



City of  
**Melville**

**MINUTES**  
**ORDINARY COUNCIL MEETING**

**6:30 PM Tuesday, 16 July 2024**

Held in the Council Chambers, Melville Civic Centre,  
10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

**Minutes to be confirmed at the next Ordinary Council Meeting**

These minutes are hereby confirmed as true and accurate

Mayor K Mair

A handwritten signature in black ink, appearing to be 'K Mair', written over a horizontal line.

Date

20/8/2024



## Our Vision

Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.

## Our Mission

To provide good governance and quality services for the City of Melville community.

## Our Values

### Excellence

Striving for the best possible outcomes

### Participation

Involving, collaborating and partnering

### Integrity

Acting with honesty, openness and with good intent

### Caring

Demonstrating empathy, kindness and genuine concern



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The nature of the Council's decision making role in the matter:

<b>Advocacy</b>	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<b>Executive</b>	<i>The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<b>Legislative</b>	<i>Includes adopting local laws, town planning schemes &amp; policies.</i>
<b>Review</b>	<i>When the Council operates as a review authority on decisions made by Officers for appeal purposes.</i>
<b>Quasi-Judicial</b>	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>

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CONFIRMED

## 1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm and invited Cr S Green to read the Acknowledgement of Country and advised those present of the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

## 2 ATTENDANCE AND APOLOGIES

### In Attendance

K Mair

Mayor

#### Councillors

Cr T Fitzgerald

Cr G Barber

Cr N Robins

Cr C Ross

Cr J Spanbroek

Cr K Wheatland

Cr S Hong

Cr S Green

Cr T Lee

#### Ward

Palmyra - Melville - Willagee Ward

Bicton - Attadale - Alfred Cove Ward

Bateman - Kardinya - Murdoch Ward (*electronic attendance*)

Applecross - Mount Pleasant Ward

Bull Creek - Leeming Ward

Palmyra - Melville - Willagee Ward

Bateman - Kardinya - Murdoch Ward

Central Ward

Central Ward

### Officers

Ms G Bowman

Chief Executive Officer

Mr M McCarthy (*until 7:39pm*)

Director Environment & Infrastructure

Mr P Varelis (*until 7:39pm*)

Director Planning

Ms M Pickering (*until 7:39pm*)

Director Community Development

Mr I Aiyathurai (*until 7:39pm*)

Manager Financial Services

Ms C Newman

Head of Governance

Ms M Smith Poulton

Governance Officer



**3 DECLARATIONS BY MEMBERS**

**3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting**

Nil.

**3.2 Declarations by Members who have received and not read the Elected Members Bulletin**

Nil.

**4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**Approved Deputations**

Nil.

**Approved Written Submissions**

Nil.

**5 DISCLOSURE OF INTEREST**

**5.1 Financial or Proximity Interests**

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

Nil.

**5.2 Disclosure of Interest that may cause a Conflict**

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville Code of Conduct)

Nil.

## 6 PUBLIC QUESTION TIME

At 6:33pm the Presiding Member opened Public Question Time.

### 6.1 Questions Received with Notice

#### 6.1.1 Ms J Doorey, Palmyra

##### Question 1:

*With reference to recent reports, (Melville City Herald, 13/07/2024), what are the benefits to residents of the City of Melville, for the Mayor and CEO to visit US shipyards (and other places relevant to the AUKUS alliance), to learn about emergency management procedures, community engagement and social issues, such as homelessness, when emergency procedures fall under the State Hazard Plan Hazmat Annex A – Radiation Escape from a Nuclear- Powered Warship, (until the new Safety Regulator is established); and the City of Melville has a Strategic Community Plan, community engagement strategies and access to local expertise for complex social issues?*

##### Response 1:

The Mayors and CEOs from the six local governments set to be impacted by the [AUKUS agreement](#) will attend meetings in the United States this September. A notable aspect of AUKUS is Australia's decision, supported by the UK and US, to acquire nuclear-powered submarines and share advanced defence technologies. This decision will see US submarines deployed along the Perth South West Metropolitan coast area by 2027.

The six Local Governments in the Perth South Metro region will play a crucial role in supporting AUKUS. As key stakeholders in our communities and natural environment, we will facilitate infrastructure development, manage environmental impacts, and promote economic opportunities and community benefits.

The delegation will focus on understanding how to best support incoming personnel and their families and the broader community as well as gaining better understanding of emergency management procedures related to the presence of nuclear-powered submarines.

The AUKUS alliance, formed in September 2021 between Australia, the United Kingdom (UK), and the United States (US), is a military security partnership aimed at strengthening security and defence cooperation, primarily in the Indo-Pacific region. The alliance was prompted by shared concerns over China's military expansion.

### 6.2 Questions Received at the Meeting

Nil.

### 6.3 Questions Taken on Notice at Previous Meeting

#### 6.3.1 Ms S Flis, Applecross

As per the minutes of the Ordinary Meeting of Council (OMC) held on 18 June 2024, the following questions were taken on notice with the advice a response would be provided in the agenda for the OMC to be held on 16 July 2024, as below.

##### Question 1:

*There is reference in the State government's operational policy - draft planning for public open space - June 2023 - to a fund of developer contributions made in lieu of public open space provision within developments. Does such a reserve account exist for the Canning Bridge Precinct Development? Is this under WAPC or council control and what is the balance?*

##### Response 1:

The Canning Bridge Activity Centre Plan identifies the option of using contribution mechanisms to generate funds for infrastructure and facilities such as Public Open Space (POS). The contribution options for funding open space, such as developer contribution plans and cash in lieu of open space through the land subdivision process, was most recently considered by Council in April 2023.

A decision to implement such contribution mechanisms has not been reached. Consequently, funds have not been collected and a reserve account for this purpose not created. The upcoming preparation of Public Open Space Strategy will revisit these POS contribution mechanisms and present implementation options for Council consideration.

##### Question 2:

*Why can't the climate action reserve fund which is accumulating at one percent of rates per year and currently sitting at slightly more than \$7 million in value, why can this fund not be used to fund a portion of the POS given that negating the heat is effect is 'climate action'?*

##### Response 2:

The City of Melville (the City) does not have a Climate Action Reserve and therefore it is assumed that this question relates to the Organisational Environmental Sustainability Initiatives Reserve. The purpose of this reserve is:

*To be used to fund environmental initiatives which are intended to reduce the energy usage and/or carbon footprint of the corporation of the City of Melville or for debt servicing costs associated with any loan borrowings taken out for such purposes.*

This reserve is committed to other projects (e.g. Smart LED Streetlight Replacement Project) and initiatives related to the City's Corporate Climate Action Plan and planned Community Climate Action Plan, which does to include POS development or the planting of trees.

Funds for The Esplanade POS development would need to be drawn from the Public Open Space and Urban Forest Reserve as its purpose is:

*To be used to fund the purchase, development, and re-development of public open spaces, including streetscapes, bushlands, parks and reserves and to fund initiatives to enhance and improve the urban forest or for debt servicing costs associated with any loan borrowings taken out for such purposes.*

The balance of the organisational Environment Sustainability Initiatives Reserve is currently \$7.3 million. The reserves are earmarked for future projects which reduce carbon emissions.

At 6:36pm the Presiding Member closed Public Question Time.

## **7 AWARDS AND PRESENTATIONS**

Nil.

CONFIRMED

## 8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

### 8.1 Applications for New Leave of Absence - July 2024

#### COUNCIL RESOLUTION

At 6:37pm Cr K Wheatland moved, seconded Cr J Spanbroek

**That the applications for leave of absence submitted by Councillor Ross and Councillor Barber are approved.**

At 6:37pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (10/0)**

## 9 CONFIRMATION OF MINUTES

### 9.1 Ordinary Meeting Of The Council – 18 June 2024

#### COUNCIL RESOLUTION

At 6:37pm Cr K Wheatland moved, seconded Cr T Lee

**That the minutes of Ordinary Council Meeting held on 18 June 2024 be confirmed as a true and accurate record.**

At 6:37pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (10/0)**

### 9.2 Notes Of Agenda Briefing Forum – 9 July 2024

#### COUNCIL RESOLUTION

At 6:37pm Cr S Green moved, seconded Cr K Wheatland

**That the notes of the Agenda Briefing Forum held on 9 July 2024 be confirmed as a true and accurate record.**

At 6:37pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (10/0)**

**10 NEW BUSINESS OF AN URGENT NATURE**

Nil.

**11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

That the meeting may close to members of the public, if required, to allow for items with attachments deemed confidential in accordance with Section 5.23(c) of the *Local Government Act 1995* to be discussed behind closed doors.

- Item C24/171 Confidential Staffing Matter has been identified as confidential.

**12 PETITIONS**

Nil.

**13 ADOPTION OF RECOMMENDATIONS EN BLOC****COUNCIL RESOLUTION**

At 6:38pm Cr T Fitzgerald moved, seconded Cr K Wheatland

**That the recommendations for:**

- **C24/167 - Common Seal July 2024**
- **C24/168 - Investment Statements for May 2024**
- **C24/169 - Schedule of Accounts Paid for May 2024**

**be carried En bloc**

At 6:38pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY EN BLOC (10/0)**

**14 REPORTS**

**14.1 Reports from Committees**

Nil.

**14.2 Reports of the Chief Executive Officer**

**Management Services**

Nil.

CONFIRMED

**Items Brought Forward**

At 6:39pm, the Presiding Member brought forward item CD24/18 Reconciliation Action Plan for the convenience of those in attendance, and reminded the Council that an advice note has been provided in relation to the item.

**CD24/18 Reconciliation Action Plan**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Director Community Development
<b>Voting Requirements:</b>	Simple Majority
<b>Officer Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. <a href="#">Draft Stretch Reconciliation Action Plan 2023-2026</a></li> <li>2. <a href="#">Officer Advice Note</a></li> </ol>

This item was deferred at the Ordinary Meeting of Council held on Tuesday, 21 May 2024. At the time of the deferral, the item had not been moved or seconded.

**COUNCIL’S ROLE**

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p><b>SUMMARY</b></p> <ul style="list-style-type: none"> <li>• This report presents the City of Melville’s draft Stretch Reconciliation Action Plan.</li> <li>• As a key step in the City’s work towards reconciliation, the Reconciliation Action Plan outlines meaningful actions for reconciliation internally and within the City’s sphere of influence.</li> </ul>
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At 7:02pm, Mr P Varelis left the meeting.

At 7:05pm, Mr P Varelis returned to the meeting.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION**

At 6:41pm Cr K Wheatland moved, seconded Cr T Lee

**That the Council:**

1. **Endorse the draft Reconciliation Action Plan; and**
2. **Approve City Officers to engage with Reconciliation Australia to seek their endorsement of the draft Reconciliation Action Plan.**

At 7:10pm the Presiding Member declared the motion.

**CARRIED (6/4)**

- Yes (6): Mayor Katy Mair, Crs Tomas Fitzgerald, Clive Ross, Karen Wheatland, Scott Green and Terry Lee
- No (4): Crs Glynis Barber, Nicole Robins, Jennifer Spanbroek and Soo Hong

At 7:13pm, at the request of Elected Members the Presiding Member recalled the vote in accordance with the *City of Melville Meeting Procedures Local Law section 14.3(2)*.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (CD24/18)**

At 6:41pm Cr K Wheatland moved, seconded Cr T Lee

**That the Council:**

- 1. Endorse the draft Reconciliation Action Plan; and**
- 2. Approve City Officers to engage with Reconciliation Australia to seek their endorsement of the draft Reconciliation Action Plan.**

At 7:13pm the Presiding Member declared the motion.

**CARRIED (7/3)**

- Yes (7): Mayor Katy Mair, Crs Tomas Fitzgerald, Glynis Barber, Karen Wheatland, Soo Hong, Scott Green and Terry Lee
- No (3): Crs Nicole Robins, Clive Ross and Jennifer Spanbroek

**PURPOSE**

The purpose of this report is to seek the endorsement of the new Stretch Reconciliation Action Plan (RAP), which has been awaiting update since 2023. This new draft Stretch RAP renews the City’s commitment to reconciliation, fulfilling the City’s obligations under state legislation, as well as other national plans and strategies.

**STRATEGIC ALIGNMENT**

<b>Priority</b>	<b>3</b>	<b>Empower the voices of our diverse community by strengthening engagement</b>
	P3/1	Increase co-design approaches that engage stakeholders in upfront designs and support issue resolution activities.
	P3/4	Enhance opportunities for civic engagement and building community capacity.
	<b>4</b>	<b>Support healthy lifestyles and wellbeing</b>
	P4/2	Increase advocacy and partnerships for identified needs relating to community health, safety and security.
	P4/3	Empower inclusive participation and support for sports and community groups.
	P4/4	Support National, State and community efforts to assist people in need.
	<b>6</b>	<b>Encourage local economic development</b>
	P6/2	Support opportunities for not-for-profit and social enterprise.

<b>Outcome Indicator</b>	2	Growth and Prosperity
	Goal 2	Local Job Opportunities for Locals
	Goal 3	Location of Choice for A Diverse Range of Businesses
	Goal 1	Achieve Economic Resilience
	3	Healthy Lifestyles
	Goal 1	A Safe and Healthy Urban Environment
	Goal 4	Mentally Healthy Community
	Goal 3	Increased Physical Activity
	Goal 5	Reduce Alcohol and Other Drug Use
	4	Safe and Secure
	Goal 2	People Feel Safe and Secure in All Places at All Times
	Goal 7	Safe and Secure Places and Environment
	5	Sense of Community
	Goal 1	Life Long Learning and Creativity
	Goal 2	Participation and Inclusion
	Goal 3	Place Activation and Liveability
	Goal 4	Sense of Identity through Collective Memory
	Goal 5	Social Connectedness and Belonging

**BACKGROUND**

The City of Melville has a long history of reconciliation and has strong and long-standing relationships with the Aboriginal community. The City’s current RAP (2017-2022) has expired, and renewal is required so as to:

- Meet the City’s legislation requirements under the *Local Government Act 1995*
- Meet the City’s agreement with Reconciliation Australia to develop a second Stretch RAP
- Further the City’s commitment to reconciliation by embedding actions for reconciliation within the organisation and our work with communities.

The City’s first Reconciliation Action Plan (RAP) was launched at the Innovate level in 2013. This RAP formalised the work of reconciliation that was already happening in the community and made the City accountable to its own reconciliation journey. After successfully implementing and delivering the actions of this first RAP, the City of Melville was endorsed by Reconciliation Australia to progress to the Stretch level for its next RAP. This Stretch RAP was launched in 2017 and expired in 2022, with an agreement to extend for a further year due to Covid.

On expiration of the previous Stretch RAP, the City was permitted to develop a second Stretch RAP by Reconciliation Australia. This level of RAP shows the strong commitment the City of Melville already shows to advancing reconciliation internally and within the organisation’s sphere of influence. A Stretch RAP is focused on implementing longer-term strategies and working towards defined measurable targets and goals and requires organisations to embed reconciliation initiatives into business strategies to become ‘business as usual’.

## CONSIDERATION

Recent changes to the *Local Government Act (WA) 1995* (the Act) impose obligations on Local Government Authorities to recognise Aboriginal peoples and make allowances for their involvement in decision-making processes.

These changes to the Act came into effect in May 2023. Division 1 of the Act, which outlines the general function of Local Government, now includes a clear requirement for local government authorities to consider and involve Aboriginal peoples in decision making. Specifically, section 3.1.(1A)(b) notes:

*[The general function of local government must be performed having regard to] the need*

*(i) to recognise the particular interests of Aboriginal people; and*

*(ii) to involve Aboriginal people in decision-making processes.*

This section necessitates local government authorities provide First Nations peoples with a say on, and input, into decision-making at a local government level. Importantly, the Act does not limit this input to decisions about or for Aboriginal and Torres Strait Islander communities and implies broader input across local government decision-making.

The City of Melville has a long history of reconciliation with strong and long-standing relationships with the Aboriginal and Torres Strait Islander community. The City commenced its formal reconciliation journey in 2013, with the launch of its first Reconciliation Action Plan (RAP) at the Innovate level. The RAP formalized the work of reconciliation that was already happening the community and made the City accountable to its own reconciliation journey. After successfully implementing and delivering the actions of this first RAP, the City of Melville was endorsed by Reconciliation Australia to progress to the Stretch level for its next RAP. This Stretch RAP was launched in 2017.

Some key reconciliation initiatives that have been delivered include:

**Place Names Melville:** Drawing on the collective knowledge and guidance of Professor Len Collard and Geri Hayden, Cultural Advisor and Facilitator, the project is a community-led, creative model for decoding and revealing the ancient meanings embedded in Noongar place names.

**Goolugatup Lowerlands redevelopment:** A First Nations lead project in collaboration with the Whadjuk community, Traditional Owners, community and stakeholders, this ambitious plan to realise the potential of Goolugatup (formerly Heathcote) Lowerlands will upgrade the existing parklands without losing its current character and history.

**Willagee Youth drop-in:** Willagee Library and Community Centre run a youth drop-in for First Nations young people, supporting participants to engage with diverse activities. A key concept that underpins these programs is to highlight career pathways – because you can't be what you can't see.

**Connection to Country:** Engaging at-risk young people to build their cultural knowledge and connection to Country by working with Elders, knowledge holders and artists on Country.

**Koolangka Waangkiny:** Koolangka Waangkiny is a weekly story time program that introduces Noongar language, stories and culture to children aged under five and their families, friends and carers.

The City has maintained ongoing trusting relationship with the Aboriginal community, which has been built through numerous years of on-going engagement. This new Stretch RAP has been developed with input from the Executive team, RAP champions, employees across various departments of the organisation, and a Working Group of Aboriginal and Torres Strait Islander community members, Elders and Traditional Owners.

Endorsing the RAP is an important step in demonstrating the City of Melville's commitment to reconciliation within our community and our spheres of influence.

### **Local Government Practice**

The City of Melville is widely acknowledged as a leader in Western Australia in the reconciliation space. A significant number of local governments in Western Australia have a Reconciliation Action Plan and / or an alternative strategy. The majority of these were developed by metropolitan local governments, that tend to have significantly more resources to put to developing and implementing a RAP. A WALGA survey of local governments undertaken in December 2022, showed that approximately 30 per cent of respondents had or were in the process of developing a Reconciliation Action Plan. Another fifteen per cent noted they have their own strategy or policy in action.

Notably, there is significant engagement with the RAP framework from local governments in the City of Melville's geographic area, including:

- City of Cockburn
- City of Fremantle
- City of Kwinana
- City of Rockingham
- City of Armadale
- Town of Mosman Park

Other local government authorities with a RAP include (but are not limited to):

- City of Perth
- City of Vincent
- City of Bayswater
- City of Busselton
- Town of Cottesloe
- City of Stirling
- City of Swan
- Town of Cambridge

A further 250 organisations that operate or are based in Western Australia also have a RAP.

## ENGAGEMENT

In accordance with the Stakeholder Engagement Policy CP-002, engagement for the RAP has included:

- Broad community consultation through the Strategic Community Plan; and
- Specific consultation of Aboriginal and Torres Strait Islander community through the Reconciliation Action Plan External Working Group.

Engagement for the Strategic Community Plan demonstrated strong support in the community for the RAP. Forty-four respondents noted specifically 'Respect for First Nations culture' as a key area in which they would like the City of Melville to improve. Some select comments from this consultation are included below:

- *Focus on the City's Reconciliation Action Plan and outcomes, engagement with the local First Nations community, encouraging and supporting further understanding between First Nations and other community members. 50-64 years old, Ardross.*
- *Keep implementing the reconciliation action plan and lead in aboriginal relations. 50-64 years old, Bicton.*
- *Say sorry, truth tell, make treaty with First Nations people, implement RAP. 50-64 years old, Bicton.*
- *Set strategies & plans to give the First Nation's people a chance to have an equal say & participation in how their cultures can be incorporated into the City activities. 50-64 years old, Bull Creek.*
- *Take an active public stance on the commitment to reconciliation by supporting and where possible enacting the offers of the Uluru Statement from the Heart. 35-49 years old, Palmyra.*
- *Whole of organisation vision for reconciliation. With these values applied across Council decisions and operational planning and decision making. 35-49 years old, Melville.*

Alongside this community consultation, the City has also sought the input of an external working group of Aboriginal and Torres Strait Islander community members in the development of this RAP. The Working Group is made up of eleven members who bring valuable experience and expertise of living in and / or working with the City of Melville to the Group. There is broad representation across genders and age groups, with a mix of younger and older members to facilitate the sharing of diverse voices and experiences.

The External Working Group has been intrinsic in the development of this Stretch RAP and in driving outcomes for Aboriginal and Torres Strait Islander communities in the City of Melville. The External Working Group is made up of eleven Aboriginal and / or Torres Strait Islander community members.

Internally, this Stretch RAP has been developed with input from the Executive team, RAP champions, employees across various departments of the organisation, and a Working Group of Aboriginal and Torres Strait Islander community members, Elders and Traditional Owners.

An Internal Working Group of staff have also input into the RAP. Alongside the Chief Executive Officer, this group is made up of the following members of staff:

- Director Environment and Infrastructure
- Director Community Development
- Manager Cultural Services (RAP Champion)
- First Nations Engagement Coordinator
- First Nations Engagement Lead
- Team Leader Willagee Library
- Strategic Initiatives Lead

This group included two Aboriginal and / or Torres Strait Islander members of staff.

### **SUSTAINABILITY IMPLICATIONS**

The RAP positively impacts environmental and social sustainability through its contribution to the health, wellbeing and education of the community. The RAP also aligns with United Nations Sustainable Development Goals including:

- Goal 1: End poverty
- Goal 3: Good health and wellbeing
- Goal 4: Quality education
- Goal 8: Decent work and economic growth
- Goal 10: Reduced inequalities
- Goal 16: Peace, justice and strong institutions

### **LEGISLATIVE AND POLICY ALIGNMENT**

Recent changes to the *Local Government Act (WA) 1995* (the Act) impose obligations on Local Government Authorities to recognise Aboriginal peoples and make allowances for their involvement in decision-making processes.

These changes to the Act came into effect in May 2023. Division 1 of the Act, which outlines the general function of Local Government, now includes a clear requirement for local government authorities to consider and involve Aboriginal peoples in decision making. Specifically, section 3.1.(1A)(b) notes:

*[The general function of local government must be performed having regard to] the need*

*(i) to recognise the particular interests of Aboriginal people; and*

*(ii) to involve Aboriginal people in decision-making processes.*

This section necessitates local government authorities provide First Nations peoples with a say on, and input, into decision-making at a local government level. Importantly, the Act does not limit this input to decisions about or for Aboriginal and Torres Strait Islander communities and implies broader input across local government decision-making.

The Reconciliation Action Plan is also a step in addressing the City's obligations under the Closing the Gap Agreement. The Australian Local Government Association (ALGA) was a co-signatory of the Closing the Gap Agreement (2019), along with the Western Australian Government. The 2021 Partners in Government Agreement formally committed the Western Australian Government and local government authorities to work together on the implementation of the National Closing the Gap Agreement.

Under the obligations of the Closing the Gap agreement, state and territory governments' Implementation Plans are to be whole-of-government plans, covering government agencies and statutory bodies including local governments. The Western Australian Government Implementation Plan (2022), outlines four key priority reforms under Closing the Gap agreement:

1. Formal partnerships and shared decision-making.
2. Building the community-controlled sector.
3. Transforming Government organisations; and
4. Shared access to data and information at a regional level.

Alongside obligations under the Closing the Gap agreement, the City of Melville is also obliged to consider the WA Government Aboriginal Empowerment Strategy 2021-2029, which sets out important steps to recognise, acknowledge and celebrate Aboriginal peoples and cultures. The strategy outlines diverse pathways for empowerment, underlined by coordination between the WA Government, State agencies, Commonwealth and local governments, the private sector and the broader community.

The core goal at the heart of the Aboriginal Empowerment Strategy is that "Aboriginal people, families and communities empowered to live good lives and choose their own futures from a secure foundation." Underpinning this strategy are six key principles:

- Empowerment and self-determination
- Culture, country and family
- Diversity of people and places
- Integrated, culturally responsive and secure services
- Accountability and evaluation
- Equity and Equality

Importantly for local government authorities, the strategy notes that "Policies and programs should be developed and implemented as close to the local or regional level as possible, with the involvement of those most affected."

## **FINANCIAL IMPLICATIONS**

The First Nations Engagement Team and the Strategic Initiatives Lead have to date completed most of the work on the RAP – these are existing resources and there has been no budget impact.

Members of the External Working Group are paid a fee for their contribution in accordance with the terms of the Southwest Land Settlement. This fee amounts to \$250 per meeting, with a minimum of four meetings per annum required under the conditions of the RAP, amounting to an approximate total annual budget of \$12,000. This has been included in the proposed annual budget.

The majority of listed initiatives and actions within the RAP are based on existing resources and embedding improved ways of working within our current systems and services. There are also listed grant funded projects, of significant note is the Place Names Melville Project, that received a three-year Lotterywest funding partnership agreement.

There is no new significant variation to existing budgets within the RAP. Any future projects would require a business case and budget approval.

## **CONSEQUENCE**

The *Local Government Act (WA) 1995* makes clear the requirement for local government to recognise the particular interests of Aboriginal people and involve Aboriginal people in decision-making. A decision not to endorse the RAP will significantly compromise the City's capacity to fulfill the legal requirements as outlined in the Act. As there is no alternative policy that would fulfill these obligations, the City would be operating in breach of the Act.

There is significant reputational risk if the Council does not adopt the officer recommendation. The City of Melville is held in high regard for its significant work towards reconciliation by other LGAs, Reconciliation WA and Reconciliation Australia. This reputation would be compromised if the Council does not endorse the RAP.

Trust is a pivotal component in establishing meaningful relationships with Aboriginal and Torres Strait Islander communities and the work to establish these relationships is crucially important. Failure to endorse the RAP would significantly damage long-standing and valuable relationships with the Aboriginal and Torres Strait Islander community. These relationships have been built over time, involving significant work from City officers and, once damaged, would be extremely difficult to repair. Compromising these relationships would also further negate the City's capacity to fulfill its obligations under the *Local Government Act 1995* and would mark a significant step away from involving Aboriginal people in decision-making processes.

At 7:14pm, the Presiding Member brought forward item E24/41 Draft Community Climate Action Plan for the convenience of those in attendance.

**E24/41 Draft Community Climate Action Plan**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Director Environment & Infrastructure
<b>Voting Requirements:</b>	Simple Majority
<b>Officer Disclosure of Interest:</b>	No Officer involved in the preparation of this report has declared interest in the matter.
<b>Attachments:</b>	1. <a href="#">Draft Community Climate Action Plan</a>

**COUNCIL’S ROLE**

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

**SUMMARY**

- The City of Melville Council resolved to prepare a Climate Action Plan to be presented to Council in two years from the 21 June 2021 as part of its declaration of a climate emergency.
- A Corporate Climate Action Plan for the City to reach carbon neutral by 2030 was endorsed by Council in July of 2023.
- It was proposed to prepare a Community Climate Action Plan for net zero by 2050 in 2023-2024 through a consultative process with the Climate Action Reference Group (CARG) and the broader community.
- Significant public consultation has been undertaken to develop the draft Community Climate Action Plan.
- The officers recommend the draft Community Climate Action Plan is released for public comment.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (E24/41)**

At 7:14pm Cr T Fitzgerald moved, seconded Cr K Wheatland

**That the Council endorses the draft Community Climate Action Plan for public consultation and that the final Community Climate Action Plan be presented to 17 September 2024 Ordinary Meeting of Council.**

At 7:35pm the Presiding Member declared the motion.

**CARRIED (7/3)**

Yes (7): Mayor Katy Mair, Crs Tomas Fitzgerald, Clive Ross, Karen Wheatland, Soo Hong, Scott Green and Terry Lee

No (3): Crs Glynis Barber, Nicole Robins and Jennifer Spanbroek

At 7:20pm, Cr J Spanbroek left the meeting.

At 7:22pm, Cr J Spanbroek returned to the meeting.

**PURPOSE**

The purpose of this report is to present to Council the draft Community Climate Action Plan in accordance with the climate emergency declaration in June 2021. The Community Climate Action Plan relates to the geographic area of the City of Melville achieving net zero carbon emissions by 2050. The Officers are seeking approval to advertise the draft plan for public consultation.

**STRATEGIC ALIGNMENT**

<p><b>Priority</b></p>	<p><b>1 Ensure the improvement of sustainability of our environment</b></p> <p>P1/1 Protect and improve our natural assets to enhance our environment</p> <p>P1/2 Utilise technological opportunities to efficiently enhance the sustainability of the environment through monitoring and reporting.</p> <p>P1/3 Advocate and utilize the Nation and State level policies to protect and enhance the biodiversity of our environment and natural assets.</p>
<p><b>Outcome Indicator</b></p>	<p>1 Clean and Green</p> <p>Goal 1 Greening the City</p> <p>Goal 2 Promoting Sustainable Environment</p> <p>Goal 3 Reducing Carbon Emissions</p> <p>Goal 4 Sustainable Energy Management</p> <p>Goal 5 Sustainable Waste Management</p> <p>Goal 6 Sustainable Water Management</p>

**BACKGROUND**

At the Ordinary Meeting of Council held on 15 June 2021, the Council declared a climate emergency and committed to achieving net zero for emissions caused by the operations of the City of Melville by 2030 and for the geographical area by 2050 as point 1 of the resolution. Points 2 and 3 of the Council resolution specific to this report are outlined below:

2. *Notes the actions taken to date and that the City will commence preparation of a Draft Climate Action Plan that will guide the city on addressing Council’s commitments. That plan will:*
  - *Develop a public engagement and education program on Climate Action;*
  - *Undertake research and assessments to plan the actions towards Climate Change Mitigation and Adaptation;*
  - *Identify additional resources to implement actions identified in the Climate Action Plan;*
  - *Identify opportunities to advocate for at State and Federal Government level for policies consistent with a climate emergency response; and*
  - *Identify the additional costs associated with transitioning to carbon positive rather than carbon neutral operations by 2030.*

3. *Directs the Chief Executive Officer to prepare a Draft Climate Action Plan to be presented to the Council within two years;*

In developing the climate action plan, it became clear that there needs to be an action plan specific to the City as an organisation (Corporate Climate Action Plan) and another relevant to the geographic area of the City (Community Climate Action Plan). This report presents the draft Community Climate Action Plan for consideration by the Council, before it is released for public comment.

## **CONSIDERATION**

The impacts of climate change are already being felt by communities around the world, including increasing temperatures, longer droughts, more frequent and intensive natural disasters such as heatwaves and bushfires, and sea level rise, with associated increases in coastal erosion and inundation. With these impacts projected to further increase over the coming years and decades, it is important for the City of Melville to act now to safeguard our community and our environment.

The risks associated with climate change are becoming more important to Local Governments. Being the government closest to the people, the need for Local Governments to respond to, and manage, the impacts of climate change has never been greater. Local Governments are on the front line of addressing climate change and have an important role to play. In acknowledging this role, Council resolved to commit to a climate emergency declaration in June 2021 and to prepare a draft Climate Action Plan within two years.

In response, this Community Climate Action Plan 2024 – 2030 has been developed to guide the City's services and programs over the next six years, emphasising emissions reduction and climate resilience. The actions outlined in the Community Climate Action Plan will be pivotal in advancing the City of Melville's shared objective of achieving net zero emissions by 2050. The Plan works alongside the City of Melville's Corporate Climate Action Plan (2023), which drives the organisation's activities to reach carbon neutral by 2030.

Addressing the climate emergency requires concerted effort from all parts of society. In recognition of this, the Community Climate Action Plan has been developed collaboratively with input from the City's residents, businesses, and community leaders. Through this collaborative approach, the City of Melville aims to cultivate a resilient community capable of meeting its net zero emissions target while confronting the challenges posed by climate change.

The Community Climate Action Plan identifies the climate-related risks and challenges facing the City, while also presenting opportunities for the City of Melville to assist its residents in overcoming them. It also highlights where residents, businesses and community groups can take action now to live in a sustainable, resilient and biodiverse community.

The actions outlined in the Community Climate Action Plan build on existing programs of work and are designed to enable both the City of Melville and the community to achieve the following vision and objectives:

Vision: We are a climate resilient community living in harmony with biodiversity and creating a positive future for all.

- Climate Leadership: Demonstrating climate change leadership through initiatives and strategic partnerships.
- Resilience: Building a resilient community and infrastructure capable of withstanding the impacts of climate change.
- Energy: Transitioning to more sustainable energy sources to reduce greenhouse gas emissions.
- Transport: Promoting sustainable forms of transport, including low-carbon solutions and infrastructure to reduce the environmental impact of mobility.
- Food: Promoting climate sensitive food choices to enhance environmental, social and economic resilience.
- Waste: Implementing comprehensive waste strategies to reduce landfill waste and participating in the circular economy.
- Greening: Collaborating with the community to increase biodiversity within both natural and urban 'green spaces'.

These objectives encompass a total of 57 actions the City of Melville is proposing to undertake to support the community in their efforts to combat climate change. The Community Climate Action Plan will undergo a review in 2028 to ensure its continued relevance and effectiveness in addressing the evolving challenges and opportunities.

## ENGAGEMENT

The actions contained were developed and refined through the following engagement processes:

- Independent Climate Vulnerability, Risks and Opportunity assessment completed in May 2023. During this process, staff were engaged in workshops run by the Sustainability and Climate Action team in September 2022, facilitated by the independent consultant in December 2022 and community workshops in February 2023;
- The Climate Action Reference Group (CARG) met on 12 occasions between November 2022 and May 2024 to listen to local expert speakers and workshop recommendations to reduce carbon emissions and climate related risks in our community. City staff also attended some CARG sessions to provide subject matter advice on the role of local government. The CARG have also reviewed the draft Community Climate Action Plan and provided a collective vision for the plan; and
- Community priority survey launched in early 2024 seeking feedback and recommendations to achieve net zero carbon emissions across the City by 2050 and how the City can support our community to make changes. 425 community responses were received.

## SUSTAINABILITY IMPLICATIONS

The research, analysis and planning of the Community Climate Action Plan has considered opportunities to address the community's climate risk, opportunities to adapt to climate change and address climate impacts faced by the community.

	Environmental	Social	Economic
Pros/Opportunities	Reducing carbon emissions. Lowering temperatures. Increasing biodiversity. Reducing water use. Combat air pollution. Protecting and enhancing biodiversity.	Physical and mental health benefits. Improved amenity. Building resilience in vulnerable communities to the impact of climate change. Improved food certainty.	More long-term resilient power supply. Reduced energy and fuel costs in the long term.
Cons/Drawbacks	N/A	N/A	Upfront cost of implementation actions.

**LEGISLATIVE AND POLICY ALIGNMENT**

1. *Local Government Act 1995.*
2. Council Policy CP-120 – Climate Action Policy.

**FINANCIAL IMPLICATIONS**

The City has developed a Climate Action Framework that will complement the annual Service Planning and budget process to establish the financial costs and associated carbon emissions benefits of actions included in the Community Climate Action Plan each year. The Climate Action Framework implementation schedules will be used as the basis for funding and input into the annual budget process to ensure transparency and accountability in progressing toward the 2050 net zero target.

**CONSEQUENCE**

The Community Climate Action Plan will guide the actions and initiatives undertaken by the City to support the community to net zero emissions by 2050. If the Council does not agree to release the draft Community Climate Action Plan, this would delay implementation of the Plan and potentially impact the progress towards net zero emissions by 2050.

**Corporate Services**

**C24/166 Update of Financial Policies**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Manager Financial Services
<b>Voting Requirements:</b>	Simple Majority
<b>Officer Disclosure of Interest:</b>	No Officer involved in the preparation of this report has a declarable interest in this matter.
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. <a href="#">CP-009 Investment of Funds Policy</a> ↓</li> <li>2. <a href="#">CP-010 Self Supporting Loans Policy</a> ↓</li> <li>3. <a href="#">CP-024 Borrowings and Asset Financing Policy</a> ↓</li> <li>4. <a href="#">CP-025 Accounting Policy</a> ↓</li> <li>5. <a href="#">CP-104 Related Party Disclosures Policy</a></li> </ol>

**COUNCIL’S ROLE**

Legislative: Includes adopting local laws, town planning schemes & policies.

<p><b>SUMMARY</b></p> <ul style="list-style-type: none"> <li>• CP-009 Investment of Funds Policy – update the maximum percentage allowable to any one banking institution to reflect requirements.</li> <li>• CP-010 Self Supporting Loans Policy – no major changes required.</li> <li>• CP-024 Borrowings and Asset Financing Policy – no major changes required.</li> <li>• CP-025 Accounting Policy – changes to reflect changes to Section 6.4 of the Local Government Act and Reg 34 and 35 of the Local Government (Financial Management) Regulations</li> <li>• CP-104 Related Party Disclosures Policy – no major changes required</li> </ul>
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**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/166)**

At 7:35pm Cr T Fitzgerald moved, seconded Cr G Barber

**That the Council adopts the five updated policies reviewed by the Manager Financial Services as contained in the attachments:**

- **CP-009 Investment of Funds Policy;**
- **CP-010 Self Supporting Loans Policy;**
- **CP-024 Borrowings and Asset Financing Policy;**
- **CP-025 Accounting Policy; and**
- **CP-104 Related Party Disclosures Policy.**

At 7:35pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (10/0)**

**PURPOSE**

A two-year review cycle remains in place to ensure all Council policies remain current. If there are changes to Accounting Standards or Legislation or other relevant information that impacts on the policies, outside of the set review period, the policies are updated and presented to the Council for approval. All changes are shown in the marked-up policies that form attachments to this report.

**STRATEGIC ALIGNMENT**

<b>Priority</b>	<b>5</b>	<b>Ensure long term financial sustainability</b>
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
<b>Outcome Indicator</b>	<b>2</b>	<b>Growth and Prosperity</b>
	Goal 1	Achieve Economic Resilience

**BACKGROUND**

Council policies provide direction to officers on the Council’s expectation of how a variety of matters will be addressed. Regular review ensures that policies are consistent with relevant legislation. The attached five policies have been reviewed to reflect the amendments resulting from the State Government review.

**CONSIDERATION**

A summary of changes to the policies is outlined below:

**CP-009 Investment of Funds Policy**

Adjustment to the maximum percentages held with any one institution to better reflect investment market conditions. Revision and addition to the definitions within Ethical Investing.

**CP-010 Self Supporting Loans Policy**

Regular review with no changes required.

**CP-024 Borrowings and Asset Financing Policy**

Regular review with minor wording changes required.

**CP-025 Accounting Policy**

Amendments to reflect the change to Sub-regulations 14 and 34 of the *Local Government (Financial Management) Regulations 1996*. A local government is required to present operating revenue or expenses classified by nature in the annual budgets and annual financial reports. Formerly a choice as to how the information was shown i.e.:

- A. According to nature and type classification;
- B. By program; or
- C. By business unit i.e. Directorate/Service Area.

Amendment to reflect the requirements of the provisions of regulation 17A of The Regulations and AASB 113 and 116 of The Standards requiring that a full revaluation of Investment Land and Buildings will be undertaken every year and all other assets classes at least once every five years. Previously it was once every three years.

#### **CP-104 Related Party Disclosures**

Regular review with no changes required.

#### **ENGAGEMENT**

There was no engagement required for this report.

#### **SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications associated with this report.

#### **LEGISLATIVE AND POLICY ALIGNMENT**

This review of policies has particularly included references to legislation to support the policy position. The policies are consistent with the current Local Government Act and relevant Regulations.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications for Council as a result of this report.

#### **CONSEQUENCE**

The Council could choose not to adopt the revised Policies, this would mean the existing policies would remain in place. The existing Policies do not reflect the current Local Government Act and relevant Regulations.

**C24/167 Common Seal July 2024**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Head of Governance
<b>Voting Requirements:</b>	Simple Majority
<b>Officer Disclosure of Interest:</b>	No officer involved in the preparation of this report has a declarable interest in the matter.
<b>Attachments:</b>	Nil

**COUNCIL’S ROLE**

Information: For the Council / Committee to note.

**SUMMARY**  
 This report details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 21 May 2024 up to and including Monday, 17 June 2024 for the Council’s noting. This is a standing report to the Council.

**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION**

At 6:38pm Cr T Fitzgerald moved, seconded Cr K Wheatland

**That the Council notes the actions of the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Tuesday, 21 May 2024 up to and including Monday, 17 June 2024 for the Council’s noting.**

At 6:38pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY EN BLOC (10/0)**

**PURPOSE**

Section 2.5 of the *Local Government Act 1995* states that a Local Government is a Body Corporate with perpetual succession and a common seal. A document is validly executed by a Body Corporate when the common seal of the Local Government is affixed to it and the Mayor and the Chief Executive Officer (CEO) attest the affixing of the seal.

The following documents were affixed with common seal during the period Tuesday, 21 May 2024 up to and including Monday, 17 June 2024.

<b>Register Reference</b>	<b>Parties</b>	<b>Description</b>	<b>ECM Reference</b>
CS2230	City of Melville and Dato Holdings Pty Ltd	Public Access Easement – Easement in Gross – Kardinya Park Shopping Centre	8002323
CS2231	City of Melville and Dream Alliance Development (Australia) Pty Ltd	Agreement requiring creation of easement for permitting 2-way vehicular access - Lot 592 (No. 107) Ardross Street, Applecross.	DA-2023-999

**CONSEQUENCE**

This is a standard report for the Elected Members’ that details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 21 May 2024 up to and including Monday, 27 June 2024 for the Council’s noting.

**STRATEGIC ALIGNMENT**

<b>Priority</b>	<b>There are no applicable priorities in relation to this report.</b>
<b>Outcome Indicator</b>	There are no applicable outcome indicators in relation to this report.

**LEGISLATIVE AND POLICY ALIGNMENT**

The use of the Common Seal is provided for the information of the Council.

**C24/168 Investment Statements for May 2024**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Manager Financial Services
<b>Voting Requirements:</b>	Simple Majority
<b>Officer Disclosure of Interest:</b>	No officer involved in the preparation of this report has a declarable interest in the matter
<b>Attachments:</b>	Nil

**COUNCIL’S ROLE**

Information: For the Council / Committee to note.

<p><b>SUMMARY</b></p> <ul style="list-style-type: none"> <li>This report presents the investment statements for the period ending 31 May 2024 and recommends that it be noted by the Council.</li> </ul>
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**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/168)**

At 6:38pm Cr T Fitzgerald moved, seconded Cr K Wheatland

**That the Council notes the Investment Report for the period ending 31 May 2024.**

At 6:38pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY EN BLOC (10/0)**

**PURPOSE**

To report on the performance of the City’s investment portfolio for the month of May 2024.

The City’s investment portfolio is invested in highly secure investments with a low level of risk yielding a weighted average rate of return of 5.00% to 5.18% which exceeds the benchmark three month bank bill swap (BBSW) reference rate of 4.36%.

In the City’s investment portfolio, 27% is currently allocated to authorised deposit taking institutions that are committed to sustainability (including environmental, social and governance factors). This compared to 26% in April 2023.

Future investment earnings will be determined by the cash flows of the City and movements in interest rates on term deposits.

**STRATEGIC ALIGNMENT**

<b>Priority</b>	<b>5</b>	<b>Ensure long term financial sustainability</b>
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
<b>Outcome Indicator</b>	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

**BACKGROUND**

The City of Melville (the City) has cash holdings as a result of timing differences between the collection of revenue and its expenditure. Whilst these funds are held by the City they are invested in appropriately rated and liquid investments.

The investment of cash holdings is undertaken in accordance with Council Policy CP-009 Investment of Funds, with the objective of maximising returns whilst maintaining low levels of credit risk exposure.

**CONSIDERATION**

The following statement details the investments held by the City of Melville as at 31 May 2024.

CITY OF MELVILLE STATEMENT OF INVESTMENTS FOR THE PERIOD ENDING 31 MAY 2024		
<b>SUMMARY BY FUND</b>		
Municipal		\$20,835,183
Reserve		\$155,028,668
Trust		\$-
Citizen Relief		\$228,246
<b>TOTAL</b>		<b>\$176,092,098</b>
<b>SUMMARY BY INVESTMENT TYPE</b>		
11AM		\$5,762,904
31Days at Call		\$-
60Days at Call		\$2,000,000
90Days at Call		\$16,600,000
Term Deposit		\$151,729,194
<b>TOTAL</b>		<b>\$176,092,098</b>
<b>SUMMARY BY CREDIT RATING</b>		
AAA Category	AAA	

AA Category (AA+ to AA-)	AA-	\$102,092,098
	A+	\$39,700,000
A Category (A+ to A-)	A	
	A-	
BBB+ Category	BBB+	\$34,300,000
<b>TOTAL</b>		<b>\$176,092,098</b>

Exposure to an individual institution is limited according to Council policy and in May 2024 the investments were within the acceptable limits.

Investment with financial institutions						
Institution	Credit Rating	Credit Rating Category	Funds held at period end	Actual %	Limit Per Policy	
ANZ	AA-	AA Category	\$ -	0.00%	30.00%	✓
AMP	BBB+	BBB+ Category	\$ -	0.00%	15.00%	✓
Bankwest	AA-	AA Category	\$ -	0.00%	30.00%	✓
Bank of Queensland	BBB+	BBB+ Category	\$ 25,800,000	14.65%	15.00%	✓
ING Bank	A-	A Category	\$ -	0.00%	25.00%	✓
Bendigo & Adelaide	BBB+	BBB+ Category	\$ 8,500,000	4.83%	15.00%	✓
CBA	AA-	AA Category	\$ -	0.00%	30.00%	✓
Macquarie	A+	A Category	\$ -	0.00%	25.00%	✓
NAB	AA-	AA Category	\$ 50,350,538	28.59%	30.00%	✓
St George	AA-	AA Category	\$ -	0.00%	30.00%	✓
Suncorp	A+	A Category	\$ 39,700,000	22.55%	25.00%	✓
Westpac	AA-	AA Category	\$ 51,741,560	29.38%	30.00%	✓
<b>TOTAL</b>			<b>\$ 176,092,098</b>	<b>100%</b>		

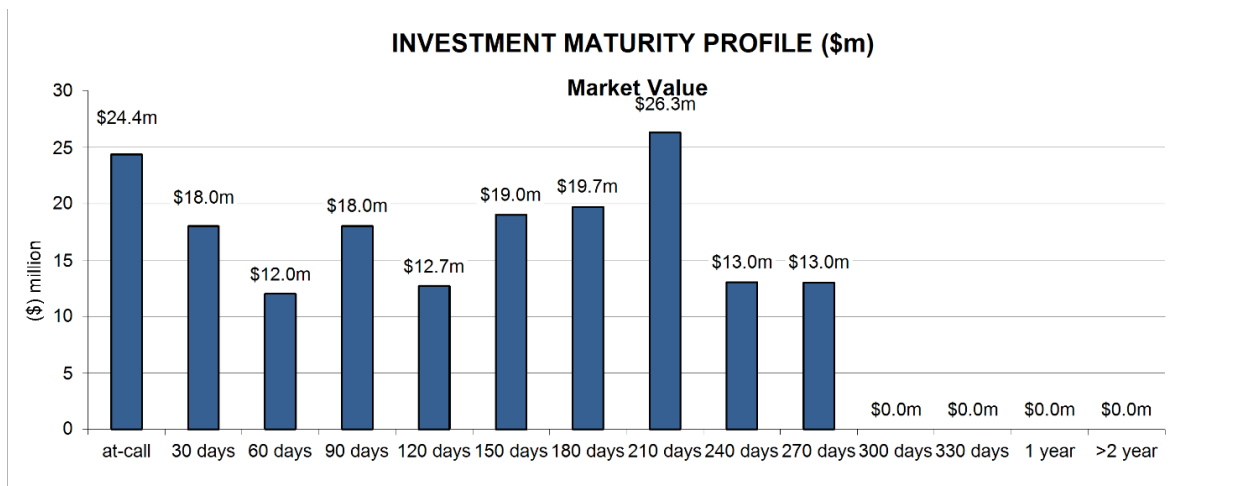
\*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The City's investments were invested within the limits allowed within each category rating for May 2024.

Maximum Percentage of Average Investment Portfolio Balance				
Long Term Rating	Funds held at period end \$	Actual %	Limit Per Policy	
AAA Category	\$ -	0%	100%	✓
AA Category (AA+ to AA-)	\$ 102,092,098	58%	80%	✓
A Category (A+ to A-)	\$ 39,700,000	23%	50%	✓
BBB+ Category	\$ 34,300,000	19%	25%	✓
<b>TOTAL</b>	<b>\$ 176,092,098</b>	<b>100%</b>		

\*Standard & Poor's ratings. Source: Policy No. CP-009: Investment of Funds

The below graph summarises the maturity profile of the City's investments at market value as at 31 May 2024. The immediacy of the demand for funds depends on the particular Fund or Reserve Account(s) of the City. The maturity profile provided in the table above meets the liquidity requirements of the Council policy.

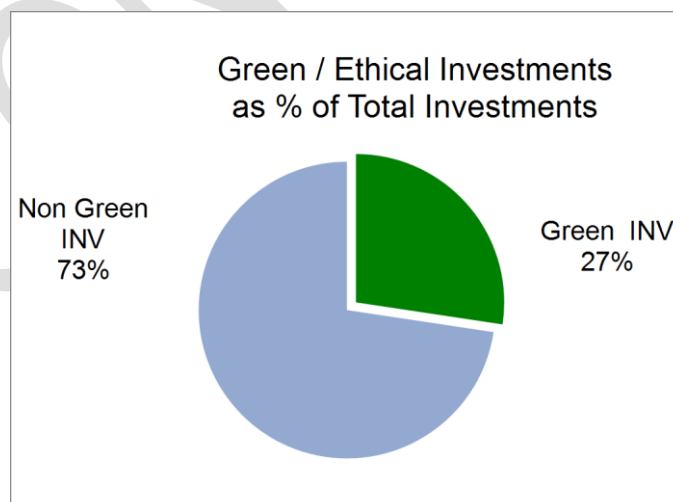


The City exercises a deliberative preference in favour of green/ethical investments. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate and risk diversification are fully satisfied.

“Green investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

Environmental, Social & Governance Term Deposit (ESGTD) is a similar product to Green investments. ESGTD’s provide the opportunity to invest in products that seek to mitigate environmental and social risks.

The total investment in authorised institutions as at 31 May 2024 was \$48,200,000 or 27% of total investment holdings being in non-fossil fuels institutions, compared to \$48,200,000 (26%) in April 2023. The total investments holding for May and April were \$176,092,098 and \$185,522,697 respectively.



Green / Ethical Investment with financial institutions			
Institution	Credit Rating	Credit Rating Category	Funds held at period end
Bendigo & Adelaide	BBB+	BBB+ Category	\$ 8,500,000
CBA	AA-	AA Category	\$0
Suncorp	A+	A Category	\$ 39,700,000
<b>TOTAL</b>			<b>\$ 48,200,000</b>

Green/Ethical investments are invested in the two banks listed above, in accordance with the City’s Investment Policy. Suncorp have indicated that they are unable to accept new money or process rollovers of Green/Ethical Investments. Their product will be withdrawn in October and December 2024.

The City continues active discussions with financial institutions in relation to the availability of ESGTD products. Westpac is in the process of developing a new “green” investment product however no commitment has been made regarding timing. There are currently no other ESGTD products available in the market that meet the City’s Investment Policy requirements.

**ENGAGEMENT**

This report is available to members of the public on the City’s website. A wide range of suitably credit rated Authorised Deposit-taking Institutions (ADI’s) were engaged with during the month in respect to the placement and renewal of investments.

**SUSTAINABILITY IMPLICATIONS**

**Strategic**

The interest earned on invested funds assists in addressing the following key priority area identified in The City of Melville Corporate Business Plan 2020-2024.

Priority Number One – “Restricted current revenue base and increasing/changing service demands impacts on rates”.

**Risk**

The Council’s Investment of Funds Policy CP-009 was drafted to minimise credit risk through investing in highly rated securities and diversification. The Policy also incorporates mechanisms that protect the City’s investments from undue volatility risk as well as the risk to reputation because of investments that may be perceived as unsuitable by the Community.

## Environmental

When investing the City's funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will, however, only be exercised after the foremost investment considerations of credit rating, risk diversification and interest rate return are fully satisfied.

## LEGISLATIVE AND POLICY ALIGNMENT

The following legislation is relevant to this report:

- *Local Government (Financial Management) Regulations 1996* Regulation 19 – Management of Investments
- *Trustee Act 1962* (Part 3)

Authorised Deposit-taking Institutions are authorised under the *Banking Act 1959* and are subject to Prudential Standards oversight by the Australian Prudential Regulation Authority (APRA).

The *Local Government (Financial Management) Regulations 1996* (regulation 19C) allows local governments to deposit funds for a fixed term of three years or less. Deposits of greater than one year may, depending on the shape of the yield curve, enable the City to achieve better investment returns.

## POLICY IMPLICATIONS

Council Policy CP-009 Investment of Funds provides guidelines with respect to the investment of City of Melville (the City) funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The types of investments that the City has the power to invest in is limited by prescriptive legislative provisions governed by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Part III of the *Trustees Act 1962*.

## FINANCIAL IMPLICATIONS

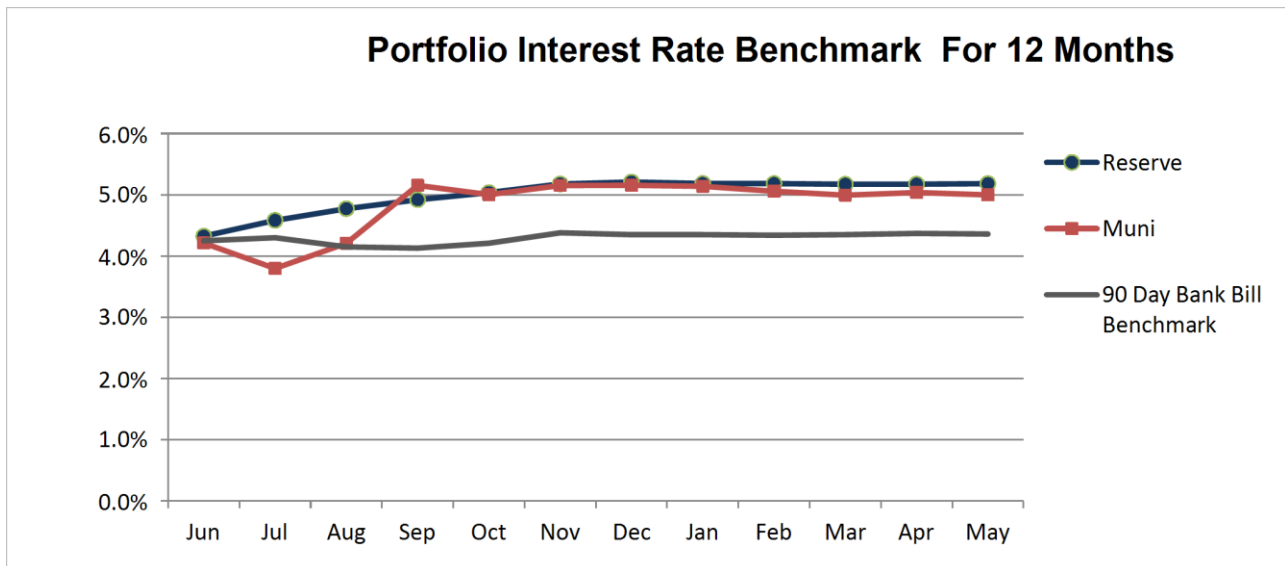
For the period ending 31 May 2024:

- Investment earnings on Municipal and Trust Funds were \$1,569,411 against a year-to-date budget of \$2,000,000 representing a negative variance of \$430,589.

The weighted average interest rate for Municipal and Trust Fund investments as at 31 May 2024 was 5.00% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 4.36%.

- Investment earnings on Reserve accounts were \$7,842,412 against a year-to-date budget of \$7,270,000 representing a positive variance of \$572,412.

The weighted average interest rate for Reserve account investments as at 31 May 2024 was 5.18% which compares favourably to the benchmark three month bank bill swap (BBSW) reference rate of 4.36%.



**CONSEQUENCE**

There are no consequences or alternative options presented as part of this report.

CONFIRMED

**C24/169 Schedule of Accounts Paid for May 2024**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Manager Financial Services
<b>Voting Requirements:</b>	Simple Majority
<b>Officer Disclosure of Interest:</b>	No officer involved in the preparation of this report has a declarable interest in the matter
<b>Attachments:</b>	<ol style="list-style-type: none"> <li><a href="#">Payment Details May 2024</a> ↓</li> <li><a href="#">Card Payment Details May 2024</a></li> </ol>

**COUNCIL’S ROLE**

Information: For the Council / Committee to note.

<p><b>SUMMARY</b></p> <ul style="list-style-type: none"> <li>This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of May 2024 and recommends that the Schedule of Accounts Paid be noted.</li> </ul>
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**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/169)**

At 6:38pm Cr T Fitzgerald moved, seconded Cr K Wheatland

**That the Council notes the Schedule of Accounts paid for the period May 2024 as approved by the Manager Financial Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details May 2024 (Attachment 1) and Card Payment Details May 2024 (Attachment 2).**

At 6:38pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY EN BLOC (10/0)**

**PURPOSE**

The Schedule of Payments for the month totals \$31,154,899. The report and the attached Schedule of Accounts Paid are presented for the Council's information.

**STRATEGIC ALIGNMENT**

<b>Priority</b>	<b>5</b>	<b>Ensure long term financial sustainability</b>
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
<b>Outcome Indicator</b>	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

**BACKGROUND**

Delegated Authority DA-035 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been on-delegated to the Director Corporate Services. In accordance with Regulation 13.2 and 13.3 of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.

A total of \$13,140,232 direct creditor payments were paid during the month, of which, 19% of payments were paid to suppliers located within the City of Melville and 33% to suppliers within the Southwest Metropolitan Region, compared to 15% and 27% of total of \$10,378,228 direct creditor payments made over April 2024 respectively.

The biggest payment of \$990,010 made during the month was the waste expenses payment to the Resource Recovery Group. Approximately 96% of supplier invoices are paid within 30 days of receipt of the invoices.

The list is to show each payment, payee name, amount and date of payment and sufficient information to identify the transaction.

**CONSIDERATION**

The Schedule of Accounts Paid for May including Payment Register numbers, Cheques: 859-859, Electronic Funds Transfers batches: 894-898, Trust Payments, Card Payments and Payroll will be distributed to the Elected Members of the Council on 16 July 2024.

The below table details the Summary of Payments Made for the period:

<b>SCHEDULE OF PAYMENTS MADE</b>		
<b>May 2024</b>		
<i>Payments made under Delegated Authority DA-035</i>		
<b>MUNICIPAL FUNDS - DIRECT CREDITOR PAYMENTS</b>		
<b>Cheques</b>	Chq Payment Register No. 859	\$635.99
	Chq Payment on Restricted Funds Register No.	
	Less Cancelled Chqs	-
<b>Electronic Funds Transfers</b>	EFT Payment Register No. 895, 896 and 898	\$12,825,438.94
	EFT Payment on Restricted Funds Register No. 894, 897 and 144	\$173,703.76
	Less Cancelled EFTs	(\$2,492.25)
		<b>\$12,997,286.44</b>
<b>Direct Debits</b>	Bank Fees	\$11,661.59
	Ampol Fuel	\$120,220.80
<b>Direct Payments</b>		\$11,063.69
	<b>Total Direct Creditor Payments</b>	<b>\$13,140,232.52</b>
<b>Payroll</b>	Total Pay 23 and 24	\$4,430,674.56
	<b>Total Payroll</b>	<b>\$4,430,674.56</b>
<b>Cards</b>	Westpac Corporate Cards	\$13,171.94
	Westpac Purchase Cards	\$70,820.14
	<b>Total Card Payments</b>	<b>\$83,992.08</b>
	<b>Total Direct Creditor Payments from Municipal Account</b>	<b>\$17,654,899.16</b>

*Schedule of Payments Made continued.*

INTERFUND & INVESTMENT TRANSACTIONS		
<b>Interfund Transfers</b>		
Loan		\$0.00
Citizen Relief Trust		\$0.00
Citizen Relief Operating		\$0.00
Municipal		(\$5,988,009.17)
Reserve		\$5,988,009.17
Trust		\$0.00
<b>Total Interfund Transfers</b>		<b>\$0.00</b>
<b>New Municipal Investments</b>		
Westpac Bank	01/05/2024	\$3,500,000.00
Westpac Bank	09/05/2024	\$2,700,000.00
Westpac Bank	16/05/2024	\$3,300,000.00
Westpac Bank	29/05/2024	\$4,000,000.00
<b>Total New Investments</b>		<b>\$13,500,000.00</b>
<b>Grand Total</b>		<b>\$31,154,899.16</b>

Details of the payments are shown in Attachment 1.

Any payment over and above \$25,000 has been highlighted under the Payment Amount column in Attachment 1.

A new Regulation (13A. of the *Local Government (Financial Management) Regulations 1996 - Payments by Employees via Purchasing Cards*) effective from 1 September 2023 requires that if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month and is to be presented to the Council at the next Ordinary Meeting of the Council and is to be recorded in the minutes of that meeting.

The list of payments made using purchase cards during April 2024 and settled in May 2024 is provided as an attachment to this report.

**ENGAGEMENT**

There are no applicable engagement considerations presented as part of this report.

**SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications presented as part of this report.

**LEGISLATIVE AND POLICY ALIGNMENT**

This report meets the requirements of the *Local Government (Financial Management) Regulations 1996* Part 2: General financial management (s.6.10) regulations 11, 12 & 13.

Procurement of Products and Services is conducted in accordance with Council Policy CP-023 and Systems Procedure 019 Purchasing and Procurement.

Regulation 13A was recently introduced to prescribe reporting for payments made by employees via purchasing cards. As with other payments, the Local Government must report payee name, amount date and sufficient information to identify the payment. The attached payment listings meet this requirement.

**FINANCIAL IMPLICATIONS**

Expenditures were provided for in the adopted Budget as amended by any subsequent Budget reviews and amendments.

**CONSEQUENCE**

There are no consequences or alternative options presented as part of this report.

CONFIRMED

**C24/170      Statements of Financial Activity for May 2024**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Manager Financial Services
<b>Voting Requirements:</b>	Absolute Majority
<b>Officer Disclosure of Interest:</b>	No officer involved in the preparation of this report has a declarable interest in the matter
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. <a href="#">Statement of Financial Activity by Nature May 2024</a> ↓</li> <li>2. <a href="#">Statement of Financial Activity by Program May 2024</a> ↓</li> <li>3. <a href="#">Statement of Comprehensive Income May 2024</a> ↓</li> <li>4. <a href="#">Net Working Capital May 2024</a> ↓</li> <li>5. <a href="#">Reconciliation Net Working Capital May 2024</a> ↓</li> <li>6. <a href="#">Notes to Statement of Financial Activity May 2024</a> ↓</li> <li>7. <a href="#">Summary Rate Debtors May 2024</a> ↓</li> <li>8. <a href="#">Rates Collection Graph May 2024</a> ↓</li> <li>9. <a href="#">General Debtors Aged 90 Days May 2024</a> ↓</li> <li>10. <a href="#">Budget Amendments May 2024</a></li> </ol>

**COUNCIL’S ROLE**

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p><b>SUMMARY</b></p> <ul style="list-style-type: none"> <li>• This report presents the Statements of Financial Activity by Nature and Statements of Financial Activity by Program and Nature for the period ending 31 May 2024 and recommends that they be noted by the Council; and</li> <li>• Presents the variances for the month of May 2024 and recommends that they be noted by the Council; and</li> <li>• Presents the Budget amendments required for the month of May 2024 and recommends that they be adopted by Absolute Majority decision of the Council.</li> </ul>
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**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (C24/170)**

At 7:35pm Cr S Green moved, seconded Cr T Fitzgerald

**That the Council:**

1. **Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 May 2024 as detailed in the following attachments:**
  - **Statement of Financial Activity by Nature May 2024 (Attachment 1);**
  - **Statement of Financial Activity by Program May 2024 (Attachment 2);**
  - **Statement of Comprehensive Income May 2024 (Attachment 3);**
  - **Net Working Capital May 2024 (Attachment 4);**
  - **Reconciliation Net Working Capital May 2024 (Attachment 5);**
  - **Notes to Statement of Financial Activity May 2024 (Attachment 6);**
  - **Summary Rate Debtors May 2024 (Attachment 7);**
  - **Rates Collections Graph May 2024 (Attachment 8); and**
  - **General Debtors Aged 90 Days May 2024 (Attachment 9).**
2. **By Absolute Majority Decision adopts the budget amendments, as detailed in the attached Budget Amendment Reports for May 2024 (Attachment 10).**

At 7:35pm the Presiding Member declared the motion.

**CARRIED BY ABSOLUTE MAJORITY (10/0)**

**PURPOSE**

The attached financial reports reflect a positive financial position of the City of Melville as at 31 May 2024.

**STRATEGIC ALIGNMENT**

<b>Priority</b>	<b>5</b>	<b>Ensure long term financial sustainability</b>
	P5/1	Undertake efficiency improvements to maximise cost effectiveness.
	P5/2	Advocate at National and State levels to maximise funding.
	P5/3	Identify opportunities for appropriate alternative revenue streams.
<b>Outcome Indicator</b>	2	Growth and Prosperity
	Goal 1	Achieve Economic Resilience

**BACKGROUND**

The Statements of Financial Activity for the period ending 31 May 2024 have been prepared and tabled in accordance with the *Local Government (Financial Management) Regulations 1996*.

## Overall Summary of the City's Financial Position

The City's total investments holding for May 2024 were \$ 176.09m of which the Municipal cash balance at the end of the month was \$20.84m and \$155.03m was held in reserve accounts, which are restricted to the defined purpose for which the reserve account was established.

The investment in green/ethical term deposits as at 31 May 2024 was \$48.2m or 27% of total investment holdings, compared to \$48.2m (26%) in April 2023. Green/Ethical investments are invested in two banks, in accordance with the council credit rating policy. CBA do not offer Green / Ethical Investments currently and Suncorp is unable to accept new term deposit or process rollovers of existing Green /Ethical Investments which will be withdrawn in October and December 2024.

Rates raised as of May were \$102,543,201, compared to a year-to-date budget of \$102,816,558. The negative variance of \$ 273,357 is due to interim adjustments in respect to both Commercial and Residential improved properties.

Total debtor collections for May 2024 equalled \$1.4m. The Rates collection target was 94.1% and the actual collection is tracking slightly higher at 95%, compared to 95.7% for the same period in 2022-2023. The total outstanding debtors (including all rates and sundry debtors) is \$7.3m as of 31 May 2024.

## CONSIDERATION

The attached reports have been prepared in compliance with the requirements of the legislation and Council policy. The three monthly reports that are presented are the:

1. Statement of Financial Activity by Nature  
Provides details on the various categories of income and expenditure.
2. Statement of Financial Activity by Program  
Provides details on the Program classifications.
3. Statement of Comprehensive Income  
Provides details on the Nature classifications.

## Variances

A detailed summary of variances and comments based on the Statement of Financial activity by Nature is provided in attachments:

- Statement of Financial Activity by Nature May 2024: Statement of Financial activity by Nature
- Notes to Statement of Financial Activity May 2024: Statement of Variances in Excess of \$100,000

## Revenue

Rates raised as at May were \$102,543,201, compared to a year to date budget of \$102,816,558. The negative variance of \$273,357 is due to interim adjustments in respect to both Commercial and Residential improved properties.

**Rates Collection**

SUMMARY OF RATE DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	4,487,816	4,487,816	0%	5,453,565	-18%
Debtors Raised	126,397,541	126,334,303	0%	120,284,513	5%
Payments Received	(124,121,656)	(123,388,732)	1%	(120,045,713)	3%
Closing Balance	6,763,701	7,433,388	-9%	5,692,365	19%

Total rate debtor collections for the month equalled \$732,924.

**Sundry Debtor Movement**

SUMMARY OF SUNDRY DEBTOR MOVEMENT					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	901,439	901,439	0%	642,878	40%
Invoices Raised	5,506,019	5,128,231	7%	6,594,744	-17%
Receipts	(5,791,014)	(5,095,370)	14%	(6,618,704)	-13%
Prepayments	(15,750)	(9,868)	60%	1,416	-1212%
Closing Balance	600,694	924,433	-35%	620,335	-3%

Sundry debtor balances decreased by \$323,739 over the course of May from \$924,433 to \$600,694 of which total 90-day sundry debtors for the month is \$241,856, representing 40% of total sundry debtors.

**Corporate Climate Action Plan**

A summary of the expenditure associated with the City’s climate action plan initiatives, compared to a year-to-date budget, is provided below. These costs encompass various activities aimed at reducing our carbon footprint and promoting sustainable practices across the City.

Description	YTD Actuals	YTD Budget
Sustainability & Climate Action Salaries	423,422	456,960
Electric Vehicles	36,192	40,001
Micro Grid Project	26,795	30,000
Sustainability Initiatives	91,785	132,525
<b>Total</b>	<b>\$578,194</b>	<b>\$659,486</b>

**Money Expended in an Emergency and Unbudgeted Expenditure**

There was no money expended for the month of May 2024.

**Budget Amendments**

Details of Budget Amendments requested for the month of May 2024 that reflect effective changes to budgets are shown in the attachment Budget Amendments May 2024 (Attachment 10). Budget amendments that are purely administrative and detail movements between budget responsible officers are not included in the attachment. This reporting is aligned with legislative requirements.

Variances greater than \$100,000 processed in May 2024 are highlighted in the attachment.

**Granting of concession or writing off debts owed to the City**

Delegation DA-032 empowers the Chief Executive Officer (CEO) to grant concessions and write off monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Directors to write off debts or grant concessions to a value of \$5,000 and the Manager Financial Services to a value of \$1,000.

**Sundry Debtors**

There were no Sundry Debts written off for the month of May 2024.

**Rate Debtors**

There were no rate debts written off for the month of May 2024.

**ENGAGEMENT**

There are no applicable engagement considerations presented as part of this report.

**SUSTAINABILITY IMPLICATIONS**

The City of Melville (the City) has well developed business continuity plans in place and an Incident Response Team (IRT) to coordinate and plan the City's response to the significant situations as was the case with the COVID-19 crisis.

**LEGISLATIVE AND POLICY ALIGNMENT**

*Local Government Act 1995* Division 3 – Reporting on Activities and Finance Section 6.4 – Financial Report.

*Local Government (Financial Management) Regulation 1996* Part 4 – Financial Reports Regulation 34 requires that:

**34. Financial activity statement report — s. 6.4**

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of the month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
- (c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or
- (b) by program; or
- (c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The variance adopted by the Council is 10% or \$100,000 whichever is greater.

*Local Government Act 1995* Division 4 – General Financial Provisions Section 6.12; Power to defer, grant discounts, waive or write off debts.

The format of the Statements of Financial Activity as presented to the Council and the reporting of significant variances is undertaken in accordance with the Council's Accounting Policy CP-025.

## **FINANCIAL IMPLICATIONS**

### **Variances**

Variances are detailed and explained in the attachment Notes to Statement of Financial Activity May 2024 (Attachment 6): Notes on Statement of Variances in excess of \$100,000 by Nature.

## **CONSEQUENCE**

There are no consequences or alternative options presented as part of this report.

CONFIRMED

**Community Development**

**CD24/18 Reconciliation Action Plan**

Item CD24/18 Reconciliation Action Plan was brought forward for the convenience of those in attendance, [please see page 15](#).

CONFIRMED

**Environment and Infrastructure**

**E24/40 Environment and Infrastructure Policy review**

<b>File Number:</b>	
<b>Responsible Officer:</b>	Director Environment & Infrastructure
<b>Voting Requirements:</b>	Simple Majority
<b>Officer Disclosure of Interest:</b>	No officer involved in the preparation of this report has a declarable interest in the matter
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. <a href="#">CP-029 Tree Policy</a> ↓</li> <li>2. <a href="#">CP-031 Asset Management Policy</a> ↓</li> <li>3. <a href="#">CP-033 Path Policy</a> ↓</li> <li>4. <a href="#">CP-034 Road Safety Audit Policy</a> ↓</li> <li>5. <a href="#">CP-035 School Parking Policy</a> ↓</li> <li>6. <a href="#">CP-086 Verge Treatment Policy</a> ↓</li> <li>7. <a href="#">CP-102 Urban Forest and Green Space Policy</a> ↓</li> <li>8. <a href="#">CP-110 Crossover Policy</a> ↓</li> <li>9. <a href="#">CP-119 Active Reserve Parking Policy</a></li> </ol>

**COUNCIL’S ROLE**

Executive: The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<p><b>SUMMARY</b></p> <ul style="list-style-type: none"> <li>• The Council policies within the responsibility of the Environment and Infrastructure Services directorate have been reviewed and brought forward with amendments for consideration and adoption.</li> <li>• Policies that are defined as Council Policy require the approval of the Council, whereas an Operational Policy can be approved by the CEO.</li> <li>• It is recommended these nine policies be approved as amended.</li> </ul>
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**OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (E24/40)**

At 7:36pm Cr T Fitzgerald moved, seconded Cr G Barber

**That the Council approves the nine Environment and Infrastructure Services policies as amended and contained in the following attachments:**

- **CP-029 Tree Policy;**
- **CP-086 Verge Treatment Policy;**
- **CP-102 Urban Forest and Green Spaces Policy;**
- **CP-033 Path Policy;**
- **CP-110 Crossover Policy;**
- **CP-119 Active Reserve Parking Policy;**
- **CP-035 School Parking Policy;**
- **CP-034 Road Safety Audit Policy; and**
- **CP-031 Asset Management Policy.**

At 7:36pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (10/0)**

**PURPOSE**

A two-year review cycle is implemented to ensure all Council Policies remain current.

The existing Environment and Infrastructure services policies presented in this report have been reviewed by staff and the Director Environment and Infrastructure with substantial and minor changes undertaken to reflect updated information, standards, or changes in legislation. All changes are shown in the marked-up policies that form attachments to this report.

**STRATEGIC ALIGNMENT**

<b>Priority</b>	<p><b>There are no applicable priorities in relation to this report.</b></p> <p><b>1 Ensure the improvement of sustainability of our environment</b></p> <p>P1/1 Protect and improve our natural assets to enhance our environment</p> <p><b>2 Improve the approach for diverse and sustainable urban development and infrastructure</b></p> <p>P2/2 Enhance amenity and vibrancy through placemaking and creating well designed and attractive public spaces.</p> <p>P2/1 Implement innovate, efficient and appropriate initiatives that support community centred infrastructure within integrated transport solutions.</p> <p><b>4 Support healthy lifestyles and wellbeing</b></p> <p>P4/1 Invest strategically in local infrastructure and built environments that support physical activity and healthy lifestyles.</p> <p>P4/2 Increase advocacy and partnerships for identified needs relating to</p>
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	<p>community health, safety and security.</p> <p><b>6 Encourage local economic development</b></p> <p>P6/1 Encourage opportunities for increased private sector commercial and residential development in strategic locations.</p>
<p><b>Outcome Indicator</b></p>	<p>There are no applicable outcome indicators in relation to this report.</p> <p>1 Clean and Green</p> <p>Goal 1 Greening the City</p> <p>Goal 2 Promoting Sustainable Environment</p> <p>Goal 3 Reducing Carbon Emissions</p> <p>3 Healthy Lifestyles</p> <p>Goal 1 A Safe and Healthy Urban Environment</p> <p>Goal 3 Increased Physical Activity</p> <p>Goal 4 Mentally Healthy Community</p> <p>4 Safe and Secure</p> <p>Goal 6 Reduce Transport Crashes</p> <p>Goal 7 Safe and Secure Places and Environment</p> <p>5 Sense of Community</p> <p>Goal 3 Place Activation and Liveability</p> <p>6 Sustainable and Connected Transport</p> <p>Goal 1 Appropriate Infrastructure</p> <p>Goal 2 Balancing Transport Priorities</p> <p>Goal 3 Choice and Use of Transport Options</p> <p>Goal 4 Ease of Movement</p> <p>Goal 5 Prioritizing Urban Development Near Transport Nodes and In Activity Centres</p>

**BACKGROUND**

All policies established in the City of Melville relate to one of two categories being Council Policies or Operational Policies. Council Policies that are required to be approved by Council relate to:

- Strategic Positioning of Council;
- Executive Functions;
- Legislative Functions;
- Chief Executive Officer and Senior Officer Appointments; and
- Termination payments in excess of contracts of employment and Award positions.

All other policies are considered to be operational in nature and have therefore been designated as Operational Policies relating to the functions of the Chief Executive Officer (CEO) as prescribed by section 5.41 of the *Local Government Act 1995* (the Act) as follows:

This report provides comment on Council Policies from the Environment and Infrastructure Directorate, under the responsibility of the Director and includes:

- CP-029 Tree Policy;
- CP-086 Verge Treatment Policy;
- CP-102 Urban Forest and Green Space Policy ;
- CP-033 Path Policy;
- CP-110 Crossover Policy;
- CP-119 Active Reserve Parking Policy;
- CP-035 School Parking Policy;
- CP-034 Road Safety Audit Policy; and
- CP-031 Asset Management Policy.

The proposed changes and/or additions to each nominated policy are outline below:

### **CP-029 Tree Policy**

Overall, the Tree Policy has been effective in meeting its purpose, with only 1 tree removal request report referred to Council under the current policy, which was refused.

