

ACTIVELINK GUIDELINES

What is ActiveLink?

ActiveLink supports City of Melville residents on low incomes to participate in sport, recreation, hobbies and other activities (such as creative art classes, library activities or programs or dance classes) that connect them with others in their community. It provides support to those who face financial barriers to participation in the community, and applications are accepted all year-round.

- Eligible residents can receive one voucher per financial year for a maximum of \$300 (up to a combined total of \$900 per household). Depending on the price of your chosen activity the voucher may cover all or only part of the cost.
- Please note that ActiveLink receives many applications and funding is limited. Eligibility for funding does not guarantee that your application will be successful.
- All vouchers must be redeemed (used) with the Activity Provider within three (3) months from date of issue.
- Please check with the Activity Provider for any relevant terms and conditions of purchase that may impact you using the voucher. This may include any expiry periods for purchase of tickets/passes, etc.

ELIGIBILITY

A person applying for ActiveLink must answer 'yes' to all of the points below:

- Read and understood these ActiveLink Guidelines.
 - A City of Melville resident.
 - The chosen activity is located in the City of Melville.
 - Can provide proof of low income (i.e. a Health Care or Veterans card issued by Centrelink) or can provide a letter of support from a referral agent (such as a school, Doctor, Social worker, community agency etc) who is familiar with their financial or exceptional personal circumstances.
 - IS NOT applying for an activity currently covered by [Kidsport](#).
 - IS NOT applying for an activity currently covered by [Age Friendly Melville Assistance Fund](#).
 - **Proof of low income** – eligible Centrelink cards, such as Centrelink Health Care Card, Centrelink Pensioner Concession Card or Department of Veterans' Affairs Pensioner Concession Card.
- OR**
- **Exceptional circumstances** - applicants must provide a letter/email of support from a referral agent who is familiar with the financial barriers facing the applicant and can indicate the need for ActiveLink funding (agent may be teacher, doctor, police, financial counsellor, social worker NDIS Local Coordinators or community organisations/agencies). Please note the letter/email must be on the agency letterhead or email signature.

INELIGIBILITY

ActiveLink vouchers cannot be used for:

- Equipment (eg: sport shoes, clothing)
- Health/medical services (eg: massage, hydrotherapy)
- Educational or tutoring services
- Activities that are delivered in connection with or are part of a school. For more information about financial assistance with school activities, speak to your school.
- Programs or activities covered by Kidsport
- Programs or activities covered by the Age Friendly Melville Assistance Fund.

Note – being granted an ActiveLink voucher does not exclude you from applying for other City of Melville grants including the Age Friendly Assistance fund, as they are for different purposes.

HOW TO APPLY:

Applicants can apply in various ways:

- Online through the City of Melville [ActiveLink](#) website
- Request a hard copy application form – to be posted or picked up from the City of Melville Civic Centre, Willagee or Blue Gum Community Centres.
- Applicants can request assistance from Carers, Family members, Customer Relations staff and Neighbourhood Development Support Officers to complete the form (either online, over the phone or in person).
- If the application is successful, vouchers are issued within **30 working days** of receipt of application.

Other available funding for individuals (subject to eligibility):

[KidsSport](#) - Visit the Department of Local Government, Sport and Cultural Industries website or call 9492 9700

[Other City of Melville community grants](#)

City of Melville Age Friendly Assistance fund