,042.70
8859	Sewerage expenses	31/03/2023	E110216	\$ 2,042.70
8649	NORMAN DISNEY & YOUNG NDY MANAGEMENT PTY LTD T/AS			\$ 10,666.70
8649	Engineering consulting services	14/03/2023	E109775	\$ 10,666.70

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6403	NORTH METROPOLITAN CENTRAL TAFE			\$ 695.00
.6403	Training services	31/03/2023	E110085	\$ 695.00
.3408	NORTHLAKE ELECTRICAL PTY LTD T/as NORTH LAKE ELECTRICAL PTY LTD			\$ 80,772.33
.3408	Electrical and lighting maintenance supplies and services	14/03/2023	E109616	\$ 38,044.95
.3408	Electrical and lighting maintenance supplies and services	31/03/2023	E110005	\$ 42,727.38
.5866	NRP ELECTRICAL SERVICES			\$ 973.50
.5866	Electrical and lighting maintenance supplies and services	14/03/2023	E109660	\$ 973.50
.7336	NUTRIEN AG SOLUTIONS LIMITED LANDMARK OPERATIONS LIMITED T/AS			\$ 4,435.31
.7336	Landscaping services and supplies	14/03/2023	E109722	\$ 4,017.31
.7336	Landscaping services and supplies	31/03/2023	E110145	\$ 418.00
.1020	NUTRIEN WATER TOTAL EDEN PTY LIMITED T/AS			\$ 2,555.52
.1020	Irrigation and watering systems	14/03/2023	E109568	\$ 2,431.00
.1020	Irrigation and watering systems	31/03/2023	E109947	\$ 124.52
.6916	OBJECTIVE CORPORATION LIMITED			\$ 36,382.50
.6916	IT software/licensing and maintenance	31/03/2023	E110116	\$ 36,382.50
.3729	OCE-AUSTRALIA LIMITED (CANON GROUP)			\$ 464.78
.3729	Printer ink and toner	14/03/2023	E109621	\$ 464.78
.7543	ON TAP PLUMBING & GAS PTY LTD			\$ 64,033.88
.7543	Plumbing maintenance supplies and services	14/03/2023	E109731	\$ 17,605.65
.7543	Plumbing maintenance supplies and services	31/03/2023	E110152	\$ 46,428.23
.3905	ONE ACHORD COMMUNITY CHOIR INC.			\$ 600.00
.3905	Donations, Sponsorship & Contributions	14/03/2023	E109625	\$ 600.00
.3655	OPAL AUSTRALIAN PAPER PAPER AUSTRALIA PTY LTD T/AS			\$ 861.12
.3655	Stationery	31/03/2023	E110008	\$ 861.12
.0278	OPTUS BILLING SERVICES PTY LIMITED			\$ 4,819.19
.0278	Mobile phone expenses	31/03/2023	E109927	\$ 4,819.19

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.3439	OTIS ELEVATOR COMPANY PTY LTD			\$ 2,180.34
.3439	Lift maintenance and services	14/03/2023	E109617	\$ 2,180.34
.0181	P&G BODY BUILDERS			\$ 25,674.00
.0181	Purchase of Trailer	14/03/2023	E109549	\$ 25,674.00
.4577	PABLO HUGHES			\$ 560.00
.4577	Artists and artworks	14/03/2023	E109638	\$ 560.00
.2629	PAPERBARK TECHNOLOGIES PTY LTD			\$ 12,575.00
.2629	Nursery supplies	14/03/2023	E109602	\$ 10,130.00
.2629	Nursery supplies	31/03/2023	E109987	\$ 2,445.00
.6488	PARAMOUNT SECURITY SERVICES SILVERBACK ENTERPRISES PTY LTD T/AS			\$ 12,031.25
.6488	Security services	14/03/2023	E109675	\$ 3,085.50
.6488	Security services	31/03/2023	E110090	\$ 8,945.75
.0082	PENSKE POWER SYSTEMS PTY LTD			\$ 2,335.54
.0082	Vehicle Repairs and Maintenance	14/03/2023	E109545	\$ 2,135.76
.0082	Vehicle Repairs and Maintenance	31/03/2023	E109914	\$ 199.78
.8339	PEOPLESENSE BY ALTIUS PEOPLESENSE PTY LTS T/AS			\$ 3,212.00
.8339	Workplace health and safety services	31/03/2023	E110193	\$ 3,212.00
.8200	PERDAMAN ADVANCED ENERGY PTY LTD			\$ 27,306.73
.8200	Energy supply	31/03/2023	E110185	\$ 27,306.73
.3681	PERFEKT PTY LTD THE TRUSTEE FOR BERTRIKA TRUST & OTHERS T/AS			\$ 72,247.27
.3681	IT technical services	14/03/2023	E109620	\$ 15,294.63
.3681	IT technical services	31/03/2023	E110009	\$ 56,952.64
.6305	PERTH ENERGY PTY LTD			\$ 5,430.46
.6305	Gas	14/03/2023	E109669	\$ 4,615.27
.6305	Gas	31/03/2023	E110078	\$ 815.19

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.7994	PERTH PLAYGROUND AND RUBBER PERTH PLAYGROUND AND RUBBER PTY LTD T/AS			\$ 1,650.00
.7994	Playground equipment and maintenance	31/03/2023	E110171	\$ 1,650.00
.3294	PETER NEESHAM BICTON ENVIRONMENTAL ACTION GROUP INC			\$ 221.29
.3294	Community events	31/03/2023	E109999	\$ 221.29
.3843	PETER PRENDERGAST COM EMPLOYEE			\$ 85.72
.3843	Staff reimbursements	31/03/2023	E110015	\$ 85.72
.4206	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD			\$ 15,787.66
.4206	Landscape design and architecture services	14/03/2023	E109630	\$ 1,980.00
.4206	Landscape design and architecture services	31/03/2023	E110020	\$ 13,807.66
.8457	PHOENIX CONTAINERS PTY LTD			\$ 170.16
.8457	Building construction materials and services	14/03/2023	E109765	\$ 170.16
.1079	PIRTEK (FREMANTLE) PTY LTD			\$ 557.60
.1079	Pipes and fittings services	14/03/2023	E109572	\$ 397.33
.1079	Pipes and fittings services	31/03/2023	E109950	\$ 160.27
.0413	PLANTECH GROUNDS MAINTENANCE ATF BRANDON PROPERTY TRUST T/AS			\$ 161.12
.0413	Park maintenance charges	14/03/2023	E109555	\$ 161.12
.6598	PLAY CHECK THE REEDY FAMILY HYBRID DESCRETIONARY TRUST T/AS			\$ 1,677.50
.6598	Playground inspections	31/03/2023	E110096	\$ 1,677.50
.0461	PORTER CONSULTING ENGINEERS THE TRUSTEE FOR THE CONSULTING ENGINEERING UNIT TRUST T/AS			\$ 3,300.00
.0461	Engineering consulting services	14/03/2023	E109557	\$ 3,300.00
.0167	POWERVAC PTY LTD			\$ 425.15
.0167	Commercial cleaning	31/03/2023	E109919	\$ 425.15
.4981	PRESTIGE HONDA THE TRUSTEE FOR ACR NO1 UNIT TRUST T/AS			\$ 761.00
.4981	Repairs and parts as required	31/03/2023	E110046	\$ 761.00
.4755	PRO CRACK SEAL THE TRUSTEE FOR THE MILLER FAMILY TRUST T/AS			\$ 6,490.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4755	Pavement construction and streetscape services	31/03/2023	E110036	\$ 6,490.00
.6558	PROFESSIONAL SEARCH GROUP AUSTRALIA - PSG			\$ 9,003.11
.6558	Temporary labour hire	14/03/2023	E109679	\$ 1,536.67
.6558	Temporary labour hire	31/03/2023	E110095	\$ 7,466.44
.8422	PROWEST FENCING PTY LTD			\$ 7,590.00
.8422	Fencing supplies and services	14/03/2023	E109764	\$ 7,590.00
.7839	PUREARTH RIVER NOMINEES PTY LTD T/AS			\$ 220.00
.7839	Landscape design and architecture services	31/03/2023	E110167	\$ 220.00
.6283	QUALCON LABORATORIES PTY LTD			\$ 3,190.00
.6283	Building construction materials and services	31/03/2023	E110077	\$ 3,190.00
.0977	QUALITY PRESS THE TRUSTEE FOR ALBA UNIT TRUST T/AS			\$ 764.50
.0977	Outsourced printing	14/03/2023	E109566	\$ 544.50
.0977	Outsourced printing	31/03/2023	E109944	\$ 220.00
.6280	QUANTUM BUILDING SERVICES PTY LTD			\$ 24,657.01
.6280	Roofing services	14/03/2023	E109668	\$ 10,939.03
.6280	Roofing services	31/03/2023	E110076	\$ 13,717.98
.7681	R.L CROSS & C.R FRAME			\$ 374.00
.7681	Consulting services	31/03/2023	E110164	\$ 374.00
.7599	RED TENT EVENTS KYLIE WHEATLEY T/AS			\$ 11,377.00
.7599	Community events	14/03/2023	E109738	\$ 5,500.00
.7599	Community events	31/03/2023	E110160	\$ 5,877.00
.2874	REECE IRRIGATION REECE AUSTRALIA PTY LTD T/AS			\$ 24,796.86
.2874	Irrigation and watering systems	14/03/2023	E109606	\$ 5,133.26
.2874	Irrigation and watering systems	31/03/2023	E109994	\$ 19,663.60
.7445	REINO INTERNATIONAL PTY LIMITED			\$ 25,002.04
.7445	Parking meters	31/03/2023	E110148	\$ 25,002.04

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2002	RENT A FENCE PTY LTD THE TRUSTEE FOR THE RENT A FENCE AUSTRALIA TRUST T/AS			\$ 1,449.41
.2002	Fencing supplies and services	14/03/2023	E109594	\$ 1,031.63
.2002	Fencing supplies and services	31/03/2023	E109976	\$ 417.78
.7528	REPLAS WA REPEAT PLASTICS WA ATF THE HERBERT FAMILY TRUST T/AS			\$ 44,802.77
.7528	Supply and delivery of bollards	14/03/2023	E109728	\$ 44,802.77
.2203	RESOURCE RECOVERY GROUP SOUTHERN METROPOLITAN REGIONAL COUNCIL (SMRC) T/AS			\$ 642,275.46
.2203	FOGO, Green Waste,MRF, Red Bin gate Fees February , RRRC Overheads and WCF Fixed costs contributions	31/03/2023	E109980	\$ 642,275.46
.6853	RETRO ROADS TAGSAT PTY LTD T/AS			\$ 1,667.88
.6853	Road line marking	31/03/2023	E110113	\$ 1,667.88
.7232	RICHARD OFFEN			\$ 374.00
.7232	Other Library Expenses	31/03/2023	E110137	\$ 374.00
.0703	RICOH AUSTRALIA PTY LTD			\$ 62.23
.0703	Other IT and telecommunications expenses	31/03/2023	E109940	\$ 62.23
.6939	ROAD AND TRAFFIC SERVICES PTY LTD			\$ 4,923.60
.6939	Road line marking	14/03/2023	E109702	\$ 1,001.00
.6939	Road line marking	31/03/2023	E110120	\$ 3,922.60
.4314	ROADS 2000 PTY LTD			\$ 26,345.29
.4314	Roads and paving supplies - asphalt and bitumen	31/03/2023	E110028	\$ 26,345.29
.8492	ROBERT GRAHAM			\$ 880.00
.8492	Entertainers	31/03/2023	E110199	\$ 880.00
.8792	ROBERT JOHN WOODCOCK T/AS PERTH OFFICE EQUIPMENT			\$ 10,945.00
.8792	Office equipment	14/03/2023	E109780	\$ 10,945.00
.7535	ROSMECH SALES & SERVICES PTY LTD			\$ 2,181.78
.7535	Other vehicles and trailers	14/03/2023	E109730	\$ 2,181.78

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
3986	ROYAL WOLF TRADING PTY LTD			\$ 827.30
.3986	General hardware and tools	14/03/2023	E109628	\$ 827.30
3834	RYAN & RYAN BUS CHARTER			\$ 330.00
.3834	Bus and coach charter	31/03/2023	E110014	\$ 330.00
4666	SAFARI BUILDING PRODUCTS TACOMA GROUP T/AS			\$ 807.13
.4666	Building construction materials and services	14/03/2023	E109641	\$ 807.13
7484	SAI GLOBAL LTD			\$ 236.94
.7484	Business and management consulting and services	14/03/2023	E109726	\$ 149.81
.7484	Business and management consulting and services	31/03/2023	E110149	\$ 87.13
8734	SAM HOPKINS ARTIST & SCULPTOR			\$ 484.00
.8734	Relocation of Public Artwork	31/03/2023	E110207	\$ 484.00
0615	SATELLITE SECURITY SERVICES			\$ 4,531.14
.0615	Security systems/Monitoring	14/03/2023	E109561	\$ 1,346.53
.0615	Security systems/Monitoring	31/03/2023	E109937	\$ 3,184.61
8058	SCF GROUP PTY LTD			\$ 2,007.13
.8058	Waste expenses	14/03/2023	E109754	\$ 2,007.13
0911	SCOTT PRINTERS PTY LTD			\$ 3,197.70
.0911	Outsourced printing	14/03/2023	E109565	\$ 1,086.80
.0911	Outsourced printing	31/03/2023	E109942	\$ 2,110.90
7289	SERVO CLEAN DAVID BROWN T/AS			\$ 4,684.90
.7289	Graffiti removal services	14/03/2023	E109717	\$ 772.20
.7289	Graffiti removal services	31/03/2023	E110142	\$ 3,912.70
7375	SHANTI VIBE YOGA HEALING PIERAVANTI, CHIARA			\$ 160.00
.7375	Library Expenses	14/03/2023	E109723	\$ 160.00
4253	SHARYN EGAN			\$ 1,100.00
.4253	Community events	31/03/2023	E110022	\$ 1,100.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6982	SHERWOOD FLOORING PTY LTD			\$ 9,227.02
.6982	Carpets and other floor coverings	31/03/2023	E110123	\$ 9,227.02
.6550	SHRED-X PTY LTD			\$ 22.13
.6550	Records management services	14/03/2023	E109677	\$ 22.13
.7882	SIFTING SANDS CHELLEW HAWLEY PTY LTD T/AS			\$ 584.32
.7882	Playground equipment and maintenance	14/03/2023	E109745	\$ 584.32
.1262	SIGMA CHEMICALS SIGMA COMPANIES GROUP PTY. LTD. T/AS			\$ 10,391.83
.1262	Swimming pool costs	14/03/2023	E109578	\$ 1,599.71
.1262	Swimming pool costs	31/03/2023	E109962	\$ 8,792.12
.5122	SIGNATURE PAVING AND EARTHWORKS PTY LTD			\$ 23,405.00
.5122	Building construction materials and services	14/03/2023	E109650	\$ 2,050.13
.5122	Building construction materials and services	31/03/2023	E110049	\$ 21,354.87
.8685	SITE ENVIROMENTAL AND REMEDIATION SERVICES (WA) PTY LTD			\$ 990.00
.8685	Environmental consultancy services	31/03/2023	E110206	\$ 990.00
.6407	SLAVIN ARCHITECTS PTY LTD			\$ 57,054.91
.6407	Engineering consulting services	14/03/2023	E109674	\$ 550.00
.6407	Engineering consulting services	31/03/2023	E110086	\$ 56,504.91
.6625	SOFT LANDING COMMUNITY RESOURCES LIMITED T/AS			\$ 420.75
.6625	Waste collection and disposal	31/03/2023	E110101	\$ 420.75
.4391	SOLUTION 4 BUILDING PTY LTD			\$ 266,263.79
.4391	Construction and alterations of Marmion Reserve and Winthrop Clubrooms	14/03/2023	E109634	\$ 266,263.79
.7595	SONIC HEALTHPLUS SONIC HEALTHPLUS PTY LTD			\$ 1,208.90
.7595	Medical expenses	14/03/2023	E109737	\$ 308.00
.7595	Medical expenses	31/03/2023	E110159	\$ 900.90
.6324	SOURCE SEPARATION SYSTEMS PTY LTD			\$ 3,840.17

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6324	Bin caddies	31/03/2023	E110080	\$ 3,840.17
.5606	SOUTH METROPOLITAN TAFE			\$ 7,934.36
.5606	External training courses	14/03/2023	E109658	\$ 1,407.75
.5606	External training courses	31/03/2023	E110059	\$ 6,526.61
.6173	SOUTH SIDE WIRE SEAGRIM, PHILIP LESLIE T/AS			\$ 17,964.10
.6173	Temporary fencing	14/03/2023	E109665	\$ 4,848.80
.6173	Temporary fencing	31/03/2023	E110073	\$ 13,115.30
.3969	SPANDEX ASIA PACIFIC PTY LTD			\$ 34,183.38
.3969	HP Latex 335 Print and Cut plus 3yr Warranty	14/03/2023	E109627	\$ 32,612.19
.3969	Signage and sign writing	31/03/2023	E110017	\$ 1,571.19
.4153	SPORTSWORLD OF WA THE TRUSTEE FOR SPORTSWORLD UNIT TRUST T/AS			\$ 855.25
.4153	Sport and recreation equipment	31/03/2023	E110018	\$ 855.25
.1220	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD			\$ 1,493.00
.1220	External training courses	14/03/2023	E109577	\$ 908.35
.1220	External training courses	31/03/2023	E109959	\$ 584.65
.7808	STANTEC AUSTRALIA PTY LTD			\$ 3,203.75
.7808	Creative services and graphic design	14/03/2023	E109742	\$ 3,203.75
.6617	STATE WIDE TURF SERVICES JERRA NOMINEES PTY LTD & NB NORRISH PTY LTD T/AS			\$ 33,907.50
.6617	Turf and Equipment	14/03/2023	E109685	\$ 33,907.50
.1472	STILES ELECTRICAL & COMMUNICATION SERVICES STILES ELECTRICAL & COMMUNICATION SERVICES PTY LTD T/AS			\$ 6,213.68
.1472	Electrical and lighting maintenance supplies and services	14/03/2023	E109584	\$ 6,213.68
.8829	STIRLING KAIN			\$ 360.00
.8829	Artists and artworks	31/03/2023	E110214	\$ 360.00
.6730	STORMBOX THE DAVIES FAMILY TRUST & THE MICHAEL BOSIC FAMILY TRUST T/A			\$ 1,144.00
.6730	Advertising and media buy	14/03/2023	E109691	\$ 1,144.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8092	STORYTIME PODS PTY LTD			\$ 1,650.00
8092	Subscriptions	31/03/2023	E110177	\$ 1,650.00
.7635	STRATAGREEN STRATA CORPORATION PTY LTD T/AS			\$ 2,414.38
.7635	Landscaping services and supplies	14/03/2023	E109739	\$ 2,036.69
.7635	Landscaping services and supplies	31/03/2023	E110162	\$ 377.69
.7047	SUCCESSFUL PROJECTS BRETT DAVID INVESTMENTS PTY. LTD T/AS			\$ 1,870.00
.7047	Engineering consulting services	31/03/2023	E110131	\$ 1,870.00
.4408	SUNLIM PTY LTD			\$ 37,345.00
4408	IT technical services	31/03/2023	E110030	\$ 37,345.00
.0080	SUNNY SIGN COMPANY PTY LTD			\$ 660.00
.0080	Other signage and sign writing	14/03/2023	E109544	\$ 660.00
.5875	SUPERCRAVE SERVICE PARTS & TRAINING PTY LTD			\$ 242.00
5875	Plant maintenance	31/03/2023	E110063	\$ 242.00
.3539	SUPERIOR PAK PTY LTD			\$ 14,344.42
.3539	Repairs and parts as required	14/03/2023	E109618	\$ 8,368.81
.3539	Repairs and parts as required	31/03/2023	E110007	\$ 5,975.61
.8596	SURVEY LOGIC SURVEY LOGIC PTY LTD T/AS			\$ 15,114.00
8596	Surveyors	14/03/2023	E109769	\$ 15,114.00
.6605	SYNERGY ELECTRICITY GENERATION & RETAIL CORPORATION T/AS			\$ 381,127.73
.6605	Electricity	14/03/2023	E109682	\$ 71,355.06
.6605	Electricity	31/03/2023	E110097	\$ 309,772.67
.4270	TALIS CONSULTANTS THE TRUSTEE FOR TALIS UNIT TRUST T/AS			\$ 53,050.44
4270	Supply of Building and Road Audit services	31/03/2023	E110024	\$ 53,050.44
.1719	TANGENT NOMINEES PTY LTD T/A SUMMIT HOMES GROUP TANGENT NOMINEES PTY LTD ATF SUMMIT HOMES GROUP TRUST T/AS			\$ 1,524.80
.1719	Building construction materials and services	14/03/2023	E109590	\$ 1,272.80
.1719	Building construction materials and services	31/03/2023	E109972	\$ 252.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6817	TANKS FOR HIRE THE TRUSTEEFOR TANKS FOR HIRE TRUST T/AS			\$ 704.00
.6817	Event equipment hire	31/03/2023	E110109	\$ 704.00
.6881	TASTY FRESH PTY LTD			\$ 239.40
.6881	Milk Supply	14/03/2023	E109701	\$ 100.80
.6881	Milk Supply	31/03/2023	E110114	\$ 138.60
.6341	TECHNOGYM AUSTRALIA PTY LTD			\$ 705.37
.6341	Sport and recreation equipment	31/03/2023	E110082	\$ 705.37
.8870	TECHNOLOGY ONE LIMITED			\$ 17,150.74
.8870	IT software/licensing and maintenance	31/03/2023	E110217	\$ 17,150.74
.7523	TELSTRA - MELBOURNE TELSTRA CORPORATION LIMITED T/AS			\$ 7,727.50
.7523	Mobile phone expenses	14/03/2023	E109727	\$ 2,099.28
.7523	Mobile phone expenses	31/03/2023	E110151	\$ 5,628.22
.6307	TENDERLINK.COM ILLION AUSTRALIA PTY T/AS			\$ 746.83
.6307	Advertising and media buy	14/03/2023	E109670	\$ 746.83
.8626	TESG BUILDING SURVEYORS PTY LTD			\$ 3,300.00
.8626	Surveyors	14/03/2023	E109773	\$ 3,300.00
.0996	THE DANCE COLLECTIVE THE TRUSTEE FOR THE TDC TRUST T/AS			\$ 900.00
.0996	Entertainers	14/03/2023	E109567	\$ 300.00
.0996	Entertainers	31/03/2023	E109945	\$ 600.00
.8337	THE FROG DOCTOR PREFUMO, JOHNNY ENRICO T/AS			\$ 1,720.00
.8337	Environmental consultancy services	31/03/2023	E110191	\$ 1,720.00
.4415	THE POSTER GIRLS			\$ 633.24
.4415	Letterbox drops and mail outs	14/03/2023	E109635	\$ 315.74
.4415	Letterbox drops and mail outs	31/03/2023	E110032	\$ 317.50
.2791	THE WORM SHED			\$ 2,345.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2791	Waste expenses	31/03/2023	E109992	\$ 2,345.00
.2076	TIGER TEK PTY LTD			\$ 886.36
.2076	General hardware and tools	31/03/2023	E109977	\$ 886.36
.1019	TITAN FORD PERTH AUTO ALLIANCE PTY LTD T/AS			\$ 796.60
.1019	Service and repairs	31/03/2023	E109946	\$ 796.60
.8598	TOESOX AUSTRALIA THE TRUSTEE FOR THE BURGESS FAMILY TRUST T/AS			\$ 336.00
.8598	Sport and recreation equipment	14/03/2023	E109770	\$ 336.00
.7007	TOMAS FITZGERALD COUNCILLOR			\$ 4,914.08
.7007	Councillor expenses	14/03/2023	E109705	\$ 4,914.08
.8625	TOTAL CONTAINERS			\$ 272.80
.8625	Hire of Sea Container	14/03/2023	E109772	\$ 272.80
.0276	TOTAL PACKAGING (WA) PTY LTD			\$ 463.38
.0276	Waste expenses	31/03/2023	E109926	\$ 463.38
.2663	TOTALLY WORKWEAR FREMANTLE THE TRUSTEE FOR OMAC UNIT TRUST T/AS			\$ 4,605.11
.2663	Uniforms and corporate wardrobe	14/03/2023	E109603	\$ 641.19
.2663	Uniforms and corporate wardrobe	31/03/2023	E109988	\$ 3,963.92
.0214	T-QUIP TURF EQUIPMENT SOLUTIONS TOCOJEP A PTY LTD T/AS			\$ 48,616.20
.0214	Turf and Equipment	14/03/2023	E109552	\$ 43,279.40
.0214	Turf and Equipment	31/03/2023	E109923	\$ 5,336.80
.1113	TRAILER PARTS PTY LTD			\$ 1,772.68
.1113	Trailer parts as required	31/03/2023	E109953	\$ 1,772.68
.7037	TREE CARE WA WESTWORKS GROUP PTY LTD AFT USSHERIDAN TRUST T/AS			\$ 198,571.71
.7037	Arborists and tree services	14/03/2023	E109709	\$ 40,654.95
.7037	Arborists and tree services	31/03/2023	E110129	\$ 157,916.76
.4271	TREE PLANTING & WATERING BARONESS HOLDINGS PTY LTD T/AS			\$ 184,268.08

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4271	Arborists and tree services	14/03/2023	E109631	\$ 49,368.34
.4271	Arborists and tree services	31/03/2023	E110025	\$ 134,899.74
.5353	TRILITY SOLUTIONS PTY LTD			\$ 1,345.93
.5353	Maintenance and services	14/03/2023	E109653	\$ 1,345.93
.4158	TRITON ELECTRICAL CONTRACTORS PTY LTD			\$ 264.00
.4158	Electrical and lighting maintenance supplies and services	31/03/2023	E110019	\$ 264.00
.7588	TRUCK CENTRE WA PTY LTD			\$ 899,231.13
.7588	Purchase of 2 Volvo waste trucks	14/03/2023	E109735	\$ 897,298.40
.7588	Service and parts	31/03/2023	E110158	\$ 1,932.73
.6320	TURNER & TOWNSEND PTY LTD			\$ 8,800.00
.6320	Business and management consulting and services	31/03/2023	E110079	\$ 8,800.00
.8078	TYRECYCLE PTY LTD			\$ 3,355.45
.8078	Tyres supply	31/03/2023	E110176	\$ 3,355.45
.4960	ULTIMO CATERING & EVENTS PTY LTD			\$ 11,753.22
.4960	Catering services and supplies	14/03/2023	E109647	\$ 6,119.87
.4960	Catering services and supplies	31/03/2023	E110044	\$ 5,633.35
.4629	UNICARE HEALTH			\$ 598.62
.4629	Community services and respite	14/03/2023	E109640	\$ 598.62
.7241	UNLIMITED TOW & RECOVERY JAMOR (WA) PTY LTD T/AS			\$ 396.00
.7241	Other vehicles and trailers	14/03/2023	E109714	\$ 396.00
.8238	URBII CONSULTING PTY LTD			\$ 3,300.00
.8238	Engineering consulting services	31/03/2023	E110187	\$ 3,300.00
.7383	VEOLIA RECYCLING & RECOVERY PTY LTD			\$ 38,298.83
.7383	Waste collection and disposal	31/03/2023	E110147	\$ 38,298.83
.6683	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS			\$ 2,144.54