Several changes to the wording and formatting have been undertaken to improve consistency and readability.

Changes to Clause 4. Tree Structures and Ornaments. This section will now include the following:

*Swings and Ladders are considered permissible street tree attachments with the following conditions.*

- *Swings and Ladders cannot be permanently fixed to street trees and must not incorporate sharp objects, protrusions, or other elements which, in the City's opinion would present a hazard to people or property.*
- *Swings and Ladders must not, in the City's opinion, adversely affect the health or structural integrity of the street tree to which they are attached.*
- *Swings and Ladders shall not swing or protrude into and must not be able to swing or protrude into the space immediately above any road carriageway or path for pedestrians or cyclists.*

*Loose string lighting (Solar) such as Christmas lighting is allowed around the trunk of the tree.*

This change provides more clarity as to what play equipment and lighting may be attached to a tree.

One significant change to this Policy is in relation to removal and replacement costs for trees being approved for removal by the Council. Currently when a tree is approved to be removed by the Council, the applicant requesting for the tree to be removed is responsible for all costs associated with the removal and two replacement trees. Given the tree is a Council asset and the decision to

remove the tree is made by the Council, it is proposed that the policy be amended so that the cost of the removal and replacement tree is the responsibility of the Council.

In addition, when a tree is removed by the City only one replacement tree is planted in its place. The Policy has been amended and will now read that when the Council has approved removal of a tree that only one replacement tree will be required to ensure consistency.

### **CP-086 Verge Treatment Policy**

Minor changes to the wording and formatting to improve consistency and readability.

Synthetic turf is a topical subject that is debated amongst the community with concerns being raised about the turf contributing to the Urban Heat Island Effect and that it provides limited environmental benefits. There are also those in the community who support the use of synthetic turf as it is low maintenance and presents well.

The City's position on synthetic turf on verges has changed over the years. Prior to 2013, the City provided no guidelines on the use of synthetic turf. In 2013, Council Policy CP-086 Verge Treatment Policy was created which allowed 100% of the verge to be covered in synthetic turf. The allowance of 100% of verge coverage remained in place until November 2017 when a change was made to the Policy to only allow 50% of the verge to be covered.

Unfortunately, the 2014 City of Melville Activities in Thoroughfares, Public Places and Trading Local Law describes as permissible the use of synthetic turf on the verge and there are no parameters on the amount of synthetic turf that can be used contained within the Local Law.

The Thoroughfares, Public Places and Trading Local Law 2014 is essentially a higher order document that has statutory backing, and therefore prevails without restrictions related to synthetic turf. The City will be reviewing the Local Law this year to rectify this and other required changes, where it is planned to present a revised Local Law for Council adoption in the latter part of 2024-2025.

Until a review of the Local Law is completed, the City will continue encourage residents to only install synthetic turf to no more than 50% of the verge. The use of paving will also be reviewed as currently 100% of the verge can be paved, which is no longer supported by the City from stormwater management and groundwater infiltration perspectives.

### **CP-102 Urban Forest and Green Space Policy**

Minor changes to the wording and formatting to improve consistency and readability.

### **CP-033 Path Policy**

Minor updates to wording and formatting to improve consistency and readability. References also updated.

### **CP-110 Crossover Policy**

Included description of a standard crossing. Minor updates to wording and formatting to improve consistency and readability. References and directorate name also updated.

**CP-119 Active Reserve Parking Policy**

Minor updates to wording to improve consistency and readability.

**CP-035 School Parking Policy**

Minor changes to the wording and formatting to improve consistency and readability. Updated references and names of programs.

**CP-034 Road Safety Audit Policy**

Updated terminology for audit types as they are not referred to by stage numbers anymore. Also included is the option for post-opening audits, rather than a pre-opening audit, as City Projects are open to traffic during construction.

Minor updates to wording and formatting to improve consistency and readability. References also updated.

**CP-031 Asset Management Policy**

Minor updates to wording and formatting to improve consistency and readability. References also updated.

**CONSIDERATION**

Changes to these nine policies were undertaken to reflect updated information, standards, or changes in legislation.

There are no major changes to the scope or objectives of the Policies and therefore no changes to the strategic direction or position of Council.

**ENGAGEMENT**

There was no public engagement undertaken as part of this report, noting that the policy changes were presented to the Elected Members Engagement Session (EMES) on 25 June 2024.

**SUSTAINABILITY IMPLICATIONS**

Impacts on environmental and social sustainability these items may have of the City, residents or business may include:

- Travel or movement of staff or community around the City;
- Local biodiversity in the City; and
- Health and wellbeing of the City and Community.

**LEGISLATIVE AND POLICY ALIGNMENT**

These policies are consistent with Current Local Government Act 1995 and relevant Regulations.

**FINANCIAL IMPLICATIONS**

Council Policies set our various strategic positions of the Council. The commitments of the Council as identified in Council Policies will be reflected in future Capital and Operational Programs, which will be presented as part of the formal budget setting process and the Long Term Financial Plan.

**CONSEQUENCE**

If the Council resolve not to adopt a policy, subject to any amendments, then the existing policy would remain in place until a review of the policy is finalised and adopted.

CONFIRMED

**E24/41 Draft Community Climate Action Plan**

Item E24/41 Draft Community Climate Action Plan was brought forward for the convenience of those in attendance, [please see page 24.](#)

CONFIRMED

**Urban Planning**

Nil.

CONFIRMED

**15 MOTIONS WITH PREVIOUS NOTICE**

**15.1 Notice of Motion - Council Owned Land (67-69 Canning Beach Road & 2 Kintail Road, Applecross)**

<b>File Number:</b>	
<b>Related to Item:</b>	Nil
<b>Elected Member:</b>	Cr Glynis Barber
<b>Attachments</b>	Nil

**COUNCIL RESOLUTION (15.1)**

At 7:36pm Cr G Barber moved, seconded Cr C Ross

**That the Council:**

1. **Requests the Chief Executive Officer to prepare a report on the resources, budget, and requirements to undertake a scope of works that investigates the feasibility and potential development options for the Council owned land at 67-69 Canning Beach Road and 2 Kintail Road, Applecross.**
2. **Request that the scope of works include the exploration of opportunities for revenue streams associated with the potential development, sale, or long-term lease of the land and incorporate options that include but are not limited to; multi-storey car parking, office, tourism related uses, tourism accommodation and residential.**
3. **Request that the report be presented at an Elected Member Engagement Session and then Council by December 2024.**

At 7:39pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (10/0)**

**REASONS FOR THE MOTION**

1. With our Tourism objective, providing some type of short stay accommodation at Canning Bridge could be an asset to the City.
2. With the State Government’s planned Ferry expansion to Canning Bridge, some extra parking near the jetty could be handy.
3. With the upcoming planning of the Moreau Mews Town Square, extra parking may be deemed necessary in the area.
4. Leasing or possibly selling this land would provide a substantial economic return to the City of Melville.

**16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)**

Nil.

**17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC****COUNCIL RESOLUTION**

At 7:39pm Cr K Wheatland moved, seconded Cr T Lee

**That the Council considers the confidential report(s) listed below behind closed doors in accordance with Section 5.23(2) of the Local Government Act 1995:**

**C24/171 Confidential Staff Matter**

**This matter is considered to be confidential under Section 5.23(2) - (a), (b) and (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees, the personal affairs of any person and a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.**

At 7:39pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (10/0)**

At 7:39pm, Mr M McCarthy left the meeting and did not return.

At 7:39pm, Mr P Varelis left the meeting and did not return.

At 7:39pm, Ms M Pickering left the meeting and did not return.

At 7:39pm, Mr I Aiyathurai left the meeting and did not return.

At 7:43pm, Cr G Barber left the meeting.

**C24/171 Confidential Staffing Matter****COUNCIL RESOLUTION**

At 7:43pm Cr K Wheatland moved, seconded Cr C Ross

**That the Council approves the officer recommendation contained within the confidential item.**

At 7:44pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (9/0)**

At 7:44pm, Cr G Barber returned to the meeting.

#### **Procedural Motion**

#### **COUNCIL RESOLUTION**

At 7:44pm Cr K Wheatland moved, seconded Cr T Fitzgerald

**That the meeting be opened to members of the public.**

At 7:44pm the Presiding Member declared the motion.

**CARRIED UNANIMOUSLY (10/0)**

#### **18 DECISION MADE WHILE MEETING WAS CLOSED TO THE PUBLIC**

At 7:44pm, the Presiding Member advised the Council that item C24/171 Confidential Staffing Matter was discussed behind closed doors and that the officer recommendation was carried.

#### **19 CLOSURE**

There being no further business to discuss, the Presiding Member confirmed that Councillor Robins was still in attendance electronically and declared the meeting closed at 7:45pm.

## Investment of Funds

<p><b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Financial Services</b></p>	<p><b>Policy No. CP- 009</b> <b>Last Review Date: 16 July 2024</b></p>
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### Policy Objectives

To provide guidance for the investment of the City of Melville (the City) funds, with due consideration of legislative requirements and risk at the most favourable rate of return available to the City at the time for the particular investment type, while ensuring that the City's liquidity requirements are being met.

### Policy Scope

This Policy applies to all funds invested by the City. It should be noted that the type of investments that the City has the power to invest in is limited by prescriptive legislative provisions as noted in point 2 of the following Policy Statement.

### Policy Statement

The City's investment objectives will be met through the application of this Policy which provides guidelines with respect to the investment of **City of Melville (the City)** funds by defining levels of risk considered prudent for public monies. Liquidity requirements are determined to ensure the funds are available as and when required and take account of appropriate benchmarks for rates of return commensurate with the low levels of risk and liquidity requirements. The policy ensures that perceived or potential conflicts of interest for the City's officers, investment advisers and fund managers or the sellers or promoters of investment products, are carefully managed and that investments are appropriately authorised and meet ethical and public acceptability standards.

#### 1. Investment Objectives

- Preservation of the real value of capital is the principal objective of the investment policy. Investments are to be placed in a manner that seeks to ensure security and safeguarding of the funds in the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters;
- The investment portfolio will ensure there is sufficient liquidity to meet all reasonably foreseeable cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment;
- The investment portfolio is expected to achieve a predetermined market average rate of return that takes into account the Council's risk tolerance.
- To achieve a high level of security for the overall portfolio by investing in investment products that have achieved high credit ratings using recognised rating criteria;

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- To maintain an adequate level of diversification across allowable Authorised Deposit-Taking institutions;
- To ensure that before investments are made they are appropriately authorised;
- To appropriately manage any actual or potential conflicts of interest that may arise from the actions of investment advisers, managers and the sellers/promoters of investment products;
- To invest in investments that are ethically sound and do not result in a loss of public confidence in the City or the Council due to the nature of the investment or their potential to incur a capital loss;
- To exercise a deliberative preference in favour of “green investments”.

## 2. Legislative Compliance

At all times all investments are to comply with the minimum requirements as set out in the:

- *Local Government Act 1995 - Section 6.14 (1) which provides that ‘Money held in the municipal fund or trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds (sic) under the Trustees Act 1962 Part III’.*
- *Local Government Act 1995 - Section 6.14 (2A) which provides that ‘A local government is to comply with the regulations when investing money referred to in subsection (1).’*
- *Local Government Act 1995 - Schedule 9.3 Division 2 clause 44 which provides that ‘Section 6.14(1) as in force immediately before the coming into operation of section 19(1) of the amending Act (the **amending provision**) continues to operate in respect of any investment made under section 6.14(1) before the coming into operation of the amending provision but does not operate so as to allow any reinvestment under that provision.’ The relevant date referred to above is 21 April 2012.*
- *Local Government (Financial Management) Regulations 1996 - specifically Regulation 19 Investment, control procedures for and 19C – “Investment of money, restrictions on.”*
- *Local Government (Financial Management) Regulations 1996 - Regulation 28 Investment information required in notes prescribe the disclosure requirements for investment in the annual budget.*
- *Australian Accounting standards prescribe the financial reporting requirement and require extensive balance sheet and income statement disclosures.*
- Part III of the *Trustees Act 1962*.

### 3. Delegation of Authority for Authorisation of Investments

Authority for implementation of the Investment Policy is delegated by the Council to the Chief Executive Officer (CEO) in accordance with the *Local Government Act 1995*.

Investments that meet the requirements of this policy may be authorised by the delegated authorised category A and B signatories of the City as defined by the delegated authorities of the Council. At no time shall officers, investment managers or advisers commit to an investment unless so authorised.

No investments are to be authorised by City officers that fall outside the parameters of this policy.

### 4. Prudent Person Standard

The investments will be managed with the care, diligence and skill that a prudent person would exercise. Officers are to manage the investment portfolio to safeguard the portfolio in accordance with the spirit of this Investment Policy and not for speculative purposes.

### 5. Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of the City's investment portfolio. This Policy and the City of Melville Code of Conduct requires officers to disclose any actual or perceived conflict of interest to the CEO.

### 6. Approved Institutions

Investments shall be made with institutions that meet this Policy's guidelines including diversification, credit risk, liquidity, and ethicality.

### 7. Authorised Investments

In accordance with the powers conferred on it by the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Trustees Act 1962 Part 3*, Authorised Investments shall be limited to Australian currency denominated:

- Deposits (including Flexi / 30 day at call Deposits) with Authorised Deposit-Taking Institutions;
- Deposits with Authorised Deposit-Taking Institutions (ADIs) as defined in section 5 of the Banking Act 1959 (Commonwealth) with a Standard & Poors long term credit rating (or its equivalent ~~Moody's or Fitch~~) credit rating of BBB+ or higher (subject to overall limits) and the Western Australian Treasury Corporation (WATC), for a term not exceeding 3 years;
- Bonds that are guaranteed by the Commonwealth Government or a State or Territory and which have a maturity term not exceeding three years.

## 8. Prohibited Investments

This investment policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments;
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind. (Note this includes Collateralised Debt Obligations).

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

## 9. Risk Profile and Objectives

Whilst the investments made in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and part III of the *Trustees Act 1962*, are inherently low risk, when exercising the power of investment the following principles are also to be given due consideration:

- The purpose of the investment, and its needs together with the circumstances,
- The nature of and the risk associated with the different investments,
- The need to maintain the real value of capital and income,
- The risk of capital loss or income loss,
- The likely income return and the timing of that return,
- The liquidity and marketability of the proposed investment during and at the termination of the term of the proposed investment,
- The aggregate value of the investment,
- The likelihood of inflation affecting the value of the proposed investment,
- The costs (including commissions, fees, charges and duties payable) of making the proposed investment,
- The ethicality and reputational risk of the investment.

The objectives for each investment and the immediacy of the demand for the funds depends on the particular Fund or Reserve Account/s of the City that the investment pertains to as described in the following:

**Municipal Funds:** - These funds consist of the operating funds (working capital) of the City and are therefore required to be highly liquid. Inflow of funds is usually very strong over the first four to five months of the financial year at which time substantial funds will be available for investment. Such investments are to be liquid and short term in nature as outflows will generally exceed inflows over the remaining seven to eight months. Investments should *not therefore exceed a maximum of one year and the term to maturity* will be reduced as the financial year progresses. Apart from ensuring liquidity the objective of investment returns for this fund is to maintain their real value over the short-term i.e. zero to twelve months and not be subject to any loss in value at any time.

**Trust Funds:** - These funds are held on trust for third parties e.g. where the City acts as a collection agent for levies or charges such as the Building and Construction Industry Training Fund. As such these funds will be required to be highly liquid with maturity dates of *between one to six months*.

Whilst there will generally be a balance in the Trust Fund, due to timing of inflows and outflows, the funds should be managed on the basis that they may be required at short notice. Apart from ensuring liquidity the objective of investment returns for this fund is to maintain their real value over the short-term i.e. zero to twelve months and not be subject to any loss in value at any time.

**Citizens Relief Fund:** - These funds are managed by the City on behalf of the City of Melville's Citizen Relief Fund. The aim of the management of the Citizens Relief Fund is to steadily increase the invested balance over time in order to generate sufficient investment revenue in order for it to pay out requests for relief. These requests may amount to \$3,000 per month but the impact on the fund will be offset by inflows other than investment returns. The fund will therefore be likely to maintain a minimum balance in excess of \$100,000 which can be *invested for periods of up to one year*. Apart from ensuring liquidity, the objective of investment returns for this fund is to maintain their real value over the short-term i.e. zero to twelve months and not be subject to any loss in value at any time.

**Specific Purpose Reserve Accounts:** - These accounts accumulate funds required to finance future major projects of the City or future liabilities. Draw downs on reserves are generally capable of being planned well in advance and therefore a high proportion of this fund lends itself to be invested for the longer term. The objective of investments made from Reserve Accounts should be to maintain the real value of the Reserves over the longer term so as to keep abreast of (and if possible exceed) the increases in costs for the projects or liabilities the Reserve Accounts will finance. Due to the longer term nature of these funds, investments made may be subject to some degree of volatility in market price however such volatility should not exceed 10% of their face value. Only Reserve Account investments would be suitable for investment in bonds that have a term to *maturity of up to three years*.

#### 10. Investment Guidelines

The City's investments must at all times be maintained within the investment parameters detailed in this Policy. Reporting arrangements that confirm compliance with the requirements of this Policy are required **on a monthly basis**.

a) The City's Direct Investments

Subject to the overriding requirements and to maintain diversification of invested funds as outlined in 11 (ii) following not less than three quotations shall be obtained from authorised institutions whenever an investment is proposed. The best quote on the day will be successful after allowing for administrative and banking costs, as well as having regard to the maximum investment limits at respective credit rating set out below.

b) Investments placed by the City's officers or authorised advisor/s and managers (if any) must be appropriately documented at the time of placement.

c) No investments are to be made by an officer or manager of the City's funds, where the officer or manager has any potential, perceived or actual conflicts of interest in the investment product being recommended to the City unless specific authorisation is given by the Council or its appropriately authorised officers. Authorisation will only be entertained on the basis of a full disclosure and the City retains the right to seek further independent advice on the nature of the conflict of interest.

- d) A maximum term to final maturity for individual investments applies as follows:
1. For all Commonwealth, State or Local/Territory Government Bonds, not more than three years (suitable for the long-term proportion of the City's Reserve accounts as determined from time to time).
  2. For all ADI Securities:-
    - 1-6 months for Trust Funds
    - Up to 1 year for Municipal and Citizen's Relief Fund
    - Up to 3 years for Reserve Funds

## 11. Risk Management Guidelines

Investments obtained are to comply with three key criteria relating to:

- a) Portfolio Credit Framework: limits overall credit exposure of the portfolio
- b) Counterparty Credit Framework: limits exposure to individual counterparties/institutions
- c) Term to Maturity Framework: limits based upon maturity of securities.

### (i) Credit Ratings

If any of the funds / securities held are down graded such that they no longer fall within the City's investment policy guidelines, they will be divested as soon as is practicable but, unless otherwise decided by the Council, not at an amount of more than 5% below the last reported mark to market book value. ~~In the event of disagreement between agencies as to the rating band, the lower of the ratings shall be used.~~

The long term rating as defined by Standard and Poor's Australian Ratings is:

<b>AAA</b>	The obligator's capacity to meet its financial commitment on the obligation is extremely strong. Highest rating assigned by S&P.
<b>AA+ to AA-</b>	An obligation rated 'AA' differs from the highest rated obligations only to a small degree. The obligator's capacity to meet its financial commitment on the obligation is very strong.
<b>A+ to A-</b>	An obligation rated 'A' is somewhat susceptible to adverse changes in circumstances and economic conditions than obligations in higher-rated categories. However the obligator's capacity to meet its financial commitment on the obligation is still strong.
<b>BBB+ to BBB</b> Note investment in products rated 'BBB' or below are not currently permitted under this Policy.	An obligation rated 'BBB' exhibits adequate protection parameters. However adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligator to meet its financial commitment on the obligation.
<b>BBB-</b>	As above and considered lowest investment grade by market participants.
<b>Note re + or - sign</b>	Ratings may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major ratings categories.
<b>BB, B, CCC, + to - CC, C &amp; D</b>	Obligations rated BB and below are regarded as having significant speculative characteristics. 'BB' indicates the least degree of speculation and 'C' the highest. While such obligations will likely have some quality and protective characteristics, these may be outweighed by large uncertainties or major exposures to adverse conditions. An obligation rated D is in default of in breach of an imputed promise.

### (ii) Diversification/Credit risk (Counterparty Credit Framework)

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The Australian Federal Government provides Government Guarantee on certain deposits placed with ADI's supervised by APRA. The guarantee limit is set at a maximum amount of \$250,000 per ADI. Where deposits are made into a government guaranteed deposit account, the level of risk would be that of the Federal Government.

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

Long Term Rating > 365 days  (Standard & Poor's or equivalent ratings agency)	Direct Investments  Maximum % With any one institution	Maximum % of Average Portfolio Balance
<b>Government Guaranteed Deposits</b>	<b>100%</b>	<b>100%</b>
<b>AAA Category</b>  The obligator's capacity to meet its financial commitment on the obligation is extremely strong. Highest rating assigned by S&P.	<del>40%</del> <b>50%</b>	<b>100%</b>
<b>AA Category (AA+ to AA-)</b>  The obligator's capacity to meet its financial commitment on the obligation is very strong.	<del>30%</del> <b>50%</b>	<b>80%</b>
<b>A Category (A+ to A-)</b>  An obligation rated 'A' is somewhat susceptible to adverse changes in circumstances and economic conditions than obligations in higher-rated categories. However the obligator's capacity to meet its financial commitment on the obligation is still strong.	<del>25%</del> <b>30%</b>	<b>50%</b>
<b>BBB+ Category</b>  An obligation rated 'BBB+' exhibits adequate protection parameters. However adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligator to meet its financial commitment on the obligation.	<del>15%</del> <b>20%</b>	<b>25%</b>
<b>BBB Category &amp; below</b>	<b>Nil%</b>	<b>Nil%</b>
<b>Units in Local Government House Unit Trust</b>	<b>NR</b>	<b>As per Council decision</b>

(iii) **Term to Maturity Framework**

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The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits		
	Municipal, Trust & Citizens Relief Funds	Reserve
Portfolio % <1 year	100% Max; 100% Min	100% Max; 20% Min
Portfolio % >1 year to 3 years	0%	70%

#### Measurement

The investment return for the portfolio may, if the Council elects to do so, be regularly reviewed by an independent financial advisor. The market value of market linked investments deemed by Australian Accounting Standards to be held for resale prior to maturity is to be assessed at least once a month to coincide with the monthly reporting to the Council.

#### (iv) Benchmarking

Performance benchmarks will be:

Investment	Performance Benchmark
Cash	Cash Rate
Direct Investments	Bank Bill Swap Rate (BBSW) 90 day rate
Bonds	CPI + appropriate margin over rolling 3 year periods

#### (v) Reporting and Review

A monthly report will be provided to the Council in support of the monthly statement of activity. The report will detail the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.

#### (vi) Investment Advisor

Any investment advisor must be approved by the Council prior to appointment and licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended; and is free to choose the most appropriate product within the terms and conditions of the investment policy.

### (vii) Ethical Investing

The screening of investments to ensure they meet ethical standards could, if carried out to the maximum degree possible, be a resource intensive process that would incur significant cost. A practical approach is therefore to be taken in the application of this clause of the policy and any screening may be limited in its application to the company or institution with whom the investment is made – referred to in this clause as Direct Investments. It is to be noted that Carbon Credits are attached to individual direct investments rather than institution. The City will preference investing with institutions that espouse ethical practices or in securities where the fund are used to finance activities that are ethically and morally sound in line with the values of Council. ~~For instance funds placed with a banking institution may eventually be used to finance an activity that could be regarded as ethically or morally unsound. To discover such practices would require expert in depth investigations and access to the necessary information may not be easily obtained.~~

Environment, Social and Governance Term Deposits (ESGTD) seek to mitigate environmental and social risks.

~~Direct investments shall where practicable be made with institutions that espouse and demonstrate ethical practices or in securities where the funds are used to finance activities that are ethically and morally sound. Investment advisors, funds managers, banks and institutions making use of invested funds should be seen to be socially and environmentally responsible and where practicable screen investments for ethicality in the same manner as required by this clause for Direct Investments. Direct investment in companies where their principle source of revenue relies on the production, distribution or sale of armaments, tobacco, alcohol, gambling, prostitution, low document (sub-prime) mortgages or where their activities are conducted in a manner that contravenes human rights or national and international labour laws, is expressly prohibited. Investment advisors, funds managers, banks and institutions making use of invested funds should demonstrate socially and environmentally responsible practices and high governance standards.~~

“Green Investments” are authorised investment products made in authorised institutions that respect the environment by not investing in fossil fuel industries.

When investing surplus City funds, a deliberative preference will be made in favour of authorised institutions that respect the environment by not investing in fossil fuel industries. This preference will however only be exercised after the foremost investment considerations of credit rating, comparable rate of return and risk diversification are fully satisfied.

## 12. Documentation

- (i) Documentary evidence must be held for each investment and details thereof maintained in an Investment Register and document registry system.
- (ii) Certificates must be obtained from the financial institutions confirming the amounts of investments held on the City’s behalf as at 30 June each year and reconciled to the Investment Register.
- (iii) Investment advisors (if appointed) shall submit a bi-annual written and, if requested, in person performance report to the Financial Management, Audit, Risk and Compliance Committee on the City’s funds under their management.
- (iv) An annual report (financial year) shall be submitted to the Council reviewing the performance of the portfolio and investment strategy as required by Section 18 (3) of the Trustees Act 1962.

Managers of the City's funds (if any) are required to submit annual reports in a format acceptable to the City's officers so that they can be included in the overall annual report to the Council via the Financial Management, Audit, Risk and Compliance Committee.

### 13. Investment Strategy

Due to the limited range of investments now available to the Council, and the limited term for which Council is permitted by legislation to invest, an Investment Strategy is not likely to be required.

A strategy should however be prepared prior to any investment in Government Bonds and such strategy will run in conjunction with the investment policy. The investment strategy will be reviewed with an independent investment adviser every six months with a more formal review once a year. The Investment Strategy will outline:

- The City's cash flow expectations for Bond investments and;
- Optimal target allocation of Bond types, credit rating exposure, and term to maturity exposure.
- Appropriateness of overall investment types for Council's portfolio.

### 14. Policy Review

This Investment Policy will be reviewed at least once every two years or as required in the event of legislative or other significant changes.

### 15. Procedures

Appropriate procedures and controls in regards to record keeping, reconciliation, authorisation forms and accounting for investments shall be prepared and maintained to give effect to this policy.

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#### References that may be applicable to this Policy

Legislative Requirements:

Procedure, Process Maps, Work Instructions:

Other Plans, Frameworks, Documents Applicable to Policy:

Delegated Authority No: DA-033 – Power to Invest.

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ORIGIN/AUTHORITY		ITEM NO.
Corporate & Community Services Committee	21/04/1998	Formerly Finance Policy 2
<b>REVIEWS</b>		
Corporate & Community Services Committee	04/12/2001	A01/1017
Community & Technical Services Committee	01/06/2004	C04/5010
Community & Technical Services Committee	03/08/2004	C04/6003
Community & Technical Services Committee	01/11/2005	C05/5010
Ordinary Meeting of Council	18/07/2006	C06/5020
Ordinary Meeting of Council	20/11/2007	C07/6010
Ordinary Meeting of Council	16/12/2008	C08/6017
Ordinary Meeting of Council	15/12/2009	C09/5097
Ordinary Meeting of Council	15/11/2011	C11/5199
Ordinary Meeting of Council	19/06/2012	C12/5240
Ordinary Meeting of Council	10/12/2013	C13/5341
Ordinary Meeting of Council	17/05/2016	C15/5484
Ordinary Meeting of Council	20/06/2017	C17/5561
Ordinary Meeting of Council	19/06/2018	C18/5617
Ordinary Meeting of Council	10/12/2019	C19/6166

## Self Supporting Loans

<p><b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Financial Services</b></p>	<p><b>Policy No. CP- 010</b> <b>Last Review Date: 16 July 2024</b></p>
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### Policy Objectives

To provide guidelines by which financial assistance by way of self-supporting loans to non profit clubs or organisations for capital improvement works on/to land or buildings owned or vested in the City of Melville will be considered.

### Policy Scope

This Policy applies to all self-supporting loans for clubs and organisations occupying City owned or vested land.

### Policy Statement

#### 1. Applications For Self Supporting Loans

Self-supporting loans are loans taken out by the City on behalf of clubs or organisations who undertake to meet the capital, interest and loan guarantee payments.

Non-profit clubs or organisations who occupy land or buildings owned by or vested in the City of Melville, in accordance with a management licence or lease, may make application for self supporting loans where the funds are to be used for capital improvements to the land or buildings they occupy.

The term of the loan should be less than or equal to half the life of the capital works or improvements being undertaken. This is to enable the club or organisation sufficient time to set aside a cash reserve for the future refurbishment or replacement of those improvements if required. In circumstances where the loan term is greater than the half life of the improvements being funded by the loan, the club or organisation is to demonstrate how it will fund the replacement or refurbishment of those improvements whilst still servicing the loan, such as the establishment of a Reserve or Sinking fund.

Approval will only be considered where the club or organisation can adequately demonstrate, by the provision of forward financial plans covering the life of the loan, a capacity to meet the loan repayments. The financial plans are to be certified by an independent Certified Practising, Chartered or similarly qualified and experienced Accountant.

The club or organisation must also demonstrate a satisfactory past payment history with at least three principal suppliers, one of which may include the Council where such a history exists.

## 2. Deed Of Loan

- a) Where a self-supporting loan for a particular club or organisation is raised, a separate "Deed of Loan" for the period of loan repayments is to be prepared and executed as contractual evidence for repayment of the loan.
- b) The costs associated with the preparation and stamping of the "Deed of Loan" shall be the responsibility of the club or organisation.

## 3. Interest On Unremitted Loan Funds

Where a club or organisation is meeting the full costs of a project, and the self supporting loan funds have been drawn down but not remitted to them, any interest earned on the un-remitted funds will be credited to their debtor account.

## 4. Reallocation Of Surplus Loan Funds

After completion of the project should any loan funds remain unspent, in addition to the provisions of S6.20(3)(b) of the *Local Government Act 1995*, officers responsible for the carrying out of the work(s) for which a loan is raised shall, on completion, according to the loan schedule of works, issue a certificate to the effect that the works have been completed. The responsibility for recommendation to the Council for the re-allocation of surplus loan funds shall lie with the Financial Management, Audit, Risk and Compliance Committee.

## 5. Administration Costs & Loan Guarantee Fees

The following costs incurred by the city will be recouped from clubs or organisations applying for self-supporting loans:

- Actual advertising costs (including GST);
- Loan application fee as determined annually by the council when setting the fees & charges. Note this fee includes the cost of in-house preparation of a standard "deed of loan";
- Where non-standard deeds of loan, mortgage or other legal documents are required, the actual preparation costs of such documents will be on-charged to the applicant in addition to the loan application fee;
- Stamp duties, or other duties or taxes applicable to the self supporting loan application or documentation, will be on-charged to the applicant at actual cost;
- Western Australian Treasury Corporations (WATC) loan guarantee fees charged to the city.

Where the total combined value of a club or organisations current and/or new self-supporting loan exceeds \$250,000, a City of Melville imposed loan guarantee fee will be charged in addition to the WATC loan guarantee fee and applied by incorporating into the periodic loan repayments amount. The fee will be calculated as a percentage of the amount by which their loan/s exceeds \$250,000 and will be at the % determined annually by the council when setting the fees & charges.

## 6. Loan Conditions

If required the Club or Organisation must agree to an annual meeting with the Director Corporate Services, Manager Financial Services and the Community Recreation Coordinator of the City of Melville, or their nominee(s) to discuss the conditions set out in the Loan Agreement and the Club's or Organisation's audited annual reports and overall financial position.

### References that may be applicable to this Policy

Legislative Requirements:

Procedure, Process Maps, Work Instructions:

Other Plans, Frameworks, Documents Applicable to Policy: CP-024 Borrowings and Asset Financing

Delegated Authority No:

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### ORIGIN/AUTHORITY

Corporate & Community Services Committee

18/03/97

### ITEM NO.

Formerly Finance Policy 3

### REVIEWS

Corporate & Community Services Committee

04/12/2001

A01/1017

Corporate & Community Services Committee

07/05/2002

C02/2009

Community & Technical Services Committee

01/06/2004

C04/5010

Community & Technical Services Committee

01/11/2005

C05/5010

Community & Technical Services Committee

04/07/2006

C06/5020

Ordinary Meeting of Council

15/12/2009

C09/5097

Ordinary Meeting of Council

15/11/2011

C11/5199

Ordinary Meeting of Council

10/12/2013

C13/5341

Ordinary Meeting of Council

17/05/2016

C16/5484

Ordinary Meeting of Council

19/06/2018

C18/5617



## Borrowings and Asset Financing

<b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Financial Services</b>	<b>Policy No. CP- 024</b> <b>Last Review Date: 16 July 2024</b>
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### Policy Objectives

To affirm that the preferred policy position of the City of Melville is to remain debt free, and should that not be practicable, to set out the circumstances in which the Council may consider Borrowings or Other Financial Accommodation to fund the acquisition, renewal or construction of specified assets and to provide guidance as to the appropriate terms of any such borrowing.

### Policy Scope

This Policy relates to forms of financing which create a liability for future repayment. It does not include those financing methods shown in Excluded Borrowings below, or the funding of asset purchases via ongoing operational funding mechanisms such as Rates, fees and charges and grants.

### Definitions

**External Borrowings** – includes raising and obtaining, in any way money, credit and other financial accommodations from sources external to the City.

**Internal Borrowings** – means the use of internal Municipal funds set aside for projects or future liabilities that are not expected to be expended or crystallised in the current financial year, to temporarily fund projects not previously budgeted, as an alternative to external borrowing.

**Other Financial Accommodation** – includes

- (a) Finance leases primarily to raise amounts to buy, or to finance the purchase of, property the subject of the leases; and
- (b) Guarantees, letters of credit and any other form of undertaking, provided by a financial institution or other person to meet the liabilities or obligations of the City; and
- (c) Structured property finance, including sale and lease back and asset swaps for longer dated funding associated with potential developments of City owned real property.

**Excluded Borrowings** – includes money, credit or other financial accommodation obtained in the ordinary course of the City performing its function such as -

- (a) An operating lease for plant and motor vehicle, office furniture/equipment or information technology assets ;
- (b) A credit or purchase card facility;
- (c) A short-term bank loan/overdraft required to balance daily cash flow requirements or as a result of a set-off arrangement;
- (d) A hire-purchase agreement.

**Gross Debt** – all debts owing by the City including self supporting loans.

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Please refer to the City of Melville website (Public) or BMS (Internal) for the latest version.

**Self Supporting Loans** – Loans taken out by City the repayments of which are made by a third party e.g. club, organisation or ratepayers through a Special Area Rate/Service Charge.

**Net Debt** - gross debt less cash assets.

**Economic Life** - The estimated period during which an asset is expected to be economically usable by one or more users, with normal repairs and maintenance. It should therefore be noted that the economic life of an asset may be considerably less than the physical life of that asset. This may be due to the fit for use life being less than the physical life of the asset. e.g. A building may suit a particular use but when that use is no longer required it may not be suitable for another use. A swimming pool is an example of a specific use asset.

## Policy Statement

Whilst the preferred policy position of the City of Melville (City) is to remain Debt Free (except for Self Supporting loans), the City recognises that in order to ensure intergenerational equity in funding the acquisition, renewal or construction of assets, it may need to resort to the prudent use of loan borrowings, debt instruments or other finance or capital raising methodologies from time to time. The following principles are to be applied when considering undertaking borrowings or other asset financing.

All borrowings will be considered in line with Council's Long Term Financial Plan and forward program of capital works; and should be in the current adopted Budget. Any variations will be presented to Council for consideration.

Any unspent loans will be declared in the Annual Financial Statements of that particular Financial Year as part of statutory obligations. If the project being financed has reached completion stage, the unspent portion will be used to pay back the lender, leading to refinancing of the loan or allocated to another projects at the discretion of Council.

### Lenders and Interest Rates

The City will undertake a Request for quotation (RFQ) process to get the best rate and terms possible when intending to borrow funds. The RFQ process will be limited to the major banks and WATC.

### Operating Expenditure

The City will **not** borrow money (other than by way of Excluded Borrowings) to fund operating expenditure. This type of expenditure should be funded through operating revenue streams such as rates, fees and charges or operating grants.

### **Recurrent Capital Expenditure**

The City will **not** borrow money or obtain debt finance (other than by way of Excluded Borrowings) to fund the acquisition, replacement or renewal of assets that is expected to occur on an annual or similar basis at approximately the same level each year i.e. recurrent capital works. Examples of this type of expenditure are road resurfacing, plant replacement, information technology and office equipment acquisitions and replacement. This type of expenditure shall be funded through operating revenue streams such as rates and fees and charges.

### **Refinancing of Loans**

It is generally known ~~as~~ that market interest rates are volatile and the cost of borrowing periodically fluctuates. Therefore, if these changes bring a distinct economic advantage to the City of Melville; whereby the cost of borrowing significantly declines, the City will reserve the right to refinance the loan portfolio in accordance with section 6.20 of the local government 1995 and regulation 20 of the Local government (Financial Management) Regulations 1996. Council will make the final decision on any change to the loan portfolio or refinancing options.

### **Paying off Loans in Advance**

Any Loan can be paid off in full where it can be demonstrated that there is a significant benefit to the City. Any retirement of debt will not occur without approval from Council. The final payment will include the principle outstanding, interest accrual to date and the premium cost for breaking the loan contract. The decision to pay off a loan will be based on economic viability and will be analysed on a case to case basis.

### **Borrowing Term**

The term of the Borrowing or Other Financial Accommodation shall be set having due regard to the Economic Life of the asset being acquired or constructed.

Should the City decide to borrow funds, the term of the borrowing shall generally not be greater than half of the Economic Life of the asset being acquired or constructed. This is to enable the City to use the remaining economic half life to set sufficient funds aside in a sinking or reserve fund in order to renew or replace that asset, should that be required, at the end of its Economic Life.

The City will **not** generally borrow funds (other than by way of Excluded Borrowings) to acquire an asset that has an economic life of less than five (5) years.

### **Borrowing Ratios**

Prior to undertaking any borrowing the City shall assess its capacity to pay, to ensure that the community is not burdened with unnecessary risk. The City shall then reassess its capacity to pay on an annual basis and publish the results of that assessment in its annual report.

When assessing the borrowing ratios, consideration will be given to the economic earnings potential of the asset being acquired or constructed.

The City will **not** borrow funds when such borrowing would result in the following financial ratios being exceeded:

- ◆ Debt Service Cover Ratio 3 as per WA Treasury Corp Borrowing Guidelines.
- ◆ Net Debt (Gross Debt less cash assets) to Operating Revenue Ratio 50% as per WA Treasury Corp Borrowing Guidelines.



In order to reflect the City's contingent liability risk as guarantor for Self Supporting Loans as well as partial guarantor for the loan borrowings undertaken by ~~Resource Recovery Group (RRG)~~ ~~the Southern Metropolitan Regional Council (SMRC)~~, the permissible borrowing limit of the City will be reduced by the amount of the outstanding value of self supporting loans and the City's percentage share, as stipulated in the SMRC participants agreement, of the SMRC's loan.

### **Circumstances for Which Long Term Borrowing/Financing Will Be Considered**

The City will ~~give favourable consideration~~ consider ~~to~~ borrowing money for the acquisition or construction of an asset where:-

- ◆ The asset to be acquired is a new addition to the City's asset base or replaces an existing asset with one that is significantly larger and has an Economic Life of greater than 5 years; or
- ◆ All alternative options for undertaking the project without borrowing, have been investigated and proven less advantageous to the City; or
- ◆ The income stream from the asset to be acquired or constructed exceeds the cost of borrowing over the life of that asset ; or
- ◆ Repayments will be met by a third party e.g. self supporting loans and the financial stability of that party meets the criteria as set out in the Self Supporting Loans Policy CP-010 ; or
- ◆ The index of the cost of acquisition or construction is increasing at a rate that exceeds the cost of borrowing i.e. to "save" for the acquisition or construction will result in the actual cost being greater than the cost of borrowing the money and acquiring or constructing the asset today.

As a general rule the benefits received (cost savings or income earned) from undertaking the borrowing should be greater, over the life of the borrowing, than the costs of borrowing **Internal Borrowings**

Where the cost of using external funds acquired through borrowing, is greater than the forgone investment earnings on Municipal funds that are surplus to current requirements, such funds should be used prior to seeking external funds. It should be noted that the Local Government Act 1995 places restrictions on the use of funds held in Reserve accounts i.e. Municipal Fund equity, as follows:-

#### 6.11. Reserve accounts

(1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

(2) Subject to subsection (3), before a local government –  
(a) changes\* the purpose of a reserve account; or  
(b) uses\* the money in a reserve account for another purpose,  
it must give one month's local public notice of the proposed change of purpose or proposed use. \* Absolute Majority Decision Required.

(3) A local government is not required to give local public notice under subsection (2) –  
(a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year

Where use of such funds is made, notional internal journal entries shall be made reflecting the value of forgone investment earnings and principal repayments as a cost to the programme for which the



funds were borrowed and crediting the relevant investment earnings budget account for the fund/reserve account from which the funds were “borrowed”.

Under no circumstances shall funds be “borrowed” from the Trust Fund or Trust Accounts.

### **Statutory Limitations**

The policy will ensure that all borrowing transactions are conducted in accordance with relevant statutory requirements as contained in the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and *Australian Accounting Standards*, whilst minimising the cost of the debt.

### **Other Limitations**

Borrowings shall be undertaken in Australia and be in Australian dollars so as to ensure the City is not exposed to foreign currency risks.

Local government loan application guidelines published by the Western Australian Treasury Corporation (WATC) from time to time will also limit the amount of borrowings that can be undertaken.

### **Determining the Appropriate Lending Institution**

Unless borrowing from the WATC where practicable three written quotations shall be obtained or a loan tender called in order to determine the appropriate lending institution for any loan borrowings. Determination of the appropriate institution will be based on the interest rate and loan costs offered, the terms and conditions of the loan and the financial stability of the lender.

### **Security for Borrowings**

In accordance with section 6.21 of the *Local Government Act 1995*, the only security that will be offered in return for the borrowings, shall be the general funds of the City.

### **Interest Rate Parameters**

Should any borrowings be undertaken, the City will consider the following factors when deciding an appropriate period for which interest rates will be fixed:-

- ◆ the level of the interest rate when compared to the long term average official interest rate;
- ◆ recent movements in the official interest rate;
- ◆ the term of the loan.

### **Structure of Borrowings**

The City will obtain advice in regards to determining the most appropriate structure of any borrowings with regard to;

- ◆ Fixed or Floating rate
- ◆ CPI – Linked rate
- ◆ Interest Capitalised, Interest Only or Principal and Interest.

Where possible, the nature of cash flows related to the funded asset will be used as a guide to the most appropriate borrowings structure. For example, interest capitalised may be appropriate for capital expenditure related to a land release, with full principal repayment from land sales.

### **References that may be applicable to this Policy**

Legislative Requirements:

Procedure, Process Maps, Work Instructions:

Other Plans, Frameworks, Documents Applicable to Policy:

Delegated Authority No:



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**ORIGIN/AUTHORITY**

Ordinary Meeting of Council

15/05/07

**ITEM NO.**

C07/2001

**REVIEWS**

Ordinary Meeting of Council

15/12/09

C09/5097

Ordinary Meeting of Council

15/11/2011

C11/5199

Ordinary Meeting of Council

10/12/2013

C13/5341

Ordinary Meeting of Council

17/05/2016

C16/5484

Ordinary Meeting of Council

19/06/2018

C16/5617

CONFIRMED

## Accounting Policy

Policy Type: Council Policy Policy Owner: Manager Financial Services	Policy No. CP- 025 Last Review Date: 16 July 2024
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1. Responsibilities
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16. Goods and Services Tax
17. Signatories to Municipal, Trust and Reserve Bank Accounts

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## Policy Objectives

To provide a policy framework for the financial management of the City of Melville that secures the accuracy and reliability of accounting data, financial reporting and budgeting and ensures that all statutory obligations and Australian Accounting Standards are met.

## Policy Scope

This Policy covers accounting, budgeting, financial reporting and financial governance activities of the City. The Policy is to be read and implemented in conjunction with the City's other relevant policies, strategies, procedures and documents. This change to policy is effective from 1 July 2022 (financial year 2022-2023 onwards).

## Policy Statement

### 1. Responsibilities

In accordance with the *Local Government Act 1995* (The Act) and the *Local Government (Financial Management) Regulations 1996* (The Regulations) the Chief Executive Officer (CEO) has a duty to ensure that proper accounts and records of the transactions and affairs of the local government are kept in accordance with the regulations. Efficient systems and procedures are to be established by the CEO of a local government and the CEO is to ensure that the resources of the local government are effectively and efficiently managed. Whilst the ultimate responsibility lies with the CEO, the CEO will appoint suitably qualified officers and contractors to assist and advise her/him in meeting these responsibilities.

### 2. Accounting Framework

Accounting records will be maintained on a full accrual basis and are based on historical costs, modified, where applicable, by the measurement at fair value of the selected non-current assets, financial assets and liabilities.

Accounting for revenues and expenses, assets and liabilities and the form of presentation of financial statements will be carried out in accordance with all applicable Australian Accounting Standards Board Standards (The Standards) and the provisions of The Act and relevant Regulations. Where there is an inconsistency between The Standards and legislative requirements the legislation will prevail and the extent of the inconsistencies between the Standards and the legislation disclosed by way of notes.

Accounting for revenues and expenses within the City is based on a framework of Directorates, Service Areas, Business Units, Budget Responsible Officers or other suitable view for management reporting purposes and by Nature and Type or Program and Sub-program or Directorates, Service Areas and Business Units for statutory reporting purposes. Accounting systems must also consider the need to produce special purpose reports for other purposes such as fulfilling Australian Bureau of Statistics and Grants Commission requirements.

The City's Annual Budget is used to determine the amount of revenue to be raised by way of rates and service charges and to demonstrate to ratepayers and citizens how the financial resources of the City will be deployed.

The accounting framework should demonstrate transparent accountabilities for financial resources and establish a clear link between the raising of revenue as demonstrated by the budget document and the expenditure of that revenue on activities that support the City's strategic direction and statutory obligations.

### 3. Financial Reporting

Financial reporting is required to meet the internal organisational needs (Management Reporting), the City's statutory obligations (Statutory Reporting) and the reporting requirements of various other stakeholders such as the WA Grants Commission, other grantors and the Australian Bureau of Statistics (Special Purpose Reports). This will be achieved by production of the following reports: -

#### (a) Monthly Reporting

Monthly reports will be provided to the Council in accordance with Section 6.4 of The Act and Regulation 34 of the Financial Management Regulations.

~~Sub-regulation 34(3) provides a choice as to how the information in a statement of financial activity may be shown i.e.:~~

- ~~(a) according to nature and type classification; or~~
- ~~(b) by program; or~~
- ~~(c) by business unit i.e. Directorate/Service Area.~~

**The City provides monthly financial reports to Council by Program and Nature. This is accompanied by a detailed report by Nature on variances in excess of \$100,000, or alternative figure as adopted by Council.**

Sub-regulation 34(5) requires a local government to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances. **Regulation 35 requires a statement of financial position added to the monthly financial statements.** These will be undertaken when adopting the budget for each year.

Monthly reports will be prepared on a calendar-month basis, and the reports will be presented at the next available Council meeting, allowing for a reasonable time for preparation of such reports.

#### (b) Annual Financial Reporting

Section 6.4 of The Act requires annual financial reports to be prepared in the form prescribed and submitted to its auditor by 30 September following each financial year.

Regulations 36 to 50 inclusive of The Regulations contain specific provisions regarding the manner and form and prescribed information referred to in 6.4 above.

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The annual financial report will not be placed before the Council until it has been audited by the external auditor.

#### 4. Budget and Budget Reviews

The annual budget will be prepared in accordance with Section 6.2 of The Act and relevant Regulations. Regulations 22 through to 33 inclusive of The Regulations contain extensive prescriptions for the preparation of the Annual Budget as referred to in Section 6.2 (4)(g) of The Act.

The Act provides that the Budget shall be adopted by absolute majority decision of the Council, in the period 1 June in a financial year to 31 August in the next financial year. Whilst The Act requires that the Council adopt an Annual Budget before the 31<sup>st</sup> of August, in accordance with Financial Sustainability – Forward Financial Planning and Funding Allocation Policy CP-008, the Council will use its best endeavours to adopt the budget in June of each year. This will ensure sufficient liquidity in the Municipal Fund is maintained without the need to seek financial accommodation via overdraft, thus eliminating overdraft interest expenses whilst maximising investment earnings on the Municipal Fund.

Budget reviews will be conducted on an ongoing basis and reported to and approved by the Council within the Monthly Financial Statements report referred to in 3 (a) above.

In addition a comprehensive budget review will be undertaken at least once per annum in accordance with the provisions of The Regulations as reproduced below:-

Regulation 33A titled "Review of budget", contains specific provisions relating to budget reviews which will be followed.

Sub-regulation 34(3) prescribes that the information in a statement of financial activity must be shown according to nature classification.

- ~~(a) according to nature and type classification; or~~
- ~~(b) by program; or~~
- ~~(c) by business unit i.e. Directorate/Service Area.~~

~~To enhance understanding of the Budget, the City will use a combination of (a), (b) and (c) when reporting.~~

#### 5. Reporting Revenue and Expenditure by ~~Program, Sub Program and Nature and Type~~

Reporting of all revenue and expenses by "nature ~~and type~~" in accordance with Schedule 1 Part 2 of The Regulations.

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#### 6. Assets

Assets will be recognised and reported at fair values in accordance with Regulation 17A of The Regulations and AASB 5, 13, 116, 136 and 140 of The Standards.

**(a) Capitalisation of Assets**

In accordance with the Local Government Regulation 17A(5), an asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000.

**(b) Networked Asset**

A network is a grouping of multiple assets that are individually below the capitalisation threshold. These assets perform a whole service and require recognition in the financial statements due to their collective value (i.e. computer network).

**(c) Complex Assets**

A complex asset (i.e. building, road etc.) can be apportioned into individual significant components. Assets will be recognised at component level where feasible. The significant components of the complex asset are identified and depreciated separately. This provides accurate and relevant information for users of financial statements in accordance with section 43 of AASB 116 and for asset management purposes.

A significant component is one that meets the following criteria:

- Can be separately identified and measured and is able to be separated from the complex asset;
- May have a different estimated useful life from the complex asset so that failure to depreciate it separately would result in a material difference in the annual depreciation expense for that asset;
- May require replacement and intervention at regular intervals during the life of the complex asset (i.e., re-sheeting of road).

When replacing a component of the complex asset, and if applicable, the existing written down value of the original component should be written off in accordance with AASB 116.

**(d) Operating Asset**

Assets below the thresholds may still be recorded in a separate operating asset register where required for asset management, insurance and administration purposes. These may include items that are considered highly attractive and portable items such as electronic equipment and small plant. These will however not be depreciated.

(e) **Classes of Asset**

Asset Class	Components
Artwork	
<b>Land</b>	
- Municipal land	
- Land Held for sale - Non-Current	
- Land Held for sale - Current	
- Investment land	
<b>Buildings</b>	
- General Buildings,	- Sub Structure
- Heritage Buildings	- Super Structure
- <b>Investment Buildings</b>	- Roof
	- Floor Coverings
	- Fit out & Fittings
	- Services - Fire
	- Services - Security
	- Services - Electrical
	- Services - Hydraulic
	- Services - Mechanical
	- Services - Transport
Computer/CCTV equipment	
Electronic equipment	
Furniture & fittings	
Fleet (All Vehicles and Plant)	
<b>Roads</b>	
	- Formation
	- Base Course
	- Surface
<b>Kerbing and Pavement</b>	
Footpaths	
Stormwater Drainage	
Bridges	
Parks/POS	- Sports and Oval
	- Play spaces
	- POS Furniture
	- BBQ
	- Landscapes and Trees
	- Conservation Site
	- Fences
	- Bins
	- Sculptures/ Monuments
Irrigation	
Jetties and Boardwalk	
Lighting	
Traffic Management	

**(f) Revaluation/Depreciation of Assets**

Revaluation for Fair Value for financial reporting purposes and depreciation of assets will be carried out in accordance with the provisions of regulation 17A of The Regulations and AASB 113 and 116 of The Standards. This will be undertaken by an independent registered valuer appointed by the City. A full revaluation of all applicable asset classes will be undertaken at least once every ~~three~~ five years. However, when an asset class has significant and volatile changes in fair value, a revaluation will be undertaken on a more frequent basis. If an item of Property, Plant and Equipment is revalued, the entire class of Property, Plant and Equipment to which that asset belongs shall be revalued. Complex asset components are measured on the same as the assets to which they relate, e.g. the Building asset is valued at fair value therefore each building component is also valued at fair value. **Investment land and buildings are valued at fair value and a full revaluation will be undertaken every year in accordance with AASB 140.**

The valuation methods selected by the City are consistent with one or more of the following valuation approach:

- Market Approach: Use of price and other relevant information generated by market transactions for identical or similar assets of liabilities;
- Income approach: Converts estimated future cash flows or Income and expenses into a single discounted present value. (i.e., Parking machines);
- Cost approach: reflects the current replacement.

The City applies AASB 13 to disclose the fair value information by level of the fair value hierarchy, which categorise fair value measurement into one of three possible levels.

- **Level 1:** Measurements based on quoted prices in active markets;
- **Level 2:** Measurements are based on inputs other than quoted prices included within level 1 that is observable for the asset, either directly or indirectly.
- **Level 3:** Measurements are based on unobservable inputs for the asset.

**Depreciation**

The annual depreciation charge will be based on the following effective lives after taking into account any residual values expected to be achieved at disposal and will be expensed to the appropriate depreciation expense accounts. Depreciation begins when an asset is available for use and ceases at the earlier of:

1. The date the asset is classified as held for sale; and
2. The date that the asset is disposed or written-off.

Depreciation will be recognised on a straight-line basis, using rates which are reviewed each reporting period. Each component will be depreciated separately. Work in progress will not be depreciated as the assets are not considered available for use.

Major depreciation periods are shown in the table below:

Asset Class.	Components	Depreciation: Rate
Artwork		Not Depreciated
<b>Land</b>		
- Municipal land		Not Depreciated
- Land Held for sale - Non-Current		Not Depreciated
- Land Held for sale - Current		Not Depreciated
- Investment land and Investment Buildings;		Not Depreciated
<b>Buildings</b>		
- General Buildings,	- Sub Structure	60-100 years
- Heritage Buildings	- Sub Structure only for Heritage buildings	60-400 years
- Investment Buildings	- Super Structure	25-80 years
	- Roof	20-60 years
	- Floor Coverings	15-30 years
	- Fit out & Fittings	15-40 years
	- Services - Fire	10-40 years
	- Services - Security	10-40 years
	- Services - Electrical	10-40 years
	- Services - Hydraulic	10-30 years
	- Services - Mechanical	10-30 years
	- Services - Transport	10-40 years
Computer/CCTV equipment		3 - 5 years
Electronic equipment		3 - 5 years
Furniture & fittings		1 - 10 years
Fleet (All Vehicles and Plant)		1 - 10 years
<b>Roads</b>	- Formation	Not Depreciated
	- Base Course	50 - 80 years
	- Surface	10 - 30 years
Kerbing and Pavement		60 - 70 years
Footpaths		10 - 60 years
Stormwater Drainage		40 - 80 years
Bridges		40 - 150 years
<b>Parks/POS</b>	- Sports and Oval	40 - 100 years
	- Play spaces	10 - 15 years
	- POS Furniture	5 - 30 years
	- BBQ	5 - 20 years
	- Landscapes and Trees	5 - 40 years
	- Conservation Site	10 - 50 years
	- Fences	5 - 10 years
	- Bins	5 - 10 years
	- Sculptures/ Monuments	5 - 50 years
Irrigation		5 - 30 years
Jetties and Boardwalk		50 - 100 years
Lighting		10 - 15 years
Traffic Management		5 - 15 years

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In addition, to ensure that they reflect their fair value, the replacement cost valuation, residual values and useful lives of roads, footpaths and stormwater drainage are also internally reviewed by Officers and independently verified by an external asset management consultant appointed by the City on a timely manner.

**(g) Land Held for Resale**

Land purchased for development and/or resale is valued in accordance with AASB 102 of The Standards.

~~(h)~~ **Accounting for Land Under Local Government's Control (including Land Under Roads) from 1 July 2019.**

~~(i)~~**(h)**

~~Regulation 16 of The Regulations prohibits local governments from recognising the value of Crown and vested land under its responsibility or care and control, unless it is operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.~~

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~~AASB 1051 requires local government to recognise land under roads acquired on or after 1 July 2008 and enables discretion on whether or not to value land under roads acquired on or before 30 June 2008. The City elects not to recognise the value of land under roads acquired on or before 30 June 2008 in accordance with AASB 1051.~~

~~In respect to land under roads acquired on or after 1 July 2008, as detailed above, Regulation 16(a) prohibits local governments from recognising such land as an asset except in certain circumstances as shown above.~~

~~Whilst such treatment is inconsistent with the requirements of AASB 1051, Regulation 4(2) of The Regulations provides, in the event of such an inconsistency, The Regulations prevail.~~

~~Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the City.~~

~~As a result of amendments to the Local Government (Financial Management) Regulations 1996, effective from 1 July 2019, vested land, including land under roads, is treated as a right-of-use (ROU) assets measured at zero cost. Therefore, the previous inconsistency with AASB 1051 in respect on non-recognition of land under roads acquired on or after 1 July 2008 has been removed, even though measurement at zero cost means that land under roads is still not included in the balance sheet.~~

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**Vested improvements from 1 July 2019**

The measurement of vested improvements at fair value in accordance with Local Government (Financial Management) Regulation 17A(2)(iv) is a departure from AASB 16 which would have required the City to measure the vested improvements as part of the related ROU assets at zero cost.

**(i) Disposal of Assets**

Disposal of assets will be treated in accordance with the provisions of AASB 116 of The Standards.

**(j) Inventories**

Accounting for Inventories will be undertaken in accordance with AASB 102 of The Standards.

**(k) Investment properties**

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Investment properties are properties held for long-term rental yields and not occupied by the City and earn rentals and/or for capital appreciation and are accounted for using the fair value model changes in the fair values are presented in profit or loss as a part of other revenue. Revaluation of investment properties is determined by the valuer with relevant and sufficient experience. Any gain or loss resulting from either a change in the fair value or the sale of an investment property is immediately recognised in the Statement of Comprehensive Income in accordance with AASB 140.

**7. Loans**

See Policies CP-010 Self Supporting Loans and CP-024 Borrowings and Asset Financing for further details.

**8. Particular Purpose Cash Backed Reserves**

Reporting and treatment for all Reserves shall be classified in accordance with Regulation 38 of The Regulations. 'Particular' purpose reserve accounts that are Cash backed will be established to:

- Save for a future purpose, contingency or losses arising from investment activities;
- Fund the replacement of infrastructure or assets that are being consumed by the current generation of ratepayers so as to not impose an undue financial burden on future generations of ratepayers who have not had the benefit of that consumption;
- Help smooth out the uneven nature of non-linear cyclical expenditures of both an operational and capital nature; and
- To temporarily retain any surpluses or unspent funding that may arise from various activities to be used to in future years.

**9. Interest earned on Reserve Investments**

To help maintain the real value of the Reserve Accounts, interest earned from investing moneys held in Reserve Accounts is to be classified as operating revenue and then transferred to the particular Reserve Account in proportion to the average balance of the particular reserves over the interest earning period.

**10. Financial Instruments**

Financial instruments will be recognised, classified and measured in accordance with AASB 7 and AASB 9 of The Standards. This simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables.

**11. Impairment of Assets**

Impairment of assets other than inventories will be treated in accordance with the provisions of AASB 136 of The Standards. All non-current assets, including intangible assets, are to be

reviewed on an annual basis by asset custodians as detailed in the asset responsibility matrix for indications of impairment.

## 12. Superannuation

The City contributes to the Local Government Superannuation Scheme and to other Occupational Superannuation Funds on behalf of employees. These funds are defined contribution schemes, and the City has no further liability in respect of these funds. Contributions to defined contribution plans are recognised as an expense as they become payable.

CONFIRMATION

### 13. Employee Benefits

Employee benefits will be recognised and treated in accordance with the provision of AASB 119 of The Standards.

The initial liability for long service is calculated in accordance with the table shown below however, the below pre-determined probability can be differed based on prior experience within the organisation and industry.

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Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

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Long Service Leave Adjustment –		
	Entitlement	Probability
Year 1	1.3 Weeks	0.15
Year 2	2.6 Weeks	0.30
Year 3	3.9 Weeks	0.45
Year 4	5.2 Weeks	0.60
Year 5	6.5 Weeks	0.75
Year 6	7.8 Weeks	0.90
Year 7	9.1 Weeks	1.00
Year 8	10.4 Weeks	1.00
Year 9	11.7 Weeks	1.00
Year 10	13.0 Weeks	1.00

### 14. Bad Debts Write Offs

Debts (including rates and service charges) that are considered irrecoverable, or where the cost of recovery is uneconomic, may be written off under delegated authority (DA-032) in accordance with the provisions of Sections 5.42(1) and 6.12(1) of the Local Government Act 1995.

DA-032 empowers the Chief Executive Officer (CEO) to waive, grant concessions or write off in relation to any amount of monies owing to the City to a limit of \$10,000 for any one item. The CEO has partially on-delegated this to the Directors to a value of \$5,000 and the Manager Financial Services, to a value of \$1,000 for any one item. This delegation is conditioned on the basis that details of any debts written off is to be submitted to Council in the monthly financial report.

Recommendation for write off will be made by the Senior Accountant (Management) and/or Revenue Coordinator. This cost is to be expensed against the budget area to which the revenue was originally credited.

### 15. Fringe Benefits Tax

The City will comply with Fringe Benefits Tax (FBT) legislative requirements whereby FBT is payable on benefits in place of, or in addition to, salary or wages of employees. The Fringe benefits provided may also be required to be reported on employee's annual PAYG payment summaries. As the FBT year is not aligned with the financial year, the benefits reported on payment summaries is for the preceding FBT year, which runs from 1st April to 31st March.

#### 16. Good and Services Tax

Goods and Services Tax (GST) will be treated in accordance with the provisions of UIG Interpretation 1031 of The Standards and the applicable tax laws set out by the Australian Taxation Office. Certain Australian taxes, fees and charges are exempt from GST. These are outlined in the Division 81 Fees and Charges Determination by the Commonwealth Treasurer.

The City of Melville is a registered organisation for the purposes of GST; therefore, GST is generally payable on most goods and services the City sells or supplies to others in the course of business (excluding input taxed and GST free supplies).

#### 17. Signatories to Municipal, Trust and Reserve Bank Accounts

These signatories are separated into two categories (A & B) as set out in DA-035. Approval of all payments and disbursements requires two signatures, one Category A and one from either Category A or B.

#### Related Documentation:

*Local Government Act 1995*  
*Local Government (Financial Management) Regulations 1996*  
Western Australian Local Government Accounting Manual  
Australian Accounting Standards  
Delegated Authority Manual  
Financial Sustainability – Forward Financial Planning and Funding Allocation Policy CP-008  
Self Supporting Loan Policy CP-010  
Asset Financing & Borrowings Policy CP-024

**References that may be applicable to this Policy**

Legislative Requirements:

Procedures, Process Maps, Work Instructions:

Other Plans, Frameworks, Documents Applicable to Policy:

Delegated Authority No: DA-032 Granting of a Concession or Writing off Debts Owed to the Council  
 Delegated Authority No: DA-035 Payment of Accounts from Municipal, Trust & Reserve Bank Accounts

ORIGIN/AUTHORITY		ITEM NO.
Community & Technical Services Committee	01/11/2005	C05/5010
<b>Reviews</b>		
Ordinary Meeting of Council	19/12/2006	C06/6024
Ordinary Meeting of Council	17/03/2009	C09/6020
Ordinary Meeting of Council	15/12/2009	C09/5097
Ordinary Meeting of Council	15/11/2011	C11/5199
Ordinary Meeting of Council	19/06/2013	C12/5240
Ordinary Meeting of Council	18/02/2014	M14/5341
Ordinary Meeting of Council	17/05/2016	C16/5484
Ordinary Meeting of Council	20/06/2017	C17/5561
Ordinary Meeting of Council	19/06/2018	C18/5617
Ordinary Meeting of Council	10/12/2019	C19/6166



## Related Party Disclosures Policy

**Policy Type: Council Policy**  
**Policy Owner: Director Corporate Services**

**Policy No. CP- 104**  
**Last Review Date: 16 July 2024**

### Policy Objectives

The purpose of this Policy is to provide guidance to the City in the preparation of financial statements to ensure disclosure requirements are met for AASB 124 Related Party Disclosures.

### Policy Scope

The Related Party Disclosures Policy (this 'Policy') applies to Related Parties of the City and their Related Party Transactions with the City. This Policy provides guidance in determining Related Parties of the City along with associated transactions and outstanding balances, materiality and disclosure requirements.

### Policy Statement

#### 1. Background

The Australian Accounting Standards Board extended the application of AASB 124 Related Party Disclosures (the 'Standard') to include Not-for-Profit Public Sector Entities. Local Governments, from 1 July 2016, are therefore required to comply with disclosure requirements of this standard in their financial statements.

The objective of this Standard is to ensure that an entity's financial statements contain the disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

The Standard is not intended to assess governance or probity issues. Related party relationships are a normal part of doing business. It is acknowledged that the City collects information on conflict of interest and related party transactions for other purposes that may then also be utilised to satisfy AASB 124.

#### 2. Related Party Disclosures and the City

The City must undertake the following:

- Identification of Related Party relationships;
- Identification of transactions and outstanding balances/commitments with Related Parties;
- Assessment of materiality of the transactions and outstanding balances/commitments; and
- Determine the level of disclosure required

#### 3. Identification of Related Parties

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A related party, according the Standard, is a person or entity that is related to the entity that is preparing its financial statements. There are many conditions outlined in the Standard that do not apply to the City.

Related parties to the City include:

- Entities where the entity is set up, controlled or is significantly influenced by the City;
- Key Management Personnel (KMP) of the City;
- Close family members of KMP; and
- Entities that are controlled or jointly controlled by KMP or their close family members.

### **Entities**

When determining whether an entity is a related party, the City will need to consider definitions as outlined in various Accounting Standards.

AASB 128 Investments in Associates and Joint Ventures provides the following relevant definitions:

- Joint Control – ‘is the contractually agreed sharing of control of an arrangement, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control’.
- Significant influence – ‘is the power to participate in the financial and operating policy decisions of the investee but is not control or joint control of those policies’.

### **Key Management Personnel**

The Standard defines KMP as ‘those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity’.

The City considers the following to be KMP:

- Elected Members (including the Mayor);
- Chief Executive Officer; and
- Directors and Executive Managers
- Acting Officers for the above

It should be noted that KMP are different to Senior Employees as defined in Council Policy CP-026 Employee Appointments, which limits Senior Employees to the Chief Executive Officer and Directors.

### **Close Family Members**

Close family members of a KMP is defined by the Standard as being ‘those family members who may be expected to influence, or be influenced by, that person in their dealings with the entity and include:

- That person’s children and spouse or domestic partner;
- Children of that person’s spouse or domestic partner; and
- Dependents of that person or that person’s spouse or domestic partner.

## **Entities and KMP**

Entities (including companies, trusts, joint ventures, partnerships and not-for-profit associations) controlled or jointly controlled by KMP or their close family members are also considered related parties.

#### 4. Related Party Transactions

The Standard defines a related party transaction as being 'a transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged'.

The City deems the following transactions with a Related Party to be a Related Party Transaction (but not limited to):

- Employee compensation whether it is for KMP or close family members of KMP;
- Application fees paid to the City for licences, approvals or permits;
- Lease agreements for housing rental for property owned or sub-leased by the City;
- Lease agreements for commercial properties;
- Monetary and non-monetary transactions between the City and any business or associated entity owned or controlled by the related party in exchange for goods/services provided to/by the City (trading arrangement);
- Sale or purchase of any property owned by the City, to a related party;
- Sale or purchase of any property owned by a related party, to the City;
- Loan arrangements; and
- Contracts and agreements for construction, consultancy or services.

#### Ordinary Citizen Transactions

The City acknowledges that there are related party transactions that also satisfy the definition of an Ordinary Citizen Transaction (OCT). An OCT is a transaction that occurs on terms and conditions no different to those applying to the general public and has been provided in the course of delivering public service objectives. The City will not disclose such related party transactions in the financial statements.

The City has determined that the following transactions with related parties are OCT's and do not need to be disclosed:

- Paying rates
- Fines
- Use of City owned facilities (including Civic Centre, Health and Lifestyle facilities, libraries, parks and open spaces)
- Attending Council functions that are open to the public.

Where an OCT occurs and it was not under the same terms and conditions applying to the public, then the KMP is required to declare the nature of the transaction and any special terms received.

#### Declaration



KMP will be required to complete a 'Related Party Disclosure Declaration' form every six months (January and July) and submit to the Manager Financial Services. In addition to this, events may warrant additional disclosure during the year. Such events include both ordinary and extraordinary Council elections, terminations of KMP or appointments of KMP.

Inspection of Local Government information is regulated under the *Local Government Act 1995* (sections 5.93, 5.94 and 5.95) and the provisions of the *Freedom of Information Act 1992* also apply. Information provided by KMP and other related parties will be held for the purpose of compliance with the City's reporting obligations and will be disclosed for compliance or legal reasons only.

The Manager Financial Services will also review other information held by the City, including but not limited to:

- Minutes of Ordinary Meetings of Council and Committee Meetings
- Disclosures of Interests Register
- Gift Register.

## 5. Materiality

The Australian Accounting Standards Board 'expects those parties preparing the financial statements to apply professional judgement in making an assessment about the materiality of a related party disclosure'. It also considers there to be 'little value in an entity incurring significant costs to obtain data that is immaterial for disclosure and does not expect information to be collected unless it could be material for disclosure'.

AASB 101 Presentation of Financial Statements defines material as '*omissions or misstatements of items are material if they could, individually or collectively, influence the economic decisions that users make on the basis of the financial statements. Materiality depends on the size and nature of the omission or misstatement judged in the surrounding circumstances. The size or nature of the item, or a combination of both, could be the determining factor*'.

The following factors should be considered when determining the level of significance of a transaction, such as whether it is:

- Significant in terms of size;
- Carried out on non-market terms;
- Outside normal day-to-day business operations, such as the purchase or sale of businesses;
- Disclosed to regulatory or supervisory authorities;
- Reported to senior management; or
- Subject to Council approval.

The City's management will therefore apply the above along with professional judgement in determining disclosure of related party transactions and will seek guidance from the City's external Auditors and/or Financial Management, Audit, Risk and Compliance Committee where necessary.



## 6. Disclosure

AASB 124 outlines disclosure requirements that enable users of financial statements to understand the potential effect of related party relationships on the financial statements.

Key disclosure requirements are as follows:

- a) Compensation to KMP in total and for each of the following categories:
  - Short-term employee benefits
  - Post-employment benefits
  - Other long-term benefits
  - Termination benefits.
- b) Amounts incurred by the City for KMP services that are provided by a separate management entity.
- c) Relationships between the City and its subsidiaries, irrespective of whether there have been transactions between them.
- d) Where related party transactions have occurred, the nature of the related party relationship must be disclosed along with:
  - The amount of the transaction
  - The amount of outstanding balances, their terms and conditions and details of any guarantees given or received
  - Provision for doubtful debts related to the amount of outstanding balances
  - The expense recognised during the period in respect of bad or doubtful debts due from the related parties.

The above disclosures should be made separately for each of the following categories:

- The parent;
- Entities with joint control or significant influence over the entity;
- Subsidiaries;
- Associates;
- Joint ventures in which the entity is a venturer;
- Key management personnel of the entity or its parent;
- Other related parties.

