

3. Term of the JCC

The JCC will operate until the John Connell Reserve Master Plan has been endorsed by the City of Melville. However, there may be the opportunity to extend the term of the JCC to assist with further tasks required as part of the Master Plan implementation and recommendations.

4. Membership

Membership is voluntary and shall be drawn from a combination of invited key user groups and an EOI process for local community and business members.

- Up to 11 invited representatives from the following sporting, community and business groups who have a vested interest within the project area, as outlined below will be invited;

Groups	Number represented
Melville Glades Golf Club	1
Leeming Sports Association	1
Leeming Bowls and Recreation Club	1
Amalgamated Melville Homing Club	1
Bowmen of Melville	1
Leeming Spartans Cricket Club	1
Leeming Spartans Junior Cricket Club	1
Leeming Striker's Football Club	1
Leeming Lions Club	1
Melville Golf Centre	1
Friends of Ken Hurst Park	1

- Up to 10 community and business members with a connection to the John Connell Reserve and selected through a public Expression of Interest process.

5. JCC Representation

In some cases, the Selection Panel has identified one person to represent a particular organisation, however a 'secondee' of target organisations will be identified as part of the Expression of Interest process to ensure target organisations are represented at all JCC meetings.

6. Responsibilities of Members

Members are required to:

- Attend meetings and participate in discussions;
- Represent the interests and views of their organisation as well as local community;
- Share their views but also remain committed to open and shared dialogue.
- Inform interest groups and others about the project status and direction, and convey feedback at meetings;
- Not speak publicly or to the media on behalf of the JCC or the City;
- Advise the chairperson/facilitator if they are unable to attend meetings;
- Discuss issues relevant to the project;
- Restrict debate to relevant issues and items;
- Be open and honest in their dealings at JCC meetings and with JCC members and project representatives;
- Declare any vested interests, and
- Respect any confidentiality requirements requested by the members, guests, officers or elected members present.

7. Responsibilities of the John Connell Reserve Master Plan Project Team.

Project Team members are required to:

- Ensure members of the JCC are informed with relevant project information;
- Ensure meetings are scheduled to maximise participation;
- Be responsible for taking meeting notes, and;
- Be responsible for circulation of agendas, meeting notes and any other relevant project information.

8. Meetings

- Meeting dates will be confirmed in liaison with the JCC.
- Meetings will be facilitated by (element)

It is currently expected that the JCC would meet on four (4) separate occasions during the preparation of the Master Plan

There may be the opportunity to extend the term of the JCC to assist with further tasks required as part of the Master Plan implementation and recommendations.

9. Photography / Videography

JCC activities and deliberations may be the subject of videography / stills to document proceedings or promote the master planning process to the wider community through various media channels. JCC members will be provided opportunity to opt out of these recording processes if they do not wish to participate

10. John Connell Collective – Selection Process

Personal Information

The rationale behind requesting personal information relating to age is to gain an appreciation of views from young through to older people. By requesting information around occupation we can gain insight into work arrangements, income indirectly and work patterns. How long respondents have lived in the local area will also be an important consideration to ensure a balance of JCC representation between those with strong connection and history, as well as those with fresh ideas.

Why would the respondent like to be part of the Group?

The question is asked to gain an appreciation of people's motivations to actively participate in the JCC. It is important to select members who will add value to the process.

Group Availability

The proposed Group is made up of approximately 15 - 20 people including a mix of representatives from existing John Connell Reserve user groups, local residents and local businesses. It is important JCC members attend the JCC meetings, the dates for which will be determined in consultation with the selected group.