



## **AGENDA**

### **AGENDA BRIEFING FORUM**

#### **NOTICE OF MEETING**

I respectfully bring to the attention of Elected Members that an Agenda Briefing Forum will be held in the Council Chambers, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 11 August 2026 commencing at 6:30pm.

**Gail Bowman**  
**Chief Executive Officer**

The City of Melville acknowledges the Bibbulmun people as the Traditional Custodians of the land on which the City stands today and pays its respects to the Whadjuk people, and Elders past, present and future.

Use this link to access the [City of Melville Council Meetings YouTube channel](#) to watch the live stream or access the recordings of public Council meetings.



**OFFICIAL****Vision**

Vibrant, Sustainable, Inclusive Melville

**Mission**

To provide good governance and quality services for the City of Melville community.

**Values**

In everything we do, we seek to adhere to our values that guide our behaviour.

- **Excellence** - Striving for the best possible outcomes.
- **Participation** – Involving, collaborating and partnering.
- **Integrity** - Acting with honesty, openness and with good intent.
- **Caring** – Demonstrating empathy, kindness and genuine concern.

**Our Approach**

To put our customer at the centre of everything we do.

|                                                                                     |                                                                                     |                                                                                     |                                                                                       |                                                                                       |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|  |  |  |  |  |
| Social / Community                                                                  | Environment                                                                         | Built Environment                                                                   | Economic                                                                              | Governance                                                                            |
| <b>Healthy, Safe and Inclusive</b>                                                  | <b>Clean and Green</b>                                                              | <b>Sustainable and Connected Development</b>                                        | <b>Vibrant and Prosperous</b>                                                         | <b>Good Governance and Leadership</b>                                                 |
| Healthy, safe and inclusive communities with a sense of belonging and wellbeing.    | A clean, green and sustainable City for current and future generations.             | Sustainable, connected development and transport infrastructure across our City.    | Economic prosperity and vibrant resilient communities and businesses.                 | Leadership and good governance for the benefit of the whole community.                |

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**OFFICIAL****Making A Deputation**

A deputation is a verbal presentation by one or more members of the public on a matter to be considered at the Council meeting. Deputations are made at the relevant Agenda Briefing Forum, held one week prior to the Ordinary Meeting of Council.

Information on making a deputation is available on the City's website. [Request to make a Deputation.](#)

**Public Question Time**

You can ask a question at a Council meeting during Public Question Time. Information on how to ask a question can be found on the City's website. [Public Question Time.](#)

Complex questions or those related to matters on the agenda and requiring a response at the meeting are "questions on notice" and should be submitted in writing, by the close of business the Tuesday prior to the meeting.

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**Purpose of Agenda Briefing Forum**

The purpose of this Forum is to provide an opportunity for Elected Members to ask questions and obtain additional information in respect to reports and items on the attached Council Agenda. It is not a decision making forum, nor is it open for debate on matters. Members of the public are able to present deputations in respect to matters on the Council Agenda at this Forum, prior to matters being formally deliberated upon at the next Ordinary Council Meeting.

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**OFFICIAL**

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**OFFICIAL**

**1 OFFICIAL OPENING**

**2 ATTENDANCE AND APOLOGIES**

**In Attendance**

Councillors

Ward

**Officers**

**Apologies**

**On Approved Leave of Absence**

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**OFFICIAL****3 DECLARATIONS BY MEMBERS**

**3.1 Declarations by Members who have not read and given due consideration to all matters contained in the business papers presented before the Meeting**

**3.2 Declarations by Members who have received and not read the Elected Members Bulletin**

**4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**Approved Deputations**

**Approved Written Submission**

**5 DISCLOSURE OF INTEREST**

**5.1 Financial or Proximity Interests**

Under sections 5.60A and/or 5.60B of the *Local Government Act 1995*

**5.2 Disclosure of Interest That May Cause a Conflict**

Under *22 Local Government (Model Code of Conduct) Regulations 2021* or a City of Melville (Code of Conduct)

**6 PUBLIC QUESTION TIME**

**6.1 Questions Received with Notice**

**6.2 Questions Received at the Meeting**

**6.3 Questions Taken on Notice at Previous Meeting**

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 18 August 2026.

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**OFFICIAL****7 AWARDS AND PRESENTATIONS**

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 18 August 2026.

**8 APPLICATIONS FOR NEW LEAVE OF ABSENCE**

This item will be dealt with at the Ordinary Meeting of Council to be held on Tuesday, 18 August 2026.

**9 CONFIRMATION OF MINUTES**

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 18 August 2026.