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6683	Data cabling services	31/03/2023	E110103	\$ 2,144.54
.4227	VORGEE PTY LTD			\$ 2,772.00
.4227	Swimming pool costs	31/03/2023	E110021	\$ 2,772.00
.0426	WA BLUEMETAL THE TRUSTEE FOR RANSBERG UNIT TRUST T/AS			\$ 3,021.02
.0426	Pavement construction and streetscape services	14/03/2023	E109556	\$ 3,021.02
.3325	WA HINO SALES & SERVICE THE TRUSTEE FOR TRUCK UNIT TRUST T/AS			\$ 1,672.40
.3325	Service and repairs	31/03/2023	E110001	\$ 1,672.40
.2334	WATER CORPORATION			\$ 41,709.52
.2334	WATER CORPORATION	14/03/2023	E109598	\$ 13,031.49
.2334	WATER CORPORATION	31/03/2023	E109984	\$ 28,678.03
.4848	WATERLOGIC AUSTRALIA PTY LTD			\$ 236.04
.4848	Catering services and supplies	14/03/2023	E109644	\$ 157.36
.4848	Catering services and supplies	31/03/2023	E110040	\$ 78.68
.1195	WATTLEUP TRACTORS NANCY & SUSAN P ZUVELA T/AS			\$ 5,159.66
.1195	Plant maintenance	14/03/2023	E109576	\$ 3,068.51
.1195	Plant maintenance	31/03/2023	E109958	\$ 2,091.15
.2915	WAVESOUND PTY LTD			\$ 1,878.80
.2915	Library Stock	14/03/2023	E109607	\$ 1,878.80
.3473	WC CONVENIENCE MANAGEMENT PTY LIMITED			\$ 1,945.54
.3473	Maintenance and services	31/03/2023	E110006	\$ 1,945.54
.4281	WEBSITE WEED AND PEST (WA) PTY LTD			\$ 770.00
.4281	Park maintenance charges	14/03/2023	E109632	\$ 770.00
.1031	WEMBLEY CEMENT HUMES CONCRETE PRODUCTS & HOLCIM (AUSTRALIA) PTY LTD T/AS			\$ 350.50
.1031	Pipes and fittings services	14/03/2023	E109569	\$ 350.50
.8008	WEST COAST SPORTING SURFACES PTY LTD			\$ 20,185.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.8008	Playground equipment and maintenance	14/03/2023	E109751	\$ 20,185.00
.0674	WEST COAST TURF SARATOGA HOLDINGS PTY LTD ATF THE JPD TRUST T/AS			\$ 4,691.50
.0674	Turf and Equipment	14/03/2023	E109563	\$ 4,691.50
.3112	WEST COAST WATERFILTER MAN			\$ 220.00
.3112	Catering services and supplies	14/03/2023	E109612	\$ 110.00
.3112	Catering services and supplies	31/03/2023	E109998	\$ 110.00
.7302	WESTERN AUSTRALIA ASSOCIATION FOR MENTAL HEALTH INC			\$ 3,432.00
.7302	Workplace health and safety services	14/03/2023	E109719	\$ 3,432.00
.6873	WESTERN AUSTRALIA POLICE			\$ 51.00
.6873	HR and workforce services	14/03/2023	E109699	\$ 51.00
.1033	WESTERN IRRIGATION PTY LTD			\$ 2,904.00
.1033	Irrigation and watering systems	14/03/2023	E109570	\$ 2,904.00
.0311	WESTERN POWER ELECTRICITY NETWORKS CORPORATION T/AS			\$ 838.55
.0311	Electricity	14/03/2023	E109553	\$ 838.55
.6382	WESTERN RESOURCE RECOVERY PTY LTD			\$ 605.00
.6382	Waste collection and disposal	14/03/2023	E109672	\$ 605.00
.3782	WEST-SURE GROUP			\$ 1,173.10
.3782	Parking meters	14/03/2023	E109623	\$ 846.40
.3782	Parking meters	31/03/2023	E110011	\$ 326.70
.6956	WINENERGY WINCONNECT PTY LTD T/AS			\$ 165.23
.6956	Electricity	31/03/2023	E110121	\$ 165.23
.7704	WISDOM IN YOUR LIFE 2SE PTY LTD T/AS			\$ 1,500.00
.7704	Training services	14/03/2023	E109741	\$ 1,500.00
.7999	WJS TRAINING SAUNDERS, WAYNE JOHN T/AS			\$ 1,030.00
.7999	Training services	31/03/2023	E110172	\$ 1,030.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.3080	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD			\$ 27,701.63
.3080	Compostable doggy waste bags	14/03/2023	E109611	\$ 14,762.88
.3080	Doggy drink station	31/03/2023	E109996	\$ 12,938.75
.5880	WORLDWIDE EAST PERTH CRYSTAL PRINTING SOLUTIONS PTY LTD T/AS			\$ 165.00
.5880	Printing	31/03/2023	E110064	\$ 165.00
.6328	WORMALD AUSTRALIA PTY LTD			\$ 13,825.79
.6328	Fire equipment and maintenance services	14/03/2023	E109671	\$ 10,319.79
.6328	Fire equipment and maintenance services	31/03/2023	E110081	\$ 3,506.00
.7103	WOW WIPES ATF LAWRENCE FAMILY & MACLACHLAN TRUST T/AS			\$ 1,309.00
.7103	Hygiene services	31/03/2023	E110136	\$ 1,309.00
.7633	WREN OIL THE TRUSTEE FOR WREN FAMILY TRUST T/AS			\$ 528.00
.7633	Waste collection and disposal	31/03/2023	E110161	\$ 528.00
.6603	WRIGHTS HEAVY RECOVERY SC & KM WRIGHT T/AS			\$ 4,400.00
.6603	Recovery of towed vehicles	14/03/2023	E109681	\$ 4,400.00
.1441	WRIGHTWAY ROAD TRAINING			\$ 700.00
.1441	External training courses	14/03/2023	E109583	\$ 700.00
.6493	WSP AUSTRALIA PTY LIMITED			\$ 66,748.00
.6493	Valuation services	31/03/2023	E110092	\$ 66,748.00
.6597	YAKI SERVICES GARLETT, BETTY JANE T/AS			\$ 10,800.00
.6597	Community events	14/03/2023	E109680	\$ 10,800.00
.1045	ZIPFORM PTY LTD			\$ 4,150.07
.1045	Outsourced printing	14/03/2023	E109571	\$ 4,150.07
.3023	ZIRCODATA PTY LTD			\$ 2,665.05
.3023	Document storage and archive	14/03/2023	E109610	\$ 2,665.05

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19996	SUNDRY TRUST CREDITOR			\$ 134,800.00
19996	Prada Constructions Pty Ltd	Verge Bond Refund	1/03/2023	E109500 \$ 1,900.00
19996	Residential Building WA Pty Ltd	Verge Bond Refund	1/03/2023	E109503 \$ 1,900.00
19996	Plunkett Homes (1903) Pty Ltd	Verge Bond Refund	1/03/2023	E109505 \$ 1,900.00
19996	Plunkett Homes (1903) Pty Ltd	Verge Bond Refund	1/03/2023	E109506 \$ 1,900.00
19996	Legacy Developments Pty Ltd	Verge Bond Refund	1/03/2023	E109511 \$ 1,900.00
19996	Barrier Reef Pools Perth	Verge Bond Refund	1/03/2023	E109512 \$ 1,900.00
19996	Legacy Developments Pty Ltd	Verge Bond Refund	1/03/2023	E109516 \$ 1,900.00
19996	Residential Building WA Pty Ltd	Verge Bond Refund	1/03/2023	E109517 \$ 1,900.00
19996	Bellagio Homes Pty Ltd	Verge Bond Refund	1/03/2023	E109519 \$ 1,900.00
19996	Freedom Pools & Spas	Verge Bond Refund	1/03/2023	E109520 \$ 1,900.00
19996	Red Ink Homes Pty Ltd	Verge Bond Refund	1/03/2023	E109521 \$ 1,900.00
19996	Mr A C Booth	Verge Bond Refund	1/03/2023	E109523 \$ 1,900.00
19996	S Foster	Verge Bond Refund	1/03/2023	E109531 \$ 1,900.00
19996	Jag Demolition	Verge Bond Refund	1/03/2023	E109533 \$ 1,900.00
19996	Rio Vista P/L T/A Freedom Pools & Spas	Verge Bond Refund	15/03/2023	E109878 \$ 1,900.00
19996	O R Park	Verge Bond Refund	15/03/2023	E109880 \$ 1,900.00
19996	Vinsan Contracting Pty Ltd	Verge Bond Refund	15/03/2023	E109886 \$ 1,900.00
19996	Tangent Nominees Pty Ltd	Verge Bond Refund	30/03/2023	E109891 \$ 1,900.00
19996	Urbane Projects Pty Ltd	Verge Bond Refund	30/03/2023	E109893 \$ 1,900.00
19996	D Colica	Verge Bond Refund	30/03/2023	E109895 \$ 1,900.00
19996	Bionic Construction Pty Ltd	Verge Bond Refund	30/03/2023	E109896 \$ 1,900.00
19996	V D S C Donovane	Verge Bond Refund	30/03/2023	E109900 \$ 1,900.00
19996	Starwest Constructions Pty Ltd	Verge Bond Refund	30/03/2023	E109901 \$ 1,900.00
19996	N Dunlop	Verge Bond Refund	30/03/2023	E109903 \$ 1,900.00
19996	Jag Demolition	Verge Bond Refund	30/03/2023	E109904 \$ 1,900.00
19996	Civil Con Holdings Pty Ltd T/A Jag Demol	Verge Bond Refund	30/03/2023	E109906 \$ 1,800.00
19996	Total Demolition and Earthmoving	Verge Bond Refund	30/03/2023	E109907 \$ 1,900.00
19996	Plunkett Homes (1903) Pty Ltd	Verge Bond Refund	1/03/2023	E109507 \$ 1,900.00
19996	Webb & Brown-Neaves Pty Ltd	Verge Bond Refund	1/03/2023	E109509 \$ 1,900.00
19996	Residential Building WA Pty Ltd	Verge Bond Refund	1/03/2023	E109510 \$ 1,900.00
19996	Dale Alcock Homes Pty Ltd	Verge Bond Refund	15/03/2023	E109877 \$ 1,900.00
19996	Freedom Pools & Spas	Verge Bond Refund	1/03/2023	E109525 \$ 1,900.00
19996	Elite Commercial Fittings	Verge Bond Refund	1/03/2023	E109530 \$ 1,900.00
19996	Buildinglines Approvals Pty Ltd	Verge Bond Refund	15/03/2023	E109883 \$ 1,900.00
19996	Atrium Homes (WA) Pty Ltd	Verge Bond Refund	30/03/2023	E109890 \$ 1,900.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19996	Residential Building WA Pty Ltd	1/03/2023	E109504	\$ 1,900.00
19996	Wb Homes	1/03/2023	E109513	\$ 1,900.00
19996	Marshall Homes Pty Ltd	1/03/2023	E109518	\$ 1,900.00
19996	R J P Winston	30/03/2023	E109899	\$ 1,900.00
19996	Mr K L Jensen	15/03/2023	E109879	\$ 1,900.00
19996	R W Bennett	1/03/2023	E109528	\$ 1,900.00
19996	Precise Building Solutions WA Pty Ltd	30/03/2023	E109905	\$ 1,900.00
19996	R J Francis	30/03/2023	E109908	\$ 1,900.00
19996	Vinsan Contracting Pty Ltd	1/03/2023	E109535	\$ 1,900.00
19996	R E Podesta	1/03/2023	E109537	\$ 1,900.00
19996	R S Dickson	15/03/2023	E109887	\$ 1,900.00
19996	Freedom Pools & Spas	30/03/2023	E109902	\$ 1,900.00
19996	Factory Pools Perth	15/03/2023	E109882	\$ 1,900.00
19996	C M French	15/03/2023	E109876	\$ 1,900.00
19996	Plunkett Homes (1903) Pty Ltd	1/03/2023	E109508	\$ 1,900.00
19996	Right Homes Pty Ltd	30/03/2023	E109892	\$ 1,900.00
19996	Blueprint Homes (WA) Pty Ltd	30/03/2023	E109898	\$ 1,900.00
19996	Freedom Pools & Spas	1/03/2023	E109522	\$ 1,900.00
19996	J D Horsley	1/03/2023	E109529	\$ 1,900.00
19996	J Perez Fadol	15/03/2023	E109885	\$ 1,900.00
19996	D J Protich	1/03/2023	E109532	\$ 1,900.00
19996	BJF Holdings Pty Ltd T/A S & L Salvage	1/03/2023	E109536	\$ 1,900.00
19996	Pradeep Sanjamala	15/03/2023	E109881	\$ 1,900.00
19996	I M S Vaughan	1/03/2023	E109502	\$ 1,900.00
19996	S W Rowe	30/03/2023	E109894	\$ 1,900.00
19996	Residential Building WA Pty Ltd	1/03/2023	E109514	\$ 1,900.00
19996	Jersey Building Group Pty Ltd	15/03/2023	E109884	\$ 1,900.00
19996	G Wawrzyniak	1/03/2023	E109527	\$ 1,900.00
19996	Oswald Homes (1972) Pty Ltd	1/03/2023	E109499	\$ 1,900.00
19996	Residential Building WA Pty Ltd	1/03/2023	E109501	\$ 1,900.00
19996	Legacy Developments Pty Ltd	1/03/2023	E109515	\$ 1,900.00
19996	Freedom Pools & Spas	1/03/2023	E109524	\$ 1,900.00
19996	Averna Homes	30/03/2023	E109897	\$ 1,900.00
19996	Vinsan Contracting Pty Ltd	1/03/2023	E109534	\$ 1,900.00
19996	Danmar Homes Pty Ltd	30/03/2023	E109909	\$ 1,900.00
19996	Mr M A Dillon	1/03/2023	E109526	\$ 1,900.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	SUNDRY EFT CREDITOR			\$ 89,655.04
19998	Ms C Howells and Mr M Howells	1/03/2023	E109470	-\$ 495.00
19998	Ms C Howells and Mr M Howells	1/03/2023	E109471	-\$ 495.00
19998	Lynna Matthews	2/03/2023	E109399	-\$ 30.00
19998	Sheridan Nairn	8/03/2023	E109540	\$ 300.00
19998	Nations Church Inc.	8/03/2023	E109541	\$ 1,080.03
19998	Ms C Howells and Mr M Howells	14/03/2023	E109786	\$ 495.00
19998	Jonathan Wherrett	31/03/2023	E110269	\$ 50.00
19998	Louise Helfgott	31/03/2023	E110291	\$ 313.00
19998	Miriam Godwood	31/03/2023	E110282	\$ 30.75
19998	SJOG Group Services	31/03/2023	E110225	\$ 14,478.00
19998	RSLWA Applecross Sub-Branch	31/03/2023	E110233	\$ 3,250.00
19998	Deborah Burgess	31/03/2023	E110234	\$ 556.65
19998	Quesada Pty Ltd	31/03/2023	E110239	\$ 297.00
19998	Helena Southern	31/03/2023	E110247	\$ 761.12
19998	Brett Patterson	31/03/2023	E110248	\$ 100.00
19998	Red Lily Renovations	14/03/2023	E109852	\$ 24.00
19998	Katie Louise Wadham	14/03/2023	E109854	\$ 441.00
19998	Kerry Moore	14/03/2023	E109858	\$ 150.00
19998	Murray Duthie	14/03/2023	E109875	\$ 200.00
19998	Jocelyn Indich	31/03/2023	E110221	\$ 500.00
19998	Mr D A and Mrs S J Luketina	31/03/2023	E110224	\$ 495.00
19998	Linda Swara	14/03/2023	E109802	\$ 265.00
19998	Tia Tokic	14/03/2023	E109832	\$ 1,784.25
19998	Remax Southern Stars	14/03/2023	E109835	\$ 417.70
19998	Tom Lubin	14/03/2023	E109842	\$ 465.00
19998	D J Haldane and N J Frichot	14/03/2023	E109847	\$ 2,000.00
19998	Ms Noelle Freir	14/03/2023	E109849	\$ 25.88
19998	Claire Rourke	31/03/2023	E110295	\$ 1,296.24
19998	Mr Ali Aydin	31/03/2023	E110299	\$ 300.00
19998	Kamal Khalil	31/03/2023	E110304	\$ 23.10
19998	Ms N F Taylor	31/03/2023	E110220	\$ 326.00
19998	Lauren Hardbottle	14/03/2023	E109789	\$ 50.00
19998	Janel Wong	14/03/2023	E109794	\$ 100.00
19998	Hooi Lit Ng	14/03/2023	E109857	\$ 50.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Irene Nagington	31/03/2023	E110249	\$ 800.00
19998	Bevan Hitchcock	31/03/2023	E110250	\$ 13.00
19998	Jillian Luckhurst	31/03/2023	E110259	\$ 300.00
19998	Michael Paterson	31/03/2023	E110274	\$ 50.00
19998	Mrs Joy Pollard	31/03/2023	E110283	\$ 300.00
19998	Katrina Davy	14/03/2023	E109804	\$ 100.00
19998	Narges Razavi	14/03/2023	E109807	\$ 100.00
19998	Rebecca J Palmer	14/03/2023	E109834	\$ 374.00
19998	Brett Nannup	14/03/2023	E109837	\$ 30.00
19998	Dora Zegrean	14/03/2023	E109843	\$ 18.41
19998	Caitlin Marr	14/03/2023	E109853	\$ 105.00
19998	M & K Richardson	31/03/2023	E110305	\$ 193.79
19998	Kennedy Sorrell	2/03/2023	E109400	-\$ 30.00
19998	Emma Vardy	14/03/2023	E109793	\$ 50.00
19998	John Logan	14/03/2023	E109795	\$ 160.00
19998	Jennifer A Christenson & Thomas J Lubin	31/03/2023	E110262	\$ 618.00
19998	Elizabeth Nyokabi Munyeki	31/03/2023	E110266	\$ 50.00
19998	Smith Blaxell	31/03/2023	E110278	\$ 50.00
19998	Brenda Hegarty	31/03/2023	E110285	\$ 300.00
19998	Cabling WA	31/03/2023	E110296	\$ 245.00
19998	Mr Patrick OConnell	31/03/2023	E110300	\$ 198.00
19998	Orlarn Marche	14/03/2023	E109808	\$ 100.00
19998	James Robinson	31/03/2023	E110227	\$ 394.50
19998	Investors Edge	31/03/2023	E110240	\$ 435.90
19998	Jaxon Neill	31/03/2023	E110242	\$ 200.00
19998	Carla Geneve	31/03/2023	E110255	\$ 2,200.00
19998	Marlene Johnson	31/03/2023	E110258	\$ 215.00
19998	Brian Pember	14/03/2023	E109846	\$ 179.55
19998	Vikki Wilkinson	14/03/2023	E109850	\$ 200.00
19998	Ian M James	14/03/2023	E109862	\$ 814.30
19998	Geoffrey & Georgina Dodge	14/03/2023	E109869	\$ 910.18
19998	Denise Goad	14/03/2023	E109870	\$ 300.00
19998	Sylvia Grow	14/03/2023	E109871	\$ 300.00
19998	Llwllyn Rogers	31/03/2023	E110298	\$ 620.00
19998	Fernwood Women Health Clubs	31/03/2023	E110302	\$ 300.00
19998	Don Green	1/03/2023	E109404	-\$ 200.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Joan & The Giants	14/03/2023	E109810	\$ 1,000.00
19998	Katelyn Maree Mewburn	14/03/2023	E109820	\$ 110.00
19998	Heather Thomson	14/03/2023	E109823	\$ 1,634.00
19998	Leszek Karski	31/03/2023	E110245	\$ 400.00
19998	Jeremy Segal	31/03/2023	E110253	\$ 900.00
19998	Mohammed-Saheed Busari	31/03/2023	E110257	\$ 1,400.00
19998	Lay Hoon Ong	31/03/2023	E110261	\$ 200.00
19998	Mrs Frances Strnadica	31/03/2023	E110280	\$ 300.00
19998	Roger Groom	31/03/2023	E110293	\$ 180.00
19998	Kevin Michael Storey	14/03/2023	E109841	\$ 30.00
19998	Hannah Cartwright	14/03/2023	E109859	\$ 30.00
19998	Lisa Booth	14/03/2023	E109866	\$ 50.00
19998	Murray Quakernaat	14/03/2023	E109868	\$ 50.00
19998	Glennie Healey-Burgess	31/03/2023	E110222	\$ 26.00
19998	Rachel Greaves	31/03/2023	E110231	\$ 16.67
19998	Ms C Howells and Mr M Howells	14/03/2023	E109787	\$ 495.00
19998	Sascha Finlay-Collins	14/03/2023	E109791	\$ 50.00
19998	Moraig Klenner	14/03/2023	E109796	\$ 5,000.00
19998	Seafash Pty Ltd	14/03/2023	E109813	\$ 349.93
19998	Steven Nelson	14/03/2023	E109839	\$ 175.70
19998	Tessa Brinkley	14/03/2023	E109840	\$ 100.00
19998	David West	31/03/2023	E110290	\$ 600.00
19998	John Jutras	31/03/2023	E110292	\$ 66.15
19998	Varley Strings	31/03/2023	E110294	\$ 690.00
19998	Zydecats	31/03/2023	E110297	\$ 1,500.00
19998	Mim Min Lim & Hock Meng Lim	31/03/2023	E110301	\$ 397.76
19998	Mark Scarfone	31/03/2023	E110303	\$ 40.55
19998	Rowe Group	31/03/2023	E110281	\$ 147.00
19998	Paul McAllister	31/03/2023	E110284	\$ 26.00
19998	Carolyn Hawley	31/03/2023	E110286	\$ 300.00
19998	Shield Academy Community Services Inc.	31/03/2023	E110287	\$ 500.00
19998	Kylie Pearson	31/03/2023	E110288	\$ 1,000.00
19998	Christopher Berry	31/03/2023	E110289	\$ 432.50
19998	Matyas Zmitilo	31/03/2023	E110272	\$ 50.00
19998	Michael Andrewartha	31/03/2023	E110273	\$ 50.00
19998	Michele Howard	31/03/2023	E110275	\$ 50.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Murray Baker	31/03/2023	E110276	\$ 50.00
19998	Sandra Swan	31/03/2023	E110277	\$ 50.00
19998	Travis Kirke	31/03/2023	E110279	\$ 50.00
19998	Denise Watson (Dee)	31/03/2023	E110264	\$ 50.00
19998	Elaine Hart	31/03/2023	E110265	\$ 50.00
19998	Geoff Corrick	31/03/2023	E110267	\$ 50.00
19998	Hazel Waugh	31/03/2023	E110268	\$ 50.00
19998	Joseph Loveday	31/03/2023	E110270	\$ 50.00
19998	Kevin Cornwell	31/03/2023	E110271	\$ 50.00
19998	Rachel Nilon	31/03/2023	E110251	\$ 2,520.06
19998	The Trustee Olivier SMSF	31/03/2023	E110252	\$ 402.95
19998	Jason Burns	31/03/2023	E110254	\$ 397.96
19998	Mark Turner	31/03/2023	E110256	\$ 1,226.15
19998	Ava Tyson	31/03/2023	E110260	\$ 200.00
19998	Alysia Kepert	31/03/2023	E110263	\$ 50.00
19998	Cecilia Brandolini	31/03/2023	E110237	\$ 1,500.00
19998	Linda Scott	31/03/2023	E110238	\$ 100.00
19998	Christopher Taborda	31/03/2023	E110241	\$ 13.12
19998	Saysha Pillay	31/03/2023	E110243	\$ 200.00
19998	William Henry Northcott	31/03/2023	E110244	\$ 150.00
19998	Stephen Chui Boh Lim	31/03/2023	E110246	\$ 209.59
19998	Jane Mary Chilcott	31/03/2023	E110228	\$ 30.00
19998	Lena Kramer	31/03/2023	E110229	\$ 250.00
19998	Peter DeLang	31/03/2023	E110230	\$ 18.62
19998	The Struggling Kings	31/03/2023	E110232	\$ 1,650.00
19998	Softwoods Timberyards T/A Patio Living	31/03/2023	E110235	\$ 168.00
19998	Fabrizio Bruno	31/03/2023	E110236	\$ 171.65
19998	Lisa Marrington	16/03/2023	E109833	-\$ 24.00
19998	Lisa Marrington	14/03/2023	E109833	\$ 24.00
19998	Don Green	31/03/2023	E110218	\$ 200.00
19998	Orlaine Marche	31/03/2023	E110219	\$ 100.00
19998	Wei Lu	31/03/2023	E110223	\$ 340.20
19998	Textile Collection Community Account	31/03/2023	E110226	\$ 355.80
19998	Chris & Julia Booth	14/03/2023	E109865	\$ 27.77
19998	Marissa Pica	14/03/2023	E109867	\$ 50.00
19998	Kendall Brown	14/03/2023	E109872	\$ 100.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Susan Morisey	14/03/2023	E109873	\$ 165.00
19998	Caleb Grant	14/03/2023	E109874	\$ 200.00
19998	Orlaine Marche	16/03/2023	E109808	-\$ 100.00
19998	Debbie Bowyer	14/03/2023	E109855	\$ 50.00
19998	Eryn Kan	14/03/2023	E109856	\$ 50.00
19998	Corinne Crotty	14/03/2023	E109860	\$ 15.14
19998	Ben Ashwood	14/03/2023	E109861	\$ 16.66
19998	John McGowan	14/03/2023	E109863	\$ 50.00
19998	Josh Bowyer	14/03/2023	E109864	\$ 50.00
19998	Amy Cherie	14/03/2023	E109836	\$ 16.50
19998	Joe Collins	14/03/2023	E109838	\$ 2,000.00
19998	Frank Cyrus	14/03/2023	E109844	\$ 1,188.00
19998	Mary Dang	14/03/2023	E109845	\$ 378.00
19998	Sandra West	14/03/2023	E109848	\$ 100.00
19998	Joan Hardy	14/03/2023	E109851	\$ 250.00
19998	Karl Scheiblehner	14/03/2023	E109826	\$ 61.65
19998	Pip Lewi	14/03/2023	E109827	\$ 26.25
19998	Rebeka Belcher	14/03/2023	E109828	\$ 22.50
19998	Scott Alexander	14/03/2023	E109829	\$ 25.50
19998	Emma Buswell	14/03/2023	E109830	\$ 375.00
19998	Jo Darvall	14/03/2023	E109831	\$ 33.75
19998	Nelson Gardner	14/03/2023	E109818	\$ 300.00
19998	Rental Management Australia Pty Ltd	14/03/2023	E109819	\$ 395.55
19998	Estate of Lorna Emily Young	14/03/2023	E109821	\$ 195.89
19998	Valerie Henry	14/03/2023	E109822	\$ 600.00
19998	Grace Kan and Aaron Wong	14/03/2023	E109824	\$ 604.55
19998	Perth Commercial Fridges and Equipment	14/03/2023	E109825	\$ 2,198.00
19998	Dragomir Gavranic	14/03/2023	E109811	\$ 63.46
19998	Nora Ball	14/03/2023	E109812	\$ 100.00
19998	Town of Mosman Park	14/03/2023	E109814	\$ 6,980.91
19998	Lynette Sprigg	14/03/2023	E109815	\$ 300.00
19998	John Fletcher	14/03/2023	E109816	\$ 195.00
19998	Dorothea Gardner	14/03/2023	E109817	\$ 300.00
19998	Katie Elendt	14/03/2023	E109800	\$ 100.00
19998	Esther Ko	14/03/2023	E109801	\$ 150.00
19998	Joss Morgan	14/03/2023	E109803	\$ 100.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Michael O'Rourke	14/03/2023	E109805	\$ 150.00
19998	Mei Ling Teoh	14/03/2023	E109806	\$ 100.00
19998	Sherlock Homes Group	14/03/2023	E109809	\$ 110.25
19998	Ari Davis	14/03/2023	E109788	\$ 400.00
19998	Ruby Smith	14/03/2023	E109790	\$ 50.00
19998	Ann Gee	14/03/2023	E109792	\$ 720.00
19998	Dr Rashida Murphy	14/03/2023	E109797	\$ 313.00
19998	Tammy Whait	14/03/2023	E109798	\$ 100.00
19998	H L Shields	14/03/2023	E109799	\$ 326.00
19999	SUNDRY CHEQUE CREDITOR			\$ 473.00
19999	Mrs Mavis Davis	14/03/2023	070867	\$ 220.00
19999	Ms Po Ling Tsui	31/03/2023	070869	\$ 253.00

Cancelled Payments	8	-\$ 20,438.65
Cheque Payments	3	\$ 645.80
EFT Payments	807	\$ 9,813,281.08
Total Payments	818	\$ 9,793,488.23

Payroll Payments made for March 2023	
Pay 18	1/03/2023
Westpac Bank	\$1,343,452.68
Taxation	\$403,469.00
Creditors	\$296,308.06
Advances	\$0.00
<i>Total</i>	\$2,043,229.74
Pay 19	15/03/2023
Westpac Bank	\$1,368,481.34
Taxation	\$416,617.00
Creditors	\$295,296.07
Advances	\$0.00
<i>Total</i>	\$2,080,394.41
Pay 20	29/03/2023
Westpac Bank	\$1,368,226.01
Taxation	\$413,592.00
Creditors	\$296,189.06
Advances	\$765.66
<i>Total</i>	\$2,078,772.73
Total Pays	\$6,202,396.88

Direct Payments made for March 2023			
Payee	Description	Bank Reference	Payment Amount
City of Melville Citizen Relief Fund	Lotterywest grant	118967959	\$ 27,500.00
Maxxia Pty Ltd	Input tax credits for March	119517447	\$ 326.80
EasiSalary	Input tax credits for March	119517507	\$ 854.95
Total			\$ 28,681.75

Card Payments for March 2023	
Corporate Cards	Amount
Chief Executive Officer	686.26
Director Community Development	0.00
Director Urban Planning	0.00
Director Environment & Infrastructure	16.66
Director South West Group	0.00
Director Corporate Services	0.00
Total Corporate Cards	702.92
Purchase Cards	
Project Lead Civil Construction	848.77
Civic Facilities Coordinator	0.00
Business Support Administration Coordinator (Urban Planning)	5,079.70
Fleet Coordinator	1,332.21
Coordinator Customer Relations	30.00
Team Leader Library Systems & Support	4,109.35
Business Support Administration Coordinator (Technical Services)	4,445.39
Coordinator Community Safety Service	1,957.07
Business Support Administration Coordinator (Corporate Service)	1,605.63
Civic Facilities Officer	2,004.26
Neighbourhoods Coordinator	119.40
Civic Facilities Officer	0.00
Manager City Buildings	1,951.70
Head of Governance	878.80
Environmental Education Officer	29.97
Healthy Melville Coordinator	5,712.24
Healthy Melville Supervisor Aquatic Operations	2,389.69
Creative Lead & Gallery Curator	2,287.50
Natural Areas Supervisor	1,679.77
Creative Lead & Museums Curator	4,921.32
Coordinator Rangers & Emergency Management	2,108.33
Collection Development Librarian (Young People)	4,236.53
Cultural Programs Officer (Adult)	168.05
Team Leader Libraries (Civic Square Library)	612.67
Community Development Coordinator - People	958.70
Manager Natural Areas & Parks	2,922.12
Business Support Administration Coordinator (Community Development)	4,047.67
Collection Development Librarian	4,616.67
Coordinator Environmental Health	99.81
Business Support Officer Libraries	2,435.44
Healthy Melville Supervisor - Sales & Promotions	7,104.92
Environmental Officer	2,299.57
Creative Producer Arts & Cultural Development	5,079.29
Business Support Officer Libraries	2,477.91
Events & Programming	1,157.72
Events & Programming	168.73
Executive Assistant	0.00
Community Centre Supervisor (Willagee Community Centre)	513.87
Team Leader Libraries (AH Bracks Library)	764.00
Team Leader Libraries (Bull Creek Library)	0.00
Waste Education Officer	330.72
Assistant Team Leader (AH Bracks Library)	14.60
Assistant Team Leader (Civic Square Library)	401.90
Creative Learning Producer	549.99
Assistant Team Leader (Willagee Library)	0.00
Team Leader Libraries (Willagee Library)	1,031.30
Melville SES	305.93
Community Centre Supervisor (Bull Creek Community Centre)	385.00
Assistant Team Leader Libraries (Bull Creek Library)	97.89
Community Development Officer - Youth	156.21
Facilities Support Officer	0.00
Creative Learning Producer	1,200.43
Total Purchase Cards	87,628.74
American Express Card	
Chief Executive Officer	632.99
Director Corporate Services	1,289.43
Total American Express Card	1,922.42
(Note: American Express Card is used predominantly for expenses for Training, Membership Fees and Travel).	