### Changes to this Policy

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This Policy is to remain in force until any of the following occur:

1. The related information is amended/replaced; or
2. Other circumstances as determined from time to time by the Council

**References that may be applicable to this Policy**

Legislative Requirements:	AASB 101 Presentation of Financial Statements
	AASB 124 Related Party Disclosures
	AASB 128 Investments in Associates and Joint Ventures
	Local Government Act 1995
	Freedom of Information Act 1992
Procedures, Process Maps, Work Instructions:	
Other Plans, Frameworks, Documents Applicable to Policy:	CP-026 Employee Appointments.
Delegated Authority No:	DA-024 Senior Employees

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<b>ORIGIN/AUTHORITY</b>		<b>Item No.</b>
Ordinary Meeting of Council	15/08/2017	C17/5565
<b>Reviews</b>		
Ordinary Meeting of Council	19/06/2018	C18/5617
Ordinary Meeting of Council	10/12/2019	C19/6166



City of  
**Melville**

**LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY**

**FOR THE PERIOD OF  
MAY 2024**

**PRESENTED TO THE  
ORDINARY MEETING OF COUNCIL  
TO BE HELD ON 16 JULY 2024**

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.6979</b>	<b>1300 TEMPFENCE READY INDUSTRIES PTY LTD T/AS</b>			<b>\$ 1,847.67</b>
.6979	Temporary fencing	45443	E120610	\$ 1,847.67
<b>.8767</b>	<b>3D HR LEGAL PTY LTD</b>			<b>\$ 15,752.00</b>
.8767	Legal and conveyancing services	45443	E120678	\$ 15,752.00
<b>.9086</b>	<b>AAAC TOWING PTY LTD</b>			<b>\$ 247.50</b>
.9086	Vehicle towing	45443	E120698	\$ 247.50
<b>.7359</b>	<b>AARO GROUP PTY LTD</b>			<b>\$ 53,213.24</b>
.7359	Drainage services	45427	E120150	\$ 18,211.58
.7359	Drainage services	45443	E120629	\$ 35,001.66
<b>.0366</b>	<b>ABAXA WH LOCATION SERVICES PTY LTD T/AS</b>			<b>\$ 929.50</b>
.0366	Underground Service Location	45427	E119958	\$ 929.50
<b>.9071</b>	<b>ABCO WATER SYSTEMS BWATER PTY LTD T/AS</b>			<b>\$ 158,023.80</b>
.9071	Supply and Installation of Sump Tank	45427	E120225	\$ 156,907.30
.9071	Water treatment services	45443	E120695	\$ 1,116.50
<b>.8987</b>	<b>ABM LANDSCAPING MIKEVIE PTY LTD T/AS</b>			<b>\$ 26,455.00</b>
.8987	Landscaping services and supplies	45443	E120684	\$ 26,455.00
<b>.5032</b>	<b>ABORIGINAL PRODUCTIONS AND PROMOTIONS THE RICHARD WALLEY FAMILY TRUST T/AS</b>			<b>\$ 825.00</b>
.5032	Entertainers	45427	E120055	\$ 825.00
<b>.2135</b>	<b>ABSOLUTE RETICULATION</b>			<b>\$ 1,650.00</b>
.2135	Roads and paving supplies - concrete	45443	E120473	\$ 1,650.00
<b>.6145</b>	<b>ACCESS TECHNOLOGIES HEYTESBURY TECHNOLOGIES PTY LTD AFT HAMPEL TRUST T/AS</b>			<b>\$ 5,562.70</b>
.6145	Fencing supplies and services	45443	E120561	\$ 5,562.70
<b>.5960</b>	<b>ACS SWAN EXPRESS PRINT</b>			<b>\$ 165.00</b>
.5960	Stationery	45427	E120080	\$ 165.00
<b>.2528</b>	<b>ADVAM PTY LTD</b>			<b>\$ 644.90</b>

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.2528	Cash collection services	45443	E120482	\$ 644.90
<b>.4456</b>	<b>ADVANCE PRESS (2013) PTY LTD</b>			<b>\$ 14,234.00</b>
.4456	Outsourced printing	45427	E120043	\$ 3,696.00
.4456	Outsourced printing	45443	E120524	\$ 10,538.00
<b>.5719</b>	<b>ADVANTEERING CIVIL ENGINEERS DB CUNNINGHAM PTY LTD T/AS</b>			<b>\$ 154,272.97</b>
.5719	Mount Henry Jetty and Limestone Construction Foreshore	45427	E120075	\$ 154,272.97
<b>.9048</b>	<b>ADVERTISING - MARKETFORCE SUBSIDIARY OF OMNICOM</b>			<b>\$ 8,651.65</b>
.9048	Marketing and communication services	45427	E120221	\$ 4,550.67
.9048	Marketing and communication services	45443	E120690	\$ 4,100.98
<b>.6138</b>	<b>AE HOSKINS BUILDING SERVICES THE TRUSTEE FOR M R HOSKINS FAMILY TRUST T/AS</b>			<b>\$ 275,381.99</b>
.6138	Building Renewal - Willagee Library refurbishment	45427	E120086	\$ 222,263.12
.6138	Reconstruction of Heathcote roof	45443	E120560	\$ 53,118.87
<b>.9279</b>	<b>AIDAN D'ADHEMAR AIDAN MARK D'ADHEMAR T/AS</b>			<b>\$ 1,541.10</b>
.9279	Community events	45443	E120744	\$ 1,541.10
<b>.6855</b>	<b>AIR LIQUIDE AUSTRALIA LIIMITED</b>			<b>\$ 486.42</b>
.6855	Gas charges	45443	E120603	\$ 486.42
<b>.5781</b>	<b>ALINEA INC. SPINE &amp; LIMB FOUNDATION INC. (PREVIOUSLY)</b>			<b>\$ 8,148.62</b>
.5781	Community services and respite	45427	E120076	\$ 8,148.62
<b>.2330</b>	<b>ALINTA ENERGY ALINTA SALES PTY LTD T/AS</b>			<b>\$ 3,961.95</b>
.2330	Gas	45427	E120000	\$ 3,374.70
.2330	Gas	45443	E120477	\$ 587.25
<b>.3350</b>	<b>ALL GARDENING SERVICES SCHNITTER, JOCHANAN SHANOAH T/AS</b>			<b>\$ 420.00</b>
.3350	Landscaping services and supplies	45427	E120022	\$ 210.00
.3350	Landscaping services and supplies	45443	E120494	\$ 210.00
<b>.8301</b>	<b>ALLCOM COMMUNICATIONS ALLCOM HOLDINGS (WA) PTY LIMITED T/AS</b>			<b>\$ 2,503.60</b>
.8301	Marketing and communication services	45443	E120662	\$ 2,503.60

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.6340</b>	<b>ALLFLOW INDUSTRIAL GOLDGEM INVESTMENTS PTY LTD T/AS</b>			<b>\$ 1,050.50</b>
.6340	Water treatment services	45443	E120569	\$ 1,050.50
<b>.3806</b>	<b>ALS LIBRARY SERVICES PTY LTD</b>			<b>\$ 7,980.69</b>
.3806	Library Expenses	45427	E120028	\$ 5,746.79
.3806	Library Expenses	45443	E120507	\$ 2,233.90
<b>.2755</b>	<b>AMBIUS RENTOKIL INITIAL RENTOKIL INITIAL PTY LTD T/AS</b>			<b>\$ 5,390.94</b>
.2755	Facilities management services	45427	E120007	\$ 2,474.64
.2755	Facilities management services	45443	E120486	\$ 2,916.30
<b>.4064</b>	<b>AMCOM PTY LTD T/AS VOCUS COMMUNICATIONS</b>			<b>\$ 16,482.79</b>
.4064	IT and telecommunications expenses	45427	E120034	\$ 16,482.79
<b>.9049</b>	<b>AMCS AUSTRALIA PTY LTD</b>			<b>\$ 31,638.13</b>
.9049	IT software/licensing and maintenance	45427	E120222	\$ 31,638.13
<b>.7052</b>	<b>AMPED DIGITAL AMPED IT PTY LTD T/AS</b>			<b>\$ 1,232.00</b>
.7052	Marketing materials and promotional items	45427	E120133	\$ 308.00
.7052	Marketing materials and promotional items	45443	E120614	\$ 924.00
<b>.3016</b>	<b>AMPOL PETROLEUM DISTRIBUTORS PTY LTD</b>			<b>\$ 6,937.09</b>
.3016	Fuel	45427	E120014	\$ 6,278.41
.3016	Fuel	45443	E120488	\$ 658.68
<b>.8044</b>	<b>AMY PEREJUAN-CAPONE PEREJUAN-CAPONE, AMY MARIE T/AS</b>			<b>\$ 450.00</b>
.8044	Artists and artworks	45443	E120652	\$ 450.00
<b>.6085</b>	<b>ANDREW FRAZER DESIGNS A &amp; A.D FRAZER T/AS</b>			<b>\$ 5,280.00</b>
.6085	Painting supplies and services	45427	E120084	\$ 5,280.00
<b>.9130</b>	<b>ANDREW SCOTT GREEN COUNCILLOR</b>			<b>\$ 3,038.33</b>
.9130	Councillor expenses	45427	E120236	\$ 3,038.33
<b>.6113</b>	<b>ANIMAL PEST MANAGEMENT SERVICES THE TRUSTEE FOR BUTCHER FAMILY TRUST T/AS</b>			<b>\$ 20,014.50</b>

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6113	Animal management and pound expenses	45427	E120085	\$ 13,909.50
.6113	Animal management and pound expenses	45443	E120559	\$ 6,105.00
<b>.8268</b>	<b>ANTHEM PTY LTD ZIP UNIT TRUST T/AS</b>			<b>\$ 621.50</b>
.8268	Library Expenses	45427	E120193	\$ 621.50
<b>.8783</b>	<b>AQUA L'EAU AUSTRALIA PTY LTD</b>			<b>\$ 3,132.80</b>
.8783	Plumbing maintenance supplies and services	45443	E120679	\$ 3,132.80
<b>.5333</b>	<b>AQUAMONIX PTY LTD</b>			<b>\$ 5,327.30</b>
.5333	Irrigation and watering systems	45427	E120066	\$ 4,750.90
.5333	Irrigation and watering systems	45443	E120547	\$ 576.40
<b>.6015</b>	<b>AQUATIC SERVICES WA PTY LTD</b>			<b>\$ 1,820.72</b>
.6015	Swimming pool costs	45443	E120557	\$ 1,820.72
<b>.3515</b>	<b>ARBOR CARBON PTY LTD</b>			<b>\$ 16,484.88</b>
.3515	Environmental consultancy services	45443	E120500	\$ 16,484.88
<b>.9260</b>	<b>ARBOR URBAN PTY LTD</b>			<b>\$ 506.00</b>
.9260	Arborists and tree services	45443	E120740	\$ 506.00
<b>.4949</b>	<b>ARCADIS AUSTRALIA PACIFIC PTY LTD</b>			<b>\$ 14,362.70</b>
.4949	Engineering consulting services	45443	E120538	\$ 14,362.70
<b>.7422</b>	<b>ARCHAE-AUS PTY LTD</b>			<b>\$ 7,020.05</b>
.7422	Consulting services	45427	E120153	\$ 7,020.05
<b>.2408</b>	<b>ARCHIVAL SURVIVAL PTY LTD</b>			<b>\$ 2,835.28</b>
.2408	Document storage and archive	45443	E120479	\$ 2,835.28
<b>.7585</b>	<b>ART DISPLAY HIRE</b>			<b>\$ 4,192.10</b>
.7585	Artists and artworks	45443	E120636	\$ 4,192.10
<b>.0014</b>	<b>ARTEIL (WA) PTY LTD</b>			<b>\$ 1,395.90</b>
.0014	Furniture and Fit Out	45427	E119936	\$ 911.90

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0014	Furniture and Fit Out	45443	E120413	\$ 484.00
<b>.8202</b>	<b>ARTISAN ALLEY PTY LTD GATHER FOODS T/AS</b>			<b>\$ 1,345.30</b>
.8202	Catering services and supplies	45443	E120658	\$ 1,345.30
<b>.6360</b>	<b>ARTISTRALIA THE TRSUTEE FOR THE NORTHSTAR ASSET TRUST T/AS</b>			<b>\$ 440.00</b>
.6360	Promotional videos	45427	E120095	\$ 440.00
<b>.0202</b>	<b>ASLAB PTY LTD</b>			<b>\$ 1,344.86</b>
.0202	Pavement construction and streetscape services	45427	E119949	\$ 1,344.86
<b>.4313</b>	<b>ASPHALTECH PTY LTD</b>			<b>\$ 450,605.69</b>
.4313	Roads and paving supplies - asphalt and bitumen	45427	E120041	\$ 309,625.34
.4313	Roads and paving supplies - asphalt and bitumen	45443	E120518	\$ 140,980.35
<b>.8833</b>	<b>ASPIRE PERFORMANCE TRAINING PTY LTD</b>			<b>\$ 40,290.00</b>
.8833	Training services	45427	E120212	\$ 30,940.00
.8833	Training services	45443	E120680	\$ 9,350.00
<b>.8197</b>	<b>ATTADALE GARDEN BAGS THE TRUSTEE FOR BOWDEN FAMILY TRUST T/AS</b>			<b>\$ 330.00</b>
.8197	Waste collection and disposal	45427	E120188	\$ 110.00
.8197	Waste collection and disposal	45443	E120657	\$ 220.00
<b>.6797</b>	<b>ATTURRA BUSINESS APPLICATIONS GALAXY 42 PTY LTD T/AS</b>			<b>\$ 8,662.50</b>
.6797	Training services - Technology One Consulting	45443	E120597	\$ 8,662.50
<b>.3723</b>	<b>AURION CORPORATION PTY LTD</b>			<b>\$ 275.00</b>
.3723	IT software/licensing and maintenance	45443	E120503	\$ 275.00
<b>.6158</b>	<b>AUSIA AGENCIES ZHANG, HONG T/AS</b>			<b>\$ 584.38</b>
.6158	Uniforms and corporate wardrobe	45443	E120562	\$ 584.38
<b>.6724</b>	<b>AUSQ TRAINING THE TRUSTEE FOR AUSQ UNIT TRUST T/AS</b>			<b>\$ 356.00</b>
.6724	Training services	45443	E120593	\$ 356.00
<b>.9034</b>	<b>AUSSIE NATURAL SPRING WATER WEST COAST SPRING WATER PTY LTD T/AS</b>			<b>\$ 289.45</b>

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.9034	Office equipment	45427	E120220	\$ 90.65
.9034	Office equipment	45443	E120689	\$ 198.80
<b>.5138</b>	<b>AUST WEST AUTO ELECTRICAL PTY LTD</b>			<b>\$ 4,880.76</b>
.5138	Vehicle Repairs and Maintenance	45443	E120544	\$ 4,880.76
<b>.1523</b>	<b>AUSTRALIA POST PERTH</b>			<b>\$ 3,819.93</b>
.1523	Postage	45427	E119988	\$ 442.32
.1523	Postage	45443	E120464	\$ 3,377.61
<b>.8172</b>	<b>AUSTRALIA WIDE FIRST AID DRAPERCORP PTY LTD</b>			<b>\$ 270.00</b>
.8172	External training courses	45427	E120187	\$ 270.00
<b>.4967</b>	<b>AUSTRALIAN GROWN THE TRUSTEE FOR THE MCKENNA FAMILY TRUST T/AS</b>			<b>\$ 470.09</b>
.4967	Uniforms and corporate wardrobe	45427	E120053	\$ 470.09
<b>.1804</b>	<b>AUSTRALIAN HVAC SERVICES AUSTRALIAN HVAC SERVICES PTY LTD T/AS</b>			<b>\$ 310,768.37</b>
.1804	Air conditioning Upgrade Civic Centre	45427	E119994	\$ 297,636.47
.1804	Air conditioning maintenance and services	45443	E120468	\$ 13,131.90
<b>.1303</b>	<b>AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS</b>			<b>\$ 9,680.00</b>
.1303	Company Directors Course and Membership fees	45443	E120459	\$ 9,680.00
<b>.4724</b>	<b>AXIIS CONTRACTING PTY LTD</b>			<b>\$ 32,936.51</b>
.4724	Roads and paving supplies - concrete	45443	E120531	\$ 32,936.51
<b>.0022</b>	<b>BAILEYS FERTILISERS AKC PTY LTD T/AS</b>			<b>\$ 4,268.00</b>
.0022	Landscaping services and supplies	45443	E120414	\$ 4,268.00
<b>.6272</b>	<b>BALSHAWS FLORIST ATF E.J BALSHAW &amp; M.D BALSHAW &amp; Z.F BALSHAW &amp; B.M GIBB T/AS</b>			<b>\$ 1,750.50</b>
.6272	Flowers and gifts and awards	45427	E120089	\$ 714.00
.6272	Flowers and gifts and awards	45443	E120565	\$ 1,036.50
<b>.9273</b>	<b>BANSLEY PTY LTD</b>			<b>\$ 12,702.65</b>
.9273	Rates Refund - Extra Payment Made	45427	E120263	\$ 12,702.65

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.4737</b>	<b>BARRETT EXHIBITION GROUP PTY LTD</b>			<b>\$ 753.50</b>
.4737	Artists and artworks	45443	E120532	\$ 753.50
<b>.5661</b>	<b>BEACON EQUIPMENT BEPASSEY NOMINEES PTY LTD T/AS</b>			<b>\$ 18,665.60</b>
.5661	General hardware and tools	45443	E120553	\$ 18,665.60
<b>.2452</b>	<b>BEAUREPAIRES (MYAREE) GOODYEAR &amp; DUNLOP TYRES (AUST) PTY LTD T/AS</b>			<b>\$ 38,859.32</b>
.2452	Tyre supplies	45427	E120002	\$ 27,597.25
.2452	Tyre Supplies	45443	E120480	\$ 11,262.07
<b>.3098</b>	<b>BEE ADVICE NEWCOMBE, MICHAEL ROY T/AS</b>			<b>\$ 1,210.00</b>
.3098	Animal management and pound expenses	45427	E120016	\$ 180.00
.3098	Animal management and pound expenses	45443	E120490	\$ 1,030.00
<b>.9118</b>	<b>BEILBY DOWNING TEAL PTY LTD</b>			<b>\$ 9,075.00</b>
.9118	Recruitment expenses	45427	E120232	\$ 9,075.00
<b>.1073</b>	<b>BENARA NURSERIES THE TRUSTEE FOR THE QUITO UNIT TRUST T/AS</b>			<b>\$ 6,244.48</b>
.1073	Nursery supplies	45427	E119977	\$ 1,424.61
.1073	Nursery supplies	45443	E120453	\$ 4,819.87
<b>.9141</b>	<b>BERNHARD KAISER</b>			<b>\$ 190.00</b>
.9141	Maintenance and services	45427	E120239	\$ 190.00
<b>.8400</b>	<b>BETTER RENT ACCEPTANCE PTY LTD</b>			<b>\$ 1,370.60</b>
.8400	Property rent	45427	E120199	\$ 1,201.20
.8400	Property rent	45443	E120670	\$ 169.40
<b>.8027</b>	<b>BETTY JOY RICHARDS</b>			<b>\$ 1,000.00</b>
.8027	Creative services and graphic design	45427	E120179	\$ 1,000.00
<b>.6538</b>	<b>BEYOND SOLUTION RISING SON PTY LTD T/AS</b>			<b>\$ 3,410.00</b>
.6538	Marketing materials and promotional items	45443	E120576	\$ 3,410.00
<b>.4466</b>	<b>BIBLIOTHECA AUSTRALIA PTY LTD</b>			<b>\$ 3,503.50</b>
.4466	RFID Systems	45427	E120044	\$ 880.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4466	RFID Systems	45443	E120525	\$ 2,623.50
<b>.6556</b>	<b>BIN BATH BIN BATH CORPORATION PTY LTD T/AS</b>			<b>\$ 498.41</b>
.6556	Waste expenses	45427	E120107	\$ 374.00
.6556	Waste expenses	45443	E120578	\$ 124.41
<b>.9248</b>	<b>BINLEY FENCING THE TRUSTEE FOR FOXFISH TRUST T/AS</b>			<b>\$ 1,187.12</b>
.9248	Temporary fencing	45443	E120738	\$ 1,187.12
<b>.0027</b>	<b>BLACKWOODS J BLACKWOOD &amp; SON PTY LTD T/AS</b>			<b>\$ 1,802.46</b>
.0027	General hardware and tools	45443	E120415	\$ 1,802.46
<b>.8902</b>	<b>BLAK LINE INDUSTRIES PTY LTD</b>			<b>\$ 308.00</b>
.8902	Creative services and graphic design	45427	E120213	\$ 308.00
<b>.5352</b>	<b>BLUE GUM CHILD CARE CENTRE INCORPORATED</b>			<b>\$ 160.00</b>
.5352	MCH and children services supplies and toys	45427	E120067	\$ 160.00
<b>.0187</b>	<b>BORAL CONSTRUCTION MATERIALS GROUP LTD</b>			<b>\$ 3,234.79</b>
.0187	Pavement construction and streetscape services	45427	E119948	\$ 1,237.47
.0187	Pavement construction and streetscape services	45443	E120424	\$ 1,997.32
<b>.9229</b>	<b>BOTANIC GARDENS &amp; PARKS AUTHORITY</b>			<b>\$ 715.00</b>
.9229	Community events	45443	E120732	\$ 715.00
<b>.6739</b>	<b>BRIGHTMARK GROUP PTY LTD</b>			<b>\$ 37,196.42</b>
.6739	Commercial cleaning	45427	E120114	\$ 18,565.21
.6739	Commercial cleaning	45443	E120594	\$ 18,631.21
<b>.0399</b>	<b>BRITESHINE CLEANING SERVICES BRITESHINE CLEANING &amp; MAINTENANCE SERVICES PTY LTD T/AS</b>			<b>\$ 146,408.02</b>
.0399	Commercial cleaning	45427	E119959	\$ 72,746.56
.0399	Commercial cleaning	45443	E120431	\$ 73,661.46
<b>.6998</b>	<b>BROWNES DAIRY BROWNES FOODS OPERATIONS PTY LIMITED T/AS</b>			<b>\$ 1,481.90</b>
.6998	Staff supplies	45427	E120128	\$ 808.10
.6998	Staff supplies	45443	E120612	\$ 673.80

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.9264</b>	<b>BRYCE MACDONALD BRYCE NATHAN MACDONALD T/AS</b>			<b>\$ 4,620.00</b>
.9264	IT project management and consultancy	45443	E120741	\$ 4,620.00
<b>.0137</b>	<b>BUCHER MUNICIPAL PTY LTD</b>			<b>\$ 108.31</b>
.0137	Engineering consulting services	45443	E120421	\$ 108.31
<b>.0004</b>	<b>BUILDING AND CONSTRUCTION INDUSTRIAL TRAINING BOARD</b>			<b>\$ 25,324.10</b>
.0004	Regulatory fees and government charges	45441	E120410	\$ 25,324.10
<b>9995</b>	<b>BUILDING COMMISSION DEPARTMENT OF COMMERCE T/AS</b>			<b>\$ 47,979.66</b>
9995	Regulatory fees and government charges	45441	E120411	\$ 47,979.66
<b>.8332</b>	<b>BULLIVANTS BULLIVANTS PTY LIMITED T/AS</b>			<b>\$ 674.58</b>
.8332	Lifting and height and other safety apparatus	45443	E120664	\$ 674.58
<b>.0036</b>	<b>BUNNINGS GROUP LIMITED</b>			<b>\$ 9,367.30</b>
.0036	Building construction materials and services	45427	E119937	\$ 6,740.28
.0036	Building construction materials and services	45443	E120416	\$ 2,627.02
<b>.9231</b>	<b>BUSINESS STATION INC</b>			<b>\$ 3,000.00</b>
.9231	External training courses	45443	E120733	\$ 3,000.00
<b>.6627</b>	<b>C&amp;H SWEEPING PINESHORE HOLDINGS PTY LTD T/AS</b>			<b>\$ 462.00</b>
.6627	Street sweeping services	45443	E120586	\$ 462.00
<b>.8131</b>	<b>CABCHARGE PAYMENTS PTY LTD</b>			<b>\$ 249.97</b>
.8131	Taxis	45427	E120184	\$ 85.73
.8131	Taxis	45443	E120655	\$ 164.24
<b>.8353</b>	<b>CAI FENCES RICHLANDS PL ATF AG MACDONALD FAMILY TRUST T/AS</b>			<b>\$ 40,964.00</b>
.8353	Fencing supplies and services	45427	E120197	\$ 40,964.00
<b>.0965</b>	<b>CALIBRE PAINTING THE TRUSTEE FOR THE KIS TRUST T/AS</b>			<b>\$ 12,945.90</b>
.0965	Painting supplies and services	45427	E119972	\$ 3,386.90
.0965	Painting supplies and services	45443	E120446	\$ 9,559.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.5240</b>	<b>CAPRAL LTD</b>			<b>\$ 2,003.98</b>
.5240	Signage and sign writing	45427	E120062	\$ 2,003.98
<b>.7201</b>	<b>CAR CARE ROCKINGHAM MARIO BAELI T/AS</b>			<b>\$ 3,040.00</b>
.7201	Cleaning of City Vehicles	45427	E120139	\$ 2,080.00
.7201	Cleaning of City Vehicles	45443	E120620	\$ 960.00
<b>.8124</b>	<b>CARLA ADAMS ADAMS, CARLA MELITA</b>			<b>\$ 19.50</b>
.8124	Artists and artworks	45427	E120183	\$ 19.50
<b>.8664</b>	<b>CASTELLI ESTATE PTY LTD</b>			<b>\$ 711.00</b>
.8664	Food and beverages for resale	45443	E120674	\$ 711.00
<b>.5663</b>	<b>CASTLEDEX PTY LTD</b>			<b>\$ 7,023.50</b>
.5663	Records management services	45427	E120074	\$ 3,195.50
.5663	Records management services	45443	E120554	\$ 3,828.00
<b>.0044</b>	<b>CASTROL AUSTRALIA PTY LIMITED</b>			<b>\$ 12,562.39</b>
.0044	Greases and oils and lubricants	45427	E119938	\$ 12,562.39
<b>.0048</b>	<b>CHADSON ENGINEERING PTY LTD</b>			<b>\$ 946.00</b>
.0048	Swimming pool costs	45443	E120417	\$ 946.00
<b>.6803</b>	<b>CHALLENGE CHEMICALS THE TRUSTEE FOR NEWLAND CHEMICALS UNIT TRUST T/AS</b>			<b>\$ 846.78</b>
.6803	Commercial cleaning	45443	E120599	\$ 846.78
<b>.0051</b>	<b>CHILD EDUCATION SERVICES SAQUITE PTY LTD T/AS</b>			<b>\$ 3,005.99</b>
.0051	Community events	45427	E119939	\$ 3,005.99
<b>.5529</b>	<b>CHOICEONE PTY LTD</b>			<b>\$ 142,238.10</b>
.5529	Temporary labour	45427	E120073	\$ 57,454.11
.5529	Temporary labour	45443	E120550	\$ 84,783.99
<b>.8226</b>	<b>CHUBB FIRE SAFETY CHUBB FIRE &amp; SECURITY PTY LTD T/AS</b>			<b>\$ 759.00</b>
.8226	Fire equipment and maintenance services	45443	E120660	\$ 759.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.0287</b>	<b>CITY OF CANNING</b>			<b>\$ 5,800.15</b>
.0287	Use of Aquatic facilities	45427	E119957	\$ 3,593.40
.0287	Use of Aquatic facilities	45443	E120430	\$ 2,206.75
<b>.1670</b>	<b>CITY OF FREMANTLE</b>			<b>\$ 13,638.35</b>
.1670	Use of Aquatic facilities	45443	E120466	\$ 13,638.35
<b>.0957</b>	<b>CITY OF GOSNELLS</b>			<b>\$ 10,075.51</b>
.0957	Long Service Liability	45443	E120445	\$ 10,075.51
<b>.0001</b>	<b>CITY OF MELVILLE - PETTY CASH</b>			<b>\$ 270.99</b>
.0001	Petty Cash for Community centres and Libraries	45443	070910	\$ 270.99
<b>.1277</b>	<b>CITY OF SOUTH PERTH</b>			<b>\$ 577.50</b>
.1277	Use of Animal Management	45427	E119984	\$ 302.50
.1277	Use of Animal Management	45443	E120458	\$ 275.00
<b>.0224</b>	<b>CLARK EQUIPMENT SALES PTY LTD</b>			<b>\$ 331.91</b>
.0224	Parts and repairs and maintenance	45427	E119952	\$ 22.63
.0224	Parts and repairs and maintenance	45443	E120427	\$ 309.28
<b>.8599</b>	<b>CLASSIC HIRE MILTOM PTY LTD T/AS</b>			<b>\$ 1,609.30</b>
.8599	Event equipment hire	45443	E120672	\$ 1,609.30
<b>.7962</b>	<b>CLIVE ROSS COUNCILLOR</b>			<b>\$ 3,038.33</b>
.7962	Councillor expenses	45427	E120175	\$ 3,038.33
<b>.9270</b>	<b>COAST 2 COAST MOUNTS THE ANDREW AND SHARON WHITEHEAD FAMILY TRUST T/AS</b>			<b>\$ 6,333.70</b>
.9270	Electrical and lighting maintenance supplies and services	45443	E120742	\$ 6,333.70
<b>.0754</b>	<b>COCKBURN CEMENT LIMITED</b>			<b>\$ 891.00</b>
.0754	Building construction materials and services	45427	E119969	\$ 891.00
<b>.8107</b>	<b>COLE BAXTER PHOTOGRAPHY COLE BAXTER T/AS</b>			<b>\$ 550.00</b>
.8107	Photography	45427	E120181	\$ 550.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.8739</b>	<b>COLOURPRESS</b>			<b>\$ 4,389.00</b>
.8739	Outsourced printing	45427	E120209	\$ 4,389.00
<b>.9192</b>	<b>COMMERCIAL PEST MANAGEMENT SERVICES PTY LTD</b>			<b>\$ 5,353.88</b>
.9192	Pest & Weed Control	45427	E120245	\$ 2,169.50
.9192	Pest & Weed Control	45443	E120721	\$ 3,184.38
<b>.7567</b>	<b>COMMON GROUND TRAILS PTY LTD</b>			<b>\$ 113,453.12</b>
.7567	Landscape design and architecture services	45427	E120158	\$ 113,453.12
<b>.7074</b>	<b>COMPLETE OFFICE SUPPLIES</b>			<b>\$ 11,151.10</b>
.7074	Stationery	45443	E120616	\$ 11,151.10
<b>.1187</b>	<b>COMPLETE PEST MANAGEMENT SERVICES THE TRUSTEE FOR LAWRENCE FAMILY TRUST T/AS</b>			<b>\$ 1,340.00</b>
.1187	Pest & Weed Control	45427	E119981	\$ 1,340.00
<b>.9275</b>	<b>CONSOLIDATED TRAINING SERVICES PGC TRAINING PTY LTD T/AS</b>			<b>\$ 2,433.00</b>
.9275	Training services	45427	E120265	\$ 1,354.00
.9275	Training services	45443	E120743	\$ 1,079.00
<b>.4854</b>	<b>CONTEK CIVIL ROCKREEF PTY LTD T/AS</b>			<b>\$ 462.00</b>
.4854	Underground Service Location	45443	E120536	\$ 462.00
<b>.3935</b>	<b>CONTRA-FLOW PTY LTD</b>			<b>\$ 469,946.07</b>
.3935	Traffic control services	45427	E120032	\$ 115,822.77
.3935	Traffic control services	45443	E120509	\$ 354,123.30
<b>.9110</b>	<b>COOPER &amp; OXLEY GROUP PTY LTD</b>			<b>\$ 641,509.90</b>
.9110	Major Refurbishment works LeisureFit Booragoon	45432	E120381	\$ 641,509.90
<b>.7070</b>	<b>CORSIGN WA PTY LTD</b>			<b>\$ 1,199.00</b>
.7070	Road signs	45427	E120135	\$ 1,199.00
<b>.7250</b>	<b>COUNTRY CLUB INTERNATIONAL PTY LTD</b>			<b>\$ 344.30</b>
.7250	Sport and recreation equipment	45427	E120144	\$ 344.30

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.6831</b>	<b>COVS GPC ASIA PACIFIC T/AS</b>			<b>\$ 2,791.98</b>
.6831	Plant purchase/Parts	45427	E120118	\$ 1,761.94
.6831	Plant purchase/Parts	45443	E120601	\$ 1,030.04
<b>.4161</b>	<b>CREATIVE SPACES GINGER BLUE NOMINEES PTY LTD T/AS</b>			<b>\$ 2,684.55</b>
.4161	Creative services and graphic design	45427	E120036	\$ 2,684.55
<b>.7859</b>	<b>CS LEGAL THE PIER GROUP PTY LTD T/AS</b>			<b>\$ 9,049.70</b>
.7859	Debt collection services	45427	E120170	\$ 5,212.40
.7859	Debt collection services	45443	E120648	\$ 3,837.30
<b>.1677</b>	<b>CSE CROSSCOM PTY LTD</b>			<b>\$ 1,855.10</b>
.1677	Creative services and graphic design	45427	E119993	\$ 1,855.10
<b>.9122</b>	<b>CULT DESIGN CORPORATE CULTURE AUSTRALIA PTY LTD T/AS</b>			<b>\$ 71,445.00</b>
.9122	Furniture and Fit Out - Main Hall	45427	E120233	\$ 71,445.00
<b>.4409</b>	<b>CUMMINS ENGINE CO PTY LTD CUMMINS SOUTH PACIFIC PTY LTD T/AS</b>			<b>\$ 2,849.37</b>
.4409	Repairs and parts as required	45443	E120523	\$ 2,849.37
<b>.0696</b>	<b>D J PALMER (WA) PTY LTD</b>			<b>\$ 1,499.80</b>
.0696	Fencing supplies and services	45427	E119968	\$ 1,499.80
<b>.4386</b>	<b>DA CHRISTIE PTY LTD</b>			<b>\$ 7,238.00</b>
.4386	Outdoor furniture and shades and exercise equipment	45443	E120520	\$ 7,238.00
<b>.7389</b>	<b>DAN MCCABE MCCABE, DANIEL T/AS</b>			<b>\$ 550.00</b>
.7389	Photography	45443	E120630	\$ 550.00
<b>.2131</b>	<b>DATA#3 LIMITED</b>			<b>\$ 5,055.95</b>
.2131	IT software/licensing and maintenance	45427	E119998	\$ 2,679.95
.2131	IT software/licensing and maintenance	45443	E120472	\$ 2,376.00
<b>.4067</b>	<b>DATAKOM SYSTEMS (AU) PTY LTD - WA DIVISION</b>			<b>\$ 757.00</b>
.4067	IT software/licensing and maintenance	45443	E120512	\$ 757.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.9249</b>	<b>DAVID GEORGE LEDGER</b>			<b>\$ 11,000.00</b>
.9249	Artists and artworks	45427	E120258	\$ 11,000.00
<b>.8608</b>	<b>DAVID GOLF &amp; ENGINEERING PTY LTD</b>			<b>\$ 792.00</b>
.8608	Sport and recreation equipment	45427	E120205	\$ 792.00
<b>.0101</b>	<b>DAVID GRAY &amp; CO PTY LTD</b>			<b>\$ 4,589.20</b>
.0101	Bin supply	45427	E119943	\$ 4,589.20
<b>.1901</b>	<b>DBS FENCING MAREBAR PTY LTD T/AS</b>			<b>\$ 4,730.00</b>
.1901	Fencing supplies and services	45443	E120469	\$ 4,730.00
<b>.7787</b>	<b>DDL AUSTRALIA PTY LTD</b>			<b>\$ 880.00</b>
.7787	Training services	45427	E120165	\$ 880.00
<b>.9169</b>	<b>DEAF CONNECT DEAF SERVICES LIMITED T/AS</b>			<b>\$ 660.00</b>
.9169	Community services and respite	45427	E120242	\$ 660.00
<b>.8346</b>	<b>DEB FITZPATRICK</b>			<b>\$ 1,700.00</b>
.8346	Library Expenses	45443	E120667	\$ 1,700.00
<b>.7546</b>	<b>DELOITTE TOUCHE TOHMATSU</b>			<b>\$ 80,000.00</b>
.7546	Auditing services - Phase 1 Due Diligence Review	45443	E120635	\$ 80,000.00
<b>.4051</b>	<b>DEPARTMENT OF FIRE AND EMERGENCY SERVICES</b>			<b>\$ 149,918.80</b>
.4051	ESL Remittance	45443	E120511	\$ 149,918.80
<b>.5874</b>	<b>DEPARTMENT OF LOCAL GOVERNMENT, SPORT &amp; CULTURAL INDUSTRIES</b>			<b>\$ 4,311.60</b>
.5874	Sport and recreation subsidies	45427	E120078	\$ 4,311.60
<b>.3857</b>	<b>DEPARTMENT OF PLANNING, LANDS AND HERITAGE</b>			<b>\$ 12,520.02</b>
.3857	Regulatory fees and government charges	45427	E120030	\$ 12,520.02
<b>.1918</b>	<b>DEPARTMENT OF TRANSPORT WA</b>			<b>\$ 2,270.70</b>
.1918	Vehicle Ownership Searches	45443	E120470	\$ 2,270.70

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.8141</b>	<b>DETAIL MARKETING COMMUNICATIONS PTY LTD</b>			<b>\$ 15,840.00</b>
.8141	Marketing and communication services	45427	E120185	\$ 1,650.00
.8141	Marketing and communication services	45443	E120656	\$ 14,190.00
<b>.3746</b>	<b>DIGITALES DIGITAL EDUCATION SERVICES PTY LTD</b>			<b>\$ 3,222.89</b>
.3746	Memberships	45443	E120505	\$ 3,222.89
<b>.4256</b>	<b>DIRECT COFFEE SUPPLIES PTY LTD</b>			<b>\$ 1,330.00</b>
.4256	Catering services and supplies	45443	E120514	\$ 1,330.00
<b>.6933</b>	<b>DOMUS NURSERY HERITAGE WAY PTY LTD</b>			<b>\$ 1,306.25</b>
.6933	Nursery supplies	45427	E120123	\$ 1,306.25
<b>.9274</b>	<b>DONESAFE HSI APAC PTY LTD T/AS</b>			<b>\$ 142,351.00</b>
.9274	IT software/licensing and maintenance annual licence	45427	E120264	\$ 142,351.00
<b>.6541</b>	<b>DONOVAN PAYNE ARCHITECTS (A)POD PTY LTD T/AS</b>			<b>\$ 12,176.64</b>
.6541	Architectural and design services	45443	E120577	\$ 12,176.64
<b>.3459</b>	<b>DOWNER EDI WORKS PTY LTD</b>			<b>\$ 122.32</b>
.3459	Roads and paving supplies - asphalt and bitumen	45443	E120498	\$ 122.32
<b>.6693</b>	<b>DOWSING GROUP PTY LTD</b>			<b>\$ 499,885.74</b>
.6693	Roads and paving supplies - quarry products and rubble	45427	E120113	\$ 247,540.60
.6693	Roads and paving supplies - quarry products and rubble	45443	E120590	\$ 252,345.14
<b>.8474</b>	<b>DP STAMPALIA STAMPALIA, DARREN PHILLIP &amp; DP EARTHMOVING WA T/AS</b>			<b>\$ 19,206.00</b>
.8474	Plant hire	45443	E120671	\$ 19,206.00
<b>.3309</b>	<b>DRAINFLOW SERVICES PTY LTD</b>			<b>\$ 72,778.75</b>
.3309	Drainage services	45427	E120020	\$ 45,102.75
.3309	Drainage services	45443	E120493	\$ 27,676.00
<b>.0986</b>	<b>E &amp; MJ ROSHER PTY LTD</b>			<b>\$ 192,353.10</b>
.0986	Plant purchase/Parts	45427	E119973	\$ 107,308.45

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0986	Plant purchase/Parts	45443	E120448	\$ 85,044.65
<b>.6654</b>	<b>ECLIPSE SOILS PTY LTD</b>			<b>\$ 1,716.00</b>
.6654	Nursery supplies	45432	E120377	\$ 1,716.00
<b>.8115</b>	<b>ECO FAERIES PTY LTD</b>			<b>\$ 400.00</b>
.8115	Entertainers	45427	E120182	\$ 400.00
<b>.4756</b>	<b>ECO RESOURCES PTY LTD THE TRUSTEE FOR THE M &amp; S UNIT TRUST T/AS</b>			<b>\$ 4,596.09</b>
.4756	Landfill management services	45427	E120049	\$ 644.60
.4756	Landfill management services	45443	E120533	\$ 3,951.49
<b>.7816</b>	<b>ECOBUE INTERNATIONAL ECOBLUE INTERNATIONAL PTY LTD ATF ECOBLUE UNIT TRUST</b>			<b>\$ 4,357.25</b>
.7816	Fuel	45443	E120646	\$ 4,357.25
<b>.7240</b>	<b>ECOCYCLE PTY LTD</b>			<b>\$ 577.17</b>
.7240	Waste expenses	45427	E120142	\$ 577.17
<b>.9236</b>	<b>ECOSCAPE AUSTRALIA PTY LTD</b>			<b>\$ 9,159.70</b>
.9236	Landscape design and architecture services	45443	E120734	\$ 9,159.70
<b>.4891</b>	<b>ECOSPILL SOLUTIONS ECOSPILL PTY LTD T/AS</b>			<b>\$ 2,296.73</b>
.4891	Hazardous materials and sharps and chemical waste	45427	E120050	\$ 382.73
.4891	Hazardous materials and sharps and chemical waste	45443	E120537	\$ 1,914.00
<b>.9101</b>	<b>ECOWHITE PTY LTD ECO-WHITE PTY LTD T/AS</b>			<b>\$ 1,859.00</b>
.9101	Electricity Infrastructure Maintenance or Installation	45443	E120704	\$ 1,859.00
<b>.8536</b>	<b>EINSTEINS AUSTRALIA TLC SAFETY PTY LTD T/AS</b>			<b>\$ 792.00</b>
.8536	Community events	45427	E120202	\$ 792.00
<b>.6445</b>	<b>ELEMENT ADVISORY PTY LTD</b>			<b>\$ 120,423.19</b>
.6445	Architectural and design services - John Connell Reserve	45427	E120099	\$ 93,916.27
.6445	Architectural and design services - John Connell Reserve	45443	E120572	\$ 26,506.92
<b>.6230</b>	<b>ELITE LOCK SERVICE PERTH SECURITY SOLUTIONS ATF SIMS FAMILY TRUST T/AS</b>			<b>\$ 7,148.26</b>

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6230	Locksmith supplies and services	45427	E120088	\$ 2,960.91
.6230	Locksmith supplies and services	45443	E120564	\$ 4,187.35
<b>.9165</b>	<b>ELLENBY TREE FARM ELLENBY PTY LTD T/AS</b>			<b>\$ 1,596.89</b>
.9165	Nursery supplies	45443	E120712	\$ 1,596.89
<b>.7101</b>	<b>ELLIOTTS FILTRATION ELLIOTTS IRRIGATION PTY LTD T/AS</b>			<b>\$ 1,696.20</b>
.7101	Irrigation and watering systems	45427	E120136	\$ 848.10
.7101	Irrigation and watering systems	45443	E120617	\$ 848.10
<b>.1380</b>	<b>EMSO MAINTENANCE CRAB CLAW HOLDINGS P/L ATF EMSO INVESTMENT TRUST T/AS</b>			<b>\$ 121,317.71</b>
.1380	Building construction materials and services	45427	E119986	\$ 38,715.23
.1380	Building construction materials and services	45443	E120461	\$ 82,602.48
<b>.0091</b>	<b>ENGINE PROTECTION EQUIPMENT</b>			<b>\$ 4,336.89</b>
.0091	Repairs and parts as required	45427	E119942	\$ 1,310.25
.0091	Repairs and parts as required	45443	E120419	\$ 3,026.64
<b>.7316</b>	<b>ENSIGN SERVICES (AUST.) PTY. LTD</b>			<b>\$ 472.56</b>
.7316	Laundering and dry cleaning	45427	E120149	\$ 472.56
<b>.4541</b>	<b>ENVIRO SWEEP EWCS UNIT TRUST T/AS</b>			<b>\$ 18,634.31</b>
.4541	Street sweeping services	45427	E120046	\$ 8,466.49
.4541	Street sweeping services	45443	E120527	\$ 10,167.82
<b>.2300</b>	<b>ENVIRONMENTAL HEALTH AUSTRALIA (WESTERN AUSTRALIA) INC.</b>			<b>\$ 3,309.00</b>
.2300	Environmental consultancy services	45443	E120475	\$ 3,309.00
<b>.7842</b>	<b>EPIC SIGNS EPIC SIGNS PTY LTD T/AS</b>			<b>\$ 3,014.00</b>
.7842	Signage and sign writing	45427	E120168	\$ 3,014.00
<b>.7227</b>	<b>ERIN COATES</b>			<b>\$ 3,389.00</b>
.7227	Library Expenses	45427	E120140	\$ 3,389.00
<b>.6929</b>	<b>ES2 ES2 PTY LTD T/AS</b>			<b>\$ 6,160.00</b>
.6929	Cloud services	45427	E120122	\$ 6,160.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.4652</b>	<b>ESPRESSO WORKS FASTCITY PTY LTD T/AS</b>			<b>\$ 547.80</b>
.4652	Catering services and supplies	45443	E120529	\$ 547.80
<b>.6989</b>	<b>ESSENTIAL COFFEE PTY LTD</b>			<b>\$ 1,748.31</b>
.6989	Facilities management services	45427	E120127	\$ 1,369.33
.6989	Facilities management services	45443	E120611	\$ 378.98
<b>.7327</b>	<b>EV CHARGING SYSTEMS FOSTER'S SERVICES PTY LTD T/AS</b>			<b>\$ 40,620.11</b>
.7327	Electrical and lighting maintenance supplies and services	45443	E120627	\$ 40,620.11
<b>.6489</b>	<b>EXCEL KERBING PTY LTD TRUSTEE FOR EXCEL KERBING TRUST T/AS</b>			<b>\$ 8,416.32</b>
.6489	Roads and paving supplies - other	45427	E120105	\$ 8,416.32
<b>.0235</b>	<b>EXTERIA AND MODUS AUSTRALIA LANDMARK ENGINEERING &amp; DESIGN PTY LTD T/AS</b>			<b>\$ 106,131.30</b>
.0235	Outdoor furniture and shades and exercise equipment	45427	E119954	\$ 106,131.30
<b>.0531</b>	<b>FEDEX EXPRESS AUSTRALIA PTY LTD</b>			<b>\$ 5,216.83</b>
.0531	Courier Charges	45427	E119964	\$ 3,659.16
.0531	Courier Charges	45443	E120436	\$ 1,557.67
<b>.8261</b>	<b>FIONA GAVINO</b>			<b>\$ 595.98</b>
.8261	Artists and artworks	45427	E120192	\$ 595.98
<b>.9251</b>	<b>FIRST AID KITS AUSTRALIA THE TRUSTEE FOR PRIMIVO CC TRUST T/AS</b>			<b>\$ 2,099.00</b>
.9251	First Aid Supplies - Defibrillator	45443	E120739	\$ 2,099.00
<b>.9239</b>	<b>FIRST STEP COMMUNICATIONS PTY LTD</b>			<b>\$ 6,600.00</b>
.9239	Community events	45427	E120256	\$ 6,600.00
<b>.4426</b>	<b>FLEET COMMERCIAL GYMNASIUMS PTY LTD</b>			<b>\$ 357.50</b>
.4426	Sport and recreation equipment	45427	E120042	\$ 357.50
<b>.4774</b>	<b>FLEX FITNESS EQUIPMENT RUBY DISTRIBUTORS PTY LTD T/AS</b>			<b>\$ 9,328.50</b>
.4774	Sport and recreation equipment	45443	E120534	\$ 9,328.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>8338</b>	<b>FLEXI STAFF FLEXI STAFF GROUP PTY LTD</b>			<b>\$ 59,357.59</b>
8338	Temporary labour	45427	E120196	\$ 30,641.97
8338	Temporary labour	45443	E120665	\$ 28,715.62
<b>.0204</b>	<b>FLICK ANTICIMEX</b>			<b>\$ 1,479.73</b>
.0204	Hygiene services	45427	E119950	\$ 322.99
.0204	Hygiene services	45443	E120425	\$ 1,156.74
<b>.7256</b>	<b>FOCUS CONSULTING WA PTY LTD</b>			<b>\$ 2,970.00</b>
.7256	Consulting services	45427	E120145	\$ 1,650.00
.7256	Consulting services	45443	E120623	\$ 1,320.00
<b>.9208</b>	<b>FORESTREE AUSTRALIA PTY LTD</b>			<b>\$ 10,780.00</b>
.9208	Licences	45427	E120249	\$ 10,780.00
<b>.8606</b>	<b>FORPARK AUSTRALIA 4PARK PTY LTD T/AS</b>			<b>\$ 3,421.00</b>
.8606	Playground equipment and maintenance	45443	E120673	\$ 3,421.00
<b>.5369</b>	<b>FOXTEL</b>			<b>\$ 350.00</b>
.5369	Cloud services	45427	E120069	\$ 350.00
<b>.9204</b>	<b>FREMANTLE PA HIRE TARRANT, SIMON T/AS</b>			<b>\$ 1,287.00</b>
.9204	Entertainers	45427	E120248	\$ 1,287.00
<b>.9209</b>	<b>GAIA PERMACULTURE BLACKHAM, FIONA CAROLINE T/AS</b>			<b>\$ 500.00</b>
.9209	Landscape design and architecture services	45443	E120725	\$ 500.00
<b>.3930</b>	<b>GAVIN PONTON COM EMPLOYEE</b>			<b>\$ 315.58</b>
.3930	Other staff reimbursements	45443	E120508	\$ 315.58
<b>.8817</b>	<b>GENIVO PTY LTD T/AS SIGNWAVE BELMONT</b>			<b>\$ 184.80</b>
.8817	Landscape design and architecture services	45427	E120211	\$ 184.80
<b>.8243</b>	<b>GFG CONSULTING GLEN FLOOD GROUP PTY LTD T/AS</b>			<b>\$ 15,428.05</b>
.8243	Consulting services	45427	E120191	\$ 4,318.05
.8243	Consulting services - Fleet Service Review	45443	E120661	\$ 11,110.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.6824</b>	<b>GFG TEMP ASSIST GLENN FLOOD GROUP PTY LTD T/AS</b>			<b>\$ 29,913.94</b>
.6824	Temporary labour	45427	E120117	\$ 9,335.29
.6824	Temporary labour	45443	E120600	\$ 20,578.65
<b>.9072</b>	<b>GLOBAL MARINE ENCLOSURES PTY LTD</b>			<b>\$ 4,510.00</b>
.9072	Furniture and shades and exercise equipment	45443	E120696	\$ 4,510.00
<b>.7017</b>	<b>GLYNIS BARBER COUNCILLOR</b>			<b>\$ 5,220.28</b>
.7017	Councillor expenses	45427	E120130	\$ 5,220.28
<b>.9024</b>	<b>GO ORGANICS JD ORGANICS PTY LTD T/AS</b>			<b>\$ 1,240.80</b>
.9024	Landscaping services and supplies	45443	E120688	\$ 1,240.80
<b>.5101</b>	<b>GRAFFITI SYSTEMS AUSTRALIA THE TRUSTEE FOR ROBTHOR UNIT TRUST T/AS</b>			<b>\$ 7,197.00</b>
.5101	Graffiti removal services	45427	E120057	\$ 3,900.53
.5101	Graffiti removal services	45443	E120541	\$ 3,296.47
<b>.9190</b>	<b>GRASSTREES AUSTRALIA GRASSTREES AUSTRALIA (WA) PTY LTD T/AS</b>			<b>\$ 15,009.50</b>
.9190	Landscaping services and supplies	45427	E120244	\$ 8,772.50
.9190	Landscaping services and supplies	45443	E120720	\$ 6,237.00
<b>.6874</b>	<b>GREENHOUSE DESIGN STUDIOS ASHLEY JANE GREENHOUGH T/AS</b>			<b>\$ 528.00</b>
.6874	Marketing and communication services	45443	E120604	\$ 528.00
<b>.0102</b>	<b>GREENS HIAB SERVICES</b>			<b>\$ 924.00</b>
.0102	Collect and relocate 19 Pallets of Pavers	45427	E119944	\$ 924.00
<b>.9157</b>	<b>HABITAT 1 MORAIS, RUTE SOFIA T/AS</b>			<b>\$ 5,005.00</b>
.9157	Consulting services	45427	E120241	\$ 5,005.00
<b>.7756</b>	<b>HANSON CONSTRUCTION MATERIALS PTY LTD</b>			<b>\$ 1,122.62</b>
.7756	Building construction materials and services	45427	E120164	\$ 1,122.62
<b>.4312</b>	<b>HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD</b>			<b>\$ 79,764.51</b>
.4312	Temporary labour	45427	E120040	\$ 41,754.84

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.4312	Temporary labour	45443	E120517	\$ 38,009.67
<b>.9214</b>	<b>HFM ASSET MANAGEMENT PTY LTD</b>			<b>\$ 20,273.00</b>
.9214	Business and management consulting and services	45427	E120250	\$ 18,513.00
.9214	Business and management consulting and services	45443	E120727	\$ 1,760.00
<b>.8472</b>	<b>HOCKING HERITAGE AND ARCHITECTURE HOCKING PLANNING AND ARCHITECTURE T/AS</b>			<b>\$ 1,342.00</b>
.8472	Heritage services	45427	E120201	\$ 1,342.00
<b>.6705</b>	<b>HODGE COLLARD PRESTON ARCHITECTS HODGE COLLARD PRESTON UNIT TRUST T/AS</b>			<b>\$ 14,429.91</b>
.6705	Architectural and design services	45443	E120592	\$ 14,429.91
<b>.9015</b>	<b>HOLTY'S HIAB THE TRUSTEE FOR HOLT INVESTMENTS TRUST T/AS</b>			<b>\$ 396.00</b>
.9015	Tompkins Park - Goal Post Install	45427	E120219	\$ 396.00
<b>.5489</b>	<b>HORIZON WEST LANDSCAPE &amp; IRRIGATION PTY LTD</b>			<b>\$ 111,473.62</b>
.5489	Irrigation and watering systems	45427	E120072	\$ 50,902.50
.5489	Irrigation and watering systems	45443	E120549	\$ 60,571.12
<b>.9107</b>	<b>HURT LOCKER THE TRUSTEE FOR DAYBRO FAMILY TRUST T/AS</b>			<b>\$ 1,650.00</b>
.9107	Sport and recreation subsidies	45427	E120230	\$ 1,650.00
<b>.9062</b>	<b>HYDROQUIP PUMPS &amp; IRRIGATION PTY LTD</b>			<b>\$ 29,807.80</b>
.9062	Irrigation and watering systems	45427	E120224	\$ 8,906.70
.9062	Irrigation and watering systems	45443	E120693	\$ 20,901.10
<b>.9091</b>	<b>HYGIENE CONCEPTS DCR NOMINEES PTY LTD T/AS</b>			<b>\$ 397.82</b>
.9091	Hygiene services	45427	E120229	\$ 198.91
.9091	Hygiene services	45443	E120701	\$ 198.91
<b>.8210</b>	<b>IESHA WYATT</b>			<b>\$ 250.00</b>
.8210	Artists and artworks	45443	E120659	\$ 250.00
<b>.8905</b>	<b>IMAGINED FUTURES ST PATRICK'S COMMUNITY SUPPORT CENTRE LTD T/AS</b>			<b>\$ 11,000.00</b>
.8905	Consulting services	45443	E120681	\$ 11,000.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.7758</b>	<b>IMOGEN PALMER ART</b>			<b>\$ 15,000.00</b>
.7758	Artists and artworks	45443	E120643	\$ 15,000.00
<b>.0114</b>	<b>INDUSTRIAL PROTECTIVE PRODUCTS (WA) JELLOR PTY LTD T/AS</b>			<b>\$ 4,036.53</b>
.0114	General hardware and tools	45427	E119945	\$ 1,052.28
.0114	General hardware and tools	45443	E120420	\$ 2,984.25
<b>.6016</b>	<b>INDUSTRIAL RECRUITMENT PARTNERS IRP PTY LTD T/AS</b>			<b>\$ 19,958.35</b>
.6016	Temporary labour	45427	E120082	\$ 3,694.24
.6016	Temporary labour	45443	E120558	\$ 16,264.11
<b>.6619</b>	<b>INFOR GLOBAL SOLUTIONS (ANZ) PTY LIMITED SUNSYSTEMS SOFTWARE T/AS</b>			<b>\$ 4,955.50</b>
.6619	IT technical services	45427	E120110	\$ 1,166.00
.6619	IT technical services	45443	E120585	\$ 3,789.50
<b>.0009</b>	<b>INITIAL HYGIENE SOLUTIONS RENTOKIL INITIAL PTY LTD T/AS</b>			<b>\$ 2,708.88</b>
.0009	Hygiene services	45427	E119935	\$ 1,176.79
.0009	Hygiene services	45443	E120412	\$ 1,532.09
<b>.5117</b>	<b>INNERSPACE COMMERCIAL INTERIORS THE TRUSTEE FOR CORNWALL IMPORT UNIT TRUST T/AS</b>			<b>\$ 2,002.00</b>
.5117	Furniture	45443	E120542	\$ 2,002.00
<b>.6615</b>	<b>INSTANT TOILETS &amp; SHOWERS INSTANT PRODUCTS HIRE T/AS</b>			<b>\$ 258.94</b>
.6615	Event equipment hire	45443	E120583	\$ 258.94
<b>.0236</b>	<b>INSTANT WINDSCREENS THE TRUSTEE FOR TRANS AUSTRALIA TRUST T/AS</b>			<b>\$ 625.00</b>
.0236	Vehicle Repairs and Maintenance	45427	E119955	\$ 625.00
<b>.9114</b>	<b>INTEGRITY SAMPLING (WA) ADY ANADI PTY LTD T/AS</b>			<b>\$ 302.50</b>
.9114	Workplace health and safety services	45443	E120706	\$ 302.50
<b>.4326</b>	<b>INTELIFE GROUP LIMITED</b>			<b>\$ 4,895.67</b>
.4326	Commercial cleaning	45443	E120519	\$ 4,895.67
<b>.0424</b>	<b>ISENTIA PTY LIMITED</b>			<b>\$ 1,650.00</b>
.0424	Media monitoring	45443	E120433	\$ 1,650.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.9227</b>	<b>IWAN ISNIN ISNIN, MOHAMMAD IZZUWAN BIN T/AS</b>			<b>\$ 250.00</b>
.9227	Artists and artworks	45443	E120731	\$ 250.00
<b>.7417</b>	<b>IZZI VISUAL COMMUNICATION KRUGER, ISABEL T/AS</b>			<b>\$ 6,391.00</b>
.7417	Creative services and graphic design	45427	E120152	\$ 5,967.50
.7417	Creative services and graphic design	45443	E120631	\$ 423.50
<b>.5119</b>	<b>JANA BRADDOCK COM EMPLOYEE</b>			<b>\$ 153.75</b>
.5119	Other staff reimbursements	45427	E120058	\$ 153.75
<b>.7967</b>	<b>JANE EDINGER COUNCILLOR</b>			<b>\$ 3,038.33</b>
.7967	Councillor expenses	45427	E120176	\$ 3,038.33
<b>.1406</b>	<b>JB HI FI COMMERCIAL JB HI-FI GROUP PTY LTD T/AS</b>			<b>\$ 121,897.00</b>
.1406	IT hardware	45427	E119987	\$ 91,542.00
.1406	IT hardware	45443	E120462	\$ 30,355.00
<b>.5542</b>	<b>JCB CONSTRUCTION EQUIPMENT AUSTRALIA CFC HOLDINGS PTY LTD T/AS</b>			<b>\$ 2,553.69</b>
.5542	Plant purchase/Parts	45443	E120551	\$ 2,553.69
<b>.7971</b>	<b>JENNIFER SPANBROEK COUNCILLOR</b>			<b>\$ 3,038.33</b>
.7971	Councillor expenses	45427	E120177	\$ 3,038.33
<b>.8546</b>	<b>JULUWARLU GROUP ABORIGINAL CORPORATION</b>			<b>\$ 90.25</b>
.8546	Artists and artworks	45427	E120203	\$ 90.25
<b>.6279</b>	<b>KAREN WHEATLAND COUNCILLOR</b>			<b>\$ 3,038.33</b>
.6279	Councillor expenses	45427	E120090	\$ 3,038.33
<b>.2898</b>	<b>KATHERINE MAIR COUNCILLOR</b>			<b>\$ 9,621.75</b>
.2898	Councillor expenses	45427	E120011	\$ 9,621.75
<b>.4781</b>	<b>KELYN TRAINING SERVICES LNLC PTY LTD T/AS</b>			<b>\$ 540.00</b>
.4781	External training courses	45443	E120535	\$ 540.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.6394</b>	<b>KENNARDS HIRE PTY LTD</b>			<b>\$ 4,370.00</b>
.6394	Event equipment hire	45427	E120097	\$ 3,170.00
.6394	Event equipment hire	45443	E120570	\$ 1,200.00
<b>.9146</b>	<b>KINTA THE TRUSTEE FOR KINTA TRUST T/AS</b>			<b>\$ 3,140.75</b>
.9146	Sport and recreation equipment	45443	E120709	\$ 3,140.75
<b>.7951</b>	<b>KIT PRENDERGAST</b>			<b>\$ 1,100.00</b>
.7951	Community events	45427	E120174	\$ 1,100.00
<b>.6770</b>	<b>KLEENIT PTY LTD</b>			<b>\$ 1,846.24</b>
.6770	Graffiti removal services	45443	E120595	\$ 1,846.24
<b>.7193</b>	<b>KNOSYS SOLUTIONS PTY LTD</b>			<b>\$ 7,623.00</b>
.7193	IT software/licensing and maintenance	45427	E120138	\$ 7,623.00
<b>.4944</b>	<b>KOMATSU AUSTRALIA</b>			<b>\$ 809.51</b>
.4944	Minor machinery	45427	E120051	\$ 809.51
<b>.7064</b>	<b>KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD</b>			<b>\$ 2,742.15</b>
.7064	Printers and multifunction devices	45427	E120134	\$ 495.00
.7064	Printers and multifunction devices	45443	E120615	\$ 2,247.15
<b>.7292</b>	<b>LAMINAR CAPITAL PTY. LTD</b>			<b>\$ 550.00</b>
.7292	Accounting and financial services	45443	E120626	\$ 550.00
<b>.1115</b>	<b>LANDGATE WESTERN AUSTRALIA LAND INFORMATION AUTHORITY T/AS</b>			<b>\$ 6,686.16</b>
.1115	Regulatory fees and government charges	45427	E119980	\$ 3,973.21
.1115	Regulatory fees and government charges	45443	E120455	\$ 2,712.95
<b>.0688</b>	<b>LAUNDRY EXPRESS THE TRUSTEE FOR TEMA TRUST T/AS</b>			<b>\$ 1,627.00</b>
.0688	Laundering and dry cleaning	45427	E119967	\$ 899.39
.0688	Laundering and dry cleaning	45443	E120441	\$ 727.61
<b>.3809</b>	<b>LD TOTAL SANPOINT PTY LTD T/AS</b>			<b>\$ 27,115.10</b>
.3809	Irrigation and watering systems	45427	E120029	\$ 27,115.10

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.9258</b>	<b>LEON PETER BRIEN</b>			<b>\$ 190.00</b>
.9258	Artists and artworks	45427	E120260	\$ 190.00
<b>.8312</b>	<b>LEONIE BRIALEY</b>			<b>\$ 11.25</b>
.8312	Artists and artworks	45427	E120195	\$ 11.25
<b>.1843</b>	<b>LEONIE LONGO</b>			<b>\$ 56.50</b>
.1843	Sport and recreation subsidies	45427	E119995	\$ 56.50
<b>.7783</b>	<b>LESSEN WITH PEG - RETHINK WASTE</b>			<b>\$ 900.00</b>
.7783	Waste expenses	45443	E120644	\$ 900.00
<b>.0247</b>	<b>LG PROFESSIONALS AUSTRALIA</b>			<b>\$ -</b>
.0247	Memberships	45427	E119956	\$ 75.00
.0247	Memberships	45429	E119956	-\$ 75.00
<b>.0490</b>	<b>LGISWA</b>			<b>\$ 3,750.00</b>
.0490	Insurance premiums	45427	E119963	\$ 1,250.00
.0490	Insurance premiums	45443	E120435	\$ 2,500.00
<b>.5241</b>	<b>LIGHTSPEED COMMUNICATIONS &amp; ELECTRICAL LIGHTSPEED COMMUNICATIONS AUSTRALIA PTY LTD T/AS</b>			<b>\$ 317.90</b>
.5241	Other furniture	45427	E120063	\$ 317.90
<b>.6910</b>	<b>LINDSAY HAY THE TRUSTEE FOR HAY FAMILY TRUST T/AS</b>			<b>\$ 625.00</b>
.6910	Councillor expenses	45443	E120607	\$ 625.00
<b>.9237</b>	<b>LITTLE TREASURES COMPANY PTY LTD</b>			<b>\$ 1,371.90</b>
.9237	Community events	45443	E120735	\$ 1,371.90
<b>.6451</b>	<b>LIVING TURF GREENSHED PTY LTD T/AS</b>			<b>\$ 16,976.78</b>
.6451	Turf and Equipment	45427	E120101	\$ 5,104.00
.6451	Turf and Equipment	45443	E120574	\$ 11,872.78
<b>.5265</b>	<b>LOCAL GEOTECHNICS THE TRUSTEE FOR R&amp;R CONSULTANTS TRUST T/AS</b>			<b>\$ 1,320.00</b>
.5265	Engineering consulting services	45443	E120545	\$ 1,320.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.5475</b>	<b>LOCHNESS LANDSCAPE SERVICES LLS AUST. PTY LTD ATF THE LOCHNESS UNIT TRUST T/AS</b>			<b>\$ 120,655.26</b>
.5475	Landscaping services and supplies	45427	E120071	\$ 45,431.98
.5475	Landscaping services and supplies	45443	E120548	\$ 75,223.28
<b>.7275</b>	<b>LUMEN IT LUMEN IT PTY LTD T/AS</b>			<b>\$ 148,283.30</b>
.7275	Other IT and telecommunications expenses	45427	E120146	\$ 5,445.00
.7275	Other IT and telecommunications expenses	45443	E120624	\$ 142,838.30
<b>.1343</b>	<b>M P ROGERS &amp; ASSOCIATES PTY LTD</b>			<b>\$ 24,813.23</b>
.1343	Engineering consulting services	45427	E119985	\$ 12,752.75
.1343	Engineering consulting services	45443	E120460	\$ 12,060.48
<b>.8605</b>	<b>MACKAY URBAN DESIGN FEED THE TIGER PTY LTD T/AS</b>			<b>\$ 242.00</b>
.8605	Architectural and design services	45427	E120204	\$ 242.00
<b>.8406</b>	<b>MAGG DADY MEAGHAN JOHNSON T/AS</b>			<b>\$ 250.00</b>
.8406	Artists and artworks	45427	E120200	\$ 250.00
<b>.3607</b>	<b>MAGNETISM ART &amp; DESIGN DUGGAN, DANIEL ALLEN T/AS</b>			<b>\$ 5,869.50</b>
.3607	Community events	45427	E120025	\$ 2,934.75
.3607	Community events	45443	E120502	\$ 2,934.75
<b>.1723</b>	<b>MAIN ROADS WA</b>			<b>\$ 21,155.69</b>
.1723	Pavement construction and streetscape services	45443	E120467	\$ 21,155.69
<b>.0141</b>	<b>MAJOR MOTORS PTY LTD THE TRUSTEE FOR MAJOR MOTORS UNIT TRUST T/AS</b>			<b>\$ 3,281.71</b>
.0141	Light Vehicle purchase	45427	E119946	\$ 967.77
.0141	Light Vehicle purchase	45443	E120422	\$ 2,313.94
<b>.4492</b>	<b>MARIE TAYLOR</b>			<b>\$ 500.00</b>
.4492	Community events	45443	E120526	\$ 500.00
<b>.9182</b>	<b>MASTER PICTURE FRAMERS MYAREE BELLEN HOLDING P/L ATF THE MILEHAM FAMILY TRUST T/AS</b>			<b>\$ 1,100.00</b>
.9182	Artists and artworks	45443	E120718	\$ 1,100.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.6469</b>	<b>MATRIX PRODUCTIONS AUSTRALIA MATRIX PRODUCTIONS AUSTRALIA PTY LTD T/AS</b>			<b>\$ 1,231.31</b>
.6469	Event equipment hire	45427	E120102	\$ 1,231.31
<b>.5232</b>	<b>MATTHEW WOODALL COUNCILLOR</b>			<b>\$ 3,038.33</b>
.5232	Councillor expenses	45427	E120061	\$ 3,038.33
<b>.2678</b>	<b>MAXWELL AND ROBINSON AND PHELPS THE TRUSTEE FOR TEEKMAR FAMILY TRUST T/AS</b>			<b>\$ 4,702.53</b>
.2678	Pest & Weed Control	45427	E120006	\$ 4,288.65
.2678	Pest & Weed Control	45443	E120485	\$ 413.88
<b>.5144</b>	<b>MCGEES PROPERTY SULLIVAN COMMERCIAL PTY LTD T/AS</b>			<b>\$ 2,750.00</b>
.5144	Valuation services	45427	E120059	\$ 2,750.00
<b>.1270</b>	<b>MCLEODS BARRISTERS &amp; SOLICITORS BECKETT, DOUGLAS, GILLETT, GRGICH, MCLEOD &amp; OTHERS T/AS</b>			<b>\$ 14,582.00</b>
.1270	Legal and conveyancing services	45427	E119983	\$ 5,581.65
.1270	Legal and conveyancing services	45443	E120457	\$ 9,000.35
<b>.8126</b>	<b>MEAKINS, TIMOTHY BRYCE T/AS TIM MEAKINS DESIGN</b>			<b>\$ 275.00</b>
.8126	Creative services and graphic design	45443	E120654	\$ 275.00
<b>.9176</b>	<b>MELVILLE COMMUNITY MEN'S SHED INC</b>			<b>\$ 75,000.00</b>
.9176	Community services and respite	45443	E120715	\$ 75,000.00
<b>.7291</b>	<b>MELVILLE HYUNDAI &amp; MELVILLE VOLKSWAGEN IDOM MELVILLE PTY LTD T/AS</b>			<b>\$ 29.43</b>
.7291	Vehicle Repairs and Maintenance	45427	E120148	\$ 29.43
<b>.9225</b>	<b>MELVILLE KIA MELVILLE MOTORS A PTY LTD &amp; MELVILLE MOTORS S PTY LTD T/AS</b>			<b>\$ 44,615.44</b>
.9225	KIA SG2Niro Hev S 1.6L Hybrid	45427	E120252	\$ 44,615.44
<b>.0994</b>	<b>MELVILLE PALMYRA TENNIS CLUB INC</b>			<b>\$ 10,000.00</b>
.0994	Refurbishment Support	45443	E120449	\$ 10,000.00
<b>.6638</b>	<b>MELVILLE TOYOTA SERVCO AUSTRALIA MELVILLE PTY LTD T/AS</b>			<b>\$ 64,232.85</b>
.6638	Toyota Hilux	45427	E120112	\$ 61,673.24
.6638	Repairs and parts as required	45443	E120588	\$ 2,559.61

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>8721</b>	<b>MERCER CONSULTING (AUSTRALIA) PTY LTD</b>			<b>\$ 28,600.00</b>
8721	Recruitment expenses	45427	E120208	\$ 28,600.00
<b>9166</b>	<b>MESSAGENET BY SINCH MESSAGEMEDIA MESSAGE4U PTY LTD</b>			<b>\$ 126.09</b>
9166	Other IT and telecommunications expenses	45443	E120713	\$ 126.09
<b>1603</b>	<b>MESSAGES ON HOLD MESSAGES ON HOLD AUSTRALIA PTY LTD T/AS</b>			<b>\$ 529.62</b>
1603	Marketing and communication services	45427	E119992	\$ 529.62
<b>8997</b>	<b>METAL ARTWORK BADGES D&amp;L STUDIO PTY LTD T/AS</b>			<b>\$ 417.78</b>
8997	Office equipment	45427	E120215	\$ 211.09
8997	Office equipment	45443	E120685	\$ 206.69
<b>8399</b>	<b>MICHAEL O'ROURKE</b>			<b>\$ 150.00</b>
8399	Entertainers	45443	E120669	\$ 150.00
<b>9054</b>	<b>MIDLAND MINI CRETE HIGGO NOMINEES PTY LTD T/AS</b>			<b>\$ 3,240.00</b>
9054	Roads and paving supplies - concrete	45427	E120223	\$ 2,210.00
9054	Roads and paving supplies - concrete	45443	E120691	\$ 1,030.00
<b>7022</b>	<b>MILLENNIUM KIDS INC</b>			<b>\$ 5,500.00</b>
7022	Sustainability services	45427	E120131	\$ 5,500.00
<b>6694</b>	<b>MINTERELLISON</b>			<b>\$ 4,041.18</b>
6694	Legal and conveyancing services	45443	E120591	\$ 4,041.18
<b>8391</b>	<b>MIRACLE RECREATION EQUIPMENT SUPERIOR NOMINEES PTY LTD T/AS</b>			<b>\$ 8,712.00</b>
8391	Playground equipment and maintenance	45427	E120198	\$ 8,305.00
8391	Playground equipment and maintenance	45443	E120668	\$ 407.00
<b>0086</b>	<b>MISS MAUD TOWN INN PTY LTD T/AS</b>			<b>\$ 229.10</b>
0086	Catering services and supplies	45427	E119941	\$ 229.10
<b>2865</b>	<b>MMM WA PTY LTD</b>			<b>\$ 9,334.93</b>
2865	Building construction materials and services	45427	E120010	\$ 4,082.43
2865	Building construction materials and services	45443	E120487	\$ 5,252.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.4987</b>	<b>MNG SURVEY MCMULLEN NOLAN GROUP PTY LTD T/AS</b>			<b>\$ 9,216.90</b>
.4987	Surveyors	45427	E120054	\$ 9,216.90
<b>.9018</b>	<b>MODUS AUSTRALIA LANDMARK ENGINEERING &amp; DESIGN PTY LTD T/AS</b>			<b>\$ 114,240.28</b>
.9018	Double UAT and Storage - Dyoondalup	45443	E120687	\$ 114,240.28
<b>.7462</b>	<b>MONAGHAN SURVEYING JOHN TIMOTHY MONAGHAN T/AS</b>			<b>\$ 5,120.00</b>
.7462	Surveyors	45427	E120155	\$ 5,120.00
<b>.9000</b>	<b>MOODJAR HOLDINGS PTY LTD</b>			<b>\$ 12,375.00</b>
.9000	Environmental consultancy services	45427	E120216	\$ 12,375.00
<b>.4273</b>	<b>MT PLEASANT BOWLING CLUB</b>			<b>\$ 600.00</b>
.4273	Accounting and financial services	45427	E120039	\$ 600.00
<b>.4646</b>	<b>MURDOCH UNIVERSITY</b>			<b>\$ 75,878.00</b>
.4646	Education - Microgrid Project	45427	E120047	\$ 75,878.00
<b>.0259</b>	<b>MYAREE CAR HIRE DAVIOT SC &amp; SL PTY LTD T/AS</b>			<b>\$ 82.60</b>
.0259	Plant hire	45443	E120428	\$ 82.60
<b>.0866</b>	<b>MYRIAD IMAGES THE TRUSTEE FOR MYRIAD IMAGES TRUST T/AS</b>			<b>\$ 280.00</b>
.0866	Creative services and graphic design	45443	E120443	\$ 280.00
<b>.5921</b>	<b>MYSTERY CUSTOMER UNDERCOVER CUSTOMER PTY LTD T/AS</b>			<b>\$ 1,386.00</b>
.5921	Business and management consulting and services	45427	E120079	\$ 970.20
.5921	Business and management consulting and services	45443	E120556	\$ 415.80
<b>.9201</b>	<b>NATIONAL CRIME CHECK NATIONAL CRIME CHECK PTY LTD T/AS</b>			<b>\$ 611.00</b>
.9201	HR and workforce services	45427	E120246	\$ 235.00
.9201	HR and workforce services	45443	E120723	\$ 376.00
<b>.4557</b>	<b>NATIVE ARC INC</b>			<b>\$ 375.00</b>
.4557	Marketing materials and promotional items	45443	E120528	\$ 375.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.6044</b>	<b>NATSYNC ENVIRONMENTAL THE TRUSTEE FOR THE PRODIGY TRUST T/AS</b>			<b>\$ 3,675.00</b>
.6044	Animal management and pound expenses	45427	E120083	\$ 3,675.00
<b>.7940</b>	<b>NATURAL AREA CONSULTING MANAGEMENT SERVICES NATUURAL AREA HOLDINGS PTY LTD</b>			<b>\$ 163,190.25</b>
.7940	Bush regeneration	45427	E120173	\$ 126,351.20
.7940	Bush regeneration	45443	E120650	\$ 36,839.05
<b>.4477</b>	<b>NATURE PLAY SOLUTIONS PTY LTD</b>			<b>\$ 17,357.96</b>
.4477	Landscape design and architecture services	45427	E120045	\$ 17,357.96
<b>.6837</b>	<b>NETSTAR AUSTRALIA PTY LTD</b>			<b>\$ 12,633.72</b>
.6837	Minor machinery	45443	E120602	\$ 12,633.72
<b>.7881</b>	<b>NEXXIS TECHNOLOGY PTY LTD</b>			<b>\$ 2,112.35</b>
.7881	Plant hire	45427	E120171	\$ 2,112.35
<b>.2969</b>	<b>NICOLE ROBINS COUNCILLOR</b>			<b>\$ 3,038.33</b>
.2969	Councillor expenses	45427	E120012	\$ 3,038.33
<b>.6515</b>	<b>NON-ADVERTISING MARKETFORCE PTY LTD</b>			<b>\$ 4,223.67</b>
.6515	Advertising and media buy	45443	E120575	\$ 4,223.67
<b>.7658</b>	<b>NORDA ARCHITECTS PTY LTD NORDA ARCHITECTS PTY LTD T/AS</b>			<b>\$ 9,957.72</b>
.7658	Architectural and design services	45427	E120162	\$ 1,732.50
.7658	Architectural and design services	45443	E120642	\$ 8,225.22
<b>.8649</b>	<b>NORMAN DISNEY &amp; YOUNG NDY MANAGEMENT PTY LTD T/AS</b>			<b>\$ 3,564.00</b>
.8649	Engineering consulting services	45427	E120207	\$ 3,564.00
<b>.3408</b>	<b>NORTHLAKE ELECTRICAL PTY LTD NORTH LAKE ELECTRICAL PTY LTD T/AS</b>			<b>\$ 451,229.39</b>
.3408	Electrical and lighting maintenance supplies and services	45427	E120023	\$ 27,573.41
.3408	Electrical and lighting maintenance supplies and services	45443	E120497	\$ 423,655.98
<b>.5866</b>	<b>NRP ELECTRICAL SERVICES</b>			<b>\$ 412.50</b>
.5866	Electrical and lighting maintenance supplies and services	45427	E120077	\$ 412.50

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.7336</b>	<b>NUTRIEN AG SOLUTIONS LIMITED LANDMARK OPERATIONS LIMITED T/AS</b>			<b>\$ 1,824.79</b>
.7336	Landscaping services and supplies	45443	E120628	\$ 1,824.79
<b>.1020</b>	<b>NUTRIEN WATER TOTAL EDEN PTY LIMITED T/AS</b>			<b>\$ 32,999.08</b>
.1020	Irrigation and watering systems	45427	E119976	\$ 20,545.19
.1020	Irrigation and watering systems	45443	E120452	\$ 12,453.89
<b>.3729</b>	<b>OCE-AUSTRALIA LIMITED (CANON GROUP)</b>			<b>\$ 9,996.06</b>
.3729	Printer ink and toner	45427	E120027	\$ 488.03
.3729	Printer ink and toner	45443	E120504	\$ 9,508.03
<b>.0607</b>	<b>OFFICE OF STATE REVENUE DEPARTMENT OF FINANCE T/AS</b>			<b>\$ 222.75</b>
.0607	Regulatory fees and government charges	45443	E120438	\$ 222.75
<b>.9116</b>	<b>OFFICE RELOCATION SOLUTIONS PTY LTD</b>			<b>\$ 2,310.00</b>
.9116	Building maintenance and services	45443	E120707	\$ 2,310.00
<b>.8717</b>	<b>OFFSHOOT</b>			<b>\$ 4,360.00</b>
.8717	Photography	45443	E120676	\$ 4,360.00
<b>.5988</b>	<b>OH LA LA MUMMY HATCH, EMMA ESTELLE T/AS</b>			<b>\$ 600.00</b>
.5988	Sport and recreation subsidies	45427	E120081	\$ 600.00
<b>.7543</b>	<b>ON TAP PLUMBING &amp; GAS PTY LTD</b>			<b>\$ 91,874.98</b>
.7543	Plumbing maintenance supplies and services	45427	E120157	\$ 28,421.76
.7543	Plumbing maintenance supplies and services	45443	E120634	\$ 63,453.22
<b>.3187</b>	<b>ONE MUSIC AUSTRALIA APRA - AUSTRALASIAN PERFORMING RIGHT ASSOC LTD T/AS</b>			<b>\$ 4,749.28</b>
.3187	Licences	45427	E120018	\$ 4,749.28
<b>.0278</b>	<b>OPTUS BILLING SERVICES PTY LIMITED</b>			<b>\$ 9,360.83</b>
.0278	Mobile phone expenses	45443	E120429	\$ 9,360.83
<b>.7828</b>	<b>OTIUM PLANNING GROUP PTY LTD</b>			<b>\$ 39,500.73</b>
.7828	Consulting services	45427	E120167	\$ 31,724.00
.7828	Consulting services	45443	E120647	\$ 7,776.73