**10 NEW BUSINESS OF AN URGENT NATURE****11 IDENTIFICATION OF MATTERS FOR WHICH MEETING MAY BE CLOSED****12 PETITIONS**

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 18 August 2026.

**13 ADOPTION OF RECOMMENDATIONS EN BLOC**

This item is detailed in the agenda for the Ordinary Meeting of Council to be held on Tuesday, 18 August 2026.

**14 REPORTS****14.1 Reports from Committees**

Nil.

**OFFICIAL****14.2 Reports of the Chief Executive Officer****Management Services****M26/96 Adoption of Proposed Cat Amendment Local Law 2026****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At the [November 2025 Ordinary Meeting of Council](#) (OMC) the Council resolved to address undertakings requested by the Joint Standing Committee on Delegated Legislation (JSCDL) within 12 months to amend the *Cat Local Law 2025*.
- At the April 2026 OMC, the Council resolved to commence a public consultation period from Wednesday, 20 May 2026 to 4.00pm on Thursday, 30 July 2026 (inclusive) for the proposed Cat Amendment Local Law, in accordance with section 3.12 of the *Local Government Act 1995*.
- Subsequently, the City of Melville (the City) provided copies of the amendment local law to Director General (Departmental CEO) of the Department of Local Government, Industry Regulation and Safety (DLGIRS) and invited public submissions. Copies of the amendment local law were available on the City's website during the submission period and could be viewed in a hard copy format at the City's libraries and Civic Centre.
- In total 6 submissions were received in relation to the City of Melville Cat Amendment Local Law 2026.
- Most submissions were not related to amendments proposed but instead raised broader community interest in stronger cat containment legislation. Noting this, the report recommends adopting the amendment local law without any further changes.

**OFFICIAL****M26/97      Adoption of Proposed Fencing Amendment Local Law 2026****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- At the November 2025 Ordinary Meeting of Council (OMC) the Council resolved to address undertakings requested by the Joint Standing Committee on Delegated Legislation (JSCDL) within 12 months to amend the Fencing Local Law 2025.
- At the April 2026 OMC, the Council resolved to commence a public consultation period from Wednesday, 20 May 2026 to 4.00pm on Thursday, 30 July 2026 (inclusive) for the proposed Fencing Amendment Local Law, in accordance with section 3.12 of the Local Government Act 1995.
- Subsequently, the City of Melville (the City) provided copies of the amendment local laws to Director General (Departmental CEO) of the Department of Local Government, Industry Regulation and Safety (DLGIRS) and invited public submissions. Copies of the amendment local law were available on the City's website during the submission period and could be viewed in a hard copy format at the City's libraries and Civic Centre.
- In total 4 submissions were received in relation to the City of Melville Fencing Amendment Local Law 2026.
- Most submissions were not related to the specific amendments proposed. Noting this, the report recommends adopting the Amendment Local Law without any further changes.

**M26/94      Common Seal July 2026****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- This report details the documents to which the City of Melville Common Seal has been applied for the period from 25 May 2026 up to and including 23 July 2026 for the Council's noting. This is a standing report to the Council.

**OFFICIAL****M26/95      Attendance at Perth South West Metropolitan Alliance Delegation to Adelaide****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- The Perth South West Metropolitan Alliance is planning a delegation to Adelaide from 16 the September until the 18<sup>th</sup> of September 2026 inclusive.
- The delegation will examine selected projects relating to innovation precincts, adaptive reuse, housing diversity, urban greening, river and riparian management, port renewal and heritage interpretation.
- The Alliance will cover the cost of up to two participants from each member local government.
- The cost of participation is covered through the membership fees paid by the City of Melville to the Alliance.
- Council approval is sought in accordance with the requirements of Council Policy CP-113 Attendance at Events Policy.

**Corporate Services****C26/410      Policy Review: CP-096 Naming of Roads, Parks, Buildings and Infrastructure****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- The City of Melville (City) continuously reviews and improves policies to ensure they remain current with efficient best practices.
- This report is provided to repeal and replace CP:096 Naming of Roads, Parks, Buildings and Infrastructure which was last reviewed in December 2025 however, the Policy and Legislation Committee requested a revised version. The policy will also move to the Head of Property from the Executive Manager Governance and Legal Services.
- The Policy is proceeding directly to Council as the draft Policy has been presented to EMES in May 2026.

