



EMERGENCY EVACUATION PROCEDURES

PINEY LAKES EDUCATION CENTRE LEACH HIGHWAY, MURDOCH

WHEN THE ALARM IS RAISED



1

Stop what you are doing. Determine the nature of the emergency and call "000"

2

Evacuate people from immediate danger. Assist others and check all areas to ensure no one has been left behind if safe to do so.

3

Do Not Panic. Move quietly and calmly to the external Assembly Point

4

Await further instructions from emergency service personnel. DO NOT re-enter the building until the "All Clear" is given.

AFTER HOURS

When the alarm is raised, evacuate the building immediately via the Emergency Exits.



City of Melville

