NOTIFICATION OF ARTWORK COMPLETION

Provision of Public Art in Development Proposals Policy (LPP1.4)

Development Details	
Address of Development:	
Development Application Number:	
Applicant Details	
Applicant/Owner Name:	
Company Name:	
Address:	
Phone:	
Email:	

Artwork Completion Declaration

I hereby advise that the approved public artwork has been installed and completed in accordance with the approved artwork proposal. I acknowledge that the City of Melville may inspect the site to verify compliance with the approved artwork.

Applicant / Owner Signature:

Date:

Submission Checklist
Please tick all applicable items and attach supporting documentation.

- ☐ Photographs of the completed artwork installed in situ.
  Photographer Name:
- ☐ Photograph of installed artwork plaque attached.
- ☐ Attribution plaque installed acknowledging the artist and artwork title.

Photography Permission

I give permission for the City of Melville to use supplied photographs of the artwork for promotional, educational and public art documentation purposes. Photographer credit will be provided where practical.

- ☐ Yes
- ☐ No

Artwork Information for the City of Melville Public Art Database	
Artists Name:	
Artwork Title:	
Year Commissioned:	

Name of the commissioner (e.g. City of Melville):	
Partner Organisations or Funding Bodies (if appliable):	

Artist statement
Please provide a short statement describing the artwork and its meaning

Maintenance Manual

Is the artwork located on public open space or land vested in the City of Melville?

- ☐ Yes
- ☐ No
- ☐ If yes, a copy of the artwork Maintenance Manual is attached.

Site Inspection
Please complete this section if you wish to be present at the site inspection and the City of Melville will contact you to arrange a meeting time.

Name:	
Phone:	
Email:	

Submission Details

Return the completed form to City of Melville Arts and Culture

Postal: Locked Bag 1, Booragoon WA 6954
Street: 10 Almondbury Road, Booragoon WA 6054
Phone: (08) 9364 0220 or 1300 635 845.
Email: arts.melville@melville.wa.gov.au

We collect your personal information to process your request in accordance with the standards set out in the Privacy and Responsible Information Sharing Act 2024 (PRIS Act). By completing this form, you confirm that you have read and acknowledge the collection of your personal information. For full information about how we handle your personal information, please visit our privacy page.