



City of
Melville

NOTES
AGENDA BRIEFING FORUM

6:30pm, Tuesday, 11 February 2025

Held in the Council Chambers, Melville Civic
Centre, 10 Almondbury Road, Booragoon

The City of Melville acknowledges the Bibbulmun people as the Traditional Owners and custodians of the lands on which the City stands today and pays its respect to the Whadjuk people, and Elders both past, present and emerging.

Minutes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby confirmed as true and accurate

Mayor K Mair

A handwritten signature in black ink, appearing to be 'K Mair', written over a horizontal line.

Date 25/2/2025



Vision

Vibrant, Sustainable, Inclusive Melville

Mission

To provide good governance and quality services for the City of Melville community.

Values

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

Our Approach

To put our customer at the centre of everything we do.



Social / Community	Environment	Built Environment	Economic	Governance
Healthy, Safe and Inclusive	Clean and Green	Sustainable and Connected Development	Vibrant and Prosperous	Good Governance and Leadership
Healthy, safe and inclusive communities with a sense of belonging and wellbeing.	A clean, green and sustainable City for current and future generations.	Sustainable, connected development and transport infrastructure across our City.	Economic prosperity and vibrant resilient communities and businesses.	Leadership and good governance for the benefit of the whole community.

Making A Deputation

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

Public Question Time

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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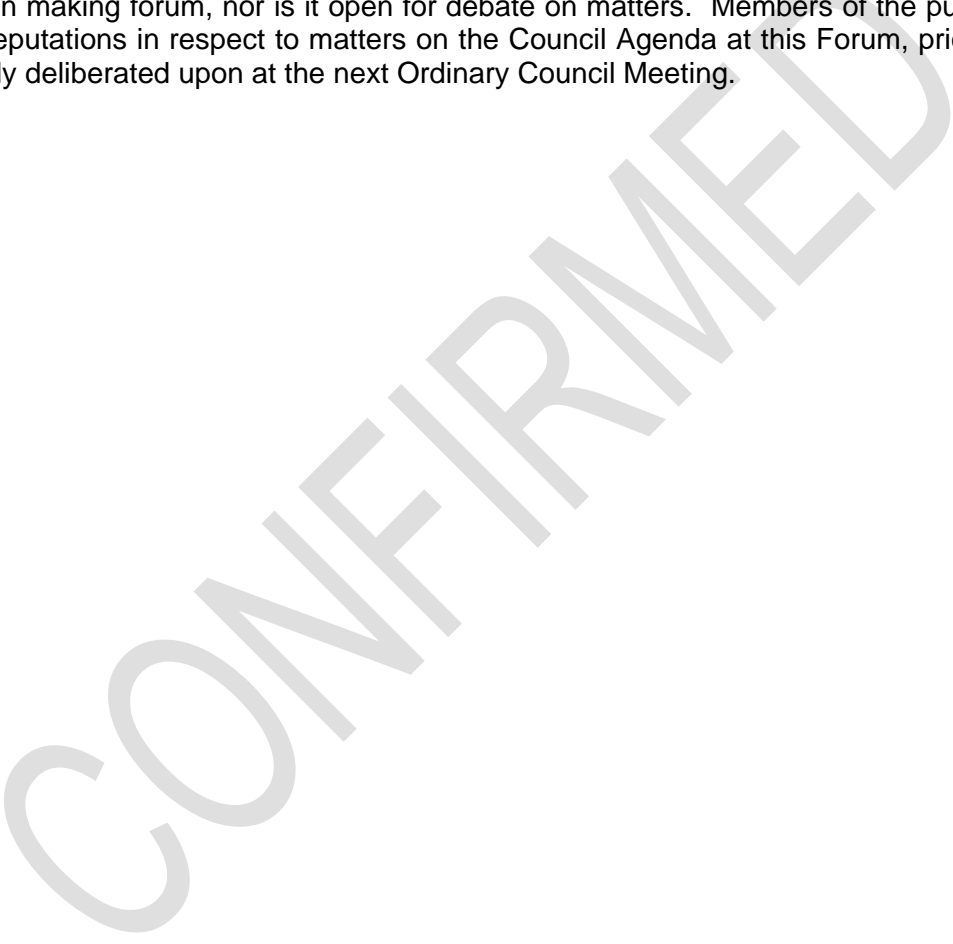
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Purpose of Agenda Briefing Forum

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.