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.8676</b>	<b>OVERDRIVE AUSTRALIA PTY LTD</b>			<b>\$ 5,500.00</b>
.8676	Other Library Stock	45443	E120675	\$ 5,500.00
<b>.0181</b>	<b>P&amp;G BODY BUILDERS P &amp; G BODY BUILDERS PTY LTD T/AS</b>			<b>\$ 9,519.40</b>
.0181	Trucks	45427	E119947	\$ 3,168.00
.0181	Trucks	45443	E120423	\$ 6,351.40
<b>.2629</b>	<b>PAPERBARK TECHNOLOGIES PTY LTD</b>			<b>\$ 16,105.00</b>
.2629	Nursery supplies	45427	E120003	\$ 14,945.00
.2629	Nursery supplies	45443	E120483	\$ 1,160.00
<b>.8774</b>	<b>PAPERSCOUT</b>			<b>\$ 1,056.00</b>
.8774	Creative services and graphic design	45427	E120210	\$ 1,056.00
<b>.6488</b>	<b>PARAMOUNT SECURITY SERVICES SILVERBACK ENTERPRISES PTY LTD T/AS</b>			<b>\$ 2,354.00</b>
.6488	Security services	45427	E120104	\$ 2,354.00
<b>.0470</b>	<b>PARKS &amp; LEISURE AUSTRALIA</b>			<b>\$ 1,760.00</b>
.0470	External training courses	45427	E119962	\$ 1,760.00
<b>.6851</b>	<b>PAVE MIX PALOMA MANAGEMENT PTY LTD ATF THE PAVE MIX UNIT TRUST T/AS</b>			<b>\$ 348,929.68</b>
.6851	Roads and paving supplies - concrete - Dyoondalup Pt Walter	45432	E120379	\$ 348,929.68
<b>.7591</b>	<b>PENSKE COMMERCIAL VEHICLES PTY LTD</b>			<b>\$ 572,656.95</b>
.7591	Purchase of rear loader Dennis Eagle	45443	E120638	\$ 572,656.95
<b>.0082</b>	<b>PENSKE POWER SYSTEMS PTY LTD</b>			<b>\$ 11,257.04</b>
.0082	Vehicle Repairs and Maintenance	45427	E119940	\$ 8,425.45
.0082	Vehicle Repairs and Maintenance	45443	E120418	\$ 2,831.59
<b>.8339</b>	<b>PEOPLESENSE BY ALTIUS PEOPLESENSE PTY LTS T/AS</b>			<b>\$ 3,130.38</b>
.8339	Workplace health and safety services	45443	E120666	\$ 3,130.38
<b>.9188</b>	<b>PERTH BUBBLE TEA CART L PHAN &amp; K.Y TRAN T/AS</b>			<b>\$ 816.00</b>
.9188	Food and beverages for resale	45443	E120719	\$ 816.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.6305</b>	<b>PERTH ENERGY PTY LTD</b>			<b>\$ 2,387.94</b>
.6305	Gas	45427	E120092	\$ 2,387.94
<b>.9184</b>	<b>PERTH MEDICAL VOLUNTEERS INC</b>			<b>\$ 770.00</b>
.9184	Workplace health and safety services	45427	E120243	\$ 770.00
<b>.2987</b>	<b>PERTH PARTY HIRE THE TRUSTEE FOR THE HENDIES UNIT TRUST T/AS</b>			<b>\$ 5,558.00</b>
.2987	Event equipment hire	45427	E120013	\$ 5,558.00
<b>.7994</b>	<b>PERTH PLAYGROUND AND RUBBER PERTH PLAYGROUND AND RUBBER PTY LTD T/AS</b>			<b>\$ 12,039.50</b>
.7994	Playground equipment and maintenance	45443	E120651	\$ 12,039.50
<b>.9149</b>	<b>PHASE 3 MAINTENANCE PTY LTD</b>			<b>\$ 10,489.55</b>
.9149	Landscape design and architecture services	45427	E120240	\$ 8,958.02
.9149	Landscape design and architecture services	45443	E120710	\$ 1,531.53
<b>.9235</b>	<b>PINEAPPLE FINGERS LEASK, MICHAEL T/AS</b>			<b>\$ 440.00</b>
.9235	Promotional videos	45427	E120255	\$ 440.00
<b>.1079</b>	<b>PIRTEK (FREMANTLE) PTY LTD</b>			<b>\$ 3,459.10</b>
.1079	Pipes and fittings services	45427	E119978	\$ 3,241.87
.1079	Pipes and fittings services	45443	E120454	\$ 217.23
<b>.2648</b>	<b>PLANNING INSTITUTE AUSTRALIA</b>			<b>\$ 3,680.00</b>
.2648	Advertising and media buy	45427	E120004	\$ 3,680.00
<b>.0413</b>	<b>PLANTECH GROUNDS MAINTENANCE ATF BRANDON PROPERTY TRUST T/AS</b>			<b>\$ 978.81</b>
.0413	Park maintenance charges	45427	E119960	\$ 326.27
.0413	Park maintenance charges	45443	E120432	\$ 652.54
<b>.6598</b>	<b>PLAY CHECK THE REEDY FAMILY HYBRID DESCRETIONARY TRUST T/AS</b>			<b>\$ 605.00</b>
.6598	Playground inspections	45443	E120580	\$ 605.00
<b>.1590</b>	<b>PLAYMASTER PTY LTD</b>			<b>\$ 18,906.80</b>
.1590	Playground equipment and maintenance	45427	E119991	\$ 18,906.80

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.7845</b>	<b>POLYWELD TECH PTY LTD</b>			<b>\$ 1,170.00</b>
.7845	Training services	45427	E120169	\$ 1,170.00
<b>.0461</b>	<b>PORTER CONSULTING ENGINEERS THE TRUSTEE FOR THE CONSULTING ENGINEERING UNIT TRUST T/AS</b>			<b>\$ 4,180.00</b>
.0461	Engineering consulting services	45427	E119961	\$ 4,180.00
<b>.2527</b>	<b>PREMIUM BRAKE &amp; CLUTCH SERVICE PREMIUM BRAKE &amp; CLUTCH SERVICES PTY LTD T/AS</b>			<b>\$ 1,875.50</b>
.2527	Repairs, servicing and parts as required	45443	E120481	\$ 1,875.50
<b>.4981</b>	<b>PRESTIGE HONDA THE TRUSTEE FOR ACR NO1 UNIT TRUST T/AS</b>			<b>\$ 599.00</b>
.4981	Repairs, servicing and parts as required	45443	E120540	\$ 599.00
<b>.4755</b>	<b>PRO CRACK SEAL THE TRUSTEE FOR THE MILLER FAMILY TRUST T/AS</b>			<b>\$ 13,640.00</b>
.4755	Pavement construction and streetscape services	45427	E120048	\$ 13,640.00
<b>.6558</b>	<b>PROFESSIONAL SEARCH GROUP AUSTRALIA - PSG PROFESSIONAL SEARCH GROUP PTY LTD T/AS</b>			<b>\$ 30,530.68</b>
.6558	Temporary labour	45443	E120579	\$ 30,530.68
<b>.9232</b>	<b>PSL LEGAL PS&amp;L GROUP PTY LTD T/AS</b>			<b>\$ 9,900.00</b>
.9232	Legal and conveyancing services	45427	E120254	\$ 9,900.00
<b>.0977</b>	<b>QUALITY PRESS THE TRUSTEE FOR ALBA UNIT TRUST T/AS</b>			<b>\$ 723.80</b>
.0977	Outsourced printing	45443	E120447	\$ 723.80
<b>.6280</b>	<b>QUANTUM BUILDING SERVICES PTY LTD</b>			<b>\$ 53,995.74</b>
.6280	Roofing services	45427	E120091	\$ 25,820.73
.6280	Roofing services	45443	E120566	\$ 28,175.01
<b>.7236</b>	<b>RAWLINSONS (W.A) RAWLINSON ROBERTS &amp; PARTNERS UNITRUST T/AS</b>			<b>\$ 6,670.13</b>
.7236	Surveyors	45427	E120141	\$ 1,698.13
.7236	Surveyors	45443	E120622	\$ 4,972.00
<b>.9219</b>	<b>REALSERVE THE TRUSTEE FOR REALSERVE UNIT TRUST T/AS</b>			<b>\$ 41,525.00</b>
.9219	Leeming Recreation Centre Survey	45443	E120729	\$ 41,525.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>3217</b>	<b>REDFISH TECHNOLOGIES PTY LTD</b>			<b>\$ 36,290.56</b>
.3217	Audio and VC upgrades in meeting rooms	45443	E120491	\$ 36,290.56
<b>9109</b>	<b>REDIMED PTY LTD</b>			<b>\$ 2,170.90</b>
.9109	Medical expenses	45443	E120705	\$ 2,170.90
<b>3387</b>	<b>REDMAN SOLUTIONS PTY LTD</b>			<b>\$ 5,775.00</b>
.3387	IT software/licensing and maintenance	45443	E120496	\$ 5,775.00
<b>7445</b>	<b>REINO INTERNATIONAL PTY LIMITED</b>			<b>\$ 12,153.59</b>
.7445	Parking meters	45427	E120154	\$ 12,153.59
<b>2203</b>	<b>RESOURCE RECOVERY GROUP</b>			<b>\$ 990,010.09</b>
.2203	Waste expenses	45427	E119999	\$ 273,189.37
.2203	Waste expenses	45443	E120474	\$ 716,820.72
<b>6853</b>	<b>RETRO ROADS TAGSAT PTY LTD T/AS</b>			<b>\$ 2,131.39</b>
.6853	Road line marking	45427	E120119	\$ 2,131.39
<b>0234</b>	<b>RICHGRO GARDEN PRODUCTS A RICHARDS PTY LTD T/AS</b>			<b>\$ 500.50</b>
.0234	Landscape design and architecture services	45427	E119953	\$ 500.50
<b>0703</b>	<b>RICOH AUSTRALIA PTY LTD</b>			<b>\$ 92.24</b>
.0703	Other IT and telecommunications expenses	45443	E120442	\$ 92.24
<b>9194</b>	<b>RIN THE GARDEN FAIRY BUNN, KATHERINE MARYANNE T/AS</b>			<b>\$ 540.00</b>
.9194	Entertainers	45443	E120722	\$ 540.00
<b>6939</b>	<b>ROAD AND TRAFFIC SERVICES PTY LTD</b>			<b>\$ 8,629.50</b>
.6939	Road line marking	45427	E120124	\$ 5,665.00
.6939	Road line marking	45443	E120609	\$ 2,964.50
<b>9217</b>	<b>ROBERT WALTERS ROBERT WALTERS PTY LTD T/AS</b>			<b>\$ 13,215.30</b>
.9217	Recruitment expenses	45427	E120251	\$ 6,607.65
.9217	Recruitment expenses	45443	E120728	\$ 6,607.65

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.9226</b>	<b>ROBYN BROWN BROWN, ROBYN LORRAINE T/AS</b>			<b>\$ 708.00</b>
.9226	Community services and respite	45427	E120253	\$ 354.00
.9226	Community services and respite	45443	E120730	\$ 354.00
<b>.7535</b>	<b>ROSMECH SALES &amp; SERVICES PTY LTD</b>			<b>\$ 328.85</b>
.7535	Parts and repairs as required	45427	E120156	\$ 328.85
<b>.1532</b>	<b>ROYAL LIFE SAVING SOCIETY WA INC</b>			<b>\$ 1,500.00</b>
.1532	Community events	45427	E119990	\$ 1,500.00
<b>.6773</b>	<b>SABRINA HAHN - HORT WITH HEART SABRINA SUE HAHN T/AS</b>			<b>\$ 5,060.00</b>
.6773	Training services	45443	E120596	\$ 5,060.00
<b>.4666</b>	<b>SAFARI BUILDING PRODUCTS TACOMA GROUP T/AS</b>			<b>\$ 2,151.38</b>
.4666	Building construction materials and services	45443	E120530	\$ 2,151.38
<b>.9171</b>	<b>SAFETY TACTILE PAVE THE TRUSTEE FOR STP FAMILY TRUST T/AS</b>			<b>\$ 4,077.05</b>
.9171	Building construction materials and services	45443	E120714	\$ 4,077.05
<b>.3361</b>	<b>SAFETYCARE AUSTRALIA PTY LTD</b>			<b>\$ 6,490.00</b>
.3361	Lifting and height and other safety apparatus	45443	E120495	\$ 6,490.00
<b>.8915</b>	<b>SAI GLOBAL AUSTRALIA PTY LTD</b>			<b>\$ 371.55</b>
.8915	Business and management consulting and services	45443	E120682	\$ 371.55
<b>.7484</b>	<b>SAI GLOBAL PTY LIMITED</b>			<b>\$ 177.21</b>
.7484	Business and management consulting and services	45443	E120632	\$ 177.21
<b>.7878</b>	<b>SALLY BOWER</b>			<b>\$ 360.00</b>
.7878	Community events	45443	E120649	\$ 360.00
<b>.6758</b>	<b>SAM SILVA UMESH AJITHSEMBUKUTTIGE COM EMPLOYEE</b>			<b>\$ 396.00</b>
.6758	Other staff reimbursements	45427	E120115	\$ 396.00
<b>.0615</b>	<b>SATELLITE SECURITY SERVICES</b>			<b>\$ 4,587.44</b>
.0615	Security systems/Monitoring	45427	E119965	\$ 4,103.76

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.0615	Security systems/Monitoring	45443	E120439	\$ 483.68
<b>.0911</b>	<b>SCOTT PRINTERS PTY LTD</b>			<b>\$ 3,722.40</b>
.0911	Outsourced printing	45427	E119971	\$ 2,536.60
.0911	Outsourced printing	45443	E120444	\$ 1,185.80
<b>.9003</b>	<b>SERCUL SOUTH EAST REGIONAL CENTRE FOR URBAN LANDCARE INC T/AS</b>			<b>\$ 4,235.00</b>
.9003	Landscape design and architecture services	45427	E120217	\$ 2,695.00
.9003	Landscape design and architecture services	45443	E120686	\$ 1,540.00
<b>.7289</b>	<b>SERVO CLEAN DAVID BROWN T/AS</b>			<b>\$ 4,207.50</b>
.7289	Graffiti removal services	45427	E120147	\$ 1,348.05
.7289	Graffiti removal services	45443	E120625	\$ 2,859.45
<b>.7375</b>	<b>SHANTI VIBE YOGA HEALING PIERAVANTI, CHIARA T/AS</b>			<b>\$ 240.00</b>
.7375	Other Library Expenses	45427	E120151	\$ 240.00
<b>.8231</b>	<b>SHARON CALGARET</b>			<b>\$ 700.00</b>
.8231	Other consulting services	45427	E120190	\$ 700.00
<b>.9253</b>	<b>SHEFFIELD ANIMAL TRAPS ADSAMOTION PTY LTD T/AS</b>			<b>\$ 3,586.00</b>
.9253	Animal management and pound expenses	45427	E120259	\$ 3,586.00
<b>.6550</b>	<b>SHRED-X PTY LTD</b>			<b>\$ 112.48</b>
.6550	Records management services	45427	E120106	\$ 112.48
<b>.7882</b>	<b>SIFTING SANDS CHELLEW HAWLEY PTY LTD T/AS</b>			<b>\$ 26,024.59</b>
.7882	Sandpit cleaning	45427	E120172	\$ 26,024.59
<b>.6447</b>	<b>SIGMA CHEMICALS CROMAG PTY LTD T/AS</b>			<b>\$ 3,186.87</b>
.6447	Water chemicals	45427	E120100	\$ 3,029.40
.6447	Water chemicals	45443	E120573	\$ 157.47
<b>.6919</b>	<b>SIGNARAMA MYAREE KOOLFRO PTY LTD T/AS</b>			<b>\$ 1,066.69</b>
.6919	Other signage and sign writing	45427	E120121	\$ 264.00
.6919	Other signage and sign writing	45443	E120608	\$ 802.69

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>5122</b>	<b>SIGNATURE PAVING AND EARTHWORKS PTY LTD</b>			<b>\$ 48,182.64</b>
.5122	Lift and relay paving	45443	E120543	\$ 48,182.64
<b>9263</b>	<b>SKOOLSPORT EQUIPMENT PTY. LTD.</b>			<b>\$ 1,189.00</b>
.9263	Sport and recreation equipment	45427	E120261	\$ 1,189.00
<b>4214</b>	<b>SLATER GARTRELL SPORTS ATF GARTRELL FAMILY TRUST T/AS</b>			<b>\$ 2,513.50</b>
.4214	Sport and recreation equipment	45427	E120037	\$ 2,513.50
<b>6407</b>	<b>SLAVIN ARCHITECTS PTY LTD</b>			<b>\$ 18,261.83</b>
.6407	Engineering consulting services	45427	E120098	\$ 4,565.00
.6407	Engineering consulting services	45443	E120571	\$ 13,696.83
<b>4391</b>	<b>SOLUTION 4 BUILDING PTY LTD</b>			<b>\$ 72,227.03</b>
.4391	Refurbishment of Melville Reserve Changerooms	45443	E120521	\$ 72,227.03
<b>.7595</b>	<b>SONIC HEALTHPLUS SONIC HEALTHPLUS PTY LTD</b>			<b>\$ 3,389.38</b>
.7595	Medical expenses	45427	E120160	\$ 3,268.10
.7595	Medical expenses	45443	E120639	\$ 121.28
<b>9139</b>	<b>SOO JEONG HONG COUNCILLOR</b>			<b>\$ 3,038.33</b>
.9139	Councillor expenses	45427	E120238	\$ 3,038.33
<b>5606</b>	<b>SOUTH METROPOLITAN TAFE</b>			<b>\$ 3,038.31</b>
.5606	External training courses	45443	E120552	\$ 3,038.31
<b>5327</b>	<b>SOUTH SHORE SWIMMING CLUB INC.</b>			<b>\$ 13,361.94</b>
.5327	Sport and recreation subsidies	45427	E120065	\$ 9,026.72
.5327	Sport and recreation subsidies	45443	E120546	\$ 4,335.22
<b>6173</b>	<b>SOUTH SIDE WIRE SEAGRIM, PHILIP LESLIE T/AS</b>			<b>\$ 6,482.50</b>
.6173	Temporary fencing	45427	E120087	\$ 1,980.00
.6173	Temporary fencing	45443	E120563	\$ 4,502.50
<b>3969</b>	<b>SPANDEX ASIA PACIFIC PTY LTD</b>			<b>\$ 342.01</b>

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.3969	Other signage and sign writing	45427	E120033	\$ 342.01
<b>.6800</b>	<b>SPECIALIZED CLEANING GROUP SPECIALIZED CLEANING GROUP PTY LTD T/AS</b>			<b>\$ 31,373.28</b>
.6800	Street sweeping services	45427	E120116	\$ 22,148.95
.6800	Street sweeping services	45443	E120598	\$ 9,224.33
<b>.7813</b>	<b>SPECTRUM ARTS B MITCHELL &amp; G MITCHELL T/AS</b>			<b>\$ 440.00</b>
.7813	Artists and artworks	45427	E120166	\$ 220.00
.7813	Artists and artworks	45443	E120645	\$ 220.00
<b>.9012</b>	<b>SQUADRON PTY LTD</b>			<b>\$ 1,050.00</b>
.9012	Community events	45427	E120218	\$ 1,050.00
<b>.7230</b>	<b>STANDARDS AUSTRALIA LIMITED</b>			<b>\$ 84.08</b>
.7230	Licences	45443	E120621	\$ 84.08
<b>.6617</b>	<b>STATE WIDE TURF SERVICES JERRA NOMINEES PTY LTD &amp; NB NORRISH PTY LTD T/AS</b>			<b>\$ 28,070.00</b>
.6617	Turf and Equipment	45427	E120109	\$ 1,815.00
.6617	Turf and Equipment	45443	E120584	\$ 26,255.00
<b>.6476</b>	<b>STATEWIDE PUMP SERVICES</b>			<b>\$ 539.00</b>
.6476	Sewerage expenses	45427	E120103	\$ 539.00
<b>.8079</b>	<b>STEVE DAVIOT</b>			<b>\$ 637.93</b>
.8079	Real estate and property management	45443	E120653	\$ 637.93
<b>.7635</b>	<b>STRATAGREEN STRATA CORPORATION PTY LTD T/AS</b>			<b>\$ 35,574.02</b>
.7635	Landscaping services and supplies	45427	E120161	\$ 11,160.42
.7635	Landscaping services and supplies	45443	E120640	\$ 24,413.60
<b>.4408</b>	<b>SUNLIM PTY LTD</b>			<b>\$ 22,086.90</b>
.4408	IT technical services	45443	E120522	\$ 22,086.90
<b>.3539</b>	<b>SUPERIOR PAK PTY LTD</b>			<b>\$ 6,591.48</b>
.3539	Parts and repairs as required	45427	E120024	\$ 379.50
.3539	Parts and repairs as required	45443	E120501	\$ 6,211.98

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.4024</b>	<b>SUPREME SHADES THE TRUSTEE FOR SUPREME SHADES UNIT TRUST T/AS</b>			<b>\$ 1,045.00</b>
.4024	Outdoor furniture and shades and exercise equipment	45443	E120510	\$ 1,045.00
<b>.1015</b>	<b>SUSSEX INDUSTRIES HALKOT PTY LTD T/AS</b>			<b>\$ 913.00</b>
.1015	Surveyors	45427	E119974	\$ 913.00
<b>.9112</b>	<b>SWAN TAXIS PTY LTD</b>			<b>\$ 557.28</b>
.9112	Taxis	45427	E120231	\$ 557.28
<b>.6605</b>	<b>SYNERGY ELECTRICITY GENERATION &amp; RETAIL CORPORATION T/AS</b>			<b>\$ 341,919.26</b>
.6605	Electricity	45427	E120108	\$ 72,641.96
.6605	Electricity	45443	E120582	\$ 269,277.30
<b>.2856</b>	<b>TACTILE INDICATORS (PERTH) PTY LTD</b>			<b>\$ 2,292.00</b>
.2856	Paving supplies and services	45427	E120009	\$ 2,292.00
<b>.4270</b>	<b>TALIS CONSULTANTS THE TRUSTEE FOR TALIS UNIT TRUST T/AS</b>			<b>\$ 28,264.40</b>
.4270	Parks and Natural Areas Survey	45443	E120515	\$ 28,264.40
<b>.5177</b>	<b>TAMAN DIAMOND TOOL SOLUTIONS QUALITY NOMINEES PTY LTD T/AS</b>			<b>\$ 708.40</b>
.5177	General hardware and tools	45427	E120060	\$ 708.40
<b>.8756</b>	<b>TANGO INFORMATION TECHNOLOGY PTY</b>			<b>\$ 93,236.00</b>
.8756	IT project management and consultancy	45432	E120380	\$ 40,612.00
.8756	IT project management and consultancy	45443	E120677	\$ 52,624.00
<b>.6881</b>	<b>TASTY FRESH PTY LTD</b>			<b>\$ 281.40</b>
.6881	Food and beverages for resale	45427	E120120	\$ 126.00
.6881	Food and beverages for resale	45443	E120605	\$ 155.40
<b>.8917</b>	<b>TEAM GLOBAL EXPRESS PTY LTD</b>			<b>\$ 745.27</b>
.8917	Couriers	45427	E120214	\$ 281.77
.8917	Couriers	45443	E120683	\$ 463.50
<b>.6341</b>	<b>TECHNOGYM AUSTRALIA PTY LTD</b>			<b>\$ 3,579.86</b>

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.6341	Sport and recreation equipment	45427	E120094	\$ 3,579.86
<b>.7523</b>	<b>TELSTRA - MELBOURNE TELSTRA CORPORATION LIMITED T/AS</b>			<b>\$ 7,932.05</b>
.7523	Mobile phone expenses	45443	E120633	\$ 7,932.05
<b>.6307</b>	<b>TENDERLINK.COM ILLION AUSTRALIA PTY T/AS</b>			<b>\$ 688.05</b>
.6307	Advertising and media buy	45443	E120567	\$ 688.05
<b>.9128</b>	<b>TERRENCE TECK SUN LEE COUNCILLOR</b>			<b>\$ 3,038.33</b>
.9128	Councillor expenses	45427	E120234	\$ 3,038.33
<b>.6940</b>	<b>THE ART BRANCH PATON-WILLIAMS, JULIETTE ALLISON T/AS</b>			<b>\$ 880.00</b>
.6940	Artists and artworks	45427	E120125	\$ 880.00
<b>.0996</b>	<b>THE DANCE COLLECTIVE THE TRUSTEE FOR THE TDC TRUST T/AS</b>			<b>\$ 300.00</b>
.0996	Entertainers	45443	E120450	\$ 300.00
<b>.6631</b>	<b>THE FOREVER PROJECT THE TRUSTEE FOR THE FOREVER PROJECT TRUST T/AS</b>			<b>\$ 5,555.00</b>
.6631	Community events	45427	E120111	\$ 3,052.50
.6631	Community events	45443	E120587	\$ 2,502.50
<b>.8641</b>	<b>THE NANNUP FURNITURE GALLERY</b>			<b>\$ 1,975.00</b>
.8641	Other furniture	45427	E120206	\$ 1,975.00
<b>.7655</b>	<b>THE NAPPY GURU KAMALIKA ANDREWS T/AS</b>			<b>\$ 800.00</b>
.7655	Cloth Nappy workshop	45443	E120641	\$ 800.00
<b>.9060</b>	<b>THE POSTER GIRLS THOMPSON, LEONIE HELEN T/AS</b>			<b>\$ 1,057.50</b>
.9060	Outsourced printing	45443	E120692	\$ 1,057.50
<b>.9243</b>	<b>THE SUMNER COLLECTIVE SUMNER, ELISE JAYNE T/AS</b>			<b>\$ 12,000.00</b>
.9243	Artists and artworks	45427	E120257	\$ 12,000.00
<b>.8311</b>	<b>THE TRUSTEE FOR GPS GEO GUARD TRUST</b>			<b>\$ 1,161.60</b>
.8311	Security services	45443	E120663	\$ 1,161.60

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.2791</b>	<b>THE WORM SHED</b>			<b>\$ 550.00</b>
.2791	Waste expenses	45427	E120008	\$ 550.00
<b>.9213</b>	<b>THOMAS NEWTON NEWTON, THOMAS ROBERT GEOFFREY T/AS</b>			<b>\$ 700.00</b>
.9213	Event equipment hire	45443	E120726	\$ 700.00
<b>.5749</b>	<b>THOMPSON BRUSHES K &amp; D THOMPSON PTY LTD T/AS</b>			<b>\$ 2,921.60</b>
.5749	General hardware and tools	45443	E120555	\$ 2,921.60
<b>.2076</b>	<b>TIGER TEK PTY LTD</b>			<b>\$ 8,698.31</b>
.2076	General hardware and tools	45427	E119997	\$ 2,922.21
.2076	General hardware and tools	45443	E120471	\$ 5,776.10
<b>.8296</b>	<b>TIMOTHY PETER FREEGARD</b>			<b>\$ 1,200.00</b>
.8296	Community events	45427	E120194	\$ 1,200.00
<b>.1019</b>	<b>TITAN FORD</b>			<b>\$ 257,898.64</b>
.1019	Light Vehicle purchase - Ford Rangers	45427	E119975	\$ 257,716.49
.1019	Parts and repairs as required	45443	E120451	\$ 182.15
<b>.3285</b>	<b>TLS PRODUCTIONS PTY LTD</b>			<b>\$ 1,298.00</b>
.3285	Event equipment hire	45427	E120019	\$ 1,050.50
.3285	Event equipment hire	45443	E120492	\$ 247.50
<b>.9246</b>	<b>TOBIAS BUSCH</b>			<b>\$ 660.00</b>
.9246	Architectural and design services	45443	E120736	\$ 660.00
<b>.9247</b>	<b>TOBY HOWELL TOMLINSON</b>			<b>\$ 8,000.00</b>
.9247	Artists and artworks	45443	E120737	\$ 8,000.00
<b>.7007</b>	<b>TOMAS FITZGERALD COUNCILLOR</b>			<b>\$ 3,038.33</b>
.7007	Councillor expenses	45427	E120129	\$ 3,038.33
<b>.9265</b>	<b>TOOL KIT DEPOT BUNNINGS GROUP LIMITED T/AS</b>			<b>\$ 21,626.52</b>
.9265	General hardware and tools	45427	E120262	\$ 21,626.52

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.3917</b>	<b>TOTAL GREEN RECYCLING PTY LTD</b>			<b>\$ 1,192.42</b>
.3917	General recycling	45427	E120031	\$ 1,192.42
<b>.7247</b>	<b>TOTAL PROJECT SOLUTIONS H &amp; S SYMMONS FAMILY TRUST T/AS</b>			<b>\$ 127,519.81</b>
.7247	Building construction materials and services - LHCH Refurbishment	45427	E120143	\$ 127,519.81
<b>.9099</b>	<b>TOTAL TOOLS O'CONNOR TOOLCO PTY LTD T/AS</b>			<b>\$ 5,019.85</b>
.9099	General hardware and tools	45443	E120703	\$ 5,019.85
<b>.2663</b>	<b>TOTALLY WORKWEAR FREMANTLE THE TRUSTEE FOR OMAC UNIT TRUST T/AS</b>			<b>\$ 6,612.43</b>
.2663	Uniforms and corporate wardrobe	45427	E120005	\$ 3,332.81
.2663	Uniforms and corporate wardrobe	45443	E120484	\$ 3,279.62
<b>.8151</b>	<b>TOVA CALGARET</b>			<b>\$ 400.00</b>
.8151	Community events	45427	E120186	\$ 400.00
<b>.6898</b>	<b>TOWN TEAM MOVEMENT LTD</b>			<b>\$ 2,090.00</b>
.6898	Conference fees	45443	E120606	\$ 2,090.00
<b>.0214</b>	<b>T-QUIP TURF EQUIPMENT SOLUTIONS TOCOJEP PTY LTD T/AS</b>			<b>\$ 23,918.30</b>
.0214	Turf and Equipment	45427	E119951	\$ 18,931.25
.0214	Turf and Equipment	45443	E120426	\$ 4,987.05
<b>.1113</b>	<b>TRAILER PARTS PTY LTD</b>			<b>\$ 531.17</b>
.1113	Repairs and parts as required	45427	E119979	\$ 531.17
<b>.7037</b>	<b>TREE CARE WA WESTWORKS GROUP PTY LTD AFT USSHERIDAN TRUST T/AS</b>			<b>\$ 324,467.89</b>
.7037	Arborists and tree services	45427	E120132	\$ 101,023.18
.7037	Arborists and tree services	45443	E120613	\$ 223,444.71
<b>.4271</b>	<b>TREE PLANTING &amp; WATERING BARONESS HOLDINGS PTY LTD T/AS</b>			<b>\$ 237,900.24</b>
.4271	Arborists and tree services	45427	E120038	\$ 111,115.32
.4271	Arborists and tree services	45443	E120516	\$ 126,784.92
<b>.5353</b>	<b>TRILITY SOLUTIONS PTY LTD</b>			<b>\$ 1,345.93</b>
.5353	Other maintenance and services - Yearly Service	45427	E120068	\$ 1,345.93

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.4158</b>	<b>TRITON ELECTRICAL CONTRACTORS PTY LTD</b>			<b>\$ 2,735.70</b>
.4158	Electrical and lighting maintenance supplies and services	45427	E120035	\$ 1,965.70
.4158	Electrical and lighting maintenance supplies and services	45443	E120513	\$ 770.00
<b>.7588</b>	<b>TRUCK CENTRE WA PTY LTD</b>			<b>\$ 11,658.83</b>
.7588	Repairs and parts as required	45427	E120159	\$ 3,247.91
.7588	Repairs and parts as required	45443	E120637	\$ 8,410.92
<b>.7195</b>	<b>TRUCKLINE SPECIALIST WHOLESALERS PTY LTD T/AS</b>			<b>\$ 13.83</b>
.7195	Repairs and parts as required	45443	E120619	\$ 13.83
<b>.2075</b>	<b>TURF CARE WA PTY LTD</b>			<b>\$ 6,887.33</b>
.2075	Turf and Equipment	45427	E119996	\$ 6,887.33
<b>.1531</b>	<b>TUSCOM SUBDIVISION CONSULTANTS PTY LTD</b>			<b>\$ 30.00</b>
.1531	Building construction materials and services	45427	E119989	\$ 30.00
<b>.4960</b>	<b>ULTIMO CATERING &amp; EVENTS PTY LTD</b>			<b>\$ 41,214.15</b>
.4960	Catering services and supplies	45427	E120052	\$ 22,819.10
.4960	Catering services and supplies	45443	E120539	\$ 18,395.05
<b>.5458</b>	<b>ULVERSCROFT LARGE PRINT BOOKS ULVERSCROFT LARGE PRINT (AUSTRALIA) PTY LTD T/AS</b>			<b>\$ 443.45</b>
.5458	Library Stock	45427	E120070	\$ 443.45
<b>.0852</b>	<b>UNIQCO (WA) PTY LTD</b>			<b>\$ 24,010.80</b>
.0852	Fleet asset management plan	45427	E119970	\$ 24,010.80
<b>.8082</b>	<b>UNIRACK WA PTY LTD</b>			<b>\$ 1,090.80</b>
.8082	Other office and workplace supplies - Melville Recreation Centre	45427	E120180	\$ 1,090.80
<b>.1592</b>	<b>UNITED FORKLIFT AND ACCESS SOLUTIONS UNITED EQUIPMENT PTY LIMITED T/AS</b>			<b>\$ 1,047.92</b>
.1592	Repairs and parts as required	45443	E120465	\$ 1,047.92
<b>.9164</b>	<b>UNITING GLOBAL PTY LTD</b>			<b>\$ 39,870.92</b>
.9164	Commercial cleaning	45443	E120711	\$ 39,870.92

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.7674</b>	<b>UNIVERUS SOFTWARE PTY LTD</b>			<b>\$ 2,750.00</b>
.7674	IT software/licensing and maintenance	45427	E120163	\$ 2,750.00
<b>.9087</b>	<b>VEOLIA RECYCLING &amp; RECOVERY (PERTH) PTY LTD</b>			<b>\$ 49,103.30</b>
.9087	General recycling	45427	E120226	\$ 15,914.10
.9087	General recycling	45443	E120699	\$ 33,189.20
<b>.9089</b>	<b>VISION INTELLIGENCE VISION INTELLIGENCE PTY LTD T/AS</b>			<b>\$ 12,201.28</b>
.9089	Security systems/Monitoring	45427	E120227	\$ 9,107.14
.9089	Security systems/Monitoring	45443	E120700	\$ 3,094.14
<b>.3649</b>	<b>VIVIAN WONG COM EMPLOYEE</b>			<b>\$ 67.40</b>
.3649	Other staff reimbursements	45427	E120026	\$ 67.40
<b>.6683</b>	<b>VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS</b>			<b>\$ 10,047.73</b>
.6683	Data cabling services	45432	E120378	\$ 8,011.34
.6683	Data cabling services	45443	E120589	\$ 2,036.39
<b>.9207</b>	<b>VODICE PTY LTD</b>			<b>\$ 500.00</b>
.9207	Entertainers	45443	E120724	\$ 500.00
<b>.9098</b>	<b>WA BLOCKMAKERS TTF GRAVEL PITY UNIT TRUST T/AS</b>			<b>\$ 308.00</b>
.9098	Roads and paving supplies	45443	E120702	\$ 308.00
<b>.0426</b>	<b>WA BLUEMETAL THE TRUSTEE FOR RANSBERG UNIT TRUST T/AS</b>			<b>\$ 2,903.15</b>
.0426	Pavement construction and streetscape services	45443	E120434	\$ 2,903.15
<b>.3325</b>	<b>WA HINO SALES &amp; SERVICE THE TRUSTEE FOR TRUCK UNIT TRUST T/AS</b>			<b>\$ 485.73</b>
.3325	Repairs and parts as required	45427	E120021	\$ 485.73
<b>.0577</b>	<b>WA LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA</b>			<b>\$ 75.00</b>
.0577	Regulatory fees and government charges	45443	E120437	\$ 75.00
<b>.9079</b>	<b>WA LOVES NATURE LTD.</b>			<b>\$ 6,590.43</b>
.9079	Community events - My community grant	45443	E120697	\$ 6,590.43

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
<b>.2334</b>	<b>WATER CORPORATION</b>			<b>\$ 31,726.21</b>
.2334	Hydro	45427	E120001	\$ 24,522.99
.2334	Hydro	45443	E120478	\$ 7,203.22
<b>.1195</b>	<b>WATTLEUP TRACTORS NANCY &amp; SUSAN P ZUVELA T/AS</b>			<b>\$ 6,053.37</b>
.1195	Plant maintenance	45427	E119982	\$ 941.47
.1195	Plant maintenance	45443	E120456	\$ 5,111.90
<b>.3473</b>	<b>WC CONVENIENCE MANAGEMENT PTY LIMITED</b>			<b>\$ 1,945.54</b>
.3473	Maintenance and services	45443	E120499	\$ 1,945.54
<b>.9181</b>	<b>WCP CIVIL PTY LTD</b>			<b>\$ 174,354.22</b>
.9181	Building construction materials and services	45443	E120717	\$ 174,354.22
<b>.0674</b>	<b>WEST COAST TURF SARATOGA HOLDINGS PTY LTD ATF THE JPD TRUST T/AS</b>			<b>\$ 72,973.96</b>
.0674	Turf and Equipment	45427	E119966	\$ 52,420.40
.0674	Turf and Equipment	45443	E120440	\$ 20,553.56
<b>.3112</b>	<b>WEST COAST WATERFILTER MAN</b>			<b>\$ 710.00</b>
.3112	Water Supply	45427	E120017	\$ 710.00
<b>.2319</b>	<b>WESTERN AUSTRALIAN LOCAL GOV ASSOC</b>			<b>\$ 1,089.00</b>
.2319	Local Government	45443	E120476	\$ 1,089.00
<b>.5279</b>	<b>WESTERN ENVIRAPEST AND WEED SOLUTIONS ENVIRAPEST PTY LTD T/AS</b>			<b>\$ 385.00</b>
.5279	Pest & Weed Control	45427	E120064	\$ 385.00
<b>.6382</b>	<b>WESTERN RESOURCE RECOVERY PTY LTD</b>			<b>\$ 605.00</b>
.6382	Waste collection and disposal	45427	E120096	\$ 605.00
<b>.9133</b>	<b>WESTERN TRAINING TRI-JARRAH PTY LTD T/AS</b>			<b>\$ 1,990.00</b>
.9133	External training courses	45427	E120237	\$ 995.00
.9133	External training courses	45443	E120708	\$ 995.00
<b>.3782</b>	<b>WEST-SURE GROUP</b>			<b>\$ 1,049.91</b>

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
.3782	Parking meters	45443	E120506	\$ 1,049.91
<b>.9177</b>	<b>WHITNEY CONSULTING MAHJAE PTY LTD T/AS</b>			<b>\$ 2,178.00</b>
.9177	Training services	45443	E120716	\$ 2,178.00
<b>.6956</b>	<b>WINENERGY WINCONNECT PTY LTD T/AS</b>			<b>\$ 111.97</b>
.6956	Electricity	45427	E120126	\$ 111.97
<b>.7999</b>	<b>WJS TRAINING SAUNDERS, WAYNE JOHN T/AS</b>			<b>\$ 1,220.00</b>
.7999	Training services	45427	E120178	\$ 1,220.00
<b>.3080</b>	<b>WOODLANDS DISTRIBUTORS &amp; AGENCIES PTY LTD</b>			<b>\$ 12,926.10</b>
.3080	Landscaping services and supplies	45427	E120015	\$ 12,926.10
<b>.9068</b>	<b>WOODS FURNITURE PTY LTD</b>			<b>\$ 2,147.20</b>
.9068	Furniture and Fit Out	45443	E120694	\$ 2,147.20
<b>.9203</b>	<b>WOODY'S WORLD PRODUCTIONS THE TRUSTEE FOR ALPINE STUDIO TRUST T/AS</b>			<b>\$ 650.00</b>
.9203	Entertainers	45427	E120247	\$ 650.00
<b>.1509</b>	<b>WORKPOWER INCORPORATED</b>			<b>\$ 773.85</b>
.1509	Arborists and tree services	45443	E120463	\$ 773.85
<b>.6328</b>	<b>WORMALD AUSTRALIA PTY LTD</b>			<b>\$ 129,990.34</b>
.6328	Fire equipment and maintenance services	45427	E120093	\$ 2,511.08
.6328	Fire equipment and maintenance services	45443	E120568	\$ 127,479.26
<b>.7103</b>	<b>WOW WIPES ATF LAWRENCE FAMILY &amp; MACLACHLAN TRUST T/AS</b>			<b>\$ 4,708.00</b>
.7103	Hygiene services	45427	E120137	\$ 3,509.00
.7103	Hygiene services	45443	E120618	\$ 1,199.00
<b>.5062</b>	<b>WRC MECHANICAL WA R.M CARPENTER &amp; W.D CARPENTER T/AS</b>			<b>\$ 324.50</b>
.5062	Wheel Alignments	45427	E120056	\$ 324.50
<b>.6603</b>	<b>WRIGHTS HEAVY RECOVERY SC &amp; KM WRIGHT T/AS</b>			<b>\$ 1,100.00</b>
.6603	Towing of City vehicles as required	45443	E120581	\$ 1,100.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount	
<b>8228</b>	<b>XTREME BOUNCE PARTY HIRE LA MOTTE, NICOLE PATRICIA T/AS</b>			<b>\$ 515.00</b>	
8228	Event equipment hire	45427	E120189	\$ 515.00	
<b>9090</b>	<b>YABINI KICKETT MCDOWELL, ESTHER MARY T/AS</b>			<b>\$ 3,990.00</b>	
9090	Artists and artworks	45427	E120228	\$ 3,990.00	
<b>9129</b>	<b>ZHI HOONG LIM COUNCILLOR</b>			<b>\$ 3,038.33</b>	
9129	Councillor expenses	45427	E120235	\$ 3,038.33	
<b>3023</b>	<b>ZIRCODATA PTY LTD</b>			<b>\$ 2,768.48</b>	
3023	Document storage and archive	45443	E120489	\$ 2,768.48	
<b>9996</b>	<b>SUNDRY TRUST CREDITOR</b>			<b>\$ 98,500.00</b>	
9996	Ms T M Bontempo	Verge Bond Refund	45421	E119910	\$ 1,900.00
9996	Ms S Grogan	Verge Bond Refund	45421	E119911	\$ 1,900.00
9996	J Corp Pty Ltd	Verge Bond Refund	45421	E119912	\$ 1,900.00
9996	Bellagio Homes Pty Ltd	Verge Bond Refund	45421	E119913	\$ 1,900.00
9996	Mr J A Perron	Verge Bond Refund	45421	E119914	\$ 1,900.00
9996	J-Corp Pty Ltd	Verge Bond Refund	45421	E119915	\$ 1,900.00
9996	Ms J E Brown	Verge Bond Refund	45421	E119917	\$ 1,900.00
9996	Mr S Langley	Verge Bond Refund	45421	E119918	\$ 1,900.00
9996	Averna Pty Ltd	Verge Bond Refund	45421	E119919	\$ 1,800.00
9996	Mr S Chen	Verge Bond Refund	45421	E119920	\$ 1,900.00
9996	Bellagio Homes Pty Ltd	Verge Bond Refund	45421	E119921	\$ 1,900.00
9996	Willcock 15 Pty Ltd	Verge Bond Refund	45421	E119922	\$ 1,900.00
9996	Freedom Pools & Spas	Verge Bond Refund	45421	E119923	\$ 1,900.00
9996	Ms A Wardle	Verge Bond Refund	45421	E119924	\$ 1,900.00
9996	Character Living Pty Ltd	Verge Bond Refund	45421	E119925	\$ 1,900.00
9996	Capital Development Partners Pty Ltd	Verge Bond Refund	45421	E119926	\$ 1,900.00
9996	Mr R S Manson	Verge Bond Refund	45421	E119927	\$ 1,900.00
9996	Dedicated Construction Pty Ltd	Verge Bond Refund	45421	E119928	\$ 1,900.00
9996	Mr A Tuka	Verge Bond Refund	45421	E119929	\$ 1,900.00
9996	North Beach Nominees Pty Ltd T/A JAG Dem	Verge Bond Refund	45421	E119930	\$ 1,900.00
9996	Mr M J Ashley	Verge Bond Refund	45421	E119931	\$ 1,900.00
9996	Ms W F Tingley	Verge Bond Refund	45435	E120382	\$ 1,900.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120383	\$ 1,800.00
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120384	\$ 1,800.00
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120385	\$ 1,900.00
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120386	\$ 1,900.00
19996	Mr G Cammarano	Verge Bond Refund	45435 E120389	\$ 1,900.00
19996	J-Corp Pty Ltd	Verge Bond Refund	45435 E120390	\$ 1,900.00
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120391	\$ 1,900.00
19996	Softwoods Timberyards Pty Ltd T/A Patio	Verge Bond Refund	45435 E120392	\$ 1,900.00
19996	Softwoods Timberyards Pty Ltd T/A Patio	Verge Bond Refund	45435 E120393	\$ 1,900.00
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120394	\$ 1,900.00
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120395	\$ 1,900.00
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120396	\$ 1,900.00
19996	Mr A J Routley	Verge Bond Refund	45435 E120397	\$ 1,900.00
19996	Barrier Reef Pools	Verge Bond Refund	45435 E120387	\$ 1,900.00
19996	Emmerton Pty Ltd	Verge Bond Refund	45435 E120388	\$ 1,900.00
19996	Endeavour Constructions (Wa) Pty Ltd	Verge Bond Refund	45435 E120398	\$ 1,900.00
19996	Freedom Pools & Spas	Verge Bond Refund	45435 E120399	\$ 1,900.00
19996	Endeavour Constructions (Wa) Pty Ltd	Verge Bond Refund	45435 E120400	\$ 1,900.00
19996	C J Davenport	Verge Bond Refund	45435 E120401	\$ 1,900.00
19996	Softwoods Timberyards Pty Ltd	Verge Bond Refund	45435 E120402	\$ 1,900.00
19996	Ms C H Bell	Verge Bond Refund	45435 E120404	\$ 1,900.00
19996	Solar Suite Pty Ltd	Verge Bond Refund	45435 E120405	\$ 1,900.00
19996	Softwoods Timberyards Pty Ltd	Verge Bond Refund	45435 E120406	\$ 1,900.00
19996	Softwoods Timberyards Pty Ltd	Verge Bond Refund	45435 E120407	\$ 1,900.00
19996	Mr A A Halden	Verge Bond Refund	45421 E119932	\$ 1,900.00
19996	Mr L J Morellini	Verge Bond Refund	45421 E119933	\$ 1,900.00
19996	Ms P J Buczek	Verge Bond Refund	45435 E120408	\$ 1,900.00
19996	Vinsan Home Demolition	Verge Bond Refund	45421 E119934	\$ 1,900.00
19996	Mr R P Lilienfein	Verge Bond Refund	45435 E120409	\$ 1,900.00
19996	Mr G Cammarano	Cancelled Payment	45422 E119916	-\$ 1,900.00
19996	Mr G Cammarano	Verge Bond Refund	45421 E119916	\$ 1,900.00
19996	The Rhein-Donau Club Inc.	Verge Bond Refund	45435 E120403	\$ 1,900.00
<b>19998</b>	<b>SUNDRY EFT CREDITOR</b>			<b>\$ 105,909.44</b>
19998	Guy Louden	Cancelled Payment	45414 E119905	-\$ 65.40
19998	Michelle Testa	Cancelled Payment	45414 E119803	-\$ 13.30

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Michelle Testa	Sustainability Product Rebate	45427 E120266	\$ 13.30
19998	Guy Louden	Exhibition Install	45427 E120267	\$ 65.40
19998	Alexandra Beerli	Cancelled Payment	45427 E120268	\$ 24.55
19998	Arran & Jennifer Pix	Planning Application Refund	45427 E120269	\$ 147.00
19998	Paul Goodbody	Reimbursement	45427 E120270	\$ 24.89
19998	G Algeri & A Algeri	Rates Refund	45427 E120271	\$ 535.76
19998	Christopher Wright	Events- Live Sound Designer	45427 E120272	\$ 825.00
19998	Josten Myburgh	Performance	45427 E120273	\$ 1,300.00
19998	Rohan Rebeiro	Performance	45427 E120274	\$ 1,100.00
19998	Sophie Harrison	Sustainable Product Rebate	45427 E120275	\$ 32.60
19998	Stephen John Nagle	Building Application Refund	45427 E120276	\$ 110.00
19998	Dr Orla Gilmore	Dog Registration Refund	45427 E120277	\$ 15.00
19998	Castledine & Castledine	Sculpture Workshop	45427 E120278	\$ 605.00
19998	Katherine Veerhuis	Sustainable Product Rebate	45427 E120279	\$ 105.00
19998	Lisa Collyer	Tree Workshop	45427 E120280	\$ 600.00
19998	Hayley Groves	Sterilisation Refund	45427 E120281	\$ 100.00
19998	Lauren Jane Salt	Artist Fee	45427 E120282	\$ 600.00
19998	The Proper Player	Bond Refund	45427 E120283	\$ 152.00
19998	Phillip Francis Gazzzone	Planning Application Refund	45427 E120284	\$ 147.00
19998	Mr S M Wilkins & Mrs E S Wilkins	Crossover Subsidy	45427 E120285	\$ 495.00
19998	Janet Howie	Sustainable Product Rebate	45427 E120286	\$ 50.00
19998	Jayne Cartledge	Sustainable Product Rebate	45427 E120287	\$ 50.00
19998	Luke Drabble	Sustainable Product Rebate	45427 E120288	\$ 50.00
19998	Sophie Minissale	Catering	45427 E120289	\$ 35.20
19998	Nesti Community Housing Ltd	Rate Refund	45427 E120290	\$ 1,372.65
19998	Richard Wong	Sustainable Product Rebate	45427 E120291	\$ 50.00
19998	Shi Yan	Sustainable Product Rebate	45427 E120292	\$ 50.00
19998	Sofie De Meyer	Sustainable Product Rebate	45427 E120293	\$ 50.00
19998	Stephen A Ricetti	Compost bin rebate	45427 E120294	\$ 50.00
19998	Vanja Marjanovic	Catering	45427 E120295	\$ 216.50
19998	Ms J P Kane	Crossover Subsidy	45427 E120296	\$ 495.00
19998	Perth Precision Construction Group	Building Application Refund	45427 E120297	\$ 40.27
19998	Aqua Technics	Building Application Refund	45427 E120298	\$ 50.50
19998	Ben Ugle	Place Names Melville Participant Fee	45427 E120299	\$ 400.00
19998	Betty Garlett	Place Names Melville Participant Fee	45427 E120300	\$ 400.00
19998	Charne Hayden	Place Names Melville Participant Fee	45427 E120301	\$ 100.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Christine Reich	Place Names Melville Participant Fee	45427 E120302	\$ 400.00
19998	Clinton Anderson	Place Names Melville Participant Fee	45427 E120303	\$ 400.00
19998	Diana Ponton	Place Names Melville Survey	45427 E120304	\$ 100.00
19998	Dorothy Winmar	Place Names Melville Participant Fee	45427 E120305	\$ 400.00
19998	Dot Henry	Place Names Melville Participant Fee	45427 E120306	\$ 400.00
19998	Dulcie Donaldson	Place Names Melville Participant Survey	45427 E120307	\$ 100.00
19998	Geraldine Metcalf	Place Names Melville Participant Fee	45427 E120308	\$ 400.00
19998	Gerrard Shaw	Place Names Melville Participant Fee	45427 E120309	\$ 400.00
19998	Joe Collard	Place Names Melville Participant Fee	45427 E120310	\$ 400.00
19998	John Hart	Place Names Melville Participant Fee	45427 E120311	\$ 400.00
19998	Karen Movich	Place Names Melville Participant Fee	45427 E120312	\$ 400.00
19998	Kim Dykman	Place Names Melville Participant Survey	45427 E120313	\$ 100.00
19998	Marlene Warrell	Cancelled Payment	45427 E120314	\$ 400.00
19998	Melba Bodney	Place Names Melville Participant Fee	45427 E120315	\$ 400.00
19998	Naomi Ugle	Place Names Melville Participant Fee	45427 E120316	\$ 400.00
19998	Narelle Ogilvie	Place Names Melville Participant Fee	45427 E120317	\$ 400.00
19998	Nita Dykman	Place Names Melville Participant Fee	45427 E120318	\$ 400.00
19998	Robyn Jean Templeton	Place Names Melville Participant Fee	45427 E120319	\$ 400.00
19998	Terry Movich	Place Names Melville Participant Fee	45427 E120320	\$ 400.00
19998	Trevor Walley	Place Names Melville Participant Fee	45427 E120321	\$ 400.00
19998	Vickey Hill	Place Names Melville Participant Survey	45427 E120322	\$ 100.00
19998	Vickie Zani	Place Names Melville Participant Fee	45427 E120323	\$ 400.00
19998	Martin Smith	Rates Refund	45427 E120324	\$ 368.20
19998	Joanna Margaret Ayckbourn	Rates Refund	45427 E120325	\$ 913.25
19998	Michelle Hallam	Building Application Refund	45427 E120326	\$ 171.65
19998	Kelly Golding	Youth Sport Grant	45427 E120327	\$ 200.00
19998	Sebastian Houston	Youth Sport Grant	45427 E120328	\$ 200.00
19998	Juliette Paton Williams	Art Workshop	45427 E120329	\$ 1,320.00
19998	Sophie Minissale	Event Photography	45427 E120330	\$ 200.00
19998	Dennis Nash	ANZAC Public Holiday Waste Collections	45427 E120331	\$ 310.00
19998	Lucille Bazen	Friendly Neighbourhood Grant	45427 E120332	\$ 200.00
19998	Graeme Payne	ANZAC Public Holiday Waste Collection	45427 E120333	\$ 310.00
19998	Oliver Lim	Youth Project Fund	45427 E120334	\$ 500.00
19998	Bicton Fremantle RSL Sub Branch	Community Grant	45427 E120335	\$ 9,890.00
19998	The Estate of David Forster	Rates Refund	45427 E120336	\$ 109.43
19998	Janice P Pittman	Drawing Workshop	45427 E120337	\$ 400.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Heather Thomson	45427	E120338	\$ 300.00
19998	Aaron Claringbold	45427	E120339	\$ 1,500.00
19998	Viki Cramer	45427	E120340	\$ 315.00
19998	Ian Mutch	45427	E120341	\$ 550.00
19998	Sarah Mylotte	45427	E120342	\$ 14.00
19998	Tia Tokic	45427	E120343	\$ 233.25
19998	Mayma Awaida	45427	E120344	\$ 135.00
19998	Nora Flogaard	45427	E120345	\$ 23.25
19998	Penelope Forlano	45427	E120346	\$ 26.25
19998	Emma & Paul Mosedale	45427	E120347	\$ 30.00
19998	Rebecca Orchard & Rupert Thomas	45427	E120348	\$ 11.25
19998	Scott Alexander	45427	E120349	\$ 5.96
19998	Tracey Penkethman	45427	E120350	\$ 48.75
19998	Gary M Church & Paula Wells	45427	E120351	\$ 658.74
19998	Alexander Wilz	45427	E120352	\$ 585.00
19998	Melville Bowling Club	45427	E120353	\$ 300.00
19998	Paul Ptolomey	45427	E120354	\$ 585.00
19998	SJ Idzera	45427	E120355	\$ 600.00
19998	Attadale Property Pty Ltd	45427	E120356	\$ 430.29
19998	Betty Garlett	45427	E120357	\$ 300.00
19998	Diana Ponton	45427	E120358	\$ 300.00
19998	Dorothy Winmar	45427	E120359	\$ 300.00
19998	Gerrard Shaw	45427	E120360	\$ 300.00
19998	Glenys Yarran	45427	E120361	\$ 300.00
19998	Nikki Smart	45427	E120362	\$ 45.00
19998	John Hart	45427	E120363	\$ 300.00
19998	Narelle Ogilvie	45427	E120364	\$ 300.00
19998	Joe Collard	45427	E120365	\$ 300.00
19998	Trevor Walley	45427	E120366	\$ 300.00
19998	Jenny Croucher	45427	E120367	\$ 49.70
19998	Desmond Michael McSweeney	45427	E120368	\$ 830.40
19998	Lewis Kitson Lawyers	45427	E120369	\$ 111.71
19998	Fremantle Chamber Orchestra Pty Ltd	45427	E120370	\$ 525.00
19998	The Freo Hire Company Pty Ltd	45427	E120371	\$ 94.00
19998	James Horobin (One Life)	45427	E120372	\$ 300.00
19998	Fremantle CBC Amateur Football Club Inc	45427	E120373	\$ 300.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Donald Smith	Partial Refund - incorrect payment	45427 E120374	\$ 7,166.64
19998	A W Kickett	First Nations Engagement fee - site meet	45427 E120375	\$ 500.00
19998	MRW Construction Group	Building Application Refund	45427 E120376	\$ 2,010.65
19998	Sarah Mylotte	Cancelled Payment	45428 E120342	-\$ 14.00
19998	Marlene Warrell	Cancelled Payment	45428 E120314	-\$ 400.00
19998	Alexandra Beerli	Cancelled Payment	45429 E120268	-\$ 24.55
19998	Alexandra Beerli	Sustainable Product Rebate	45443 E120745	\$ 24.55
19998	Sarah Mylotte	Reimbursement- Market Stall	45443 E120746	\$ 14.00
19998	Elaine & Damian Hart	CARG Payment- May 2024	45443 E120747	\$ 50.00
19998	Elizabeth Munyeki	CARG Payment- May 2024	45443 E120748	\$ 50.00
19998	Wendy Corrick & Geoffrey V Corrick	CARG Payment- May 2024	45443 E120749	\$ 50.00
19998	H P Waugh	CARG Payment- May 2024	45443 E120750	\$ 50.00
19998	Joseph Loveday	CARG Payment- May 2024	45443 E120751	\$ 50.00
19998	Kevin Cornwell	CARG Payment- May 2024	45443 E120752	\$ 50.00
19998	LH Hort	CARG Payment- May 2024	45443 E120753	\$ 50.00
19998	Marcus Chandler	CARG Payment- May 2024	45443 E120754	\$ 50.00
19998	Michael F Paterson	CARG Payment- May 2024	45443 E120755	\$ 50.00
19998	Michele L Howard	CARG Payment- May 2024	45443 E120756	\$ 50.00
19998	Rebecca Gorman	CARG Payment- May 2024	45443 E120757	\$ 50.00
19998	Smith Blaxell	CARG Payment- May 2024	45443 E120758	\$ 50.00
19998	Kate Goodman	Bunnings Purchase	45443 E120759	\$ 261.35
19998	RoCorp Construction	Planning Application Refund	45443 E120760	\$ 192.00
19998	Australian Youth Climate Coalition	Youth Project Fund	45443 E120761	\$ 1,000.00
19998	Zoey Davey	Dog Sterilisation Refund	45443 E120762	\$ 50.00
19998	Tania Alice Lindau	Dog Sterilisation Refund	45443 E120763	\$ 30.00
19998	Bianca & Kieran Hunt	Rates Refund	45443 E120764	\$ 888.28
19998	Eileen Mary Sanderson	Rates Refund	45443 E120765	\$ 1,788.51
19998	S N Bray	Rates Refund	45443 E120766	\$ 320.60
19998	Karen Greer	Dog Sterilisation Refund	45443 E120767	\$ 150.00
19998	Ben Ashwood	Sustenance- Congress Attendance	45443 E120768	\$ 315.58
19998	Mr Paul Goodbody	Accessory Purchase	45443 E120769	\$ 7.70
19998	Fiona & Joe Carlino	Rates Refund	45443 E120770	\$ 4,000.00
19998	Oliver Hull	Exhibition Installation Refund	45443 E120771	\$ 393.53
19998	John K Howat	Repairs to Resident Driveway	45443 E120772	\$ 1,652.21
19998	Trudy Sims	Dog Sterilisation Refund	45443 E120773	\$ 30.00
19998	Terence Stevens	Parking & Micro SD Purchase	45443 E120774	\$ 55.12

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply		Payment Date	Payment Reference	Payment Amount
19998	R J Goodwin- O'Lone	Rates Refund	45443	E120775	\$ 169.15
19998	Esther McDowell	Art Piece - Youth	45443	E120776	\$ 200.00
19998	Marlene Warrell	Damper for Event	45443	E120777	\$ 500.00
19998	Kennedy Baptist College Association Inc	Bond Refund	45443	E120778	\$ 326.00
19998	Mrs S L Carvalho	Bond Refund	45443	E120779	\$ 326.00
19998	Malcolm Duncan	Parking Fee	45443	E120780	\$ 39.37
19998	Supanova Synchronised Swimming Club	My Community Grant	45443	E120781	\$ 1,929.00
19998	C & M Ciccarelli Family Trust	Rates Refund	45443	E120782	\$ 32.98
19998	Rocknet Holdings ATF C & M Ciccarelli SF	Rates Refund	45443	E120783	\$ 296.80
19998	Clearview Nominees Pty Ltd	Rates Refund	45443	E120784	\$ 329.78
19998	Metropolitan Cemeteries Board	Planning Application Refund	45443	E120785	\$ 5,555.00
19998	David Loth	Sustainable Product Rebate	45443	E120786	\$ 50.00
19998	David B Sealey	Sustainable Product Rebate	45443	E120787	\$ 50.00
19998	Deborah Watkins	Sustainable Product Rebate	45443	E120788	\$ 50.00
19998	Revoft Pty Ltd AT-The Newfit Unit Trust	Debtor overpayment	45443	E120789	\$ 51.56
19998	Mr Han Khun Tay	Sustainable Product Rebate	45443	E120790	\$ 50.00
19998	Kim Cauchi	Sustainable Product Rebate	45443	E120791	\$ 50.00
19998	Molly Yap	Sustainable Product Rebate	45443	E120792	\$ 50.00
19998	Stuart Finlay	Youth Sport Grant	45443	E120793	\$ 200.00
19998	Candice Paul	Youth Sport Grant	45443	E120794	\$ 200.00
19998	Mark Mosole	Rates Refund	45443	E120795	\$ 407.85
19998	Simon Vichi	Youth Sport Grant	45443	E120796	\$ 200.00
19998	City of Joondalup	Long Service Leave Liability	45443	E120797	\$ 857.44
19998	Kulungah Myah Family Day Centre Inc	My Community Grant	45443	E120798	\$ 2,000.00
19998	Claire Greenwell	Volunteer Morning Tea	45443	E120799	\$ 201.57
19998	Ashmy Pty Ltd	Building Application Refund	45443	E120800	\$ 110.00
19998	Cheryl Van Der Walt	Dog Sterilisation Refund	45443	E120801	\$ 150.00
19998	Raymond M Rose & Gail L Rose	Building Application Refund	45443	E120802	\$ 171.65
19998	Laurence A Steed	Novel Writing Boot Camp	45443	E120803	\$ 500.00
19998	Sonia Briggs	Youth Sport Grant	45443	E120804	\$ 200.00
19998	Angelina Smythe	Youth Sport Grant	45443	E120805	\$ 200.00
19998	T K O'Leary	Rates Refund	45443	E120806	\$ 413.20
19998	Mrs S Entwistle & Mr S A Entwistle	Crossover Subsidy	45443	E120807	\$ 495.00
19998	Helen Glenys Jackson	Building Application Refund	45443	E120808	\$ 171.65
19998	Ashmy Pty Ltd	Building Application Refund	45443	E120809	\$ 336.00
19998	Hyquality Construction Pty Ltd	Building Application Refund	45443	E120810	\$ 171.65

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Distinctive Homes WA Pty Ltd	Building Application Refund	45443 E120811	\$ 348.00
19998	Kardan Australia Pty Ltd	Building Application Refund	45443 E120812	\$ 171.65
19998	Jean E Stallwood	Building Application Refund	45443 E120813	\$ 171.65
19998	Samantha J White	Building Application Refund	45443 E120814	\$ 171.65
19998	Robin J Kneebone	Building Application Refund	45443 E120815	\$ 171.65
19998	AA & AJ Huts	Rates Refund	45443 E120816	\$ 873.57
19998	Kelli Featherstone	Morning Tea	45443 E120817	\$ 24.13
19998	Margaret Owen	Guest Speaker	45443 E120818	\$ 50.00
19998	Emily Paull	Parking Fee Reimbursement	45443 E120819	\$ 18.17
19998	The Rhein Donau Club Inc	My Community Grant	45443 E120820	\$ 2,000.00
19998	Super Working Account	Rates Refund	45443 E120821	\$ 250.80
19998	Robert White	Accident Damage Repairs	45443 E120822	\$ 440.00
19998	Damon Francis Andrew Carter	Building Application Refund	45443 E120823	\$ 110.00
19998	James Prior	Building Application Refund	45443 E120824	\$ 110.00
19998	Eliza Becker	Sustainability Product Rebate	45443 E120825	\$ 51.90
19998	Genevieve Simpson	Sustainable Product Rebate	45443 E120826	\$ 105.00
19998	Oliver Hull	50% Portion of Artist Fee	45443 E120827	\$ 1,500.00
19998	Tia Tokic	Artist Fee	45443 E120828	\$ 1,500.00
19998	Euro Lumb & Sacha Zalmstra	Youth Sport Grant	45443 E120829	\$ 200.00
19998	Melville Bowling Club	Active link Payments	45443 E120830	\$ 1,160.00
19998	P Brewer	Rates Refund	45443 E120831	\$ 918.69
19998	Amy Harry	Rates Refund	45443 E120832	\$ 449.95
19998	C G Woodward	Rates Refund	45443 E120833	\$ 214.27
19998	Robert Jewson	Rates Refund	45443 E120834	\$ 2,061.96
19998	Kathleen M Rossiter	Rates Refund	45443 E120835	\$ 511.10
19998	John Abbott	Rates Refund	45443 E120836	\$ 218.00
19998	Anna Funnekotter	Sustainable Product Rebate	45443 E120837	\$ 63.04
19998	Vivien Schrader	Sustainable Product Rebate	45443 E120838	\$ 105.00
19998	Cabe Lyons	DJ Fee	45443 E120839	\$ 80.00
19998	Denis Moir	Rates Refund	45443 E120840	\$ 165.30
19998	Gavin Burt & Jane Havilah Burt	Rates Refund	45443 E120841	\$ 1,383.92
19998	Ms E E Ashley & Mr M J Ashley	Crossover subsidy	45443 E120842	\$ 495.00
19998	Ben Ashwood	Congress Sustenance- Melbourne	45443 E120843	\$ 256.86
19998	DevelopWise Rentals Trust Account	Rates Refund	45443 E120844	\$ 1,599.39
19998	Melville Bowling Club	Active link Payments x3	45443 E120845	\$ 1,200.00
19998	Pulch Mag	Advertisement	45443 E120846	\$ 75.00

Over \$25,000.00

Supplier Number	Supplier Name - Description of Supply	Payment Date	Payment Reference	Payment Amount
19998	Cara McIntyre	Youth Sport Grant	45443 E120847	\$ 200.00
19998	Weny Winata	Youth Sport Grant	45443 E120848	\$ 200.00
19998	Marianne Lobik	Youth Sport Grant	45443 E120849	\$ 200.00
19998	Alyce Polak	Youth Sport Grant	45443 E120850	\$ 200.00
19998	Angela McHarrie	Artist Concept Development Fee	45443 E120851	\$ 1,650.00
19998	Paul McAllister	Parking Reimbursement	45443 E120852	\$ 18.17
19998	Judi Smith	Artist Licence Fee	45443 E120853	\$ 1,000.00
19998	Valda Taylor	Floral Arrangement- Reconciliation Week	45443 E120854	\$ 200.00
19998	Helen O'Brien	Parking Fee	45443 E120855	\$ 18.17
19998	Tanita Seton	Parking Fee	45443 E120856	\$ 18.17
19998	Kellie Fowler	Catering	45443 E120857	\$ 54.53
19998	Rebecca J Palmer	Workshop- My Creative Self	45443 E120858	\$ 491.93
<b>19999</b>	<b>SUNDRY CHEQUE CREDITOR</b>			<b>\$ 365.00</b>
19999	Purslowe & Chipper Funerals	Debtor - credit due to overpayment	45443 070911	\$ 365.00

Cancelled Payments	7	\$ 2,492.25
Cheque Payments	2	\$ 635.99
EFT Payments	949	\$ 12,999,142.70
<b>Total Payments</b>	<b>958</b>	<b>\$ 12,997,286.44</b>

<b>Payroll Payments made for May 2024</b>	
<b>Pay 23</b>	<b>8/05/2024</b>
Westpac Bank	\$1,409,729.86
Taxation	\$454,799.00
Creditors	\$312,326.65
Advances	
<i>Total</i>	<b>\$2,176,855.51</b>
<b>Pay 24</b>	<b>22/05/2024</b>
Westpac Bank	\$1,440,333.51
Taxation	\$500,429.00
Creditors	\$309,438.42
Advances	\$3,618.12
<i>Total</i>	<b>\$2,253,819.05</b>
<b>Total Pays</b>	<b>\$4,430,674.56</b>

<b>Direct Payments made for May 2024</b>			
<b>Payee</b>	<b>Description</b>	<b>Bank Reference</b>	<b>Payment Amount</b>
Maxxia Pty Ltd	Input tax credits for May	129021365	\$ 595.83
EasiSalary	Input tax credits for May	129021515	\$ 1,420.01
PressReader	Invoice IRSI007915	128515117	\$ 9,047.85
		<b>Total</b>	<b>\$ 11,063.69</b>

**The list of payments made using Corporate and Purchase Cards during April 2024**

<b>Payee</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>
<b><u>Corporate Cards</u></b>			
VIRGIN AUSTRALIA BRISBANE AU	Conference	16/04/2024	\$ 1,528.86
LOCAL GOVERNEMENT MANA MT HAWTHORN AU	Staff Training	24/04/2024	\$ 2,810.00
GREEN BUILDING COUNC SYDNEY AU	Staff Training	1/05/2024	\$ 3,294.50
PREZZEE/AU06BB5B73 SYDNEY AU	Service Recognition	19/04/2024	\$ 303.80
GOOGLE*ADS7551798585 CC GOOGLE.COM AU	Refund	7/02/2024	-\$ 162.35
Google ADS7551798585 Sydney AU	Refund	7/02/2024	-\$ 0.22
WANESWDTI Osborne Park AU	Subscription West Australian	8/04/2024	\$ 106.80
AUSTRALIAN LOCAL GOV DEAKIN AU	Conference	8/04/2024	\$ 1,395.00
AUSTRALIAN LOCAL GOV DEAKIN AU	Conference	8/04/2024	\$ 175.00
OFFICEWORKS BENTLEIGH EAS AU	Fire Warden UHF Radios	1/05/2024	\$ 189.00
FACEBK ZPU2M3CPC2 fb.me/ads IE	Meta advertising	10/04/2024	\$ 1,287.50
DOME DEEP WATER POINT MOUNT PLEASAN AU	Business Meeting - Deepwater	16/04/2024	\$ 10.80
HOO*HOOTSUITE INC 778-5889767 US	Social Media Scheduling Platform	22/04/2024	\$ 266.09
FACEBK *HLJ264CPC2 fb.me/ads IE	Meta advertising	23/04/2024	\$ 1,287.50
FS *JotForm fsprg.nl NL	Website Form Management	29/04/2024	\$ 68.33
FACEBK* fb.me/ads IE	Meta advertising	1/05/2024	\$ 590.43
CourtyardPERMurdochFB Murdoch AU	Service Fee	2/05/2024	\$ 20.90
			<b>\$ 13,171.94</b>
<b><u>Purchase Cards</u></b>			
RADHE KRISHNA ENTERPRI PENRITH AU	Civic Centre Courtyard Indoor Plant	10/04/2024	\$ 369.00
GREENERY IMPORTS PENRITH AU	Freight	11/04/2024	\$ 90.00
ST JOHN AMBULANCE WEST BELMONT AU	PLEEC Centre - First Aid Kit Restocks	15/04/2024	\$ 343.85
BUNNINGS GROUP LTD HAWTHORN EAST AU	Bike Locks for Wildlife Motion Cameras	1/05/2024	\$ 61.98
SLIMLINE WAREHOUSE BROADMEADOWS AU	Wheel of Fortune - Comm Engagement	5/04/2024	\$ 228.10
KMART MULGRAVE AU	Catering	11/04/2024	\$ 139.50
MISS MAUD BOORAGOON AU	Catering	17/04/2024	\$ 49.35
DEPT OF RACING GAMIN EAST PERTH AU	Alcohol license - Disco Beats event	18/04/2024	\$ 58.50
ELITE OFFICE FURN BANKSTOWN AU	Cupboard for WH	19/04/2024	\$ 1,882.00
2ND AVE IGA/755 BEAUFO MOUNT LAWLEY AU	Catering	24/04/2024	\$ 49.38
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	26/04/2024	\$ 44.50
TOTAL TOOLS OCONNOR O'CONNOR AU	Materials	12/04/2024	\$ 525.00
A2B TRAINING PTY LTD HIGH WYCOMBE AU	Staff Training	5/04/2024	\$ 645.00
TICKETS*CLIMATE EM BELROSE AU	Climate Emergency Conference 2024	11/04/2024	\$ 743.68
TICKETS*CLIMATE EM BELROSE AU	Climate Emergency Conference	11/04/2024	\$ 284.32
TICKETS*CLIMATE EM BELROSE AU	Refund	12/04/2024	-\$ 743.68
BUNNINGS 317000 MELVILLE AU	Materials	12/04/2024	\$ 163.88
SQ *LUCY'S FLORIST Booragoon AU	Catering	15/04/2024	\$ 40.00
GARDEN CITY NEWS BOORAGOON AU	Staff Recognition	15/04/2024	\$ 7.99
BUNNINGS 317000 MELVILLE AU	Materials	15/04/2024	\$ 180.98
MUFFIN BREAK BGOON BOORAGOON AU	Catering	19/04/2024	\$ 17.00
Bakers Delight Booragoon AU	Catering	19/04/2024	\$ 7.00
INSTITUTE OF PUBLIC WO PERTH AU	Catering	22/04/2024	\$ 76.13
Soundtown Osborne park AU	Civic Hall Refurb	23/04/2024	\$ 990.00
COLES 0332 BOORAGOON AU	Catering	3/04/2024	\$ 20.25
COFFEE BEANS PERTH MYAREE AU	Catering	4/04/2024	\$ 465.00
KEZS KITCHEN NOBLE PARK NO AU	Catering	5/04/2024	\$ 470.00
BYRON BAY COOKIE BYRON BAY AU	Catering	8/04/2024	\$ 1,471.50
BIGW ONLINE BELLA VISTA AU	Catering Supplies	17/04/2024	\$ 100.00
FIRST CHOICE LIQUOR MA HAWTHORN EAST AU	Catering	18/04/2024	\$ 343.00
METCASH TRADING LIMITE MACQUARIEPARK AU	Catering	19/04/2024	\$ 458.66
SQ *SARAH NOFAL 1800595310 AU	Catering	22/04/2024	\$ 680.00
7 ELEVEN ROCKINGHAM ROCKINGHAM AU	Materials	23/04/2024	\$ 30.00
BIOPAK PTY LTD BONDJ UNCTIO AU	Catering Supplies	23/04/2024	\$ 156.64
BIOPAK PTY LTD BONDJ UNCTIO AU	Catering Supplies	23/04/2024	\$ 53.90
DAN MURPHYS ONLINE BELLA VISTA AU	Catering	29/04/2024	\$ 332.91
COLES ONLINE HAWTHORN EAST AU	Catering	1/05/2024	\$ 132.10
Mega Office Supplies 0755243888 AU	Ballot Box for Bull Creek	4/04/2024	\$ 103.35
NEXT ECOMMERCE PTY LTD BUNDOORA AU	Refund	5/04/2024	-\$ 80.29
W.A. LIBRARY SUPPLIES FORRESTDALE AU	Office Supplies	5/04/2024	\$ 564.70
REFACE INDUSTRIES PTY WELSHPOOL AU	Office Supplies	10/04/2024	\$ 663.95
INK STATION MARRICKVILLE AU	Office Supplies	10/04/2024	\$ 133.77

