



Age Friendly Melville Assistance Fund Guidelines

What is the Age Friendly Melville Assistance Fund?

The Age Friendly Melville Assistance Fund supports eligible City of Melville older residents to help them maintain their independence in their own home.

The Age Friendly Melville Assistance Fund offers funding to support a choice of short term or one-off support services to older people living independently in the community or in residential care within the City of Melville.

To be eligible for up to \$300 per financial year, applicants must live in the City of Melville, be over the age of 60, or 50 for Aboriginal and Torres Strait Islander people, and to provide proof of low income in the form of a valid concession card such as a Pensioner Concession Card, Health Care Concession Card, or Department of Veterans' Affairs Card.

Eligibility

The following eligibility criteria apply:

- a) One approved application, up to a maximum of \$300 per person per financial year
- b) The applicant must be a City of Melville resident
- c) The applicant must be over the age of 60, or 50 for Aboriginal or Torres Strait Islander people
- d) The applicant must provide proof of low income by attaching a valid concession card such as Pensioner Concession Card, Health Care Concession Card, or Department of Veterans' Affairs Card
- e) The applicant must provide proof of age if not stated on the concession card, e.g. driver's licence, passport or seniors card
- f) The service must be essential to the wellbeing, rehabilitation, and safety of the recipient
- g) Other avenues of funding must be considered prior to the application

***Examples of what the Age Friendly Melville Assistance Fund can be used for**

Short term services:

- Domestic assistance
- Personal care
- Social support, including shopping assistance
- Meal preparation
- Transport
- Personal alarms
- Counselling
- Technology subsidy



One-off assistance:

- Occupational therapy, including aids and equipment (a referral from a GP or Allied Health Professional is required)
- Home maintenance, including gardening
- Other items to help address safety concerns
- Access modifications to home, for example rails, ramps and changes to home access

Note:

- *These are examples only and subject to change without notice. Further examples are contained in the Eligible and Ineligible Items document*
- *should you require clarification for a product/service not listed, please call the City to discuss*
- *the City receives many applications and funding is limited. Eligibility for funding does not guarantee that applications will be successful.*

How to apply

Please follow the below steps in full to avoid any delays or disappointment with your application:

1. Purchase and/or install (if relevant) item(s) that will help you maintain your independence in your home.

Ensure that the business you are purchasing from is an Australian registered business, has an ABN, and can provide an Australian Tax Office compliant tax invoice. For more information, visit <https://www.ato.gov.au/Business/GST/Tax-invoices/>.

The City does not recommend any supplier/service provider.

The City accepts no responsibility for the quality of the service/goods provided by the supplier/provider.

It is the responsibility of the applicant to ensure that they have checked the supplier/provider has all the required insurances and licenses.

2. Complete the application form in full.

- Visit www.melvillecity.com.au/seniors to complete the application form online, or
- collect an application form from the Civic Centre, Blue Gum Community Centre, or Willagee Community Centre, or
- request a hard copy application form by calling 1300 635 845.

Please note the following:

- You have three months from the date of the tax invoice/receipt to lodge your application
- Clearly state the product/service you purchased.
- Clearly describe how the item/service will help you maintain independence in your own home.



- For any home modification or fixture installation applications where the applicant is not the homeowner, the applicant is responsible for obtaining permission from the homeowner/landlord/property manager.

3. Attach the following supporting documentation to your application form:

3.1 Valid concession card: Pensioner Concession Card, Health Care Concession Card, or Department of Veterans' Affairs Card.

3.2 Proof of age (not required if the date of birth is clearly shown on your concession card), such as a valid driver's licence / passport or Seniors Card.

3.3 Receipt / tax invoice that shows the item has been paid in full (\$0 balance). Please note the following:

- You have three months from the date of the tax invoice/receipt to lodge your application.
- The tax invoice must state the item(s) purchased.
- EFTPOS receipts alone will not be accepted.
- A quote does not constitute a tax invoice.

4. Lodge your completed application form with all supporting documents within three months from the date of the tax invoice / receipts as follows:

- online: www.melvillecity.com.au/seniors
- email: Age.friendly@melville.wa.gov.au
- post: City of Melville, Locked Bag 1, Booragoon WA 6954

5. You will receive the outcome of your application by email or letter within 30 days of the City receiving your completed application.

6. If your application is successful, please allow a further 15 working days to receive your reimbursement within your nominated bank account.

Please note that the City receives many applications and funding is limited. Eligibility for funding does not guarantee that applications will be successful.

Other funding and support available (subject to eligibility)

ActiveLink

ActiveLink provides vouchers to eligible City of Melville residents of all abilities to contribute to the costs associated with accessing community recreation, hobby, and leisure activities within the City of Melville. One voucher per financial year per person for a maximum of \$300 is available.

For more information, visit www.melvillecity.com.au/activelink, call 9364 0666, or email activelink@melville.wa.gov.au



Emergency Relief Service

A walk-in Emergency Relief Service is available on Mondays 9am - 12pm at Willagee Community Centre for valid Centrelink Concession Card Holders residing within the City of Melville. No appointment necessary.

For more information, visit <https://www.melvillecity.com.au/our-community/community-health-and-wellbeing/financial-counselling> or call 9364 0661.

ER Connect is a free-call Emergency Relief and Food Access Service and can be contacted by phone 1800 979 777, or online <https://waconnect.org.au/>.

Financial Counselling

A free financial counselling service is available to all City of Melville residents. Appointments are required and can be made on the following days:

- Mondays 1pm - 4pm
- Tuesdays 9am - 4pm
- Wednesdays 9am - 1pm

For more information, visit <https://www.melvillecity.com.au/our-community/community-health-and-wellbeing/financial-counselling> or call 9364 0661.

National Debt Hotline

Contact the National Debt Hotline on 1800 007 007 or <https://ndh.org.au/>