Contents

1	Official Opening	7
2	Attendance and Apologies	7
3	Declarations by Members	9
	3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting	9
	3.2 Declarations by Members who have received and not read the Elected Members Bulletin	9
4	Announcements by the Presiding Member (Without Discussion)	9
	Approved Deputations	9
	Approved Written Submission	9
5	Disclosure of Interest	9
	5.1 Financial or Proximity Interests	9
	5.2 Disclosure of Interest That May Cause a Conflict	9
6	Public Question Time	10
	6.1 Questions Received with Notice	10
	6.2 Questions Received at the Meeting	10
	6.2.1 Mr P Blackley, Applecross	10
	6.3 Questions Taken on Notice at Previous Meeting	10
7	Awards and Presentations	10
8	Applications for New Leave of Absence	10
10	New Business of an Urgent Nature	11
11	Identification of Matters for which Meeting May Be Closed	11
12	Petitions	11
13	Reports	11
	13.1 Reports from Committees	11
	13.2 Reports of the Chief Executive Officer	12
	Items Brought Forward	12
	UP25/59 Local Planning Scheme 6 Review Petition Responses	12
	Management Services	19
	Corporate Services	20
	C25/241 2024-2025 Mid Year Budget Review	20
	C25/233 Investment Statements for November 2024	21
	C25/234 Investment Statements for December 2024	21
	C25/235 Schedule of Accounts Paid for November 2024	22
	C25/236 Schedule of Accounts Paid for December 2024	22
	C25/237 Statements of Financial Activity for November 2024	23

C25/238 Statements of Financial Activity for December 2024.....24

C25/239 Common Seal February 202525

C25/240 Variation of Previous Item concerning Sale of Properties under the
LGA for Unpaid Rates26

Community Development27

CD25/39 City of Melville Hall of Fame27

Environment and Infrastructure28

Planning.....29

UP25/59 Local Planning Scheme 6 Review Petition Responses29

14 Motions with Previous Notice.....29

14.1 Notice of Motion - Paper Cheques29

15 Motions without Previous Notice (approval by absolute majority).....31

16 Matters for Which Meeting was Closed to the Public31

17 Decisions Made While meeting was Closed to the Public.....31

18 Closure31

CONFIRMED

1 OFFICIAL OPENING

The Presiding Member welcomed those in attendance to the meeting, officially declared the meeting open at 6:30pm and invited Cr J Edinger to read the Acknowledgement of Country and advised those present of the Purpose of the Agenda Briefing Forum, the Disclaimer, the Affirmation of Civic Duty and Responsibility and the Audio Recording Advice.

2 ATTENDANCE AND APOLOGIES

In Attendance

K Mair

Mayor

Councillors

Cr T Fitzgerald

Cr G Barber

Cr J Edinger

Cr N Robins

Cr C Ross

Cr J Spanbroek

Cr K Wheatland (6:34pm - 7:38pm)

Cr M Woodall

Cr D Lim

Cr S Hong

Cr S Green

Cr T Lee

Ward

Palmyra - Melville - Willagee Ward

Bicton - Attadale - Alfred Cove Ward

Bicton - Attadale - Alfred Cove Ward

Bateman - Kardinya - Murdoch Ward

Applecross - Mount Pleasant Ward

Bull Creek - Leeming Ward

Palmyra - Melville - Willagee Ward (*electronic attendance*)

Bull Creek - Leeming Ward

Applecross - Mount Pleasant Ward

Bateman - Kardinya - Murdoch Ward

Central Ward

Central Ward

Officers

Ms G Bowman

Chief Executive Officer

Mr M McCarthy

Director Environment & Infrastructure

Ms M Pickering

Director Community Development

Mr G Tuffin

Director Corporate Services

Mr P Varelis

Director Planning

Mr G Ponton (*until 7:56pm*)

Manager Strategic Urban Planning

Ms D Karunaratne (*until 8:00pm*)

Senior Accountant (Management)

Mr D Hughes

Manager Sustainability & Climate Action

Ms C Newman

Head of Governance

Ms M Smith Poulton

Governance Officer

At the commencement of the meeting:

Public Gallery	33
Electronic	0
Press	0

Apologies

Nil

On Approved Leave of Absence

Nil

CONFIRMED

3 DECLARATIONS BY MEMBERS

3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting

- Nil.

3.2 Declarations by Members who have received and not read the Elected Members Bulletin

- Nil.

4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Approved Deputations

Ms K Horn, Ardross – Item UP25/59 Local Planning Scheme 6 Review Petition Responses

- Mr M Drake & Ms K Thomson, Booragoon – Item UP25/59 Local Planning Scheme 6 Review Petition Responses
- Ms C D’Costa, Booragoon – Item UP25/59 Local Planning Scheme 6 Review Petition Responses

Approved Written Submission

Nil.