Payee	Description	Date	Amount
RAECO KNOXFIELD AU	Labels for Processing	19/04/2024	\$ 510.29
WANESWDTI Osborne Park AU	Public Newspapers - Canning Bridge	1/05/2024	\$ 106.80
KMART 1162 BOORAGOON AU	Catering	8/04/2024	\$ 18.00
COLES 0332 BOORAGOON AU	Catering for Library Event	8/04/2024	\$ 54.65
KMART 1162 BOORAGOON AU	Catering for Library Event	22/04/2024	\$ 92.00
WOOLWORTHS/CNR STOCK R MELVILLE AU	Catering for Library Event	26/04/2024	\$ 223.49
BWS LIQUOR/CNR STOCK R MELVILLE AU	Catering for Library Event	26/04/2024	\$ 351.00
COLES 0352 MELVILLE AU	Catering for Library Event	30/04/2024	\$ 9.03
Woolworths Online BELLA VISTA AU		4/04/2024	\$ 200.22
IGA FREMANTLE FREMANTLE AU	Office Supplies	8/04/2024	\$ 16.69
CICERELLO 'S (FREMANTLE) FREMANTLE AU	Catering	8/04/2024	\$ 198.40
GILBERTS FRESH HILTON HILTON AU	Catering	8/04/2024	\$ 229.96
IGA WILLAGEE WILLAGEE AU	Office Supplies	8/04/2024	\$ 12.49
TIMEZONE FREMANTLE AU	Events	8/04/2024	\$ 330.00
GILBERTS FRESH HILTON HILTON AU	Catering	12/04/2024	\$ 229.96
GARDEN CITY NEWS BOORAGOON AU	Office Supplies	15/04/2024	\$ 14.99
THE CAKE FACTORY MALAGA AU	Catering	16/04/2024	\$ 160.92
ZLR*Boab Tree Cafe Booragoon AU	Catering	19/04/2024	\$ 8.50
OFFICEWORKS 0616 O'CONNOR AU	Office Supplies	23/04/2024	\$ 29.00
OMAC ENTERPRISES PTY MYAREE AU	Staff Uniform	2/05/2024	\$ 126.02
QBD BOOKS RICHLANDS AU	Refund	5/04/2024	-\$ 47.97
BOOKTOPIA PTY LTD RHODES AU	Local Stock Purchase	12/04/2024	\$ 76.82
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	15/04/2024	\$ 104.50
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	15/04/2024	\$ 19.00
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	15/04/2024	\$ 38.00
KMART 1162 BOORAGOON AU	Local Stock Purchase	18/04/2024	\$ 92.00
BOOKTOPIA PTY LTD RHODES AU	Local Stock Purchase	19/04/2024	\$ 304.32
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Local Stock Purchase	26/04/2024	\$ 190.38
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	26/04/2024	\$ 73.59
AMAZON AU RETAIL SYDNEY AU	Local Stock Purchase	26/04/2024	\$ 220.32
AMAZON AU RETAIL SYDNEY AU	Local Stock Purchase	29/04/2024	\$ 44.95
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	29/04/2024	\$ 110.35
AMAZON AU RETAIL SYDNEY AU	Local Stock Purchase	29/04/2024	\$ 68.45
AMAZON AU RETAIL SYDNEY AU	Local Stock Purchase	29/04/2024	\$ 83.63
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	29/04/2024	\$ 26.18
AMAZON AU SYDNEY SOUTH AU	Local Stock Purchase	29/04/2024	\$ 27.22
DSF Literacy-Clinical 0892172500 AU	Local Stock Purchase	1/05/2024	\$ 960.55
COLES 0352 MELVILLE AU	Office Supplies	15/04/2024	\$ 8.90
COLES 0352 MELVILLE AU	Catering	17/04/2024	\$ 18.20
COLES 0352 MELVILLE AU	Catering	30/04/2024	\$ 102.30
CITYMELVILLE CIVIC BOORAGOON AU	Wireless Hill	3/04/2024	\$ 32.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Tjaabi	4/04/2024	\$ 49.90
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Tjaabi	4/04/2024	\$ 479.75
IGA WILLAGEE WILLAGEE AU	Tjaabi	5/04/2024	\$ 3.99
IPY*GATHER FOODS Inglewood AU	Transaction Fee	8/04/2024	\$ 109.43
OLDBRIDGECELLARS NORTH FREMANT AU	GH	10/04/2024	\$ 990.59
BUNNINGS GROUP LTD HAWTHORN EAST AU	GH	11/04/2024	\$ 93.66
BUNNINGS GROUP LTD HAWTHORN EAST AU	GH	12/04/2024	-\$ 21.50
OTHERSIDE BREWING CO P MYAREE AU	GH	15/04/2024	\$ 361.90
eBay O*24-11435-87864 Sydney AU	MMW	15/04/2024	\$ 76.35
Woolworths Online BELLA VISTA AU	Atwell	19/04/2024	\$ 94.25
MY BOX CO PTY LTD BAYSWATER NOR AU	NRW	29/04/2024	\$ 150.48
Woolworths Online BELLA VISTA AU	Atwell	2/05/2024	\$ 112.32
WHO GIVES A CRAP MELBOURNE AU	Atwell	2/05/2024	\$ 120.00
GUILDFORD GARDEN CENTR GUILDFORD AU	Trees - Bicton Park	10/04/2024	\$ 79.96
GUILDFORD GARDEN CENTR GUILDFORD AU	Refund - Trees for Bicton Park	11/04/2024	-\$ 40.00
WINTHROP GARDENS SUP WINTHROP AU	Catering	15/04/2024	\$ 38.49
DOLCE & SALATO BULL CR BULL CREEK AU	Catering	15/04/2024	\$ 207.50
GUILDFORD GARDEN CENTR GUILDFORD AU	Refund - Trees for Bicton Park	17/04/2024	-\$ 104.97
ACHIEVABILITY PTY LTD PARKVILLE AU	Staff Training	26/04/2024	\$ 336.60
SCARFO'S MEATING PLC MYAREE AU	Catering	29/04/2024	\$ 70.00
LEEMING IGA LEEMING AU	Catering	30/04/2024	\$ 73.44
ULTIMOCTNG* ONLINE PERTH AU	Catering	16/04/2024	\$ 187.95
HAMILTON HILL IGA HAMILTON HILL AU	PHAZE Catering	17/04/2024	\$ 4.50
HAMILTON HILL IGA HAMILTON HILL AU	PHAZE Catering	1/05/2024	\$ 9.00
ORG SUB FEE HTTPSWWW.EVEN US	Eventbrite Subscription	4/04/2024	\$ 29.87
ST JOHN AMBULANCE AUST BELMONT AU	Update to First Aid Kits	9/04/2024	\$ 108.60
COLES 0490 SUCCESS AU	Catering	15/04/2024	\$ 22.80
EB *Refund to buyer 801-413-7200 AU	Eventbrite Refund to Buyer	16/04/2024	\$ 24.00
EB *Refund to buyer 801-413-7200 AU	Eventbrite Refund to Buyer	16/04/2024	\$ 10.88

Payee	Description	Date	Amount
BAKERS DELIGHT GATEW SUCCESS AU	Catering	16/04/2024	\$ 14.00
AMAZON AU RETAIL SYDNEY AU	Fee	19/04/2024	\$ 48.56
THE JAFFA ROOM EAST FREMANTL AU	Copyright for Film Screening	23/04/2024	\$ 192.50
ABCO PRODUCTS BENTLEY AU	Soap Dispensers	11/04/2024	\$ 877.68
Actrol Oconnor OConnor AU	Thermometers	26/04/2024	\$ 121.57
TARGET AUSTRALIA PTY L WILLIAMS LAND AU	Baskets for Storytime Props	26/04/2024	\$ 38.00
IGA CANNING B/916 CANN APPECROSS AU	Office Supplies	4/04/2024	\$ 3.39
WANESWDTI Osborne Park AU	West Newspaper - Bull Creek Library	10/04/2024	\$ 144.00
POST CANNING BRIDGE AP APPECROSS AU	Postage	15/04/2024	\$ 21.95
IGA CANNING B/916 CANN APPECROSS AU	Office Supplies	16/04/2024	\$ 3.39
POST CANNING BRIDGE AP APPECROSS AU	Postage	19/04/2024	\$ 106.28
POST CANNING BRIDGE AP APPECROSS AU	Postage	22/04/2024	\$ 14.80
IGA CANNING B/916 CANN APPECROSS AU	Office Supplies	26/04/2024	\$ 3.39
POST CANNING BRIDGE AP APPECROSS AU	Postage	26/04/2024	\$ 14.80
ABCORP ONLINE SER DANDENONG SOU AU	Library Barcodes	26/04/2024	\$ 1,380.50
FIREFLY EDUCATION BUDERIM AU	Local Stock Purchase	1/05/2024	\$ 995.76
IGA CANNING B/916 CANN APPECROSS AU	Office Supplies	1/05/2024	\$ 2.99
RAECO KNOXFIELD AU	Book Processing Covering/Spine Protects	2/05/2024	\$ 1,965.92
BOOKTOPIA PTY LTD RHODES AU	Library Resources	12/04/2024	\$ 611.62
THE NILE A5HX-L239 NORTH SYDNEY AU	Library Resources	12/04/2024	\$ 254.75
BIG W/KWINANA FWY & BE SUCCESS AU	Library Resources	12/04/2024	\$ 516.00
CHINA BOOKS PTY LTD MELBOURNE AU	Library Resources	18/04/2024	\$ 72.00
BIGW ONLINE BELLA VISTA AU	Library Resources	22/04/2024	\$ 373.00
JB HI-FI ONLINE SOUTHBANK AU	Library Resources	22/04/2024	\$ 59.54
BOOKTOPIA PTY LTD RHODES AU	Library Resources	22/04/2024	\$ 430.25
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	23/04/2024	\$ 59.38
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	24/04/2024	\$ 39.44
BOOKTOPIA PTY LTD RHODES AU	Library Resources	26/04/2024	\$ 346.30
AMAZON AU RETAIL SYDNEY AU	Library Resources	26/04/2024	\$ 24.46
AMAZON AU RETAIL SYDNEY AU	Library Resources	26/04/2024	\$ 62.73
AMAZON AU RETAIL SYDNEY AU	Library Resources	26/04/2024	\$ 18.75
AMAZON AU RETAIL SYDNEY AU	Library Resources	26/04/2024	\$ 71.67
AMAZON AU RETAIL SYDNEY AU	Library Resources	26/04/2024	\$ 29.70
AMAZON AU RETAIL SYDNEY AU	Library Resources	26/04/2024	\$ 348.63
AMAZON AU RETAIL SYDNEY AU	Library Resources	26/04/2024	\$ 61.58
NEW EDITION BOOKSHOP FREMANTLE AU	Library Resources	1/05/2024	\$ 1,270.39
DDWA (INC) WEST PERTH AU	Easy Read Document Workshop	22/04/2024	\$ 300.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	29/04/2024	\$ 2.95
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Office Supplies	2/05/2024	\$ 16.60
MARMION ST FRESH AND G MELVILLE AU	PN - Catering	4/04/2024	\$ 506.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	PWC Tjaabi	4/04/2024	\$ 953.55
GILBERTS FRESH HILTO HILTON AU	PWC Tjaabi Catering	8/04/2024	\$ 149.90
MARMION ST FRESH AND G MELVILLE AU	PWC Tjaabi Catering	8/04/2024	\$ 335.50
CLICKSEND.COM RECHARGE SOUTH PERTH AU	PN - SMS service	16/04/2024	\$ 20.00
CLICKSEND.COM RECHARGE SOUTH PERTH AU	PN - SMS service	23/04/2024	\$ 20.00
CLICKSEND.COM RECHARGE SOUTH PERTH AU	PN - SMS service	24/04/2024	\$ 20.00
MARMION ST FRESH AND G MELVILLE AU	PN - Catering	24/04/2024	\$ 500.50
MARMION ST FRESH AND G MELVILLE AU	PN - Catering	2/05/2024	\$ 500.50
WINTHROP GARDENS SUP WINTHROP AU	PN - Catering	26/04/2024	\$ 18.70
MCDONALDS MURDOCH MURDOCH AU	Staff Recognition	4/04/2024	\$ 28.15
SUNNY WOK LEEMING AU	Used Wrong Card, Funds Recovered	5/04/2024	\$ 17.17
OMAC ENTERPRISES PTY MYAREE AU	Staff Uniform	8/04/2024	\$ 608.92
OMAC ENTERPRISES PTY MYAREE AU	`	29/04/2024	\$ 292.07
DEPT OF JUSTICE-CTG PA PERTH AU	Legal Fee Prosecution Lodgement	11/04/2024	\$ 171.70
AUSTRALIAN GROWN WILLETTON AU	Staff Uniform	11/04/2024	\$ 144.87
Wasabi Monkey Murdoch AU	Micro Food Sampling	12/04/2024	\$ 21.50
ST JOHN AMBULANCE AUST BELMONT AU	First Aid Training	12/04/2024	\$ 170.00
CHADSON ENGINEERING BALCATTA AU	Photometer Tablets	12/04/2024	\$ 161.70
MISS MAUD BOORAGOON AU	Micro Food Sampling	15/04/2024	\$ 8.60
MISS MAUD BOORAGOON AU	Micro Food Sampling	15/04/2024	\$ 10.95
DEPT OF JUSTICE-CTG PA PERTH AU	Legal Fee Prosecution Lodgement	18/04/2024	\$ 171.70
EASYPARK PAY BY PH PRAHRAN AU	Canning Bridge Library Parking	3/04/2024	\$ 186.36
Google GSUITE_melville Sydney AU	Evanced email service	3/04/2024	\$ 11.09
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	4/04/2024	\$ 53.99
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	4/04/2024	\$ 34.00
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	4/04/2024	\$ 39.06
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	5/04/2024	\$ 76.38
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	5/04/2024	\$ 45.06
AMAZON AU SYDNEY SOUTH AU	Library Resources	5/04/2024	\$ 218.20
THE NILE A682-CG57 NORTH SYDNEY AU	Library Resources	5/04/2024	\$ 39.11

Payee	Description	Date	Amount
PAYPAL *BOOKTOPIABO 4029357733 AU	Library Resources	8/04/2024	\$ 181.11
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	8/04/2024	\$ 12.11
PAYPAL *BIG W 4029357733 AU	Library Resources	8/04/2024	\$ 126.00
AMAZON AU RETAIL SYDNEY AU	Library Resources	10/04/2024	\$ 28.20
AMAZON AU RETAIL SYDNEY AU	Library Resources	10/04/2024	\$ 35.10
AMAZON AU SYDNEY SOUTH AU	Library Resources	11/04/2024	\$ 51.14
AMAZON AU SYDNEY SOUTH AU	Library Resources	11/04/2024	\$ 10.00
AMAZON AU SYDNEY SOUTH AU	Library Resources	11/04/2024	\$ 288.85
AMAZON AU RETAIL SYDNEY AU	Library Resources	12/04/2024	\$ 28.20
AMAZON AU SYDNEY SOUTH AU	Library Resources	12/04/2024	\$ 37.23
AMAZON AU RETAIL SYDNEY AU	Library Resources	16/04/2024	\$ 41.40
AMAZON MARKETPLACE AU SYDNEY SOUTH AU	Library Resources	22/04/2024	\$ 22.79
BOFFINS BOOKSHOP PTY L PERTH AU	Library Resources	26/04/2024	\$ 33.10
THE NILE AH73-CP4J NORTH SYDNEY AU	Library Resources	26/04/2024	\$ 108.55
PALACE SHOP SOUTH YARRA AU	Library Resources	26/04/2024	\$ 137.30
PAYPAL *JB HI-FI 4029357733 AU	Library Resources	26/04/2024	\$ 22.27
PAYPAL *BOOKTOPIABO 4029357733 AU	Library Resources	26/04/2024	\$ 98.04
EVENT LISTING FEE HTTPSWWW.EVEN US	Fee	26/04/2024	\$ 25.73
AMAZON AU SYDNEY SOUTH AU	Library Resources	29/04/2024	\$ 50.71
PAYPAL *BIG W 4029357733 AU	Library Resources	29/04/2024	\$ 128.00
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	29/04/2024	\$ 25.36
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	29/04/2024	\$ 28.31
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	29/04/2024	\$ 34.67
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	29/04/2024	\$ 27.91
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	29/04/2024	\$ 36.96
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	29/04/2024	\$ 30.70
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	29/04/2024	\$ 28.56
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	29/04/2024	\$ 53.50
EVENT LISTING FEE HTTPSWWW.EVEN US	FX Fee	30/04/2024	\$ 25.73
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	30/04/2024	\$ 27.79
DIGICERT 801-7019681 US	Security Certificate for Ezyproxy Server	30/04/2024	\$ 955.75
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 25.64
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 39.79
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 33.88
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 27.46
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 27.26
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 28.40
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 28.08
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 54.42
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 26.48
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 77.92
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	1/05/2024	\$ 26.82
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	2/05/2024	\$ 40.82
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	2/05/2024	\$ 41.09
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	2/05/2024	\$ 32.59
PAYPAL *BLACKWELLUK 35314369001 GB	Library Resources	2/05/2024	\$ 24.31
ORG SUB FEE HTTPSWWW.EVEN US	Fee	2/05/2024	\$ 29.87
COLES 0352 MELVILLE AU	Office Supplies	4/04/2024	\$ 14.80
WWC-COMMUNITIES EAST PERTH AU	WWC Renewal	4/04/2024	\$ 87.00
WWC-COMMUNITIES EAST PERTH AU	WWC Renewal	8/04/2024	\$ 87.00
CITY MELVILLE LIBRAR MELVILLE AU	Printing	11/04/2024	\$ 0.20
BUNNINGS 303000 BIBRA LAKE AU	Equipment	18/04/2024	\$ 84.48
WOOLWORTHS/254 ROCKING SPEARWOOD AU	Office Supplies	19/04/2024	\$ 6.20
BUNNINGS 317000 MELVILLE AU	Materials	22/04/2024	\$ 29.51
WOOLWORTHS/254 ROCKING SPEARWOOD AU	Office Supplies	26/04/2024	\$ 6.20
REFUNDS FRAUD CMS	Refund	11/03/2024	-\$ 161.41
REFUNDS FRAUD CMS	Refund	11/03/2024	-\$ 160.87
REFUNDS FRAUD CMS	Refund	11/03/2024	-\$ 538.04
REFUNDS FRAUD CMS	Refund	11/03/2024	-\$ 538.04
REFUNDS FRAUD CMS	Refund	11/03/2024	-\$ 2.00
REFUNDS FRAUD CMS	Refund	11/03/2024	-\$ 2.00
REFUNDS FRAUD CMS	Refund	11/03/2024	-\$ 182.31
REFUNDS FRAUD CMS	Refund	11/03/2024	-\$ 195.68
BUNNINGS 317000 MELVILLE AU	Cordless Blower	18/03/2024	\$ 198.00
THE GOOD GUYS OCONNOR AU	Equipment	21/03/2024	\$ 385.00
BUNNINGS 317000 MELVILLE AU	Office Supplies	21/03/2024	\$ 29.70
BUNNINGS GROUP LTD HAWTHORN EAST AU	Equipment	25/03/2024	\$ 598.00
BUNNINGS GROUP LTD HAWTHORN EAST AU	Cordless Blower	10/04/2024	\$ 574.00
THE GOOD GUYS OCONNOR AU	Equipment	11/04/2024	\$ 387.00
BUNNINGS 317000 MELVILLE AU	Materials	15/04/2024	\$ 263.90

Payee	Description	Date	Amount
KMART 1162 BOORAGOON AU	Materials	23/04/2024	\$ 36.40
TARGET 5076 BULL CREEK AU	Storytime Materials - Glue sticks	18/04/2024	\$ 9.00
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Adult Event Catering	18/04/2024	\$ 72.87
THEGOODGROCER/80 CRANF MT PLEASANT AU	Catering	19/04/2024	\$ 34.60
COLES ONLINE HAWTHORN EAST AU	Supplies for Communication Centre Programs	2/05/2024	\$ 122.44
PLANNING INSTITUTE OF BARTON AU	PIA Event Registration	4/04/2024	\$ 210.00
LGPA PERTH AU	LGPA Event Registration	4/04/2024	\$ 170.00
LGPA PERTH AU	LGPA Event Registration	5/04/2024	\$ 195.00
Aust Institute of Ma Perth AU	AIM Event	9/04/2024	\$ 1,451.00
CAFE CORPORATE MYAREE AU	Cleaning Supplies	15/04/2024	\$ 168.30
Crowne Plaza Melbourne Melbourne AU	PIA Conference	24/04/2024	\$ 310.80
Crowne Plaza Melbourne Melbourne AU	PIA Conference	24/04/2024	\$ 310.80
SQ *MOVAT PTY LTD ATF 1800595310 AU	SES SMS System	5/04/2024	\$ 251.74
BIGW ONLINE BELLA VISTA AU	Street Directories - SES	19/04/2024	\$ 105.00
COLES 0332 BOORAGOON AU	Tjaabi FN Payments	4/04/2024	\$ 325.75
WOOLWORTHS/857 CANNING MT PLEASANT AU	Aboriginal Art Group	8/04/2024	\$ 39.37
JACKSONS DRAWING SUPPL ALFRED COVE AU	Aboriginal Art Group	8/04/2024	\$ 67.35
Hotel Clipper Rockingham AU	Catering	10/04/2024	\$ 83.00
DAN MURPHY'S/378 CANNI BICTON AU	Catering	15/04/2024	\$ 623.00
LUNA EVENTS BAYSWATER AU	Catering Supplies	18/04/2024	\$ 169.00
KMART 1162 BOORAGOON AU	Catering Supplies	18/04/2024	\$ 10.00
SQUARESPACE 124772268 HTTPSSQUARESP US	Melville Open Studios Website	22/04/2024	\$ 190.34
COLES 0332 BOORAGOON AU	Place Naming Workshop	24/04/2024	\$ 174.80
COLES 0332 BOORAGOON AU	Catering	26/04/2024	\$ 40.10
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering Supplies	2/05/2024	\$ 12.00
KMART 1162 BOORAGOON AU	Refund	8/04/2024	-\$ 30.00
KMART 1162 BOORAGOON AU	Items for Market Place	8/04/2024	\$ 14.00
EVENT LISTING FEE HTTPSWWW.EVEN US	Fee	9/04/2024	\$ 25.73
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Office Supplies	16/04/2024	\$ 11.80
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Office Supplies	17/04/2024	\$ 51.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Catering	1/05/2024	\$ 30.80
DEMENTIASHOP ENOGGERA AU	Memory Kit Items	1/05/2024	\$ 784.64
WISDOM ACTIVITIES BUSHFIELD AU	Memory Kit Items	1/05/2024	\$ 195.25
COLES 0332 BOORAGOON AU	Catering	2/05/2024	\$ 65.85
JB HI FI BOORAGOON BOORAGOON AU	Memory Kit Items	2/05/2024	\$ 19.99
LIQUORLAND 3374 BOORAGOON AU	Catering	2/05/2024	\$ 16.00
IGA WILLAGEE WILLAGEE AU	Office Supplies	4/04/2024	\$ 12.60
OFFICEWORKS BENTLEIGH EAS AU	Office Supplies	5/04/2024	\$ 487.58
THE GOOD GUYS OCONNOR AU	Office Supplies	26/04/2024	\$ 149.00
IGA WILLAGEE WILLAGEE AU	Catering	26/04/2024	\$ 46.53
IGA WILLAGEE WILLAGEE AU	Library Resources	5/04/2024	\$ 11.27
IGA WILLAGEE WILLAGEE AU	Library Resources	11/04/2024	\$ 17.58
IGA WILLAGEE WILLAGEE AU	Library Resources	11/04/2024	\$ 5.78
DBCA YANCHEP WANNEROO AU	Library Resources	11/04/2024	\$ 240.00
IGA WILLAGEE WILLAGEE AU	Library Resources	12/04/2024	\$ 28.76
IGA WILLAGEE WILLAGEE AU	Library Resources	12/04/2024	\$ 42.25
IGA WILLAGEE WILLAGEE AU	Library Resources	15/04/2024	\$ 3.95
IGA WILLAGEE WILLAGEE AU	Library Resources	17/04/2024	\$ 23.24
IGA WILLAGEE WILLAGEE AU	Library Resources	18/04/2024	\$ 15.59
IGA WILLAGEE WILLAGEE AU	Library Resources	19/04/2024	\$ 119.46
AUSTRALIAN RED CROSS WILLAGEE AU	Library Resources	22/04/2024	\$ 23.00
IGA WILLAGEE WILLAGEE AU	Library Resources	22/04/2024	\$ 20.87
IGA WILLAGEE WILLAGEE AU	Library Resources	23/04/2024	\$ 3.39
IGA WILLAGEE WILLAGEE AU	Library Resources	23/04/2024	\$ 44.77
IGA WILLAGEE WILLAGEE AU	Library Resources	24/04/2024	\$ 40.01
IGA WILLAGEE WILLAGEE AU	Library Resources	26/04/2024	\$ 10.05
IGA WILLAGEE WILLAGEE AU	Library Resources	29/04/2024	\$ 57.27
IGA WILLAGEE WILLAGEE AU	Library Resources	30/04/2024	\$ 48.73
IGA WILLAGEE WILLAGEE AU	Library Resources	1/05/2024	\$ 11.14
IGA WILLAGEE WILLAGEE AU	Library Resources	1/05/2024	\$ 3.99
GILBERTS FRESH HILTO HILTON AU	Library Resources	2/05/2024	\$ 11.41
IGA WILLAGEE WILLAGEE AU	Library Resources	2/05/2024	\$ 26.19
IGA WILLAGEE WILLAGEE AU	Library Resources	2/05/2024	\$ 5.99
CHEAPER* DOM #188288 HUNTINGDALE AU	Website Hosting	4/04/2024	\$ 40.00
Deputy deputy.com AU	Staff Scheduling App	5/04/2024	\$ 55.00
FACEBK *RK6JP2L4G2 fb.me/ads IE	Advertising	15/04/2024	\$ 30.90
FACEBK *N97S23Q4G2 fb.me/ads IE	Advertising	15/04/2024	\$ 30.90
FACEBK *NLFX3Y4G2 fb.me/ads IE	Advertising	16/04/2024	\$ 30.90
FACEBK *FEFCR285G2 fb.me/ads IE	Advertising	18/04/2024	\$ 30.90
FACEBK *EMHSJ245G2 fb.me/ads IE	Advertising	19/04/2024	\$ 30.90

Payee	Description	Date	Amount
SQ *OUR RUBY GIRL Applecross AU	Catering	22/04/2024	\$ 75.00
SCUTTI FRESH MARKETS APPLECROSS AU	Catering	22/04/2024	\$ 53.94
GRAND CRU WINE SHOP ARDROSS AU	Catering	22/04/2024	\$ 4.00
POST APPLECROSS NORTH APPLECROSS AU	Postage	26/04/2024	\$ 14.50
DEPT OF RACING GAMIN EAST PERTH AU	Liquor Licence	29/04/2024	\$ 58.50
BUNNINGS 317000 MELVILLE AU	Install materials	29/04/2024	\$ 58.29
BUNNINGS 317000 MELVILLE AU	Install materials	29/04/2024	\$ 15.58
FACEBK* fb.me/ads IE		1/05/2024	\$ 10.23
TWILIO SENDGRID WWW.TWILIO.CO US	Materials	8/04/2024	\$ 141.68
ACTIMED AUSTRALIA OSBORNE PARK AU	Materials	10/04/2024	\$ 225.50
Dick Smith RF7QBHUB Melbourne AU	Materials	12/04/2024	\$ 112.61
BUNNINGS GROUP LTD HAWTHORN EAST AU	Materials	15/04/2024	\$ 54.63
2XU PTY LTD CREMORNE AU	Materials	15/04/2024	\$ 1,634.75
ELITE LOCK SERVICE BOORAGOON AU	Materials	15/04/2024	\$ 305.80
MYZONE* MYZONE WA AU	Materials	17/04/2024	\$ 182.92
MESSAGES ON HOLD OSBORNE PARK AU	Materials	24/04/2024	\$ 531.81
CONCEPT2 AUSTRALIA Burleigh Head AU	Materials	26/04/2024	\$ 53.66
Dick Smith 3QDXQK2H Melbourne AU	Materials	29/04/2024	\$ 129.00
EC* SEACONTAINERSWAPTY WATTLEUP AU	Materials	1/05/2024	\$ 60.43
FREMANTLE PRESS FREMANTLE AU	Office Supplies	9/04/2024	\$ 287.80
OFFICEWORKS 0616 O'CONNOR AU	Office Supplies	12/04/2024	\$ 165.33
PAPERBIRD CHILD BOKS FREMANTLE AU	Office Supplies	15/04/2024	\$ 614.31
OFFICEWORKS 0616 O'CONNOR AU	Office Supplies	23/04/2024	\$ 22.17
OFFICEWORKS BENTLEIGH EAS AU	Office Supplies	26/04/2024	\$ 25.36
EDUCATIONAL ART SUPP NEDLANDS AU	Office Supplies	26/04/2024	\$ 76.23
EB *Refund to buyer 801-413-7200 AU	Event Refund Object and Objectified	3/04/2024	\$ 15.00
EB *Refund to buyer 801-413-7200 AU	Event Refund Object and Objectified	3/04/2024	\$ 15.00
EB *Refund to buyer 801-413-7200 AU	Event Refund Object and Objectified	3/04/2024	-\$ 15.00
EB *Refund to buyer 801-413-7200 AU	Event Refund Object and Objectified	3/04/2024	-\$ 15.00
THE NILE AZ5L-Y9TX NORTH SYDNEY AU	Storytime Materials - NRW	11/04/2024	\$ 96.23
BUNNINGS 456000 OSBORNE PARK AU	Storytime Materials - NRW	15/04/2024	\$ 48.86
WOOLWORTHS/GARDEN CITY BOORAGOON AU	School Holiday Materials	15/04/2024	\$ 10.65
EB *Refund to buyer 801-413-7200 AU	Event Refund - Pages & Perspectives	17/04/2024	\$ 16.20
EB *Refund to buyer 801-413-7200 AU	Event Refund - Pages & Perspectives	22/04/2024	\$ 20.00
EB *Refund to buyer 801-413-7200 AU	Event Refund - Pages & Perspectives	22/04/2024	\$ 30.00
QBD BOOKS RICHLANDS AU	Storytime materials - NSS	24/04/2024	\$ 95.70
SANITY WEB STORE MILPERRA AU	IDAHOBIT Movie	2/05/2024	\$ 16.99
WOOLWORTHS/BULLCREEK S BULLCREEK AU	Storytime Materials	2/05/2024	\$ 14.30
ORBIT FITNESS BOORAGOON AU	Sit to Fit Weights	4/04/2024	\$ 55.00
OFFICEWORKS BENTLEIGH EAS AU	Office Materials	8/04/2024	\$ 176.36
MISS MAUD NORTH PERTH AU	AAP Meeting	9/04/2024	\$ 86.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	CDA Dvt Day	9/04/2024	\$ 27.60
BIG LOAF PTY LTD O'CONNOR AU	CDA Dvt Day Catering	10/04/2024	\$ 24.00
ZLR*Boab Tree Cafe Booragoon AU	CDA Dvt Day Vouchers	11/04/2024	\$ 25.00
Dominos Estore Leeming dominos.com.au AU	Phaze Program	15/04/2024	\$ 94.60
EZI*Harvest Box Pty Lt Abbotsford AU	Senior Disco	18/04/2024	\$ 350.00
PREZZEE/AU97FFAA3F SYDNEY AU	Voucher	18/04/2024	\$ 50.64
017Pin* Volunteering W West Perth AU	Involve Annual Payt	18/04/2024	\$ 1,083.00
GESHA COFFEE CO BIBRA LAKE AU	Office Supplies	19/04/2024	\$ 350.00
GESHA COFFEE CO BIBRA LAKE AU	Rental CM Ground Floor	19/04/2024	\$ 176.36
ULTIMO CATRNG&EVEN P CLAREMONT AU	NHW Catering	19/04/2024	\$ 256.95
LIQUORLAND 3374 BOORAGOON AU	Event	26/04/2024	\$ 66.00
WOOLWORTHS/GARDEN CITY BOORAGOON AU	Bleach for Pound	29/04/2024	\$ 17.60
GENIALLY WEB S.L. CORDOBA ES	Annual Fee	29/04/2024	\$ 396.12
Dominos Estore Myaree dominos.com.au AU	Phaze	29/04/2024	\$ 128.70
ULTIMO CATRNG&EVEN P CLAREMONT AU	Accidental double charge - See Refund	30/04/2024	\$ 256.95
PRESTON STREET IGA COMO AU	Catering	30/04/2024	\$ 31.94
ELEMENT ADVISORY P/L PERTH AU	Event Booking	1/05/2024	\$ 152.55
ULTIMO CATRNG&EVEN P CLAREMONT AU	Refund	1/05/2024	-\$ 256.95
SLIMLINE WAREHOUSE D BROADMEADOWS AU	Display Stands	3/04/2024	\$ 133.03
SLIMLINE WAREHOUSE BROADMEADOWS AU	Display Stands	3/04/2024	\$ 911.99
FACEBK *TEX2R3QLS2 fb.me/ads IE	Advertising	5/04/2024	\$ 1,287.50
FACEBK *3VU6X3QLS2 fb.me/ads IE	Advertising	10/04/2024	\$ 1,287.50
FACEBK *9HL863GMS2 fb.me/ads IE	Advertising	15/04/2024	\$ 1,287.50
FACEBK *WXR7J3LMS2 fb.me/ads IE	Advertising	22/04/2024	\$ 1,287.50
FACEBK ZZDVP3LMS2 fb.me/ads IE	Advertising	24/04/2024	\$ 1,287.50
FACEBK* fb.me/ads IE	Advertising	29/04/2024	\$ 1,287.50
FACEBK* fb.me/ads IE	Advertising	1/05/2024	\$ 263.03
GOOGLE* CLOUD VSQXVW CC GOOGLE.COM AU	Google Cloud Storage Subscription	3/04/2024	\$ 207.24
ASANA.COM SYDNEY AU	Asana Business Subscription	24/04/2024	\$ 829.80

Payee	Description	Date	Amount
GROUPLEAVINGCARDS.COM BEACONSFIELD GB	Farewell Card	3/04/2024	\$ 7.72
Rebel unknown AU	Pilates Balls - Healthy Melville	3/04/2024	\$ 304.85
BIBRA LAKE LUNCH BAR BIBRA LAKE AU	Catering	10/04/2024	\$ 137.50
TARGET 5076 BULL CREEK AU	Office Supplies	11/04/2024	\$ 152.00
OFFICEWORKS 0616 O'CONNOR AU	Office Supplies	15/04/2024	\$ 99.84
COLES 0332 BOORAGOON AU	Catering	17/04/2024	\$ 58.39
CARRINGTON'S BAR & G HAMILTON HILL AU	Catering	26/04/2024	\$ 398.00
IGA WILLAGEE WILLAGEE AU	Office Supplies	4/04/2024	\$ 23.29
POST WILLAGEE CENTRAL WILLAGEE AU	Staff Recognition	5/04/2024	\$ 55.95
POST WILLAGEE CENTRAL WILLAGEE AU	Staff Recognition	5/04/2024	\$ 55.95
WWC-COMMUNITIES EAST PERTH AU	WWC Renewal	5/04/2024	\$ 87.00
SQ *DJ'S WILLAGEE LUNC Willagee AU	Catering	5/04/2024	\$ 6.00
POST WILLAGEE CENTRAL WILLAGEE AU	Staff Recognition	8/04/2024	\$ 55.95
IGA WILLAGEE WILLAGEE AU	Office Supplies	9/04/2024	\$ 11.98
POST WILLAGEE CENTRAL WILLAGEE AU	Staff Recognition	15/04/2024	\$ 55.95
POST WILLAGEE CENTRAL WILLAGEE AU	Staff Recognition	15/04/2024	\$ 55.95
CARD FEE	CARD FEE	2/05/2024	\$ 5.00
	<b>Total</b>		<b>\$ 70,820.14</b>
			<b>\$ 83,992.08</b>

CONFIRMED

**STATEMENT OF FINANCIAL ACTIVITY** by Nature  
For the period 1 July 2023 to 31 May 2024

	<i>May</i> <i>Actual</i> \$	<i>YTD</i> <i>Rev. Budget</i> \$	<i>YTD</i> <i>Actual</i> \$	<i>Variance</i> \$	<i>Variance</i> %	<i>Annual</i> <i>Budget</i> \$	<i>Annual</i> <i>Rev. Budget</i> \$
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)</b>							
Grants & Contributions	49,209	1,569,859	528,738	(1,041,121)	-66%	4,327,530	5,827,833
Fees & Charges	1,219,480	15,581,977	15,778,075	196,099	1%	14,929,174	16,602,689
Service Charges	333	2,616,960	2,625,530	8,570	0%	2,616,960	2,616,960
Investment Earnings	815,396	9,610,000	9,738,208	128,208	1%	9,415,000	10,435,000
Other Revenue	84,885	1,513,455	1,481,092	(32,363)		1,201,008	3,557,058
	<b>2,169,303</b>	<b>30,892,250</b>	<b>30,151,643</b>	<b>(740,607)</b>		<b>32,489,671</b>	<b>39,039,540</b>
<b>Expenditure from operating activities</b>							
Employee Costs	(4,846,338)	(57,793,294)	(52,720,636)	5,072,658	-9%	(61,464,748)	(61,319,382)
Materials & Contracts	(4,179,472)	(35,595,611)	(33,417,941)	2,177,670	-6%	(37,710,133)	(40,620,547)
Utilities	(343,260)	(3,907,893)	(3,902,909)	4,984	0%	(4,218,352)	(4,306,852)
Insurance	(1,690)	(1,406,038)	(1,288,631)	117,407	-8%	(1,406,838)	(1,406,838)
Depreciation	(2,898,497)	(31,071,828)	(31,051,971)	19,857	0%	(24,768,455)	(33,335,068)
Finance Costs	(2,656)	(54,748)	(59,642)	(4,894)	9%	(54,922)	(54,922)
Other Expenditure	23,920	416,672	491,532	74,860	18%	(1,542,096)	(449,918)
	<b>(12,247,992)</b>	<b>(129,412,741)</b>	<b>(121,950,198)</b>	<b>7,462,542</b>		<b>(131,165,543)</b>	<b>(141,493,527)</b>
<b>Operating activities excluded from budget</b>							
(Profit)/Loss on Asset Disposals	(2,197)	(422,575)	(144,731)	277,844	-66%	-	(2,086,250)
Depreciation on Assets	2,898,497	31,071,826	31,051,971	(19,855)	0%	25,109,134	33,675,747
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision	-	-	-	-	-	235,305	235,305
Movement in Deferred Rates	29,823	-	245,267	245,267	100%	-	-
	<b>2,926,123</b>	<b>30,649,250</b>	<b>31,152,507</b>	<b>503,256</b>		<b>25,344,439</b>	<b>31,824,802</b>
<b>Investing Activities</b>							
Non-operating grants, subsidies and contributions	(88,283)	386,853	386,853	0		3,238,346	9,282,351
Proceeds from Carawatha Equity	-	-	-	-		-	-
Proceeds from Disposal of Assets	39,395	457,833	427,251	(30,581)	-7%	423,090	2,509,340
Purchase of Furniture & Equipment	(417,152)	(2,171,041)	(1,888,005)	283,036	-13%	(2,811,304)	(5,044,846)
Purchase of Plant & Equipment	(1,031,476)	(4,085,013)	(4,039,401)	45,612	-1%	(1,247,955)	(7,592,176)
Purchase of Land & Buildings	(1,655,645)	(11,011,854)	(10,819,044)	192,810	-2%	(22,891,707)	(29,936,534)
Purchase of Infrastructure Assets	(3,567,995)	(20,961,105)	(20,606,620)	354,485	-2%	(32,268,804)	(41,835,241)
	<b>(6,721,156)</b>	<b>(37,384,328)</b>	<b>(36,538,966)</b>	<b>845,362</b>		<b>(55,558,334)</b>	<b>(72,617,106)</b>
<b>Financing Activities</b>							
Repayment of Debentures	11,897	(173,998)	(173,997)	1	0%	(175,681)	(175,681)
Self-Supporting Loan Principal Revenue	25,956	171,238	183,613	12,375	7%	188,199	188,199
Funds to be Set Aside	-	-	-	-	100%	(36,855,094)	(39,017,442)
Funds to be Used	-	-	-	-	100%	61,104,935	78,993,607
Carry Forward Funds	-	-	-	-	100%	-	-
	<b>14,059</b>	<b>(2,760)</b>	<b>9,616</b>	<b>12,376</b>		<b>24,262,359</b>	<b>39,988,683</b>
<b>Estimated surplus / (deficit) - B/Fwd</b>	<b>19,653,976</b>	<b>-</b>	<b>438,815</b>			<b>2,294,216</b>	<b>438,815</b>
<b>Estimated (surplus) / deficit - C/Fwd</b>	<b>(5,806,617)</b>	<b>2,441,771</b>	<b>(5,806,617)</b>				<b>(31,599)</b>
<b>Amount to be raised from general rates</b>	<b>(12,304)</b>	<b>(102,816,558)</b>	<b>(102,543,201)</b>			<b>(102,333,191)</b>	<b>(102,850,392)</b>

**STATEMENT OF FINANCIAL ACTIVITY** by Program  
For the period 1 July 2023 to 31 May 2024

	<i>May Actual \$</i>	<i>YTD Rev. Budget \$</i>	<i>YTD Actual \$</i>	<i>Variance \$</i>	<i>Variance %</i>	<i>Annual Budget \$</i>	<i>Annual Rev. Budget \$</i>
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities (excluding rates and non-operating grant, subsidies and contributions)</b>							
Governance	589	-	6,857	6,857	100%	-	-
General Purpose Funding	873,205	10,936,359	10,020,240	(916,119)	-8%	12,750,000	14,796,531
Law, Order, Public Safety	16,926	2,861,060	2,898,278	37,218	1%	2,865,660	2,865,660
Health	8,446	270,173	244,753	(25,420)	-9%	278,140	280,140
Education & Welfare	15,634	310,279	322,673	12,394	4%	331,814	641,346
Housing	9,573	106,970	99,065	(7,905)	-7%	116,070	116,070
Community Amenities	160,627	3,435,323	3,370,674	(64,649)	-2%	3,837,613	3,837,613
Recreation and Culture	692,396	7,908,178	8,035,607	127,429	2%	7,581,486	9,301,740
Transport	141,228	1,580,757	1,591,757	11,000	1%	1,415,520	1,860,720
Economic Services	207,805	2,759,139	3,079,792	320,653	12%	2,978,735	2,898,735
Other Property and Services	42,875	724,012	481,948	(242,064)	-33%	334,635	2,440,986
	<b>2,169,303</b>	<b>30,892,250</b>	<b>30,151,643</b>	<b>(740,607)</b>		<b>32,489,671</b>	<b>39,039,540</b>
<b>Expenditure from operating activities</b>							
Governance	(490,132)	(6,037,590)	(5,502,849)	534,741	-9%	(6,431,439)	(6,660,548)
General Purpose Funding	(69,577)	(1,353,001)	(1,256,235)	96,766	-7%	(1,391,235)	(1,391,235)
Law, Order, Public Safety	(366,288)	(4,719,389)	(4,097,832)	621,557	-13%	(4,887,128)	(4,974,321)
Health	(112,699)	(1,155,319)	(1,107,112)	48,207	-4%	(1,278,975)	(1,213,975)
Education & Welfare	(203,555)	(2,574,177)	(2,415,354)	158,823	-6%	(2,386,002)	(2,896,883)
Housing	(9,644)	(115,264)	(116,152)	(888)	1%	(122,949)	(122,949)
Community Amenities	(2,428,584)	(25,327,466)	(22,631,248)	2,696,219	-11%	(28,067,956)	(28,544,586)
Recreation and Culture	(4,324,397)	(42,969,880)	(42,200,381)	769,499	-2%	(41,278,590)	(46,681,382)
Transport	(2,408,196)	(23,950,560)	(23,499,957)	450,602	-2%	(23,972,722)	(25,817,245)
Economic Services	(214,793)	(2,805,663)	(2,390,675)	414,988	-15%	(3,031,771)	(2,950,571)
Other Property and Services	(1,620,126)	(18,404,432)	(16,732,405)	1,672,027	-9%	(18,316,775)	(20,239,330)
	<b>(12,247,992)</b>	<b>(129,412,741)</b>	<b>(121,950,198)</b>	<b>7,462,542</b>		<b>(131,165,543)</b>	<b>(141,493,027)</b>
<b>Operating activities excluded from budget</b>							
(Profit)/Loss on Asset Disposals	(2,197)	(422,575)	(144,731)	277,844	-66%	-	(2,086,250)
Depreciation on Assets	2,898,497	31,071,826	31,051,971	(19,855)	0%	25,109,134	33,675,747
Plant Capital Charge	-	-	-	-	100%	-	-
Plant Investment Provision	-	-	-	-	-	235,305	235,305
Movement in Deferred Rates	29,823	-	245,267	245,267	100%	-	-
	<b>2,926,123</b>	<b>30,649,250</b>	<b>31,152,507</b>	<b>503,256</b>		<b>25,344,439</b>	<b>31,824,802</b>
<b>Investing Activities</b>							
Non-operating grants, subsidies and contributions	(88,283)	386,853	386,853	0	-	3,238,346	9,282,351
Proceeds from Carawatha Equity	-	-	-	-	-	-	-
Proceeds from Disposal of Assets	39,395	457,833	427,251	(30,581)	-7%	423,090	2,509,340
Purchase of Furniture & Equipment	(417,152)	(2,171,041)	(1,888,005)	283,036	-13%	(2,811,304)	(5,044,846)
Purchase of Plant & Equipment	(1,031,476)	(4,085,013)	(4,039,401)	45,612	-1%	(1,247,955)	(7,592,176)
Purchase of Land & Buildings	(1,655,645)	(11,011,854)	(10,819,044)	192,810	-2%	(22,891,707)	(29,936,534)
Purchase of Infrastructure Assets	(3,567,995)	(20,961,105)	(20,606,620)	354,485	-2%	(32,268,804)	(41,835,241)
	<b>(6,721,156)</b>	<b>(37,384,328)</b>	<b>(36,538,966)</b>	<b>845,362</b>		<b>(55,558,334)</b>	<b>(72,617,106)</b>
<b>Financing Activities</b>							
Repayment of Debentures	(11,897)	(173,998)	(173,997)	1	0%	(175,681)	(175,681)
Self-Supporting Loan Principal Revenue	25,956	171,238	183,613	12,375	7%	188,199	188,199
Funds to be Set Aside	-	-	-	-	100%	(36,855,094)	(39,017,442)
Funds to be Used	-	-	-	-	100%	61,104,935	78,993,607
Carry Forward Funds	-	-	-	-	100%	-	-
	<b>14,059</b>	<b>(2,760)</b>	<b>9,616</b>	<b>12,376</b>		<b>24,262,359</b>	<b>39,988,683</b>
<b>Estimated surplus / (deficit) - B/Fwd</b>	<b>19,653,976</b>	<b>-</b>	<b>438,815</b>			<b>2,294,216</b>	<b>438,815</b>
<b>Estimated (surplus) / deficit - C/Fwd</b>	<b>(5,806,617)</b>	<b>2,441,771</b>	<b>(5,806,617)</b>				<b>(32,098)</b>
<b>Amount to be raised from general rates</b>	<b>(12,304)</b>	<b>(102,816,558)</b>	<b>(102,543,201)</b>			<b>(102,333,191)</b>	<b>(102,850,392)</b>

**STATEMENT OF COMPREHENSIVE INCOME**  
For the period 1 July 2023 to 31 May 2024

	<b>May Actual \$</b>	<b>YTD Rev. Budget \$</b>	<b>YTD Actual \$</b>	<b>Variance \$</b>	<b>Variance %</b>	<b>Annual Rev. Budget \$</b>
<b>Revenue</b>						
Rates	12,304	102,816,558	102,543,201	(273,357)	0%	102,850,392
Grants & Contributions	49,209	1,569,859	528,738	(1,041,121)	-66%	5,827,833
Fees & Charges	1,219,480	15,581,977	15,778,075	196,099	1%	16,602,689
Service Charges	333	2,616,960	2,625,530	8,570	0%	2,616,960
Interest Earnings	815,396	9,610,000	9,738,208	128,208		10,435,000
Other Revenue	82,688	1,090,880	1,336,361	245,482	23%	1,470,808
	<b>2,179,411</b>	<b>133,286,233</b>	<b>132,550,113</b>	<b>(736,120)</b>	<b>-1%</b>	<b>139,803,681</b>
<b>Expenses</b>						
Employee Costs	(4,846,338)	(57,793,294)	(52,720,636)	5,072,658	-9%	(61,319,382)
Materials & Contracts	(4,179,472)	(35,595,611)	(33,417,941)	2,177,670	-6%	(40,829,752)
Utilities	(343,260)	(3,907,893)	(3,902,909)	4,984	0%	(4,306,852)
Insurance	(1,690)	(1,406,038)	(1,288,631)	117,407	-8%	(1,406,838)
Depreciation	(2,898,497)	(31,071,828)	(31,051,971)	19,857	0%	(33,125,863)
Finance Costs	(2,656)	(54,748)	(59,642)	(4,894)	9%	(54,922)
Other Expenditure	23,920	416,671	491,532	74,860	18%	(449,918)
	<b>(12,247,992)</b>	<b>(129,412,741)</b>	<b>(121,950,198)</b>	<b>7,462,542</b>	<b>-6%</b>	<b>(141,493,527)</b>
	<b>(10,068,581)</b>	<b>3,873,492</b>	<b>10,599,914</b>	<b>6,726,422</b>	<b>174%</b>	<b>(1,689,846)</b>
<b>Grants/Contributions for the Development of Assets</b>						
Non-Operating Grants, Subsidies and Contributions	(88,283)	386,853	386,853	0	0%	9,282,351
<b>(Profit)/Loss on Disposal of Assets</b>						
Proceeds on Disposal	39,395	457,833	427,251	(30,581)	-7%	2,509,340
Net Book Value from Disposal of Assets	(37,198)	(35,258)	(282,520)	(247,263)	701%	(423,090)
	<b>2,197</b>	<b>422,575</b>	<b>144,731</b>	<b>(277,844)</b>	<b>-66%</b>	<b>2,086,250</b>
<b>NET RESULT</b>	<b>(10,154,667)</b>	<b>4,682,920</b>	<b>11,131,498</b>	<b>6,448,578</b>	<b>138%</b>	<b>9,678,756</b>
<b>Other Comprehensive Income</b>	-	-	-			-
<b>Total Other Comprehensive Income</b>	-	-	-			-
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(10,154,667)</b>	<b>4,682,920</b>	<b>11,131,498</b>			<b>9,678,756</b>

REPRESENTATION OF NET WORKING CAPITAL				
AS AT 31 MAY 2024				
	31 MAY 2024		30 APRIL 2024	
<b>Net Current Assets Represented by</b>				
<b>Current Assets</b>				
<b>Cash &amp; Cash Equivalents</b>				
Cash in Hand	2,816		2,816	
Cash at Bank/(Overdraft)	438,814		3,999,784	
Investments	175,863,852		185,294,451	
		176,305,482		189,297,051
<b>Trade &amp; Other Receivables</b>				
Debtors - Rates	5,390,330		5,940,128	
Debtors - Security Charge	115,696		122,858	
Debtors - Pool Inspection Fee	19,709		20,904	
Debtors - Instalment Fee	22		22	
Debtors - UGP	171,019		177,159	
Debtors - Refuse	56,667		61,409	
FESA Levy Debtors	1,010,258		1,110,907	
Pensioner Rebates	1,651,107		1,527,495	
Sundry Debtors	600,694		924,433	
Less : Provision for Doubtful Debts	(166,508)		(166,508)	
		8,848,993		9,718,807
<b>Inventories</b>	172,435	172,435	174,489	174,489
<b>Other Financial Assets</b>				
Accrued Income	3,811,751		3,764,640	
Prepayments	461,494		517,384	
Other	0		0	
GST Claim (Net)	1,058,135		663,744	
		5,331,380		4,945,768
<b>Total Current Assets</b>		<b>190,658,291</b>		<b>204,136,115</b>
<b>Current Liabilities</b>				
<b>Trade &amp; Other Payables</b>				
FESA Levy Payable	1,506,081		1,516,646	
Sundry Creditors	18,101,480		17,758,111	
Amount Received in Advance	1,505,610		1,389,030	
		21,113,171		20,663,787
<b>Provisions</b>				
Provision for Long Service Leave	4,225,491		4,323,327	
Provision for Annual Leave	4,056,845		4,023,988	
Accrued Wages	14,878		14,878	
		8,297,213		8,362,193
<b>Total Current Liabilities</b>		<b>29,410,384</b>		<b>29,025,980</b>
<b>Net Current Assets</b>		<b>161,247,906</b>		<b>175,110,135</b>
<b>Less: Restricted Assets</b>				
Reserves	155,089,277		155,077,911	
		155,089,277		155,077,911
Timing Difference		352,013		378,248
<b>Net Working Capital</b>		<b>5,806,617</b>		<b>19,653,976</b>

**NET WORKING CAPITAL RECONCILIATION  
FOR THE MONTH OF MAY 2024**

	<b>YTD Actual \$</b>
<b>Net Result</b>	<b>11,131,498</b>
<b>Add:</b>	
Surplus B/Fwd.	438,815
Proceeds on disposal of Assets	427,251
Carry Forward Reserve Transfers	-
Reserve: Funds to be Used	-
Self Supporting Loans - Principal (Net)	9,616
Depreciation Written back	31,051,971
Plant Capital Charge	-
(Profit)/Loss on Asset Disposal	(144,731)
<b>Sub Total</b>	<b>42,914,420</b>
<b>Less:</b>	
Acquisition of Fixed assets	16,746,450
Proceeds from Carawatha Equity	-
Expenditure on Infrastructure assets	20,606,620
Reserve: Funds to be Set Aside	-
Non Current Adjustments	(245,267)
<b>Sub Total</b>	<b>37,107,803</b>
<b>Net Working Capital</b>	<b>5,806,617</b>

**Statement of Variances in Excess of \$100,000 by Nature Financial Year-  
To-Date Ending 31 May 2024**

This report provides commentary on the year-to-date variances identified in attachment 6002B –Statement of Financial Activity by Nature, for the period ended 31 May 2024.

In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, a local government is required each financial year, to adopt a percentage or value to be used in statements of financial activity for the reporting of material variances. The City’s Accounting Policy CP-025, indicates that this will occur each year when adopting the annual budget. When adopting the 2023-2024 Annual Budget, a level of 10% or \$100,000 (whichever is the greater) was adopted for the reporting of material variances for the 2023-2024 financial year. Variances less than 10% or \$100,000 are not considered material and are not detailed in this report.

Variances are based on ‘Actual’ income raised and expenditure incurred, compared to the Year-to-Date Revised Budget and are shown in the Year-to-Date Budget Variance column in the tables below. The main reasons for the variances are outlined in this report.

In the tables below, positive variances are shown in black coloured font, and negative variances are shown in both parentheses and in red coloured font, i.e. (XXX.XX). These tables refer to the applicable nature and type variance.

Operating Revenue			
Rates	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	102,816,558	102,543,201	(273,357)
<i>Residential rate income showed a net negative variance of \$226,240 due to various minor rate adjustments.</i>			(226,240)
<i>Commercial rate income showed a net negative variance of \$47,117 due to various minor rate adjustments.</i>			(47,117)
Grants and Contributions	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	1,569,859	528,738	(1,041,121)
<i>Negative timing variance related to Roads and General Purpose Federal Assistance Grants. An advance payment of the 2024-2025 allocation of the Federal Assistance grants is expected prior to the end of the current financial year, after which this variance will reduce.</i>			(1,026,531)
<i>Other minor variances.</i>			(14,590)

**Statement of Variances in Excess of \$100,000 by Nature Financial Year-  
To-Date Ending 31 May 2024**

**Operating Revenue (cont.)**

Fees and Charges	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		15,581,977	15,778,075
<i>Healthy Melville shows a positive variance related to Lease and Hire Fees of \$86,004, Membership Fees of \$25,746 and other minor amounts totaling \$15,934.</i>			127,684
<i>Other service areas showed a net positive variance of \$68,414 made up of minor amounts.</i>			68,414

Investment Earnings	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		9,610,000	9,738,208
<i>Reserve fund interest positive variance due to higher-than-expected reserve balances.</i>			622,412
<i>Municipal fund interest negative variance due to interest rates being lower than expected.</i>			<b>(430,589)</b>
<i>Other minor variances related mainly to late payment interest on outstanding rates accounts.</i>			<b>(63,615)</b>

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**Statement of Variances in Excess of \$100,000 by Nature Financial Year-  
To-Date Ending 31 May 2024**

Operating Expenditure			
Employee Costs	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		(57,793,294)	(52,720,636)
<i>The significant underspend in employment costs is indicative of several staff vacancies across the organisation.</i>			
<i>Natural Areas and Parks – Positive variance due to vacancies in the Natural Areas Team Leader, Natural Areas Supervisor, Tractor Operator (Parks Maintainer) and Environmental Education Support Officer roles and previous vacancies in Parks Maintainer roles.</i>			700,950
<i>Community Safety – Positive variance due mainly to previous staff vacancies in the Manager Community Safety and Community Safety and Service roles and a Parking Officer vacancy.</i>			431,709
<i>Customer and Community Participation – Positive variance due to previous staff vacancies including the customer relations team i.e. Coordinator Customer Relations and casual Customer Experience Officer roles.</i>			390,373
<i>Building and Environmental Health Services – Positive variance due mainly to staff vacancies in the Senior Building Surveyor and Assistant Building Surveyor roles.</i>			359,122
<i>Resource Recovery and Fleet Services - Positive variance due mainly to vacancies in the Waste Collection Driver and Heavy Duty Mechanic roles.</i>			352,486
<i>Information Technology - Positive variance due mainly to previous staff vacancies in the ICT Support Officer and ICT Project Officer roles, and an Information Management Officer vacancy.</i>			340,518
<i>Library Services – Positive variance due to several staff vacancies, and the closure of Willagee library since October 2023.</i>			296,437
<i>Financial Services - Positive variance due mainly to previous staff vacancies in Rates and Debtors Officer roles and a Finance Officer Accounts Payable vacancy.</i>			278,214
<i>Cultural Development – Positive variance due to a vacancy in the Youth Engagement Team Leader role, and various minor underspends.</i>			225,347

**Statement of Variances in Excess of \$100,000 by Nature Financial Year-  
To-Date Ending 31 May 2024**

Operating Expenditure (cont.)			
Employee Costs (cont.)	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(57,793,294)	(52,720,636)	5,072,658
<i>City Buildings and Projects – Positive variance due to a previous staff vacancy in the Building Maintenance Support Officer role, and various minor underspends.</i>			208,240
<i>Director Corporate Services – Positive variance due to a Business Support (Administration) Officer vacancy, and various minor underspends.</i>			204,392
<i>Engineering – Positive variance due to a vacancy in the Engineering Technical Officer role and various minor underspends.</i>			176,333
<i>Director Urban Planning - Positive variance due to various minor underspends.</i>			167,808
<i>Director Community Development - Positive variance due mainly to a previous vacancy in the Director Community Development role.</i>			140,971
<i>Corporate Strategy and Communications - Positive variance due mainly to previous staff vacancy in the Digital and Content Officer role.</i>			134,771
<i>Director Environment and Infrastructure - Positive variance due to various minor underspends.</i>			109,998
<i>People and Culture - Positive variance due to various minor underspends.</i>			101,000
<i>Governance - Positive variance due to a vacancy in the Elected Member Support Officer role and various minor underspends.</i>			100,442
<i>The remaining variance relates to minor variances in other service areas.</i>			353,547

**Statement of Variances in Excess of \$100,000 by Nature Financial Year-  
To-Date Ending 31 May 2024**

**Operating Expenditure (cont.)**

Materials and Contracts	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	<b>(35,595,611)</b>	<b>(33,417,941)</b>	<b>2,177,670</b>
<i>Resource Recovery Services shows underspends of \$977,144 related mainly to waste disposal and recycling costs. These underspends relate mostly to lower gate fees and tonnages for recycling and FOGO disposal costs, partially offset by increases in domestic refuse collection tonnages.</i>			1,249,126
<i>Fleet shows a positive variance of \$56,999 related mainly to Fuel.</i>			
<i>Engineering shows a positive variance relating to minor timing variances on contractors' budgets across the City's various maintenance programs, including a positive variance of \$214,531 in Design Services, \$118,904 in Drainage Maintenance and other various minor variances.</i>			495,112
<i>Community Safety shows a positive variance made up of Contractors Ad-Hoc underspends of \$111,085, and the remaining \$93,747 is made up of minor amounts.</i>			204,832
<i>Chief Executive Officer positive variance made up of minor amounts, including a timing variance related to South West Group expenditure of \$99,031.</i>			166,345
<i>Customer and Community Participation positive variance made up of minor amounts.</i>			163,677
<i>Library Services positive variance made up of Memberships Subscriptions and Online Resources (\$19,283), Contract payments (\$45,478), Library Stock purchases (\$21,617), and other minor amounts.</i>			108,896
<i>Strategic Property and Leasing shows a positive variance made up of minor timing variances.</i>			104,281
<i>Corporate Strategy and Communications shows a positive variance relating mainly to underspends in professional consultancies (\$45,043) and advertising expenses (\$33,981).</i>			100,431
<i>Natural Areas and Parks shows a negative variance made up mainly of Street Trees Pruning and Maintenance of \$197,848, offset by variance minor positive and negative amounts across the City's parks and reserves.</i>			<b>(126,118)</b>

**Statement of Variances in Excess of \$100,000 by Nature Financial Year-  
To-Date Ending 31 May 2024**

**Operating Expenditure (cont.)**

Materials and Contracts (cont.)	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(35,595,611)	(33,417,941)	2,177,670
<i>Information Technology shows a negative variance related mainly to Communications and Licensing costs of \$546,267, partially offset by a positive timing variance in Project and Innovation contract payments of \$165,842 and the remaining net negative balance of \$47,882 is made up of minor amounts.</i>			<b>(428,307)</b>
<i>The remaining variance relates to timing variances in the Sustainability and Climate Action service area, with minor variances in various other service areas.</i>			139,395
Insurance	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(1,406,038)	(1,288,631)	117,407
<i>Positive variance due to insurance premium (excluding workers compensation insurance) accounts being lower than expected. In particular, Motor Vehicle and Plant \$61,349, Public Liability \$21,068 and Property and Contents \$24,278.</i>			117,407

**Capital Expenditure**

Purchase of Furniture and Equipment	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
	(2,171,041)	(1,888,005)	283,036
<i>Underspenders related to the replacement of mobile garbage bins.</i>			206,842
<i>Positive timing variance on the Website Customer Experience Project due to delays in the commencement of the project.</i>			200,000
<i>Positive timing variance on new and upgrade software installations due to project delays.</i>			147,463
<i>Positive timing variance on the Intranet Future Vision Project due to delays in the commencement of the project.</i>			112,181
<i>Negative timing variance related to the purchase of computer hardware, scanners and printers.</i>			<b>(335,593)</b>
<i>The remaining various positive and negative variances amount to a net negative variance.</i>			<b>(47,857)</b>

**Statement of Variances in Excess of \$100,000 by Nature Financial Year-  
To-Date Ending 31 May 2024**

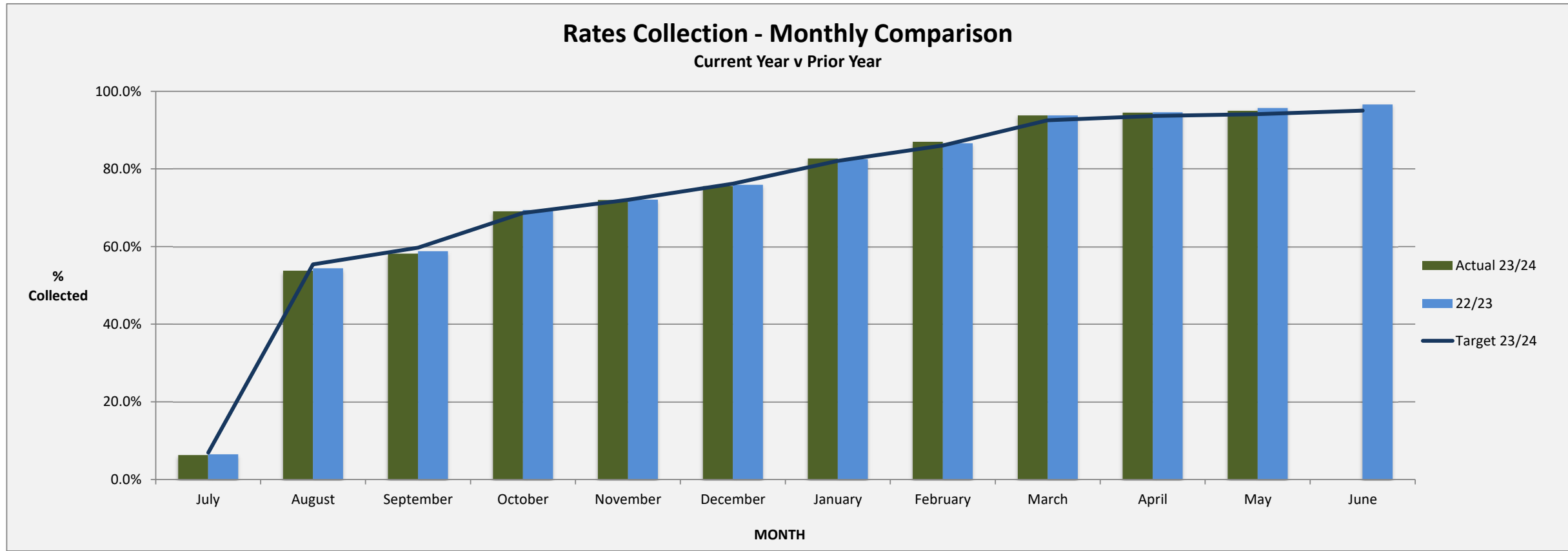
**Capital Expenditure (cont.)**

Purchase of Land and Buildings	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		(11,011,854)	(10,819,044)
<p><i>Approximately \$63,893 of the Purchase of Land and Buildings variance is due to the reversal of 2022-2023 financial year end adjustments.</i></p>			
<p><i>Various positive and negative variances amounting to a net positive variance.</i></p>			128,917

Purchase of Infrastructure Assets	YTD Budget \$	YTD Actual \$	YTD Budget Variance \$
		(20,961,105)	(20,606,620)
<p><i>Approximately \$40,726 of the Purchase of Infrastructure Asset variance is due to the reversal of 2022-2023 financial year end adjustments. These amounts are included in the category variances identified below.</i></p> <p><i>The remaining \$313,759 is made up of minor amounts across the Infrastructure program, which are included in the various asset categories below.</i></p>			
<p><i>Drainage – Timing variance noted related mainly to a delay in the commencement of the Riseley Street flooding project.</i></p>			145,292
<p><i>Environmental</i></p>			14,448
<p><i>Foreshore Facilities</i></p>			3,574
<p><i>Irrigation</i></p>			27,685
<p><i>Lighting</i></p>			12,497
<p><i>Parks Streetscapes Structures</i></p>			42,380
<p><i>Paths</i></p>			43,148
<p><i>Playgrounds</i></p>			20,410
<p><i>Roads</i></p>			45,051

**City of Melville**  
**SUMMARY OF DEBTORS**  
**FOR THE PERIOD ENDING : 31 May 2024**

Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
<b>RATE DEBTORS</b>					
Opening Balance - 1 July	3,379,289	3,379,289	0%	4,024,978	-16%
Rates & Charges Raised	103,150,073	103,089,545	0%	96,999,280	6%
Payments Received	(101,139,032)	(100,528,707)	1%	(96,659,062)	5%
Closing Balance	5,390,330	5,940,128	-9%	4,365,196	23%
<b>REFUSE DEBTORS</b>					
Opening Balance - 1 July	44,432	44,432	0%	55,131	-19%
Rates & Charges Raised	1,679,281	1,677,833	0%	1,654,515	1%
Payments Received	(1,667,046)	(1,660,857)	0%	(1,654,489)	1%
Closing Balance	56,667	61,409	-8%	55,156	3%
<b>FESA DEBTORS</b>					
Opening Balance - 1 July	650,906	650,906	0%	782,850	-17%
Rates & Charges Raised	18,425,871	18,425,249	0%	18,478,430	0%
Payments Received	(18,066,519)	(17,965,247)	1%	(18,430,364)	-2%
Closing Balance	1,010,258	1,110,907	-9%	830,916	22%
<b>UNDERGROUND POWER DEBTORS</b>					
Opening Balance - 1 July	304,028	304,028	0%	459,503	-34%
Rates Raised	22,095	21,841	1%	176,308	-87%
Payments Received	(155,104)	(148,710)	4%	(320,549)	-52%
Closing Balance	171,019	177,159	-3%	315,262	-46%
<b>POOL DEBTORS</b>					
Opening Balance - 1 July	16,677	16,677	0%	19,059	-12%
Rates & Charges Raised	492,615	492,589	0%	476,769	3%
Payments Received	(489,583)	(488,362)	0%	(476,679)	3%
Closing Balance	19,709	20,904	-6%	19,149	3%
<b>SECURITY DEBTORS (SECL)</b>					
Opening Balance - 1 July	92,407	92,407	0%	111,765	-17%
Rates & Charges Raised	2,627,601	2,627,241	0%	2,499,211	5%
Payments Received	(2,604,313)	(2,596,790)	0%	(2,504,383)	4%
Closing Balance	115,696	122,858	-6%	106,592	9%
<b>INSTALMENT FEE DEBTORS</b>					
Opening Balance - 1 July	77	77	0%	280	-73%
Rates & Charges Raised	4	4	0%	0	#DIV/0!
Payments Received	(59)	(59)	0%	(186)	-68%
Closing Balance	22	22	0%	94	-77%
<b>SUMMARY OF RATE DEBTOR MOVEMENT</b>					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	4,487,816	4,487,816	0%	5,453,565	-18%
Debtors Raised	126,397,541	126,334,303	0%	120,284,513	5%
Payments Received	(124,121,656)	(123,388,732)	1%	(120,045,713)	3%
Closing Balance	6,763,701	7,433,388	-9%	5,692,365	19%
<b>SUMMARY OF SUNDRY DEBTOR MOVEMENT</b>					
Detail	Actuals Current Month YTD	Actuals Previous Month YTD	% Diff Current Mth to Previous Mth	Actuals This Month Last Year YTD	% Diff Current Mth to Current Mth Last Yr
Opening Balance - 1 July	901,439	901,439	0%	642,878	40%
Invoices Raised	5,506,019	5,128,231	7%	6,594,744	-17%
Receipts	(5,791,014)	(5,095,370)	14%	(6,618,704)	-13%
Prepayments	(15,750)	(9,868)	60%	1,416	-1212%
Closing Balance	600,694	924,433	-35%	620,335	-3%



CONFIDENTIAL

**SUMMARY OF GENERAL DEBTORS AGED 90 DAYS OR GREATER  
FOR THE MONTH ENDED 31 MAY 2024**

Debtor Number	Debtor Name	Amount	Comments and subsequent events
<b>Accounts with Recoveries Legal</b>			
835033	Extraordinary Mind Project	\$1,022	Lodged with Recoveries Legal 23 May 2024.
862573	Profutsal	\$3,348	Lodged with Recoveries Legal 20 March 2024.
569826	WA State Futsal Club	\$33,179	Lodged with Recoveries Legal 20 March 2024.
		<b>\$ 37,548</b>	
<b>Payment arrangements</b>			
832568	Individual	\$17,098	Maintaining payment plan.
861732	Healthcare WA	\$10,912	Maintaining payment plan.
862151	South Perth Futsal Club	\$5,284	Maintaining payment plan.
862342	Perth AFC Futsal Club	\$21,557	Maintaining payment plan. Increased payment from \$1,500 per month to \$2,500.
863209	Individual	\$1,859	Maintaining payment plan. Increased payment from \$200 per fortnight to \$250.
864132	Individual	\$7,600	Maintaining payment plan.
869123	Overall Group Pty Ltd	\$1,246	Maintaining payment plan.
869693	Velovelum Pty Ltd T/As Mastro Pizza	\$5,882	Maintaining payment plan.
	Total on Payment Arrangement	<b>\$ 71,438</b>	
<b>Ordinary Debtors</b>			
505578	Bluewater Grill	\$140	Emailed debtor with copies of invoices.
511030	Bluewater Pty Ltd	\$29,616	Debtor contacted CoM requesting further clarification.
803597	Belgravia Health & Leisure Group Pty Ltd	\$10,624	Apportioning issue - lodged with INFOR. Debtor only owes current invoice.
855783	Advanced Traffic Management	\$920	Debtor is with Liquidators. Contact made with Grant Thornton who advised that they will issue further correspondence when they are in a position to update.
857086	Traffic Force	\$196	Emailed overdue notice 10 May 2024.
860627	ICWA	\$365	Emailed overdue notice 9 May 2024.
869073	5 MacRae Pty Ltd	\$424	Statement issued 22 May 2024.
871954	CPD Oz Tag Club	\$122	Phoned debtor to advise of overdue amounts, also emailed copies of invoices.
	Total Ordinary Debtors	<b>\$ 42,407</b>	
<b>Sporting &amp; Community Organisations</b>			
506014	Brentwood Karoonda Sporting Association	\$21,038	Payment of \$514.34 received.
858134	Dynamic Flames Badminton Club Inc	\$1,462	Emailed club with copies of invoices.
866574	Artistic Swimming WA	\$33	Emailed copies of invoices.
868364	Shirley Strickland Reserve Sporting Association	\$1,540	Emailed copies of invoices.
507491	Dynamic	\$66,391	Loan only.
	Total Sporting & Community Organisations	<b>\$ 90,464</b>	
<b>GRAND TOTAL</b>			
<b>GRAND TOTAL</b>	<b>Total 90 Days and over</b>	<b>\$ 241,856</b>	
	<b>Total Sundry Debts Outstanding</b>	<b>\$ 600,694</b>	
	<b>90 Days and Over % of Total Debt</b>	<b>40%</b>	
	<b>90 Days and over -Total No. of Debtors (excl Loans)</b>	<b>24</b>	

**BUDGET AMENDMENTS  
FOR THE MONTH OF MAY 2024**

**Budget Amendments**

						Budget Amendments >\$100,000	
<i>Account Number</i>	<i>Description</i>	<i>Journal Number</i>	<i>Date</i>	<i>Amount Transferred From</i>	<i>Amount Transferred To</i>	<i>Total Amount</i>	<i>Comments</i>
445-85536-1605-000	Traffic Management				280,000	\$ 280,000	Budget created to represent funding from Main Roads for capital project NBS06174 Low Cost Traffic Treatments.
494-85536-5220-000	Traffic Management	B02506	20/05/2024	280,000			
277-28110-7888-000	Infrastructure Asset Management Reserve				100,000	\$ 200,000	Decrease to budgeted funds from Infrastructure Asset Management Reserve for capital project IRR05692 Irrigation In-Field Renewal due to project underspends.  Increase to budgeted funds used from Public Open Space and Urban Forest Reserve for capital project STS04578 Urban Forest Renewal.
488-85550-1655-000	Irrigation			100,000			
486-85545-1555-000	Streetscapes	B02508	30/05/2024		100,000		
277-28116-7888-000	Public Open Space and Urban Forest Reserve			100,000			
277-28107-7888-000	Community Facilities Reserve				200,000	\$ 400,000	Decrease to budgeted funds from Community Facilities Reserve for capital project BCR04152 DAIP Upgrade Program.  Increase to budgeted funds used from Infrastructure Asset Management Reserve for capital project FUR05844 Bus Shelter DDA Compliance.
489-85530-1525-000	Buildings			200,000			
453-85546-1555-000	Street and Park Furniture	B02509	30/05/2024		200,000		
277-28110-7888-000	Infrastructure Asset Management Reserve			200,000			
445-85531-1605-000	MRRG Road Projects				3,812	\$ 3,812	Budget created to represent funding from Main Roads for capital project MRG05506 Karel Avenue South Bound - Farrington Road to Dimond Court.
493-85634-5220-000	MRG05506 Karel Ave (SB) (Income)	B02512	31/05/2024	3,812			
				<b>883,812</b>	<b>883,812</b>	<b>883,812</b>	

COMPLIANCE

City of Melville

**Stretch Reconciliation Action Plan  
Makuru 2024 – Makuru 2027**

*The City of Melville acknowledges the Bibbulmun people as the Traditional Owners of the land on which the City stands today and pays its respects to the Whadjuk people, and Elders both past and present.*

**City of Melville nagolik Bibbulmen Nyungar ally-maga milgebar gardukung naga boordjar-il narnga alidja yugow yeye wer ali kaanya Whadjack Nyungar wer netingar quadja wer burdik.**

**Our vision for reconciliation**

**Our vision for reconciliation is a country that values the living cultures of Aboriginal and Torres Strait Islander people, embraces truthful reflection of the history and experiences of First Nations peoples, and is dedicated to equity, opportunity and respect for Aboriginal and Torres Strait Islander communities.**

**Our vision for reconciliation begins with understandings of Country that have always underpinned Whadjuk ways of knowing and being. Reconciliation extends beyond lines on a map – it weaves its way across Country, connecting all of us. We seek to reach out our hands, to work alongside our neighbours to make reconciliation possible for all Australians.**

**Our actions for reconciliation are grounded in strong, rich and meaningful relationships. We seek to walk together on a journey of reconciliation that is grounded in First Nations ways of knowing, being and understanding, and celebrate the knowledge, resilience and generosity of Aboriginal and Torres Strait Islander peoples.**

**Our call for reconciliation is loud and strong. It extends beyond the present moment, stretching behind us to the past and forward to the future, telling the true histories and stories of this place, and reaching towards a better future. We seek to connect, to listen, to understand and, most of all, to act and to make change.**

**We know that racism impacts the daily lives of Aboriginal and Torres Strait Islander peoples. We are ever thankful for our First Nations communities for their generosity in sharing this journey with us, but we know that the work of reconciliation is the work of non-Aboriginal peoples. We know there is work to be done and we humbly commit to the labor of reconciliation.**

**We want our young people to grow up feeling their lives, identities, stories and culture matter, for their living cultures to be valued and celebrated. We commit to working with Aboriginal and Torres Strait Islander peoples for equity, to change systems that do not work and striving to understand the deep and rich culture that flows through this place and its people. These voices need to be heard – our ears are open.**

**Paving the Way**

**In 2022, the City commissioned Artist Iesha Wyatt, a local resident, to create an artwork for the Stretch Reconciliation Action Plan to acknowledge key Indigenous sites and to connect communities.**

**Iesha Wyatt is an emerging Yued Noongar artist working in both painting and digital**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

mediums, with a background in fine art and graphic design.