**OFFICIAL****C26/406      RFT252636 Construction of Canning Bridge Town Centre, Moreau Mews Applecross****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- This report is presented to Council to recommend the acceptance of a request submitted for RFT252636 Construction of Canning Bridge Town Centre, Moreau Mews Applecross

**C26/407      RFT252644 Supply of Canning Bridge Playspace, Moreau Mews Applecross****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- This report is presented to Council to recommend the acceptance of a request submitted for RFT252644 Supply of Canning Bridge Playspace, Moreau Mews Applecross.

**C26/411      RFQ252661 – Supply of Security Infrastructure & Maintenance (WALGA)****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- This report is presented to Council to recommend the acceptance of a request submitted for RFQ252661 – Supply of Security Infrastructure & Maintenance (WALGA)

**OFFICIAL****C26/409 Investment Statements - June 2026****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the investment statements for the period ending 30 June 2026 and recommends that it be noted by the Council.

**C26/414 Schedule of Accounts Paid - June 2026****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the details of payments made under delegated authority (DA-035) to suppliers for the period of June 2026 and recommends that the Schedule of Accounts Paid be noted.

**C26/415 Statements of Financial Activity - June 2026****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- This report presents the unadjusted draft Statements of Financial Activity, Statement of Comprehensive Income and Statement of Financial Position for the period ending 30 June 2026; and
- Presents the draft variances for the month of 30 June 2026 and recommends that they be noted by the Council.

**OFFICIAL****Community Development****CD26/72 Preliminary Scoping Report – Bon Scott Civic Tribute Feasibility Assessment****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- At the Ordinary Meeting of Council held in July 2025, Council approved Item 15.2 – Notice of Motion Honouring Bon Scott's Connection to Palmyra and Celebrating Local Cultural Identity, requesting a report outlining costs and resources associated with undertaking a feasibility assessment for a Bon Scott civic tribute.
- Estimated costs associated with a feasibility assessment include both internal staff time and external consultant support.
- No targeted community engagement on this proposal has been undertaken to date; however, limited unsolicited feedback has been received via the Customer Relations team.
- Alignment with the City's Discover Melville Plan has been a key consideration in assessing the proposal's strategic merit.
- The findings of the preliminary assessment have informed the officer recommendation regarding whether a feasibility assessment should proceed.

**OFFICIAL****CD26/71      Draft Morris Buzacott Reserve Site Development Plan****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- The City's Active Reserve Infrastructure Strategy (2020) identified the need for a master plan to guide the future development of Morris Buzacott Reserve, recognising the scale, complexity and importance of the reserve as a district-level sporting and community facility.
- In response to increasing infrastructure requests, planned City works and renewal pressures, the City prepared a Site Development Plan (SDP) instead of a full master plan, providing a more timely and targeted way to spatially coordinate future works across the reserve.
- The Draft SDP identifies current and future infrastructure proposals for the reserve, including some already progressing over the next 12 to 24 months.
- User groups were consulted through workshops and further review rounds, with feedback incorporated into the Draft SDP.
- The proposals have been assessed and ranked at a site level using the City's Draft Proposal Assessment Matrix, but this does not guarantee delivery.
- Several infrastructure proposals are already in development for realisation over the next 12-24 months, with most other proposals to be funded through various future capital works programs, subject to City-wide priorities.
- Council endorsement is being sought to advertise the Draft SDP for public consultation before it is finalised and returned to Council.

**OFFICIAL****CD26/73      Morris Buzacott Reserve Tennis Infrastructure Renewal Project****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- The Tennis Infrastructure Renewal Project is a priority action identified in the City's Tennis Strategy (2023), which confirmed the ongoing need for tennis infrastructure at Morris Buzacott Reserve and identified the Kardinya Tennis Club courts as requiring renewal.
- The project has progressed to a point where design is complete, a preferred management model has been developed and a draft management agreement prepared. Subject to budget approval, the project is ready to proceed to tender documentation and construction.
- The proposed scope includes the renewal of eight tennis courts, LED sports lighting, drainage upgrades, fencing, accessibility improvements and supporting infrastructure.
- The existing courts have significantly deteriorated and Pennant tennis can no longer be played at the site. Deferring the project would risk further asset deterioration, continued membership decline, loss of secured grant funding and increased construction costs, while leaving a geographical gap in tennis provision across the City's southern suburbs.
- The total project cost for delivery in 2026/27 is estimated at \$1,393,217. The project has secured \$104,953 in external grant funding, comprising \$58,953 through the CITS Club Night Lights Program and \$46,000 through the Tennis Australia National Court Rebate Program. Kardinya Tennis Club has also committed a \$45,000 contribution, resulting in a City contribution of \$1,243,264.
- - Officers recommend a City-funded and club-operated model supported by a management agreement that establishes clear governance, reporting, maintenance and sinking fund obligations. Financial modelling undertaken with Kardinya Tennis Club and Tennis West indicates the arrangement is financially viable over a 20-year period.

