

# Quick Guide to Libby

Getting started with free eBooks, eAudiobooks, and eMagazines from Libby



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## Looking for more?

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# Libby

#### eBooks, eAudiobooks and eMagazines

#### **Step 1: Getting Started**

You'll need your library card number and PIN.

#### • On your mobile device:

Go to the App Store or Google Play Store and install the free Libby, by OverDrive app onto your device.

Once installed, open the app and tap **Yes** when asked if you have a library card. Next, select **Search For A Library** - type in "Melville" and then choose **Western Australia Public Libraries**.

#### • On your computer:

Visit <a href="https://libbyapp.com/library/wapldmc">https://libbyapp.com/library/wapldmc</a>

#### Step 2: Sign In

Select **Sign In With My Card** and choose **City of Melville**. Enter your card number, select **Next**, then enter your PIN and **Sign In**. Tap or click **Next** to start browsing.

# Step 3: Find an eBook, eAudiobook or eMagazine

Search, browse and discover.

#### Step 4: Borrow or Reserve

To borrow a title, simply tap or click its image, select **Borrow** and then tap or click **Borrow!** to confirm.

If your chosen title is out on loan, select **Place Hold** and you'll be notified by Libby when it's available.

#### Need more information?

For support, visit <a href="https://help.libbyapp.com">https://help.libbyapp.com</a>

Phone us on 08 9364 0115 or email <a href="mailto:library@melville.wa.gov.au">library@melville.wa.gov.au</a>

## **FAQs**

# Frequently Asked Questions about Libby

#### How many titles can I borrow?

Borrow up to 10 eBooks and eAudiobooks at once, plus an unlimited number of eMagazines.

#### Are back issues of eMagazines available?

Yes, access up to three years of back issues – availability varies by title.

#### How many titles can I reserve?

Up to five eBooks and eAudiobooks. eMagazines are available 24/7 with no waiting list!

#### How long are reserved eBooks and eAudiobooks held for?

After receiving notification that your hold is available, you can borrow the title within 3 days or suspend the hold by selecting "deliver later". Once per hold, if you take no action the "deliver after seven days" option will be automatically applied at the end of your three-day pickup window.

#### How long can I borrow titles for?

The default loan period is 14 days, but for most titles you can change this to seven or 21 days if preferred.

#### Can I return my loans early?

Most titles can be returned early using the app or software that was used to download them.

### **FAQs** continued

# More Frequently Asked Questions about Libby

#### Can I renew my loans?

Borrowed eBooks and eAudiobooks can't be renewed, but you can use the Request again button on your Loans page to place an advance hold on any title you have borrowed. This option appears three days before a loan is due to expire.

Borrowed eMagazines can be renewed.

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#### What happens at the end of the loan period?

Your Libby titles will automatically expire.

## **Notes**

Add your own