Ilesha started with a map, marking points of significance, roads and the river, but it was only when she removed the hard borders of the map that the piece came to life. She found that the work began to grow around the idea that the roads currently showing on our maps actually follow traditional paths, laid out for thousands of years. These paths not only connect important places but they pull together the past with the present and form a link that will continue long into the future.

The name of the artwork *Paving The Way* honours those who go ahead, making it easy for others to follow and references the tracks of the Wagyl as it forms the bends of the river. Most importantly, it explicitly acknowledges that bitumen and asphalt have been laid upon paths made by human feet.

Ilesha often chooses to work with digital tools to make her art. She finds the nature of the technology, which allows her to constantly update and change her images, colours and layers, mimics the way maps are always changing and being brought into the present. While a digital image can be constantly changed and manipulated, the evolutionary process that created it remains forever in the process recording data which documents every decision made, giving the work great depth and meaning.

Our business

The City of Melville did not exist in ancient times.

The City of Melville sits on the traditional lands of the Bibbulmun peoples, whose *bidi* (pathways) travel across this Country. Their connection to this Country is continuous and unbroken.

As in ancient times, the *bilya* (river) is the life of this Country. Over 18 kilometres of foreshore runs through this place and the land between these rivers include sites of enormous significance to the Bibbulmun peoples: Yagan Mia (Wireless Hill), Goolugatup (Heathcote) and Dyoondalup (Point Walter) among them.

Our role is to work alongside First Peoples as the caretakers of this place. As a local government authority, the City of Melville delivers services to residents and businesses located within our boundaries. Aboriginal and/or Torres Strait Islander people make up almost one per cent of the City of Melville's total residents (almost 920 of 103,523). By comparison, 3.2 per cent of Australia's population identify as of Aboriginal and / or Torres Strait Islander origin in the 2021 census.

The City of Melville provides services including cultural and community development, health and well-being, safety and security, environmental health, waste and recycling, planning and building. The City is responsible for providing and maintaining facilities and infrastructure, including roads, footpaths, parks and reserves, and community facilities. In the delivery of all of these services, we have much to learn from Aboriginal and Torres Strait Islander ways of knowing and being.

In November 2023, the City employed 749 staff, which includes 13 who choose to identify as Aboriginal and / or Torres Strait Islander. This is 1.8 per cent of the total number of employees.

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

## **Our Reconciliation Action Plan**

**The City of Melville's vision is: Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.**

**To achieve this vision, the City of Melville has a long history of working to embed reconciliation across our organization and within our community. Understanding of, support for, and investment in reconciliation at the City has grown over this period, reflecting leadership, engagement and commitment by First Nations peoples, community, staff and Elected Members.**

**The City's first Reconciliation Action Plan was launched in 2013 at the Innovate level. This document formalized the work of reconciliation that was already happening the community and made the City accountable to its own reconciliation journey.**

**This new Reconciliation Action Plan has been developed with input from Executive, RAP champions, employees across various departments of the organization, and a Working Group of Aboriginal and Torres Strait Islander community members, Elders and Traditional Owners.**

**The External Working Group has been intrinsic in the development of this RAP and, more broadly, in driving outcomes for Aboriginal and Torres Strait Islander communities in the City of Melville. The External Working Group is made up of eleven Aboriginal and / or Torres Strait Islander community members. The generosity of this group in sharing their vision for reconciliation and change in the City of Melville cannot be underestimated.**

**Alongside this group, reconciliation is further supported by an Internal Working Group of staff tasked with progressing reconciliation within their own work area. Alongside the CEO, this group is made up of diverse members of staff including:**

**Director Environment and Infrastructure  
Director Community Development  
Manager Cultural Services (RAP Champion)  
First Nations Engagement Coordinator  
First Nations Engagement Lead  
Team Leader Willagee Library  
Strategic Initiatives Lead**

**This group included two Aboriginal and / or Torres Strait Islander members of staff.**

### **Achievements**

**Since development of our first RAP, the City has done significant work in the reconciliation space. There is still so much to do, but the following are some key projects that exemplify the City's reconciliation journey.**

**Place Names Melville: Place Names Melville demonstrates the City's commitment to reconciliation, agreement making and truth-telling, working alongside Elders and the community to de-code, express and celebrate the ancient Noongar place names in the City of Melville. It builds on the work the City has undertaken with local Elders since 1997 to research significant Indigenous sites and to understand their history. The project is being**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

undertaken in partnership with Community Arts Network (CAN) as creative producers, Moodjar Consultancy and the Noongar Community. Drawing on the collective knowledge and guidance of Professor Len Collard and Geri Hayden, Cultural Advisor and Facilitator, the project is a community-led, creative model for decoding and revealing the ancient meanings embedded in Noongar place names.

**Goolugatup Lowerlands:** A First Nations lead project in collaboration with the Whadjuk community, Traditional Owners, community and stakeholders, this ambitious plan to realise the potential of Goolugatup (formerly Heathcote) Lowerlands will upgrade the existing parklands without losing its current character and history. This project aims to explore meaningful pathways to reconciliation and increased community association with the Goolugatup Lowerlands. As a significant cultural and heritage place, the project will not only rejuvenate the natural environment and create a recreational passive space for people to enjoy, but also opportunities for cultural activity. It represents place-based reconciliation in action, including an opportunity to advance the City's Reconciliation Action Plan goals.

**Willagee Youth Drop-in:** Willagee Library and Community Centre have run a youth drop-in for First Nations young people for a number of years. This group of young people, and their communities, have long-standing relationships with the library through programs including after-school homework help and youth drop-in programs run at the Willagee Library and Willagee Community Centre. As part of youth drop-in, Youth Engagement Officers support participants to engage with diverse activities, often centring around creative practice. A key concept that underpins these programs is to highlight career pathways, providing these young people with the role models "like them" – because you can't be what you can't see.

**Connection to Country:** This project engages at-risk young people and builds their cultural knowledge, connection to Country and artistic practice. Elders will work with participants at culturally important places around the City of Melville, developing their knowledge of each place. Mentor artists will support participants to create arts-focussed outcomes that reflect this learning. These outcomes will be showcased at the conclusion of the project in a celebration that brings together community and stakeholders.

**NRW Working Group:** In 2022, the City of Melville changed the way we delivered NRW. From the responsibility of the First Nations Engagement team, NRW became a shared responsibility across a panel of non-Aboriginal staff, who programmed NRW in consultations with First Nations team members. The load was always on non-Aboriginal members of the panel. They looked to First Nations advisors for guidance and wisdom, but did not expect them to do the work of Reconciliation. This shift was truly meaningful for the First Nations Engagement Team – they felt heard, seen and acknowledged. It also made space for non-Aboriginal staff to learn and listen. This was truly Reconciliation in action.

**Koolangka Waangkiny:** Koolangka Waangkiny is a weekly storytime program that introduces Noongar language, stories and culture to children aged under five and their families, friends and carers. The sessions are facilitated by Rickeeta Walley and engage children's imaginations through the use of traditional storytelling and creative play. The aims of the program are:

- to introduce simple Noongar language to parents so that they can replicate it and continue learning at home
- Celebrate Noongar stories, storytelling and culture in an accessible setting

**\*Note:** Items in blue are a requirement of Reconciliation Australia for a Stretch RAP

- **Engage children and families in creative activities that connect with Noongar stories, storytelling and culture**

**Key learnings from our reconciliation journey**

- 1. The heavy lifting of reconciliation is the work of non-Aboriginal people and we need to embed ways in which they can do this labor.**
- 2. Not all questions about First Nations history, culture, Country and / or programming are the responsibility of the First Nations Team.**
- 3. There needs to be space for community to have a voice and influence on decision making. The community is strong and this needs to be valued and respected. We need to listen to and be accountable to what they have to say.**
- 4. There is still a lot of learning that needs to be done across the organization and the community about First Nations**
- 5. We need to support the employment, retention and career development aspirations of Aboriginal and Torres Strait Islander staff, which includes creating identified roles.**
- 6. The work of reconciliation requires investment. We need to be realistic about what we can do and ensure that the whole organisation is behind it.**
- 7. It is important for our organisation to create a culturally safe space in the workplace and for our communities.**
- 8. Relationships take time.**

**Serenity - By Dr Gerrard Shaw, Nyoongar Yued Whadjuk Elder**

**The world we find ourselves in today is full of darkness, chaos, and human destruction in the form of wars and unresolved issues.**

**My Ancestors came to me in a dream and told me I would find peace of mind from contact with mother earth (boodya) by walking on the ground my Ancestors walked.**

**I did as I was told and immediately felt the warmth of the healing rays of the Sun.**

**I remembered my people are the River people (Beeloo Noongars) as I looked upon the rippling and shimmering white water. I threw a handful of mud into the water and said my**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

**name so Ancestors knew I came In peace.**

**Then I put my body into the water allowing it  
to wash away all my worries.**

**All this together with the trees and bushes all  
around providing protection for the many  
sweet-sounding birds.**

**Suddenly, I knew Serenity.**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<b>Relationships</b>			
<p>The heart of reconciliation is strong, respectful and meaningful relationships with Aboriginal and Torres Strait Islander peoples. The City of Melville is committed to building connections with Aboriginal and Torres Strait Islander communities, to continue to learn from them, hear their voices and be guided by their expertise.</p> <p>The underpinning of these relationships must be trust. But trust doesn't come without listening and without action. The City of Melville is committed to ensuring Aboriginal and Torres Strait Islander peoples have a seat at the table, that our ears are open to them, and to ensuring our actions demonstrate that we have heard what they have to say.</p>			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
<p><b>Establish and maintain mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.</b></p>	<p><b>Review the City's existing Aboriginal Engagement Plan and develop an Aboriginal Engagement Policy to guide the way the City consults with Traditional Owners, Elders and Aboriginal and Torres Strait Islander community members.</b></p>	<p><b>Commence review in July 2024</b></p> <p><b>Commence policy development in July 2025</b></p> <p><b>Review progress annually</b></p>	<p><b>First Nations Engagement Coordinator (Lead)</b></p>
	<p><b>Meet with local Aboriginal and Torres Strait Islander stakeholders and organisations to continuously improve guiding principles for engagement.</b></p>	<p><b>July, annually</b></p>	<p><b>First Nations Engagement Coordinator (Lead)</b></p> <p><b>Manager Cultural Services (Support)</b></p>
	<p><b>Establish and maintain four formal two-way partnerships with Aboriginal and Torres Strait Islander communities or organisations, including:</b></p> <ul style="list-style-type: none"> <li>• <b>Whadjuk Aboriginal Corporation</b></li> <li>• <b>Moodjar Consultancy</b></li> <li>• <b>SWALSC</b></li> <li>• <b>Aboriginal Engagement Network (WALGA)</b></li> </ul>	<p><b>July, annually</b></p>	<p><b>First Nations Engagement Coordinator</b></p> <p><b>Manager Cultural Services (Support)</b></p>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<b>Build relationships through celebrating National Reconciliation Week (NRW).</b>	<b>Develop and deliver a meaningful, rich and engaging program of events for National Reconciliation Week including:</b> <ul style="list-style-type: none"> <li>• <b>At least one public-facing event that invites the community to come together for reconciliation.</b></li> <li>• <b>Up to five learning opportunities for City of Melville staff.</b></li> <li>• <b>Screenings of Reconciliation WA's virtual breakfast program.</b></li> </ul>	<b>May, annually</b>	<b>National Reconciliation Week Working Group Chair</b>
	<b>Establish a working group of non-Aboriginal members of staff to manage and deliver programming for National Reconciliation Week in consultation with the First Nations Engagement Team.</b>	<b>July 2024</b>	<b>National Reconciliation Week Working Group Chair</b>
	<b>Develop guidelines for the operation of the National Reconciliation Week working group.</b>	<b>July 2024</b>	<b>National Reconciliation Week Working Group Chair</b>
	<b>Encourage Elected Members and staff to engage with NRW by:</b> <ul style="list-style-type: none"> <li>• <b>Supporting staff to attend NRW events within work time.</b></li> <li>• <b>Promoting key events happening within the City of Melville.</b></li> <li>• <b>Promoting Reconciliation WA and Reconciliation Australia's program of events for NRW.</b></li> </ul>	<b>May, annually</b>	<b>National Reconciliation Week Working Group Chair (Lead)</b> <b>Senior Communications Officer (Support)</b>
	<b>Invite RAP External and Internal Working Group members to participate in National Reconciliation Week events, including by arranging transport where appropriate.</b>	<b>May, annually</b>	<b>National Reconciliation Week Working Group Chair</b>
	<b>Promote opportunities for City of Melville staff to participate in the National Reconciliation Week Working Group.</b>	<b>April and May, annually</b>	<b>National Reconciliation Week Working Group Chair (Lead)</b> <b>Lead – Human Resources (Support)</b>
	<b>Promote National Reconciliation Week events hosted by City of Melville, Reconciliation WA and Reconciliation Australia through all City of Melville communications channels.</b>	<b>May, annually</b>	<b>Senior Communications Officer (Lead)</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

			<b>National Reconciliation Week Working Group Chair (Support)</b>
	<b>Register all City of Melville events on Reconciliation Australia and Reconciliation WA's National Reconciliation Week website.</b>	<b>April and May, annually</b>	<b>National Reconciliation Week Working Group Chair</b>
	<b>Circulate Reconciliation Australia's NRW resources and reconciliation materials to all staff.</b>	<b>April and May, annually</b>	<b>National Reconciliation Week Working Group Chair</b>
<b>Promote reconciliation through our sphere of influence.</b>	<b>Collaborate with other organisations to implement innovative approaches to advance reconciliation and drive reconciliation outcomes across the region using a place-based approach, including:</b> <ul style="list-style-type: none"> <li>• <b>City of Cockburn</b></li> <li>• <b>City of Fremantle</b></li> <li>• <b>WALGA</b></li> </ul>	<b>July 2024, annually</b>	<b>First Nations Engagement Coordinator</b>
	<b>Implement strategies to positively influence our external stakeholders to drive reconciliation outcomes.</b>	<b>August 2024, annually</b>	<b>Cultural Services Manager (Lead) Manager Customer and Community Participation (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Develop and implement a staff engagement strategy to raise awareness of reconciliation across our workforce.</b>	<b>August 2024, annually</b>	<b>Lead – Human Resources</b>
	<b>Publicly communicate our commitment to reconciliation and celebrate projects with reconciliation outcomes through communication channels including:</b> <ul style="list-style-type: none"> <li>• <b>Corporate website</b></li> <li>• <b>Social media</b></li> <li>• <b>E-news</b></li> </ul>	<b>July 2024, annually</b>	<b>Senior Communications Officer (Lead) Events and Programming (Support)</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	<b>Provide information on reconciliation initiatives – including National Reconciliation Week, the Reconciliation in Conversation talks series, and NAIDOC Week - in our public spaces including libraries, community centres and recreation centres.</b>	<b>July 2024, annually</b>	<b>Coordinator Library Services Manager Healthy Melville</b>
<b>Promote positive race relations through anti-discrimination strategies.</b>	<b>Develop, implement, and communicate an Anti-Discrimination Policy for the City of Melville.</b>	<b>January 2025</b>	<b>Lead – Human Resources</b>
	<b>Revise and implement the Employee Assistance Program to ensure adequate supports are in place for First Nations employees.</b>	<b>January 2025</b>	<b>Lead – Human Resources (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Integrate Cultural Awareness and Anti-Discrimination training for all City of Melville Elected Members and staff.</b>	<b>July 2025</b>	<b>Lead – Human Resources (Lead) Head of Governance (Support)</b>
	<b>Share available resources with local business, schools and organisations to drive anti-discrimination outcomes in our community.</b>	<b>December 2025</b>	<b>Strategic Initiatives Lead (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Continuously improve HR policies and procedures concerned with anti-discrimination.</b>	<b>July 2024, annually</b>	<b>Lead – Human Resources</b>
	<b>Engage with Aboriginal and Torres Strait Islander staff and/or Aboriginal and Torres Strait Islander advisors to continuously improve our anti-discrimination policy.</b>	<b>July 2024, annually</b>	<b>Lead – Human Resources</b>
	<b>Senior leaders to publicly support anti-discrimination campaigns, initiatives, and stances against racism.</b>		

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<b>Respect</b>			
<p><b>Respect is about honouring the First Peoples of this land and their Country. This cannot happen without acknowledging that their sovereignty was never ceded and the ongoing impact of colonisation on the lived experiences of Aboriginal and Torres Strait Islander peoples. As we move forward on this path of reconciliation, the City of Melville commits to respecting Aboriginal and Torres Strait Islander people's strong connection to family, land, language, and culture and acknowledging that this forms the foundation for social, economic, and individual wellbeing.</b></p>			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
<p><b>Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning.</b></p>	<p><b>Consult local Traditional Owners and/or Aboriginal and Torres Strait Islander advisors on the implementation and communication of the City's cultural learning strategy including through :</b></p> <ul style="list-style-type: none"> <li><b>An annual program of public cultural learning workshops that explore cultural practices.</b></li> <li><b>Embedding cultural learning into onboarding processes for all new staff.</b></li> </ul>	<p><b>September 2024, annually</b></p>	<p><b>Lead – Human Resources (Lead) First Nations Engagement Coordinator (Support) Events and Programming (Support)</b></p>
	<p><b>In accordance with the Cultural Learning Strategy, all staff undertake formal and structured cultural learning including:</b></p> <ul style="list-style-type: none"> <li><b>Mandatory online learning module/s for all staff.</b></li> <li><b>10% of staff per annum engage in face-to-face cultural learning programs.</b></li> </ul>	<p><b>September 2024, annually</b></p>	<p><b>Lead – Human Resources</b></p>
	<p><b>Work with Whadjuk Noongar Language speakers to deliver voluntary Whadjuk Noongar Language classes to staff and community, engaging up to 45 participants per year.</b></p>	<p><b>Commence July 2024, annually</b></p>	<p><b>Lead – Human Resources</b></p>
	<p><b>Celebrate Aboriginal and Torres Strait Islander creative practice and culture by displaying Aboriginal and Torres Strait Islander artwork in City of Melville's high-profile public spaces, meeting rooms and offices.</b></p>	<p><b>November 2024, annually</b></p>	<p><b>Art Collection C urator</b></p>
	<p><b>Investigate culturally appropriate Whadjuk Noongar names for City of Melville spaces/places in line with the Landgate Aboriginal place naming guidelines and the Geographic Names Committee recommendations.</b></p>	<p><b>July 2024, annually</b></p>	<p><b>Head of Governance; Manager Strategic Urban Planning</b></p>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	<b>Conduct a review of cultural learning needs within our organisation.</b>	<b>December 2024, annually</b>	<b>First Nations Engagement Coordinator</b>
<b>Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.</b>	<b>Revise and communicate an Aboriginal Cultural Protocols Policy, which includes a clear payment structure and processes to ensure Aboriginal and Torres Strait Islander peoples are appropriately paid for their work, including sharing their cultural knowledge, Acknowledgement of Country and Welcome to Country.</b>	<b>December 2024, annually</b>	<b>Strategic Initiatives Lead (Lead) First Nations Engagement Lead (Support)</b>
	<b>Welcome all new Elected Members as part of the induction/ceremony with a smoking ceremony and / or Welcome to Country from Traditional Owners.</b>	<b>December 2024, annually</b>	<b>Head of Governance</b>
	<b>Invite performers visiting from outside Noongar Country to attend a formal Welcome to Country from Traditional Owners.</b>	<b>December 2024, annually</b>	<b>Creative Producer</b>
	<b>Develop and circulate list of Whadjuk Traditional Owners who have authority to deliver Welcome to Country and / or other cultural business.</b>	<b>December 2024, annually</b>	<b>First Nations Engagement Coordinator</b>
	<b>Review and update the City of Melville's Acknowledgement of Country in consultation with Traditional Owners and Whadjuk Noongar language experts.</b>	<b>December 2024</b>	<b>Strategic Initiatives Lead</b>
	<b>Ensure Acknowledgement of Country and Traditional Owners plaques and signage displayed in all City of Melville offices and buildings.</b>	<b>December 2025</b>	<b>Director Environment and Infrastructure</b>
	<b>Develop and implement an Interpretation Strategy for significant sites in the City of Melville to better acknowledge and build understanding of stories, histories and cultural protocols at identified places.</b>	<b>By December 2025</b>	<b>Manager Natural Areas and Parks (Lead) First Nations Engagement</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

			<b>Coordinator (Support) Strategic Initiatives Lead (Support)</b>
	<p><b>Increase understanding of cultural protocols internally by:</b></p> <ul style="list-style-type: none"> <li>• Educating staff on the meaning and importance of Acknowledgement of Country and Welcome to Country through at least one annual lunch and learn sessions.</li> <li>• Developing and promoting resources that support staff to create personalised Acknowledgments of Country that are reflective and responsive to place.</li> </ul>	<b>July 2025, annually</b>	<b>Strategic Initiatives Lead</b>
	<p><b>Invite Traditional Owner representatives to conduct a Welcome to Country and other appropriate cultural ceremonies at public events each year including but not limited to:</b></p> <ul style="list-style-type: none"> <li>• Key Events</li> <li>• Major exhibition openings and performances</li> <li>• Opening or unveiling of new projects and / or redevelopments</li> <li>• Citizenship ceremonies</li> </ul>	<b>Ongoing</b>	<b>Creative Producer Head of Governance</b>
	<p><b>Where a Welcome to Country is not possible, Elected Members and / or staff will provide an Acknowledgement of Country and Traditional Owners at all significant City of Melville events and / or meetings.</b></p>	<b>Ongoing</b>	<b>Head of Governance</b>
<b>Engage with Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.</b>	<p><b>In consultation with Aboriginal and Torres Strait Islander stakeholders support a meaningful, rich and engaging program of events for NAIDOC Week including one external event for community to come together, engaging at least 100 people.</b></p>	<b>July 2024, annually</b>	<b>First Nations Engagement Coordinator (Lead) Strategic Initiatives Lead (Support) Events and Programming (Support)</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	<b>Review HR policies and procedures to remove barriers to staff participating in NAIDOC Week.</b>	<b>July 2024, annually</b>	<b>Lead- Human Resources</b>
	<b>Invite Reconciliation Action Plan Internal and External Working Group members to participate in at least one NAIDOC event, including by arranging transport where appropriate.</b>	<b>July 2024, annually</b>	<b>First Nations Engagement Coordinator (Lead) Strategic Initiatives Lead (Support) Events and Programming (Support)</b>
	<b>Encourage Elected Members and staff to engage with at least one NAIDOC Week event by:</b> <ul style="list-style-type: none"> <li>• <b>Supporting staff to attend at least one NAIDOC Week event within work time.</b></li> <li>• <b>Promoting key events happening within the City of Melville.</b></li> </ul>	<b>July 2024, annually</b>	<b>First Nations Engagement Coordinator (Lead) Head of Governance (Support) Strategic Initiatives Lead (Support)</b>
<b>Educate the broader community about local Aboriginal heritage and culture.</b>	<b>Pilot at least two projects that integrate stories and histories of local Aboriginal and Torres Strait Islander community members into places through artwork, storytelling or other means.</b>	<b>December 2026</b>	<b>Manager Natural Areas and Parks (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Ensure urban and landscape designs include references to Aboriginal cultures in accordance with Aboriginal Indigenous Cultural and Intellectual Property rights.</b>	<b>December 2026</b>	<b>Manager Natural Areas and Parks (Lead)</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

			<b>First Nations Engagement Coordinator (Support)</b>
<b>Protect, recognise and promote local Aboriginal culture, heritage and place.</b>	<b>Review and update the City of Melville's Naming of Roads, Parks, Buildings and Infrastructure Policy to ensure its in accordance with Landgate Aboriginal place names guidelines.</b>	<b>December 2025</b>	<b>Head of Governance and Strategic Urban Planning Manager (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Identify significant Aboriginal sites with dual named signage for official registration through Landgate for dual naming and / or renaming in the City of Melville and launch at least one dual / renaming project per annum.</b>	<b>December 2025</b>	<b>Manager Natural Areas and Parks (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Deliver Place Names Melville in partnership with Lotterywest, Community Arts Network, Moodjar Consultancy and Noongar community members by:</b> <ul style="list-style-type: none"> <li>• <b>Researching significant Noongar sites in the City of Melville.</b></li> <li>• <b>De-coding, expressing and celebrating 18 ancient Noongar place names in the City of Melville.</b></li> <li>• <b>Cultural mapping to explore the creative expression of place</b></li> </ul>	<b>December 2023, ongoing</b>	<b>Place Names Melville Project Coordinator</b>
	<b>Publicly exhibit creative outcomes of Place Names Melville.</b>	<b>December 2026</b>	<b>Place Names Melville Project Coordinator</b>

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	<b>Deliver an artist in residence program in conjunction with Place Names Melville to support three Noongar artists to further respond to the themes of the project.</b>	<b>December 2026</b>	<b>Place Names Melville Project Coordinator</b>
	<b>Create and share a short documentary that celebrates the processes and outcomes of Place Names Melville.</b>	<b>December 2026</b>	<b>Place Names Melville Project Coordinator</b>
	<b>Embed the outcomes of the Place Names Melville through existing programming, events, naming, public art outcomes, signage and or / interpretation in situ.</b>	<b>December 2026</b>	<b>Director Environment and Infrastructure Place Names Melville Project Coordinator</b>
	<b>Use a First Nations led approach in the redevelopment of Goolugatup Lowerlands and pilot First Nations led management of this place in the delivery of identified outcomes including employment, cultural tourism and land management.</b>	<b>December 2024, ongoing</b>	<b>Strategic Initiatives Lead</b>
<b>Improve cultural safety at the City of Melville for staff and community.</b>	<b>In consultation with First Nations staff, conduct an audit of City of Melville spaces to evaluate how cultural safety can be improved across all sites.</b>	<b>June 2025</b>	<b>Manager Cultural Services</b>
	<b>Develop a plan to improve cultural safety across all work sites in the City of Melville.</b>	<b>June 2026</b>	<b>Manager Cultural Services</b>

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<b>Opportunities</b>			
<b>Aboriginal and Torres Strait Islander members of the community continue to face a significant gap in life outcomes in comparison to non-Aboriginal Australians. These communities face significant barriers to participation in education and employment and continue to face institutionalised racism at all levels. The City of Melville is committed to working with Aboriginal and Torres Strait Islander peoples, to provide opportunities for a genuine say in the design and delivery of policies, programs and services that affect them, and to support improved outcomes for Aboriginal and Torres Strait Islander peoples.</b>			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
<b>Provide opportunities which support cultural, social, educational and economic development for Aboriginal and Torres Strait Islander community members.</b>	<b>Investigate the feasibility of Willagee Community Centre facilitating greater Youth and Cultural outcomes integrating youth drop-in, social support and outreach programming with a focus on Aboriginal and Torres Strait Islander young people.</b>	<b>December 2025</b>	<b>Manager Cultural Services Manager Customer and Community Participation</b>
	<b>Through our libraries develop and deliver early learning programs for Aboriginal and Torres Strait Islander children aged 2-5 and their families and / or carers.</b>	<b>December 2025</b>	<b>Creative Learning Producer</b>
	<b>Share resources in a “welcome pack” to communicate funding and / or support pathways for families as they begin school in Melville.</b>	<b>December 2025</b>	<b>First Nations Community and Youth Officer</b>
	<b>Consult with Aboriginal and Torres Strait Islander community on how Blue Gum Community Centre can better meet community need.</b>	<b>December 2026</b>	<b>First Nations Engagement Coordinator</b>
	<b>Develop partnerships with Aboriginal and Torres Strait Islander community support organisations / service providers to better support the needs of community, including:</b> <ul style="list-style-type: none"> <li>• <b>Outcare</b></li> <li>• <b>Social investment WA</b></li> <li>• <b>Child and Adolescent Mental Health Service</b></li> </ul>	<b>December 2024, annually</b>	<b>First Nations Engagement Coordinator</b>
	<b>Provide Aboriginal community members and / or organisations with in-kind access to Council bookable spaces within libraries and community centres.</b>	<b>December 2024, annually</b>	<b>Neighbourhoods Coordinator</b>

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	<b>Deliver the grant funded Connection to Country program for Aboriginal young people to build their cultural knowledge, connection to Country and artistic practice in partnership with Traditional Owners, knowledge holders and Elders.</b>	<b>December 2024</b>	<b>First Nations Community and Youth Officer</b>
<b>Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.</b>	<b>Increase number of Aboriginal and Torres Strait Islander employees at the City of Melville by 0.5 per cent per annum.</b>	<b>December 2025</b>	<b>Lead – Human Resources</b>
	<b>Develop and implement an Aboriginal and Torres Strait Islander recruitment, retention, and professional development strategy for the City of Melville.</b>	<b>December 2026</b>	<b>Lead – Human Resources</b>
	<b>Consult with Aboriginal and Torres Strait Islander staff on the effectiveness of our recruitment, retention, and professional development strategy and remove barriers to Aboriginal and Torres Strait Islander participation in our workplace.</b>	<b>December 2026</b>	<b>Lead – Human Resources</b>
	<b>Develop and deliver mandatory training for all City of Melville staff on recruitment of Aboriginal and Torres Strait Islander peoples.</b>	<b>December 2026</b>	<b>Lead – Human Resources</b>
	<b>Review onboarding processes to ensure they are accessible for Aboriginal and Torres Strait Islander employees.</b>	<b>December 2026</b>	<b>Lead – Human Resources</b>
	<b>Develop and pilot a program that offers support to Aboriginal and Torres Strait Islander staff who face significant barriers to equitable participation in work (eg. financial barriers to purchase equipment).</b>	<b>December 2026</b>	<b>Lead – Human Resources</b>
	<b>Consult with work areas across the City of Melville to identify opportunities for training and mentorship for Aboriginal and Torres Strait Islander employees.</b>	<b>December 2026</b>	<b>Lead – Human Resources</b>
	<b>Support at least one Aboriginal and Torres Strait Islander employee to participate in the City of Melville’s leadership development program per annum.</b>	<b>Ongoing</b>	<b>Lead – Human Resources</b>
	<b>Develop and deliver an ongoing Aboriginal Rangers program</b>		<b>Strategic Initiatives Lead</b>
<b>Increase Aboriginal and Torres Strait Islander supplier diversity to</b>	<b>Develop and implement an Aboriginal and Torres Strait Islander procurement strategy that incentivises procurement from First Nations suppliers.</b>	<b>December 2024</b>	<b>Procurement &amp; Contracts Coordinator</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

support improved economic and social outcomes.	Develop and deliver an education program for City of Melville staff that provides information about procurement from Aboriginal and Torres Strait Islander businesses relevant to diverse work areas, including information about Supply Nation.	December 2024	Strategic Initiatives Lead (Lead) Procurement & Contracts Coordinator (Support)
	Increase dollar value of goods and / or services procured from Aboriginal and / or Torres Strait Islanders businesses to \$250,000 in 2023/24 and then an additional \$50,000 per annum thereafter.	July 2025, annually	Procurement & Contracts Coordinator
	Procure from at least 50 Aboriginal and / or Torres Strait Islander suppliers, businesses, organisations and / or contractors in 2023/24, and then increase this by an additional 5 per annum thereafter.	July 2025, annually	Procurement & Contracts Coordinator
	Investigate Supply Nation membership.	July 2024, annually	Procurement & Contracts Coordinator
	Increase Aboriginal and Torres Strait Islander supplier awareness of Supply Nation.	July 2025, annually	Procurement & Contracts Coordinator
	Train all relevant staff in contracting Aboriginal and Torres Strait Islander businesses through Supply Nation or an equivalent organisation.	July 2025, annually	Procurement & Contracts Coordinator
	Review and update procurement practices to remove barriers to procuring goods and services from Aboriginal and Torres Strait Islander businesses.	July 2025, annually	Procurement & Contracts Coordinator
Build employment opportunities and professional pathways for Aboriginal and Torres Strait Islander young people.	Consult with Aboriginal and Torres Strait Islander young people on employment pathways they would like to see in our community.	July 2025	First Nations Community and Youth Officer
	Promote existing education and training programs available to Aboriginal and Torres Strait Islander young people in our community.	July 2025, annually	First Nations Community and Youth Officer
	Develop internal mentorship, training and employment programs for Aboriginal and Torres Strait Islander young people.	July 2026	First Nations Youth Project Officer

\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP

			<b>Team Leader Youth Engagement Officers</b>
	<b>Work with local schools and universities to facilitate and promote professional pathways for Aboriginal and Torres Strait Islander young people.</b>	<b>July 2027</b>	<b>First Nations Engagement Coordinator</b>
<b>Improve outcomes for Aboriginal and Torres Strait Islander young people in the City of Melville.</b>	<b>Building collaborative relationships and communication channels with local schools to better support students' needs.</b>	<b>July 2025, annually</b>	<b>First Nations Engagement Coordinator Team Leader Willagee Library</b>
	<b>Investigate ways we can work together with other organisations that support Aboriginal and Torres Strait Islander young people.</b>	<b>July 2025, annually</b>	<b>First Nations Engagement Coordinator</b>

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<b>Governance</b>			
<b>The City of Melville acknowledges that we are operating within systems imposed on this Country and its people. We seek to understand First Nations ways of knowing, being and understanding, to build a relational way of working that acknowledges Aboriginal and Torres Strait Islander peoples. We seek to find new ways to integrate the voices, perspectives and stories of Aboriginal and Torres Strait Islander peoples across our work practices, acknowledging that good governance is fundamental to inclusive, safe, resilient and sustainable communities.</b>			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
<b>Establish and maintain effective consultation processes to advise on issues, policies and practices and structures relevant to Aboriginal and Torres Strait Islander communities.</b>	<b>Establish an advisory group Aboriginal and Torres Strait Islander community members (including young people) to advise on issues, policies and practices relevant to Aboriginal and Torres Strait Islander communities.</b>	<b>January 2025</b>	<b>Manager Cultural Services</b>
<b>Establish and maintain an effective RAP Working Group (RWG) to drive governance of the RAP.</b>	<b>Maintain Aboriginal and Torres Strait Islander representation on the RAP External Working Group.</b>	<b>July 2023, annually</b>	<b>First Nations Engagement Coordinator</b>
	<b>Ensure the Group meet at least four times per year to drive and monitor RAP implementation.</b>	<b>July 2023, annually</b>	<b>First Nations Engagement Coordinator</b>
	<b>Ensure members are supported to attend meetings when needed, including by providing transport.</b>	<b>July 2023, annually</b>	<b>First Nations Engagement Coordinator</b>
	<b>In consultation with members, develop and adopt Terms of Reference for the Reconciliation Action Plan External Working Group.</b>	<b>July 2024</b>	<b>RAP External Working Group Chair (Lead) First Nations Engagement Coordinator (Support)</b>
<b>Provide appropriate support for effective implementation of RAP commitments.</b>	<b>Embed resource needs (staffing and financial) for Reconciliation Action Plan implementation.</b>	<b>July 2024, annually</b>	<b>Manager Cultural Services</b>
	<b>Allocate funding against National Reconciliation Week.</b>	<b>May 2024, annually</b>	<b>Manager Cultural Services (Lead)</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	<b>Engage staff in the delivery of RAP commitments through organisational plans.</b>	July 2024, annually	CEO
	<b>Define and embed appropriate systems and capability to track, measure, and report on RAP commitments.</b>	July 2024, annually	Strategic Initiatives Lead
	<b>Deliver education sessions for staff to build knowledge of the RAP and how it applies to across diverse work areas.</b>	July 2024, annually	Strategic Initiatives Lead
	<b>Embed key RAP actions in performance expectations of senior management and relevant staff.</b>	July 2024, annually	CEO
	<b>Maintain an internal RAP Champion from senior management.</b>	July 2024, annually	Manager Cultural Services
	<b>Include the RAP as a standing agenda item at all Management Leadership Team and Executive Leadership Team meetings.</b>	July 2024, annually	Management Leadership Team and Executive Leadership Team
<b>Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.</b>	<b>Complete and submit the annual RAP Impact Survey to Reconciliation Australia.</b>	September 2024, annually	First Nations Engagement Coordinator
	<b>Meet quarterly with Reconciliation Australia to support Reconciliation Action Plan Partner expectations and to promote alignment between our reconciliation agendas.</b>	June 2024, annually	First Nations Engagement Coordinator
	<b>Publicly report against our RAP commitments annually, outlining achievements, challenges and learnings.</b>	July 2024, annually	Senior Communications Officer
	<b>Participate in Reconciliation Australia's Workplace RAP Barometer every two years.</b>	March 2024, 2026	Lead – Human Resources
	<b>Submit a traffic light report to Reconciliation Australia at the conclusion of this RAP.</b>	July 2027	First Nations Engagement Coordinator

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	<b>Report RAP progress to all staff and senior leaders quarterly.</b>	<b>July, October 2024 and March, June 2025, then annually</b>	<b>First Nations Engagement Coordinator</b>
<b>Continue our reconciliation journey by developing our next RAP.</b>	<b>Register via Reconciliation Australia's website to begin developing our next RAP.</b>	<b>December 2026</b>	<b>First Nations Engagement Coordinator</b>

**Contact details [Include contact details (job title, phone and email) for public enquiries about your RAP]**  
**Name: Aimee Ryan**  
**Position: First Nations Coordinator**  
**Phone: 9364 0137**  
**Email: aimee.ryan@melville.wa.gov.au**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch Reconciliation Action Plan**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<b>Presented to</b>	Ordinary Meeting of Council to be held 16 July 2024
<b>Related to Item</b>	Item CD24/18 Reconciliation Action Plan
<b>Submitted by</b>	Director Community Development
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Suggested changes to the Reconciliation Action Plan (RAP) from the Elected Members Engagement Session held 2 July 2024</li> <li>2. Stretch Reconciliation Action Plan <b>Final Draft</b> (Draft of the RAP with changes likely to be supported by Reconciliation Australia)</li> </ol>

This Officer Advice Note is provided in relation to item CD24/18 Reconciliation Action Plan to be presented to the Ordinary Meeting of Council to be held on Tuesday, 16 July 2024.

Cr N Robins moved a procedural motion at the 18 June 2024 Ordinary Meeting of Council (OMC) to defer the Reconciliation Action Plan (RAP) until the July OMC. The reason for the procedural motion was to enable the RAP to be taken to an Elected Members Engagement Session (EMES) to discussion.

At the EMES held on 2 July 2024 Elected Members reviewed every deliverable and action within the RAP and made suggestions on changes to these. General comments were also made regarding what actions and/or deliverables should or shouldn't be included in the RAP.

The results of this discussion have been provided as Appendix 1 to this Advice Note and categorised as being either:

1. Simple text changes or insertions
2. Changes suggested by elected Members that are likely to be supported by Reconciliation Australia

If Elected Members are comfortable with the changes made to the RAP by officers that are likely to be supported by Reconciliation Australia, then they may choose to move the following alternative motion-

***That the Council:***

- 1. Endorse the Stretch Reconciliation Action Plan Final Draft; and***
- 2. Approve City Officers to engage with Reconciliation Australia to seek their endorsement of the Stretch Reconciliation Action Plan Final Draft.***

Should elected members wish to remove entire actions and/or deliverables (as discussed at the workshop), then it is extremely likely that Reconciliation Australia would not endorse the City's RAP.

**Engagement Implications**

Following the decision of Council, the Stretch Reconciliation Action Plan **Final Draft** the Internal and External Working Group will be informed of the outcome. The RAP will then be provided to Reconciliation Australia for a final assessment.

### **Financial Implications**

The First Nations Engagement Team and the Strategic Initiatives Lead have to date completed most of the work on the RAP – these are existing resources and there has been no budget impact.

Members of the External Working Group are paid a fee for their contribution in accordance with the terms of the Southwest Land Settlement. This fee amounts to \$250 per meeting, with a minimum of four meetings per annum required under the conditions of the RAP, amounting to an approximate total annual budget of \$12,000. This has been included in the proposed annual budget.

The majority of listed initiatives and actions within the RAP are based on existing resources and embedding improved ways of working within our current systems and services. There are also listed grant funded projects, of significant note is the Place Names Melville Project, that received a three-year Lotterywest funding partnership agreement.

There is no new significant variation to existing budgets within the RAP. Any future projects would require a business case and budget approval.

### **Legislative and Policy Implications**

Recent changes to the *Local Government Act (WA) 1995* (the Act) impose obligations on Local Government Authorities to recognise Aboriginal peoples and make allowances for their involvement in decision-making processes.

These changes to the Act came into effect in May 2023. Division 1 of the Act, which outlines the general function of Local Government, now includes a clear requirement for local government authorities to consider and involve Aboriginal peoples in decision making. Specifically, section 3.1.(1A)(b) notes:

*[The general function of local government must be performed having regard to] the need*  
*(i) to recognise the particular interests of Aboriginal people; and*  
*(ii) to involve Aboriginal people in decision-making processes.*

This section necessitates local government authorities provide First Nations peoples with a say on, and input, into decision-making at a local government level. Importantly, the Act does not limit this input to decisions about or for Aboriginal and Torres Strait Islander communities and implies broader input across local government decision-making.

The Reconciliation Action Plan is also a step in addressing the City's obligations under the Closing the Gap Agreement. The Australian Local Government Association (ALGA) was a co-signatory of the Closing the Gap Agreement (2019), along with the Western Australian Government. The 2021 Partners in Government Agreement formally committed the Western Australian Government and local government authorities to work together on the implementation of the National Closing the Gap Agreement.

Under the obligations of the Closing the Gap agreement, state and territory governments' Implementation Plans are to be whole-of-government plans, covering government agencies and statutory bodies including local governments. The Western Australian Government Implementation Plan (2022), outlines four key priority reforms under Closing the Gap agreement:

1. Formal partnerships and shared decision-making.
2. Building the community-controlled sector.
3. Transforming Government organisations; and
4. Shared access to data and information at a regional level.

Alongside obligations under the Closing the Gap agreement, the City of Melville is also obliged to consider the WA Government Aboriginal Empowerment Strategy 2021-2029, which sets out important steps to recognise, acknowledge and celebrate Aboriginal peoples and cultures. The strategy outlines diverse pathways for empowerment, underlined by coordination between the WA Government, State agencies, Commonwealth and local governments, the private sector, and the broader community.

The core goal at the heart of the Aboriginal Empowerment Strategy is that “Aboriginal people, families and communities empowered to live good lives and choose their own futures from a secure foundation.” Underpinning this strategy are six key principles:

- Empowerment and self-determination
- Culture, country and family
- Diversity of people and places
- Integrated, culturally responsive and secure services
- Accountability and evaluation
- Equity and Equality

Importantly for local government authorities, the strategy notes that “Policies and programs should be developed and implemented as close to the local or regional level as possible, with the involvement of those most affected.”

### **Consequences**

The *Local Government Act (WA) 1995* makes clear the requirement for local government to recognise the particular interests of Aboriginal people and involve Aboriginal people in decision-making. A decision not to endorse the RAP will significantly compromise the City’s capacity to fulfill the legal requirements as outlined in the Act. As there is no alternative policy that would fulfill these obligations, the City would be operating in breach of the Act.

There is significant reputational risk if the Council does not adopt the officer recommendation. The City of Melville is held in high regard for its significant work towards reconciliation by other LGAs, Reconciliation WA and Reconciliation Australia. This reputation would be compromised if the Council does not endorse the RAP.

Trust is a pivotal component in establishing meaningful relationships with Aboriginal and Torres Strait Islander communities and the work to establish these relationships is crucially important. Failure to endorse the RAP would significantly damage long-standing and valuable relationships with the Aboriginal and Torres Strait Islander community. These relationships have been built over time, involving significant work from City officers and, once damaged, would be extremely difficult to repair. Compromising these relationships would also further negate the City’s capacity to fulfill its obligations under the *Local Government Act 1995* and would mark a significant step away from involving Aboriginal people in decision-making processes.



**Alternative Recommendations**

If Elected Members are comfortable with the changes made to the RAP by officers that are likely to be supported by Reconciliation Australia, then they may choose to move the following alternative motion-

***That the Council:***

- 1. Endorse the Stretch Reconciliation Action Plan Final Draft; and***
- 2. Approve City Officers to engage with Reconciliation Australia to seek their endorsement of the Stretch Reconciliation Action Plan Final Draft.***

Should elected members wish to remove entire actions and/or deliverables (as discussed at the workshop), then it is extremely likely that Reconciliation Australia would not endorse the City's RAP.

CONFIRMED

Changes to RAP document as requested by Elected Members at Elected Members Engagement Session on Tuesday 2 July, 2024.

Key:

**Text changes or insertions**

Changes likely to be supported by Reconciliation Australia

Changes throughout document: Traditional Owners has been changed to Traditions Custodians.

Relationships			
Action	Deliverable	Timeline	Responsibility
Build relationships through celebrating National Reconciliation Week (NRW).	Establish a working group of <del>non-Aboriginal members of</del> staff to manage and deliver programming for National Reconciliation Week in consultation with the First Nations Engagement Team.	July 2024	National Reconciliation Week Working Group Chair
	Encourage Elected Members and staff to engage with NRW by: <ul style="list-style-type: none"> <li>Supporting staff to attend NRW events <b>within work time.</b></li> <li>Promoting key events happening within the City of Melville.</li> <li>Promoting Reconciliation WA and Reconciliation Australia's program of events for NRW.</li> </ul>	May, annually National Reconciliation Week Working Group Chair (Lead) Senior Communications Officer (Support)	
Promote reconciliation through our sphere of influence.	Collaborate with other organisations to implement innovative approaches to advance reconciliation and drive reconciliation outcomes across the region using a place-based approach, including: <ul style="list-style-type: none"> <li>City of Cockburn</li> <li>City of Fremantle</li> <li>City of Canning</li> <li>WALGA</li> </ul>	July 2024, annually	First Nations Engagement Coordinator
	Integrate <b>First Nations</b> cultural awareness and anti-discrimination training for <b>all</b> City of Melville Elected Members and staff.	July 2025	Lead – Human Resources (Lead)

Promote positive race relations through anti-discrimination strategies.			Head of Governance (Support)
	Share available <b>anti-discrimination</b> resources with local businesses, schools and organisations <b>to drive outcomes</b> in our community.	December 2025	Strategic Initiatives Lead (Lead) First Nations Engagement Coordinator (Support)

Respect			
Action	Deliverable	Timeline	Responsibility
Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning.	<del>Investigate culturally appropriate Whadjuk Noongar names for City of Melville spaces/places in line with the Landgate Aboriginal place naming guidelines and the Geographic Names Committee recommendations.</del>	July 2024, annually	Head of Governance; Manager Strategic Urban Planning
Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.	As part of induction, <del>Welcome all</del> invite new Elected Members to attend a smoking ceremony and / or Welcome to Country from <b>Traditional Custodians</b> .	December 2024, annually	Head of Governance
	Ensure Acknowledgement of Country and <b>Traditional Custodian</b> plaques and / or signage displayed in all City of Melville offices and buildings.	December 2025	Director Environment and Infrastructure
Engage with Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.	Encourage Elected Members and staff to engage with at least one NAIDOC Week event by: <ul style="list-style-type: none"> <li>Supporting staff to attend at least one NAIDOC Week event <b>within work time</b>.</li> <li>Promoting key events happening within the City of Melville.</li> </ul>	July 2024, annually	First Nations Engagement Coordinator (Lead) Head of Governance (Support) Strategic Initiatives Lead (Support)

<p>Educate the broader community about local Aboriginal heritage and culture.</p>	<p>Ensure urban and landscape designs that include references to Aboriginal cultures are in accordance with Aboriginal Indigenous Cultural and Intellectual Property rights.</p>	<p>December 2026</p>	<p>Manager Natural Areas and Parks (Lead) First Nations Engagement Coordinator (Support)</p>
<p>Protect, recognise and promote local Aboriginal culture, heritage and place.</p>	<p>Identify significant Aboriginal sites places with dual named signage for official registration through Landgate for dual naming and / or renaming in the City of Melville and launch at least one dual naming / renaming project per annum.</p>	<p>December 2025</p>	<p>Manager Natural Areas and Parks (Lead) First Nations Engagement Coordinator (Support)</p>
	<p>Embed Share the outcomes of the Place Names Melville through existing programming, events, naming, public art outcomes, signage and or / interpretation in situ.</p>	<p>December 2026</p>	<p>Director Environment and Infrastructure Place Names Melville Project Coordinator</p>

Opportunities			
Action	Deliverable	Timeline	Responsibility
Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.	<del>Increase number of Aboriginal and Torres Strait Islander employees at the City of Melville by 0.5 per cent per annum.</del>  Investigate and implement strategies to increase First Nations employees at the City of Melville, with the aim to <b>at least</b> match the percentage of First Nations staff to the percentage of First Nations population of the Greater Perth area (2%).	December 2025	Lead – Human Resources
	Develop and deliver <del>mandatory</del> training for <b>all relevant</b> City of Melville staff on recruitment of Aboriginal and Torres Strait Islander peoples.	December 2026	Lead – Human Resources
	Develop and pilot a program that offers support to Aboriginal and Torres Strait Islander staff who face significant barriers to equitable participation in work. ( <del>eg. financial barriers to purchase equipment</del> ).	December 2026	Lead – Human Resources
Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes.	Develop and implement an Aboriginal and Torres Strait Islander procurement strategy that includes: <del>that incentivises procurement from First Nations suppliers.</del> <ul style="list-style-type: none"> <li>Strategies to make bidding accessible to First Nations suppliers.</li> <li>Identifies opportunities for upskilling suppliers.</li> </ul>	December 2024	Procurement & Contracts Coordinator
	Increase dollar value of goods and / or services procured from Aboriginal and / or Torres Strait Islanders businesses <del>to \$250,000 by \$50,000</del> in 2023/24 and then <b>by</b> an additional <del>\$50,000</del> <b>10 per cent</b> per annum thereafter.	July 2025, annually	Procurement & Contracts Coordinator
	Procure from at least 50 Aboriginal and / or Torres Strait Islander suppliers, businesses, organisations and / or contractors in 2023/24, and then increase this by <del>an additional 5</del> <b>10 per cent</b> per annum thereafter.	July 2025, annually	Procurement & Contracts Coordinator
	Train <b>all</b> relevant staff in contracting Aboriginal and Torres Strait Islander businesses through Supply Nation or an equivalent organisation.	July 2025, annually	Procurement & Contracts Coordinator

<b>Build employment opportunities and professional pathways for Aboriginal and Torres Strait Islander young people.</b>	<b>Consult with Aboriginal and Torres Strait Islander young people on employment pathways they would like to see in our community the City of Melville area.</b>	<b>July 2025</b>	<b>First Nations Community and Youth Officer</b>
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<b>Governance</b>			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
<b>Provide appropriate support for effective implementation of RAP commitments.</b>	<b>Embed resource needs (staffing and financial) for Reconciliation Action Plan implementation.</b>	<b>July 2024, annually</b>	<b>Manager Cultural Services</b>
	<b>Embed Incorporate key RAP actions in performance expectations of senior management and relevant staff. of senior management and relevant staff.</b>	<b>July 2024, annually</b>	<b>CEO</b>
	<b>Include Discuss the RAP as part of the City's standard agenda items (Cultural Shares) as a standing agenda item at all Management Leadership Team and Executive Senior Leadership Team meetings along with quarterly updates from the RAP Internal Working Group.</b>	<b>July 2024, annually</b>	<b>Management Leadership Team and Executive Leadership Team</b>

Note: Items in blue are a requirement of Reconciliation Australia for a Stretch Reconciliation Action Plan



**City of Melville  
Stretch Reconciliation Action Plan  
Makuru 2024 – Makuru 2027**

*The City of Melville acknowledges the Bibbulmun people as the Traditional Owners of the land on which the City stands today and pays its respects to the Whadjuk people, and Elders both past and present.*

**City of Melville nagolik Bibbulmen Nyungar ally-maga milgebar gardukung naga boordjar-il narnga alidja yugow yeye wer ali kaanya Whadjack Nyungar wer netingar quadja wer burdik.**

**Our vision for reconciliation**

**Our vision for reconciliation is a country that values the living cultures of Aboriginal and Torres Strait Islander people, embraces truthful reflection of the history and experiences of First Nations peoples, and is dedicated to equity, opportunity and respect for Aboriginal and Torres Strait Islander communities.**

**Our vision for reconciliation begins with understandings of Country that have always underpinned Whadjuk ways of knowing and being. Reconciliation extends beyond lines on a map – it weaves its way across Country, connecting all of us. We seek to reach out our hands, to work alongside our neighbours **in harmony and with compassion** to make reconciliation possible for all Australians.**

**Our actions for reconciliation are grounded in strong, rich and meaningful relationships. We seek to walk together on a journey of reconciliation that is grounded in First Nations ways of knowing, being and understanding, and celebrate the knowledge, resilience and generosity of Aboriginal and Torres Strait Islander peoples.**

**Our call for reconciliation is loud and strong. It extends beyond the present moment, stretching behind us to the past and forward to the future, telling the true histories and stories of this place, and reaching towards a better future. We seek to connect, to listen, to understand and, most of all, to act and to make change.**

**We know that racism impacts the daily lives of Aboriginal and Torres Strait Islander peoples. We are ever thankful for our First Nations communities for their generosity in sharing this journey with us, but we know that the work of reconciliation is the work of non-Aboriginal peoples. We know there is work to be done and we humbly commit to the labor of reconciliation.**

**We want our young people to grow up feeling their lives, identities, stories and culture matter, for their living cultures to be valued and celebrated. We commit to working with Aboriginal and Torres Strait Islander peoples for equity, to change systems that do not work and striving to understand the deep and rich culture that flows through this place and its people. These voices need to be heard – our ears are open.**

**Paving the Way**

**In 2022, the City commissioned Artist Iesha Wyatt, a local resident, to create an artwork for the Stretch Reconciliation Action Plan to acknowledge key Indigenous sites and to connect communities.**

**Iesha Wyatt is an emerging Yued Noongar artist working in both painting and digital**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

mediums, with a background in fine art and graphic design.

Ilesha started with a map, marking points of significance, roads and the river, but it was only when she removed the hard borders of the map that the piece came to life. She found that the work began to grow around the idea that the roads currently showing on our maps actually follow traditional paths, laid out for thousands of years. These paths not only connect important places but they pull together the past with the present and form a link that will continue long into the future.

The name of the artwork *Paving The Way* honours those who go ahead, making it easy for others to follow and references the tracks of the Wagyl as it forms the bends of the river. Most importantly, it explicitly acknowledges that bitumen and asphalt have been laid upon paths made by human feet.

Ilesha often chooses to work with digital tools to make her art. She finds the nature of the technology, which allows her to constantly update and change her images, colours and layers, mimics the way maps are always changing and being brought into the present. While a digital image can be constantly changed and manipulated, the evolutionary process that created it remains forever in the process recording data which documents every decision made, giving the work great depth and meaning.

Our business

The City of Melville did not exist in ancient times.

The City of Melville sits on the traditional lands of the Bibbulmun peoples, whose *bidi* (pathways) travel across this Country. Their connection to this Country is continuous and unbroken.

As in ancient times, the *bilya* (river) is the life of this Country. Over 18 kilometres of foreshore runs through this place and the land between these rivers include sites of enormous significance to the Bibbulmun peoples: Yagan Mia (Wireless Hill), Goolugatup (Heathcote) and Dyoondalup (Point Walter) among them.

Our role is to work alongside First Peoples as the caretakers of this place. As a local government authority, the City of Melville delivers services to residents and businesses located within our boundaries. Aboriginal and/or Torres Strait Islander people make up almost one per cent of the City of Melville's total residents (almost 920 of 103,523). By comparison, 3.2 per cent of Australia's population identify as of Aboriginal and / or Torres Strait Islander origin in the 2021 census.

The City of Melville provides services including cultural and community development, health and well-being, safety and security, environmental health, waste and recycling, planning and building. The City is responsible for providing and maintaining facilities and infrastructure, including roads, footpaths, parks and reserves, and community facilities. In the delivery of all of these services, we have much to learn from Aboriginal and Torres Strait Islander ways of knowing and being.

In November 2023, the City employed 749 staff, which includes 13 who choose to identify as Aboriginal and / or Torres Strait Islander. This is 1.8 per cent of the total number of employees.

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

## **Our Reconciliation Action Plan**

**The City of Melville's vision is: Engaging with our diverse community to achieve an inclusive, vibrant and sustainable future.**

**To achieve this vision, the City of Melville has a long history of working to embed reconciliation across our organization and within our community. Understanding of, support for, and investment in reconciliation at the City has grown over this period, reflecting leadership, engagement and commitment by First Nations peoples, community, staff and Elected Members.**

**The City's first Reconciliation Action Plan was launched in 2013 at the Innovate level. This document formalized the work of reconciliation that was already happening the community and made the City accountable to its own reconciliation journey.**

**This new Reconciliation Action Plan has been developed with input from Executive, RAP champions, employees across various departments of the organization, and a Working Group of Aboriginal and Torres Strait Islander community members, Elders and Traditional Custodians.**

**The External Working Group has been intrinsic in the development of this RAP and, more broadly, in driving outcomes for Aboriginal and Torres Strait Islander communities in the City of Melville. The External Working Group is made up of eleven Aboriginal and / or Torres Strait Islander community members. The generosity of this group in sharing their vision for reconciliation and change in the City of Melville cannot be underestimated.**

**Alongside this group, reconciliation is further supported by an Internal Working Group of staff tasked with progressing reconciliation within their own work area. Alongside the CEO, this group is made up of diverse members of staff including:**

**Director Environment and Infrastructure  
Director Community Development  
Manager Cultural Services (RAP Champion)  
First Nations Engagement Coordinator  
First Nations Engagement Lead  
Team Leader Willagee Library  
Strategic Initiatives Lead**

**This group included two Aboriginal and / or Torres Strait Islander members of staff.**

### **Achievements**

**Since development of our first RAP, the City has done significant work in the reconciliation space. There is still so much to do, but the following are some key projects that exemplify the City's reconciliation journey.**

**Place Names Melville: Place Names Melville demonstrates the City's commitment to reconciliation, agreement making and truth-telling, working alongside Elders and the community to de-code, express and celebrate the ancient Noongar place names in the City of Melville. It builds on the work the City has undertaken with local Elders since 1997 to research significant Indigenous sites and to understand their history. The project is being**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

undertaken in partnership with Community Arts Network (CAN) as creative producers, Moodjar Consultancy and the Noongar Community. Drawing on the collective knowledge and guidance of Professor Len Collard and Geri Hayden, Cultural Advisor and Facilitator, the project is a community-led, creative model for decoding and revealing the ancient meanings embedded in Noongar place names.

**Goolugatup Lowerlands:** A First Nations lead project in collaboration with the Whadjuk community, **Traditional Custodians**, community and stakeholders, this ambitious plan to realise the potential of Goolugatup (formerly Heathcote) Lowerlands will upgrade the existing parklands without losing its current character and history. This project aims to explore meaningful pathways to reconciliation and increased community association with the Goolugatup Lowerlands. As a significant cultural and heritage place, the project will not only rejuvenate the natural environment and create a recreational passive space for people to enjoy, but also opportunities for cultural activity. It represents place-based reconciliation in action, including an opportunity to advance the City's Reconciliation Action Plan goals.

**Willagee Youth Drop-in:** Willagee Library and Community Centre have run a youth drop-in for First Nations young people for a number of years. This group of young people, and their communities, have long-standing relationships with the library through programs including after-school homework help and youth drop-in programs run at the Willagee Library and Willagee Community Centre. As part of youth drop-in, Youth Engagement Officers support participants to engage with diverse activities, often centring around creative practice. A key concept that underpins these programs is to highlight career pathways, providing these young people with the role models "like them" – because you can't be what you can't see.

**Connection to Country:** This project engages at-risk young people and builds their cultural knowledge, connection to Country and artistic practice. Elders will work with participants at culturally important places around the City of Melville, developing their knowledge of each place. Mentor artists will support participants to create arts-focussed outcomes that reflect this learning. These outcomes will be showcased at the conclusion of the project in a celebration that brings together community and stakeholders.

**NRW Working Group:** In 2022, the City of Melville changed the way we delivered NRW. From the responsibility of the First Nations Engagement team, NRW became a shared responsibility across a panel of non-Aboriginal staff, who programmed NRW in consultations with First Nations team members. The load was always on non-Aboriginal members of the panel. They looked to First Nations advisors for guidance and wisdom, but did not expect them to do the work of Reconciliation. This shift was truly meaningful for the First Nations Engagement Team – they felt heard, seen and acknowledged. It also made space for non-Aboriginal staff to learn and listen. This was truly Reconciliation in action.

**Koolangka Waangkiny:** Koolangka Waangkiny is a weekly storytime program that introduces Noongar language, stories and culture to children aged under five and their families, friends and carers. The sessions are facilitated by Rickeeta Walley and engage children's imaginations through the use of traditional storytelling and creative play. The aims of the program are:

- to introduce simple Noongar language to parents so that they can replicate it and continue learning at home
- Celebrate Noongar stories, storytelling and culture in an accessible setting

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

- **Engage children and families in creative activities that connect with Noongar stories, storytelling and culture**

**Key learnings from our reconciliation journey**

- 1. The heavy lifting of reconciliation is the work of non-Aboriginal people and we need to embed ways in which they can do this labor.**
- 2. Not all questions about First Nations history, culture, Country and / or programming are the responsibility of the First Nations Team.**
- 3. There needs to be space for community to have a voice and influence on decision making. The community is strong and this needs to be valued and respected. We need to listen to and be accountable to what they have to say.**
- 4. There is still a lot of learning that needs to be done across the organization and the community about First Nations**
- 5. We need to support the employment, retention and career development aspirations of Aboriginal and Torres Strait Islander staff, which includes creating identified roles.**
- 6. The work of reconciliation requires investment. We need to be realistic about what we can do and ensure that the whole organisation is behind it.**
- 7. It is important for our organisation to create a culturally safe space in the workplace and for our communities.**
- 8. Relationships take time.**

**Serenity - By Dr Gerrard Shaw, Nyoongar Yued Whadjuk Elder**

**The world we find ourselves in today is full of darkness, chaos, and human destruction in the form of wars and unresolved issues.**

**My Ancestors came to me in a dream and told me I would find peace of mind from contact with mother earth (boodya) by walking on the ground my Ancestors walked.**

**I did as I was told and immediately felt the warmth of the healing rays of the Sun.**

**I remembered my people are the River people (Beeloo Noongars) as I looked upon the rippling and shimmering white water. I threw a handful of mud into the water and said my**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

name so Ancestors knew I came in peace.

Then I put my body into the water allowing it  
to wash away all my worries.

All this together with the trees and bushes all  
around providing protection for the many  
sweet-sounding birds.

Suddenly, I knew Serenity.

**Text changes or insertions (1)**

Changes likely to be supported by Reconciliation Australia

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<b>Relationships</b>			
<p>The heart of reconciliation is strong, respectful and meaningful relationships with Aboriginal and Torres Strait Islander peoples. The City of Melville is committed to building connections with Aboriginal and Torres Strait Islander communities, to continue to learn from them, hear their voices and be guided by their expertise.</p> <p>The underpinning of these relationships must be trust. But trust doesn't come without listening and without action. The City of Melville is committed to ensuring Aboriginal and Torres Strait Islander peoples have a seat at the table, that our ears are open to them, and to ensuring our actions demonstrate that we have heard what they have to say.</p>			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
<p>Establish and maintain mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.</p>	<p>Review the City's existing Aboriginal Engagement Plan and develop an Aboriginal Engagement Policy to guide the way the City consults with <b>Traditional Custodians</b>, Elders and Aboriginal and Torres Strait Islander community members.</p>	<p>Commence review in July 2024</p> <p>Commence policy development in July 2025</p> <p>Review progress annually</p>	<p>First Nations Engagement Coordinator (Lead)</p>
	<p>Meet with local Aboriginal and Torres Strait Islander stakeholders and organisations to continuously improve guiding principles for engagement.</p>	<p>July, annually</p>	<p>First Nations Engagement Coordinator (Lead)</p> <p>Manager Cultural Services (Support)</p>
	<p>Establish and maintain four formal two-way partnerships with Aboriginal and Torres Strait Islander communities or organisations, including:</p> <ul style="list-style-type: none"> <li>Whadjuk Aboriginal Corporation</li> <li>Moodjar Consultancy</li> <li>SWALSC</li> <li>Aboriginal Engagement Network (WALGA)</li> </ul>	<p>July, annually</p>	<p>First Nations Engagement Coordinator</p> <p>Manager Cultural Services (Support)</p>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<p><b>Build relationships through celebrating National Reconciliation Week (NRW).</b></p>	<p><b>Develop and deliver a meaningful, rich and engaging program of events for National Reconciliation Week including:</b></p> <ul style="list-style-type: none"> <li>• <b>At least one public-facing event that invites the community to come together for reconciliation.</b></li> <li>• <b>Up to five learning opportunities for City of Melville staff.</b></li> <li>• <b>Screenings of Reconciliation WA's virtual breakfast program.</b></li> </ul>	<p><b>May, annually</b></p>	<p><b>National Reconciliation Week Working Group Chair</b></p>
	<p><b>Establish a working group of non-Aboriginal members of staff to manage and deliver programming for National Reconciliation Week in consultation with the First Nations Engagement Team.</b></p>	<p><b>July 2024</b></p>	<p><b>National Reconciliation Week Working Group Chair</b></p>
	<p><b>Develop guidelines for the operation of the National Reconciliation Week working group.</b></p>	<p><b>July 2024</b></p>	<p><b>National Reconciliation Week Working Group Chair</b></p>
	<p><b>Encourage Elected Members and staff to engage with NRW by:</b></p> <ul style="list-style-type: none"> <li>• <b>Supporting staff to attend NRW events within work time.</b></li> <li>• <b>Promoting key events happening within the City of Melville.</b></li> <li>• <b>Promoting Reconciliation WA and Reconciliation Australia's program of events for NRW.</b></li> </ul>	<p><b>May, annually</b></p>	<p><b>National Reconciliation Week Working Group Chair (Lead)</b> <b>Senior Communications Officer (Support)</b></p>
	<p><b>Invite RAP External and Internal Working Group members to participate in National Reconciliation Week events, including by arranging transport where appropriate.</b></p>	<p><b>May, annually</b></p>	<p><b>National Reconciliation Week Working Group Chair</b></p>
	<p><b>Promote opportunities for City of Melville staff to participate in the National Reconciliation Week Working Group.</b></p>	<p><b>April and May, annually</b></p>	<p><b>National Reconciliation Week Working Group Chair (Lead)</b> <b>Lead – Human Resources (Support)</b></p>
	<p><b>Promote National Reconciliation Week events hosted by City of Melville, Reconciliation WA and Reconciliation Australia through all City of Melville communications channels.</b></p>	<p><b>May, annually</b></p>	<p><b>Senior Communications Officer (Lead)</b></p>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

			<b>National Reconciliation Week Working Group Chair (Support)</b>
	<b>Register all City of Melville events on Reconciliation Australia and Reconciliation WA's National Reconciliation Week website.</b>	<b>April and May, annually</b>	<b>National Reconciliation Week Working Group Chair</b>
	<b>Circulate Reconciliation Australia's NRW resources and reconciliation materials to all staff.</b>	<b>April and May, annually</b>	<b>National Reconciliation Week Working Group Chair</b>
<b>Promote reconciliation through our sphere of influence.</b>	<b>Collaborate with other organisations to implement innovative approaches to advance reconciliation and drive reconciliation outcomes across the region using a place-based approach, including:</b> <ul style="list-style-type: none"> <li>• <b>City of Cockburn</b></li> <li>• <b>City of Fremantle</b></li> <li>• <b>City of Canning</b></li> <li>• <b>WALGA</b></li> </ul>	<b>July 2024, annually</b>	<b>First Nations Engagement Coordinator</b>
	<b>Implement strategies to positively influence our external stakeholders to drive reconciliation outcomes.</b>	<b>August 2024, annually</b>	<b>Cultural Services Manager (Lead) Manager Customer and Community Participation (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Develop and implement a staff engagement strategy to raise awareness of reconciliation across our workforce.</b>	<b>August 2024, annually</b>	<b>Lead – Human Resources</b>
	<b>Publicly communicate our commitment to reconciliation and celebrate projects with reconciliation outcomes through communication channels including:</b> <ul style="list-style-type: none"> <li>• <b>Corporate website</b></li> <li>• <b>Social media</b></li> </ul>	<b>July 2024, annually</b>	<b>Senior Communications Officer (Lead)</b>

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	<ul style="list-style-type: none"> <li>E-news</li> </ul>		Events and Programming (Support)
	Provide information on reconciliation initiatives – including National Reconciliation Week, the Reconciliation in Conversation talks series, and NAIDOC Week - in our public spaces including libraries, community centres and recreation centres.	July 2024, annually	Coordinator Library Services Manager Healthy Melville
Promote positive race relations through anti-discrimination strategies.	Develop, implement, and communicate an Anti-Discrimination Policy for the City of Melville.	January 2025	Lead – Human Resources
	Revise and implement the Employee Assistance Program to ensure adequate supports are in place for First Nations employees.	January 2025	Lead – Human Resources (Lead) First Nations Engagement Coordinator (Support)
	Integrate First Nations cultural awareness and anti-discrimination training for all City of Melville Elected Members and staff.	July 2025	Lead – Human Resources (Lead) Head of Governance (Support)
	Share available anti-discrimination resources with local businesses, schools and organisations to drive outcomes in our community.	December 2025	Strategic Initiatives Lead (Lead) First Nations Engagement Coordinator (Support)
	Continuously improve HR policies and procedures concerned with anti-discrimination.	July 2024, annually	Lead – Human Resources
	Engage with Aboriginal and Torres Strait Islander staff and/or Aboriginal and Torres Strait Islander advisors to continuously improve our anti-discrimination policy.	July 2024, annually	Lead – Human Resources
	Senior leaders to publicly support anti-discrimination campaigns, initiatives, and stances against racism.	July 2024, annually	Chief Executive Officer

\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP

Respect			
Respect is about honouring the First Peoples of this land and their Country. This cannot happen without acknowledging that their sovereignty was never ceded and the ongoing impact of colonisation on the lived experiences of Aboriginal and Torres Strait Islander peoples. As we move forward on this path of reconciliation, the City of Melville commits to respecting Aboriginal and Torres Strait Islander people's strong connection to family, land, language, and culture and acknowledging that this forms the foundation for social, economic, and individual wellbeing.			
Action	Deliverable	Timeline	Responsibility
Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning.	Consult local <b>Traditional Custodians</b> and/or Aboriginal and Torres Strait Islander advisors on the implementation and communication of the City's cultural learning strategy including through: <ul style="list-style-type: none"> <li>An annual program of public cultural learning workshops that explore cultural practices.</li> <li>Embedding cultural learning into onboarding processes for all new staff.</li> </ul>	September 2024, annually	Lead – Human Resources (Lead) First Nations Engagement Coordinator (Support) Events and Programming (Support)
	In accordance with the Cultural Learning Strategy, all staff undertake formal and structured cultural learning including: <ul style="list-style-type: none"> <li>Mandatory online learning module/s for all relevant staff.</li> <li>10% of staff per annum engage in face-to-face cultural learning programs.</li> </ul>	September 2024, annually	Lead – Human Resources
	Work with Whadjuk Noongar Language speakers to deliver voluntary hadjuk Noongar Language classes to staff and community, engaging up to 45 participants per year.	Commence July 2024, annually	Lead – Human Resources
	Celebrate Aboriginal and Torres Strait Islander creative practice and culture by displaying Aboriginal and Torres Strait Islander artwork in City of Melville's high-profile public spaces, meeting rooms and offices.	November 2024, annually	Art Collection Curator
	Investigate culturally appropriate Whadjuk Noongar names for City of Melville spaces/places in line with the Landgate Aboriginal place naming guidelines and the Geographic Names Committee recommendations.	July 2024, annually	Head of Governance; Manager Strategic Urban Planning

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	Conduct a review of cultural learning needs within our organisation.	December 2024, annually	First Nations Engagement Coordinator
Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.	Revise and communicate an Aboriginal Cultural Protocols Policy, which includes a clear payment structure and processes to ensure Aboriginal and Torres Strait Islander peoples are appropriately paid for their work, including sharing their cultural knowledge, Acknowledgement of Country and Welcome to Country.	December 2024, annually	Strategic Initiatives Lead (Lead) First Nations Engagement Lead (Support)
	As part of induction, <del>Welcome all</del> invite new Elected Members to attend a smoking ceremony and / or Welcome to Country from Traditional Custodians.	December 2024, annually	Head of Governance
	Invite performers visiting from outside Noongar Country to attend a formal Welcome to Country from Traditional Custodians.	December 2024, annually	Creative Producer
	Develop and circulate list of Whadjuk Traditional Custodians who have authority to deliver Welcome to Country and / or other cultural business.	December 2024, annually	First Nations Engagement Coordinator
	Review and update the City of Melville's Acknowledgement of Country in consultation with Traditional Custodians and Whadjuk Noongar language experts.	December 2024	Strategic Initiatives Lead
	Ensure Acknowledgement of Country and Traditional Custodian plaques and / or signage displayed in all City of Melville offices and buildings.	December 2025	Director Environment and Infrastructure
	Develop and implement an Interpretation Strategy for significant sites in the City of Melville to better acknowledge and build understanding of stories, histories and cultural protocols at identified places.	By December 2025	Manager Natural Areas and Parks (Lead) First Nations Engagement

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

			<b>Coordinator (Support) Strategic Initiatives Lead (Support)</b>
	<p><b>Increase understanding of cultural protocols internally by:</b></p> <ul style="list-style-type: none"> <li>• Educating staff on the meaning and importance of Acknowledgement of Country and Welcome to Country through at least one annual lunch and learn sessions.</li> <li>• Developing and promoting resources that support staff to create personalised Acknowledgments of Country that are reflective and responsive to place.</li> </ul>	<b>July 2025, annually</b>	<b>Strategic Initiatives Lead</b>
	<p><b>Invite Traditional Owner representatives to conduct a Welcome to Country and other appropriate cultural ceremonies at public events each year including but not limited to:</b></p> <ul style="list-style-type: none"> <li>• Key Events</li> <li>• Major exhibition openings and performances</li> <li>• Opening or unveiling of new projects and / or redevelopments</li> <li>• Citizenship ceremonies</li> </ul>	<b>Ongoing</b>	<b>Creative Producer Head of Governance</b>
	<p><b>Where a Welcome to Country is not possible, Elected Members and / or staff will provide an Acknowledgement of Country and <b>Traditional Custodians</b> at all significant City of Melville events and / or meetings.</b></p>	<b>Ongoing</b>	<b>Head of Governance</b>
<b>Engage with Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.</b>	<p><b>In consultation with Aboriginal and Torres Strait Islander stakeholders support a meaningful, rich and engaging program of events for NAIDOC Week including one external event for community to come together, engaging at least 100 people.</b></p>	<b>July 2024, annually</b>	<b>First Nations Engagement Coordinator (Lead) Strategic Initiatives Lead (Support) Events and Programming (Support)</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	<b>Review HR policies and procedures to remove barriers to staff participating in NAIDOC Week.</b>	<b>July 2024, annually</b>	<b>Lead- Human Resources</b>
	<b>Invite Reconciliation Action Plan Internal and External Working Group members to participate in at least one NAIDOC event, including by arranging transport where appropriate.</b>	<b>July 2024, annually</b>	<b>First Nations Engagement Coordinator (Lead) Strategic Initiatives Lead (Support) Events and Programming (Support)</b>
	<b>Encourage Elected Members and staff to engage with at least one NAIDOC Week event by:</b> <ul style="list-style-type: none"> <li><b>Supporting staff to attend at least one NAIDOC Week event <b>within work time</b>.</b></li> <li><b>Promoting key events happening within the City of Melville.</b></li> </ul>	<b>July 2024, annually</b>	<b>First Nations Engagement Coordinator (Lead) Head of Governance (Support) Strategic Initiatives Lead (Support)</b>
<b>Educate the broader community about local Aboriginal heritage and culture.</b>	<b>Pilot at least two projects that integrate stories and histories of local Aboriginal and Torres Strait Islander community members into places through artwork, storytelling or other means.</b>	<b>December 2026</b>	<b>Manager Natural Areas and Parks (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Ensure urban and landscape designs <b>that</b> include references to Aboriginal cultures <b>are</b> in accordance with Aboriginal Indigenous Cultural and Intellectual Property rights.</b>	<b>December 2026</b>	<b>Manager Natural Areas and Parks (Lead)</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