5 DISCLOSURE OF INTEREST

5.1 Financial or Proximity Interests

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

5.2 Disclosure of Interest That May Cause a Conflict

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

UP25/59 – Local Planning Scheme 6 Review Petition Responses

Name	Ms G Bowman, Chief Executive Officer
Nature of interest	Impartiality Interest
Item description	Stay and discuss

At 6:34pm, Cr K Wheatland electronically joined the meeting.

6 PUBLIC QUESTION TIME

At 6:35pm the Presiding Member opened Public Question Time.

6.1 Questions Received with Notice

Nil.

6.2 Questions Received at the Meeting

6.2.1 Mr P Blackley, Applecross

Question 1:

Has the Council been made aware of the onerous proposition regarding Lilian Avenue / Canning Highway plan and its effect on the street?

Response 1:

The City has kept the Council informed of the proposal that were advertised to the community for input, and the Council are aware of the impact that the proposed densities would have on the streetscape and amenity of the locality.

6.3 Questions Taken on Notice at Previous Meeting

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 18 February 2025.

At 6:37pm the Presiding Member closed Public Question Time.

7 AWARDS AND PRESENTATIONS

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 18 February 2025.

8 APPLICATIONS FOR NEW LEAVE OF ABSENCE

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 18 February 2025.

9 CONFIRMATION OF MINUTES

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 18 February 2025.

10 NEW BUSINESS OF AN URGENT NATURE

Nil.

11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil.

12 PETITIONS

At 6:38pm, the Presiding Member advised that a petition had been received on from Ms A Palmer of Attadale in relation to Traffic Calming Strategies, Burke Drive, signed by 64 electors of the City of Melville, and that the petition would be considered at the Ordinary Meeting of Council to be held on Tuesday, 18 February 2025.

13 REPORTS**13.1 Reports from Committees**

Nil.

13.2 Reports of the Chief Executive Officer

Items Brought Forward

At 6:38pm, the Presiding Member brought forward item UP25/59 Local Planning Scheme 6 Review Petition Responses for the convenience of those providing a deputation.

UP25/59 Local Planning Scheme 6 Review Petition Responses

Deputations

At 6:38pm Ms K Horn gave a deputation which concluded at 6:48pm. At 6:50pm Ms Horn returned to the Public Gallery.

At 6:50pm Mr M Drake and Ms K Thomson gave a deputation which concluded at 7:00pm. At 7:00pm Mr Drake and Ms Thomson returned to the Public Gallery. [Deputation – Mr Drake and Ms Thomson](#)

At 7:01pm Ms C D'Costa and Ms D Gordon gave a deputation which concluded at 7:11pm. At 7:11pm Ms D'Costa and Ms Gordon returned to the Public Gallery. [Hardcopy Deputation – Ms D'Costa and Ms Gordon](#)

Officer Presentation

At 7:12pm Mr G Ponton, Manager Strategic Urban Planning and Mr P Varelis, Director Planning provided an officer presentation, which concluded at 7:19. Mr Ponton and Mr Varelis answered questions until 7:56pm. [Officer Presentation](#)

Disclosure of Interest

Notes from Forum

General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

Would it be reasonable to conclude that the capacity being reached in the department that has predicted it would be reached by 2030, would have been able to take these density target figures into account, and do you believe it has been done?

Response 1:

The work the City is doing at the moment in terms of traffic capacity and how that relates to where density is proposed throughout the City will inform those next steps. A breakdown of targets has been provided for individual centres, we will revisit those, we'll look at capacity of roads and infrastructure and weigh that up against the strategic merit of density on public transport routes.

Question 2:

Would you say that the LPS6 proposed changes at the moment have potential to exceed those targets in the LPS6 strategy from 2016, or are they falling short of those targets?

Response 2:

Early indications based on the rate of take up in the City of Melville, in terms of when we zone an area for additional dwelling potential, and how much development actuality occurs in the next 10 to 20 years indicates that we are still going to be slightly behind the required targets.

Question 3:

Is there a timeframe for the LPS6 review? When are we due to have this submitted?

Response 3:

The City has reached the timeframe where we are required to review the scheme. We have estimated that following a series of workshops in the coming months, we expect to have completed our investigations and have information for the Council's assessment towards the end of the year. This would then require a state government approval step to move to the next stage. It is estimated that the next advertising phase may commence early next year. It is noted that if we were seen to not be progressing the review, the state government may intervene in that process.