6002A Nature Type

STATEMENT OF FINANCIAL ACTIVITY by Nature or Type
For the period 1 July 2022 to 31 March 2023

	March Actual \$	YTD Rev. Budget \$	YTD Actual \$	Variance \$	Variance %	Annual Rev. Budget \$
Revenue						
Rates	47,374	96,221,905	96,318,610	96,705	0%	96,366,881
Grants & Contributions	76,065	1,273,894	1,224,804	(49,090)	-4%	4,823,659
Fees & Charges	1,636,064	13,608,704	13,904,792	296,088	2%	17,124,130
Service Charges	38	2,515,125	2,533,712	18,587	1%	2,515,125
Interest Earnings	657,458	4,743,627	4,855,693	112,066		6,468,500
Other Revenue	142,719	1,849,620	2,136,494	286,874	16%	2,247,675
	2,559,718	120,212,874	120,974,106	761,231	1%	129,545,970
Expenses						
Employee Costs	(6,506,363)	(42,672,065)	(41,295,871)	1,376,194	-3%	(57,162,982)
Materials & Contracts	(3,275,784)	(26,565,840)	(25,355,288)	1,210,551	-5%	(38,370,967)
Utilities	(401,997)	(3,232,852)	(3,207,673)	25,179	-1%	(4,251,994)
Insurance	(1,670)	(1,333,230)	(1,253,828)	79,403	-6%	(1,338,640)
Depreciation	(2,130,989)	(18,550,676)	(18,679,795)	(129,119)	1%	(24,734,028)
Finance Costs	(616)	(61,130)	(66,750)	(5,620)	9%	(70,202)
Other Expenditure	248,131	(504,672)	(509,832)	(5,160)	1%	(2,519,351)
	(12,069,289)	(92,920,465)	(90,369,037)	2,551,428	-3%	(128,448,166)
	(9,509,572)	27,292,409	30,605,069	3,312,660	12%	1,097,805
Grants/Contributions for the Development of Assets						
Non-Operating Grants, Subsidies and Contributions	-	520,806	529,427	8,621	2%	7,389,317
(Profit)/Loss on Disposal of Assets						
Proceeds on Disposal	21,782	291,666	144,610	(147,055)	-50%	2,324,868
Net Book Value from Disposal of Assets	(20,536)	-	(292,747)	(292,747)	100%	(1,270,750)
	1,246	291,666	(148,137)	(439,802)	-151%	1,054,118
NET RESULT	(9,508,326)	28,780,226	30,986,359	2,206,133	8%	10,216,586
Other Comprehensive Income	-	-	-			-
Total Other Comprehensive Income	-	-	-			-
TOTAL COMPREHENSIVE INCOME	(9,508,326)	28,780,226	30,986,359			10,216,586

6002B Nature Type

RATE SETTING STATEMENT_{by Nature or Type}
For the period 1 July 2022 to 31 March 2023

	<i>March Actual \$</i>	<i>YTD Rev. Budget \$</i>	<i>YTD Actual \$</i>	<i>Variance \$</i>	<i>Variance %</i>	<i>Annual Budget \$</i>	<i>Annual Rev. Budget \$</i>
OPERATING ACTIVITIES							
Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)							
Grants & Contributions	76,065	1,273,894	1,224,804	(49,090)	-4%	4,474,605	4,823,659
Fees & Charges	1,636,064	13,608,704	13,904,792	296,088	2%	17,169,679	17,124,130
Service Charges	38	2,515,125	2,533,712	18,587	1%	2,515,125	2,515,125
Investment Earnings	657,458	4,743,627	4,855,693	112,066	2%	2,265,000	6,468,500
Other Revenue	143,965	2,141,286	1,988,358	(152,928)		913,349	3,301,793
	2,513,590	24,282,635	24,507,359	224,724		27,337,758	34,233,207
Expenditure from operating activities							
Employee Costs	(6,506,363)	(42,672,065)	(41,295,871)	1,376,194	-3%	(56,503,518)	(57,162,982)
Materials & Contracts	(3,275,784)	(26,565,840)	(25,355,288)	1,210,551	-5%	(35,411,078)	(38,185,891)
Utilities	(401,997)	(3,232,852)	(3,207,673)	25,179	-1%	(4,228,694)	(4,251,994)
Insurance	(1,670)	(1,333,230)	(1,253,828)	79,403	-6%	(1,338,640)	(1,338,640)
Depreciation	(2,130,989)	(18,550,676)	(18,679,795)	(129,119)	1%	(23,345,104)	(24,919,104)
Finance Costs	(616)	(61,130)	(66,750)	(5,620)	9%	(70,202)	(70,202)
Other Expenditure	248,131	(504,672)	(509,832)	(5,160)	1%	(2,421,398)	(2,519,351)
	(12,069,289)	(92,920,465)	(90,369,037)	2,551,428		(123,318,635)	(128,448,166)
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	(1,246)	(291,666)	148,137	439,802	-151%	-	(1,054,118)
Depreciation on Assets	2,115,566	18,550,676	18,664,371	113,695	1%	23,345,104	24,919,104
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision	-	-	-	-	-	235,305	235,305
Movement in Deferred Rates	3,826	-	52,727	52,727	100%	-	-
	2,118,146	18,259,010	18,865,234	606,224		23,580,409	24,100,291
Investing Activities							
Non-operating grants, subsidies and contributions	-	520,806	529,427	8,621		5,229,789	7,389,317
Proceeds from Carawatha Equity	-	-	(600,000)	-		-	-
Proceeds from Disposal of Assets	21,782	291,666	144,610	(147,055)	-50%	1,270,750	2,324,868
Purchase of Furniture & Equipment	(123,394)	(1,176,466)	(969,377)	207,089	-18%	(2,404,350)	(4,559,887)
Purchase of Plant & Equipment	(932,805)	(2,533,028)	(2,557,676)	(24,647)	1%	(4,348,348)	(9,130,100)
Purchase of Land & Buildings	(1,495,821)	(8,764,804)	(8,274,729)	490,075	-6%	(17,256,698)	(18,104,629)
Purchase of Infrastructure Assets	(1,693,250)	(14,583,494)	(14,023,832)	559,662	-4%	(30,609,643)	(32,992,755)
	(4,223,489)	(26,245,321)	(25,751,576)	1,093,745		(48,118,500)	(55,073,186)
Financing Activities							
Repayment of Debentures	(12,254)	(201,127)	(201,127)	0	0%	(226,069)	(226,069)
Self-Supporting Loan Principal Revenue	-	178,990	129,013	(49,977)	-28%	208,375	208,375
Funds to be Set Aside	-	1,551,711	(1,551,711)	-	0%	(27,728,011)	(33,587,484)
Funds to be Used	-	14,708,581	14,708,581	0	0%	52,097,793	60,874,438
Carry Forward Funds	-	-	-	-	100%	-	-
	(12,254)	13,134,733	13,084,757	(49,976)		24,352,088	27,269,260
Estimated surplus / (deficit) - B/Fwd	49,832,980	-	1,551,711				1,551,711
Estimated (surplus) / deficit - C/Fwd	(38,207,058)	(32,732,497)	(38,207,058)				
Amount to be raised from general rates	(47,374)	(96,221,905)	(96,318,610)			(96,166,881)	(96,366,881)

RATE SETTING STATEMENT by Program
For the period 1 July 2022 to 31 March 2023

	March Actual \$	YTD Rev. Budget \$	YTD Actual \$	Variance \$	Variance %	Annual Budget \$	Annual Rev. Budget \$
OPERATING ACTIVITIES							
Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)							
Governance	71	-	1,639	1,639	100%	0	0
General Purpose Funding	665,069	5,591,233	5,695,103	103,870	2%	5,565,000	9,823,500
Law, Order, Public Safety	23,262	2,751,375	2,813,255	61,880	2%	2,770,125	2,770,125
Health	5,386	227,640	233,458	5,819	3%	262,194	237,663
Education & Welfare	14,449	217,932	227,977	10,045	5%	741,798	1,053,011
Housing	8,656	82,814	85,198	2,384	3%	112,495	108,495
Community Amenities	155,265	3,186,988	3,172,859	(14,129)	0%	3,579,993	3,604,993
Recreation and Culture	1,048,507	6,952,442	7,226,676	274,235	4%	9,001,604	9,196,427
Transport	135,365	1,027,355	1,074,346	46,991	4%	1,579,380	1,477,360
Economic Services	429,304	3,026,024	3,164,301	138,277	5%	3,410,204	3,922,205
Other Property and Services	28,255	1,218,832	812,545	(406,287)	-33%	314,964	2,039,428
	2,513,590	24,282,635	24,507,359	224,724		27,337,758	34,233,207
Expenditure from operating activities							
Governance	(445,781)	(3,996,073)	(3,669,434)	326,639	-8%	(5,464,280)	(5,708,737)
General Purpose Funding	(117,639)	(1,054,506)	(1,123,401)	(68,894)	7%	(1,248,114)	(1,286,114)
Law, Order, Public Safety	(445,362)	(3,251,248)	(3,119,483)	131,764	-4%	(4,305,982)	(4,381,142)
Health	(122,942)	(846,744)	(785,410)	61,334	-7%	(1,151,217)	(1,123,217)
Education & Welfare	(223,757)	(1,670,053)	(1,557,023)	113,029	-7%	(2,369,467)	(2,982,807)
Housing	(7,714)	(97,339)	(85,269)	12,071	-12%	(121,603)	(121,603)
Community Amenities	(2,280,362)	(20,909,251)	(19,739,342)	1,169,909	-6%	(27,971,039)	(28,796,004)
Recreation and Culture	(4,097,880)	(30,362,385)	(30,492,214)	(129,829)	0%	(40,222,411)	(40,411,275)
Transport	(2,076,204)	(16,301,720)	(15,910,966)	390,754	-2%	(21,828,160)	(23,839,836)
Economic Services	(276,217)	(2,448,316)	(2,219,945)	228,371	-9%	(3,017,414)	(3,479,912)
Other Property and Services	(1,975,431)	(11,982,831)	(11,666,550)	316,281	-3%	(15,618,949)	(16,317,520)
	(12,069,289)	(92,920,465)	(90,369,037)	2,551,428		(123,318,635)	(128,448,166)
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	(1,246)	(291,666)	148,137	439,802	-151%	-	(1,054,118)
Depreciation on Assets	2,115,566	18,550,676	18,664,371	113,695	1%	23,345,104	24,919,104
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision	-	-	-	-	-	235,305	235,305
Movement in Deferred Rates	3,826	-	52,727	52,727	100%	-	-
	2,118,146	18,259,010	18,865,234	606,224		23,580,409	24,100,291
Investing Activities							
Non-operating grants, subsidies and contributions	0	520,806	529,427	8,621		5,229,789	7,389,317
Proceeds from Carawatha Equity	0	-	(600,000)	-		-	-
Proceeds from Disposal of Assets	21,782	291,666	144,610	(147,055)	-50%	1,270,750	2,324,868
Purchase of Furniture & Equipment	(123,394)	(1,176,466)	(969,377)	207,089	-18%	(2,404,350)	(4,559,887)
Purchase of Plant & Equipment	(932,805)	(2,533,028)	(2,557,676)	(24,647)	1%	(4,348,348)	(9,130,100)
Purchase of Land & Buildings	(1,495,821)	(8,764,804)	(8,274,729)	490,075	-6%	(17,256,698)	(18,104,629)
Purchase of Infrastructure Assets	(1,693,250)	(14,583,494)	(14,023,832)	559,662	-4%	(30,609,643)	(32,992,755)
	(4,223,489)	(26,245,321)	(25,751,576)	1,093,745		(48,118,500)	(55,073,186)
Financing Activities							
Repayment of Debentures	(12,254)	(201,127)	(201,127)	0	0%	(226,069)	(226,069)
Self-Supporting Loan Principal Revenue	-	178,990	129,013	(49,977)	-28%	208,375	208,375
Funds to be Set Aside	-	(1,551,711)	(1,551,711)	-	0%	(27,728,011)	(33,587,484)
Funds to be Used	-	14,708,581	14,708,581	0	0%	52,097,793	60,874,438
Carry Forward Funds	-	-	-	-	100%	-	-
	(12,254)	13,134,733	13,084,757	(49,976)		24,352,088	27,269,260
Estimated surplus / (deficit) - B/Fwd	49,832,980	-	1,551,711				1,551,711
Estimated (surplus) / deficit - C/Fwd	(38,207,058)	(32,732,497)	(38,207,058)				
Amount to be raised from general rates	(47,374)	(96,221,905)	(96,318,610)			(96,166,881)	(96,366,881)

REPRESENTATION OF NET WORKING CAPITAL				
AS AT 31 MARCH 2023				
	31 MARCH 2023		29 FEBRUARY 2023	
Net Current Assets Represented by				
Current Assets				
Cash & Cash Equivalents				
Cash in Hand	4,022		4,022	
Cash at Bank/(Overdraft)	605,432		577,399	
Investments	195,326,484		198,818,185	
		195,935,938		199,399,606
Trade & Other Receivables				
Debtors - Rates	6,274,430		13,761,267	
Debtors - Security Charge	126,445		147,223	
Debtors - Pool Inspection Fee	21,855		24,814	
Debtors - Instalment Fee	95		95	
Debtors - UGP	352,568		373,773	
Debtors - Refuse	64,603		128,538	
FESA Levy Debtors	1,189,155		2,582,929	
Pensioner Rebates	1,781,322		1,886,062	
Sundry Debtors	992,025		703,200	
Less : Provision for Doubtful Debts	(383,966)		(383,966)	
		10,418,531		19,223,935
Inventories	168,855	168,855	172,321	172,321
Other Financial Assets				
Accrued Income	3,002,793		2,784,057	
Prepayments	52,821		39,059	
Other	0		0	
GST Claim (Net)	598,612		458,576	
		3,654,226		3,281,692
Total Current Assets		210,177,550		222,077,554
Current Liabilities				
Trade & Other Payables				
FESA Levy Payable	2,932,994		4,185,110	
Sundry Creditors	16,659,909		16,070,053	
Amount Received in Advance	1,177,016		908,200	
		20,769,919		21,163,363
Provisions				
Provision for Long Service Leave	4,322,046		4,293,046	
Provision for Annual Leave	3,954,866		3,864,923	
Accrued Wages	18,765		18,765	
		8,295,677		8,176,735
Total Current Liabilities		29,065,596		29,340,098
Net Current Assets		181,111,954		192,737,456
Less: Restricted Assets				
Reserves	143,287,347		143,287,347	
		143,287,347		143,287,347
Timing Difference		(382,451)		(382,871)
Net Working Capital		38,207,058		49,832,980

00000

6002F

**NET WORKING CAPITAL RECONCILIATION
FOR THE MONTH OF MARCH 2023**

	YTD Actual \$
Net Result	30,986,359
Add:	
Surplus B/Fwd.	1,551,711
Proceeds on disposal of Assets	144,610
Carry Forward Reserve Transfers	-
Reserve: Funds to be Used	14,708,581
Self Supporting Loans - Principal (Net)	(72,113)
Depreciation Written back	18,664,371
Plant Capital Charge	-
(Profit)/Loss on Asset Disposal	148,137
Sub Total	66,131,656
Less:	
Acquisition of Fixed assets	11,801,782
Proceeds from Carawatha Equity	600,000
Expenditure on Infrastructure assets	14,023,832
Reserve: Funds to be Set Aside	1,551,711
Non Current Adjustments	(52,728)
Sub Total	27,924,597
Net Working Capital	38,207,058

6002H

**Statement of Variances in Excess of \$100,000 by Nature and Type
Financial Year-To-Date Ending 31 March 2023**

This report provides commentary on the year to date variances identified in attachment 6002B – Rate Setting Statement by Nature and Type, for the period ended 31 March 2023.

In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, a local government is required each financial year, to adopt a percentage or value to be used in statements of financial activity for the reporting of material variances. The City’s Accounting Policy CP-025, indicates that this will occur each year when adopting the annual budget. When adopting the 2022-2023 Annual Budget, a level of 10% or \$100,000 (whichever is the greater) was adopted for the reporting of material variances for the 2022-2023 financial year. Variances less than 10% or \$100,000 are not considered material and are not detailed in this report.

Variances are based on ‘Actual’ income raised and expenditure incurred, compared to the Year to Date Revised Budget and are shown in the Year to Date Budget Variance column in the tables below. The main reasons for the variances are outlined in this report.

In the tables below, positive variances are shown in black coloured font, and negative variances are shown in both parentheses and in red coloured font, i.e. (XXX.XX). These tables refer to the applicable nature and type variance.

Operating Revenue

Fees and Charges	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	13,608,704	13,904,792	296,088
<i>Hire of Reserve Grounds – lower income than budgeted due to the timing in the issue of the summer season ground allocation accounts.</i>			<i>(145,101)</i>
<i>Golf Course Fees higher than budgeted due to collection of fees related to the previous year and higher usage of golf and mini golf courses.</i>			38,361
<i>Infringements and Penalties income higher than budget for parking and animal control.</i>			35,927
<i>Commercial Properties Income higher than budget mainly due to the Norma Road tenancy with minor offsets from tenancies at Point Walter Golf Course Grounds and Canning House Restaurant.</i>			144,031
<i>Leisurefit Centre Income higher than budget mainly for membership fees at Leisurefit Booragoon.</i>			179,842
<i>The remaining various positive and negative variances amount to a net positive variance.</i>			43,028

6002H

**Statement of Variances in Excess of \$100,000 by Nature and Type
Financial Year-To-Date Ending 31 March 2023**

Operating Revenue

Investment Earnings	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		4,743,627	4,855,693
<i>A combination of interest rates being raised significantly, and lower than expected expenditure from operating and reserve accounts has contributed to a positive variance in investment earnings.</i>			
<i>Higher Investment earnings on Municipal and Trust Funds.</i>			57,682
<i>Higher Investment earnings on Reserve accounts.</i>			74,343
<i>Lower income from Late Payment and Instalment interest.</i>			(19,959)

Other Revenue	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		2,141,286	1,988,358
<i>Income from recoverable works from Natural Areas and Parks, Resource Recovery and Waste and Engineering service areas in excess of the budget.</i>			184,050
<i>Other Revenue made up of minor amounts, mostly related to recoup income for expenditure incurred by the City.</i>			87,482
<i>Negative variance due to timing of asset disposals.</i>			(439,802)
<i>The remaining various positive and negative variances amount to a net positive variance.</i>			15,342

6002H

**Statement of Variances in Excess of \$100,000 by Nature and Type
Financial Year-To-Date Ending 31 March 2023**

Operating Expenditure (cont.)			
Employee Costs	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(42,672,065)	(41,295,871)	1,376,194
<i>Majority of the underspend in employment costs relate to timing of annual leave, personal leave and the pending leave adjustments scheduled for the end of the financial year. An element of the underspend also relates to lower staff levels than budgeted for certain service areas, as identified below.</i>			
<i>Natural Areas and Parks</i>			303,615
<i>Neighbourhood Development underspend due to vacant positions in Customer Relations, Community Development – People and Neighbourhood Coordination.</i>			205,010
<i>Chief Executive Officer shows a positive variance due to minor underspends in the South West Group and CEO administrative staff.</i>			195,259
<i>Building and Environmental Health Services underspend due to vacant positions.</i>			170,568
<i>Healthy Melville</i>			155,643
<i>Director Environment and Infrastructure underspend due to actual hours worked by business support staff being lower than the budgeted levels.</i>			150,202
<i>Information Management underspend due to vacant positions.</i>			95,696
<i>Strategic Urban Planning underspends due to vacant positions.</i>			85,980
<i>Statutory Planning underspend due to vacant positions.</i>			79,471
<i>The remaining various positive and negative variances amount to a net negative variance.</i>			(65,250)

6002H

**Statement of Variances in Excess of \$100,000 by Nature and Type
Financial Year-To-Date Ending 31 March 2023**

Operating Expenditure (cont.)

Materials and Contracts	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(26,565,840)	(25,355,288)	1,210,551
<i>Resource Recovery and Waste shows underspends of \$355,097 in stores and materials costs mainly related to the FOGO program, \$255,607 in waste disposal and contractor costs for the City's waste collection program combined with other minor variances.</i>			645,212
<i>City Buildings show a positive variance relating to timing variances on contractors budgets across the City's various buildings, particularly for the Civic Centre and Operations Centre relating to building maintenance.</i>			308,936
<i>Neighbourhood Development shows a positive variance made up of minor timing variances across the City's various community programs.</i>			125,909
<i>Cultural Development shows a positive variance made up of minor timing variances across the City's various cultural programs.</i>			109,656
<i>Healthy Melville underspends in contractor payments, consultancies and lifestyle equipment costs.</i>			103,576
<i>Natural Areas and Parks show a negative variance relating to timing variances on contractors budgets across various parks and reserves.</i>			(271,788)
<i>The remaining various positive and negative variances amount to a net positive variance.</i>			189,050

Capital Income

	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
Proceeds from Disposal of Assets	291,666	144,610	(147,055)
<i>Negative variance due to timing of asset disposals</i>			(147,055)

6002H

**Statement of Variances in Excess of \$100,000 by Nature and Type
Financial Year-To-Date Ending 31 March 2023**

Capital Expenditure

	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
Purchase of Furniture and Equipment	(1,176,466)	(969,377)	207,089
<i>Underspends on bin surrounds and refuse bins combined with various minor positive and negative variances.</i>			207,089

	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
Purchase of Land and Buildings	(8,764,804)	(8,274,729)	490,075
<i>Sustainable Energy Infrastructure – Piney Lakes Environmental Education Centre – The project scope is currently being reviewed and the commencement date will be determined once this review is completed.</i>			160,000
<i>Pop Up Library project not commenced due to dependency on the demolition of the Civic Square Library.</i>			50,000
<i>The remaining various positive and negative variances amount to a net positive variance.</i>			280,075

	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
Purchase of Infrastructure Assets	(14,583,494)	(14,023,832)	559,662
<i>Parks, Streetscapes Structures</i>			
<i>Shirley Strickland Reserve Upgrade – Positive variance relating to the reversal of accrued 2021-2022 expenditure amounts for which the City has yet to be invoiced.</i>			256,538
<i>Roads</i>			
<i>Engineering Design work in progress - Roads 22-23 – Positive variance due to delays in the commencement of the project.</i>			150,000
<i>The remaining various positive and negative variances amount to a net positive variance.</i>			153,124

6002H

**Statement of Variances in Excess of \$100,000 by Nature and Type
Financial Year-To-Date Ending 31 March 2023**

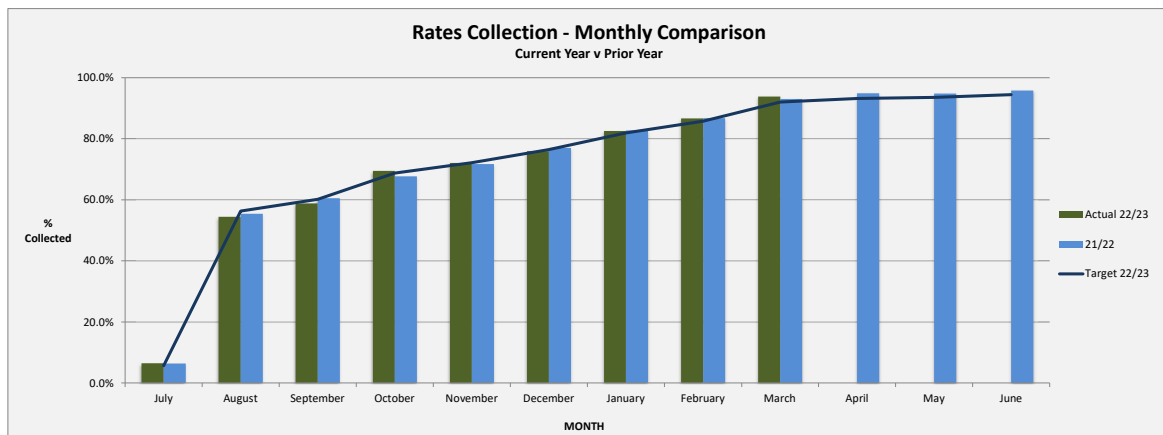
**BUDGET AMENDMENTS
FOR THE MONTH OF MARCH 2023**

Budget Amendments							Budget Amendments >\$100,000
Account Number	Description	Journal Number	Date	Amount Transferred From	Amount Transferred To	Total Amount	Comments
445-85557-1615-000	Shared Paths				85,000	\$ 85,000	
277-28119-7888-000	New/Upgrade Works Reserve	B02312	15/03/2023	85,000			Increase to budgeted funds used from New/Upgrade Works Reserve for capital project Murdoch Drive Shared Path.
491-85549-1635-000	Playgrounds				519,600	\$ 519,600	
277-28110-7888-000	Infrastructure Asset Management Reserve	B02319	31/03/2023	519,600			Increase to budgeted funds used from Infrastructure Asset Management Reserve for Piney Lakes Sensory Playspace Renewal project tender award.
				604,600	604,600	604,600	

Budget Amendments (administrative purposes only)							Budget Amendments >\$100,000
Account Number	Description	Journal Number	Date	Amount Transferred From	Amount Transferred To	Total Amount	Comments
440-85541-1625-000	Storm Water Drainage				2,000	\$ 2,000	
378-26302-7120-000	Cultural Plan Projects	B02310	14/03/2023	2,000			Reallocate funds from Arts for contribution towards sump fence artwork at 22 Alison Road, Attadale.
371-26400-XXXX-000	Disability Access & Inclusion				8,000	\$ 10,000	
371-26400-XXXX-000	Disability Access & Inclusion			8,000			Reallocate funds within Disability Access & Inclusion budget.
371-26400-XXXX-000	Disability Access & Inclusion	B02311	14/03/2023		2,000		Reallocate funds from Social Inclusion & Cultural Safety to Disability Access & Inclusion budget.
371-22422-XXXX-000	Social Inclusion & Cultural Safety			2,000			
Various Accounts	Canning Bridge Market Activation				23,000	\$ 23,000	
368-26492-7105-000	Canning Bridge Market Activation	B02313	16/03/2023	23,000			Reallocate funds within Canning Bridge Market Activation budget.
367-26344-6000-000	Community Development Admin				15,000	\$ 55,000	
386-26309-6000-000	Aboriginal Development				20,000		
386-26344-6000-000	Community Development Admin	B02314	17/03/2023		20,000		Reallocate funds from Library Salaries to Manager Cultural Services and First Nations Engagement Coordinator.
360-22424-6000-000	Library Salaries			55,000			
493-85541-1625-000	Storm Water Drainage				146,918	\$ 146,918	
440-85541-1625-000	Storm Water Drainage	B02316	28/03/2023	146,918			Reallocate funds from capital project Blue Gum Reserve Stage 2 to Blue Gum Reserve Stage 1 due to Stage 1 scope changes.
385-26100-8110-000	Heathcote Bookings Administration				0	\$ 0	
385-26100-8110-000	Heathcote Bookings Administration	B02317	31/03/2023	0			Budget journal to activate security allocation account.
386-26309-6550-000	Aboriginal Development				1,000	\$ 1,000	
100-29100-6550-000	CEO - Administration	B02318	31/03/2023	1,000			Reallocate funds from CEO to First Nations Engagement Coordinator for Recognition Award First Prize winner.
				237,918	237,918	237,918	

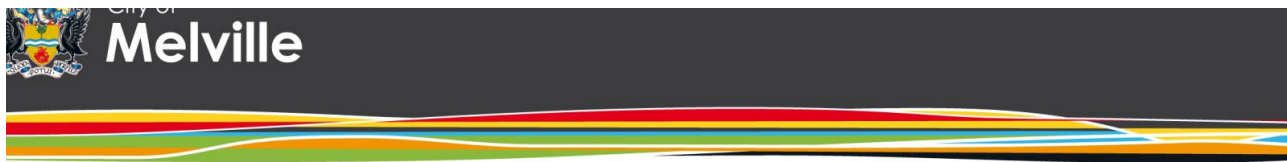
City of Melville
SUMMARY OF DEBTORS
FOR THE PERIOD ENDING : 31 March 2023

Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
RATE DEBTORS					
Opening Balance - 1 July	4,024,978	4,024,978	0%	4,940,228	-19%
Rates & Charges Raised	96,935,364	96,869,398	0%	93,008,405	4%
Payments Received	(94,685,912)	(87,133,110)	9%	(91,016,054)	4%
Closing Balance	6,274,430	13,761,267	-54%	6,932,579	-9%
REFUSE DEBTORS					
Opening Balance - 1 July	55,131	55,131	0%	96,130	-43%
Rates & Charges Raised	1,655,320	1,654,667	0%	1,592,503	4%
Payments Received	(1,645,847)	(1,581,260)	4%	(1,623,215)	1%
Closing Balance	64,603	128,538	-50%	65,418	-1%
FESA DEBTORS					
Opening Balance - 1 July	782,850	782,850	0%	1,005,372	-22%
Rates & Charges Raised	18,478,998	18,476,185	0%	17,567,210	5%
Payments Received	(18,072,693)	(16,676,106)	8%	(17,234,426)	5%
Closing Balance	1,189,155	2,582,929	-54%	1,338,156	-11%
UNDERGROUND POWER DEBTORS					
Opening Balance - 1 July	459,503	459,503	0%	293,564	57%
Rates Raised	177,013	177,420	0%	3,353,660	-95%
Payments Received	(283,948)	(263,149)	8%	(2,799,131)	-90%
Closing Balance	352,568	373,773	-6%	848,093	-58%
POOL DEBTORS					
Opening Balance - 1 July	19,059	19,059	0%	20,532	-7%
Rates & Charges Raised	476,738	476,822	0%	482,843	-1%
Payments Received	(473,942)	(471,066)	1%	(477,936)	-1%
Closing Balance	21,855	24,814	-12%	25,439	-14%
SECURITY DEBTORS (SECL)					
Opening Balance - 1 July	111,765	111,765	0%	134,833	-17%
Rates & Charges Raised	2,498,776	2,498,359	0%	2,504,007	0%
Payments Received	(2,484,096)	(2,462,902)	1%	(2,481,792)	0%
Closing Balance	126,445	147,223	-14%	157,049	-19%
INSTALMENT FEE DEBTORS					
Opening Balance - 1 July	280	280	0%	1,203	-77%
Rates & Charges Raised	0	0	0	(197)	-100%
Payments Received	(185)	(185)	0%	(632)	-71%
Closing Balance	95	95	0%	374	-75%



**SUMMARY OF GENERAL DEBTORS (over \$1,000) AGED 90 DAYS OR GREATER
FOR THE MONTH ENDED 31 MARCH 2023**

Debtor Number	Debtor Name	Amount	Comments and subsequent events
Accounts with Debt Collection			
836288	Telstra Corp Ltd	\$1,404	Statement issued 1 March 2023 - re-sent invoices and emailed initial respondent again.
851022	Opal Aged Care - Murdoch	\$17,290	Sent to Recoveries Legal.
861732	Healthcare WA	\$12,142	Legal Action on hold. Currently unemployed. Paying \$10.00 per week.
Total of Accounts with Debt Collection Agent		\$ 30,836	
Payment arrangements			
832568	Individual	\$23,298	Payment plan of \$200.00 per fortnight.
853697	Perth SUP School Pty Ltd	\$1,097	Payment arrangement of \$365.63 per month commenced October 2022.
862342	Perth AFC Futsal Club	\$3,650	Payment plan of \$1,000.00 per month.
863209	Individual	\$1,079	Payment plan of \$200.00 per fortnight.
863837	Sukura Japan Pty Ltd	\$2,600	Payment plan of \$1,300.00 per month maintained.
864132	Individual	\$11,917	Payment plan of \$130.00 per fortnight maintained since May 2021.
Total on Payment Arrangement		\$ 43,641	
Ordinary Debtors			
513689	Leeming Primary School	\$1,548	Statement issued 3 April 2023. Email sent.
527176	City of Perth	\$6,611	Statement issued 3 April 2023. Multiple phone calls made with no response.
803957	Belgravia Health & Leisure Group Pty Ltd	\$13,025	Statement issued 3 April 2023. Email sent.
844985	Counter Balance Health	\$1,025	Invoice to be cancelled.
854034	Kwik Logistics	\$5,984	Company in liquidation. Claim submitted June 2022, waiting on settlement.
865188	On Tb Pty Ltd	\$10,327	Enforcement Warrant has been issued.
869073	5 Macrae Pty Ltd	\$38,200	Statement issued 3 April 2023. Responsible Officer to follow up.
Total Ordinary Debtors		\$ 76,720	
Sporting & Community Organisations			
506014	Brentwood Karoonda Sporting Association	\$20,317	Statement issued 3 April 2023. Debtor agreed to payment plan commencing 31 March 2023 but nothing received. Email sent.
515973	CBC Cricket Club	\$2,000	Statement issued 3 April 2023. Payment was made towards invoice.
862151	South Perth Futsal Club	\$2,270	Statement issued 3 April 2023. Payments made, will monitor account.
Total Sporting & Community Organisations		\$ 24,587	



**PROPOSED AMENDMENTS / RESOLUTIONS AT
COMMITTEE OR COUNCIL MEETINGS
(Elected Members)**

Please forward this form to – Governance@melville.wa.gov.au

Name:	Cr Margaret Sandford
Date of Meeting:	16 May 2023
Meeting of the:	Ordinary Meeting of Council
Item No.	E23/4032
Title of Item	Roadside Kerb Design

Disclaimer: Where administration has provided any assistance with the framing and/or wording of any motion/amendment to the Elected Member who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstance is it to be expressed to any party that administration or any officer holds a view on this motion other than that expressed in an official written or verbal report by administration to the Committee or Council meeting considering the motion.

PROPOSED AMENDMENT OR ALTERNATE MOTION:

(If an amendment is proposed, please identify the words being amended and reasons for the amendment)

That the Council:

Directs the CEO to:

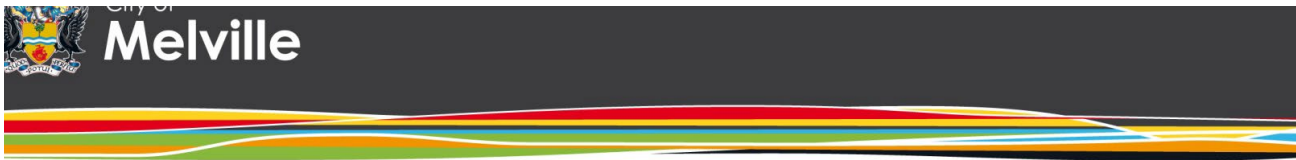
1. Where reasonably practicable, follow the guidance contained in the below Clause 4.6.4 of the Austroads Guide to Road design Part 3: Geometric Design, Edition 3.4, Published 26 February 2021 (as may be amended from time to time), when exercising discretion as to the appropriate type and placement of **Barrier Kerb** and **Semi-mountable Kerb** infrastructure throughout the City of Melville:

*** **Barrier Kerb**- Generally used to confine traffic within the roadway. For use on lightly trafficked local roads, access-ways, service roads, adjacent to parking lanes and parking areas. However, it should also be used at bus bays to reduce the risk to pedestrians (particularly the visually or mobility impaired) from slipping on the sloped surface of semi-mountable kerb. Use of the barrier kerb also limits distance that passengers need to step over whilst boarding and alighting the bus.*

** **Semi-mountable Kerb**- For use on heavily trafficked multi-lane roads, where speeds are high on both sides of the carriageway, and on traffic control islands. Semi-mountable kerbs allow drivers to travel close to the kerb, making full use of the traffic lane. If the semi-mountable kerb is struck by the vehicle, this profile is unlikely to cause the driver to lose control of the vehicle, whereas a barrier kerb, if struck, may re-direct the path of a vehicle (particularly a motorcycle) or result in them losing control. A semi-mountable kerb should not be used to allow vehicular access to properties. Where a footpath is located directly behind the kerb, consideration should be made to use barrier kerb."*

Governance Coordinator

Updated 13 August 2019



REASONS:

1. WAPC guidance regarding the use of barrier kerb is consistent with Austroads guidance. Austroads is the peak organisation promoting best practice for road management organisations in Australia and New Zealand. Main Roads WA is the Western Australia Austroads member. Austroads Guides inform the design, construction, maintenance and operation of the road network in Australia and New Zealand. All road agencies across Australasia have adopted the Austroads Guides. The Austroads Guides promote agreed methods and processes, and provide information about new technologies and procedures related to the road and road transport industry.
2. It is noteworthy that no representative from Austroads attended the information session conducted by the CoM on 21 March 2023, despite my request that they be represented at the information session.
3. Safety of pedestrians is paramount, particularly for children, the elderly, and people with mobility and vision impairment. Pedestrians out-number cyclists 4.5 to 1.
4. Most existing roads in the City have barrier kerb.
5. Barrier kerb, with its defined edge, flat top, and effectively no width impediment, can be stepped up/down like a simple step and is safer for pedestrians, whereas wide, sloping, semi-mountable kerb has to be stepped "over" with increased fall risk. Barrier kerb allows people with mobility and vision impairment to maintain their independence and dignity longer than they would with semi-mountable kerb.
6. The City kerb profile drawing indicates that, like for like, the barrier profile cross section area is less than that of the semi-mountable kerb, so therefore it should be more cost effective to install barrier kerb all things being equal.
7. Many roads do not have footpaths, resulting in many pedestrians walking on the road. Barrier kerb is safer to step up/down to the road/verge so that it is easier for people to comply with Regulation 203 (4) of the Traffic Code 2000, which prescribes that, when a vehicle approaches on the same side of the road as a pedestrian is walking along, the pedestrian, if possible, must immediately move off the carriageway.
8. Barrier kerb assists safe car parking, whereas semi mountable kerb can be inadvertently driven onto/over the kerb without the vehicle driver realising.
9. It is extremely hazardous getting in/out of a vehicle parked alongside a semi-mountable kerb, as it is strapping a person in/out of a vehicle, due to the sloping face of the kerb.
10. Cyclists do not ride in parking lanes, parking embayments, or kiss and drive embayments at schools. Hence it cannot be claimed that this is the reason for sloping semi-mountable kerb in parking embayments. As the City has a mixture of kerb types, and drain pits intruding into kerbs alongside roads, cyclists should keep clear of kerbs and the debris and lip at the kerb/gutter junction. Austroads recommends providing 0.125m kerb clearance for bicycles.
11. Clause 2.10 re: Kerbing, of the CoM's Path Guidelines and Specifications, states: "Where possible, the kerbing adjacent to paths should be installed as semi-mountable." Austroads guidance is to use barrier kerb in this situation.
12. A City officer stated at the said Information Session that the City is incorporating barrier kerb in the CBACP area. For consistency and best practice, the City should follow Austroads Guidelines across the whole City of Melville area, unless there are localised contraindications which necessitate the application of flexibility and discretion.

Cr. Margaret Sandford

Governance Coordinator

Updated 13 August 2019



OFFICER ADVICE NOTE
 Submitted in accordance with the
Local Government (Administration) Regulations 1996

Presented to	Ordinary Meeting of Council to be held 16 May 2023
Related to Item	Roadside Kerb Design – EI23/4032
Submitted by	Manager Engineering, Kimberly Brosztl
Attachments	Not Applicable

This Advice Note is in response to the Alternative Motion with Notice by Cr Sandford on Item EI23-4032 Roadside Kerb Design.

It is not recommended that the City adopt the Alternative Motion put forward as section 4.6.4 from Austroads Guide to Road Design Part 3 is not relevant in a Western Australian context as it refers to “Kerb and Channel” which is not used by City of Melville or Main Roads WA (MRWA). The section also shows ‘kerb’ and ‘kerb and channel’ profile shapes which are not used in Western Australia. It is even stated at the end of the clause that *“there is variability in kerb profiles in different regions. Reference should be made to local guidelines and AS 2876 for further information.”*

Austrroads Guidelines are adopted as a guide to road design across Australia and are written by panels of experts (usually from the various state agencies and consultants). However, it is acknowledged that items in the guidelines can vary State to State. All guidelines also state that *“Readers should rely on their own skill, care and judgement to apply the information contained in this Guide and seek professional advice regarding their particular issues”*

As noted by MRWA *“In Western Australia, Main Roads’ policies, guidelines and standards take precedence over Austrroads Guides and Standards Australia Standards. National Guides and Standards take precedence over International Guides and Standards, unless specifically stated otherwise”*. This was also mentioned by the industry experts at the information session.

In respect to local government roads, where available, WALGA guidelines and Local Government guidelines can also take precedent over State guidelines (provided they do not affect MRWA signage and pavement marking approvals). City officers use all the relevant guidelines and professional experience to make decisions regarding road design.

In the case for kerbing, due to a lack of other adopted guidelines across the sector, MRWA Guidelines are the most relevant for the City to use together with industry practice and Officers professional knowledge and experience.

Many of the points in the reasons put forward on the Alternate Motion with Notice have already been addressed in the report, however the following points are made for further clarification where needed:

- It has been suggested that the WAPC guidelines regarding barrier kerbing is consistent with Austroad guidelines.
- This is incorrect as the WAPC subdivision guidelines referred to do not include kerb and channel options and note that barrier kerbing should be used on integrator arterial roads. Integrator arterial roads are not lightly trafficked local roads.





OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

- In addition, at the information session arranged by the City in March 2023, the Chair of the Subdivision Guideline Committee which developed and reviewed the guidelines noted that they were not applicable in City of Melville's situation as the City is retrofitting existing roads not installing roads for new sub divisions.
- At the Information Session in March 2023, City officers invited panel members who would be able to provide insight into kerb choice from a Western Australian perspective. Since MRWA guidelines are the most applicable in this instance (and MRWA representatives are included on the Austroads Guideline panels), the City invited a senior MRWA representative with extensive experience in road safety and transport and particularly with vulnerable road users to be in attendance.
- A Director from another metropolitan local government was invited to provide advice due to his extensive public works experience spanning over 40 years and position as Chair of the Subdivision Guidelines Committee.
- A representative from WALGA was invited for the association's perspective to provide a general road safety viewpoint on where local governments should focus resources to achieve the best outcomes and due to their experience in vulnerable road user safety.
- There is no safety or crash data to support barrier kerbs being safer than semi mountable kerbs for pedestrians. This is outlined in the report.
- The City works to achieve AS1428.1:2021 Design for Access and Mobility when designing and installing/renewing paths/roads. There is no recommendation in this standard on roadside kerb type. As noted in the report, the City has not seen any evidence that one kerb profile is better than any other – each have their own merits depending upon the application as assessed by the City's professional road safety staff.
- At the Information Session in March 2023, there was varying opinions on kerb preference in different situations and for people with various mobility impairments. Should any verifiable evidence be provided in respect to a kerb type in a particular situation, the City would seriously consider this when choosing a kerb in a similar situation.
- Current kerb tender rates show that barrier kerbing and semi-mountable kerbing generally are priced the same with some semi mountable kerbing types being slightly cheaper.
- The City of Melville's Path Guidelines and Specifications will be updated so that clause 2.10 noting that "*Where possible, the kerbing adjacent to paths should be installed as semi-mountable.*" will be changed to note "*Kerb profile should be considered on a case by case basis taking into account functionality, asset longevity and safety requirements for all users*". This will better reflect current practice. It is agreed that there should not be a default kerb of any type.
- At the Information Session in March 2023, it was noted that the Canning Bridge Activity Centre Precinct (CBACP) might be one area which would qualify as having high enough pedestrian volumes to incorporate barrier kerb under Main Roads Guidelines. However even in this was the case, on certain streets where a low-speed shared zone it may be appropriate to install a flush/mountable kerb.





OFFICER ADVICE NOTE
Submitted in accordance with the
Local Government (Administration) Regulations 1996

For over twenty years the City has been using semi mountable kerbing and choosing kerbs in alignment with other Local Governments and MRWA with no significant issues reported. However, the City is always looking for opportunities to improve processes where needed. It is acknowledged that guidelines regarding kerbing are not always clear or prescriptive, particularly for people who are not subject matter experts in road safety.

When the kerb design process was questioned, the City checked with MRWA to ensure they were interpreting the MRWA guidelines in the correct way. MRWA responded to our request for clarification on kerbing preference saying they did not think it was a big issue and depends on the situation. The MRWA noted a preference for barrier kerbing where there are high volumes of pedestrian traffic, but said it was not a definitive requirement and that the City would not have many locations that would fit such a requirement.

To provide additional due diligence and to ensure that the City's kerb design selection process was appropriate, a panel of Industry Experts were asked to peer review our process and were also invited to participate at the Information Session.

All three expert panel representatives supported the City's process and reasoning. As the WALGA representative felt they were not a technical expert in this area, the City's process and reasoning was subsequently submitted to the WALGA Policy Officer Road Safety and Infrastructure who is a technical expert. This officer also supported the City's case by case approach as outlined in the Council report.

Also to ensure the City was following Western Australian industry practice, a survey was sent a range of Metropolitan Local Governments regarding their application of kerb types. The results showed that the City of Melville's approach was consistent with that of similar local governments in built up urban areas.

In summary, the City has received feedback from MRWA, WALGA, a disability consultant and metropolitan local governments who all support the City's current kerb choice practices.

To change this direction would require significant justification which has not been provided or supported by safety or accessibility data.

Consequences

Should the motion be adopted, City officers would be required to refer to a clause in Austroads that is not relevant to current practice in Western Australia for the installation of kerbs.

Restricting the City to two paragraphs from a clause in an Austroad Guideline would also make it difficult for the City to follow updates to other relevant guidelines that may in the future include better guidance on kerb choice.

It was recently recognized at a meeting by industry experts from Main Roads WA, Local Government and Institute of Public Works Engineering Australasia (IPWEA) that there is a lack of local street design guidelines in Western Australia. It was noted that the Austroads Guide to Road Design series is biased towards higher order roads such as arterials and district distributors. As a result of this meeting, it was agreed that the development of Local Street Design Guidelines is required and is currently being investigated by MRWA, WALGA and IPWEA. Should this be progressed, and the guidelines developed to provide better guidance to local government, this motion may preclude the use of these more appropriate guidelines when choosing kerbing.

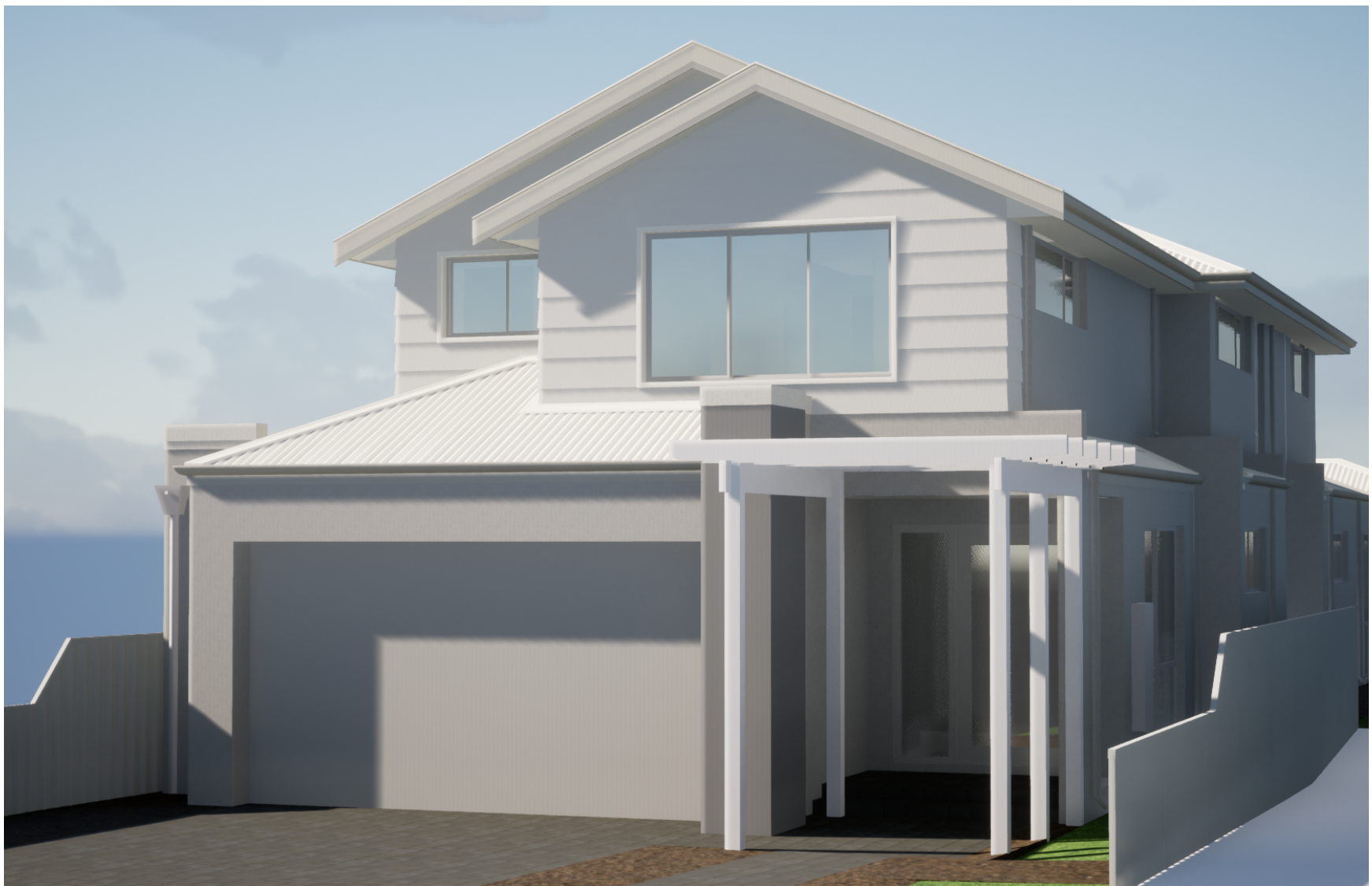




WEBB & BROWN-NEAVES ¹⁷⁸ ₈₂₄₁

E. & M. MAZZA

LOT 1 (#16A) ELECTRA STREET, BATEMAN



CLIENT NOTES

- SKETCHES MAY INCLUDE ITEMS NOT INCLUDED IN BUILDERS STANDARD RANGE, PLEASE CHECK YOUR ADDENDA.
- ROOM DIMENSIONS ARE APPROXIMATE.
- DETAILS SUBJECT TO STRUCTURAL REQUIREMENTS, PROVISION OF FULL SITE SURVEY AND LOCAL COUNCIL APPROVAL.
- DESIGN SKETCHES MAY REQUIRE MODIFICATIONS TO COMPLY WITH THE ENERGY EFFICIENCY REQUIREMENTS OF THE BCA.
- HOUSE DESIGN, SPECIFICATIONS, COLOURS AND MATERIAL MODIFICATIONS MAY BE REQUIRED TO COMPLY WITH THE ENERGY PROVISIONS OF THE NATIONAL CONSTRUCTION CODE. PLACEMENT ON THE LOT, ORIENTATION AND THE SPECIFIC CLIMATE ZONE WILL AFFECT THESE MODIFICATIONS.



PLANNING APPROVAL NOTES:

IS PLANNING REQD - YES
IS R-CODE VARIATION REQD - YES

NON COMPLIANCE ITEMS:

1. Kitchen & Scullery windows 1m setback in lieu of 1.5m.
2. Bed 2 Window minor overlooking to Southerly boundary.
3. Hardscaping takes up 54.7% in lieu of 50% max.
4. 736h panel & post retaining in lieu of 500.
5. Small portion of Multi-purpose room is 909mm off the boundary as well as the robe to Guest which is 920mm in lieu of 1000.

CLIENT ACKNOWLEDGMENT OF NON COMPLIANCE

Although WB Homes tries to understand all R-Codes, Design guidelines, Local Government policies and developers requirements, we cannot guarantee every requirement has been taken into consideration. Any non-compliance to the R-codes and/or Local Government is subject to approval from the Local Government authority. Justifications of non-compliance does not guarantee that approval will be granted and changes to the design may be required. Delays in receiving building/planning approvals due to non-compliance of the R-Codes and/or Local Planning policies may result in price increases.

The client acknowledges the items listed under the non-compliance notes above.

Client

Client

GREEN TITLE SITE / SURVEY STRATA SITE

DESIGN NOTES
ROOF 24°43' Roof Pitch
Metal ROOF

32c GROUND FLOOR
31c+PL UPPER FLOOR
RENDERED BWK EXTERNALLY

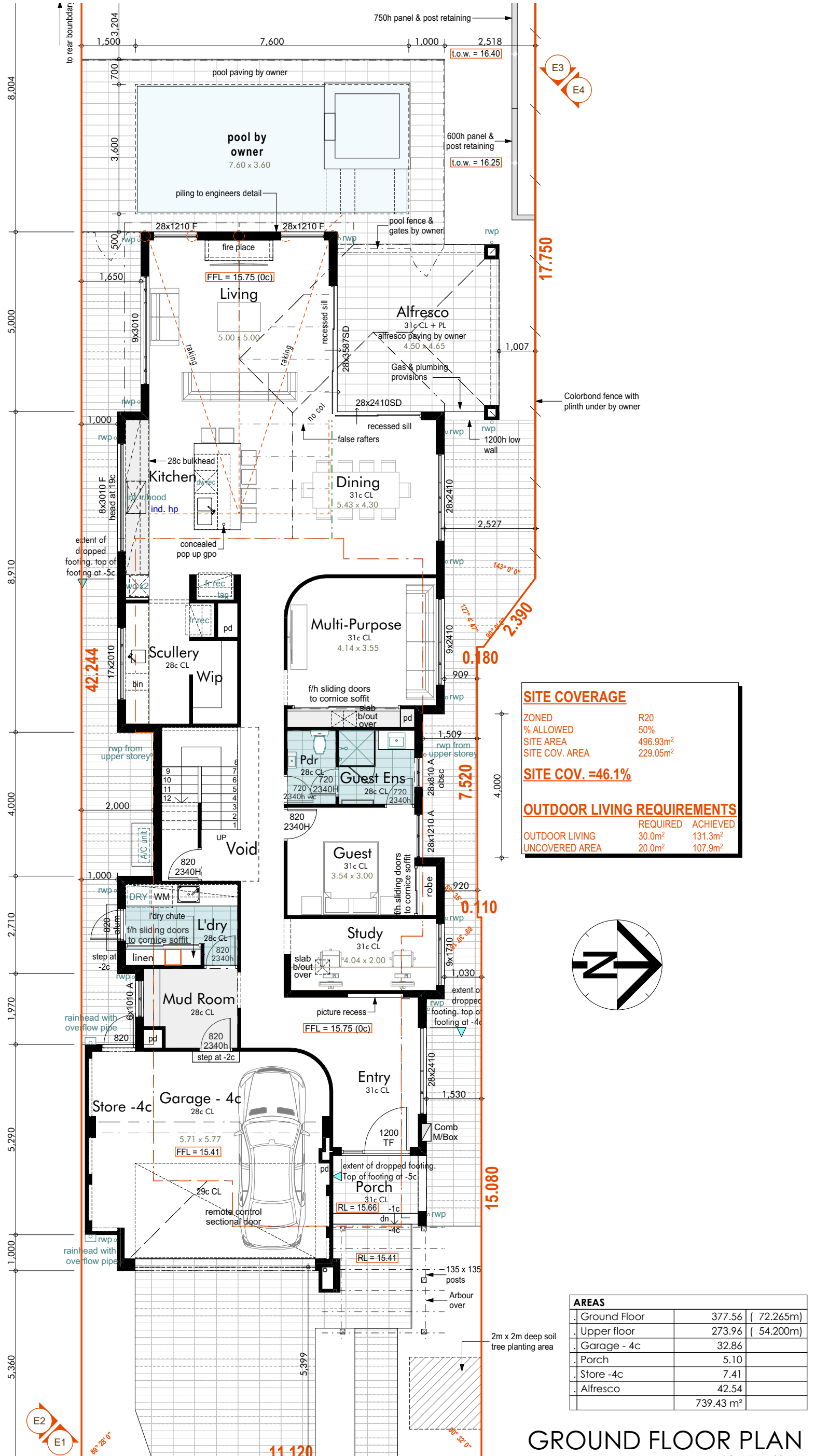
SITE REQUIREMENTS

ZONING - R20

**PROPOSED
E. & M. MAZZA
RESIDENCE**

LOT 1 (#16A) ELECTRA STREET
BATEMAN
DATE: 15/12/2022
DRAWN: LW
REP: MICHAEL VAZ
JOB No: 17969 Planning

Special
© COPYRIGHT OF THIS DESIGN IS THE SOLE PROPERTY OF WEBB & BROWN-NEAVES AND THERE IS NO IMPLIED LICENCE FOR ITS USE FOR ANY PURPOSE. BC5409



GROUND FLOOR PLAN



PLANNING APPROVAL NOTES:

IS PLANNING REQD - YES
IS R-CODE VARIATION REQD - YES

NON COMPLIANCE ITEMS:

1. Kitchen & Scullery windows 1m setback in lieu of 1.5m.
2. Bed 2 Window minor overlooking to Southern boundary.
3. Hardscaping takes up 54.7% in lieu of 50% max.
4. 736h panel & post retaining in lieu of 500.
5. Small portion of Multi-purpose room is 909mm off the boundary as well as the robe to Guest which is 920mm in lieu of 1000.

CLIENT ACKNOWLEDGMENT OF NON COMPLIANCE

Although WB Homes tries to understand all R-Codes, Design guidelines, Local Government policies and developers requirements, we cannot guarantee every requirement has been taken into consideration. Any non-compliance to the R-codes and/or Local Government is subject to approval from the Local Government authority. Justifications of non-compliance does not guarantee that approval will be granted and changes to the design maybe required. Delays in receiving building/planning approvals due to non-compliance of the R-Codes and/or Local Planning policies may result in price increases.