			<b>First Nations Engagement Coordinator (Support)</b>
<b>Protect, recognise and promote local Aboriginal culture, heritage and place.</b>	<b>Review and update the City of Melville's Naming of Roads, Parks, Buildings and Infrastructure Policy to ensure it is in accordance with Landgate Aboriginal place names guidelines.</b>	<b>December 2025</b>	<b>Head of Governance and Strategic Urban Planning Manager (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Identify significant <b>Aboriginal sites</b> places with dual named signage for official registration through Landgate for dual naming and / or renaming in the City of Melville and launch at least one dual naming / renaming project per annum.</b>	<b>December 2025</b>	<b>Manager Natural Areas and Parks (Lead) First Nations Engagement Coordinator (Support)</b>
	<b>Deliver Place Names Melville in partnership with Lotterywest, Community Arts Network, Moodjar Consultancy and Noongar community members by:</b> <ul style="list-style-type: none"> <li>• <b>Researching significant Noongar sites in the City of Melville.</b></li> <li>• <b>De-coding, expressing and celebrating 18 ancient Noongar place names in the City of Melville.</b></li> <li>• <b>Cultural mapping to explore the creative expression of place</b></li> </ul>	<b>December 2023, ongoing</b>	<b>Place Names Melville Project Coordinator</b>
	<b>Publicly exhibit creative outcomes of Place Names Melville.</b>	<b>December 2026</b>	<b>Place Names Melville Project Coordinator</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	<b>Deliver an artist in residence program in conjunction with Place Names Melville to support three Noongar artists to further respond to the themes of the project.</b>	<b>December 2026</b>	<b>Place Names Melville Project Coordinator</b>
	<b>Create and share a short documentary that celebrates the processes and outcomes of Place Names Melville.</b>	<b>December 2026</b>	<b>Place Names Melville Project Coordinator</b>
	<b>Embed Share</b> the outcomes of the Place Names Melville through existing programming, events, naming, public art outcomes, signage and or / interpretation in situ.	<b>December 2026</b>	<b>Director Environment and Infrastructure Place Names Melville Project Coordinator</b>
	<b>Use a First Nations led approach in the redevelopment of Goolugatup Lowerlands and pilot First Nations led management of this place in the delivery of identified outcomes including employment, cultural tourism and land management.</b>	<b>December 2024, ongoing</b>	<b>Strategic Initiatives Lead</b>
<b>Improve cultural safety at the City of Melville for staff and community.</b>	<b>In consultation with First Nations staff, conduct an audit of City of Melville spaces to evaluate how cultural safety can be improved across all sites.</b>	<b>June 2025</b>	<b>Manager Cultural Services</b>
	<b>Develop a plan to improve cultural safety across all work sites in the City of Melville.</b>	<b>June 2026</b>	<b>Manager Cultural Services</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<b>Opportunities</b>			
<b>Aboriginal and Torres Strait Islander members of the community continue to face a significant gap in life outcomes in comparison to non-Aboriginal Australians. These communities face significant barriers to participation in education and employment and continue to face institutionalised racism at all levels. The City of Melville is committed to working with Aboriginal and Torres Strait Islander peoples, to provide opportunities for a genuine say in the design and delivery of policies, programs and services that affect them, and to support improved outcomes for Aboriginal and Torres Strait Islander peoples.</b>			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
<b>Provide opportunities which support cultural, social, educational and economic development for Aboriginal and Torres Strait Islander community members.</b>	<b>Investigate the feasibility of Willagee Community Centre facilitating greater youth and cultural outcomes integrating youth drop-in, social support and outreach programming with a focus on Aboriginal and Torres Strait Islander young people.</b>	<b>December 2025</b>	<b>Manager Cultural Services Manager Customer and Community Participation</b>
	<b>Through our libraries develop and deliver early learning programs for Aboriginal and Torres Strait Islander children aged 2-5 and their families and / or carers.</b>	<b>December 2025</b>	<b>Creative Learning Producer</b>
	<b>Share resources in a “welcome pack” to communicate funding and / or support pathways for families as they begin school in Melville.</b>	<b>December 2025</b>	<b>First Nations Community and Youth Officer</b>
	<b>Consult with Aboriginal and Torres Strait Islander community on how Blue Gum Community Centre can better meet community need.</b>	<b>December 2026</b>	<b>First Nations Engagement Coordinator</b>
	<b>Develop partnerships with Aboriginal and Torres Strait Islander community support organisations / service providers to better support the needs of community, including:</b> <ul style="list-style-type: none"> <li>• <b>Outcare</b></li> <li>• <b>Social investment WA</b></li> <li>• <b>Child and Adolescent Mental Health Service</b></li> </ul>	<b>December 2024, annually</b>	<b>First Nations Engagement Coordinator</b>
	<b>Provide Aboriginal community members and / or organisations with in-kind access to Council bookable spaces within libraries and community centres.</b>	<b>December 2024, annually</b>	<b>Neighbourhoods Coordinator</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

	Deliver the grant funded Connection to Country program for Aboriginal young people to build their cultural knowledge, connection to Country and artistic practice in partnership with <b>Traditional Custodians</b> , knowledge holders and Elders.	December 2024	First Nations Community and Youth Officer
Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.	<del>Increase number of Aboriginal and Torres Strait Islander employees at the City of Melville by 0.5 per cent per annum.</del> <b>Investigate and implement strategies to increase First Nations employees at the City of Melville, with the aim to match the percentage of First Nations staff to the percentage of First Nations population of the Greater Perth area (2%).</b>	December 2025	Lead – Human Resources
	Develop and implement an Aboriginal and Torres Strait Islander recruitment, retention, and professional development strategy for the City of Melville.	December 2026	Lead – Human Resources
	Consult with Aboriginal and Torres Strait Islander staff on the effectiveness of our recruitment, retention, and professional development strategy and remove barriers to Aboriginal and Torres Strait Islander participation in our workplace.	December 2026	Lead – Human Resources
	Develop and deliver <b>mandatory</b> training for all <b>relevant</b> City of Melville staff on recruitment of Aboriginal and Torres Strait Islander peoples.	December 2026	Lead – Human Resources
	Review onboarding processes to ensure they are accessible for Aboriginal and Torres Strait Islander employees.	December 2026	Lead – Human Resources
	Develop and pilot a program that offers support to Aboriginal and Torres Strait Islander staff who face significant barriers to equitable participation in work. <del>(eg. financial barriers to purchase equipment).</del>	December 2026	Lead – Human Resources
	Consult with work areas across the City of Melville to identify opportunities for training and mentorship for Aboriginal and Torres Strait Islander employees.	December 2026	Lead – Human Resources
	Support at least one Aboriginal and Torres Strait Islander employee to participate in the City of Melville’s leadership development program per annum.	Ongoing	Lead – Human Resources
	Develop and deliver an ongoing Aboriginal Rangers program		Strategic Initiatives Lead

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<p><b>Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes.</b></p>	<p><b>Develop and implement an Aboriginal and Torres Strait Islander procurement strategy that includes: that incentivises procurement from First Nations suppliers.</b></p> <ul style="list-style-type: none"> <li>• <b>Strategies to make bidding accessible to First Nations suppliers.</b></li> <li>• <b>Identifies opportunities for upskilling suppliers.</b></li> </ul>	December 2024	Procurement & Contracts Coordinator
	<p><b>Develop and deliver an education program for City of Melville staff that provides information about procurement from Aboriginal and Torres Strait Islander businesses relevant to diverse work areas, including information about Supply Nation.</b></p>	December 2024	Strategic Initiatives Lead (Lead) Procurement & Contracts Coordinator (Support)
	<p><b>Increase dollar value of goods and / or services procured from Aboriginal and / or Torres Strait Islanders businesses <del>to \$250,000</del> by \$50,000 in 2023/24 and then by an additional \$50,000 10 per cent per annum thereafter.</b></p>	July 2025, annually	Procurement & Contracts Coordinator
	<p><b>Procure from at least 50 Aboriginal and / or Torres Strait Islander suppliers, businesses, organisations and / or contractors in 2023/24, and then increase this by an additional 5 10 per cent per annum thereafter.</b></p>	July 2025, annually	Procurement & Contracts Coordinator
	<p><b>Investigate Supply Nation membership.</b></p>	July 2024, annually	Procurement & Contracts Coordinator
	<p><b>Increase Aboriginal and Torres Strait Islander supplier awareness of Supply Nation.</b></p>	July 2025, annually	Procurement & Contracts Coordinator
	<p><b>Train all relevant staff in contracting Aboriginal and Torres Strait Islander businesses through Supply Nation or an equivalent organisation.</b></p>	July 2025, annually	Procurement & Contracts Coordinator
	<p><b>Review and update procurement practices to remove barriers to procuring goods and services from Aboriginal and Torres Strait Islander businesses.</b></p>	July 2025, annually	Procurement & Contracts Coordinator

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

<b>Build employment opportunities and professional pathways for Aboriginal and Torres Strait Islander young people.</b>	<b>Consult with Aboriginal and Torres Strait Islander young people on employment pathways they would like to see in <b>our community the City of Melville</b>.</b>	<b>July 2025</b>	<b>First Nations Community and Youth Officer</b>
	<b>Promote existing education and training programs available to Aboriginal and Torres Strait Islander young people in our community.</b>	<b>July 2025, annually</b>	<b>First Nations Community and Youth Officer</b>
	<b>Develop internal mentorship, training and employment programs for Aboriginal and Torres Strait Islander young people.</b>	<b>July 2026</b>	<b>First Nations Youth Project Officer Team Leader Youth Engagement Officers</b>
	<b>Work with local schools and universities to facilitate and promote professional pathways for Aboriginal and Torres Strait Islander young people.</b>	<b>July 2027</b>	<b>First Nations Engagement Coordinator</b>
<b>Improve outcomes for Aboriginal and Torres Strait Islander young people in the City of Melville.</b>	<b>Building collaborative relationships and communication channels with local schools to better support students' needs.</b>	<b>July 2025, annually</b>	<b>First Nations Engagement Coordinator Team Leader Willagee Library</b>
	<b>Investigate ways we can work together with other organisations that support Aboriginal and Torres Strait Islander young people.</b>	<b>July 2025, annually</b>	<b>First Nations Engagement Coordinator</b>

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**

Governance			
The City of Melville acknowledges that we are operating within systems imposed on this Country and its people. We seek to understand First Nations ways of knowing, being and understanding, to build a relational way of working that acknowledges Aboriginal and Torres Strait Islander peoples. We seek to find new ways to integrate the voices, perspectives and stories of Aboriginal and Torres Strait Islander peoples across our work practices, acknowledging that good governance is fundamental to inclusive, safe, resilient and sustainable communities.			
Action	Deliverable	Timeline	Responsibility
Establish and maintain effective consultation processes to advise on issues, policies and practices and structures relevant to Aboriginal and Torres Strait Islander communities.	Establish an advisory group Aboriginal and Torres Strait Islander community members (including young people) to advise on issues, policies and practices relevant to Aboriginal and Torres Strait Islander communities.	January 2025	Manager Cultural Services
Establish and maintain an effective RAP Working Group (RWG) to drive governance of the RAP.	Maintain Aboriginal and Torres Strait Islander representation on the RAP External Working Group.	July 2023, annually	First Nations Engagement Coordinator
	Ensure the Group meet at least four times per year to drive and monitor RAP implementation.	July 2023, annually	First Nations Engagement Coordinator
	Ensure members are supported to attend meetings when needed, including by providing transport.	July 2023, annually	First Nations Engagement Coordinator
	In consultation with members, develop and adopt Terms of Reference for the Reconciliation Action Plan External Working Group.	July 2024	RAP External Working Group Chair (Lead) First Nations Engagement Coordinator (Support)
Provide appropriate support for effective implementation of RAP commitments.	Embed resource needs (staffing and financial) for Reconciliation Action Plan implementation.	July 2024, annually	Manager Cultural Services
	Allocate funding against National Reconciliation Week.	May 2024, annually	Manager Cultural Services (Lead)

\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP

	Engage staff in the delivery of RAP commitments through organisational plans.	July 2024, annually	CEO
	Define and embed appropriate systems and capability to track, measure, and report on RAP commitments.	July 2024, annually	Strategic Initiatives Lead
	Deliver education sessions for staff to build knowledge of the RAP and how it applies to across diverse work areas.	July 2024, annually	Strategic Initiatives Lead
	Embed Incorporate key RAP actions in performance expectations of senior management and relevant staff. of senior management and relevant staff.	July 2024, annually	CEO
	Maintain an internal RAP Champion from senior management.	July 2024, annually	Manager Cultural Services
	Include Discuss the RAP as part of the City's standard agenda items (Cultural Shares) as a standing agenda item at all Management Leadership Team and Executive Senior Leadership Team meetings along with quarterly updates from the RAP Internal Working Group.	July 2024, annually	Management Leadership Team and Executive Leadership Team
Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.	Complete and submit the annual RAP Impact Survey to Reconciliation Australia.	September 2024, annually	First Nations Engagement Coordinator
	Meet quarterly with Reconciliation Australia to support Reconciliation Action Plan Partner expectations and to promote alignment between our reconciliation agendas.	June 2024, annually	First Nations Engagement Coordinator
	Publicly report against our RAP commitments annually, outlining achievements, challenges and learnings.	July 2024, annually	Senior Communications Officer
	Participate in Reconciliation Australia's Workplace RAP Barometer every two years.	March 2024, 2026	Lead – Human Resources
	Submit a traffic light report to Reconciliation Australia at the conclusion of this RAP.	July 2027	First Nations Engagement Coordinator

\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP

	<b>Report RAP progress to all staff and senior leaders quarterly.</b>	<b>July, October 2024 and March, June 2025, then annually</b>	<b>First Nations Engagement Coordinator</b>
<b>Continue our reconciliation journey by developing our next RAP.</b>	<b>Register via Reconciliation Australia's website to begin developing our next RAP.</b>	<b>December 2026</b>	<b>First Nations Engagement Coordinator</b>

**Contact details [Include contact details (job title, phone and email) for public enquiries about your RAP]**  
**Name: Aimee Ryan**  
**Position: First Nations Coordinator**  
**Phone: 9364 0137**  
**Email: [aimee.ryan@melville.wa.gov.au](mailto:aimee.ryan@melville.wa.gov.au)**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch Reconciliation Action Plan**

**\*Note: Items in blue are a requirement of Reconciliation Australia for a Stretch RAP**



## Tree Policy

**Policy Type: Council Policy**  
**Policy Owner: Manager Natural Areas and Parks**

**Policy No. CP- 029**  
**Last Review Date: ~~19-April 16~~**  
**July 2024**

### Policy Objectives

To provide guidance ~~and direction~~ in the management of all the City's trees.

### Policy Scope

This policy sets out the process and conditions by which trees are managed within the City. This policy applies to all trees located on land vested in the City of Melville and all trees managed by the City of Melville in line with the Urban Forest and Green Spaces Policy.

### Policy Statement

#### 1. General

All trees are assets of the City that contribute to the well-being of the community and to the natural environment. The City recognises and values the significance of trees within the urban setting for the many social, economic and environmental benefits they provide. The City is committed to protecting, maintaining and increasing its tree population.

The City is responsible for managing and removing all trees within the streetscape or park/reserve on City-managed land. The City will actively protect existing trees, promote the planting of trees and has the right to plant street trees on City managed land, inclusive of verges adjacent to properties.

#### 2. Tree Planting

The City is responsible for planting all trees on City managed land and undertakes **a** seasonal tree planting program.

When planting a tree the City will:

- Assign the species in consideration of
  - Mature size and form;
  - Suitability to the site;
  - Range of tolerances; and
  - Contribution to species diversity.
- Determine the location through consideration of:
  - Any existing street tree alignment;



- Potential impact on road and pedestrian safety;
- The presence of below ground and/or adjacent services and infrastructure.
- Provide post-planting care, watering and maintenance until the tree is established, as determined by the City.
- Seek to achieve agreed outcomes between the property owner and the City through consultation ~~as required~~.

If appropriate, residents may be able to plant a tree on their ~~adjacent~~ adjoining verge if written approval ~~is~~ received from the City prior to any works ~~or ordering~~ being undertaken.

If approval is given to a resident to plant on City land it is on the understanding that:

- The City shall approve the species and location;
- The tree shall be planted in alignment with the requirements provided by the City;
- Any tree planted shall become a City asset and managed accordingly.

### 2.1 Unauthorised Tree Planting

Unauthorised tree planting shall be defined as a tree planted within City managed land without the City's approval.

The decision to retain or remove an unauthorised tree will be entirely at the discretion of the City.

## 3. Tree Maintenance Pruning, Pruning Maintenance and/or Removal

The City is responsible for the management of all trees on land managed by the City. All work shall be undertaken by City staff or the City's Contractor, in accordance with Australian Standard 4373 Pruning of Amenity Trees or as specified by the City.

### 3.1 Requests for Tree Maintenance

The City will respond to all requests for tree maintenance and removal, however the following do not provide justification for tree removal or pruning:

- The tree is disliked.
- The tree partially or wholly obstructs views.
- The tree is perceived to present a risk of harm.
- The tree is perceived to aggravate health concerns.
- The tree produces leaf litter, flowers, fruit and bark.
- The tree attracts unwelcome fauna and associated issues.
- The tree is perceived to be inappropriate for the site by residents.
- The tree overshadows private gardens or infrastructure.
- The tree occupies the site of a proposed crossover where an alternative location exists (refer 5.0 Trees and Development ~~below~~).



### 3.2 Tree Pruning

The City will consider pruning to:

- Ensure unrestricted access to pedestrian and vehicular traffic on footpaths, roads and crossovers.
- Ensure that 'lines of sight' are kept clear of vegetation, as determined by the City and in consultation with AusRoads Design Guidelines.
- Manage the amenity, form or health of the tree.
- Mitigate contact between trees and built infrastructure.
- Reduce the potential of harm to persons or property, as determined by the City.

### 3.3 Tree Removal – **Officer** Approval

Each tree removed by the City will be replaced by a minimum of one tree the subsequent planting season. A tree will only be considered for removal, at the City's discretion, when it is:

- ~~Agreed by the Mayor, relevant Ward Councillors and Director of Technical Services in writing.~~
- Inappropriate for the site.
- An unauthorised planting.
- Dead or in irreversible decline.
- Significantly damaged and beyond remediation.
- Will be significantly or unavoidably damaged by development with retention not a viable option.
- Demonstrably structurally unsound and presents an unacceptable potential of harm to person or property, as determined by the City.
- Not in keeping with the overall streetscape aesthetics as determined by the City.
- ~~Any tree removal, approved by the Council, is to be paid for by the person seeking the removal (applicant) as if the tree was authorised for removal under Clause 5.4 of the policy.~~

### 3.4 Tree Removal – Challenge

If the applicant wants to challenge the ~~officer's~~ decision to retain a tree the request can be referred to the Mayor, Ward ~~Councillors~~Councillors and Director ~~Technical Services~~Environment & Infrastructure for consideration of removal.

Taking into account broader criteria such as environmental, social and economic reasons a tree can be removed when agreed to by the Mayor, relevant Ward ~~Councillors~~Councillors and Director ~~of Technical Services~~Environment & Infrastructure.

If agreement cannot be reached by the Mayor, the relevant Ward ~~Councillors~~Councillors and the Director ~~of Technical services~~Environment & Infrastructure, the Elected Members may request that a report which outlines outlining the advantages and disadvantages of removing the tree ~~is to be~~ presented to the Council in order for the Council to determine whether or not the tree will be removed.

~~Any tree approved for removal following a challenge by the applicant is to be in accordance with Clause 5.4 of this policy.~~



#### 4. Tree Structures/Ornaments Attachments

Swings and Ladders are considered permissible street tree attachments with the following conditions.

- Swings and Ladders cannot be permanently fixed to street trees and must not incorporate sharp objects, protrusions, or other elements which, in the City's opinion would present a hazard to people or property.
- Swings and Ladders must not, in the City's opinion, adversely affect the health or structural integrity of the street tree to which they are attached.
- Swings and Ladders shall not swing or protrude into and must not be able to swing or protrude into the space immediately above any road carriageway or path for pedestrians or cyclists.

Loose string lighting (Solar) such as Christmas lighting is allowed around the trunk of the tree.

~~No other~~ ~~In the interest of tree health and public liability, no~~ signage, structural or hanging apparatus shall be secured to any tree managed by the City. The City reserves the right to remove such structures and apparatus, or request their removal.

~~Damage to any tree managed by the City shall be considered vandalism by the City and may result in prosecution.~~ The City reserves the right to seek compensation for all works associated with the removal of such items and remediation of any damage to the tree, up to and including removal and replanting.

#### 5. **Trees and Developments**

##### 5.1 **Tree Protection for Building and Development**

Australian Standard 4970 - *Protection of trees on development sites* is to be used by the applicant as a guide when there is a requirement to protect adjoining verge trees. It is the responsibility of the applicant to ensure that all contractors/site managers are aware of AS 4970. A Tree Protection Zone (TPZ) must be installed in all cases where a tree is to be protected.

##### 5.2 **Tree Assessment for Building and Development Applications**

All City managed trees adjoining proposed development sites will be **formally** assessed and documented prior to planning approval or demolition/building works.

This assessment will inform:

- The fair value for each tree, using ~~at the City of Melville approved~~ Tree Evaluation Method approved by the City.
- The existing condition of the tree, including amenity, form and health, for comparison during and after the development process.
- Any advice notes and/or conditions to be included as part of ~~an~~ any approval.



### 5.3 Tree Removal for Development

The City will not consider removal of a healthy City managed tree for development, except when:

- There is insufficient space to accommodate a compliant crossover.
- The proximity of works will significantly compromise the tree's amenity, health, form or longevity, as determined by the City.
- If the applicant does not agree and chooses to challenge the officer's decision, the provision of Clause 3.34 of this policy can apply.

### 5.4 Approved Tree Removal for Development

In the event a tree is authorised for removal as part of a development application, (including planning, building, demolition, and crossover application), the following will occur:

- The applicant will approach the City to formally request the approved trees removal process to commence.
- The applicant will pay the invoice provided by the City for
  - Tree removal
  - Stump grinding to min 300mm below ground level
  - Traffic management cost as required
  - Two replacement trees
  - Establishment of replacement trees for 3 years
- Upon receipt of this payment the City will arrange:
  - Tree removal and stump grinding within approximately 10 weeks
  - Tree replacement during the next planting season after development works have been completed.
- A minimum of one street tree shall be replaced on the verge adjacent to the development, where sufficient space.
- When there is not sufficient space for a second tree, at the City's discretion the tree will be planted elsewhere in the City.

### 5.5 Tree maintenance/management required during development process

If any pruning (branch or root) is required of City managed trees during the development process, the applicant shall contact the City to assess and arrange the required works.

## 6. Damage to Trees - Infringement/Prosecution

If a tree is damaged as a result of negligent action of an individual, including but not limited to property owners, residents or with works associated with Planning and Building Applications the City will consider the following options in terms of infringement or prosecution.

1. Infringement of \$500 as per the City of Melville Activities in Thoroughfares, Public Places and Trading Local Law 2014.



2. Prosecute as an offence under the City of Melville Activities in Thoroughfares, Public Places and Trading Local Law 2014 in the Magistrates court. The Magistrate, if the person is found guilty, will impose a penalty up to the maximum of \$5,000 as per the Local Law.
3. Initiate court proceedings as a civil matter seeking fair value of the tree as determined by the City for the damage caused.

CONFIRMED



**References that may be applicable to this Policy**

Legislative Requirements:	The Local Government Act 1995 Thoroughfare and Public Places Local Law
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	Open Space Strategy Urban Forest and Green Spaces Policy <a href="#">CP-102</a> Verge Treatment Policy <a href="#">CP-086</a> Climate Action Policy CP-120 <a href="#">Play Equipment on Verge Guidelines</a>
Delegated Authority No:	N/A

**ORIGIN/AUTHORITY**

**Item No.**

**Reviews**

Ordinary Meeting of Council	15/03/2010	T10/3115
Ordinary Meeting of Council	21/05/2013	T13/3385
Ordinary Meeting of Council	10/12/2013	T13/3441
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	19/04/2016	Motion 16.3
Ordinary Meeting of Council	21/11/2017	T17/3769
Ordinary Meeting of Council	19/11/2019	T19/3827
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3956
<a href="#">Ordinary Meeting of Council</a>	<a href="#">16/07/2024</a>	<a href="#">????</a>



## Asset Management Policy

<b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Engineering</b>	<b>Policy No. CP-031</b> <b>Last Review Date:</b>
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### Policy Objectives

To provide the City with a framework to manage its asset portfolio, ensure a corporate approach to asset management and ensure adequate provision is made for the ~~long term~~long-term replacement of major assets.

### Policy Scope

To provide direction on the strategic approach to the effective and efficient management of the City of Melville's physical assets to achieve an optimal level of services in a ~~cost effective~~cost-effective manner over the life cycle of the asset.

### Definitions / Abbreviations Used In Policy

In accordance with ISO 55000, the International Standard for Asset Management and the "Infrastructure Management Manual", the Policy considers an "Asset", by definition, to be:

*"A physical item which has value, enable services to be provided and has an economic life of greater than twelve (12) months."*

Infrastructure Assets include roads, buildings, lighting, stormwater, paths, street furniture, jetties, boardwalks, property, and parks / reserve improvements, equipment, and structures.

Asset Management Plan – A plan developed for the management of an infrastructure asset or asset category that combines multi-disciplinary management techniques (including technical and financial) over the lifecycle of the asset.

The Asset Management Plan establishes for each Asset Category:

1. Executive Summary
2. Introduction
3. Levels of Service
4. Future Demand
5. Risk Management
6. Life Cycle Management Plan
7. Financial Summary
8. Plan Improvement and Monitoring

Asset Register – A record of asset information considered worthy of separate identification including inventory, financial, rating (e.g. condition), construction and technical and includes both current and historical asset data. This can include assets below the capitalisation threshold.

Capital Upgrades – Projects (including land purchase) for the extension or upgrading of assets catering for growth or additional levels of service.

Capital upgrades include:



- Works that improve an asset beyond its original size or capacity.
- Upgrade works that increase the capacity of an asset.
- Works designed to produce an improvement in the standard and operation of the asset beyond its original capacity.

Life Cycle – The cycle of activities that an asset goes through while it retains an identity as a separately identifiable asset.

Life Cycle Cost – The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, and renewal and disposal costs.

Maintenance - Maintenance is the actions required to retain an asset as near as practicable to its original condition. Maintenance can be either planned (preventative) or unplanned (reactive).

New Works - Works or acquisitions (including land purchase) that create an asset that did not exist in any shape or form.

Operating Costs – Operating costs have no effect on asset condition but are necessary to keep the asset properly utilised. It is the active process of utilising an asset and consumes resources such as manpower, energy, chemicals or materials.

Predictive Modelling – Use of asset deterioration models and condition monitoring to predict failure and asset rehabilitation and renewal.

Renewals - Renewals are works to refurbish or replace existing facilities with facilities of equivalent capacity or performance capability (includes works where the use of current modern materials increases capacity or capability), and are defined as:

- The renewal and rehabilitation of existing assets to their original size and capacity.
- The replacement of the entire asset with the equivalent size or capacity.
- The replacement component of capital works that restores the assets to their original size and capacity.

Useful Life – The period over which an asset is expected to be used. This is different to the physical life and is dependent on factors such as Condition, Functionality, Capacity and Utilisation.

## Policy Statement

The City of Melville delivers a variety of services to the community and in doing so, must ensure that the assets supporting these services are managed in a way that promotes maximum performance for the most cost-effective 'Life Cycle' cost.

The City is committed to the responsible management of its assets and to deliver services that meets community expectations of time, quality, and value for money. The City's assets include physical features within the City and include items such as roads, drainage, buildings, parks, pathways, natural areas and play grounds.

They represent a substantial investment to support community expectations. It is imperative that the City employs best practice management skills and practices to ensure that City services are delivered economically and in a sustainable manner.

Within our organisation, we will:

- Adopt a continuous improvement approach to asset management
- Undertake to provide an agreed level of service for all asset classes in an economically sustainable manner.
- Ensure budgeting priority be given to the maintenance and renewal of existing assets and level of service with funding from the annual Capital Works Program and Long Term Financial Plan.
- Provide adequate resources to manage these assets in a cost effective and timely manner.
- Ensure assets are reviewed on a regular basis to ensure ongoing relevance and community need. Where no need is identified, assets will be rationalised.
- Provide asset management training to ensure our staff have the necessary skills and knowledge.
- Manage our assets in accordance with the Sustainability Policy (CP-057), objectives and requirements.

As part of the City's consideration of asset management, we will undertake the following key steps:

- Develop and maintain industry standard asset management plans for all major asset classes and incorporate the results into the City's Long Term Financial Plan (LTFP).
- Prior to consideration of any major works for renewal or improvement to an asset, undertake a critical review of the need for that asset.
- Consider the "Life Cycle" cost for all new assets and for any major renewal or improvements and ensure those costs are incorporated in the City's LTFP.
- Where appropriate, involve and consult with the community and key stakeholders on determining levels of service.
- Manage the City's assets utilising a multi discipline cross-functional Asset Management Continuous Improvement Team.
- Ensure asset information is accurate and up to date allowing for informed decision making to occur.
- Allocate appropriate resources to ensure appropriate asset management practices can be undertaken including the timely maintenance and renewal or upgrade of those assets so that "life cycle" costs are optimised.
- Continually seek opportunities for multiple uses of assets.



- Implementation of asset management as an organisational philosophy that will be guided by the Asset Management Framework and Asset Management Plans.
- Maintain an Asset Management Continuous Improvement Strategy to drive continuous improvement in asset management practices.

**References that may be applicable to this Policy**

Legislative Requirements:	N/A
Procedures, Process Maps, Work Instructions:	Asset Management Procedure
Other Plans, Frameworks, Documents Applicable to Policy:	Australian Infrastructure Financial Management Manual (AIFMM) International Infrastructure Management Manual (IIMM) CP-120 Climate Action Policy CP-008 Financial Sustainability Forward Planning and Funding Allocation Policy CP-024 Borrowings and Asset Financing Policy CP-025 Accounting Policy CP-057 Sustainability Policy

Delegated Authority No: N/A

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**ORIGIN/AUTHORITY**

Ordinary Meeting of Council

13/6/2008

**Item No.**

**Reviews**

Ordinary Meeting of Council  
Ordinary Meeting of Council  
Ordinary Meeting of Council  
Ordinary Meeting of Council  
Ordinary Meeting of Council  
Ordinary Meeting of Council  
Ordinary Meeting of Council

20/12/2011  
10/12/2013  
17/11/2015  
21/11/2017  
19/11/2019  
17/03/2020  
19/04/2022

T11/3281  
T13/3441  
T15/3673  
T17/3769  
T19/3827  
T20/3842  
T22/3965

## Path Policy

<p><b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Engineering</b></p>	<p><b>Policy No. CP- 033</b> <b>Last Review Date:</b></p>
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### Policy Objectives

To provide guidance and direction to the City in the provision, renewal and maintenance of path assets.

### Policy Scope

The City of Melville's path network extends across the City. It includes all paths ~~alongside~~ within roads verges, in parks, natural areas and around community buildings. The purpose of these paths is to provide a network that supports safe, accessible and comfortable movement around the City to the benefit of the community

### Policy Statement

1. Paths shall be constructed and maintained to promote safety, healthy lifestyles and liveable and connected neighbourhoods.
2. The path shall be continued (or reinstated) through the crossover as per the City's Crossover Guidelines and Specifications. All path users shall have priority over vehicles on crossovers.
3. Path construction, renewal and maintenance shall be in accordance with the City's Path Guidelines and Specifications where practical. Where it is not practical, the City may construct, renew or maintain a non-standard path to suit local conditions. Where this occurs, the City shall document its reasons.
4. New paths shall be constructed based upon a priority ranking taking into account risk and having regard to traffic volume, road hierarchy, traffic/pedestrian conflicts, activity generators, linkages, path requests and ~~bike~~ Walk and Ride ~~p~~Plan recommendations.
5. The City shall audit, maintain and renew paths to a level as defined in the Path Asset Management Plan.



**References that may be applicable to this Policy**

Legislative Requirements:	N/A
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	City of Melville Path Specifications and Guidelines CP-110 Crossover Policy <del>Planning and Designing for Pedestrians: Guidelines— DOT November 2011</del> AGRD Part 6A: Paths for Walking and Cycling (AGRD06A-17) Crossover Guidelines and Specifications Ausroads Guide to Road Design Road Traffic Code 2000 Climate Action Policy CP-120
Delegated Authority No:	N/A

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**ORIGIN/AUTHORITY**

**Item No.**

**Reviews**

Ordinary Meeting of Council	20/12/2011	T11/3281
Ordinary Meeting of Council	10/12/2013	T13/3441
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	21/11/2017	T17/3769
Ordinary Meeting of Council	19/11/2017	T19/3827
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3965

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## Road Safety Audit Policy

<p><b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Engineering</b></p>	<p><b>Policy No. CP- 034</b> <b>Last Review Date:</b></p>
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### Policy Objectives

To set out the requirements for conducting Road Safety Audits in the City of Melville.

To improve the safety of the road network and developments in the City of Melville and ensure measures to eliminate or reduce road environment risks for all road users are fully considered with emphasis placed on fatal and serious crash risk.

To promote the development, design, and implementation of a safe road system through the adoption of formal road safety auditing principles and practices.

### Policy Scope

This Policy applies to ~~City of Melville~~ road infrastructure projects and to qualifying projects that are subject to the Development Application processes.

The Policy applies to all roads under the care and control of the City of Melville.

### Definitions / Abbreviations Used in Policy

**Audit Team** means a team that shall comprise of at least two people, independent of the design team, including members appropriately experienced and trained in road safety engineering or crash investigation with knowledge of current practice in road design or traffic engineering principles who undertake the road safety audit.

**Audit Team Leader** means the person with appropriate training and experience with overall responsibility for carrying out the audit and certifying the report. An Audit Team Leader practising in Western Australia must be an IPWEA/Main Roads Accredited Senior Road Safety Auditor.

**Audit Team Member** means an appropriately experienced and trained person who is appointed to the Audit Team and who reports to the Audit Team Leader. An Audit Team Member practising in Western Australia must be an IPWEA/Main Roads Accredited Road Safety Auditor.

**Corrective Action Report (CAR)** means a tabular summary report prepared by the Audit Team to be completed by the Asset Owner, Project Owner, Project Coordinator or delegated representative to respond to identified findings and recommendations detailed in the audit report.

**Crash investigation** means an examination of crashes to identify patterns and common trends that may have contributed to crash causation or crash severity. This can include the detailed investigation of a single crash.

**IPWEA** refers to Institute of Public Works Engineering Australasia.

**Main Roads** means Main Roads Western Australia.

**Permanent change** means any permanent change to the road network, excluding like for like maintenance replacement works and temporary works.

**Public road** means a road either under the control of Main Roads, Local Government, or any other road accessible by the public (excludes private roads).

**Road Safety Audit** means a formal, systematic, assessment of the potential road safety risks associated with a new road project or road improvement project conducted by an independent qualified audit team. The assessment considers all road users and suggests measures to eliminate or mitigate those risks.

**Road safety engineering** means the design and implementation of physical changes to the road network intended to reduce the number and severity of crashes involving road users, drawing on the results of crash investigations.

**Road Safety Inspection** means a formal examination of an existing road or road related area in which an independent, qualified team report on the crash potential and likely safety performance of the location, (formerly known as an 'Existing Road Safety Audit').

**Safe System** means a road safety approach adopted by National and State Government to generate improvements in road safety. The Safe System approach is underpinned by three guiding principles: people will always make mistakes on our roads but should not be killed or seriously injured as a consequence; there are known limits to the forces the human body can tolerate without being seriously injured; and the road transport system should be designed and maintained so that people are not exposed to crash forces beyond the limits of their physical tolerance.

**Specialist Advisor** means a person approved by the client who provides independent specialist advice to the audit team, such as, road maintenance advisors, traffic signal specialists, police advisors and individuals with specialist local knowledge.

## Policy Statement

This policy requires that the following commitments be adopted as part of a strategic framework for the implementation of road safety audit principles and practices in the planning and development of infrastructure within the City of Melville.

Include road safety audit goals and objectives in our Corporate Plan and Business Management Systems (BMS).

### Background

In accordance with the Australian National and the Western Australia State Road Safety Strategies this policy adopts a Safe System approach to the delivery of a road safety audit service by placing emphasis on fatal and serious crash risk.

The road safety audit process is an assessment of road engineering projects and as such the Safe System sphere of influence is limited to two of the four cornerstones of the Safe System approach, namely, Safe Roads and Roadsides, and Safe Speeds.



This is to be achieved by focusing the audit process on considering safe speeds and by providing forgiving roads and roadsides. This is to be delivered through the Road Safety Audit process by accepting that people will always make mistakes and by considering the known limits to crash forces the human body can tolerate with the aim to reduce the risk of fatal and serious injury crashes.

A road safety audit is a formal examination of a future road or traffic project in which an independent qualified team reports on potential crash occurrence and severity which may result from the introduction of the project.

Road safety audits are a proactive process to prevent the occurrence of road crashes. The road safety audit process provides project managers with a powerful mechanism to identify potential crash risk in the delivery of infrastructure projects and aims to reduce the risk of trauma and crashes on the road network.

In the implementation of this policy the road safety audit approach to be taken is: that it is not acceptable that any human should die or be seriously injured on the Western Australia road network, and specific road safety audit findings shall be highlighted in this regard.

### **Application**

Road safety audits and road safety inspections must be conducted in accordance with the Austroads Guide to Road Safety Part 6: Road Safety Audit, and Main Roads Western Australia and Institute Public Works Engineering Australasia (WA division) complimentary checklists and procedures.

The road safety audit process must be completed using the Main Roads road safety audit report template provided on the Main Roads website.

All road safety audits must be repeated if the project design materially changes, if there are many minor changes which together could impact on road user safety, or if the previous road safety audit for the relevant stage is more than 3 years old. Should a project not begin the next stage in its development within 3 years of the completion of the previous audit, the project must be re-audited. This is to ensure that due consideration is given to the project's interface with the existing road network.

-Relevant staff shall be trained in order to fulfil the training and experience requirements to achieve and maintain road safety auditor accreditation.

Where appropriate a reciprocal partnership agreement will be arranged with other local governments to create opportunities for road safety audit teams to include qualified independent team members from partnering local governments.

### **Road Safety Audit Team**

- All road safety audit teams must comprise a minimum of two members.
- All audit teams must be led by a suitably qualified and experienced Western Australia IPWEA/Main Roads Accredited Senior Road Safety Auditor and shall be listed on the Road Safety Audit Portal so that the maximum emphasis is placed on road safety engineering and Safe System principles,
- All audit team members must be Western Australia IPWEA/Main Roads Accredited Road Safety Auditors and shall be listed on the Road Safety Audit Portal.



- Specialist advisors, such as, Police advisors or technical experts can assist the audit team by providing independent specialist advice on particular aspects of a project. There is no requirement for a specialist advisor to be an Accredited Road Safety Auditor. Specialist advisors shall be listed as an “Advisor” in the audit report and shall not be listed as a team member.
- The audit team shall include a Local Government officer, (they can be a specialist advisor).
- Team Leaders/Members shall excuse themselves from participation in the audit if:
  - They have had any involvement in planning, design, construction or maintenance activities for road infrastructure for the project.
  - They perceive any possibility of duress or coercion by their employer or employer’s staff in relation to the audit.
- Persons not accredited as a Road Safety Auditor or do not have relevant specialist skills may still participate as an observer if invited to do so by the Team Leader.

### **When to Audit**

#### Black Spot Projects

Road Safety Audits shall be conducted on all Black Spot funded projects as per State Black Spot Program Development and Management Guidelines.

#### Road projects with a project value $\geq$ \$1 Million

All road infrastructure projects that involve a permanent change to the City’s road network with an estimated project value  $>$  \$1 Million shall have a road safety audit undertaken at the following 3 stages as a minimum:

- ~~Stage 2~~—Preliminary design
- ~~Stage 3~~—Detailed design
- ~~Stage 4~~—Pre-opening (when the project is substantially complete and prior to opening to the public) or Post-opening should the project be open to traffic during construction.

#### Road projects with a project value $\geq$ \$150,000 and $<$ \$1 Million

All road infrastructure projects that involve a permanent change to the Cities road network with an estimated project value  $\geq$  \$150,000 and  $<$  \$1 Million shall have a road safety audit undertaken at the following 2 stages as a minimum:

- ~~Stage 3~~—Detailed design
- ~~Stage 4~~—Pre-opening (when the project is substantially complete and prior to opening to the public) or Post-opening should the project be open to traffic during construction.

A detailed design road safety audit shall be carried out on a road project that involves a permanent change to the Cities road network with a project value  $<$  \$150,000 if it is considered complex and/or high risk at the discretion of the Manager Engineering.

## Land Developments

Road safety audits shall be conducted on land use developments that intersect the City of Melville road network in accordance with the requirements of this policy. The road project value warrants above shall be used to determine audit requirements, with the exception of projects with an estimated project value less than \$150,000 that meet any of the following warrants:

- Subdivisions of more than 20 lots;
- Car parks providing access for more than 50 vehicles;
- Developments that are likely to generate traffic movements in excess of 100 movements per day;
- Projects that are likely to generate increased pedestrian or cycle movements, or where significant numbers of pedestrians or cyclists are nearby; or
- Project locations where potential road safety risks are identified by the City of Melville.

Land use developments that involve a permanent change to the public road network with an estimated project value less than \$150,000 that meet any of the above warrants shall have a road safety audit undertaken at the following 2 stages as a minimum:

- ~~Stage 3~~—Detailed design
- ~~Stage 4~~—Pre-opening (when the project is substantially complete and prior to opening to the public) or Post-opening should the project be open to traffic during construction.

The road safety audit shall include the internal road network and parking area within the development.

## Existing Roads

Road safety inspections shall be undertaken for existing intersections or road sections where there is a traffic management or road safety concern, at the discretion of the Manager Engineering.

## Close out

The Asset Owner, Project Owner, Project Coordinator, or the delegated representative shall complete the Corrective Action Report within one calendar month and arrange for the completed and signed report to be recorded on the City's records system and a copy forwarded to the audit team leader.

The Asset Owner, Project Owner, Project Coordinator, or the delegated representative shall be responsible for the proposed actions and comments resulting from the Corrective Action Report.



**References that may be applicable to this Policy**

Legislative Requirements:	N/A
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	Austrroads Guide to Road Safety Part 6: <del>Managing</del> Road Safety Audit Climate Action Policy CP-120
Delegated Authority No:	N/A

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**ORIGIN/AUTHORITY**

**Item No.**

**Reviews**

Ordinary meeting of Council	20/12/2011	T11/3281
Ordinary Meeting of Council	10/12/2013	T13/3441
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	21/11/2017	T17/3769
Ordinary Meeting of Council	19/11/2019	T19/3827
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3965

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## School Parking Policy

<b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Engineering</b>	<b>Policy No. CP- 035</b> <b>Last Review Date:</b>
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### Policy Objectives

To provide guidance and direction to the City in the orderly provision of new on-street ~~car~~ parking infrastructure within the road reserve around schools, on a shared cost basis.

### Policy Scope

To define the City of Melville's role in providing on-street parking for the benefit of, but not for the exclusive use by educational institutions.

### Policy Statement

The intention of this policy is to ensure that the new construction of on-street parking facilities around schools is justifiable and appropriate and to ensure that those facilities that are provided within the road reserve are safe for all road users. It is also important that school communities recognise the parking problems they create and take responsibility to actively address these problems.

Within our organisation, we will:

- Acknowledge that the City has a responsibility to ensure that new on-street ~~car~~ parking areas at schools are safe, ~~adequate~~adequate, and appropriate parking facilities.
- Advocate that the Education Department and schools accept responsibility for addressing problems arising as a result of their development, in the same way that this is expected and applied to developers of any site.
- Ensure that public and private school administrations engage the City and the community when developing plans for any future school redevelopment or new school construction.
- Ensure that the redevelopment of schools includes the lodgement of a Development Application so that their proposal may be formally ~~reviewed~~reviewed, and suitable conditions of approval can be applied.
- Ensure the integration of transport and land use by setting guidelines for and implement best practice in parking around schools and for managing traffic, walking and cycling.
- Ensure that schools give priority to promoting walking, cycling and the use of public transport for all members of the school community.
- Give priority for the implementation of parking controls to manage parking with time limits and appropriate restrictions.



- Encourage school administrations in the implementation of behavioural change programs that seek to encourage users to consider more sustainable forms of transport.
- Carry out modification or additions to road infrastructure that encourages responsible traffic behaviour and parking where required on safety grounds.
- ~~Give consideration to~~ **Consider** assisting with the provision of new or additional parking facilities where the educational institution can show evidence of one or more to the following:
  - Participation in the ~~ReadWise~~ Safe Routes to School and/or the Department of Transport Your Move programs.
  - Ongoing promotion of sustainable modes of transport to its students, parents, carers and staff.
  - Promotion of different arrival and departure times, where practical.
  - Shared use of facilities and ovals by the school and general community.
  - Development and implementation of a strategy to manage the school's parking and traffic requirements.
  - Willingness to actively police and monitor traffic behaviour during dropping off and picking up students.
  - Compliance with all previous Development Approval conditions related to parking.
- Apply the following criteria when listing school on-street parking projects for consideration on the capital works budget:
  - The school is required to contribute no less than 50% of the construction costs at existing schools, and 100% of the cost at new schools or when extensions to the school (i.e. new classrooms) are implemented.
  - Priority will be given to schools making a greater than the minimum 50% contribution to any works and making the greatest effort to implement programs such as the ~~ReadWise~~ Safe Routes to School and ~~Travelsmart to School~~ **Your Move** programs.
  - Parking designs will be subject to assessment using the Road Safety Council's Safety Audit Checklists for road safety around schools.
  - Parking shall be available for use by all motorists (subject to compliance with all parking restrictions) and not be limited to use by the school community.



**References that may be applicable to this Policy**

Legislative Requirements:	N/A
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	N/A
Delegated Authority No:	N/A

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**ORIGIN/AUTHORITY**

**Item No.**

**Reviews**

Ordinary Meeting of Council	20/12/2011	T11/3281
Ordinary Meeting of Council	10/12/2013	T13/3441
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	21/11/2017	T17/3769
Ordinary Meeting of Council	19/11/2019	T19/3827
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3965



## Verge Treatment Policy

**Policy Type: Council Policy**  
**Policy Owner: Manager Natural Areas and Parks**

**Policy No. CP-086**  
**Last Review Date: ~~19-16~~**  
**July April 2024**

### Policy Objectives

To enhance and maintain the visual amenity and safety of street verges throughout the City of Melville.

### Policy Scope

This policy sets out the process and conditions for all verges within the City of Melville.

The verge is the area of land between the kerb and the property boundary. The purpose of the verge is to provide an area where public utilities/services such as power, gas and telecommunications can be located. The verge is also a public open space recognised and valued for its street trees and streetscape environment.

### Policy Statement

The City is committed to creating a visually appealing, safe and sustainable environment.

The City appreciates the contribution that residents make regarding the landscaping and maintenance of verges adjacent to their properties. The City is of the view that property owners should take responsibility for the landscaping, irrigation and maintenance of street verges adjacent to adjoining their property, whilst the property, the street trees will be maintained by the City as per Tree Policy (CP-029).

#### 1. General

The owner or occupier of the adjoining property may install a permissible verge treatment. All modifications to the verge are undertaken with the knowledge that future maintenance or construction may impact the new treatment.

The City recommends undertaking below ground service investigation (e.g., "Dial Before You Dig") prior to any works.

Permissible treatments must be installed to ensure include vegetation and hard surfacing as detailed below, providing that:

~~It is contained within the designed area/s at all times;~~

- ~~It does not present as a hazard;~~ and
- It is contained within the designed area/s at all times; and
- It is neat and tidy.



The following general conditions shall be met, unless ~~written authorisation approval~~ is received from the City:

- Changing the level of the verge, either fully or partially, is not permitted.
- Clear access, as determined by the City, is to be maintained to:
  - all service infrastructure (like inspection chambers, pits, and poles) and
  - all designated path areas (like footpaths, roads, and driveways).
- Where there is no footpath, ensure a pedestrian has safe and clear access immediately adjacent to the road. The City has a preference for this space to be 2 metres wide, however the allowance for this space to be less than 2 metres wide can be determined at the City's discretion.
- Sight lines for pedestrian and vehicular access across and through the verge shall be maintained in accordance with Austroads Guidelines and Australian standards.
- All forms of loose aggregate materials such as pebbles, stones, crushed brick and gravel are acceptable if able to be fully retained in its designated space and separated from path and road areas.
- All rectification works will be the responsibility of the owner, to meet these general conditions.

Where treatments have been installed prior to the adoption of this policy, the City at its discretion may approve retrospectively.

## 2. Vegetation

~~The City encourages residents to leave at least A minimum of 50% of the verge area as green infrastructure must be vegetation and the City encourages with waterwise verge planting or turf.~~

All vegetation, excluding street trees, must comply with the following conditions:

- ~~Maximum growth/height restrictions apply, including flowering spikes, to retain sight lines to ensure compliance with Austroads Guide to Road Design and relevant Australian standards. In general terms, plant height will be deemed to be 600mm from the finished ground level.~~
- Species that have potential to cause harm or deemed hazardous, by the City, are not permitted.
- ~~All turf species that can achieve good site coverage are acceptable.~~
- No damage to existing street trees including their root system shall occur during any modification to the verge. If it is found that the trees health declines to a point where the tree needs to be removed, in response to these modifications, the property owner may be responsible for all costs associated with removal and replacement of the tree, as per the City's Tree Policy (CP-029).

Where the verge is near a natural area, the City has a preference for local native plants to be utilised.

### 3. Street Trees

The City is responsible for all trees on the verge, as per Tree Policy (CP-029).

### 4. Irrigation

Where irrigation is installed, in the verge it shall:

- Be designed to minimise spray onto any road or footpath.
- Ensure they are not a potential tripping hazard to pedestrians.
- Maximise efficiency and minimise water usage.

### 5. Hard surfacing

#### 5.0 General

The City does not allow the installation of in-situ concrete or any asphalt material on the verge except as part of a designated crossover and City footpath.

All other hard surface treatments are permissible, including pavers and synthetic turf, when installed in accordance with the below:

-

Unless written approval has been granted hard surfacing treatments shall:

- Be installed in a manner that can easily be removed to access underground services when required.
- Be setback a minimum of 2 metres from the edge of any street tree.
- ~~The City encourages residents to limit any hard surface to Cover a maximum of 50% of the verge including the crossover with the exception of property access driveways (e.g. battle-axe lots).~~
- Be 'green' if synthetic turf.
- Not cause flooding.
- Be trafficable. The City recommends the use of permeable paving where possible.

The City encourages residents to limit any hard surface to a maximum of 50% of the verge including the crossover with the exception of property access driveways (e.g. battle-axe lots).

Where a tree is not present on the verge and the City considers there is adequate space for a tree, the City will at some point plant a tree on that verge. This will need to be taken into consideration when designing the hardstand area as a 2 ~~metre~~metre circle or square will be required for planting.

#### 5.1 Activity Centres/Precincts

To allow for the urban form to be renewed consistently, the City has several designated areas known as Activity Centres or Precincts as determined in

the Local Planning Scheme. Designs for these areas shall be submitted for approval to the City to meet the guidelines/ masterplans/ or visions for verges and streetscapes within these areas.

**6. Structures**

Permanent and non-permanent structures are not allowed on the verge without written approval from the City, including block or retaining walls.

**7. Crossover**

All crossovers are required to comply with the City's Crossover Policy (CP – 110).

**8. Compliance**

If the verge is deemed non-compliant, the City shall notify the resident/owner, asking for rectification work to be carried out. If rectification does not occur in the allocated timeframe, without prior notification, the City ~~will~~ may arrange for the works to be carried out and invoice the full cost to the property owner.

**9. Maintenance and Reinstatement**

There is no requirement from the City or any other service provider, to rectify damage to irrigation, planting, turf or hard surfacing after maintenance works have been completed affecting the verge. The verge will be made safe but there is no requirement to return it to its original state.

Where feasible, residents will be advised, prior to works commencing, to allow time to relocate/ remove any item. Please note that this may not always be possible depending on the nature of the works required.



**References that may be applicable to this Policy**

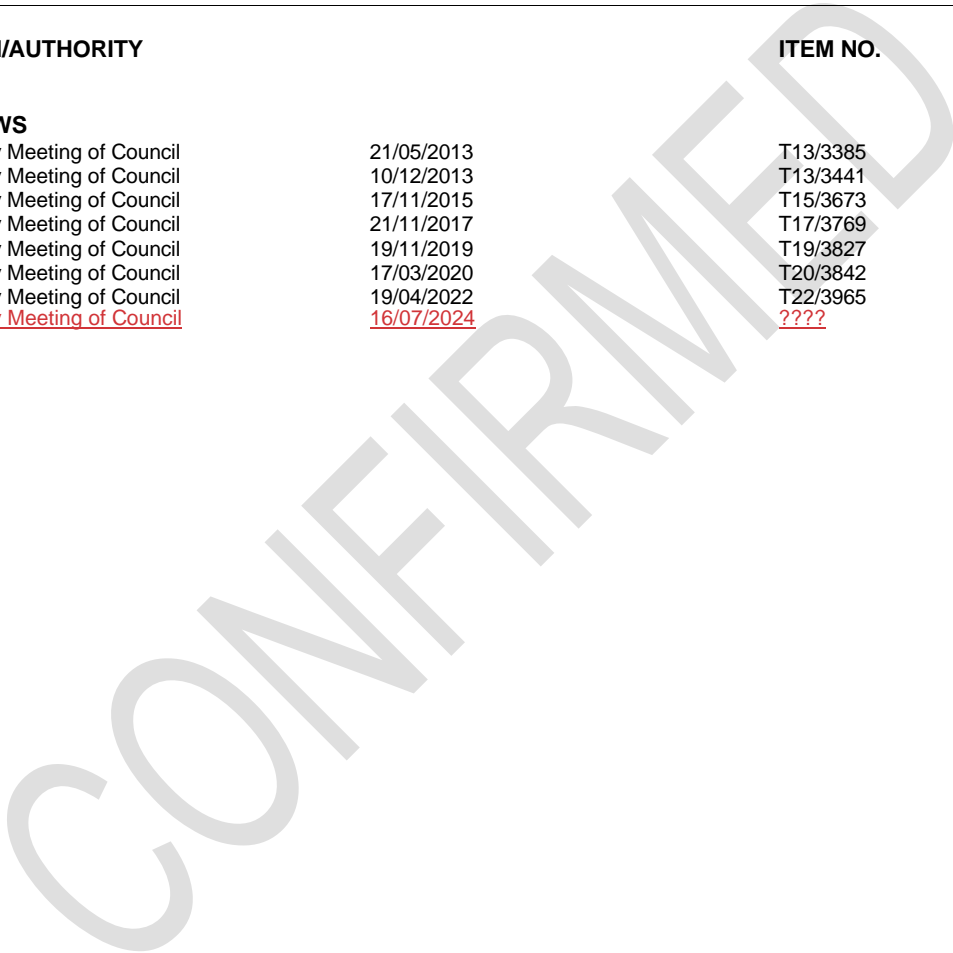
Legislative Requirements:	The Local Government Act 1995 'Thoroughfare and Public Places Local Law'
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	CP-110 Crossover Policy CP-033 Path Policy CP-029 Tree Policy Local Planning Scheme <u>CP-120</u> Climate Action Policy <del>CP-120</del>
Delegated Authority No:	N/A

**ORIGIN/AUTHORITY**

**ITEM NO.**

**REVIEWS**

Ordinary Meeting of Council	21/05/2013	T13/3385
Ordinary Meeting of Council	10/12/2013	T13/3441
Ordinary Meeting of Council	17/11/2015	T15/3673
Ordinary Meeting of Council	21/11/2017	T17/3769
Ordinary Meeting of Council	19/11/2019	T19/3827
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3965
<u>Ordinary Meeting of Council</u>	<u>16/07/2024</u>	<u>???</u>





## Urban Forest and Green Space Policy

**Policy Type: Council Policy**  
**Policy Owner: Manager Natural Areas and Parks**

**Policy No. CP- 102**  
**Last Review Date: ~~19 April 16~~**  
**July 2024**

### Policy Objectives

1. To protect, preserve and enhance the aesthetic character of the City of Melville.
2. To realise the social, environmental and economic benefits of trees and other vegetation as an integral element of the urban environment.
3. To contribute to community wellbeing by integrating and aligning the efficient provision of physical, social and green infrastructure and management of natural areas.
4. To encourage a sense of shared responsibility and balance individual and community rights to equitably distribute the costs and the benefits of a greener City.
5. To ensure that the urban forest and green spaces that are integral to the City's sense of place are not compromised in areas of increased residential density.

### Policy Scope

This policy applies to land owned or managed by the City, to activities for which the City's discretion or approval is required and to the City's function of advising and providing services to the community.

This policy is intended to give direction to operational strategies and where appropriate, the development of local laws and to guide decisions in circumstances of competing objectives.

### Policy Statement

**PlantsGreen Infrastructure** comprise a critical element of the urban ecosystem contributing many social, economic and environmental benefits.

The protection of a healthy, resilient and diverse urban ecosystem is a shared responsibility of the City, other landowners, residents and businesses.

The City is committed to ~~no net loss of plant cover within the City and to~~ locally targeted increases in tree canopy and ~~understorey~~ understory cover to ensure equityequality of Green Infrastructure ~~Infrastructure across the City where it is deficient.~~

The City is also committed to Carbon Neutral by 2030 (organisation) and 2050 (City-wide) and urban forest and green space contribute positively towards this objective.



The City seeks to achieve and maintain locally optimal levels of urban canopy cover that balance:

- the community benefits of trees,
- the benefits of biodiversity and a sustainable ecosystem,
- the needs and aspirations of land owners and users, and
- the health, safety, and quality of life of the community.

The City will foster and facilitate innovative ways to engage the community in increasing urban forest and other green space across the City in all urban environments including streetscapes, parks, civic facilities, infrastructure reserves and private land.

Other than in natural areas, the City will plant trees and shrubs that are well-adapted to the specific site requirements and surrounding land use, are compatible with existing and planned adjacent hard infrastructure and are fit for the purpose for which they are planted.

Management of natural areas will minimise variation to the natural and unassisted species mix occurring in the environment, with intervention in natural areas limited to replacing senescent, diseased or dead plants with the same or similar indigenous species, removing weeds, addressing land and plant degradation and responsibly managing fuel load to reduce bushfire risk.

All future structure plans, Local Planning Scheme amendments and infrastructure asset plans will make explicit reference to urban forest and green space objectives.

The City will develop and maintain a publicly accessible tree inventory for public land ~~and a database of potential planting sites to inform its tree planting program~~, and will regularly assess the extent, health and diversity of the City's urban forest, with the results made publicly available.

The implementation, monitoring and review of this policy will be based on the above data and risk management principles.



**References that may be applicable to this Policy**

Legislative Requirements:	The Local Government Act
Procedures, Process Maps, Work Instructions:	N/A
Other Plans, Frameworks, Documents Applicable to Policy:	CP-029 Tree Policy CP-086 Verge Treatment Policy Urban Forest Strategic Plan <del>(Part A)</del> Open Space Strategy Climate Action Policy CP-120
Policy alignment required:	CP-005 Land and Property Retention, Disposal and Acquisition Policy CP-030 Environmental Policy CP-040 Public Health Wellbeing Policy CP-067 Amenity Policy CP-078 Residential Development Policy CP-087 Non-Residential Development Policy CP-057 Sustainability Policy
Delegated Authority No:	N/A

<b>ORIGIN/AUTHORITY</b>		<b>Item No.</b>
Ordinary Meeting of Council	20 September 2016	T16/3720
<b>Reviews</b>		
Ordinary Meeting of Council	21 November 2017	T17/3769
Ordinary Meeting of Council	19 November 2019	T19/3827
Ordinary Meeting of Council	17 March 2020	T20/3842
Ordinary Meeting of Council	19 April 2022	T22/3965
<u>Ordinary Meeting of Council</u>	<u>16 July 2024</u>	<u>????</u>

## Crossover Policy

<p><b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Engineering</b></p>	<p><b>Policy No. CP- 110</b> <b>Last Review Date:</b></p>
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### Policy Objectives

To provide guidance and direction to the City in the provision, renewal, and maintenance of crossovers.

### Policy Scope

This policy sets out responsibilities for the construction, renewal and maintenance of crossovers in the City and how costs are allocated for crossovers.

### Policy Statement

The City is committed to ensuring that crossovers are safe and functional.

~~All crossovers shall be constructed to the City's Crossover Guidelines and Specifications.~~ Crossover construction, renewal and maintenance shall be in accordance with the City's Crossover Guidelines and Specifications where practical. Where it is not practical, the City may approve a non-standard crossover. Where this occurs, the City shall document its reasons.

#### Construction

- Construction or modification of crossovers shall not commence until written approval is granted by the City's ~~Technical~~ Environment and Infrastructure Services Directorate.
- Costs for construction of the first vehicle crossing to properties shall be as set out in the Local Government (Uniform Local Provisions) Regulations 1996, Regulation 15, i.e. ~~one-half~~ one-half cost of standard crossing to be paid by the City and the balance of the cost of the crossing to be paid by the applicant. A standard crossing is a 3 metre wide concrete crossover installed in accordance with the City's Crossover Guidelines and Specifications.
- The crossover subsidy is only for the first crossover per ~~property, and~~ property and is denoted in the City's Schedule of Fees and Charges. The total cost of construction of a second or any subsequent vehicle crossing shall be borne by the applicant.
- A subsidy for residential crossovers will be applicable when upgrading crossovers from bitumen to concrete; subject to it being the first crossover upgraded and that it is constructed to the City's specification.

#### Maintenance and Removal

- Crossover renewal and maintenance is the responsibility of the property owner.
- The visual and physical continuity of any new and/or existing path shall be maintained (or

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Page 1 of 2

Please refer to the City of Melville website (Public) or BMS (Internal) for the latest version.



reinstated) through the crossover as per the City's Guidelines and Specifications for Crossovers.

- If a crossover is redundant, it shall be removed at ownersowner's cost.
- The compliance of crossovers shall be determined by the crossover policy in place at the time of construction.

**References that may be applicable to this Policy**

Legislative Requirements:	Local Government (Uniform Local Provisions) Regulations 1996
Procedures, Process Maps, Work Instructions:	<u>N/A Crossover Guidelines and Specifications</u>
Other Plans, Frameworks, Documents Applicable to Policy:	<u>Pedestrians: Guidelines November 2011 from the WA Department of Transport</u> <u>Austrroads Guide to Road Design Part 6A: Pedestrian and Cyclist Paths for Walking and Cycling (AGRD06A/1799)</u> Austrroads Guide to Road Design Road Traffic Code 2000 Climate Action Policy CP-120
Delegated Authority No:	N/A

<b>ORIGIN/AUTHORITY</b>		<b>Item No.</b>
Ordinary Meeting of Council	19/11/2019	T19/3827
<b>Reviews</b>		
Ordinary Meeting of Council	17/03/2020	T20/3842
Ordinary Meeting of Council	19/04/2022	T22/3965

## Active Reserve Parking Policy

<p><b>Policy Type: Council Policy</b> <b>Policy Owner: Manager Engineering</b></p>	<p><b>Policy No. CP- 119</b> <b>Last Review Date:</b></p>
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### Policy Objectives

To provide guidance and direction to the City in the orderly provision and management of car parking infrastructure associated within active reserves.

### Policy Scope

This policy applies to all proposed and existing active reserves in the City of Melville.

### Definitions / Abbreviations Used In Policy

Active Reserve - Active Reserves are principally those reserves within the City which provide for formal community level sport and associated recreational uses. While they are used for community sport, active reserves also provide a variety of other recreational activities for the local communities they serve. Active reserves can also be referred to as Sport and Recreational Reserves.

User Groups – Sporting clubs and associations, community groups.

### Policy Statement

Any new active reserve parking facilities will:

- be safe, adequate and appropriate parking facilities;
- meet the car parking requirements set out in LPP1.6 Car Parking and Access;
- be located adjacent to the reserve or within 400 metres walking distance where practical;
- have a continuous accessible path for travel to, into and within the parking area and connection to the reserve facilities where practical.

In the management of existing active reserve parking, the City will ensure that it will:

- support the changing needs of active reserves by developing and implementing renewal/upgrade plans as required
- engages user groups (and vice versa) when developing plans for any future expansion or new development and that parking is reviewed as part of the development
- ~~Ensure that the~~ engage with the community when developing plans for any future expansion
- facilitate user groups manage parking for events as per the Event Approval Procedure and provide support as needed
- encourage user groups giving priority to promoting walking, cycling and the use of public transport for all members and other users



- give priority for the implementation of parking controls over expansion to manage parking with time limits and appropriate restrictions
- assist user groups to identify, demarcate and manage areas required for temporary overflow parking during high demand periods
- encourage user groups in the implementation of behavioural change programs that seek to encourage users to consider more sustainable forms of transport
- carry out modification or additions to parking and road infrastructure that encourages responsible traffic behaviour and parking where required on safety grounds

#### References that may be applicable to this Policy

Legislative Requirements:	N/A
Procedures, Process Maps, Work Instructions:	Directorate Procedure – Event Approval Procedure Work Instruction – Special Event Application for Sporting Clubs Work Instruction – Event Applications Work Instruction - Outdoor Events
Other Plans, Frameworks, Documents Applicable to Policy:	LPP1.6 Car Parking and Access Events Application Support Information Climate Action Policy CP-120
Delegated Authority No:	N/A

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#### ORIGIN/AUTHORITY

Ordinary Meeting of Council

19/4/2022

#### Item No.

T22/3956

#### Reviews

# City of Melville Community Climate Action Plan 2024 – 2030



## Acknowledgement of Country

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners of the land on which the City stands today and pays its respects to the Whadjuk people, and Elders both past and present.

City of Melville nagolik Bibbulmen Nyungar ally-maga milgebar gardukung naga boordjar-il narnga allidja yugow yeye wer ali kaanya Whadjack Nyungar wer netingar quadja wer burdik.

## Acknowledgement of the Climate Emergency

The City of Melville acknowledges the climate emergency and is committed to achieving carbon neutrality as an organisation by 2030 and net zero across our City by 2050 to combat climate change.

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## Executive Summary

The City of Melville acknowledges the profound impact climate change is having on its community and is dedicated to addressing the current and future impacts it will have on public health, economic stability and environmental integrity. With a population surpassing 110,000 in 2023 and expected to grow 15% by 2036, the City of Melville anticipates the need for expanding housing, amenities, services and infrastructure.

This stance is reinforced by the Council's declaration of a climate emergency in June 2021, along with a commitment to achieving carbon neutrality as an organisation by 2030 and net zero across our City by 2050 to combat climate change. The declaration was in response to community calls for further action. Based on city-wide surveys, climate change is a prominent concern to the community and key priorities for taking action were identified through consultation with the Climate Action Reference Groups (CARG).

In response, this Community Climate Action Plan 2024 – 2030 (Community CAP) has been developed to guide the City's services and programs over the next six years, emphasising emissions reduction and climate resilience. The actions outlined in the Community CAP will be pivotal in advancing the City of Melville's shared objective of achieving net zero emissions by 2050. The Plan works alongside the City of Melville's Corporate Climate Action Plan (2023), which drives the organisation's activities to reach carbon neutral by 2030.

Addressing the climate emergency requires concerted effort from all parts of society. In recognition of this, the Community CAP has been developed collaboratively with input from the City's residents, businesses, and community leaders. Through this collaborative approach, the City of Melville aims to cultivate a resilient community capable of meeting its net zero emissions target while confronting the challenges posed by climate change.

The Community CAP identifies the climate-related risks and challenges facing the City, while also presenting opportunities for the City of Melville to assist its residents in overcoming them. It also highlights where residents, businesses and community groups can take action now to live in a sustainable, resilient and biodiverse community.

The actions outlined in this plan are designed to enable both the City of Melville and the community to achieve the following objectives:

### **Theme 1: Climate Leadership**



*Demonstrating climate change leadership through initiatives and strategic partnerships*

### **Theme 2: Resilience**



*Building a resilient community and infrastructure capable of withstanding the impacts of climate change*

**Theme 3: Energy**



*Transitioning to more sustainable energy sources to reduce greenhouse gas emissions*

**Theme 4: Transport**



*Promoting sustainable forms of transport, including low-carbon solutions and infrastructure to reduce the environmental impact of mobility*

**Theme 5: Food**



*Promoting climate sensitive food choices to enhance environmental, social and economic resilience*

**Theme 6: Waste**



*Implementing comprehensive waste strategies to reduce landfill waste, and participating in the circular economy*

**Theme 7: Greening**



*Collaborating with the community to increase biodiversity within both natural and urban 'green spaces'*

These objectives encompass a total of 57 actions the City of Melville will take to support the community in their efforts to combat climate change. The Community Climate Action Plan will undergo a review in 2028 to ensure its continued relevance and effectiveness in addressing the evolving challenges and opportunities.

## Contributions

The City of Melville would like to thank and acknowledge all those who played a part in developing this Community Climate Action Plan. This includes community members who took part in the Community Climate Action Plan Survey in February 2024, as well as the Climate Action Reference Group (CARG), which has been instrumental in shaping ideas and advocating for climate action, including the development of this Plan. Furthermore, appreciation goes out to all City staff, CARG members, community groups, businesses and stakeholders, and First Nations peoples who contributed to the workshops aimed at formulating the climate Vulnerability, Risks, and Opportunities Assessment Report (VRO) in 2023.

## About CARG

The CARG consists of 24 community members who were appointed in 2022 to focus on ways to reduce CO<sub>2</sub> emissions and build resilience to climate change-induced risks. CARG members are very representative of our community, covering all suburbs and a variety of demographics.

The CARG's role is to develop ideas and voice community priorities for the City of Melville and community to mitigate and adapt to climate change. As part of the CARG engagement process, members heard from subject matter experts monthly since November 2022 to assist in education and development of key themes and actions to be explored as part the Community CAP. These themes included water, transport, energy use, waste and recycling, and the built and natural environment.



*City of Melville Climate Action Reference Group members October 2023*

## Purpose of the Plan

The City of Melville has developed this Community Climate Action Plan to collaborate with the community in responding to the climate emergency. By leveraging available resources, the City of Melville will accelerate action within the City to reduce emissions, adapt and build resilience in the face of climate change. To achieve this, the City of Melville has identified programs, strategies and initiatives to encourage and enable collective action within the community. Implementing this Plan will steer the community towards a healthier, more vibrant and sustainable environment. The City's Corporate Climate Action Plan (2023) outlines how the operational emissions of the City of Melville will reach carbon neutral by 2030. This Plan outlines the actions the City of Melville will take to support and accelerate progress in the community to reach net zero by 2050.

This Plan builds on the existing work the City of Melville has completed in the Vulnerability, Risks and Opportunity assessment in 2023. This report identified hazards the City faces, such as flooding, sea level rise and bushfires, and undertakes a vulnerability risk assessment providing a number of maps showing the spatial distribution of different aspects of vulnerability. It recommends how to mitigate the risks and recommendations for First Nations engagement, advocacy, built environment, education and awareness, emissions reduction, financing, habitat protection, planning and transport.

## Vision

*We are a climate resilient community living in harmony with biodiversity and creating a positive future for all*

## Introduction

The City of Melville is a metropolitan Local Government Authority (LGA) located within 20km south of the Perth CBD. Covering an area of 53km<sup>2</sup>, the City has a current population of approximately 110,087 and is forecast to grow to 125,507 by 2036. The City is located on Whadjuk territory, home to the Bibbulmun people along the banks of the Swan and Canning Rivers.

The City consists primarily of residential housing, with a substantial amount of institutional land uses and some employment districts. Key activity centres across the region include the Murdoch Health and Knowledge Precinct, Canning Bridge, Melville City Centre, Melville District Centre, the Riseley Centre, Melville Business Area and the Archibald Hub in Willagee.

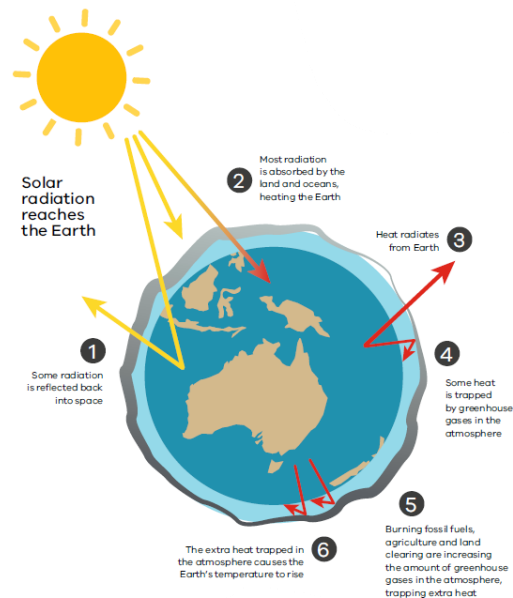
The City has more than 200 parks and reserves, 778 hectares of public open space and 295 hectares of bushland and 18kms of foreshore. This includes regionally significant bushland reserves, threatened ecological communities, significant wetlands and heritage sites supporting native flora and fauna species.

## Climate Science

Climate change refers to long-term changes in the average temperature, precipitation, and other weather patterns that occur across the Earth's surface. These changes are primarily driven by human activities such as burning fossil fuels, deforestation, and industrial processes that release large amounts of greenhouse gasses into the atmosphere.

The increased levels of greenhouse gases, such as carbon dioxide and methane, trap heat in the Earth's atmosphere and cause the planet's average temperature to rise. This leads to a variety of impacts, such as sea level rise, changes in rainfall patterns, more frequent and severe weather events like heatwaves, droughts, floods, storms and altered ecosystems.

Climate change is a significant challenge facing the planet, as it has the potential to cause significant economic, social and environmental damage if left unchecked. Addressing climate change requires a coordinated effort at the international, national, state and local level to mitigate through emissions reduction, adapt and build resilience in response to the impacts of climate change.



Department of Environment and Energy, 2019

## Climate Change Impacts in the Region

The City and the broader Perth Region are already experiencing the effects of a changing climate. In Western Australia, average temperatures have already increased by 1.3°C since 1910. Rainfall has declined significantly, the most of any region in Australia since 1970, and days over 35°C are becoming more frequent.<sup>1</sup>

By 2030, average temperatures compared to the 1981–2010 baseline are projected to have increased by 0.9°C and by 2090 could increase by 3.8°C.<sup>2</sup> For Melville, this will mean hotter days leading to longer and more intense heatwaves and harsher fire weather. Future rainfall is forecast to reduce as climate change impacts the region, but the intensity of heavy rainfall events will likely increase. The City's location along the Swan and Canning Rivers means sea-level rise and storm surges are expected to increase flooding risks.

The City and the Perth region are already experiencing the effects of climate change, including:

- The driest seven-month period on record between October 2023 – May 2024<sup>3</sup>
- Fires between 2005 and 2018 destroyed approximately 32 hectares of bushland and wetlands across the City.<sup>4</sup>
- In 2020, several severe thunderstorm events in Perth caused power outages, property damage and uprooted trees with strong winds, heavy rainfall and hail.
- A record-breaking heatwave in January 2022 saw Perth sweltering through six consecutive days over 40°C, with 2021/22 being the hottest summer on record.<sup>5</sup>
- A marine heatwave in 2011 destroyed seagrass meadow and kelp ecosystems, and caused fisheries to close along the WA coast.<sup>6</sup>

The impact of these more extreme weather events on the City means:

- Community health, particularly for people experiencing vulnerability, will be at greater threat from bushfire smoke.
- Increased flooding of buildings, roads and public spaces along the Swan and Canning Rivers.
- More frequent and longer lasting heatwaves will be the deadliest threat to the City.
- Cyclonic winds and intense rainfall causing damage to property.
- Higher risk of bushfire disaster events.
- Sea level rise and flooding risks to the Swan-Canning Estuary Foreshore, Attadale Alfred Cove Foreshore, Point Heathcote Reserve and Bicton's Blackwall Reach Parade.
- Biodiversity losses and drought impacts on bushland, wetlands and urban forest within the City.

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<sup>1</sup> Government of Western Australia, Western Australian climate projections, [wa.gov.au/system/files/2022-01/Western\\_Australian\\_Climate\\_Projections\\_Summary.pdf](https://www.wa.gov.au/system/files/2022-01/Western_Australian_Climate_Projections_Summary.pdf)

<sup>2</sup> City of Melville, *Climate Vulnerability, Risks and Opportunity Assessment Report*, [melvillecity.com.au/CityOfMelville/media/Documents-and-PDF-s/CoM-Climate-Vulnerability,-Risks-and-Opportunity-Assessment-Report.pdf](https://www.melvillecity.com.au/CityOfMelville/media/Documents-and-PDF-s/CoM-Climate-Vulnerability,-Risks-and-Opportunity-Assessment-Report.pdf)

<sup>3</sup> <https://www.weatherzone.com.au/news/rain-arrives-in-perth-after-driest-seven-months-on-record/1889362>

<sup>4</sup> City of Melville, *Natural Areas Asset Management Plan 2019*, [melvillecity.com.au/CityOfMelville/media/Documents-and-PDF-s/Natural-Areas-Asset-Management-Plan.pdf](https://www.melvillecity.com.au/CityOfMelville/media/Documents-and-PDF-s/Natural-Areas-Asset-Management-Plan.pdf)

<sup>5</sup> Retrieved from The Conversation, [theconversation.com/what-drove-perths-record-smashing-heatwave-and-why-its-a-taste-of-things-to-come-175516](https://www.theconversation.com/what-drove-perths-record-smashing-heatwave-and-why-its-a-taste-of-things-to-come-175516)

<sup>6</sup> Retrieved from CSIROscope, [blog.csiro.au/how-much-do-marine-heatwaves-cost-the-economic-losses-amount-to-billions-and-billions-of-dollars](https://www.csiro.au/how-much-do-marine-heatwaves-cost-the-economic-losses-amount-to-billions-and-billions-of-dollars)

- Property owners will face the prospect of insurance premiums increasing to unaffordable rates by 2030.