Question 4:

Are we able to wait for the state government to improve the infrastructure in the area?

Response 4:

The recommended strategy is to advocate for things like infrastructure improvements in parallel, and put forward a strategy that the City was not prepared to allow changes to proceed without those improvements in place. The risk in doing nothing is that the state may choose to complete the review on behalf of the City.

Question 5:

Does the LPS6 review take into account the National Housing Accord report?

Response 5:

It is one of the objectives of the review to respond to the achievement of diversity and affordability in housing. The composite map provided in the presentation does highlight that the City is exploring density across the City, and have identified a number of investigation areas around the rail stations to explore in the future. There are also a range of incentives that can be explored and linked to the zoning system to ensure we get a portion of affordable housing. The City expects to be looking more closely at this in the coming months.

Question 6:

How do we tackle not shifting the burden of density from one suburb to another?

Response 6:

The City would like to acknowledge that we hear the issues and messages raised within the petitions. It is recommended that the investigations are allowed be worked through and completed, and that the complete package of investigations be presented back to the Council. Preliminary investigations have identified the rail station precincts as part of the solution, however the issue is a question of timing and readiness for those precincts. The likelihood to meet dwelling targets means that the City will need to explore density in the rail station precincts in the long term, and areas surrounding major centres and transport corridors. It is not a question of shifting from one lotion to another.

Question 7:

When the proposal was released, it showed investigations were to be conducted into Bull Creek / Murdoch rail station precincts. Can you advise what steps has the City taken to carry out those investigations?

Response 7:

Preliminary work has identified those precincts and potential constraints, however no work has yet been scheduled. It is intended that this work occurs at the later stages of the LPS6 review process, or after. The City has also engaged with senior staff at the DPLH in regards to what state government agency readiness would look like to embark on a significant precinct planning process in these areas. Advice has been provided that the City would need to coordinate across agencies to ensure there is an understanding of the comprehensive nature and completeness that is required to undertake precinct planning over these areas.

Question 8:

Hasn't the City had enough time to make those preliminary enquiries in the leadup to the LPS6 review, rather than following on?

Response 8:

The planning system has many layers, and it works through precinct planning processes, preparation, and scheme review processes. The City has had conversations and progressed significant for station precincts, such as Canning Bridge, and are looking at other areas such as Booragoon, and previously progressed Kardinya. For Murdoch and Bull Creek areas, some planning has been done, however the broadscale precinct plans have not been progressed as needs to be explored in greater detail and requires collaboration with other agencies.

Question 9:

There is a perception that there is a limitation on our planning or resourcing capacity that is holding up consideration of the Murdoch precinct. Can you speak to this?

Response 9:

There are a number of approvals in the Murdoch mixed use precinct for higher density developments. There are multiple layers of planning in place across the Murdoch health and knowledge precinct. There is a wider strategic structure plan and then a local precinct plan which is guiding development. It is the residential sections on the other sides that are more challenging. The hesitation in commencing detailed planning in those areas is not necessarily related to resourcing, it would upset project scheduling and would need to be factored in, but is a project that in time could be explored. The key hesitation is the readiness of state agencies which would need to work together to deliver the changes, and the readiness of the market to support development in that area.

Question 10:

Surely the rezoning proposed in Canning Highway, Booragoon and Ardross will require the City to liaise with other departments. Are these requirements not the same as other areas?

Response 10:

Yes, these preliminary liaisons are occurring. All the planning the City is doing to date is in keeping with wider regional planning under existing strategies such as the subcentral region planning strategy.. The next step once the Council has determined which proposals are to proceed, is to move to a more detailed level of investigation. It is noted that when the City moves into the formal statutory phase, those agencies are part of the engagement process and are obliged to report back on any issues.

Question 11:

Can you advise which metrics were used to determine where the rezoning would go, which resulted in the area north of Leach Highway, between Leach Highway and the river, being impacted by the rezoning?

Response 11:

Current proposals presented follow the guidelines in adopted local planning strategies and higher level state planning documents and are used to identify these areas where there is readiness for the development, and are informed by the state government dwelling targets. The composite map shared in the presentation shows the distribution across the City.

Question 12:

The Kardinya development was pushed by private owner of the shopping centre. Could the City not approach other shopping centre owners to see if they are interested in pushing as similar process, which may take the load of the work for the City?

