

## Programming and Events Low Waste sustainability 7 point checklist

The City of Melville is striving to improve sustainability at all public programming and events and will be looking to contract and work with providers who can adhere to as many of the following principles as possible. We welcome any questions and are happy to provide advice and assistance where we can.

Regarding waste please contact [waste@melville.wa.gov.au](mailto:waste@melville.wa.gov.au)

All other inquiries please contact [event@melville.wa.gov.au](mailto:event@melville.wa.gov.au)

The City of Melville sustainability checklist for public programming and events:

1. No sale or provision of plastic water bottles (unless no other water source is available). Portable water stations are currently available for hire by [Water Corp](#) and [Aqwest](#).
2. No single use plastic items (plastic straws, plastic cutlery, plastic plates, plastic cups etc.) presented to customers. Consider using [GO2CUP](#) (City grants available soon) or compostable options (bamboo cutlery, paper plates, cardboard trays) instead.
3. No provision of single use plastic bags. Consider reusing boxes or bags if necessary, or encourage the use of reusable shopping bags through promotion prior to the event and on the day of the event.
4. No balloons, glitter or plastic confetti. Consider using reusable bunting, confetti made from paper or leaves, and other reusable decorations at your event.
5. Encourage the use of reusable keep cups through promotion prior to the event and on the day of the event.
6. Use [fair trade products](#) where possible
7. Use the FOGO 3-bin system to ensure best practice waste separation (City grants available soon)

The City will review this checklist every 12 months to incorporate feedback from event organisers and evolving best practice standards.