These events will affect and interrupt community services and systems such as transport, city precincts, land use, major industries, water supply, waste and wastewater management, energy supply and communications infrastructure.

## Responses to climate change

Fuelled by mounting concerns about climate change and its community-wide effects, the City of Melville officially declared a Climate Emergency in 2021. This declaration acknowledges the far-reaching global impact and profound consequences of climate change, emphasising it as a primary concern for the City. Immediate action on climate change is imperative, as failure to do so will lead to increasingly severe consequences that will impact the world for generations.

### Climate Emergency

The term “Climate Emergency” reflects our global situation, where urgent action is required to reduce the root causes of climate change and avoid the potentially irreversible environmental damage resulting from climate change. The responsibility to respond to the emergency falls across society, including all governments, businesses organisations and individuals.

The Australian Federal and State governments are introducing policies to influence emissions reduction and adaptation to climate change across the country. This includes climate risk assessments, biodiversity evaluations, mandatory emissions disclosure by businesses, and sector-level interventions.

Internationally, regular United Nations conferences bring policymakers across the world together to make decisions regarding global action on climate change and biodiversity.<sup>7</sup> International standards and reporting frameworks such as the UN’s Sustainable Develop Goals, the Global Biodiversity Framework, and the Climate Disclosure Project aim to hold governments, organisations and institutions across the world accountable for their climate change commitments.

### Carbon Neutral

Achieving a balance between emitting carbon and absorbing carbon from the atmosphere in carbon sinks. It means that any carbon dioxide released into the atmosphere is balanced by an equivalent amount being removed. This can be achieved by a combination of reducing existing emissions and offsetting the rest, often through carbon offset projects like reforestation.

### Net zero emissions

The balance between the amount of greenhouse gases produced and the amount removed from the atmosphere. When a company, government or community is net zero, it means that its total greenhouse gas emissions are equal to the GHGs that are being removed. The focus is on reducing all emissions as much as possible through efficiencies, then balancing out any remaining through offsets.

<sup>7</sup> Known as the Conference of the Parties (COP). The 2024 UN Climate Change Conference (COP 29) will be held in Baku, Azerbaijan, and the 2024 UN Biodiversity Conference (COP16) will be held in Cali, Columbia.

## United Nation's Sustainable Development Goals

In 2015, the UN set 17 Sustainable Development Goals (SDGs) as a comprehensive framework providing peace and prosperity for people and the planet, both now and into the future (Figure 1). The target to achieve these goals was set for 2030. The 193 countries that pledged commitment to this target recognise that ending poverty is intertwined with efforts to enhance health and education, reduce inequality and stimulate economic growth, all while addressing climate change and working to preserve our oceans and forests.<sup>8</sup> In 2020, the City of Melville integrated the SDGs into its Strategic Community Plan and Corporate Business Plan, aiming to work towards building a more sustainable, equitable and resilient community, capable of adapting to the effects of climate change.



**Figure 1: United Nation's Sustainable Development Goals (SDGs)**

### City of Melville's Response

In June 2021, the City of Melville declared a climate emergency, pledging to achieve carbon neutrality within its operations by 2030 and net zero emissions with the community by 2050. To address this, the City developed a Corporate Climate Action Plan in 2023 and this Community Climate Action Plan 2024 – 2030 to support corporate and community-led climate action. These Plans highlight the City's commitment to taking action and embed its response to climate change alongside other Council plans and policies.

While the City of Melville's corporate emissions represent a fraction of the total emissions within the municipality, achieving carbon neutrality remains significant in the City's overall emissions reduction journey. Implementing measures to reduce the City's organisational emissions demonstrates leadership to the broader community, illustrating the positive financial, environmental and social outcomes of action.

<sup>8</sup> Retrieved from the United Nation's Sustainable Development Goals, <https://sdgs.un.org/goals>

In July 2023, the City of Melville adopted a Corporate Climate Action Plan to establish mitigation and adaptation actions for the City to take. Through the implementation of these actions, the City will contribute to reducing greenhouse gas emissions associated with our services and operations whilst seeking to avoid the future impacts of climate change beyond what is already projected. Achieving carbon neutrality by 2030 will demonstrate the City's leadership in climate action, environmental responsibility, and contribute to meeting global and national goals.

The City has a target to be carbon neutral as an organisation by December 2030.

The City of Melville has a target to achieve net zero emissions city-wide by 2050, paralleling the approach taken with the City's corporate emissions by setting a baseline year from FY2021/22 for emissions reduction efforts. Achieving this target will require collective efforts from all facets of the community, with the City of Melville committed to supporting relevant actions and initiatives. This Community Climate Action Plan identifies actions the City of Melville will take to support direct and indirect



Melville is aiming to have net zero emissions city-wide by 2050

emissions reduction within Melville. Importantly, all actions will yield co-benefits, showcasing their broad impact in mitigating the effects of climate change.

#### *Net Zero Emissions Target*

Achieving net zero emissions is imperative for councils to combat climate change and protect the environment. By reducing greenhouse gas emissions, councils and the community can mitigate the effects of climate change, enhance community well-being, and support global initiatives like the Paris Agreement.

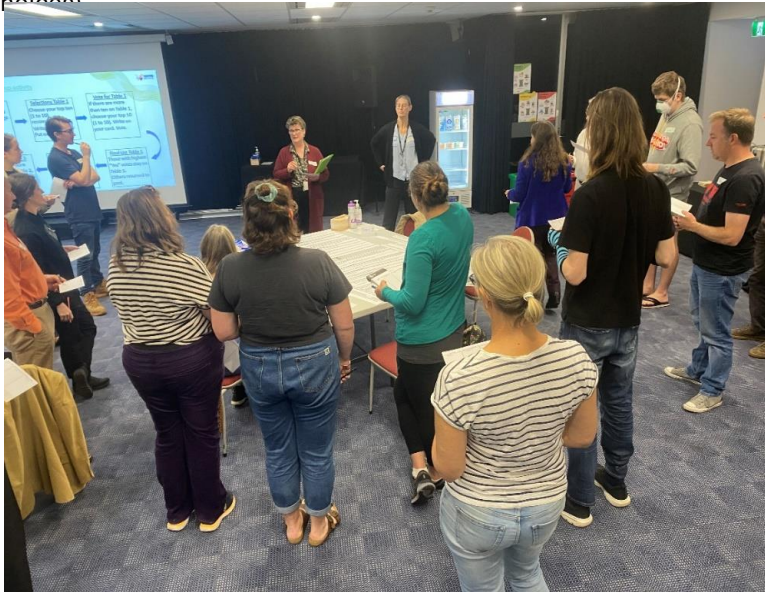
Setting a clear target with achievable goals to reach net zero emissions offers assurance to investors and business, while stimulating job growth in various sectors including the sustainable built environment, renewable energy, land restoration, low emissions transport, and circular economy initiatives. By promoting investment in energy efficiency, renewable resources, and other low-carbon technologies, councils can foster a resilient and sustainable economy.

Lowering greenhouse gas emissions also yields positive returns on public health by improving air quality, thereby reducing the prevalence of respiratory illnesses and chronic diseases. Given climate change disproportionately affects marginalised communities, factors such as access to limited resources and socioeconomic disparities can exacerbate vulnerabilities people are facing at the time to climate-related impacts. Implementing net zero and carbon neutral targets alongside effective policies and plans can address these inequalities, guaranteeing that the benefits of a low carbon economy are distributed equitably.

## Plan Development

The plan was developed based on a series of engagement activities undertaken by the City of Melville.

The City conducted in-depth consultation with the CARG. The members of the CARG met 12 times over a year to discuss and provide feedback on key issues that have formed part of this plan (e.g. climate science, energy systems, climate risk, circular economy and food choices).



*City of Melville Climate Action Reference Group workshop*

Further consultation the City of Melville completed included five workshops conducted as part of a Vulnerability, Risk and Opportunities assessment. Workshops included both key internal and external stakeholders and covered City staff, the Climate Action Reference Group (CARG), First Nations, community, environment, and business stakeholders. These workshops were attended by 91 representatives from relevant organisations.

The City of Melville also ran a community-wide survey during January and February 2024. The survey was distributed through City communications channels, including the Melville Talks website, direct emails and e-newsletters and through Facebook. It received 425 responses, 95% of which were from local residents.

The survey asked which climate impacts people were most concerned about (e.g. impact on parks and reserves, access to affordable energy, being able to have an active lifestyle) as well as which actions the community and/or the City of Melville should take. The actions that emerged for the City of Melville to focus on were:

- Increase renewable energy in local businesses, homes and schools
- Increase urban greenery in our community
- New buildings or retrofits to existing buildings achieving a high level of energy and water efficiency (incl. appliances)
- Increase promotion and use of public and active transport routes
- Reduce waste produced in homes, businesses and schools, including at events
- Increase local food initiatives such as community gardens
- Support residents, businesses and groups to work on environmental and sustainability projects including but not limited to mitigating against climate change

Finally, a round of interviews was undertaken with staff from the City of Melville including from the Sustainability, Environmental Education, First Nations, Libraries, Arts, Youth, Business, Transport, Planning and Urban Forest service areas.

The outcomes of this engagement process formed the basis of the Community CAP, ensuring the community's priorities remain core to the City of Melville's services and initiatives. The actions identified in this Community CAP are in response to these priorities and reflect the current context in relation to the climate emergency. As both the community and the City of Melville evolve and grow their capacity to take action, this Community CAP will be reviewed and updated to achieve even greater emissions reduction and levels of adaptation.



*City of Melville Vulnerability, Risk and Opportunities  
First Nations workshop*



*City of Melville Vulnerability, Risk and Opportunities community workshop*

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Community responses from consultations and workshops:

“Establish an information and advisory service that the community can access free of charge to support electrification of homes and businesses.”

“To be an innovative and resilient green community where we value all our native vegetation and wildlife.”

“Providing opportunities to every community member to engage in sustainable practices and help the environment even in small ways.”

“Encourage more home and community vegetable and fruit gardens. Provide information and resources on how to grow vegetables at home, even in limited spaces.”

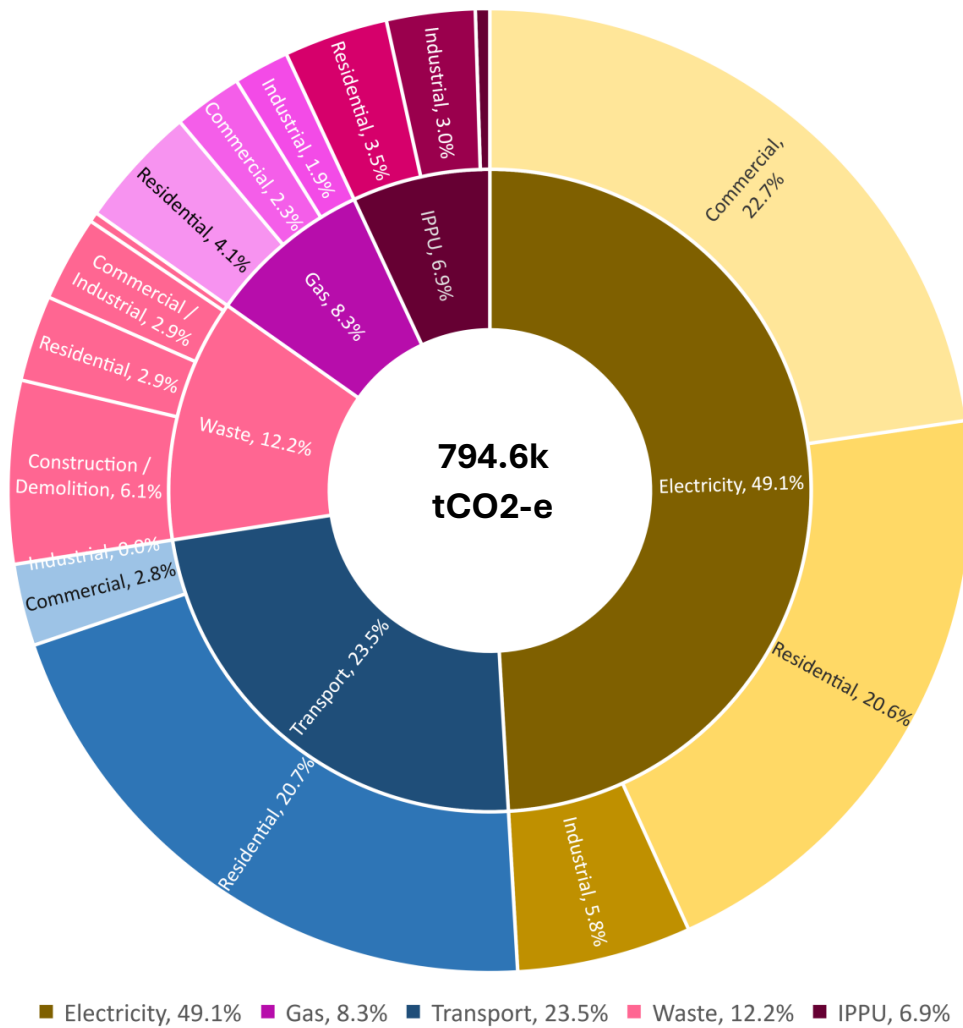
“A community that delivers positive climate impact for future generations.”

“Increase recycling opportunities and reduce landfill and water waste.”

“A green City with space for nature and wildlife.”

## Community Emissions Profile

The City of Melville’s community emissions profile is derived from the Snapshot Climate tool developed by Ironbark Consulting and supplemented by more granular data sources where available. The tool has been developed in accordance with the Global Protocol for Community-scale Greenhouse Gas Inventories (GPC) and encompasses a wide array of top down or state level data on emissions and its sources. Community emissions comprise of emissions produced within the local government boundary including from the City’s operations, residential, commercial and industrial activities.



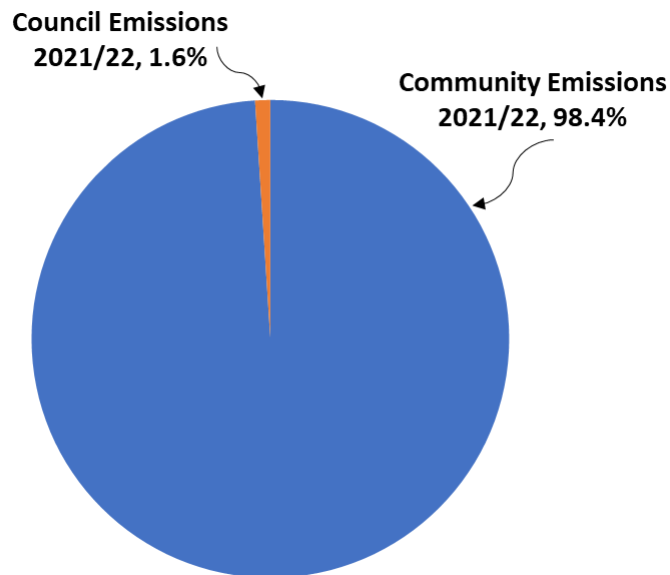
**Figure 2: City of Melville Community Emissions FY2021/22**

The emissions profile in Figure 2 illustrates that the community's emissions in FY2021/22 amounted to 794,600 tCO<sub>2</sub>-e. This breakdown delineates emissions by sectors and sources. The top three emissions sources are:

1. Electricity (50%)
2. Transport (23%)
3. Waste (12%)

The highest sector of the community contributing to these emissions is electricity from commercial uses (23%), followed by transport for residential use (21%). Emissions from gas (8%) and industrial processes and product use (IPPU) (7%) .

Of those emissions the City's of Melville's corporate emissions comprise of only 1.6% of the total community emissions, predominantly coming from electricity of Council-owned and operated assets (Figure 3).

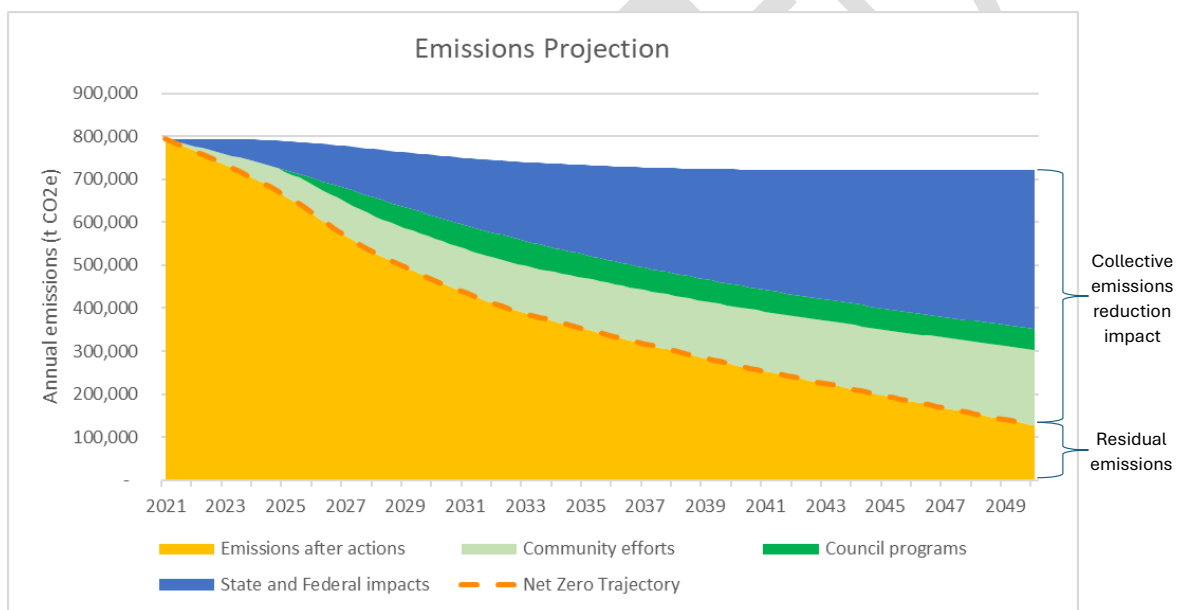


**Figure 2: Total emissions showing the fraction of the City of Melville's Corporate Emissions FY2021/22**

## Emissions Reduction Pathway

The City of Melville’s role in reducing community emissions is to support the community, establish strategic planning and advocate for the State and Federal governments to take action. Through these efforts, the City of Melville has the potential to accelerate community emissions reduction by 10% more compared to making no intervention. From now till 2050, this translates to an estimated total of around 1.8 million tonnes of avoided carbon dioxide equivalent emissions into the atmosphere. The City of Melville will use decision making tools to decide on the implementation of the activities in the plan to ensure that they are effective and cost competitive, including consideration of life cycle emissions .

The results of the high-level modelling of relevant actions described in this plan are presented in Figure 3.



**Figure 3: Emissions reduction pathway for City of Melville by 2050**

The overall projection for the graph is based on the current adoption rate of emissions reducing activities in WA, factoring in population growth. Trends such as the increasing proportion of renewable energy in the grid and the future transition to EVs are expected to gradually decrease emissions in the City if no action is taken by the City of Melville or the community. This trajectory alone is not sufficient to address the climate emergency, necessitating robust action from all levels of government and the community.

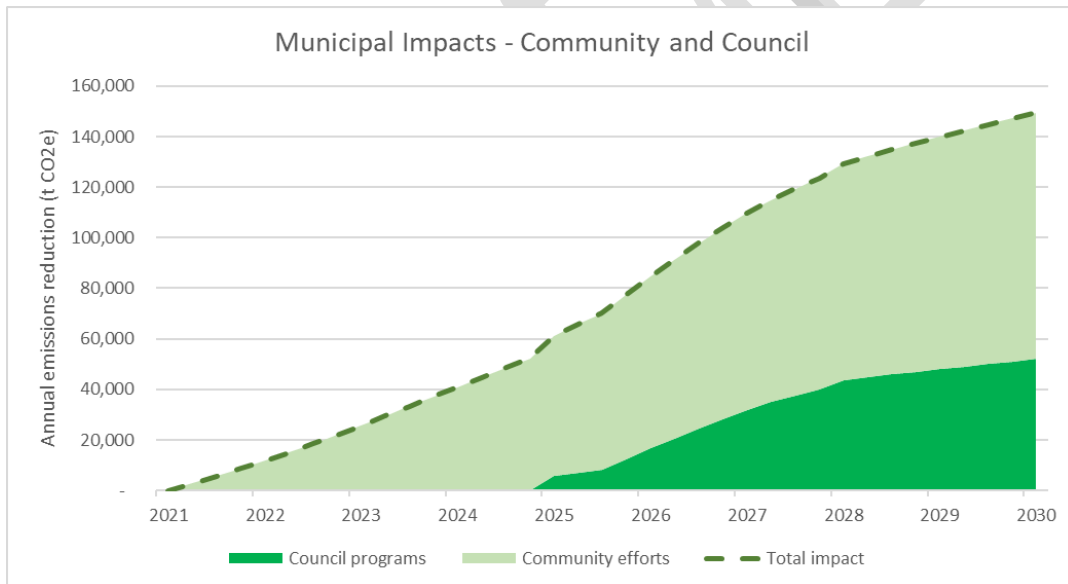
The projected impact of State and Federal policy to 2050 is anticipated to expedite the transition to net zero emissions, bolstering the City of Melville and community endeavours. Whilst the projects, programs and advocacy the City of Melville will undertake to implement this plan are poised to further accelerate emissions reduction, significant community action remains vital in mitigating the most severe impacts of climate change. The Net Zero Trajectory line charts the City’s projected journey towards zero emissions in 2050.

Figure 4 emphasises the relative capacity of the City of Melville and the community to reduce emissions, showcasing the potential impact of aspirational community-driven action beyond

those facilitated by the City’s programs. It underscores the collective impact residents and businesses can wield on emissions if they commit to strong actions recommended in this Community CAP.

The actions described in this plan will largely be implemented over the next five years, with their impact ramping up by the end of the decade. Beyond 2030, the emissions abatement impact of this current plan plateaus, as projects and programs reach their maximum potential. Regular review and update of the Community CAP will identify further opportunities for both the City of Melville and the community to take action between 2030 and 2050, progressing the City towards net zero.

This graph illustrates that community action is already having an effect on Melville’s emissions, by doing things like using electric vehicles, improving efficiency and installing solar PV. It also shows that the uptake of interventions needs to significantly increase and, while the actions outlined in this plan by the City of Melville will notably leverage community emissions reduction, the majority of the work to achieve net zero emissions for Melville lies beyond the City’s of Melville’s control and necessitates leadership from businesses and residents themselves.



**Figure 4: Projected cumulative impact of emissions reduction actions for City of Melville from now to 2030**

## How do we get to net zero?

This Plan requires collaborative efforts from all stakeholders within the community. The extent of involvement required from individuals, households, businesses, industries, and government entities varies based on their decision-making authority and influence within the community. For instance, households and businesses can opt to install rooftop solar on their properties but may have limited authority over the proportion of renewable energy supplying the grid. Local governments possess direct oversight over their own operations and assets, yet they lack authority over the choices made by residents and businesses within their municipality or actions taken at the State or Federal levels.

Achieving net zero emissions will only be possible if everyone contributes by undertaking action across their spheres of control, influence and concern (Figure 6).

	<b>Community</b>	<b>The City of Melville</b>	<b>State/Federal Government</b>
<b>Sphere of Concern</b>	Advocate to Council and State and Federal members of parliament	Advocate on behalf of the community	Advocate on federal or international level
<b>Sphere of Influence</b>	Share opportunities with friends, family, and colleagues Participate in community groups Vote in elections	Education Facilitation Incentives, grants, and loan schemes	Sector-level engagement Incentives, grants, and loan schemes Participate in national or international agreements
<b>Sphere of Control</b>	Behaviour changes Purchasing decisions	Strategic planning Policies and procedures Asset management Procurement	Legislation Research

**Figure 6: Roles and Responsibilities**

*For the City of Melville this means...*

As the closest level of government to the community, the City of Melville holds a crucial role in educating, campaigning, influencing and supporting the local community in making climate-related decisions and taking action. Additionally, it has the capacity to advocate to both State and Federal governments on behalf of its residents and business leaders. The City of Melville can serve as the platform through which the community can enact and implement tangible change. By fostering collaboration and collective action, the City of Melville can exemplify climate leadership within the region. The City of Melville has already taken proactive steps to showcase its commitment by establishing its own corporate emissions carbon neutral target and initiating climate-related action within its own buildings. These efforts include the adoption of LED lighting, installation of rooftop solar PV, and implementation of various energy efficiency measures.



The City of Melville can further undertake the following types of interventions to support action on climate change within the community:

- Develop and implement strategic plans, policies and regulations
- Provide loans, incentives or grants
- Install or facilitate the installation of community infrastructure (EV charging stations)
- Facilitate and support community buying power for key stakeholders (support business procuring 100% renewable energy PPAs, community batteries)
- Provide community education and information
- Advocate for greater climate action by State and Federal Governments

*For the community this means...*

Members of the community play a vital role in reducing emissions and enhancing adaptability to a changing climate. The design of this plan, which incorporates input from the community, underscores the significant influence the community has on shaping actions aimed at achieving the community's net zero target. Groups such as Town Team Movement or "Friends of" volunteer groups can empower individuals, foster connected communities, and enhance the local environment. The City of Melville can further support these community initiatives by providing grant opportunities.

In order to achieve net zero emissions and a climate resilient Melville, everyone must play their part. Below are some recommended actions that can easily and cost-effectively be undertaken by sectors of the community: residents, businesses, community groups and schools. These groups can also advocate to State and Federal Government for changes within their sphere of control.



**Residents:**

- Walk, cycle or catch public transport where possible
- Install solar panels on your roof
- Choose an electricity plan that includes renewable energy (e.g. GreenPower)
- Buy appliances with high energy efficiency ratings
- Replace old lightbulbs with LED lights
- Electrify everything! Replace gas hot water tanks, heaters, ovens and stovetops with electric ones when possible and buy an electric vehicle for your next car
- Conduct a home energy audit to see where most of your energy is used or lost (e.g. poor insulation). Knowing which appliances are high energy users and which areas of your home have low thermal performance will allow targeted changes that see immediate savings
- Ask your landlord for improvements in energy efficiency or to install solar panels
- Grow your own food and share this with your community if you have excess or join a local community garden
- Support local farmers and farmers markets and purchase oddly shaped food so it doesn't go to waste

- Request free trees for your verge from the City of Melville
- Plant and retain canopy trees and shrubs in your garden and verge and partner with your neighbours to help look after their verges if they need assistance
- Participate in the free plant giveaway run each autumn by the City of Melville
- On hot days, water your plants in the coolest parts of the day – before sunrise or after sunset
- Reuse grey water in your garden and consider installing a rainwater tank on your property
- Support biodiversity in your gardens, plant natives, install frog ponds, bird baths, insect hotels and practice responsible pet ownership
- Practice conscious consumerism and drive change through consumer spending
- Lead healthier, more active lives
- Review your home for preparedness to natural disasters predicted for your area (e.g. flooding, bushfire, extreme heat)
- Prioritise reusable materials, such as cups or water bottles, grocery and produce bags, and reusable cutlery over single use
- Donate to charity, swapping or selling unwanted items to reduce waste
- Buy quality products or shop second hand
- Separate rubbish, recyclables and food compost correctly
- Request paperless invoices and stop other paper bills in the mail
- Say 'No' to receiving Junk-mail in your letter box
- Bring along your hard to recycle items to Bottle Top Hill or items that need fixing to Repair Lab and give them a second life
- Start or join a community group in your area, like the Town Teams, climate action groups or volunteer with "Friends of" local groups
- Speak up! Practice advocacy at all levels



#### **Businesses:**

- Take the lead in climate friendly low emissions products and sell this to your consumers or incorporate them into your business practices
- Install EV charging at your business or place of work
- Partner with containers for change and host a drop off point
- Participate in recycle programs for blister packs, medications, make up and toiletries (Pharmaceutical businesses)
- Support and develop a circular economy with goods or services your business supplies
- Drive change through supply chains
- Host low impact events for your staff
- Participate in National Ride2Work Day
- Incentivise staff to commute to work other than by car and provide ways for them to store or charge bikes or scooters if needed
- Offer novated leases for e-bikes or EVs

- Encourage flexible working
- Support local enterprises and suppliers
- Cater climate friendly food at events (less meat)
- Speak up! Practice advocacy at all levels



#### **Community Groups:**

- Host events to encourage people to walk, cycle or catch public transport and education on taking care of bikes
- Join or start a community garden
- Share climate friendly recipes and hold community cooking classes to promote climate friendly food choices and cooking with electric appliances
- Hold a clothes/produce/plant/seed swap event
- Apply for grant programs to fund projects or events
- Educate the broader community through workshops, expert guest speaker events, sustainable open homes
- Partner with local suppliers of solar PV systems, electric appliances and trades to promote benefits and savings
- Participate in City programs to reduce emissions and adapt to climate change
- Engage with your local clubs and help them to be more sustainable
- Take part in citizen science programs
- Support other community members who are particularly at risk from hot weather
- Partner with Council and state government to protect nature reserves and biodiversity corridors
- Get to know your local neighbours and make connections to build resilience to extreme events
- Model and encourage connectedness and inclusion to build resilience



#### **Schools:**

- Start a school produce or native garden
- Support biodiversity with frog bogs, nest boxes, insect hotels and pollinator friendly plants
- Divert organic food waste into a school wide composting program to be used in the school garden
- Create a school recipe book filled with climate friendly recipes from students
- Encourage school administrators to investigate energy efficiency or renewable energy options for your school's energy needs

- Organise tree planting days with your school or local sports club
- Advocate to your school to offer a three-bin system
- Hold clothes swap events at your school or with friends and say no to fast fashion
- Implement a uniform recycling program
- Consider the circular economy and implement recycling or upcycling programs for writing equipment, ink cartridges, library books and sports equipment
- Create a student environment club or green club to assist in sustainability and environmental initiatives
- Advocate to the City of Melville and community leaders to create more pedestrian and bike friendly routes to school
- Organise bike buses and walking buses to get to and from school

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## Community Climate Action Plan

This Action Plan presents priority actions for The City of Melville to implement by 2030 to both reduce emissions and adapt to a changing climate at the community level.

This Plan aims to guide the City of Melville towards a more sustainable, resilient economy capable of adapting to environmental changes. At its core, the plan emphasises collaboration among the City, residents, businesses, schools, and community groups to effectively tackle the climate crisis. The selection of specific actions within each theme reflects extensive engagement with council staff and the broader community. By actively identifying the community's priorities, the City of Melville has proposed practical initiatives that are both attainable and conducive to strengthening the City's resilience and reducing emissions. Some actions focus on enhancing community capacity and knowledge to implement them, while others will require short to medium-term pilot programs and feasibility studies.

For each action there is an estimated indication of the amount of investment, timeframe and scale of impact for implementation as outlined in the key below.

Key:

Scale of Impact	Low	Addressing small section of the community and/or minor emission sources and/or expected emissions reductions small
	Medium	Municipal wide impact and/or addressing multiple emission sources and/or expected emissions reductions medium
	High	Systematic long-term change and/or impact beyond municipal scale and/or expected emissions reductions high
Timeframe	Short term	Action will be implemented over the next 1-2 years
	Medium term	Action will be implemented over the next 3-5 years
	Long term	Action will be implemented over the next 6-10 years
	Ongoing	Actions that will be implemented on an ongoing basis
Cost	\$	Cost generally includes staff time and/or training and workshop facilitation. Typically less than \$100,000
	\$\$	Cost includes staff time and minor capital expenses. Typically between \$100,000 and \$200,000
	\$\$\$	Cost involves major capital works or dedicated staff to navigate complex implementation processes. Typically more than \$200,000

## Theme 1: Climate Leadership



*Demonstrating climate change leadership through initiatives and strategic partnerships*

Australian councils and communities have historically taken the lead on climate-related initiatives when State and Federal governments have been slow to act. As the closest level of government to the community, councils possess the capability to advocate, influence and enact change on behalf of their constituents at the national and state levels.

In its Climate Action Policy 2024, the City of Melville recognises that an effective response to climate change demands flexibility and a commitment to innovation, behaviour change and new ways of thinking. The City of Melville is committed to innovation, and will encourage and support community led initiatives aiming to work towards carbon neutrality through shared learning and its leadership.

This theme entails implementing actions and initiatives that go beyond what is currently underway or proposed in short-term planning. The City of Melville has the potential to collaborate closely with its community to spearhead climate actions comparable with the scale and urgency of the challenge. Through effective coordination the City of Melville can leverage collective efforts to address climate change. This community-wide approach enables the city to harness diverse perspectives, resources and expertise leading to more impactful, equitable and sustainable solutions.

The City of Melville recognises the importance of collaborating with local businesses, universities and community groups to actively combat climate change and achieve meaningful results. Existing partnerships with Murdoch University, Cities Power Partnership, Smart LED Streetlights Trail and Switch Your Thinking exemplify the City of Melville's commitment to engaging with the wider community on climate action. The City of Melville will continue to explore further opportunities for collaboration, including on regional projects with other councils through the Perth South West Metropolitan Alliance.

By demonstrating leadership, the City of Melville can further establish change within the other themes identified in this plan.

### Programs already leading the way...

- Community Environmental Groups (CARG, "Friends of", Town Team Movement)
- PLEEC
- Sustainable Melville Grants
- Corporate Climate Action Plan

### Key Projects

- Advocate for climate leadership and collaborative responses
- Identify ongoing roles and responsibilities for community collaboration
- Continue the Sustainable Melville Grants program
- Support net positive community events
- Annual reporting on community emissions and progress of the Community Climate Action Plan implementation

Actions identified within this theme are:

Action Name	Description	Scale of Impact	Timeframe	Cost
1.1 Collaborate on best practice for tackling climate change	Engage with the WA State Government and other key partners to undertake innovative projects and identify best practice climate responses in the community	High	Ongoing	\$
1.2 Advocate to the State Government for climate leadership	Advocate for the State Government to implement its Climate Adaptation Strategy and provide tools and support to address the impacts of climate change	High	Short	\$
1.3 Establish framework for community collaboration	Identify how the City can best support the community in implementing the Community CAP	High	Short	\$
1.4 Create a community hub for climate change action	Refresh PLEEC into a fit-for-purpose innovation & education Hub to support community connection and climate and environmental action	Medium	Medium	\$
1.5 Community climate change collaboration	Support community-led action on climate change through community environmental groups, grassroots action, First Nations consultation, fostering stewardship and advocacy and amplifying existing community groups' work	Medium	Medium	\$\$
1.6 Collaboratively fund community led climate solutions	Continue the Sustainable Melville Grants Program and explore further options to collaborate with community groups via funding opportunities for community adaptation or mitigation projects	Medium	Short	\$\$
1.7 Support climate resilience in young people	Continue to embed climate change in the implementation of the Directions for Young People Strategy	Low	Short	\$
1.8 Research community sentiment on climate change	Regularly engage with the community to understand their priorities, concerns and directions regarding climate change action	Low	Short	\$
1.9 Monitor and report progress on the transition to net zero emissions	Monitor and report community emissions and the transition to net zero emissions	Medium	Ongoing	\$

Action Name	Description	Scale of Impact	Timeframe	Cost
1.10 Supporting positive experiences in nature during early childhood	Partner with early education providers to provide targeted education, events and provision of resources to local businesses, groups, and families to increase opportunities for creating positive experiences in nature during early childhood	Low	Short	\$
1.11 Net positive community events	Support the community to partner with local stakeholders to deliver net positive community events	Low	Short	\$

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## Theme 2: Resilience



*Building a resilient community and infrastructure capable of withstanding the impacts of climate change*

The impacts of climate change are significant, with hotter and drier conditions and increased frequency of extreme weather events like bushfires and flooding projected to affect Melville in the coming decades. These extreme weather events are already exacerbating existing challenges which threaten the local flora and fauna species, leaving the community vulnerable and unable to adapt and prepare for these changing environments. It also harms the health of the community in inequitable ways.

Building a resilient community capable of preparing for and adapting to the risks associated with climate-related disasters is paramount for safeguarding the health and wellbeing of its residents. The City of Melville can play a crucial role in supporting the community by enhancing emergency response capabilities and infrastructure, updating existing policies and plans, and advocating for better resources and tools necessary to effectively combat climate change.

Investing in resilience not only helps the community adapt to changing environmental conditions but also minimises economic losses and creates opportunities for growth in sustainable industries. Moreover, prioritising resilience efforts can protect and restore natural habitats, ensuring the sustainability of local ecosystems and the invaluable services they provide.

Adaptation measures such as the development of more green spaces, water sensitive urban design, and resilient building design, not only mitigate climate risks but also offer additional health and social benefits, contributing to the overall wellbeing of the community.

### Programs already leading the way...

- Evacuation Centres
- Free Public Wi Fi and computers available in City libraries
- Safer Melville Plan
- Public Spaces Strategy
- Bushfire Risk Management Plan
- Emergency Management Plan

### Key Projects

Reduce urban heat impact

Minimise flood risk areas

Community education on building climate resilience and living sustainably

Identify key businesses within the City to work with on climate change actions

Pilot libraries as cool spaces during heatwaves

Partner with Governments to respond during extreme events

Actions identified in this theme are:

Action Name	Description	Scale of Impact	Timeframe	Cost
2.1 Update water and asset management plans	Update Water and Asset Management Plans in response to climate change risks, and continue to augment water management infrastructure to reduce flood risk	Medium	Short	\$\$
2.2 Educate at risk communities on climate change and associated risks	Identify First Nations communities and at risk residents to provide targeted education resources on preparing for climate events such as storms, floods, and heatwaves	Medium	Short	\$
2.3 Accessible and inclusive hazard awareness resources made available to community	Draw on the relevant authorities' Disability Access and Inclusion Plans to deploy climate change hazard awareness resources	Low	Short	\$
2.4 Educate the community on climate change risk	Share resources from relevant sources to improve the community's understanding of climate change risks and how to respond	Medium	Short	\$
2.5 Investigate financial support for community retrofits	Investigate grants and subsidies for the provision of financial support to the community to retrofit buildings to improve overall design quality and ability to withstand extreme weather events or build resilience	Low	Medium	\$\$
2.6 Reduce urban heat impact	Enhance open spaces to provide further protection and relief from sun and extreme heat	Medium	Short	\$\$
2.7 Improve climate adaptation response through planning mechanisms	Explore opportunities to work with State and Federal governments and developers to improve climate adaptation response in planning	High	Medium	\$\$
2.8 Improve emergency response capabilities and infrastructure	Review and update the communication process for evacuation centre access information in the event of emergency	Low	Short	\$
2.9 Identify areas with high future flood risk	Undertake more detailed flood modelling to manage flood risk from rivers, surface water and future sea level rise to homes and businesses based on the latest climate projections, and investigate initiatives to adapt to these risks	Medium	Medium	\$\$

Action Name	Description	Scale of Impact	Timeframe	Cost
2.10 Advocate for businesses in the City to improve their climate resilience	Identify and work with businesses in the City to understand where climate change will impact them and how they can mitigate and adapt to it, with a focus on businesses working with at risk populations	Medium	Medium	\$
2.11 Modify road and infrastructure procurement guidelines	Trial expanded road surface enrichment program to ensure use of cost effective and lower emissions pavement treatment that extends the life of road surfaces	Low	Short	\$\$
2.12 Provide disaster recovery assistance	Partner with State and Federal Governments to provide grants to low income or renting households to assist in post disaster recovery	Low	Medium	\$\$
2.13 Support local businesses to act on climate opportunities and risks	Explore opportunities to work with businesses on identifying climate opportunities and risks and developing management plans	Low	Medium	\$
2.14 Update Council's policies in response to increased heat risk	Review and update policies and procedures to ensure heat-related risks at community facilities are appropriately considered, drawing on State Government heat management policies	Medium	Short	\$
2.15 Explore establishing cool spaces for extreme events	Explore the potential for City run community buildings to be used as cool spaces during extreme events	Low	Medium	\$
2.16 Educate the community on sustainable living and climate resilience	Continue and review community education and behaviour change programs on sustainable living activities to foster resilience, including but not limited to energy, food, water, transport, biodiversity, urban forest and circular economy	Medium	Short	\$\$
2.17 Community rainwater and greywater systems	Explore options for the City to support the community to install rainwater or greywater systems	Low	Medium	\$\$

### Theme 3: Energy



*Transitioning to more sustainable energy sources to reduce greenhouse gas emissions*

With over 50% of the City of Melville’s emissions stemming from electricity and gas use, both residential and commercial sectors hold significant influence in achieving net zero emissions. Residents and businesses can make substantial contributions by implementing measures that reduce emissions from these sources.

Transitioning away from traditional energy sources towards sustainable alternatives stands out as a cost-effective and economically beneficial action the community can take. Practices like using energy efficient appliances and adopting renewable energy solutions not only mitigate emissions, but also lead to reduced energy bills and operational costs for businesses and households alike. This shift towards low emissions energy sources not only benefits the environment, but also fosters economic growth by creating job opportunities with the sector.

As this sector continues to advance, the community has an array of options to champion its widespread adoption, thereby amplifying its collective consumer and purchasing power. By advocating for sustainable energy sources as mainstream, the community demonstrates its commitment to responsible stewardship of the planet and sets an influential example for future generations.

A key component to reducing energy emissions is through ecologically sustainable design (ESD). ESD involves the use of building design and construction principles that improve thermal comfort and reduce a building’s energy demand. The City of Melville is exploring how to best support the community to improve ESD in Melville’s built environment. This will build on the City’s of Melville’s existing Energy Efficiency in Building Design policy, and include education and championing examples of best practice sustainable building design.

#### Programs already leading the way...

- Smart LED Street Light Program
- Switch Your Thinking Program

#### Key Projects

Establish programs to deliver free or subsidised home or business energy assessments

Encourage ESD and green building design through education, communication and planning

Education programs on the opportunities and benefits of electrifying gas systems and appliances

Assess the City’s role in community renewable energy and storage programs

Actions identified in this theme are:

Action Name	Description	Scale of Impact	Timeframe	Cost
3.1 Advocate for a Building Upgrade Finance mechanism	Advocate to the State Government for a Building Upgrade Finance mechanism under the Local Government Act to enable owners and occupiers of buildings to overcome financial barriers to implement energy efficient building upgrade activities	High	Medium	\$
3.2 Encourage green building design	Develop and distribute energy efficient guidelines for new home builds, for inclusion into the development approval process, including support of building smaller homes	High	Short	\$\$
3.3 Community renewable energy and storage	Explore options for the City to support the community to install renewable energy and storage	Low	Medium	\$\$\$
3.4 Assess feasibility of new community energy solutions	Undertake feasibility assessments for community energy solutions including but not limited to VPPs, VENS, PPAs <sup>9</sup> , and community batteries in partnership with Western Power	High	Medium	\$\$
3.5 Feasibility assessment for community electrification program	Explore education and incentive schemes for households to replace gas with electricity, including for at risk households	Medium	Short	\$\$
3.6 Feasibility assessment for incentivised home energy assessments	Explore partnerships with local companies to deliver subsidised or free home energy assessments for at risk households	Medium	Short	\$\$
3.7 Explore opportunities for energy efficiency in rental properties	Explore education and schemes to encourage property owners to help tenants with emissions reduction.	Low	Medium	\$\$
3.8 ESD in planning	Investigate opportunities to deliver thermal improvements, rooftop solar and water and energy efficiency via suitable planning provisions	Medium	Short	\$\$
3.9 Engage with business on sustainability	Engage with local businesses to reduce carbon emissions and celebrate leadership	Medium	Medium	\$\$

<sup>9</sup> VPP = Virtual Power Plants; VEN = Virtual Energy Network; PPA = Power Purchase Agreement

## Theme 4: Transport



*Promoting sustainable forms of transport, including low-carbon solutions and infrastructure to reduce the environmental impact of mobility*

Transportation accounts for nearly a quarter of total emissions within the community, making it the second largest contributor. Among these emissions, over 20% originate from residential use, primarily attributed to commuting to work.<sup>10</sup> This indicates that there is opportunity to reduce emissions from local trips to the shops, schools, community events to name a few. In addition, approximately 60% of households in the City have 2 or more vehicles, slightly more than the WA average.<sup>11</sup> This indicates an opportunity to promote more active and public transport options to reduce emissions.

### Programs already leading the way...

- TravelSmart Program
- Walk and Ride Plan
- Infrastructure Strategy
- Healthy Melville

By curbing these emissions, it is possible to alleviate the impacts of climate change. Transitioning towards cleaner and more sustainable transportation modes, such as public transit, more active options like walking and cycling, and electric vehicles (EVs), helps reduce the overall carbon footprint of the transportation sector. Furthermore, pollutants emitted by vehicles exacerbate air pollution, posing risks to human health and causing respiratory problems and other health issues. By lowering transportation emissions, the City of Melville can improve air quality, mitigate health risks, and enhance the community's wellbeing.

### Key Projects

Advocate to State Government for active and public transport initiatives

Community education on active and public transport options

Embed climate change impacts into road and pathway service delivery

Support electric mobility uptake in the community

Given that the City primarily resides in urban areas, situated within 20km south from Perth CBD, promoting walking and cycling through the implementation of existing TravelSmart initiatives, enhancing path network connectivity within suburbs, and educating residents about the benefits of public transit may encourage a shift in transportation modes. As this strategy plays a crucial role in this plan, having an Integrated Transport Plan will ensure effective action tailored to the local context within each part of the City of Melville's response. By promoting these initiatives, both the City of Melville and the community can significantly diminish transportation emissions and foster a more sustainable and resilient future.

<sup>10</sup> Retrieved from <https://www.abs.gov.au/statistics/industry/tourism-and-transport/transport-census/latest-release#>

<sup>11</sup> Retrieved from <https://profile.id.com.au/melville/car-ownership?WebID=10&BMID=40>

Actions Identified in this theme are:

Action Name	Description	Scale of Impact	Timeframe	Cost
4.1 Develop a Comprehensive Transport Strategy	Develop a Comprehensive Transport Strategy that encourages and enables mode shifting to more sustainable transport options, for example walking, cycling and catching public transport	High	Medium	\$\$
4.2 Advocate to State Government for better access to sustainable transport	Advocate to State Government to remove barriers to active and public transport	Low	Medium	\$\$
4.3 Embed climate change adaptation considerations into infrastructure works	Embed climate change adaptation considerations into road and pathway infrastructure planning and construction	Medium	Long	\$\$
4.4 Education program for residents close to public transport hubs	Work with landlords and real estate agents to provide information on Journey Plans for townhouse and apartment building residents	Low	Short	\$
4.5 Facilitate e-bike/e-scooter share scheme	Investigate options to partner with e-bike/e-scooter share companies to launch program in the City	Low	Short	\$\$\$
4.6 Support installation of EV infrastructure	Explore opportunities to remove boundaries and support accelerated installation of EV infrastructure in the community by charging providers and private businesses/land owners	High	Medium	\$\$

## Theme 5: Food



*Promoting climate sensitive food choices to enhance environmental, social and economic resilience*

One-fifth of the global food-related emissions, constituting 6% of all global greenhouse gas emissions, is attributed to transportation, while food production and land use collectively account for 24% of GHG emissions.<sup>12</sup> These figures underscore the importance of enhancing local food production and educating the community about the benefits of supporting local food sources. Local food sources not only help in emissions reduction, but also contribute to less food waste, supporting the local economy and fostering community connections.

Increasingly, people around the world are seeking to reduce emissions by adopting climate friendly food choices. By learning more about what goes into producing food, from energy and water consumption to methane emitted by animals, people can prioritise food sources that are lower impact. For example, chicken and fish produce fewer emissions than lamb and beef, and plant-based milk alternatives can be better for the environment than dairy. Cooking and meal traditions form a significant part of many cultures, and change can be gradual. Small changes over time to your grocery shopping and eating habits will reduce the production of foods that are energy and emissions intensive.

The City of Melville's Seeds to Seedling to Schools initiative aims to raise awareness about healthy and sustainable living, combating climate change by promoting local food production, and strengthen community ties through educational workshops on growing food locally and advocating for healthy eating habits. By continuing these efforts, the community can explore avenues to diminish reliance on imported food sources.

Programs already leading the way...

- LiveLighter Program
- My Way Program
- PLEEC education Program
- Seeds to Seedlings to Schools
- Piney Lakes Community Garden

### Key Projects

Food education programs for climate sensitive diets and waste reduction

Support options for community to grow their own food

Promote local food options

<sup>12</sup> Retrieved from <https://www.sydney.edu.au/news-opinion/news/2022/06/21/fifth-of-global-food-related-emissions-due-to-transport.html>

Actions identified in this theme are:

Action Name	Description	Scale of Impact	Timeframe	Cost
5.1 Education programs and initiatives for climate sensitive food choices	Develop and implement a food education program, covering climate, environmental and social impacts of food choices including best practice waste avoidance and reduction	Low	Short	\$
5.2 Support localised food production	Explore expanding programs and initiatives to support the community to grow their own food in collaboration with relevant partners and stakeholders	Low	Medium	\$

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## Theme 6: Waste



*Implementing comprehensive waste strategies to reduce landfill waste, and participating in the circular economy*

Waste constitutes 12% of the community’s emissions, predominantly stemming from construction and demolition activities. Methane from landfills pose environmental and health risks to the community, persisting for years as legacy emissions. The City of Melville has initiated measures to tackle this issue by prioritising waste reduction, adopting circular economy principles in material usage and responsibly managing waste to protect the environment.

Aligned with the WA Government’s directive to provide FOGO bins across all local governments in the Perth and Peel region, the City of Melville introduced these bins to residents in 2019 and plans to extend the program to commercial businesses in the near future. The objective is to collaborate closely with the community to educate and promote best practices for waste reduction, reuse and recycling. By considering the expansion of FOGO bin collection at City-run events, the community can actively contribute to waste reduction efforts. Education will play a pivotal role in achieving the goal of zero waste to landfill, thereby aiding in meeting the net zero emissions target by 2050.

### Programs already leading the way...

- Rebates for compost bins and reuseable nappies and menstrual products
- Waste Strategy
- Repair Lab Program
- FOGO bins for dog waste
- Bin signage to reduce contamination
- Pre-Booked verge collection system
- E-waste & Recycling Drop Off Days

### Key Projects

- Establish a library of things for residents to borrow tools, appliances and toys
- Community education for waste reduction and avoidance
- Establish a resource recovery and reuse facility
- Advocate for waste reduction leadership from State and Federal Government

Actions identified in this theme are:

Action Name	Description	Scale of Impact	Timeframe	Cost
6.1 Advocate to the State and Federal governments for waste reduction leadership	Collaborate with WALGA to advocate to the State and Federal governments for waste reduction leadership, including right to repair legislation and standardisation of reusable containers	Medium	Long	\$
6.2 Community education for waste reduction and avoidance	Update and continue community education programs on following the waste hierarchy and explore a targeted approach for maximised efficiency	Medium	Short	\$\$
6.3 Implement programs and initiatives to support the circular economy	Expand community programs and initiatives that encourage a circular economy, including repair labs, tool and toy libraries, rebates and subsidies	Medium	Short	\$\$
6.4 Explore long term programs and facilities to build the circular economy	Explore establishing a community resource recovery and reuse facility	Medium	Medium	\$\$
6.5 Provision of FOGO collection for businesses	Continue to provide FOGO bins for businesses along with education and/or incentives to encourage take up	Medium	Short	\$\$

## Theme 7: Greening



*Collaborating with the community to increase biodiversity within both natural and urban 'green spaces'*

Trees, green spaces and other vegetation are important components of the urban landscape within the City, providing a diverse array of economic, environmental and social benefits to the community. These natural elements are the foundation of vital ecosystems that play a key role in both mitigating and adapting to climate change. Urban green spaces and natural areas such as bushlands and wetlands within the City act as carbon sinks, capturing and storing substantial amounts of carbon dioxide from the atmosphere. Protecting these areas not only reduces carbon in the atmosphere, it also supports biodiversity conservation, maintains critical ecosystem services and enhances ecosystem resilience, leading to various positive outcomes such as soil preservation and water regulation.

The City of Melville's Urban Forest Strategy and Natural Asset Management Plan are designed to ensure that natural areas and urban forests remain integral to the City's identity and character, even amidst urban transformation. Through collaboration and advocacy efforts aimed at preserving and safeguarding the City's green spaces the community can effectively address challenges posed by climate change and strive towards a more sustainable and resilient future.

### Programs already leading the way...

- WA Tree Festival
- Tree Canopy Project
- Urban Forest and Green Spaces Policy
- Adopt-a-Spot Program
- Community planting days
- Tree Expansion Program
- Tree Succession Program
- Aboriginal Ranger Program (WA State Program)
- Waterwise Council Program
- PLEEC Programs
- Foreshore Restoration Program
- Natural Areas Asset Management Plan
- Weed Management
- Local Heritage List

### Key Projects

- Via the Urban Forest Strategy, continue to roll out the tree planting program and prioritise the number of trees planted in areas with the lowest canopy cover
- Community education to promote urban greening and biodiversity preservation
- Investigate carbon sequestration potential
- Support community led re-vegetation efforts
- Maintain and enhance biodiversity corridors for the preservation of the City's flora and fauna

Actions identified in this theme are:

Action Name	Description	Scale of Impact	Timeframe	Cost
7.1 Update and implement Urban Forest Strategy	In line with the Urban Forest Strategy, continue to roll out tree planting program across the City, prioritising locations with the lowest canopy cover and expanding and maintaining data collection and monitoring processes.	High	Short	\$
7.2 Advocate to State Government to improve greening	Advocate for protection of green areas on private land in relevant State legislation	Medium	Medium	\$
7.3 Encourage and promote urban greening and preservation of biodiversity	Targeted education and communication campaigns and collaborative community projects that focus on increasing biodiversity and connectivity across the City and region such as: - Increasing canopy cover and tree retention - Urban greening and gardening for biodiversity - Waterwise and future-proofing verges and gardens - First Nations traditional practices around Caring for Country	Medium	Short	\$\$
7.4 Feasibility assessments on carbon sequestration	Investigate the measurement of carbon sequestration potential on City and community land	Low	Long	\$\$
7.5 Nature based solutions for climate change mitigation and adaptation	Explore and improve consideration of nature-based solutions as protective measures against climate change and disasters, particularly in areas of flooding and riverine erosion	Medium	Short	\$
7.6 Monitor the natural environment across Melville	Continue to monitor key environmental health metrics across the City of Melville and update as required, for example street tree data collection, flora and fauna surveys, emerging pest and disease monitoring, and canopy cover in parks and reserves	Medium	Short	\$
7.7 Community led re-vegetation activities	Review community led re-vegetation activities within natural areas to ensure best practices in a changing climate	Low	Short	\$

## Community Climate Action Framework

As part of the Community CAP, a Community Climate Action Framework has been developed to guide the City of Melville's implementation of the actions identified in the plan. It is an education framework designed to encourage effective community-based climate action within the City. The framework is underpinned by high-level theoretical behaviour change approaches rooted in practice theory and it establishes a template for projects that the City of Melville will use to campaign and educate the community on climate change action. This framework will be leveraged to drive a suite of programs and initiatives that will educate, activate, and provide practical support to the community on our collective journey to net zero.

Piney Lakes Environmental Centre (PLEEC) currently delivers a range of educational and experiential programs focussed on biodiversity, sustainable living and circular economy. Programs are typically well attended, and the centre provides a valuable resource to those already activated within the climate action space. There is however, a recognised need for engaging with a broader cross-section of the community. The Community Climate Action Framework will provide the strategic direction required to assist with more targeted community outreach efforts and more tailored educational program and initiative development, ensuring PLEEC and libraries can provide practical and impactful support, serving all members of our community.



Piney Lakes Environmental Education Centre inspires people to experience and connect with the natural environment and to encourage positive behaviour change towards its protection. It offers unique, authentic and engaging experiential learning opportunities, focused on environmental protection, sustainable living and respect for Noongar Boodja.

## Monitoring & Review

The City of Melville will start implementing the Community CAP in partnership with the community in 2024-25. Key achievements, challenges and insights on its progress will be shared with the community via the City of Melville's annual reporting process.

Through ongoing monitoring, the City of Melville will review the uptake and effectiveness of each action and update key indicators as progress is made. This will allow the City of Melville and the community to ensure that resources are used effectively to achieve the best outcome, and remain in step with the broader regional, state and national context. This process will align with the monitoring of the Corporate Climate Action Plan, which includes specific action implementation plans for key actions to be progressed each year.

The City of Melville is a signatory to the Global Covenant of Mayors for Climate and Energy (GCoM). Reporting to the GCoM is undertaken through a Common Reporting Framework via the international Carbon Disclosure Project (CDP), a not-for-profit charity that runs the global disclosure system for investors, companies, cities, states and regions to manage their environmental impacts.

Reporting through the CDP identifies ways to help manage environmental risks and opportunities against international benchmarks. The City of Melville has reported in 2022 and 2023 with demonstrated progress made and identified areas for improvement. The City of Melville has committed to this annual reporting framework as a way of continuously improving its sustainability performance.

The City of Melville will continue to manage and minimise the environmental impacts associated with its activities, while conserving and enhancing its biodiversity and creating healthy surroundings for the community. The City of Melville will monitor its progress within this space in alignment with its Urban Forest Strategic Plan and Climate Action Policy.

The actions outlined in this plan and the education framework will be reviewed and updated annually to incorporate progress made and emerging opportunities.

The plan will be reviewed in 2028 - 2029 and updated based on the success of programs implemented over the next four years. This update will also take into account Federal and State Government policy, funding opportunities, technology accessibility and advancement and other collaborative opportunities. It is intended to have successive 5 year plans to progress the City of Melville and community actions in this space to reach net zero by 2050.

## Glossary

### **Active Transport**

Physical activity undertaken as a means of transport. It includes travel by foot, bicycle, scooters and other non-motorised vehicles.

### **Adaptation**

Adapting to climate change is adjusting to current or expected climate change and its effects. Adaptation helps individuals, communities, organisations, and natural systems to manage the impacts of climate change. It involves taking practical actions to adjust to the changing climate which protect and build our resilience whilst also offering additional health and social benefits, contributing to the overall wellbeing of the community.

### **Biodiversity**

The variety of living things in a specified area.

### **Business-as-Usual (BaU)**

In the context of climate change mitigation, BaU refers to the actions that we expect will occur without additional directed action to reduce emissions or respond to climate change.

### **Carbon accounting**

The process by which organisations quantify their greenhouse gas emissions, so that they may understand their climate impact and set goals to limit their emissions. The outputs are generally measured as carbon dioxide equivalents or CO<sub>2</sub>-e.

### **Carbon Neutral**

Achieving a balance between emitting carbon and absorbing carbon from the atmosphere in carbon sinks. It means that any carbon dioxide released into the atmosphere is balanced by an equivalent amount being removed. This can be achieved by a combination of reducing existing emissions and offsetting the rest, often through carbon offset projects like reforestation.

### **Carbon sequestration**

The long-term storage of carbon in plants, soils, geologic formations, and the ocean.

### **Circular economy**

A model of production and consumption where resources and products are carefully and endlessly recycled and reused, removing the "end-of-life" concept and minimising waste.

### **Climate**

The composite of surface weather conditions such as temperature, rainfall, atmospheric pressure, humidity, sunshine and winds, averaged over a period of time ranging from months to thousands of years.

### **Climate change**

Any change in climate over time, whether due to natural variability or as a result of human activity.

### **Climate change adaptation**

Adjusting to current or expected climate change and its effects. Adaptation helps individuals, communities, organisations, and natural systems to manage the impacts of climate change and also offers additional health and social benefits, contributing to the overall wellbeing of the community.

### **Climate change mitigation**

Climate change mitigation consists of actions to limit the magnitude or rate of long-term climate change. Climate change mitigation generally involves reductions in human emissions of greenhouse gases.

Reducing greenhouse gas emissions to prevent the planet from warming to more extreme temperatures. This involves transitioning away from fossil fuels to the use of renewable energy and restoring our natural habitats to create “sinks” that absorb and store GHG.

### **Climate emergency declaration**

Is a response by governments, companies and individuals world-wide to the catastrophic changes to the climate brought about by human activity that poses a dangerous threat to all life on the planet. This declaration is an admission that humanity is in a Climate Emergency and is a way to set priorities to mitigate and adapt to climate change.

### **Climate projection**

A projection of the response of the climate system to scenarios of greenhouse gas emissions or atmospheric concentrations of greenhouse gases. Climate projections are often based upon simulations of the climate system by computer based mathematical models. Climate projections depend on assumptions about emission rates and concentrations and response of the climate system to changes in these variables and can therefore be distinguished from climate predictions.

### **Climate Risk**

The potential for climate change to create negative consequences for human or ecological systems. This includes impacts on lives, livelihoods, health and wellbeing, economic, social and cultural assets and investments, infrastructure, services provision, ecosystems and species.

### **Climate scenario**

A coherent, plausible but often simplified description of a possible future state of the climate. A climate scenario should not be viewed as a prediction of the future climate. Rather, it provides a means of understanding the potential impacts of climate change, and identifying the potential risks and opportunities created by an uncertain future climate.

### **Community emissions**

Community emissions are the total sum of emissions that a city, region or municipality produces. This includes emissions associated with all sectors present within a community such as transport, industry, commercial and residential.

### **CO<sub>2</sub>-e**

Also known as 'carbon dioxide equivalent', this is a measure used to quantify the emissions associated with various greenhouse gases on the basis of their global warming potential. CO<sub>2</sub>e is a measure that was created by the United Nations' Intergovernmental Panel on Climate Change (IPCC) in order to make the effects of different greenhouse gases comparable because every gas has a different global warming potential.

### **Decarbonisation**

Reducing or eliminating greenhouse gas emissions from our activities. This includes shifting to renewable energy and phasing out traditional fleet vehicles in favour of electric ones.

### **Ecosystem**

A geographic area where a community of living things interact with the non-living environment as an ecological unit.

### **Emissions Reduction Fund (ERF)**

The Emissions Reduction Fund (ERF) is a voluntary scheme that aims to provide incentives for a range of organisations and individuals to adopt new practices and technologies to reduce their emissions. It works by allowing participants to earn carbon credit units off these practices, which can then be sold to create income.

### **Emissions reduction**

Reducing the amount of greenhouse gases emitted into the atmosphere from human activities.

### **Energy efficiency**

Energy efficiency essentially means using less energy to perform the same task. For example, energy efficient appliances such as refrigerators or air conditioners can perform the exact same function while using less electricity, which means CO<sub>2</sub>e emissions and money can be saved.

### **Extreme event**

Weather conditions that are rare for a particular place and/or time such as an intense storm or heat wave.

### **Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC)**

Created by a partnership of leading sustainability organisations, the Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC) provides a robust framework for accounting and reporting community greenhouse gas emissions. It is a city's tool to calculate city-wide greenhouse gas emissions and use this inventory to support climate action planning.

### **Global warming**

An increase in the global average surface temperature due to natural or human caused factors.

### **Greenhouse gases**

Greenhouse gases exist in the atmosphere and trap heat, making Earth liveable. These gases include carbon dioxide, methane, nitrous oxide, ozone and some artificial chemicals such as chlorofluorocarbons (CFCs). The process of trapping and emitting heat is the fundamental cause of the greenhouse effect.

### **Intergovernmental Panel on Climate Change (IPCC)**

The Intergovernmental Panel on Climate Change (IPCC) is the United Nations body for assessing the science related to climate change. As a branch of the United Nations, it was created to provide policymakers with regular scientific assessments on climate change and its implications and future risks. As an authoritative global body, it also suggests various adaptation and mitigation options to reduce the impacts of climate change.

### **Life Cycle Emissions**

All the emissions associated with the production and use of a specific product, from cradle to grave, including emissions from raw materials, manufacture, transport, storage, sale, use and disposal. A life cycle assessment is a methodology used for calculating these emissions. Also called embodied emissions.

### **Liveability**

Factors that add up to a community's quality of life including their environment (built and natural), economic prosperity, social stability and equity, educational opportunity, and cultural and recreational possibilities.

### **Low-carbon transport**

Low-carbon transport refer to modes of transportation that produce lower levels of greenhouse gas emissions compared to conventional internal combustion engine vehicle. They use cleaner energy sources and more efficient technologies to reduce or eliminate the carbon footprint associated with transportation activities. Examples include, electric vehicles (EVs), bicycles, public transportation and walking.

### **Microgrid**

A microgrid can be defined as an independent power network that uses local, distributed energy resources to provide grid backup or off-grid power to meet local electricity needs. At the most basic level, microgrids are “micro” (small) and offer a “grid” (an interconnecting system of links).

### **Nature positive**

Actions where nature – species and ecosystems – is being repaired and is regenerating rather than being in decline, halting the destruction of biodiversity.

### **Net zero emissions**

The balance between the amount of greenhouse gases produced and the amount removed from the atmosphere. When a company , government or community is net zero, it means that its total greenhouse gas emissions are equal to the GHGs that are being removed. The focus is on reducing all emissions as much as possible through efficiencies, then balancing out any remaining through offsets.

### **Offsets**

An offset (or credit) is used by a company to compensate for what they are emitting and decrease their net (overall) emissions. Offsets are generated from an activity that reduces, removes or captures greenhouse gas emissions from the atmosphere such as reforestation, renewable energy or energy efficiency measures. Offsetting involves purchasing carbon credits via offset markets the Australian Government certifies, similar to a stock market. One credit is issued for each tonne of carbon dioxide equivalent emissions either stored or avoided.

Companies who undertake activities that reduce emissions register their activities on this market for other companies to purchase units of to support that activity, such as revegetating areas, installing renewable energy, managing cattle to reduce their methane production, capturing emissions from landfill or energy generation and replacing gas technology.

### **The Paris Climate Conference and the Paris Agreement**

Approved by 196 parties, including the European Union, at COP21 in Paris in 2015, the Paris Agreement refers to a set of goals to reduce emissions with the ultimate goal of preferably limiting global warming to 1.5 degrees Celsius compared to pre-industrial levels, and ultimately limit global warming to 2 degrees.

### **Power Purchase Agreement (PPA)**

A PPA is an agreement between an independent power generator and a purchaser for the supply and sale of energy. Normally, this will be between a large organisation, such as a city council or company and a renewable energy electricity supplier such as a local wind farm. PPAs ensure that all the electricity purchased comes from a specific source at an agreed price.

### **Regeneration**

Actions that aim to do no harm and lead to benefits or a reversal of harm for the environment and communities.

### **Renewable Energy**

Renewable energy is energy that is collected from renewable resources that are naturally replenished on a human timescale, such as sunlight, wind, rain, tides, waves, and geothermal heat.

### **Resilience**

The capacity of individuals, institutions, businesses and systems to adapt to chronic stresses and acute shocks.

### **Urban heat island effect**

This occurs when natural land cover, such as vegetation is removed and replaced with dense concentrations of pavement, buildings, and other surfaces that absorb and retain heat. This reduction in canopy cover makes urban areas significantly warmer than surrounding rural areas which reduces liveability, increases energy costs (e.g., for air conditioning), air pollution levels, and heat-related illness and mortality

### **Vulnerability**

The extent to which a system or organisation can cope with the negative impacts of climate change, variability and extremes. It is a function of risk and adaptive capacity.

**Waterwise**

Being aware of water use and taking a water conservation approach in your actions.

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## Appendix A: Council Policies and Plans

**Table 1: City of Melville Strategies, Policies and Plans that informed this Plan**

<p><b>Strategic Community Plan 2020-2030</b></p>	<p>The Strategic Community Plan is a long-term overarching document that sets out the community’s vision and aspirations for the future. It also sets out the key strategies and actions required to achieve these aspirations. The Purpose of a Strategic Community Plan is to:</p> <ul style="list-style-type: none"> <li>• Identify and acknowledge community aspirations and priorities</li> <li>• Provide an opportunity for participation by the community in decision making processes</li> <li>• Coordinate decision making and use of resources of the City of Melville and other organisations working with and in the community</li> <li>• Provide a long-term focus for the delivery of facilities and services by the City of Melville and other organisations working with and in the community</li> <li>• Provide a basis for accountability.</li> </ul> <p>The Strategic Community Plan is currently undergoing an updated in 2024.</p>
<p><b>Environmental Policy 2022</b></p>	<p>The Environmental Policy aims to prevent, manage and minimise environmental impacts associated with the City’s activities, while conserving and enhancing the City’s biodiversity and environmental quality. It recognises climate change as a substantial operating risk and the City’s role in reducing emissions from its own operations as well as promoting mitigation of greenhouse gas emissions for the community.</p>
<p><b>Sustainability Policy 2018</b></p>	<p>The Sustainability Policy recognises the City’s responsibility to demonstrate leadership and work with community towards an integrated environmentally, socially and economically sustainable future.</p>
<p><b>Climate Action Policy 2024</b></p>	<p>The Climate Action Policy aims to:</p> <ul style="list-style-type: none"> <li>• Demonstrate the City’s leadership on climate action including climate change mitigation and adaptation</li> <li>• Provide guidance on prioritising climate change consideration</li> <li>• Prioritise carbon neutral considerations in all aspects of the City’s business practices</li> <li>• Focus on appropriately achieving carbon neutrality targets</li> <li>• Promote a proactive approach on greenhouse gas emissions reduction across the City’s supply chain</li> </ul>

<p><b>Climate Vulnerability, Risks and Opportunity Assessment Report (VRO)</b></p>	<p>The Climate Vulnerability, Risks and Opportunity (VRO) Assessment was conducted in 2022 – 2023 to identify localised hazards and opportunities for the City as an organisation and geographical community. This included mapping and workshop exercises.</p> <p><b>Staff Workshops</b> with the following service areas:</p> <ul style="list-style-type: none"> <li>• Environment and Infrastructure</li> <li>• Urban Planning</li> <li>• Corporate Services and Community Development</li> </ul> <p>The first activity explored physical and transitional risks impacting the City. The second examined possible opportunities.</p> <p><b>Community Workshops</b> with the following groups</p> <ul style="list-style-type: none"> <li>• Climate Action Reference Group (CARG)</li> <li>• Community Groups</li> <li>• Business and Stakeholders</li> <li>• First Nations peoples</li> </ul> <p>The report identifies hazards the City faces, such as flooding, sea level rise and bushfires and undertakes a vulnerability risk assessment providing a number of maps showing the spatial distribution of different aspects of vulnerability. It recommends how to mitigate the risks and recommendations for First Nations engagement, advocacy, built environment, education and awareness, emissions reduction, financing, habitat protection, planning and transport.</p>
<p><b>Corporate Climate Action Plan 2023</b></p>	<p>The Corporate Climate Action Plan is a comprehensive strategy to reduce the City's carbon footprint and achieve carbon neutrality by 2030. The Plan outlines science-based themes and aligns with the UN's SDGs. It's a roadmap for the City to transition to a low-carbon future.</p>
<p><b>Corporate Business Plan 2020-2024</b></p>	<p>This Corporate Business Plan outlines the strategic direction for the organisation for the next four years. The Plan includes Council's continued focus on the City of Melville Vision and Mission. The Plan is currently undergoing a review in 2024.</p>
<p><b>Corporate Environmental Strategic Plan 2016-2025</b></p>	<p>The Plan provides guidance and direction with respect to the City's corporate environmental sustainability priorities over the period 2016-2025 in collaboration with the Corporate Business Plan. In setting these priorities the document presents strategic goals, objectives, targets and the actions that the City will undertake to achieve them.</p>

<p><b>Local Planning Scheme No. 6</b></p>	<p>The Local Planning Scheme No. 6 (LPS6) is the primary statutory document that sets out development controls, including the zoning of land, permissible land uses, the scale of development and other important information on how development is intended to occur within the City of Melville.</p> <p>The review is currently underway across 6 key themes:</p> <ul style="list-style-type: none"> <li>• Climate Response and Sustainability</li> <li>• Residential Density</li> <li>• Land Uses and Zoning</li> <li>• Community Growth</li> <li>• Place and Economic Development</li> <li>• Administrative Responses</li> </ul>
<p><b>Small Business Friendly Approvals Program Action Plan 2021</b></p>	<p>The Small Business Friendly Approvals Program aims to streamline the process of obtaining business licences and trading permits from local government authorities and is part of a package of State Government initiatives to accelerate regulatory reform to support economic recovery from the impact of COVID-19. The recommended reforms are the result of an intense human centred design thinking process, in which City officers from across a number of speciality area looked deeply at our approvals processes through the customer lens with a view of reducing red tape.</p> <p>The City's aim is to create real change for our small business community and make it easy for them to do business with us.</p>
<p><b>Urban Forest Strategy 2017-2036</b></p>	<p>Council approved the Urban Forest and Green Spaces Policy 2017 with the following objectives:</p> <ul style="list-style-type: none"> <li>• To protect, preserve and enhance the aesthetic character of the City of Melville</li> <li>• To realise the social, environmental and economic benefits of trees and other vegetation as an integral element of the urban environment</li> <li>• To contribute to community wellbeing by integrating and aligning the efficient provision of physical, social and green infrastructure and management of natural areas to achieve community wellbeing today and tomorrow</li> <li>• To encourage a sense of shared responsibility and balance individual and community rights to equitably distribute the costs and the benefits of a greener City</li> <li>• To ensure that the urban forest and green spaces that are integral to the City's sense of place are not compromised in areas of increased residential density</li> </ul> <p>The Plan is currently undergoing a review in 2024.</p>

<b>Waste Plan 2021-2025</b>	<p>Establishes the City's waste profile and baseline information in relation to the objectives and targets set out in the Waste Strategy:</p> <ul style="list-style-type: none"> <li>• Avoid- Western Australians generate less waste</li> <li>• Recover- Western Australians recover more value and resources from waste</li> <li>• Protect- Western Australians protect the environment by managing waste responsibly</li> </ul>
<b>Natural Areas Asset Management Plan 2019</b>	<p>The City Of Melville's Natural Areas Asset Management Strategy Plan (NAAMP) provides the context, and technical and policy framework, for the management of natural area reserves.</p>
<b>Active Reserve Infrastructure Strategy 2020</b>	<p>The Active Reserve Infrastructure Strategy (ARIS) has been developed to guide the provision of infrastructure on Active Reserves for the next 20 years</p>
<b>Public Spaces Strategy 2017</b>	<p>To provide a clear direction and inform future decision-making on the best ways to improve public spaces in the City of Melville</p>

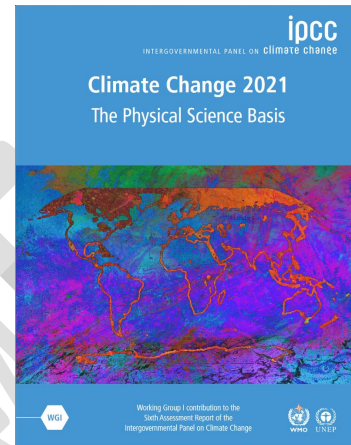
## Appendix B: International, Federal and State Policies and Plans

### International Agreements

The Paris Agreement is a legally binding international treaty on climate change, adopted by 196 countries at the United Nations Climate Change Conference (COP21) in Paris in 2015. The primary goal of the Agreement is to limit global warming to well below 2°C, and to pursue efforts to limit the temperature increase to 1.5°C, above pre-industrial levels. It's a significant step forward as it represents a strong political commitment to work together to tackle the challenge.

The Intergovernmental Panel on Climate Change (IPCC) is a scientific organisation established by the United Nations to assess scientific knowledge related to climate change. It's responsible for assessing scientific knowledge and produces assessment reports based on the latest scientific literature used by policymakers around the world. Its latest assessment report concluded that greenhouse gas emissions due to human activities have already caused around 1.1°C of warming and, without taking urgent action now, the average global temperature rise is likely to exceed 1.5°C.

The UN also established a landmark agreement at the Biodiversity Conference in Canada in 2022, to guide global action on nature through to 2030. The Global Biodiversity Framework (GBF) aims to address biodiversity loss, restore ecosystems and protect indigenous rights, including concrete measures to halt and reverse nature loss by 2030. The GBF will be guided by the GRI 101: Biodiversity 2024 standard<sup>13</sup>, to help organisations to better understand decisions and practices that lead to biodiversity loss, and where in their value chain impacts occur and how they can be managed.



<sup>13</sup> Retrieved from <https://www.globalreporting.org/standards/standards-development/topic-standard-project-for-biodiversity/>

## Federal and State Policy

As a signatory to the Paris Agreement, Australia must set targets and develop a plan for reducing greenhouse gas emissions. In 2022, the Australian Government recommitted to achieving net-zero emissions by 2050 and increased its 2030 target to 43% per



cent below 2005 emissions levels. The Australian Government has established the Emissions Reduction Fund (ERF), which provides financial incentives for businesses and organisations to reduce their greenhouse gas emissions. In addition, the government has invested in renewable energy, such as wind and solar power, and is supporting research into new low-emissions technologies.

In addition, the Federal Government has developed its first National Climate Risk Assessment and National Adaptation Plan to better understand the risks and impact to Australia from climate change, and to invest in a plan to adapt to those risks. Local governments will have a role to play developing their own risk assessment and adaptation plans, managing these risks and impacts to its community and ensuring policies and plans are adhered to better prepare for climate change.

The WA Government has committed to achieving net zero emission by 2050. In November 2023, the State Government introduced the Climate Change Bill 2023. This legislation will establish a framework for the state to take action on climate change, ensuring accountability on its net zero target. It will also provide requirements to set interim emissions reduction targets and develop policies to reduce emissions, enhance climate resilience and develop sector adaptation plans.