

Technology Training How to Make a Booking

We've moved to a new booking system! Follow the steps below to make a booking, or contact us on **08 9364 0115**.

Booking into a One-on-One

First, <u>click here to visit our online</u> <u>booking page</u> or scan the QR code:

Next, select your preferred topic. If you're not sure, just choose "Other topic":



Tech Help	Apple devices One-on-One Tech (Help
Get personalised help with your Android s Read more	Get personalised help with your Apple devi Read mor
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If desired, you can use the **SELECT STAFF** dropdown to choose your preferred location and trainer:

Civic Square Library (Alfred)	
Anyone	
AH Bracks Library (Asha)	Not ava
AH Bracks Library (Ashley)	Not ava
AH Bracks Library (Khode)	Not ava
AH Bracks Library (Nermina)	Not ava
Bull Creek Library (Deanne)	Not ava
Bull Creek Library (Jim)	Not ava
Civic Square Library (Alfred)	Not ava
Willagee Library (Amy)	Ava

Note: Don't worry if the words "Not available" appear next to a trainer's name, once selected you'll be able to see when they're next available.

Next, use the calendar to select a suitable date and time:

	DATE						© TIME
<	>	Septe	embe	r 202	24		11:00 AM 1:00 PM
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2	3	4	5	6	7	8	
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23	24	25	26	27	28	29	
30							

Finally, enter your details and information then click **Book** to confirm the booking.

	Notes
John Smith	Add any special requests
Email	
john.smith@mail.com	
Phone number *	
0412123456	
PROVIDE ADDITIONAL INFORM What subject would you like to cover? [And	ATION droid devices only]
Android smartphone	
Will you be bringing your own device?	

A confirmation will appear. **If you don't see this page, your booking has not been finalised**, so please check your details and try again.

Thank you for booking with us! You will get a confirmation message in email shortly								
Upcoming booking for John Smith								
Android devices One-on-One Tech Help								
Free								
	Thursday, September 05, 2024	Reschedule						
Ŀ	11:00 AM (1 hour)	Cancel booking						
8	Civic Square Library (Alfred)	New booking						