The client acknowledges the items listed under the non-compliance notes above.

Client

Client

GREEN TITLE SITE / SURVEY STRATA SITE

DESIGN NOTES
ROOF 24°43' Roof Pitch
Metal ROOF

32c GROUND FLOOR
31c+PL UPPER FLOOR

RENDERED BWK EXTERNALLY

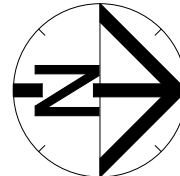
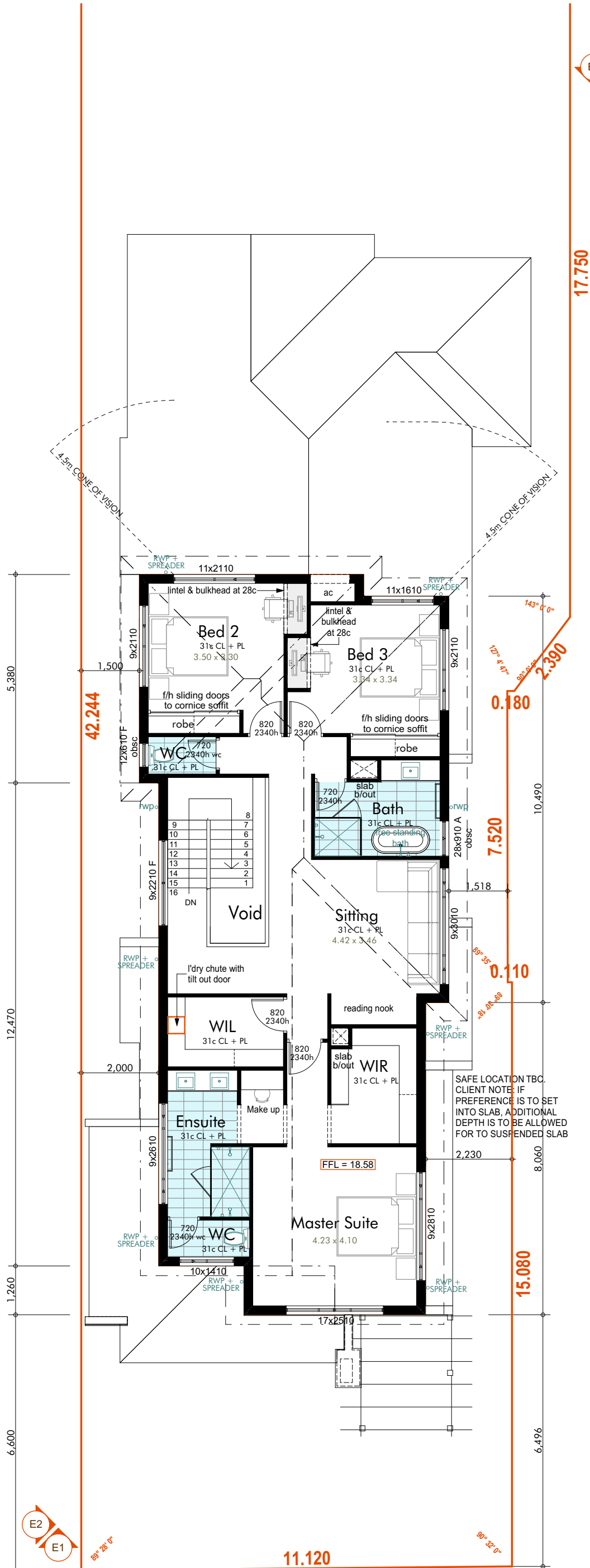
SITE REQUIREMENTS

ZONING - R20

**PROPOSED
E. & M. MAZZA
RESIDENCE**

LOT 1 (#16A) ELECTRA STREET
BATEMAN
DATE: 15/12/2022
DRAWN: LW
REP: MICHAEL VAZ
JOB No: 17969 Planning

Special
© COPYRIGHT OF THIS DESIGN IS THE SOLE PROPERTY OF WEBB & BROWN-NEAVES AND THERE IS NO IMPLIED LICENCE FOR ITS USE FOR ANY PURPOSE. BC5409



AREAS		
Ground Floor	377.56	(72.265m)
Upper floor	273.96	(54.200m)
Garage - 4c	32.86	
Porch	5.10	
Store -4c	7.41	
Alfresco	42.54	
	739.43 m ²	

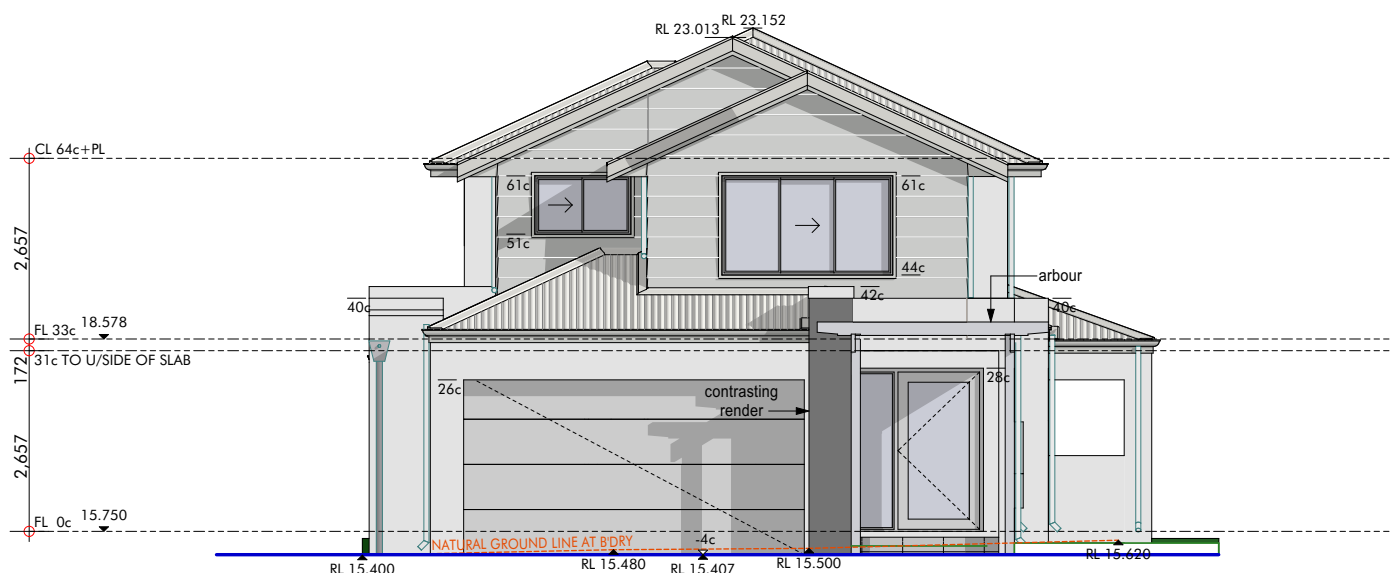
UPPER FLOOR PLAN

PROPOSED
E. & M. MAZZA
RESIDENCE

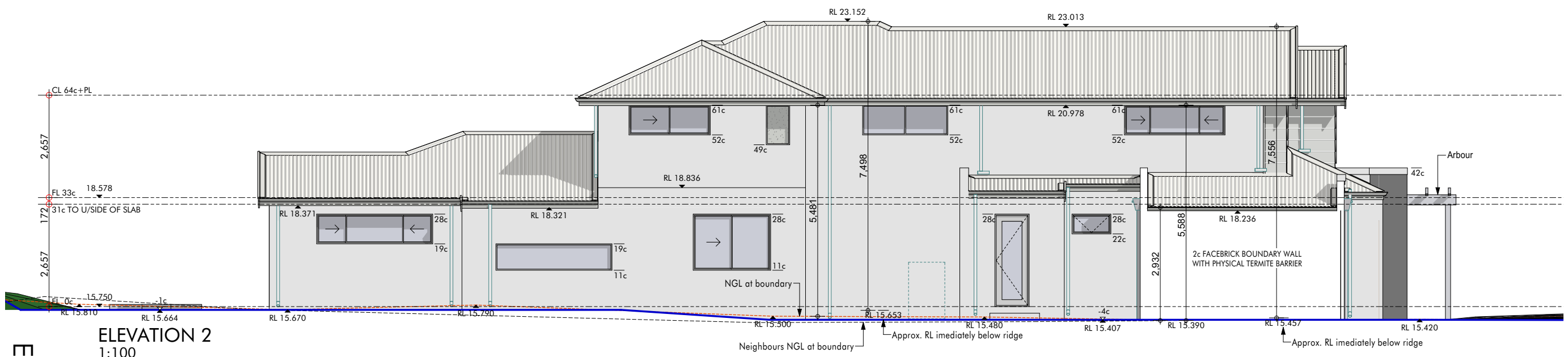
LOT 1 (#16A) ELECTRA STREET
BATEMAN
DATE: 15/12/2022
DRAWN: LW
REP: MICHAEL YAZ
JOB No: 17969 Planning

OWNER
OWNER
BUILDER
DATE

Special
© COPYRIGHT OF THIS DESIGN IS THE SOLE PROPERTY OF WEBB & BROWN-NEAVES AND THERE IS NO IMPLIED LICENCE FOR ITS USE FOR ANY PURPOSE. BC5409



ELEVATION 1
1:100



ELEVATION 2
1:100

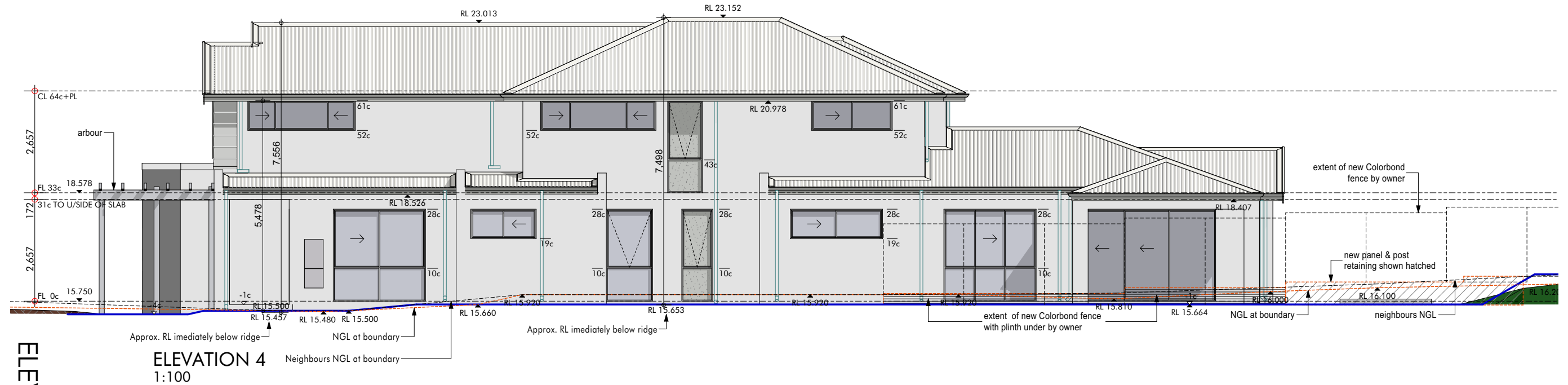
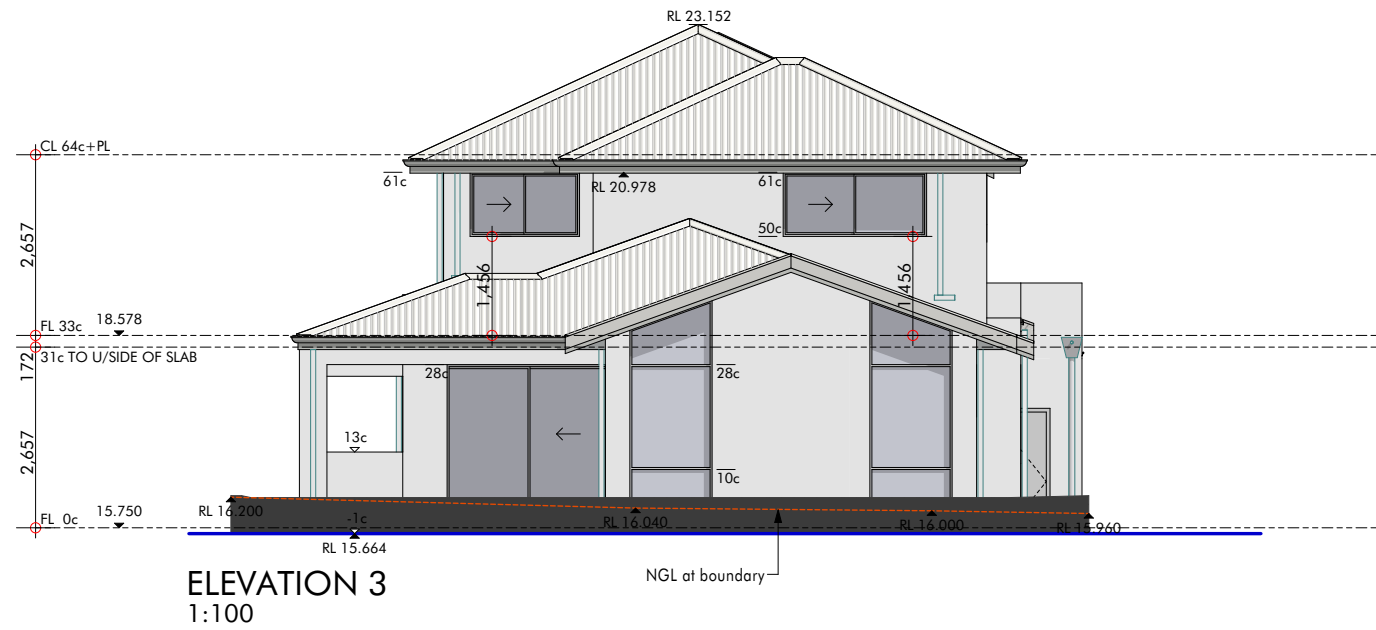
ELEVATIONS 1 & 2

PROPOSED
E. & M. MAZZA
RESIDENCE

LOT 1 (#16A) ELECTRA STREET
BATEMAN
DATE: 15/12/2022
DRAWN: LW
REP: MICHAEL VAZ
JOB No: 17969 Planning

OWNER
OWNER
BUILDER
DATE

Special
© COPYRIGHT OF THIS DESIGN IS THE SOLE
PROPERTY OF WEBB & BROWN-NEAVES AND
THERE IS NO IMPLIED LICENCE FOR ITS USE FOR
ANY PURPOSE. BC5409

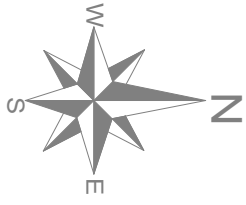


ELEVATIONS 3 & 4



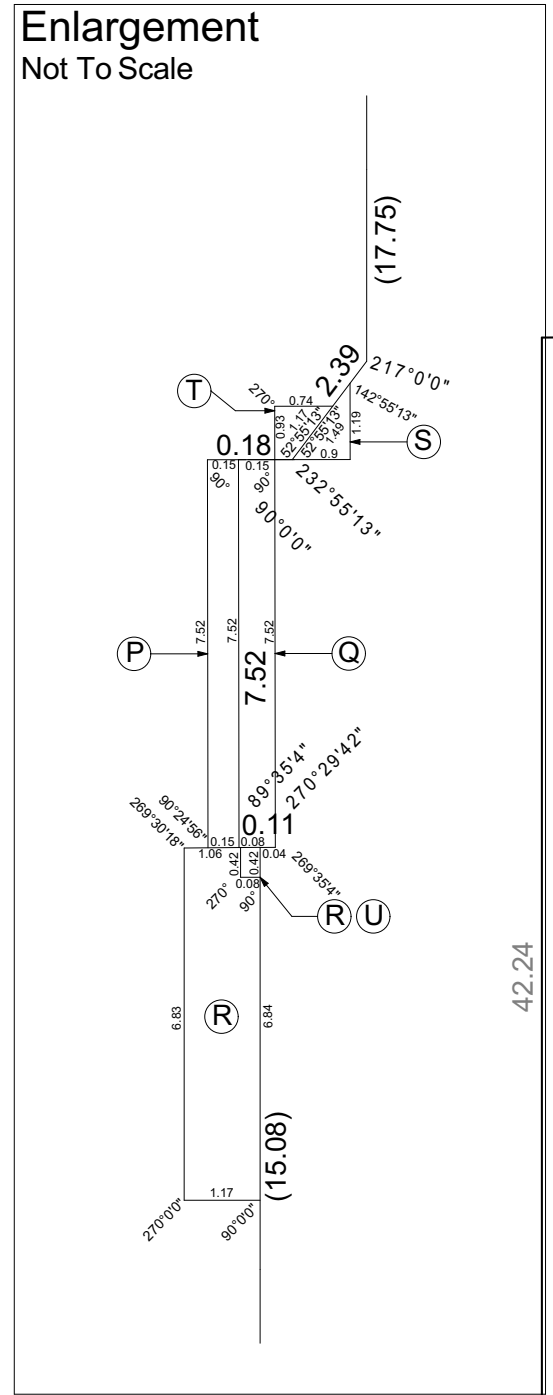
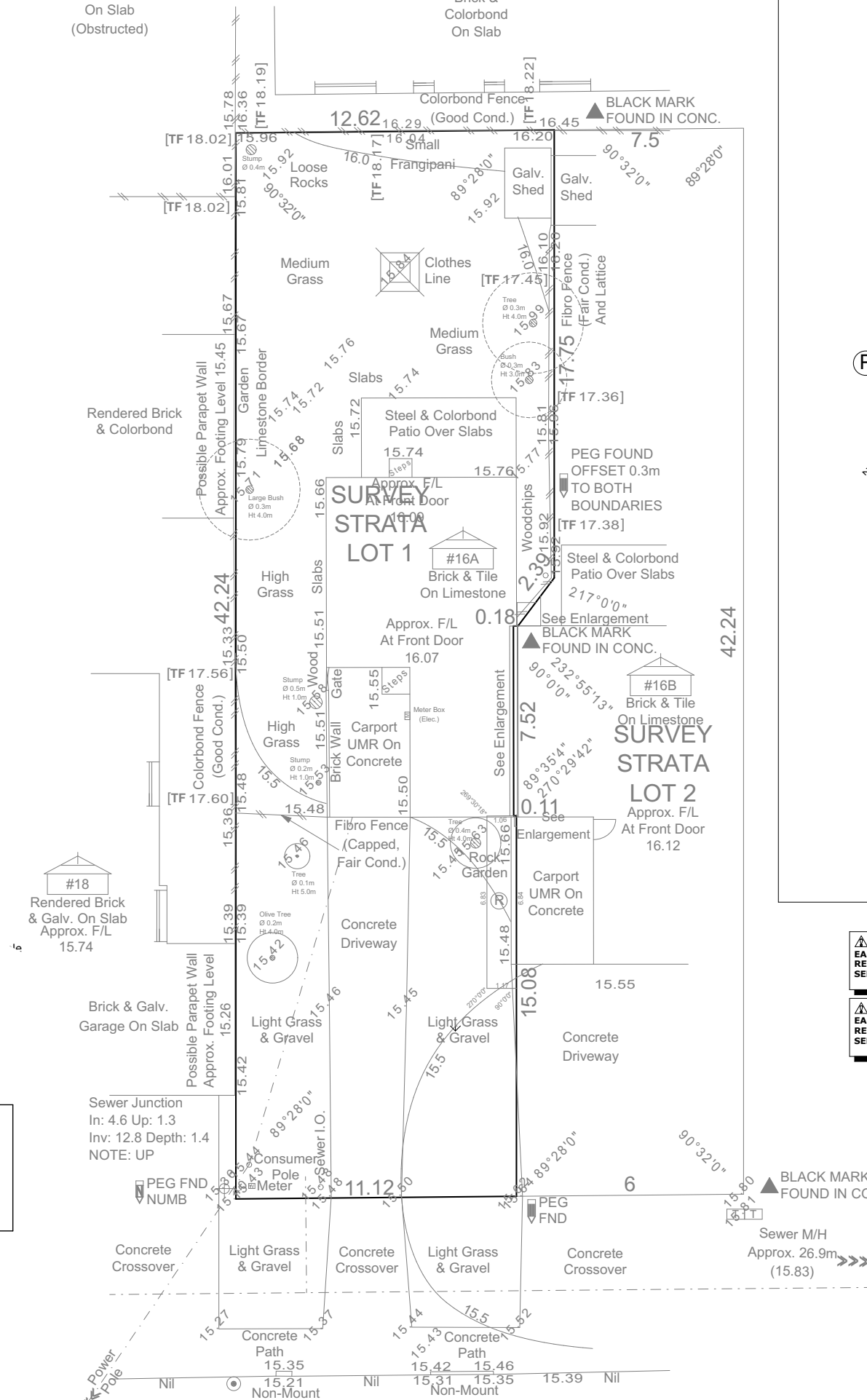
WEBB & BROWN-NEAVES

LEGEND	
○	Power Pole
□	Phone Pits
⊞	Water Conn.
[TP 10.00]	Top Pillar/Post
[TW 10.00]	Top Wall
[TR 10.00]	Top Retaining
[TF 10.00]	Top Fence



Brick & Tile
On Slab
(Obstructed)

Brick &
Colorbond
On Slab



NOTE:
EASEMENT (PARTY WALL)
REFER TO SEC 33 STA, REG 34
SEE DOCUMENT

NOTE:
EASEMENT (INTRUSION)
REFER TO SEC 33 STA, REG 34
SEE DOCUMENT

OWNER
OWNER
BUILDER
DATE

**PROPOSED
E. & M. MAZZA
RESIDENCE**

LOT 1 (#16A) ELECTRA STREET
BATEMAN
DATE: 15/12/2022
DRAWN: LW
REP: MICHAEL VAZ
JOB No: 17969 Planning

Special
© COPYRIGHT OF THIS DESIGN IS THE SOLE
PROPERTY OF WEBB & BROWN-NEAVES AND
THERE IS NO IMPLIED LICENCE FOR ITS USE FOR
ANY PURPOSE. BC5409

Ref Nail At Edge Of Road Approx. A.H.D.
level 15.19m (Established from S.M.H.
number Y4280 using data supplied by the
Water Corporation.)

Electra Street
Bitumen

EXISTING SITE



REPORTS AND RECOMMENDATIONS

FOR THE

DEVELOPMENT ADVISORY UNIT

MEETING

HELD ON

TUESDAY, 4 APRIL 2023

1. **This Meeting makes Recommendations to the Manager Statutory Planning.**
2. **Should any Elected Member wish to discuss the content of any item included as part of the attached agenda, please contact Peter Prendergast, Manager Statutory Planning. Contact should be established as soon as possible after the publication of the agenda to the City of Melville website. Contact details are as follows: peter.prendergast@melville.wa.gov.au or Tel 9364 0626.**
3. **Should an Elected Member propose that an item on this agenda be referred to Council for determination, a request to that effect must be made to the Chief Executive Officer (CEO). This request shall be made in accordance with the requirements set out by Clause 3.5.4 of Local Planning Policy LPP 1.1 'Planning Process and Decision Making'.**
4. **Should any applicant or adjoining property owner object to any proposal included as part of this DAU agenda, then an opportunity exists to request that the application be determined by Council. All such requests should be referred to an Elected Member of Council for the Ward within which the development application is located. An Elected Member may request that the application be determined by Council. Any call up request from an Elected Member shall be made in accordance with the requirements set out by Clause 3.5.4 of Local Planning Policy LPP 1.1 'Planning Process and Decision Making'.**
5. **In the absence of any referral request, a decision on any application included as part of this DAU agenda can take place under delegated authority to the Manager Statutory Planning, after midday on the second Monday after the Friday publication of the minutes to the City's website. In the event that the DAU minutes are not published to the City's website until the Monday after the DAU meeting, a decision on the application can still take place the following Monday.**

DISTRIBUTED: FRIDAY, 14 APRIL 2023





10 Almondbury Road Booragoon WA 6154
Postal Address: Locked Bag 1, Booragoon WA 6154
Tel: 08 9364 0666
Email: melinfo@melville.wa.gov.au

**REPORTS AND RECOMMENDATIONS FROM THE DEVELOPMENT ADVISORY UNIT
MEETING HELD IN, MELVILLE CIVIC CENTRE, 10 ALMONDBURY ROAD,
BOORAGOON, COMMENCING AT 9:30 AM ON TUESDAY, 4 APRIL 2023.**

PRESENT

P Prendergast
M Scarfone
T Cappellucci
J Caracciolo

Manager Statutory Planning
Planning Services Coordinator
Senior Planning Officer
Planning Officer

DISCLOSURES OF INTEREST



DEVELOPMENT ADVISORY UNIT
TUESDAY, 4 APRIL 2023

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.



**DEVELOPMENT ADVISORY UNIT
TUESDAY, 4 APRIL 2023**

TABLE OF CONTENTS

U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET,
BATEMAN WA 6150 (REC) (ATTACHMENT)..... 4



DEVELOPMENT ADVISORY UNIT
TUESDAY, 4 APRIL 2023

U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET, BATEMAN WA 6150 (REC) (ATTACHMENT)

Ward : Bateman – Kardinya – Murdoch Ward
 Category : Operational
 Application Number : DA-2023-21
 Property : Lot 1 (No. 16A) Electra Street, Bateman WA 6150
 Proposal : Two Storey Single Dwelling
 Applicant : Webb & Brown-Neaves
 Owner : E & M Mazza
 Disclosure of any Interest : No Officer involved in the preparation of this report has a declarable interest in this matter.
 Responsible Officer : Peter Prendergast
 Manager Statutory Planning
 Previous Items : N/A

AUTHORITY / DISCRETION

DEFINITION

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes & policies.</i>
<input type="checkbox"/>	Review	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<input checked="" type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council to note.</i>

U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET, BATEMAN WA 6150 (REC) (ATTACHMENT)

KEY ISSUES / SUMMARY

- Development approval is sought for a two storey single dwelling at Lot 1 (No 16A) Electra Street, Bateman.
- The details of the proposed development have been assessed against Local Planning Scheme No. 6 (LPS6), State Planning Policy 7.3 (SPP 7.3) - Residential Design Codes Volume 1 (R-Codes) and relevant local planning policies including Local Planning Policy 3.1 – Residential Development.
- The proposed development requires a performance assessment in relation to lot boundary setbacks and visual privacy.
- The application was advertised in accordance with the provisions of the R-Codes, Planning and Development (Local Planning Scheme) Regulations 2015 and Local Planning Policy 1.1 Planning Process and Decision Making (LPP1.1). In response, two (2) submissions were received from the same neighbour, with both of these submissions objecting to the proposal.
- Notwithstanding the objections received, it is considered that the development is acceptable when assessed against the relevant design principles of State Planning Policy 7.3 (SPP 7.3) - Residential Design Codes Volume 1 (R-Codes).
- It is recommended that approval be granted subject to conditions.



Figure 1: Aerial photography of subject site.



**DEVELOPMENT ADVISORY UNIT
TUESDAY, 4 APRIL 2023**

U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET, BATEMAN WA 6150 (REC) (ATTACHMENT)

BACKGROUND

Scheme Provisions

MRS Zoning : Urban
 LPS Zoning : Residential
 R-Code : R20
 Use Type : Single Dwelling
 Use Class : 'P' Use

Site Details

Lot Area : 497m²
 Retention of Existing Vegetation : No
 Street Tree(s) : No
 Street Furniture (drainage pits etc) : Footpath
 Site Details : Refer to Figure 1 above

A copy of the plans forms part of the attachments to the agenda which were distributed to Elected Members on Friday, 17 March 2023.

DETAIL

The application has been assessed against the provisions of LPS6, the R-Codes and relevant Local Planning Policies. A performance assessment is required in respect of the matters listed below.

State Planning Policy 7.3 - Residential Design Codes Volume 1

Design Element	Deemed to Comply standard	Proposed	Comments	Delegation to approve variation
SOUTH 5.1.3 Lot boundary setbacks – Ground floor	Kitchen to Scullery - 1.5m	1m	Requires a performance assessment against the Design Principles of the R-Codes.	Development Advisory Unit (DAU)
SOUTH 5.1.3 Lot boundary setbacks – First floor	Ensuite to Void – 2.1m	2m	Requires a performance assessment against the Design Principles of the R-Codes.	DAU



**DEVELOPMENT ADVISORY UNIT
TUESDAY, 4 APRIL 2023**

**U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET,
BATEMAN WA 6150 (REC) (ATTACHMENT)**

Design Element (Continued)	Deemed to Comply standard	Proposed	Comments	Delegation to approve variation
NORTH 5.1.3 Lot boundary setbacks – Ground floor	Dining to Multipurpose – 1.5m	0.9m	Requires a performance assessment against the Design Principles of the R-Codes.	Manager Statutory Planning (MSP)
NORTH 5.1.3 Lot boundary setbacks – Ground floor	Robe to Study – 1m	0.9m	Requires a performance assessment against the Design Principles of the R-Codes.	MSP
5.3.2 – Landscaping	Landscaping in street setback area <50% impervious surfaces	61% impervious surfaces	Requires a performance assessment against the Design Principles of the R-Codes.	MSP
SOUTH 5.4.1 – Visual privacy – First floor	Major openings with a floor level more than 0.5m above natural ground level setback 4.5m	3.4m setback to southern boundary	Requires a performance assessment against the Design Principles of the R-Codes.	DAU

The officer comment below is limited to southern lot boundary setbacks and visual privacy as these issues were the subject of objections from submitters. The proposed elements in relation to northern lot boundary setbacks and landscaping are considered to meet the relevant design principles and are supported on that basis.