Response 12:

Shopping centre owners are required to initiate precinct planning if they are seeking a certain amount of additional floor space. This was the trigger for the Kardinya area. Recently when the Melville plaza expanded, a structure plan was produced around there and increased density, and we are actively engaged with key owners around Petra Street and Bull Creek shopping centre to explore precinct structure plans in those areas.

Question 13:

Given concerns around the Canning Highway corridor and South Street, is there an opportunity as part of this review process to look at other major public transport corridors that could accommodate some increase zoning to take some of the pressure off?

Response 13:

In terms of the areas in South Street, the Kardinya Activity Centre Plan has addressed a large extent of these concerns. South Street is recognised as a major east west public transport corridor and here is a lot of work being done in terms of exploring long term opportunities, which could be rolled out when those localities are ready to support the development.

Question 14:

Do we plan for any contingencies, such as residents leaving etc. which could impact the projection of target dwellings?

Response 14:

The planning system means that everything comes up for regular review. Currently we are tracking at 50% of the required rate to meet the dwelling targets, hence the need to explore additional opportunities. If circumstances were to change, the City' has the opportunity to review the situation and recommend changes to the planning framework.

Question 15:

Can you please elaborate on the consequence section of the report?

Response 15:

In regards to point 1, areas that were identified in preliminary proposals are linked to potential dwelling yield. If identified areas were to fall away we would need to explore new areas, which may not be as strategically

located or as ready to achieve those targets. Point 2 in the consequences section of the report provides advice that if decisions aren't being made then the state government may intervene and direct changes to be made.

Question 16:

Petition 3 has been renamed, however in the September OMC minutes the reference is different, and again is different in the body of the report. Which reference is it?

Response 16:

The petition received had a different set of streets on both sides of the petition, this has been noted in the February agenda.

SUMMARY

- As part of the review of the City of Melville's Local Planning Scheme No. 6 (LPS6), the City of Melville (City) sought feedback from the community on several preliminary residential density changes, this consultation took place between July and September 2024.
- Between August and October 2024, the City also received five petitions, each corresponding to a different area that was identified for a potential density increase. The petitions either objected to the changes outright or suggested an alternative density as a compromise.
- This report acknowledges the petitions and the need to consider the concerns raised.
- Many of the concerns raised in the petitions relate to the capacity of roads or other such infrastructure to accommodate density increases. To understand the impact of these and other concerns, the City is in the process of sourcing further information, including technical investigations and input from relevant State Government agencies. This work is ongoing and will form part of the review process to inform the next phase of the project.
- The draft changes to LPS6 will be the subject of a series of Councillor briefings over the coming months, which will ensure Councillors are able to consider the proposed density changes, in detail, prior to being presented for formal endorsement for formal statutory advertising. In the interim, the City will continue to develop the content, including reviewing the residential densities proposed, having regard to the community feedback received and any technical information or State Government agency feedback that's received.
- The City recommends that Council note the petitions received and the concerns raised therein. It is also recommended that Council note the issues raised in the petitions will be the subject of ongoing investigations associated with the review of LPS6 and that the findings of these further investigations will be presented to Council by December 2025 to enable Council decisions on the proposed content.

At 7:38pm, Cr Wheatland electronically disconnected from the meeting and did not return.

At 7:46pm, Cr S Hong left the meeting and returned at 7:49pm.

OFFICER RECOMMENDATION**Petition 1- Cowan Street to Cunningham Street (Dunkley Ave) – North of Canning Highway**

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Petition 2 – Booragoon East

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Petition 3 – Cantray Avenue to Cunningham Street – North of Canning Highway (previously referenced in September OMC minutes as Collier Street to Conon Road)

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Petition 4 – Tain Street to Reynolds Road – North of Canning Highway

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Petition 5 – Booragoon West

That the Council:

1. Notes the petition content and the concerns raised in relation to proposed residential density changes as part of the Review of Local Planning Scheme No. 6.
2. Notes that the issues raised in the petitions will be the subject of further investigations and that the findings will be presented to Council by December 2025 to enable Council to make a decision on the content for the purposes of progressing statutory advertising of the Review of Local Planning Scheme No.6.

Management Services

Nil.

At 7:56pm, Mr G Ponton left the meeting and did not return.

