

Piney Lakes Environmental Education Centre Venue Hire

Charges

Please note: These rates are applicable for all hire periods booking between 7.00am to 10.00pm 7 days a week.

Venue is staffed between 8.00am – 5.00pm weekdays, excluding public holidays. **Bookings requiring access to the Centre outside of staffed hours** incur security fees for the required assistance of local security services (CSS).

<u>Room Hire</u>	<u>Hourly Rate</u>	<u>Daily Rate</u>
Whole Venue	\$90.00	\$597.00
Top Level	\$73.00	\$482.00
Binjar Room	\$43.00	\$285.00
Marlak Room	\$43.00	\$285.00
Ngoolark Room and Amphitheatre	\$21.50	\$142.00

The following is Included in the cost of room hire;

- ✚ Furniture – including trestle tables and chairs – setup must be completed by the hirer
- ✚ Tea Trolley including an urn, coffee mugs, teaspoons, water glasses, water jugs, loose leaf tea, instant coffee and sugar. Milk not included.
- ✚ White board in each room.
- ✚ Catering kit with plates, cutlery and serving ware upon request.
- ✚ Use of TV (in Binjar room only).

Consumables are not included and must be arranged with your preferred catering provider. (A catering service is not available onsite). We encourage hirers utilise our catering kit to minimise the use of disposables.

Venue must be left in a clean and tidy condition at the completion of use - including all kitchen equipment washed and returned to cupboards

Other Fees and Charges

After Hours CSS (Security) Open and Lock Up	\$60.00 per attendance
<i>(applicable for hire periods before 8.00am and after 5.00pm Monday to Friday and all weekend and evening hire)</i>	
Liquor License (Permit for consumption)	\$35.00 (ph 1300 635 845 to arrange)
Cancellation fee on all bookings	\$55.00 per booking

Capacity

Whole Venue	150 people
Binjar Room	75 people
Marlak Room	85 People
Ngoolark Room and Amphitheatre	37 people

Prices effective 1 July 2023