DEVELOPMENT ADVISORY UNIT
TUESDAY, 4 APRIL 2023

U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET, BATEMAN WA 6150 (REC) (ATTACHMENT)

STAKEHOLDER ENGAGEMENT

I. COMMUNITY

Advertising Required: Yes
 Neighbour’s Comment Supplied: Yes
 Reason: Required pursuant to LPP 1.1 Planning Process and Decision Making Clause 1.7.6
 Support/Object: Two (2) submissions objected to the proposal.

A summary of the content of the objections received and an officer’s response is provided in the table below.

Summary of Issues Raised	Officer’s Comments	Action (Condition/ Uphold/ Not Uphold)
Lot boundary setbacks Concerns regarding the reduced lot boundary setbacks increasing shadow onto the submitter’s property and northern aspect of their dwelling and impacting solar panels.	The proposed lot boundary setbacks meet the relevant design principles as outlined in the comments in the report below.	Not Uphold
Visual privacy Concerns regarding views from the bedroom 2 into their outdoor living area impacting privacy.	The proposed visual privacy setback meets the relevant design principles as outlined in the comments in the report below.	Not Uphold
Solar access for adjoining sites Concerns regarding the two-storey dwelling overshadowing the submitters existing solar panels, north facing major openings and outdoor living area.	The shadow cast from the proposed two storey dwelling, calculated at 21%, does not exceed the deemed-to-comply limit of 25% of the southern adjacent lot site area.	Not Uphold

II. OTHER AGENCIES / CONSULTANTS

No consultation with other agencies/consultants is required.

STATUTORY AND LEGAL IMPLICATIONS

Should the City of Melville refuse the application for planning approval, the Applicant will have the right to have the decision reviewed by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*.

**U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET,
BATEMAN WA 6150 (REC) (ATTACHMENT)****FINANCIAL IMPLICATIONS**

There are no financial implications for the City relating to this proposal.

STRATEGIC, RISK AND ENVIRONMENTAL MANAGEMENT IMPLICATIONS

There are no strategic, risk or environmental management implications with this application.

POLICY IMPLICATIONS

There are no policy implications in relation to this proposal.

COMMENTLot Boundary Setbacks

The proposed development is seeking a performance assessment for lot boundary setbacks to the southern boundary on the ground and first floor as outlined above in the detail section of this report. The design principles contained in Clause 5.1.3 Lot Boundary Setbacks of the R-codes seek to reduce the impact of building bulk on adjoining properties, maintain visual privacy, maintain amenity for outdoor living areas and contribute to the streetscape. The lot boundary setback variations are considered to meet the design principles as discussed below.

- Building bulk impacts to the southern adjacent property are considered minimised via multiple articulations throughout the ground floor walls (See Figure 2) and one articulation for the upper floor wall. These wall articulations break up the visual impacts of the building bulk along.
- The southern adjacent dwelling has one major opening from the Living room that faces the ground floor wall (See Figure 3). This living room opening has a 6m setback to the lot boundary in question and the building bulk and amenity impact onto this room is considered minimised by the large existing setback.
- The southern adjacent dwelling has two major openings from bed 2 and bed 4 that face the first floor wall of the subject dwelling (See Figure 3). The building bulk and amenity impacts are minimised by the combined setbacks between the two dwellings of 5m, being the existing 3m setback to the lot boundary of the adjacent property and the 2m setback for the subject site first floor wall.
- Solar access and shadow onto the adjacent property is compliant with deemed-to-comply provisions of the R-Codes.
- The ground floor and first floor walls are not required to be assessed in relation to visual privacy and therefore pose no visual privacy impacts. The major opening from the ground floor kitchen will be screened via the existing dividing fence. There are no major openings in the first floor wall subject to the lot boundary setback variation.

**U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET,
BATEMAN WA 6150 (REC) (ATTACHMENT)**

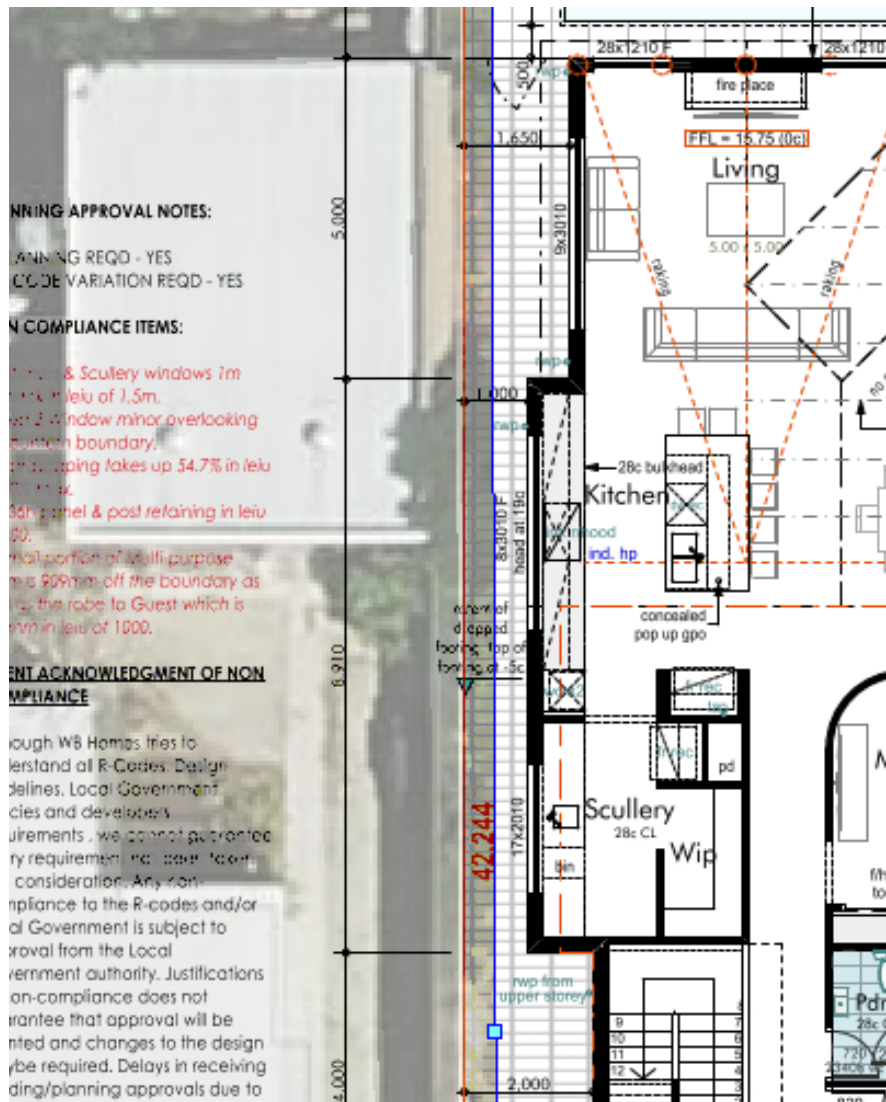


Figure 2: Ground floor wall in relation to the adjacent property.

U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET, BATEMAN WA 6150 (REC) (ATTACHMENT)

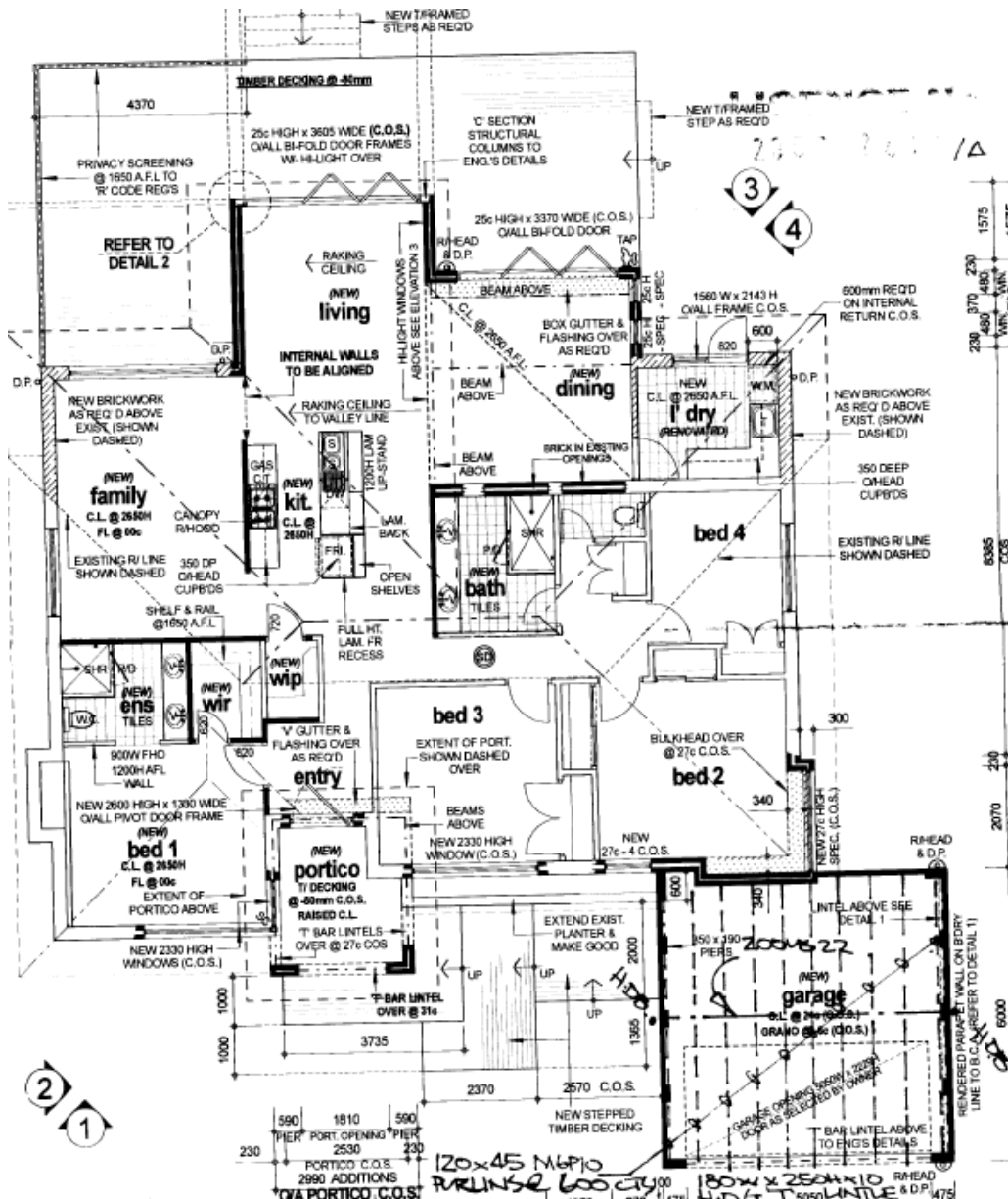


Figure 3: Adjacent southern property floor plan showing major openings to living, bed 2 and bed 4 rooms.

**U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET,
BATEMAN WA 6150 (REC) (ATTACHMENT)**Visual Privacy

The proposed development is seeking a performance assessment for visual privacy to the southern boundary for the first floor bedroom 2 as outlined above in the detail section of this report. The design principles contained in Clause 5.4.1 Visual Privacy of the R-codes seek to reduce direct overlooking into active habitable spaces and outdoor living areas to adjacent dwellings to achieve maximum visual privacy. The proposed development is considered to meet the design principles as discussed below.

- There is no direct overlooking into the adjacent property active habitable spaces or outdoor living areas (See Figure 4).
- The view within the cone of vision is onto the adjacent properties outbuilding wall and roof. The view beyond the cone of vision is into the rear garden area and a small outbuilding.
- Maximum privacy is considered achieved via the building layout as the major opening is facing west (oblique angle) instead of south (direct angle) in relation to the adjacent property.

U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET, BATEMAN WA 6150 (REC) (ATTACHMENT)

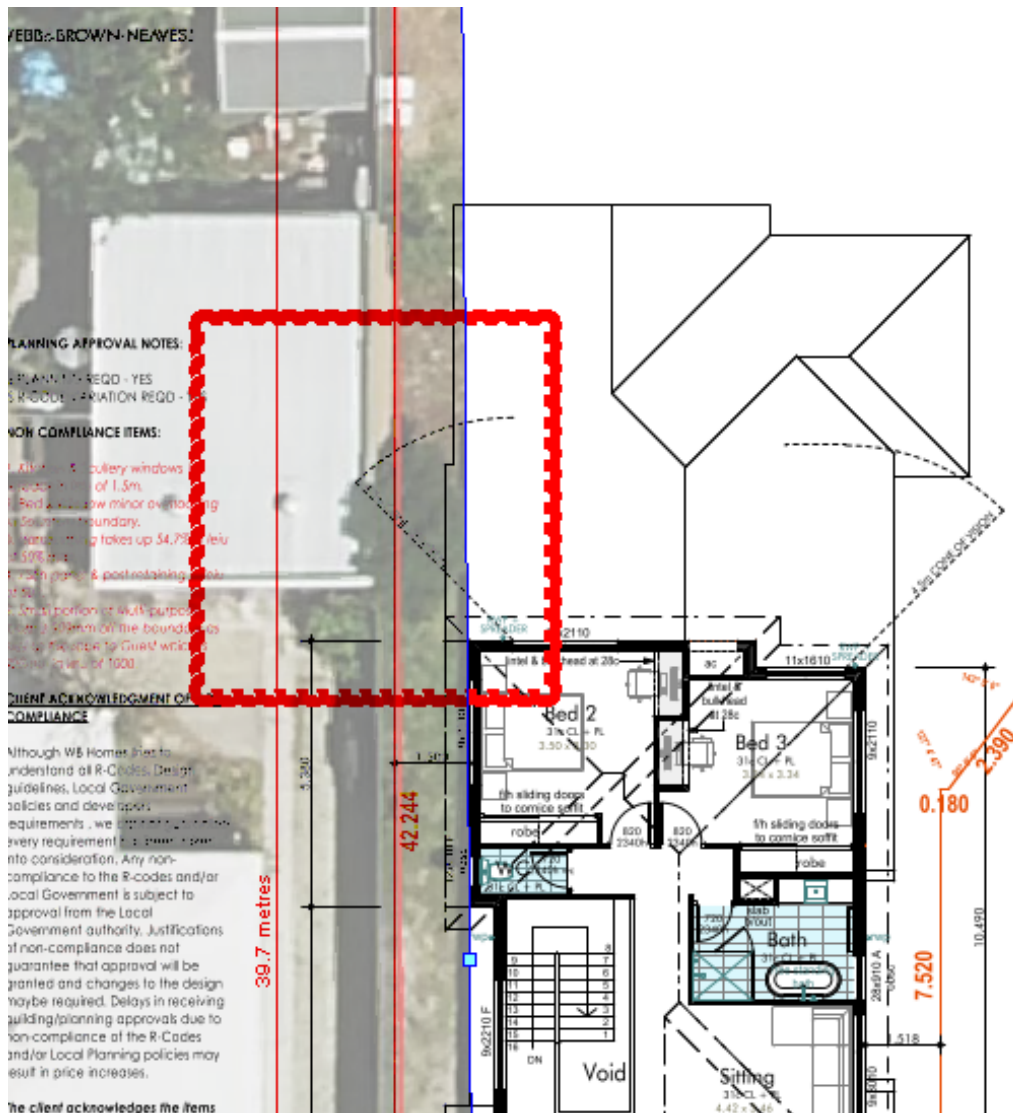


Figure 4: Cone of vision assessment of first floor bedroom 2 in relation to the adjacent property.

ALTERNATE OPTIONS AND THEIR IMPLICATIONS

This application is proposed to be approved under delegation through the Development Advisory Unit (DAU) process.

Should Elected Members have an alternative view, the DAU ‘call-up’ procedures provide opportunity to call this matter up for formal Council consideration.



DEVELOPMENT ADVISORY UNIT
TUESDAY, 4 APRIL 2023

**U23/0603 – TWO STOREY SINGLE DWELLING AT LOT 1 (NO. 16A) ELECTRA STREET,
BATEMAN WA 6150 (REC) (ATTACHMENT)**

CONCLUSION

The application is considered to satisfy the provisions of LPS6, SPP 7.3 and Council Policy. It is recommended that the proposal be approved subject to conditions.

OFFICER RECOMMENDATION

APPROVAL

Subject to the following conditions:

- 1. The development the subject of this approval must comply with the approved plans at all times unless otherwise approved in writing by the City.**
- 2. All stormwater generated on site is to be retained on site.**
- 3. Temporary structures, such as prefabricated or demountable offices, portable toilets and skip bins necessary to facilitate storage, sales, administration and construction activities are permitted to be installed within the property boundaries of the subject site(s) for the duration of the construction period. These structures are to be located so not to obstruct vehicle sight lines of the subject site, the adjacent road network or of adjoining properties to the satisfaction of the City and are to be removed prior to initial occupation of the development.**
- 4. Any street walls and fences (including the height of any retaining walls) constructed within the primary street setback area shall meet the requirements contained under clause 3 of Local Planning Policy LPP3.1 Residential Development to the satisfaction of the City.**
- 5. Where a driveway meets the street, walls or fencing within sight line areas are to meet the requirements contained under clause 5 of Local Planning Policy LPP3.1 Residential Development, to the satisfaction of the City.**
- 6. Prior to the initial occupation of the development, all unused crossover(s) shall be removed and the kerbing and road verge reinstated at the owners cost to the satisfaction of the City.**
- 7. Prior to commencement of construction a crossover application shall be submitted to and approved in writing by the City's Technical Services department. The crossover shall be designed in accordance with the approved plans**

The crossover is to be constructed prior to the initial occupation of the development in accordance with the City's specifications, to the satisfaction of the City.

ADDENDUM 1 DETAILS OF TREE PROTECTION PROVISIONS BROUGHT INTO THE LOCAL PLANNING FRAMEWORK AT VARIOUS LOCAL GOVERNMENTS.

TABLE 1: OVERVIEW:

Local Government	Where are the provisions located		Nature of provisions							Future Plans where there is an existing Tree protection regime
	Scheme	LPP	Tree Register	Definition of a significant tree	Entry into Register via	Provides incentives for tree retention	Non-quantitative elements considered for tree preservation	Addresses LG position for subdivisions	Apply to all land or only selected zones/ codes?	
City of South Perth	- Ability for City to Order preservation of a tree and listing in a Register of Tree Preservation orders	LPP 350.05 – Requires trees to be shown on plans for DA applications and retained where possible	Being developed, with Tree Preservation orders forming the base document, and trees shown on as Intramaps layer	In policy: -Taller than 3m	Tree Preservation Register: Council Nominated Proposed Significant Tree Register: Voluntary	nil	nil	no	Provisions cover all land – public and private and all zones and codes	To include provisions into proposed LPS 7 to establish significant Tree Register
Town of Mosman Park	- Ability to create a significant tree register in Schedule A as addition to the deemed provisions 13.	Council Policy: Significant Trees (Public Land)	Not developed	Not developed	Not developed	Not developed	Not developed	-	-	Nil

Local Government	Where are the provisions located		Nature of provisions							Future Plans where there is an existing Tree protection regime
	Scheme	LPP	Tree Register	Definition of a significant tree	Entry into Register via	Provides incentives for tree retention	Non-quantitative elements considered for tree preservation	Addresses LG position for subdivisions	Apply to all land or only selected zones/codes?	
Town of Bassendean	- Ability to issue a Tree Preservation Order and establish a register	LPP 13 -defines various sized trees -determines which trees should be subject to a Tree Preservation Order	Not yet established	In policy by canopy diameter: - Large tree: 9m canopy - Medium tree: 6-9m canopy	Tree preservation Order is Council nominated		In policy: - Historic Association - Aesthetic Quality - Rarity - Other – e.g., habitat	yes	Covers all land, all zones, and all codes	To include provisions into proposed LPS 11 for - Definition of Significant Tree - Expand definition of development to include clearing and removal of significant tree - Introduce ability to vary development controls to retain a significant tree - Ability to retain existing tree as a condition of development approval - Issuing of tree preservation orders and maintaining register

Local Government	Where are the provisions located		Nature of provisions							Future Plans where there is an existing Tree protection regime
	Scheme	LPP	Tree Register	Definition of a significant tree	Entry into Register via	Provides incentives for tree retention	Non-quantitative elements considered for tree preservation	Addresses LG position for subdivisions	Apply to all land or only selected zones/codes?	
City of Nedlands	No current provisions, but proposed provisions are to: - prevent removal of certain sized trees, but provisions are limited to new development on land zoned R20 and above	No current policy, but LPP proposes to support scheme provisions	Already existing - established as a program for trees on public land only – not based in the scheme	-Height greater than 8m -canopy diameter 6m or greater -for single trunk trees a circumference of 1.5m or greater -for multiple trunks any trunk circumference of 625mm or greater at 1.4m above NGL	No significant tree register proposed for private land, so no nomination	In Policy: -Allow variations to the Deemed to comply provisions of the R-code in exchange for retention of trees	Nil	Prohibits removal of trees without DA as part of subdivision process	To apply to Residential R20 and below	To include provisions via scheme amendment to -prohibit destruction of certain sized trees without development approval; and - exempts certain trees from requiring approval

Local Government	Where are the provisions located		Nature of provisions *							Future Plans when there is an existing Tree protection regime
	Scheme	LPP	Tree Register	Definition of a significant tree	Entry into Register via	Provides incentives for tree retention	Non-quantitative elements considered for tree preservation	Addresses LG position for subdivisions	Apply to all land or only selected zones/codes?	
City of Kalamunda		LPP 33 – Tree Retention	to be created	In the policy: - At least 4m tall; -Trunk diameter: at least 160mm -Canopy diameter: at least 4m -Healthy specimen with ongoing viability -trees that contain hollows (including dead trees) for black cockatoo breeding - includes a new tree not yet matured planted as a requirement of subdivision or DA	Not applicable	Nil	-Includes a list of trees that are exempt from being trees worthy of retention	Yes - - minimum planting requirement for subdivisions and tree retention to be considered as part of strategic planning proposals	- Applies to all land - provides minimum planting requirements for different land uses -amends to comply R-code requirements for landscaping and parking	

Local Government	Where are the provisions located		Nature of provisions *							Future Plans when there is an existing Tree protection regime
	Scheme	LPP	Tree Register	Definition of a significant tree	Entry into Register via	Provides incentives for tree retention	Non-quantitative elements considered for tree preservation	Addresses LG position for subdivisions	Apply to all land or only selected zones/codes?	
City of Vincent		Council Policy 7.6.3 – Trees of Significance	Yes – based on previous scheme	Yes – any tree that is on the Trees of Significance Register	Voluntary	Yes - potential waiving of DA fees - financial assistance with maintenance of tree		Yes – brief mention	Not specified but implied	no
City of Mandurah	- Ability to create a significant tree register in Schedule A as addition to the deemed provisions 13.	No policy	Yes – provisions based on previous scheme and linked to GIS system	Trees eligible to register is as per definition from the previous scheme: Trees to be - min 3m in height and - min 3m in branch diameter.	Voluntary	Yes - waive planning application fees to pruning of tree	- Can be exotic or native trees -trees that have visual, botanic, ecological, or historic value -council work on significant trees is exempt from DA.	No	Not specified but implied, and some areas are deemed to be protected (shown in mapping system)	

Local Government	Where are the provisions located		Nature of provisions *							Future Plans when there is an existing Tree protection regime
	Scheme	LPP	Tree Register	Definition of a significant tree	Entry into Register via	Provides incentives for tree retention	Non-quantitative elements considered for tree preservation	Addresses LG position for subdivisions	Apply to all land or only selected zones/codes?	
City of Canning	Ability to create a significant tree register in Schedule A as addition to the deemed provisions 13.	<p>Council Policy ET 545 – Recognition and protection of Significant Trees</p> <p>Council policy LP09 – Tree Retention and Planting – Development stipulates size of tree for retention and mandates size of replacement tree (s) as part of the DA process</p>	yes	<p>Under Policy ET545 No quantitative provision</p> <p>Under Policy LP09 -tree more than 3m in height -trunk more than 100mm at 1.4m -a canopy spread of 3m or more Not identified as an unwanted species</p>	Voluntary	Variation of development standards where retention of a tree(s) is achieved	Under Policy ET545 A tree that is an outstanding example of scientific, historic, social, aesthetic, or spiritual significance	Under LP09 - applies to all land for all development above \$100 000 and subdivisions	Under Lp09 All land where development exceeds \$100 000 Focus is on planting rates for different landuses specifically for car parking areas to address urban heat effect	

Local Government	Where are the provisions located		Nature of provisions *							Future Plans when there is an existing Tree protection regime
	Scheme	LPP	Tree Register	Definition of a tree to be protected	Entry into Register via	Provides incentives for tree retention	Non-quantitative elements considered for tree preservation	Addresses LG position for subdivisions	Apply to all land or only selected zones/codes?	
Shire of Serpentine Jarrahdale	Ability for tree preservation and planting of trees at clause 7.12 in Town Planning scheme No 2	LPP 4.16 – Tree Retention and Planting	Yes, commenced December 2021 – no provision made in the local planning framework to require a tree register.	Greater than 4m in height or diameter greater than 150mm measured at 1.2m height	Community nomination	n/a	Particularly old and large Beautiful shape Heritage significance Unusual type or species Special to community	Will influence subdivision decisions	Scheme provision and policy applies to all land. Register to date has only included trees on public land	Although a new local planning scheme (LPS3) is close to being finalised, no provisions have been made within the scheme for tree protection
City of Stirling	-Defines significant tree and advanced tree -includes a Scheme amendment (2017) requiring significant trees to be retained or new trees to be planted as part of the	LPP 6.11 – Trees and Development Copies definitions of significant and advanced tree as per the scheme -enables: a) retention of existing trees b) planting of	Yes – commenced in March 2022 and intended for trees that facilitate variation to development controls for single	- 4m in height - 500mm trunk circumference at 1m height Excludes Palm and cactus species	Entry is Triggered by DA approval	- Priority DA processing where a tree is retained - Free arborist assessment from City -variation of planning	nil	nil	Applies to land with development over \$100 000	

Development Approval	<p>advanced trees if existing tree is lost and according to size of land at a rate of 1 tree per 500m2 - has requirement for minimum soil space to be reserved for trees - addresses minimum requirements to protect street trees</p>	<p>houses, grouped dwellings, warehouses, & in Industry and Service station zones</p>			requirement				
----------------------	---	---	--	--	-------------	--	--	--	--

TABLE 2 - SUMMARY AND RANKING:

The various regimes investigated can generally be ranked on a scale of 1-10 in terms of

- a) Council seriousness to enforce rules for protection of tree on private land and
- b) the enforceability of the regime

Rank	Local Government	Comment	Process for protection	Effectiveness to grow Urban Canopy
1	Town of Mosman Park	Provision of significant tree register shows Council intent but lack of supporting information makes the regime unenforceable	n/a not developed	Nil
2	City of Vincent	Having a Tree Register in place without current scheme provisions to back the register shows Council intent but very little ability to increase take up.	nominations	Very poor
3	Town of Bassendean	Currently at a ranking of 3 but increasing to 5 if successful incorporating scheme provisions which would send a strong message of council intent.	nominations	Poor
4	City of Canning	Ability to create significant tree register in scheme and workable provisions in policy sends strong Council message	Nominations– ability for Council to identify trees for retention in the DA process	Medium
4	City of Stirling	Given focus on incentives message of Council intent is strong	Nominations and Council imposed where benefits have been provided through DA process	Medium

5	City of South Perth	Strong consistent message to tree preservation given long term commitment and changes to scheme. Rating is increased due to the City's long-term commitment to tree retention.	Nominations and Council imposed where Tree preservation is ordered	Medium
6	City of Mandurah	A tree register that is backed by the scheme and a policy makes a strong statement of council intent and Tree preservation areas where protection is is presumed Take up success is due to strong education drive.	Nomination	Medium
6	City of Nedlands	Currently a rating of 6 given strong council message with proposed scheme amendment. If the amendment is approved, rating would increase due to strong scheme backing but reduce if amendment fails	n/a – presumption of protection	Medium - Stronger than voluntary nominations but limited in scope to land coded R20 and below
7	City of Kalamunda	Strong Council message, but bulk of provision is in policy	n/a – presumption of protection	Medium - Stronger than voluntary nominations but all based in policy which could weaken enforceability
8		Protection provisions are in scheme - Register serves as a record	N/a – presumption of protection,	Strong

ADDENDUM 2 – DETAILS OF TREE PROTECTION PROVISIONS BROUGHT INTO THE LOCAL PLANNING FRAMEWORK AT VARIOUS LOCAL GOVERNMENTS.**City of South Perth**

In 2021 the WAPC supported the provision to enable the City to create a Significant Tree Register into City of South Perth's draft LPS 7 (currently being advertised). The City already can issue tree preservation orders for trees with certain qualities under the current LPS 6

Accordingly, the City has had its Policy P350.05 -Trees on Development Sites and Street Verges in place for some time. This policy lists the requirements in relation to existing trees on a development site when an application for planning approval is submitted and outlines the City's position in relation to street trees [https://southperth.wa.gov.au/docs/default-source/6-about-us/council/policies-delegations/environment-\(built-and-natural\)/p350-5-trees-on-development-sites-and-street-verges.pdf](https://southperth.wa.gov.au/docs/default-source/6-about-us/council/policies-delegations/environment-(built-and-natural)/p350-5-trees-on-development-sites-and-street-verges.pdf)

The list of significant trees has also been linked to a layer on Intramaps, but this list currently only contains trees on public land. The proposed changes to the scheme to allow a Significant Tree Register expands the scope to extend to trees on private land.