CONFIRMED

Corporate Services**C25/241 2024-2025 Mid Year Budget Review****Deputations**

Officer Presentation At 7:56pm, Mr G Tuffin, Director Corporate Services was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the results of the 2024-2025 Mid-Year Budget Review for the period 1 July 2024 to 31 December 2024 and highlights the significant positive and negative variations that require budget amendments.
- This report recommends that the Council notes the results of the 2024-2025 Mid-Year Budget Review, and by Absolute Majority, approves the recommended budget amendments required to the 2024-2025 Budget as a result of the review.
- This report presents amendments to the 2024-2024 Fees and Charges Schedule and recommends that they be adopted by Absolute Majority decision of the Council.
- This report presents a deviation from the City's Accounting Policy CP-025 and the need to release tenders for several capital projects prior to the adoption of the 2025-2026 annual budget and recommends that they be noted and authorised by Council.

OFFICER RECOMMENDATION**That the Council:**

1. **Notes the 2024-2025 Mid-Year Budget Review and Attachments 2024-2025 Mid-Year Budget Review Summary Amendments and 2024-2025 Significant Capital Works Expenditure Budget Amendments; and**
2. **Notes and authorises the deviation from the City's Accounting Policy CP-025.**
3. **Notes and authorises the release of tenders for the Changeroom Upgrade - Karoonda Reserve project, Tompkins Park Redevelopment 3B project and the Majestic Boardwalk (Design & Construct) project prior to the adoption of the 2025-2026 annual budget.**
4. **By Absolute Majority Decision adopts the 2024-2025 Mid-Year Budget Review with the amendments to be made to the Statement of Financial Activity adopted in the 2024-2025 Annual Budget, as detailed in Attachment Summary Amendments 2024-2025 Mid-Year Budget Review; and**
5. **By Absolute Majority Decision adopts the amendments to the 2024-2025 Fees and Charges Schedule as detailed in Attachment Amendments to 2024-2025 Fees and Charges Schedule.**

C25/233 Investment Statements for November 2024**Deputations**

Officer Presentation At 7:56pm, Mr G Tuffin, Director Corporate Services was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the investment statements for the period ending 30 November 2024 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 30 November 2024.

C25/234 Investment Statements for December 2024**Deputations**

Officer Presentation At 7:56pm, Mr G Tuffin, Director Corporate Services was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the investment statements for the period ending 31 December 2024 and recommends that it be noted by the Council.

OFFICER RECOMMENDATION

That the Council notes the Investment Report for the period ending 31 December 2024.

C25/235 Schedule of Accounts Paid for November 2024**Deputations**

Officer Presentation At 7:56pm, Mr G Tuffin, Director Corporate Services was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of November 2024 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period November 2024 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details November 2024 (Attachment 1) and Card Payment Details November 2024 (Attachment 2).

C25/236 Schedule of Accounts Paid for December 2024**Deputations**

Officer Presentation At 7:56pm, Mr G Tuffin, Director Corporate Services was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of December 2024 and recommends that the Schedule of Accounts Paid be noted.

OFFICER RECOMMENDATION

That the Council notes the Schedule of Accounts paid for the period December 2024 as approved by the Director Corporate Services in accordance with delegated authority DA-035, and detailed in the attachments to this report; Payment Details December 2024 (Attachment 1) and Card Payment Details December 2024 (Attachment 2).

At 7:58pm, Mr P Varelis left the meeting.

C25/237 Statements of Financial Activity for November 2024

Deputations

Officer Presentation At 7:57pm, Mr G Tuffin, Director Corporate Services was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 30 November 2024 and recommends that they be noted by the Council; and
- Presents the variances for the month of November 2024 and recommends that they be noted by the Council.
- This report also notes that no budget amendments were processed for the month of November.
- The City has received an unqualified (clean) audit opinion from the Office of the Auditor General of Western Australia on the City's annual financial statements for 2023-24, which were approved at the Ordinary Meeting of Council held on 10 December 2024. At this meeting, the Council approved these statements, and they are now available on the City's website.

OFFICER RECOMMENDATION

That the Council notes the Rate Setting Statement and Statements of Financial Activity for the month ending 30 November 2024 as detailed in the following attachments:

- **Statement of Financial Activity November 2024 (Attachment 1); and**
- **Statement of Comprehensive Income November 2024 (Attachment 2); and**
- **Net Working Capital November 2024 (Attachment 3); and**
- **Reconciliation Net Working Capital November 2024 (Attachment 4); and**
- **Notes to Statement of Financial Activity November 2024 (Attachment 5); and**
- **Statement of Financial Position November 2024 (Attachment 6); and**
- **Summary Rate Debtors November 2024 (Attachment 7); and**
- **Rates Collection Graph November 2024 (Attachment 8); and**
- **General Debtors Aged 90 Days November 2024 (Attachment 9).**