**Environment and Infrastructure**

Nil.

**OFFICIAL****Planning****UP26/109 Myaree Business Area Master Plan - Consideration of Submissions and Final Adoption****Deputations****Officer Presentation** Questions only.**Disclosure of Interest****Notes from Forum** To be advised.**SUMMARY**

- The Myaree Business Area (MBA) is a major commercial and industrial area within the City of Melville (the City) and plays an important role in local employment and economic activity. The area, however, has not previously been the subject of a strategic planning framework.
- The preparation of a Master Plan for the MBA recognises the strategic importance of the area and identifies a range of opportunities and initiatives to guide its future function, accessibility, public realm and overall amenity.
- The preparation of the Master Plan has been undertaken in alignment with the City's Strategic Community Plan 2024 – 2030, including the outcome of supporting economic prosperity and resilient local businesses and communities.
- The MBA Master Plan is intended to provide a strategic framework to guide future planning and identify opportunities to improve the function, presentation and long-term future of the area.
- Draft recommendations were presented to Elected Members at an Elected Members Engagement Session (EMES) in July 2025, and the Master Plan proceeded to community engagement in November 2025. A progress presentation was provided at the EMES on 28 July 2026.
- Modifications to the Master Plan have been undertaken in response to community engagement, and the Master Plan is now presented to Council for consideration as a non-statutory strategic planning framework.

**OFFICIAL****UP25/94      Review of Local Planning Policy 3.1 - Residential Development****Deputations****Officer Presentation**      Questions only.**Disclosure of Interest****Notes from Forum**      To be advised.**SUMMARY**

- At the May 2025 Ordinary Meeting of Council, the Council resolved to advertise proposed changes to Local Planning Policy 3.1 – Residential Development (LPP 3.1) and revoke Local Planning Policy 1.9 – Building Heights (LPP 1.9).
- Advertising was undertaken between 15<sup>th</sup> July and 15<sup>th</sup> September 2025 for the new Local Planning Policy 3.1. This period and the methods use exceed the requirements within Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, which only require notice published on website and locally circulating newspaper for 21 days.
- 22 valid submissions were received during the public consultation period, some which supported the changes to LPP 3.1 and others which objected to the changes to LPP 3.1. The summarised submissions and officer comments to those submissions are contained within Attachment 3 of this report.
- In response to submissions received during the consultation period, the City elected to make the following modifications to proposed LPP3.1;
  - Retention of modified deemed-to-comply street setback and setback of garages and carports provisions contained in the current LPP3.1;
  - Retention of modified deemed-to-comply primary street fencing provisions contained in the current LPP3.1, namely the retention of development standards for “gatehouses”;
  - Further modification of the garage width provisions to reflect sentiment;
  - Modification of additional housing objective P6.2 to include consideration of environmental considerations of development sites in response to concerns raised regarding the developability of sites within the Swan and Canning River Floodplain’s;
  - Modification to simplify the proposed building height; and
  - Other administrative changes to ensure alignment with the R-Codes Volume 1 Part B for all provisions
- LPP 3.1 (Attachment 2) is now being presented to the Council with recommendation for final adoption.
- The changes proposed from the advertised version do not introduce new content or provisions – namely to keep provisions which were proposed to be removed as part of the advertised version and minor administrative changes to align with the R-Codes. This means that re-advertising is not required.
- In May 2025, LPP 1.9 was approved by Council to be revoked, however implementation of the revoking resolution was not specifically listed within the resolution to allow for delay to so that appropriate building height provisions could be adopted by LPP3.1. If the officer recommendation is adopted, this will be finalised accordingly as per point 2 of the officer recommendation. Alternate options have been provided to provide status-quo option for Council.
- A notice to advise of the changes to the policy will be published on the City website and along with all submitters receiving notification of the final adoption.

**OFFICIAL**

**15 MOTIONS WITH PREVIOUS NOTICE**

**15.1 Notice of Motion - Impact of Proposed State Planning Reforms on Local Planning Scheme No. 6**

**Deputations**

**Officer Presentation** Questions only.

**Disclosure of Interest**

**Notes from Forum** To be advised.

**16 MOTIONS WITHOUT PREVIOUS NOTICE (APPROVAL BY ABSOLUTE MAJORITY)**

**17 MATTERS FOR WHICH MEETING WAS CLOSED TO THE PUBLIC**

**18 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC**

**19 CLOSURE**