COMMENT:

This approach is register based in that only existing trees that meet the height and location criteria can be protected once registered and protection occurs via the need for planning approval to do any works on the tree.

Town of Mosman Park

In 2018, when approving the Town's Local Planning Scheme 3 the WAPC approved provision in the scheme to enable the Town to establish a Significant Tree Register.

The provision is an inclusion in Schedule A of the Scheme, which contains the supplements to the deemed provisions. The provision for the Significant Tree Register is under section 13A of the deemed provisions, which caters for "Heritage List and Heritage Areas under former scheme".

The Town's Scheme can be viewed at <https://www.wa.gov.au/government/document-collections/town-of-mosman-park-planning-information#local-planning-scheme>

The Town has not progressed to develop relevant local planning policies which would outline the criteria of a tree worthy of retention (e.g., height etc.) or establish the register.

COMMENT:

While the provision exists in the scheme the supporting documents are outstanding. As the scheme is unfinished it is not operational.

Town of Bassendean

The Town of Bassendean currently has a tree protection regime in place through a provision in LPS 10 that allows the council to issue Tree Preservation Orders. Local Planning Policy No 13 supports the scheme provision and can be found at [https://www.bassendean.wa.gov.au/documents/909/tree-retention-and-provision-\(lpp13\)](https://www.bassendean.wa.gov.au/documents/909/tree-retention-and-provision-(lpp13))

In February 2023 the WAPC supported the inclusion of the following provisions to retain significant trees on private land into the draft Local Planning Scheme 11 for advertising purposes. LPS11 can be viewed at <https://www.bassendean.wa.gov.au/develop-build/planning-development/review-of-local-planning-framework.aspx>

:

1. Changes to the definition of development to include
 - b. a definition of Significant Tree which outlines the specific criteria that make up a significant tree.
 - c. Expands the definition of Development to include
 - "clearing and removal of significant tree".

- 2) Provides the ability to vary the R-codes relating to conservation of a significant Tree by introduction the following provision:

"With the exception of site area, the local government may vary one or more of the development requirements under the R-Codes where it involves the conservation of a significant tree."

- 3) Introducing a new section entitled "Trees and Development" that stipulates that the development requirements in relation to Trees applies to all zoned land and provides the following:
 1. *The retention of 'significant trees' may be imposed as a condition of development approval.*

 2. *Where the local government approves development on a site which at the time does not contain a significant tree or involves the removal of a significant tree from the site, the local government may, as a condition of development approval, require the planting of trees approved by the local government to be planted in particular locations on the site at a maximum ratio of one advanced tree for every 350m2(or part thereof) of the sites' area. Where this*

ratio is inconsistent with the maximum ratio specified by a local planning policy, standard structure plan, precinct structure plan or local development plan which applies to the particular site or the area in which the site is located, the local government may vary the maximum ratio specified above having due regard to the maximum ratio of that local planning policy, standard structure plan, precinct structure plan or local development plan.

3. *Where the local government approves development on a site with a condition of development approval requiring the retention of a significant tree or the planting of a new tree no less than 2 metres in height and 100L in pot size, the local government may, as a condition of development approval, require:*
 - (i) a Tree Growth Zone that is free of development, structures, and hardstand to the specifications of the local government and the installation appropriate root barriers or root directors to sustain the trees health and growth;*
 - (ii) the retention of the tree in perpetuity; and*
 - (iii) a notification to be registered on the Certificate of Title under Section 70A of the Transfer of Land Act 1893 advising prospective purchasers that the site contains a tree which is required to be retained and protected from development works.*
 1. *In addition to a tree on private property, the local government may impose a condition of development approval to require the planting of a tree, at the applicant's cost, on an abutting road reserve.*
- 4) Inclusion of a new clause in the scheme that enables the Town to issue Tree Preservation orders as follows:
- Tree preservation*
- i. *Interpretation:*
 - (a) In this section, unless the context otherwise requires:*
 - (i) "cut" includes prune, lop, damage, injure or interfere with; and*
 - (ii) "tree" includes a group of trees or other vegetation.*
 - (2) *Tree Preservation Order:*
 - (a) The local government may order the preservation and maintenance of a tree, having regard to a tree's:*
 - (i) historical association; or*
 - (ii) aesthetic quality; or*
 - (iii) rarity; or*
 - (iv) habitat; or*
 - (v) other significance.*
 - (b) The local government may amend or repeal an order made under subclause 2(a).*
 - (3) *Notice of a Tree Preservation Order:*
 - (a) Subject to subclause (2) above, where the local government proposes to order, or to amend or repeal an order, that a tree is to be preserved, the local government is to:*
 - (i) advertise the proposed order, or the proposed amendment or repeal of the order, to the owner and occupier of the land on which the tree is located;*

- (ii) *advertise the proposed order, or the proposed amendment or repeal of the order, to owners and occupiers of any adjoining land which may be affected by the tree; and*
 - (iii) *invite the owner and occupiers mentioned within the above subclauses to make written submissions to the local government about the proposed order, or the proposed amendment or repeal of the order, within 14 days or such period as the local government may determine.*
 - (b) *Where, in the opinion of the local government, there is a risk of imminent damage to a tree, requiring an order to be made or amended as a matter of urgency, it may make or amend the order without notice to the owner or occupier of the land on which the tree is located.*
 - (c) *where the local government makes or amends an order under subclause (2) of this subclause, the local government, as soon as practicable, is to give notice of the order or amended order to the owner and occupier of the land on which the tree is located.*
- (4) *Destruction, etc., of trees*
Except with the prior written consent of the local government, given under subclause (6) below, a person shall not:
 - (a) *cut, remove, or otherwise destroy; or*
 - (b) *cause or permit to cut, remove, or otherwise destroy a tree which is the subject of an order, or an amended order, or where the owner has been given notice of a proposed order, under this section.*
- (5) *Maintenance of trees*
Except with the prior written consent of the local government, given under subclause (6) below, a person shall not cut, prune, treat or permit to cut, prune, or treat a tree which is the subject of an order, or an amended order, or where the owner has been given notice of a proposed order, under this section.
- (6) *Local government consent*
 - (a) *An application for local government consent for the purposes of subclause (4) and (5) above is:*
 - (i) *to be in writing;*
 - (ii) *to be signed by the owner of the land upon which the tree is situated;*
 - (iii) *where the local government considers it necessary and so requires, be accompanied by a report of an arboriculturist or suitably qualified person or person having experience acceptable to the local government as to the condition of the tree; and*
 - (iv) *to specify the work proposed to be done to the tree.*
 - (b) *The local government may refuse to consider an application which does not comply with subclause (6)*
 - (c) *The local government may determine an application under subclause (6) by:*
 - (i) *granting approval without conditions; or*
 - (ii) *granting approval with conditions; or*
 - (iii) *refusing to grant approval.*

- (d) *The local government is not to grant its consent to work which, if carried out, may result in the destruction of or permanent harm to, a tree which is the subject of an order, or amended order, under this section unless:*
 - (i) *the local government is satisfied that the tree is dangerous;*
 - (ii) *it is necessary to remove the tree for the purpose of constructing or erecting a building, structure, fence, or access way in respect of which planning approval, or a building permit has been issued by the local government; or*
 - (iii) *the local government or public authority considers that it is necessary to cut, remove or destroy the tree to provide a public utility or service.*

(7) *Registry of Tree Preservation Orders*

- (a) *The local government is to record, in a Registry of Tree Preservation Orders, a list of the trees subject to orders under this Section.*
- (b) *A copy of the Registry is to be -*
 - (i) *published on the website of the local government; and*
 - (ii) *if it's reasonably practicable to do so – made available for public inspection at a public place in the district of the local government during business hours.*

COMMENT:

This approach to tree retention is register based. It provides a level of protection for any tree that falls within the definition of “significant tree” in that the tree could be required to be retained as a condition of planning approval, and an improved level of protection for a tree that has been issued with a Tree Preservation Order as planning approval is required for any works on the tree.

Incorporating the provisions in LPS11 will assist to strengthen the existing regime.

The WAPC has not yet provided final consent to LPS11 but has accepted the detailed provisions for tree preservation in proposed LPS11 which is currently subject to advertising.

City of Nedlands

Scheme Amendment

In December 2022 the WAPC supported a scheme amendment of the City of Nedlands Local Planning scheme 3 for advertising purposes, that would vary clauses 60 (Requirement for Planning Approval) and 61 (Development for which planning approval is not Required) of the deemed provisions as follows:

Inserting the following provisions in Schedule 1 – Supplemental Provisions

- 60A. *No person shall cause or permit the removal, destruction, or damage to any tree that meets the following criteria on a lot zoned Residential with a density code of R20 or below unless development approval has been granted in accordance with Part 8 of the Deemed Provisions:*
 - a) *Canopy diameter of 6m or greater; or*
 - b) *Height of 8m or greater; or*
 - c) *In the case of a tree with a single trunk, a trunk circumference of 1.5m or greater, measured 1.4m above the ground; or*

d) *In the case of a tree with multiple trunks, a total trunk circumference of 1.5m or greater, with an average trunk circumference of 625 mm or greater, measured 1.4m above the ground.*

61. *Development for which development approval is not required:*

	<i>Column 1 Works</i>	<i>Column 2 Conditions</i>
22.	<i>The removal, destruction, or damage to a tree which meets the criteria set out in Clause 60A.</i>	<i>Either - a) The tree is identified in a local planning policy as an unwanted species; or b) Tree pruning in accordance with Australian Standards for Pruning of Amenity Trees (AS4373); or c) Tree pruning or removal required for bushfire management purposes, in accordance with the Bush Fires Act 1954; or d) Tree pruning or removal to achieve necessary clearances from utilities</i>

Although the SPC allowed the proposed amendment to be advertised its comments below do not give confidence that the scheme amendment will obtain final approval.

That the Statutory Planning Committee resolves:

- 1. That the preferred approach regarding tree retention on private land is through the implementation of a significant tree register under Local Planning Schemes;*
- 2. To acknowledge the intent of the City of Nedlands to provide protection for existing trees on private land within the local government area;*
- 3. To advise the City of Nedlands that it is strongly encouraged to modify Amendment No. 12 to facilitate the preparation of a significant tree register, consistent with the City of Subiaco and Town of Mosman Park local planning schemes and to achieve consistency in local planning scheme content responding to the retention of trees on private land; and*
- 4. To advise Council that Amendment No. 12 to the City of Nedlands Local Planning Scheme No. 3 is suitable for advertising in accordance with regulation 38 of the Planning and Development (Local Planning Schemes) Regulations 2015.*

Local Planning Policy:

The proposed local planning policy:

- Specifies the information that is to be provided as part of a development application;
- Consideration of variations of deemed to comply provisions of the R-codes

- Provision that the DA be subject to a condition for the protection of trees
- Planting of new trees in accordance with a sliding scale which amends Clause 5.3.2 of the R-codes Vol 1;
- Exemption of unsuitable species from requiring planning approval for removal
- Caters for addressing retention of trees as part of the subdivision process.

The policy and scheme can be viewed at:

<https://yourvoice.nedlands.wa.gov.au/trees-on-private-land-scheme-amendment-12#:~:text=If%20gazetted%2C%20Scheme%20Amendment%20No.%2012%20would%20introduce,allow%20consideration%20of%20whether%20tree%20removal%20is%20appropriate.>

COMMENT:

The City of Nedlands approach to tree protection is not register based but is using a presumption of protection of any tree that meets certain criteria.

The approach relies on the definitions of “Development” in the Planning and Development Act 2005 and determines that “works” includes all work on a certain class of trees and therefore requires planning approval.

Accordingly, the scheme amendment is framed around clauses 60 (requirement for development approval) and 61(exemption from development approval) of the deemed provisions, and on this basis defines the class of tree (by canopy size, height, number of trunks of the tree and location) that is automatically protected as any work requires development approval.

The proposed Nedlands regime for tree protection includes a scheme amendment and local planning policy to protect trees on private property, but the protection is very specific in that it only extends to new development on residential land with a density code of R20 and below (i.e., sites larger than R20 sites) and while the scheme amendment is supported by a local planning policy the policy provides much lee-way to allow for tree removal.

City of Kalamunda:

The City of Kalamunda is tackling tree retention on private land in the first instance through policy. Its Local planning policy 33 was adopted by Council in December 2022 and can be viewed at: https://www.kalamunda.wa.gov.au/docs/default-source/planningdocs/policies/lpp33.pdf?sfvrsn=d069844f_9

The Policy is based on and expands on various provisions in the City of Kalamunda Local Planning Scheme No 3 linked to clause 5.18 – Tree & Vegetation Preservation. https://www.wa.gov.au/system/files/2022-05/LPSC_kalamunda3_schemetext.pdf go to Clause 5.18

The policy is very comprehensive. It

- Determines that Trees worth of retention require a DA
- Provides a definition of a tree worthy of retention as being
 - At least 4m high
 - Trunk diameter of at least 160mm at a height of 1m from the ground
 - Average canopy diameter of at least 4m
 - Healthy species

- Trees containing hollows that support cockatoo breeding habitat (including dead trees)
- Not a weed
- Provides a list of trees that are not worthy of retention, e.g., palm trees and fruit trees, trees that are part of an orchard or timber plantation, but requires that an applicant must provide evidence to claim exemption
- Stipulates the information that it required to be submitted as part of planning approval/ building permit
- Enables the City to request development/lot configuration changes
- Applies to strategic planning proposals e.g., scheme amendments and structure plans
- Addresses the subdivision process
- Varies Clauses 5.3.2 landscaping and 5.3.4 Design of Parking spaces to areas coded R25 and smaller lots
- Requires additional planting requirements for various zoned land (from Residential rural, special rural, industrial, Centre)
- Specifies planting requirements for car parking areas
- Addresses street trees – crossovers requirements
- Consequences of unauthorised removal as being a scheme contravention requires offsets and/or cash in lieu payments.
- Extensive list of definitions, illustrations of requirements and provides for a label that will identify a protected tree.
- Addresses valuation method for street trees

COMMENT

Similar to Nedlands, Kalamunda presumes automatic protection and the requirement for planning approval for all trees, except those that are exempted. However, to exercise the right of exemption requires council approval.

Removing a tree that is protected requires either its replacement on site or the payment of an amount to Council to enable Council to plant a replacement tree.

Being based in policy only affects the regime's enforceability, but as the policy has been in place since 2022 only, its enforceability has not yet been tested.

City of Vincent:

The City of Vincent adopted a "Trees of Significance Inventory" in 1999, which is an active document that requires that planning approval is applied for and granted before a tree that is registered is removed or undergoes significant pruning.

The register is directed by Policy 7.6.3, which was created under Clause 21 of Town Planning Scheme No 1.

The City's Local Planning Scheme 2 replaced its Town Planning Scheme No 1 in 2018.

Policy 7.6.3 can be accessed at <https://www.vincent.wa.gov.au/documents/764/763-trees-of-significance>

The policy provides for:

- Definitions, which specifies that any tree listed on the Trees of Significance Inventory is a Tree of Significance
- Work on Trees of Significance require planning approval
- Excludes Street Trees from requiring planning approval

- Ability to waive planning approval fees for Trees of Significance
- Process for nomination: Voluntary with council endorsement
- Provides for financial assistance of up to \$2000 over 5 years for works associated with a Tree of Significance subject to conditions
- Encourages conservation of trees within the City of Vincent as part of the subdivision, demolition, planning and building applications

COMMENT:

This policy is register based in that tree protection is limited only to the trees that are on the list in that they require planning approval for works.

City of Mandurah

The City of Mandurah adopted a "Significant Tree Register" under its previous Town Planning Scheme No 3 which was replaced in 2022 with Local Planning Scheme 12. LPS12 enables the creation of a significant tree register as an additional provision to Clause 13 of the deemed provisions

The significant tree register is a standalone document that stipulates

- The size of a tree to be eligible to be registered;
- The process of nominating a tree;
- Assessment Criteria for registration focussing on non-qualitative criteria for inclusion in the register (aesthetic value, botanic value, ecological value, or historic value)
- Responsibilities of owners and the Council once the tree is registered.

The Significant Tree Register documentation can be viewed at

<https://www.mandurah.wa.gov.au/live/trees-and-verges/Significant-Tree-Register>

To date 153 trees including trees on private property have been registered

COMMENT:

The policy is register based, as tree protection is limited only to the trees that are on the list in that they require planning approval for works.

City of Canning:

The current local planning scheme, the City of Canning Local Planning Scheme No 42, enables the creation of a Significant Tree Register in Schedule A of the scheme as an addition to deemed provisions 13. The first register was adopted by Council in April 2022.

The City has two policies to assist with trees on private land.

Policy ET545 supports the significant tree register and:

- Defines trees eligible for inclusion in the register as a tree that is an outstanding example of scientific, historic, social, aesthetic, or spiritual significance;
- Outlined the process for nominating a tree;
- Requires that a tree that is on the register requires planning approval with payment of fees.

ET545 can be viewed at [https://www.canning.wa.gov.au/getmedia/b2bc2ef9-a8e7-4ac1-9b14-6c3e4c60f44b/Policy-ET545-Recognition-and-Protection-of-Significant-Trees-\(Adopted-19-10-2021\)](https://www.canning.wa.gov.au/getmedia/b2bc2ef9-a8e7-4ac1-9b14-6c3e4c60f44b/Policy-ET545-Recognition-and-Protection-of-Significant-Trees-(Adopted-19-10-2021))

Local Planning Policy 09 focusses on retention and planting of trees where planning approval for development is sought. The policy coins the term “Regulated Tree” and

- Stipulates the dimension of a tree to be considered a regulated tree (tree more than 3m in height, trunk in excess of 100mm at 1.4m, a canopy spread of 3m or more, not identified as an unwanted species).
- At DA stage:
 - Requires regulated trees to be shown in the DA application plans.
 - Empowers the City to determine which trees should be retained (with implied ability to seek changes to the proposal to retain a tree)
 - Vary scheme requirements to facilitate tree retention;
- Requires additional planting focussed on planting rates in relation to types of development.
 - Specific focus on planting rates for carparking areas to address urban heat impact
- Addresses street trees in relation to proposed crossovers with a focus to retain street trees
- Flags consideration for retention of existing trees as part of the subdivision process

The policy can be viewed at:

[https://www.canning.wa.gov.au/CanningWebsite/media/Files/Residents/Planning-and-Building/Planning/Local-Planning-Policies/D22-11761-\(Revision-1\)-LP09-Tree-Retention-and-Planting-development-\(Adopted-15-02-2022\).pdf](https://www.canning.wa.gov.au/CanningWebsite/media/Files/Residents/Planning-and-Building/Planning/Local-Planning-Policies/D22-11761-(Revision-1)-LP09-Tree-Retention-and-Planting-development-(Adopted-15-02-2022).pdf)

To date 57 trees, including trees on private property, have been registered

Comments:

This approach is register based, and protection is afforded to all trees on the register in that planning approval is required to undertake work on the tree/remove it.

Shire of Serpentine-Jarrahdale

The provision in the scheme can be viewed at <https://www.wa.gov.au/system/files/2021-10/LPSC-Serpentine-Jarrahdale-2-Scheme-Text.pdf> and scroll to Clause 7.12 – Tree Preservation and Planting.

Local Planning Policy 4.16 can be viewed at <https://www.sjshire.wa.gov.au/documents/38/lpp-416-tree-retention-and-planting>

The scheme and policy provisions work on the basis that any tree that meets the minimum requirements as outlined in the scheme (in terms of size of tree) is protected and requires planning approval to be removed. The scheme also lists several types of trees that are exempt from requiring planning approval.

Information about the Significant Tree Register and access to the register can be obtained at <https://www.sjshire.wa.gov.au/community/health-and-environment/trees/significant-tree-register.aspx>

The register contains 103 entries. Although the register has been set up to include trees on private property, all trees currently registered are located on public land, both crown land and land owned by the Shire in freehold.

COMMENT

Like Kalamunda and Nedlands this regime presumes that all trees that fit into a certain category are protected and require planning approval to be worked on/removed, and removal comes at a cost to the property owner, either in planting a replacement tree or in the form of a cash payment to Council. Unlike Kalamunda, the provisions are captured in the scheme rather than policy

The role of the supporting policy is to guide decision making, and unlike register based tree protections regimes the role of the register is to create a record of the Town's significant trees.

City of Stirling

In October 2017 The WAPC allowed an amendment to the City of Stirling Scheme <https://www.wa.gov.au/government/document-collections/city-of-stirling-planning-information#local-planning-scheme> which introduced new clauses (5.5.5 & 5.5.13) that enable the City to impose conditions as part of a development approval to retain a significant tree or, where there are no significant trees, require the planting of an advanced tree. A Local Planning Policy (LPP 6.11) (<https://www.stirling.wa.gov.au/your-city/documents-and-publications/planning-and-building/develop-my-property/6-11-trees-and-development-policy>) supports this provision.

In March 2022 the Council determined to maintain a Significant Tree list which records that trees the properties where planning requirements have been varied.

Additionally, it is possible on a voluntary basis to nominate trees for the list. For developments where the trees that are on the register are being maintained as part of the development, benefits such as priority processing of the planning application and ability to vary planning provisions exist.

COMMENT

This regime is register based. It differentiates from other similar schemes as it is strongly focussed on offering incentives

ATTACHMENT 1

OPTIONS PAPER FOR TREE RETENTION ON PRIVATE LAND

Content

BACKGROUND	1
INTRODUCTION	1
DETAIL	2
1. What measures currently exist to increase/protect the City's Tree Canopy?	2
1.1 On Public Land	2
1.2 On Private Land	2
1.3 Summary	3
2. What are other Councils doing?	4
2.1 Augmenting the Local Planning Framework	4
2.2 Extent of Tree Protection	4
2.3 Available Mechanisms	5
2.4 Summary	5
3. Options	5
3.1 Possible Approaches to Consider	5
3.2 Scheme Clauses and Policy Provisions	7
3.3 Summary	7
4. What does the City of Melville need to do moving forward?	8
4.1 Increased focus on Multiple Dwellings	8
4.2 Introduce a Tree Protection Regime	8
4.3 Education	8
CONCLUSION	10
ADDENDUM 1 Details of Tree Protection Provisions brought into the local planning framework at various local governments	

BACKGROUND

Following the City's release of its Tree Canopy Aerial Data Assessment Results 2022, which revealed a 1.4% decrease in urban canopy from a percentage coverage of 13.9% to 12.5%, the following Notice of Motion was adopted by Council in December 2022:

1. That the Council notes with concern the recent survey of the City's tree canopy cover which showed a dramatic reduction in tree canopy cover across the City of Melville.
2. Recommits to the goal identified in the Corporate Environmental Strategic Plan 2016 – 2025: 'Greening of the City by increasing the vegetation canopy coverage'.
3. Requests the CEO to prepare a report on:
 - a. the opportunities for further protection of mature trees in light of the Town of Nedlands and City of South Perth's proposed amendments to their Local Planning Strategy requiring development approval for removal of mature trees;
 - b. a realistic target for tree canopy coverage across the city, with specific targets for city controlled and private land; and
 - c. any other appropriate strategies or measures to ensure the preservation of tree canopy coverage across the City of Melville.

This paper investigates opportunities within the planning framework to protect existing mature trees on private property, i.e., addressing items 3(a) and 3(c) above. 3(b) will be addressed by Environment and Infrastructure in due course.

INTRODUCTION

The benefit of an urban environment and particularly the positive impact that mature trees have on the aesthetics of urban areas and their microclimate has increased the focus to preserve existing trees and to establish new ones.

Traditionally the efforts to increase the urban forest has focused on public land, preserving and nurturing existing trees in street verges, public parks and bushland, and planting new trees where possible through annual planting programs. The City of Melville conducts an annual tree planting program on public land and has done so for many years already. As a result, the total number of trees taller than 3m on public land has increased.

However there has been a decrease of mature trees on private land, which anecdotally accounts for approximately 70% of tree canopy in an urban area. Increasing subdivisions, because of density increases, have seen the loss of mature trees in backyards to make space for additional dwellings.

This trend of tree loss on privately owned land has affected all local governments where densities have increased. This has prompted some local governments in the Perth and Peel region to introduce measures in their planning framework to provide some ability to protect existing trees.

In response to Council's decision to declare a climate change emergency and set a City-wide target of net zero emissions by 2050 the focus shifts to preserving mature trees on privately

owned land and seeking an increase in the City’s total tree canopy, or at very least not reducing it.

DETAIL

1. What measures currently exist to increase/protect the City’s Tree Canopy?

1.4 On Public Land

Planting Programs

Encouragingly since 2012 the number of trees the City has planted each year has increased from 200 in 2012 to 1000 in 2022. It is noted however that these figures are generally lower than what was intended to be planted each year. In 2022 the target was 1700 trees, and the target for 2023 is 2500 trees.

The current planting strategy includes verge tree expansion, verge tree succession planting as well as planting within parks and natural areas.

Development Control measures to protect Verge Trees

The City also imposes development controls as part of the development assessment process to protect existing street trees and requires:

- a) In relation to proposed crossovers, where possible, redesign to eliminate the need to remove existing street trees to provide crossovers.
- b) In relation to proposed developments, conditions are imposed as part of the planning approval to protect the street trees within the street verge for the construction period of the development.

1.5 On Private Land

Local Planning Framework

Increasing the City’s Urban Canopy aligns with the aim of the City’s local Planning Strategy

- *to ensure that the natural environmental values of the city are protected and conserved for existing and future generations,*
- *to protect significant natural landscapes and remnant vegetation*
- *to protect and promote places of cultural heritage significance within the City including significant sites, building, structures, trees, and landscape elements,*

Planting new trees and protecting existing trees, including on private land, is therefore an action that directly relates to the strategic vision of the City of Melville.

The local planning scheme that preceded Local Planning Scheme No. 6 (LPS 6), Community Planning Scheme No 5, included numerous provisions for tree protection on private land as follows:

- Clause 2.4.2 (c) required the City to maintain a tree register to preserve significant trees;
- Part 6.4 included deemed protections,
- Part 6.5 provided greater clarification on the nomination process, and how, as part of DA approvals, the City could impose conditions to keep trees.

While the focus of the register was for trees on public land, and any person could nominate a tree on public land, the provisions also had the potential to allow landowners to nominate trees on their own private land for inclusion on the register.

These provisions were lost when LPS 6 came into force. Except in relation to trees with heritage value, the current scheme has no further provisions for the preservation of existing trees, and there are also no provisions in this regard in the 'Deemed Provisions' that form part of the scheme.

Consequently, achieving the scheme's objectives in relation to the preservation of trees on private land has been otherwise left up to City's planning staff, who through negotiation and education have, where possible, encouraged developers to retain mature trees as part of their development applications.

State Planning Framework

Prior to May 2019, there were no provisions in the State Planning Framework to preserve or expand the urban forest canopy.

Changes to the R-codes introduced new parameters in relation to trees. These included the requirement for planting of new trees as part of the DA process, making it mandatory that deep soil areas are provided on development sites, and permitting conditions of approval for the planting of a tree(s) and its/their ongoing maintenance.

With the recent introduction of the Medium Density Codes, a benefit is now available for all types of housing, whereby the soft landscaping requirement for a new dwelling is automatically reduced when an existing tree on site is retained. There is also an increased focus on providing deep soil areas on development sites, and ultimately the codes will yield more on ground garden area as the ability to consider roof top gardens in lieu of private gardens is phased out.

The R-Codes also require all new residential developments to plant at least one tree within their lot (or more depending on the lot size). Other provisions in the R-Codes that relate to trees include;

- a) Determining the criteria of what constitutes a significant tree as being:
 - A healthy specimen with ongoing viability;
 - Not listed as a weed;
 - With a height of 4m;
 - With a trunk at least 160mm; and
 - With canopy diameter of at least 4m
- b) Defining the size of a tree based on the size of the canopy of the tree at maturity:
 - Large tree - canopy greater than 9m;
 - Medium tree - canopy between 6m-9m; and
 - Small tree - canopy 4-6m.

1.6 Summary

It is encouraging that there is some recognition of the importance of trees and the need to increase the urban forest in the planning framework, but the City of Melville planning framework focusses mostly on planting new trees rather than retaining existing trees. Other shortcomings include:

- The provisions in LPS6 are aspirational and difficult to enforce because they cannot be measured,
- The provisions in the R-Codes only apply once development is proposed and remains heavily focussed on planting of new trees,
- The provisions to protect existing trees are indirect as they apply only where a development is proposed, when in reality tree removal often precedes the development application process, and
- Like all other planning control provisions, the provisions in the planning framework can be varied. They also require enforcement, which has not been tested yet as the requirements have not been in place long enough yet.

The provisions in the planning framework therefore do not guarantee that development will increase the urban canopy.

2. What are other Councils doing?

2.5 Augmenting the Local Planning Framework

Councils concerned with protecting established trees on private land have turned to augmenting the existing provisions in the local planning framework, on the basis that the value of these trees and the contribution they make to the community extends beyond those benefits enjoyed by the people on whose property they grow.