C25/238 Statements of Financial Activity for December 2024**Deputations**

Officer Presentation At 7:57pm, Mr G Tuffin, Director Corporate Services was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- This report presents the Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 31 December 2024 and recommends that they be noted by the Council; and
- Presents the variances for the month of December 2024 and recommends that they be noted by the Council.
- This report also notes that no budget amendments were processed for the month of December due to the upcoming Mid-Year Budget Review.
- On 4 December 2024, the City has received an unqualified (clean) audit opinion from the Office of the Auditor General of Western Australia on the City's annual financial statements for 2023-24. These statements were approved at the Ordinary Meeting of Council held on 10 December 2024 and are now available on the City's website.
- The establishment of new Fees and Charges for Electric Vehicle Charging Station Supply and Commercial refuse charges.

OFFICER RECOMMENDATION**That the Council:**

1. **Notes the Rate Setting Statement and Statements of Financial Activity for the month ending 31 December 2024 as detailed in the following attachments:**
 - **Statement of Financial Activity December 2024 (Attachment 1); and**
 - **Statement of Comprehensive Income December 2024 (Attachment 2); and**
 - **Net Working Capital December 2024 (Attachment 3); and**
 - **Reconciliation Net Working Capital December 2024 (Attachment 4); and**
 - **Notes to Statement of Financial Activity December 2024 (Attachment 5); and**
 - **Statement of Financial Position December 2024 (Attachment 6); and**
 - **Summary Rate Debtors December 2024 (Attachment 7); and**
 - **Rates Collection Graph December 2024 (Attachment 8); and**
 - **General Debtors Aged 90 Days December 2024 (Attachment 9).**
2. **By Absolute Majority decision adopts the Electric Vehicle Charging Station Supply Charge of \$0.40 per kilowatt hour, effective from 4 March 2025.**
3. **By Absolute Majority Decision adopts the Commercial Mobile FOGO single bin charge of \$605.80 per annum, effective from 4 March 2025.**
4. **By Absolute Majority Decision adopts the Commercial 3-Bin charge of \$1,497.84 per annum, effective from 4 March 2025.**

C25/239 Common Seal February 2025**Deputations**

Officer Presentation At 7:58pm, Ms C Newman, Head of Governance was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

This report details the documents to which the City of Melville Common Seal has been applied for the period from Tuesday, 12 November 2024 up to and including Monday, 20 January 2025 for the Council's noting. This is a standing report to the Council.

OFFICER RECOMMENDATION

That the Council notes the actions of the Mayor and the Chief Executive Officer in executing the documents listed under the Common Seal of the City of Melville from Tuesday, 12 November 2024 up to and including Monday, 20 January 2025 for the Council's noting.

CONFIRMED

C25/240 Variation of Previous Item concerning Sale of Properties under the LGA for Unpaid Rates**Deputations**

Officer Presentation At 7:58pm, Mr G Tuffin, Director Corporate Services was available to answer questions on this item.

Disclosure of Interest

Notes from Forum No discussion took place regarding the item and officer recommendation.

SUMMARY

- At the 19 November 2024 Ordinary Meeting of Council, the Council resolved to take possession and sell specified properties due to unpaid rates and service charges.
- Following the decision to sell the properties for unpaid rates and service charges, Recoveries Legal WA / CS Legal were engaged and have advised that section 6.68(3A) of the Act requires a decision (and reasons for it) to exempt the usual recovery proceedings for a power of sale to be recorded by Council in the minutes.
- This Item seeks Council approval to exempt the usual recovery proceedings for 2 of those 3 properties where, having made reasonable efforts to locate the owners, the City has been unable to do so.

OFFICER RECOMMENDATION**That the Council:**

1. Approves the sale of land for assessments 206094 and 467241 without attempting recovery proceedings within the last 3 years under section 6.56 of the Local Government Act 1995 because the owners cannot be located and pursuant to section 6.68(2)(b) of the Act;
2. Authorises the CEO to execute the required documents to give effect to the taking of possession and sale of the properties, in accordance with section 9.49A of the Act.

Community Development**CD25/39 City of Melville Hall of Fame****Deputations**

Officer Presentation At 7:58pm, Ms M Pickering, Director Community Development answered questions in relation to the item, which concluded at 8:08pm.

Disclosure of Interest

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Cr J SpanbroekQuestion 1:

Can you please provide an explanation of what is being proposed through the motion, and does it only pertain to City of Melville residents?

Response 1:

The main purpose of the Hall of Fame is a global recognition of people within all fields. In alignment with the Council plan, it is intended to improve tourism and generate vibrancy and interest in the City of Melville.