The objective of all these protection regimes is to bring trees into the realm of the development approval process so that any work proposed to be done to a tree, particularly its removal, needs to be approved. This is done both through adopting local planning policies and by adding new provisions into local planning schemes.

It's also a process that continues to evolve, and the current terminology used to define the trees that should be retained varies extensively. For example, many local planning frameworks refer to "Significant trees", but the terms "Trees Worthy of Retention" and "Regulated Tree" are also used.

Different local governments have taken different approaches, both in relation to the extent of the measures for tree protection that are to be imposed, and the way the provisions are incorporated into the planning framework.

2.6 Extent of Tree Protection

Regarding the measures that can be imposed, at one end of the spectrum is a lighter approach whereby Council's prepare and manage a 'Significant Tree Register' designed to capture the very best trees on public land. At the other end of the spectrum is a far more proactive and prescriptive approach, whereby all trees that meet a specific criteria are deemed to be trees suitable for protection (both on private and public land), and should anyone seek to modify or remove such tree they would require submission, assessment and approval of a DA.

There are variations on either of these two extremes to strengthen or soften the approach taken. For example a Local Government could choose the Significant Tree Register option, but extend it to include trees on private property, and even allow for third party nominations. Or alternatively you could take a softer approach to the criteria-based approach by only having it apply in lower density areas or raising the minimum standards for inclusion (i.e. increased minimum height, exclude certain species etc).

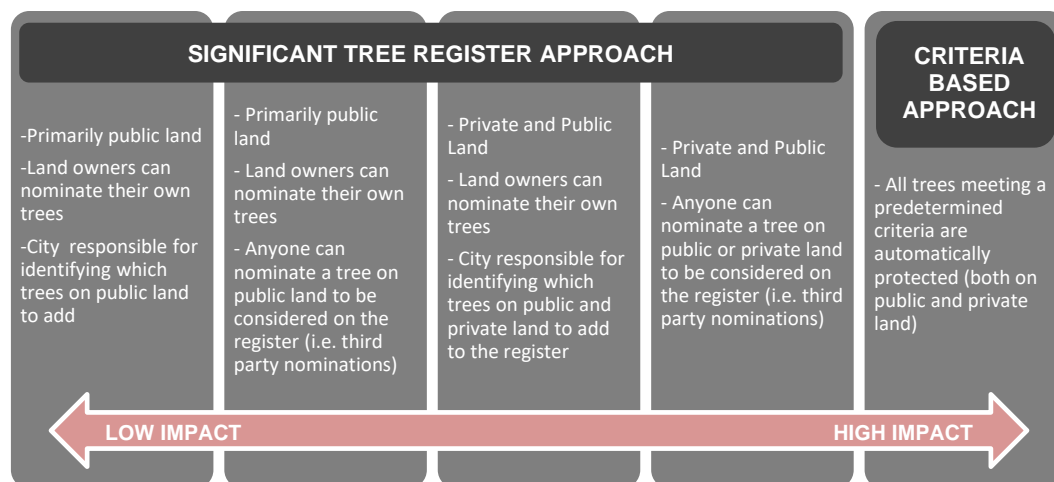
2.7 Available Mechanisms

Provisions relating to tree protection can be incorporated into a local planning framework either through a local planning scheme or through local planning policies. In some instances, Councils, like the City of Kalamunda, are relying solely on adopting local planning policies sanctioned by the WAPC in order to protect against unnecessary tree loss, while in other instances those same provisions are included in the local planning scheme (City of Bassendean). More recently though, tree protection measures tend to be provided for via a combination of both, or more specifically, the legislative basis for the tree protection measure is defined in the scheme, and the associated local planning policy deals with other details such as processes or criteria for assessment of trees.

A critical factor when incorporating provisions in the planning framework is the extent to which the WAPC is likely to support the proposal, be that an amendment to the Scheme or the introduction of a local planning policy. Evidenced by their support of differing approaches to tree preservation over time, the WAPC’s current position on local governments introducing tree preservation regimes is unclear. **Addendum 1** (Table 1) of this report attempts to summarise the different approaches being taken by a number of WA local governments, as well as offer an indicative ranking of each approach, in terms of the extent of detail in each scheme and its enforceability (Table 2). **Addendum 1** also provides electronic links to the policies/scheme provisions for each council and commentary of each approach.

2.8 Summary

Tree retention regimes can be pitched at a number of points on a spectrum, and that position can be dialled up or down over time to align with community aspirations.



Tree Protection Spectrum

Previous WAPC decisions suggest they’re willing to consider a variety of approaches to tree protection, including protection of trees on private land (in addition to the existing provisions within the planning framework). The most supported approach appears to be to provide the Local Government with the ability to create a Significant Tree Register via a provision in the scheme, more specifically via a clause in the Supplemental provisions. To support the scheme, Local Government’s then put further operational detail in an associated planning policy.

The approach Bassendean and Nedlands are proposing to take, where the specific details in relation to tree protection are included in the scheme, is unique, and still in draft, pending a decision of the WAPC before it can be enacted.

It's worth acknowledging that there is growing pressure on the WAPC to provide a coordinated strategy to tackle the issue of tree canopy loss, with many local government's arguing that the mechanisms afforded to them through their local planning frameworks are insufficient. It's possible that this could affect how they view a proposed change to the City's planning framework, particularly if a state-led strategy is imminent.

3. Options

3.1 Possible Approaches to Consider

As discussed, the approach to tree retention regimes is either that:

- a) All trees meeting a certain height/size/species are protected and any work on them requires planning consent, or
- b) Only trees that have been considered and approved for inclusion on a Council tree register are protected and require approval to remove/modify.

Table 1 below presents four potential options for Council to consider. Each has at least one corresponding Local Government who has adopted that approach, along with some pros and cons of each.

Table 1	Tree Register Approach			Criteria-Based Approach
	Basic tree register*	+ City nominations**	+ Third party nominations	Trees meeting pre-determined criteria are automatically included
LG example	Vincent (via Scheme)	South Perth (via <u>draft</u> Scheme and Policy) Stirling	Mandurah (via Scheme) Bassendean Canning Serpentine-Jarrahdale	Mandurah (in Tree Preservation Areas) Nedlands (via <u>draft</u> Scheme) Kalamunda (via policy) Shire of Serpentine-Jarrahdale (limited to certain height trees as defined in scheme)
Pros	Shows intentionality without limiting landowners' development opportunities Likely to be supported by WAPC and community	City can protect significantly more trees and scale up the register if appropriate. City maintains control of the register Likely to be supported by WAPC	Greater public involvement in process. Shared responsibility in identifying trees Likely to be supported by WAPC	Significantly more trees able to be included within criteria, with most of the work needing to be done up-front to determine the criteria The criteria applies without prejudice, which makes it difficult for people to suggest the City is targeting them (as opposed to a tree register where the City has to single out particular trees to include)
Cons	Unlikely to result in many trees on private land being protected Trees on public land are arguably the least in need of protection	To be an effective change from a basic tree register the City would need to be willing to register trees on private land without owner support	Additional resources needed to not only maintain the register but accept, assess, and respond to 3 rd party nominations	Administrative burden associated with enforcement and dealing with applications to remove/modify trees. People may be unaware of requirement and remove tree/s not knowing a DA was required

*Includes trees on public land and private trees nominated by the landowner.

**City reserves the right to nominate trees on private land, regardless of owner consent.

3.2 Scheme Clauses and Policy Provisions

Scheme

Any tree-related provisions in the scheme would have the legislative force and effect of the scheme, but to incorporate new provisions in the scheme would require an amendment. In general, the WAPC are cautious when considering additions to a scheme, particularly where such clauses are not able to be varied (i.e., discretion to be exercised). One of the more common approaches taken by local governments in preparing scheme clauses in relation to tree retention is to;

- 1) Introduce the ability to create a Significant Tree Register under Schedule A of the scheme, and
- 2) Simultaneously add a separate clause prohibiting the pruning or removal of a tree identified on the register unless development approval has been granted (also under Schedule A).

Everything else related to the preparation and maintenance of the tree register, the process of nominating a tree, the criteria for assessing a tree and the repercussions for removing a tree without approval would all thereafter be accounted for in a local planning policy. This content can potentially be put in the scheme, but it must be noted that the greater the changes that are being sought with a scheme amendment the more complicated the amendment becomes, which will not only impact on the time it will take for the amendment to be considered, but also the probability of having the amendment endorsed by the WAPC. It also makes the process more difficult to change in the future if it was decided that the process could be improved.

Policy

A policy has a lower status than a scheme provision and requires due regard.

Typically, a policy is designed to support a scheme provision and would provide the following details:

- The type of tree that should be listed on the tree register
- Criteria to be considered to determine what is a significant tree e.g.
 - minimum canopy size
 - height
 - tree trunk size
- Process of addition a tree to the register
- Provision of incentives
- Circumstances for tree preservation order

Policies can also operate in their own right without being referenced in the scheme.

As provisions in policy are easier to amend than those in a scheme, a regime for tree protection based largely in policy is agile and able to respond quickly to any changes in community sentiment and council appetite for the preservation of existing trees.

3.3 Summary:

The form a Tree Preservation Regime can take can vary and can be adjusted over time as the demand for tree protection increases or decreases.

An approach that is a combination between incorporating provisions in policy and scheme captures the best of both worlds, in that the scheme can demand that proper consideration be

given to a tree before it's permitted to be removed, but the flexibility of a policy allows the City to be outcome-based and apply common sense when needed.

4. What does the City of Melville need to do moving forward?

4.1 Increased focus on Multiple Dwellings

From a tree preservation perspective multiple dwellings are the preferred housing form, because in general they are a more efficient user of space than single houses and grouped dwellings, thereby leaving more space to accommodate existing trees.

Additionally, unlike for single houses and grouped dwellings, provisions for the preservations of existing trees are also already a recognised aspect for approval of multiple dwellings under the R-Codes.

Encouraging and supporting the development of multiple dwellings ahead of single houses or grouped dwellings therefore supports tree retention on private land.

4.2 Introduce a Tree Protection Regime

The process of devising a scheme for tree protection involves a multitude of choices so that the regime is pitched appropriately on the available continuums and is in accordance community expectations.

At the outset the What, Where and How of the Tree Protection Regime needs to be determined through a multitude of workshops with elected members and the community.

What:

- Criteria should define a protected tree?
 - Species
 - Condition
 - Size
 - Height
 - Canopy cover
 - Trunk diameter
 - Location on site
 - Distance from boundaries
 - Front setback area
 - Community Value
 - Amenity for the locality
 - Cultural
 - Historic

Where:

- Trees on what type of land?
 - All private land?
 - Only on selected land, and if so based on what factors?
 - Size of land
 - Zoning/Coding of land
 - How many existing trees on the site are already protected

How:

- Should the provisions be in the scheme or policy?
- Should the provisions be included in a register or be a blanket form of protection?
 - If in a register
 - Should nominations require owner consent?
 - Should trees on public land be listed?
 - Should a protected tree attract incentives. If so, what?
 - Assistance and flexibility
 - Allowing retained trees to act as visual privacy screening
 - For every tree that is retained, two less trees are required to be planted
 - Greater flexibility to remove poor quality street trees
 - Additional bins for tree trimmings to properties with large trees
 - Allowing gutterless roofs and the use of swales for stormwater management, to reduce future gutter maintenance
 - Prior to designing a building, the City's Tree Officers investigate and provide advice on the actual possible crossover setback to a street tree based on the roots, to prevent the need for re-designs.
 - Priority assessment of DA to decrease processing time.
 - Varying Development Standards to Retain Trees
 - Allowing an increased number of dwellings;
 - Flexible lot sizes, to allow lots to be designed around retained trees;
 - Reducing number of car parking bays (notably for non-residential developments);
 - Narrower and non-straight driveways;
 - Reducing street setbacks;
 - Reducing lot boundary setbacks;
 - Increasing number and size of boundary walls (such as two storey);
 - Reducing amounts of open space;
 - Reducing courtyard sizes;
 - Allowing increased building height (such as additional storeys); and
 - Providing the incentives when protecting a tree on a neighbouring property.
 - Financial Incentives
 - Discounting Development and Building Application Fees;
 - Scalable concessions to Council Rates;
 - Should the unauthorised removal of a protected tree attract a penalty?
 - Financial contribution to the City's fund for planting of trees
 - Fine
 - Requirement to plant two or more trees for each removed tree

Only after Council has established a position on the aspects above will it be possible to progress to construct a tree retention regime, either in the scheme or policy or both.

Additionally, if a scheme amendment is the preferred approach, a decision needs to be made about how to go about making the changes to the scheme, which could either be:

- Within the scheme review process of LPS6 currently underway, or
- As an independent scheme amendment of LPS6.

Ideally when a scheme is subject to a review, individual amendments should be avoided. For urgent matters, where it is essential that the provisions are in effect in a matter of months, this position could be reconsidered, and it could be considered appropriate to initiate an individual scheme amendment of LPS6 to bring the desired provisions into effect.

Including a tree protection regime into the current scheme review rather than having it as a standalone scheme amendment has the benefit that the outcomes from Nedlands and South Perth will be known and able to inform any decision made.

4.2 Education

Another step the City should consider taking is a comprehensive public awareness and education program.

Public Awareness

It's possible that the introduction of any tree protection regime that includes private land could cause community angst, as landowners consider the impact of the provisions on the use of their land. Bringing awareness to the tree protection requirements would;

- 1) Reduce the number of individuals who unwittingly remove their tree/s in conflict with the tree protection requirements (and face potential compliance action as a result).
- 2) Empower landowners to make informed decisions when designing their new home, as well as setting clear expectations with demolition contractors, subdivision consultants and home builders, who may otherwise presume to clear all vegetation.
- 3) Help combat misinformation within the community.

In addition to the broader Melville community, it would also be prudent to contact representatives in the building industry to make sure they're aware of the changes and are accounting for any tree retention requirements before they progress with an application.

Education

As well as bringing awareness about any changes to the planning framework, the City should also consider ways to educate the community about the value of mature trees, including:

- 1) Mitigation of the urban height island effect
- 2) Reducing water runoff
- 3) Absorbing pollutants and production of oxygen
- 4) Shade
- 5) Providing food and shelter for fauna
- 6) Aesthetic and mental health benefits

Ultimately the goal would be for the City's tree protection regime to become obsolete as the community embraces trees and every individual does their bit to protect and nurture the trees within their land.

CONCLUSION

Typically, in any local government area 30% of the land is public land with the remaining 70% being privately owned.

For many years the City of Melville has successfully increased the City’s urban canopy on public land through its planting programs but is suffering significant canopy loss on privately owned land largely due to suburban subdivisions and renovations. As a result, there is a net overall canopy loss.

Opportunities exist in the planning framework to establish a tree protection regime to reduce the number of existing trees removed on privately owned land, and to mandate that additional trees are being planted. As such a regime comprises a range of variables it can be tailor made to address local issues and respond to local concerns.

Constructing a comprehensive regime requires balancing;

- 1) Community aspirations,
 - Protecting the natural environment,
 - Responding to climate change,
 - Reducing the heat island effect, and
 - Prioritising shade in parks and along footpaths.
- 2) Land owner expectations
 - Right to take advantage of redevelopment opportunities (i.e. subdivision),
 - Right to renovate/extend (including installing appurtenances to a home such as a pool),
 - Right to manage impacts from trees (shading PV/blocking sunlight, roots damaging paving, leaves clogging gutters etc), and
 - Potential pushback from residents more generally about greater red tape/government intervention.
- 3) Resource demands on the City
 - Staff required to assess applications to remove/prune trees,
 - Staff required to assess nominations for trees to be added to/removed from the register, Proactive compliance to ensure trees are being kept, new trees are being planted and maintained,
 - Reactive compliance when trees are removed without consent,
 - Costs associated with time at Council or legal costs for challenges through SAT
 - Staff required to progress a potential scheme amendment and the preparation of a policy.

*Note that regardless of what approach is taken, if the expectation is that the tree protection regime is to fundamentally stop the removal of trees of trees that could otherwise be kept, it will require a significant number of additional staff to manage the process (including administration, application assessment, compliance etc).

Managing these competing interests will affect decisions about what should or should not be included in the regime, where specifically the regime should apply, and how it should operate. These are all aspects that require Council decisions, and the process may well require workshops with the community to inform the decisions.

In addition, a decision needs to be made by Council on whether the regime should be captured in;

- 1) Both the scheme and in a policy, or
- 2) Policy alone.

And where a decision is made that involves the scheme, whether the regime should be;

- 1) Introduced as part of the review of LPS6, or
- 2) As a standalone amendment to LPS6.









Land and Property Retention, Disposal and Acquisition

<p>Policy No. CP-005 Last Review Date: 21 March 2017</p>	
---	--

Policy Objectives

1. To provide a policy framework through which the City can consider its freehold and vested reserve land and property assets and make decisions, using a systematic informed approach, with respect to the retention, disposal or acquisition of such assets or a combination thereof.
2. To ensure that decisions made in relation to the use of City of Melville land and property assets ~~ensure maximum return to the City by either realising a commercial level of financial return or by fulfilling a community~~ provide a benefit aligned to the visions and objectives of the City of Melville.
3. ~~To create greater revenue from current and potential land, property and facility holdings to reduce the necessity of future rate increases.~~

Policy Scope

All land and property assets owned or controlled by the City of Melville.

Policy Statement

This policy acknowledges that land and property assets form an integral part in facilitating the attainment of the City's visions and objectives.

The City's landholdings are a finite resource. With land values generally increasing, and the availability of land generally decreasing, over time due to urban infill, the City's landholdings are expensive to replace by the acquisition of alternative land.

The community has a high expectation that the City's landholdings should be used to deliver the type and quality of services that it expects to be delivered by its local government.



~~Local Governments, like all spheres of government, have finite resources at their disposal. Such resources are often in high demand and the community has a high expectation for both the type and quality of services that it expects to be delivered by its local government.~~

~~In order to be less dependent upon general rates as the primary funding source for the provision of services each year, the City aims to diversify its income opportunities by raising revenues from additional sources.~~

~~Recent changes to legislation have limited the range of investments and therefore returns local government can achieve from its cash holdings resulting in a need to replace the forgone investment income opportunities from alternative sources.~~

This policy aims to provide a strategic position with respect to the management of the City's land and property assets and to:

- develop a vision for the use of these assets providing the desired level of service to the community; and
- ensure that such services are provided from the most appropriate and readily available locations; and
- ~~where appropriate, aid in the development of a land bank of property assets that will return an appropriate rate of return on investment.~~

Property Classifications

Classification	Description
Surplus	<ul style="list-style-type: none"> • No <u>current, or likely future</u>, City of Melville or community services <u>are, or are ever likely to be able to be,</u> provided from the property. • The property is not let to a third party for a beneficial purpose. • The property has no capacity to influence or support any other <u>current, or possible future</u>, desired planning outcome or redevelopment project.
Investment	<ul style="list-style-type: none"> • No City of Melville or community services are, <u>or are ever likely to be able to be,</u> provided from the property. • The property may be let to a third party through a lease arrangement based upon market valuation as determined by an independent valuer, <u>to be reviewed on the rent commencement date to the market rent value applicable as at the rent commencement date of the lease.</u>
Civic	<ul style="list-style-type: none"> • Properties from which non infrastructure related City of Melville services are provided. • Portions of the property may be let to a third party.
Commercial	<ul style="list-style-type: none"> • Properties from which independent commercial activities are or can be conducted. • The property may be let to a third party.
Residential	<ul style="list-style-type: none"> • Properties which are primarily used to provide residential accommodation. • The property may be let to a third party.



Community	<ul style="list-style-type: none"> • Properties from which community support activities or services are provided on behalf of the City or for the broader benefit of the community. • The property may include both freehold and Crown Land vested in the City. • Portions of the property may be let to a third party.
Utilities	<ul style="list-style-type: none"> • Properties used by the City for the provision of essential infrastructure, e.g. water management, road reserves, parking, telecommunications, public access, etc. • The property may be Crown Land vested in the City. • Portions of the property may be let or sold to a third party.
Public Spaces and Other Reserves	<ul style="list-style-type: none"> • Property held by the City for the purpose of providing parks and nature reserves or some other community purpose. • The property may be Crown Land vested in the City. • Portions of the property may be let or sold to a third party.

These categories will be considered to assess each property owned or controlled by the City. In retaining, disposing or acquiring land and property assets, the City will consider the purposes for this action which can be related to any of the following to provide:

- a service;
- a strategic purpose; and
- a commercial return on investment

~~Any property that is not providing a level of return, or not providing either services or other functions, should be rationalised as the lost opportunity places an additional burden on rates and other income sources.~~

~~A property should only be disposed of by sale or long term lease if, after extensive public advertising and consultation to explore all possible options for the property over at least a 12 week period (excluding public holidays), Council decides that the property is not likely to be capable of ever providing any other viable services or functions.~~

~~In addition~~ Additionally, properties of Local Government can be considered as belonging to one of the following two categories:

Reserves – properties owned by the State Government that ~~have been provided to the City for its care vested in the City for~~ care, control and management, and are generally required to be used for the specific purposes outlined in the applicable Vesting Order ~~providing little or no financial asset value to the City.~~

Freehold Land – same form of ownership as that applying to individual residential properties and only limited by the prevailing zoning for the property provided by the applicable Planning Scheme.

There are number of options that will be considered with regards to ensuring the best financial, community or social interests of the City and the community. These include:

1. Altering the Tenure of the Property Held (or owned) by the City
2. Purchase of Property for Public Spaces
3. Property Acquisition
4. Property Disposal



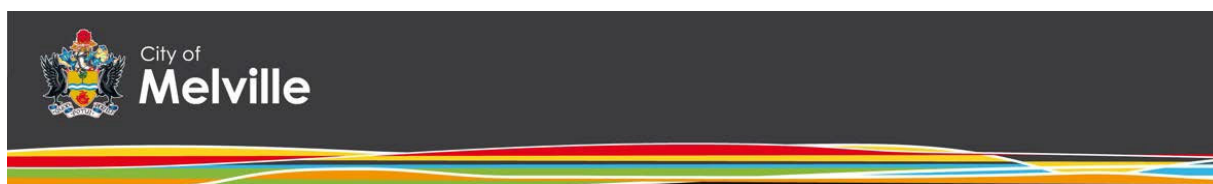
1. Altering the Tenure of Property Held (or owned) by the City

A number of methodologies may be considered to alter tenure and can include (but may not be limited to) any of the following:

a)1.1 Transfer or Exchange of Freehold Title - ~~enables the City to realise the value of freehold property assets that would otherwise be lost as result of the use of the land for service delivery.~~

In order to realise the value of a freehold asset without affecting the delivery of services provided from the relevant property, ~~local governments can the City may~~ consider the transfer of such freehold titles to vacant crown land parcels.

- This process involves the transfer of the freehold title to a crown land parcel (identified as being required by the local government).
- Such transfers are undertaken on a dollar for dollar basis, with values of the two properties determined at highest and best use by the Valuer General's Office.



- If transferred, the new property is provided to the ~~local government~~City_ as unencumbered freehold title but, in most cases, will require rezoning ~~following acquisition to achieve highest and best value.~~
- The original freehold property on which the service is provided then becomes a crown land parcel which is returned to the local government as a reserve vested in the local government.

b)1.2 Profit Sharing - subject to State Government Cabinet approval, State Government owned land deemed to be surplus to requirements (this may include land vested in the local government or Unallocated Crown Land) may be sold with the profit from the sale proceeds being shared between the City and State Government and generally required to be spent on significant community benefit projects.

c)1.3 Outright Purchase of Property – under the Crown Reserve Rationalisation Scheme, Transfer or Exchange of Freehold Title or Profit Sharing model cannot be used to acquire property controlled by the State Government; the City may make application to acquire the property from the State Government at an agreed value.



2. Purchase of Property for Public Spaces

The City is committed to significantly improving public spaces to create a more liveable city.

In accordance with the City's CP-103 - Improving Public Spaces Policy, ~~it will prioritise~~ improvements to the quality, useability, amenity, comfort, sustainability, variety, safety and accessibility of public spaces ~~will be prioritized~~. ~~In areas where there is an identified lack of all categories of public open space, the City will also prioritise the conversion of its existing available and suitable landholdings in the subject locality over the purchase of expensive alternative freehold land for additional parklands public open space.~~ Policy CP-103 will inform any consideration of the potential to purchase additional land for public spaces.

3. Property Acquisition

~~The City may consider~~ ~~In considering~~ the acquisition of property ~~in a range of classes as detailed below.~~ ~~Each~~ type or class of property ~~will have~~ ~~has~~ differing attributes and challenges ~~and will require requiring~~ different approaches in respect to ~~the period of ownership, the returns likely to be made and the inherent risks associated with owning that type of asset.~~

~~The following is a guideline with respect to property types:~~

3.1 Residential

3.1.1 Zoning Changes - the City may purchase residential property in suburbs where transformation or improvements to development quality are required. Such property may be rented out in the medium term and the property sold or developed when suitable prevailing market conditions exist.

~~Joint Venture~~ ~~a joint venture partner may be used to develop property where the City uses its land holding as equity in the project. This may be considered mutually beneficial by both parties as the City does not have to expose itself to the all the risks associated with the development and the developer does not have to carry the costs associated with purchasing the land. However, both parties share in the profits from the development outcome.~~

~~The option of returning profits directly from the sale of the development outcome or converting its equity in the development to a proportional share of the final product will be considered.~~



3.1.2. Regeneration - ~~these projects are often used~~ the City may choose to acquire property to be regenerated or redeveloped in areas where the quality of the built ~~_~~ form has ~~___~~ deteriorated and investment ~~___~~ is required to enable the broader suburb to be remarketed.

3.2 Non Residential - ~~a similar analysis for non residential properties can also be used, however non residential acquisitions are considered to be more complex.~~

The City may consider ~~such~~ acquisitions and ~~possibly~~ rezoning of residential land where ~~involvement in the delivery of such an outcome~~ such purchase will act as a catalyst for the regeneration or improvement of a larger area.

In making such acquisitions, the City ~~will consider a passive role through the acquisition and land banking of assets in an area likely to be the subject of regeneration, returning higher than average capital appreciation, or to~~ may take a more active role, leading to the development of the site ~~either through a joint venture type arrangement or with the City being the developer.~~

3.3 Ground Lease ~~— Subject to extensive prior exploration of all alternative options for a site, following at least a twelve week public consultation period (excluding public holidays) and advertising, — the Council~~ ~~it~~ may decide to issue a ground lease on suitable commercial terms for used predominantly on properties on a case-by-case basis that have a very high exposure to passing traffic or are located in an area where there

~~is a much higher than usual interest in strategic property acquisition.~~

In establishing a ground lease, the City will also consider the built form that will remain on the property at the expiration of the lease.

4. Property Disposal

Subject to extensive prior exploration of all alternative options for a site, following at least a twelve week public consultation period (to exclude public holidays) and advertising, the Council may decide that Any property that provides neither a service, nor a likely possible future service, to the community, an appropriate financial return or any other function to the local government, is in effect a property that and is thus is costing the City and the community funds to be retained and maintained may be considered for disposal.

Whilst the property is not providing a service or other function to the community the City must explore all options for the property to be used for temporary community purposes, such as a pop-



~~up park or other community facility or community enterprise, such as a pop up cafe. Parking is not considered to be a priority alternative use.~~

~~The retention of a large number of properties that do not provide either strong capital growth or are current income stream from a third party as part of commercial (or quasi commercial) lease agreements, will impact upon the City's ability to deliver services unless the costs associated with retention of these properties is obtained through general rates.~~

~~Whilst the disposal of property may realise the value of the asset to the local government, how the funds are intended to be used by the local government following disposal is as important as the decision taken to the dispose of the property.~~

The City will consider two options with respect to the funds arising from the disposal of any property:

1. Use of the funds to acquire other property(s), providing either more strategic property holding/s (often used in regeneration areas or areas in which the local government wishes to catalyse development activity) or to acquire properties that will provide a recurrent income stream to the local government at a rate of return higher than that able to be returned from the original property, or
2. Use of the funds to deliver other facilities, services or fund operational activities.

The Local Government Act 1995 provides the minimum basis by which community consultation will occur with respect to the acquisition and disposal of land and property.

This need to properly consult the community, with respect to matters affecting property, is a key foundation of the Local Government Act 1995 and one that the City of Melville endorses, as consultation helps ensure that decisions are made that provide for the best long term outcomes for its community.

Whilst the Local Government Act 1995 (and applicable Local Government Regulations) provides the statutory framework by which such consultation must occur, the City of Melville may also be required to apply any Consultation Policy of the State of Government in matters relating to State Government owned land.

In applying this policy and making conclusions with respect to the various property types for retention, disposal or acquisition, detailed selection criteria outlined in the operational procedure will be applied.

References that may be applicable to this Policy

Legislative Local Government Act 1995	Requirements:
Procedures, Process Maps, Work Instructions: Disposal and	----- Land and Property Retention,



Acquisition Procedure

Other Plans, Frameworks, Documents Applicable to Policy: Corporate Business Plan
 Local Planning Strategy
 Public Spaces Strategy
 Improving Public Spaces Policy CP-103

Delegated N/A	Authority	No:
------------------	-----------	-----

ORIGIN/AUTHORITY		Item No.
Ordinary Meeting of Council	19 June 2012	P12/3315
Reviews		
Ordinary Meeting of Council	21 March 2017	P17/3745