At 8:00pm, Cr T Lee was invited to talk to the intent of the motion.

Cr M WoodallQuestion 1:

Would there need to be a link to the City of Melville in order for someone to be eligible?

Response 1:

The report suggests that the City develop a policy which will include details on the process of how and who is eligible for recognition. Additionally, at the same time that officers work with the Council to determine what a Hall of Fame would look like, what panel will be included, eligibility etc. which would return to the Council for consideration by December 2025.

- Summary This report responds to a notice of motion resolved by the Council at the Ordinary Meeting of Council held on 18 June 2024 requesting that the CEO prepare a report on the development of a Hall of Fame Recognition Policy.
- The City of Melville currently oversees a number of recognition processes already; therefore, this report is recommending the development of an overarching Community Award Policy to streamline any current processes and provide guidance for the development of a Hall of Fame (or similar program).

OFFICER RECOMMENDATION**That the Council endorses:**

1. The development of an overarching Community Award Policy to provide guidance regarding the management of existing Award programs, including the Honorary Freeman of the City of Melville Policy, and when developing Awards programs in the future; and
2. A concept for a Hall of Fame, or similar type of program, to be considered as a part of the development of the Community Award Policy and in alignment with the current Honorary Freeman of the City of Melville Policy; and
3. That points 1 and 2 be prepared for Council consideration by December 2025 noting the financial implications included in the Report.

At 7:59pm, Mr P Varelis returned to the meeting.

At 8:00pm, Ms D Karunaratne left the meeting and did not return.

At 8:07pm, Cr J Edinger left the meeting and returned at 8:08pm.

Environment and Infrastructure

Nil.

Planning

UP25/59 Local Planning Scheme 6 Review Petition Responses

This item was brought forward in the agenda for the convenience of those providing a deputation. Please see page 12.

14 MOTIONS WITH PREVIOUS NOTICE

At 8:08pm, the Presiding Member advised the Council that the motion had been amended on Tuesday, 11 February 2025.

14.1 Notice of Motion - Paper Cheques

Deputations

Officer Presentation At 8:08pm, Cr J Edinger and Mr G Tuffin answered questions in relation to the motion, which concluded at 8:15pm.

Disclosure of Interest

Notes from Forum General discussion took place regarding the item and officer recommendation. During discussion of the item, the following questions and/or requests for information were raised by Elected Members and will form part of the Final Ordinary Meeting of Council Agenda:

Question 1:

How many residents or businesses in total use paper cheques?

Response 1:

Last financial year, the City of Melville issued 39 cheques totalling \$13,799. In the year to date we have issued 26 cheques to the total of \$6,500. We don't make any payments to suppliers. The payments are made through the Age Friendly Melville Fund.

Question 2:

Is it onerous for the City of Melville administration to process these cheques if we continue with them?

Response 2:

No, it is an automated process. However, the Australian Government has a Cheques Transition Plan to phase out cheques being issued by the 30 of June 2028 and ceasing acceptance of cheques by 30 September 2029.

Question 3:

Is there still a stamp duty fee for each cheque?

Response 3:

There is a \$5.00 fee on any cheque cancelled, during the last financial year the City cancelled two cheques. The City has a large stockpile of cheques meaning that the City should not need to order any new cheques.

Question 4:

Is this decision necessary to be a Council decision, or could it occur without the approval of Council?

Response 4:

The City has not yet received direction from the Council to change the current system. It's also understood that this forms part of the Aged Friendly Assistance Fund and is the preferred payment method for a number of clients, of which 39 out of 298 applications through that fund were cheques.

Question 5:

Is there an opportunity to educate and help those people transition away from cheques?

Response 5:

The longer term plan to phase out cheques by the Federal government will include an education plan for aged populations to assist with the transition away from cheques.

Motion

That the Council requests the CEO to provide a report to the April 2025 Ordinary Meeting of Council on the City of Melville ceasing to issue paper cheques by 30 June 2025.

15 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)

Nil.

16 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC

Nil.

17 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

Nil.

18 CLOSURE

At 8:16pm, the Presiding Member advised of the following late items to be included in the agenda this Friday, 14 February 2025:

- CD25/40 Financial Advocacy Priorities for the Advocacy Strategy 2025-2029
- E25/60 Purchase of Electricity for City of Melville Contestable Sites

At 8:16pm, the Presiding Member advised the Council that Cr K Wheatland had left the meeting earlier and was no longer in attendance electronically.

There being no further business to discuss, the Presiding Member declared the meeting closed at 8:17pm.