

Building Validation Fact Sheet – Front Fence

Note: This is a list of the minimum requirements for a Building Permit Application to successfully pass the City's validation process. You may later be asked for further information by a Building Surveyor. e.g. A Planning Approval may be required if the proposal involves a variation to the Acceptable Development provisions of the Residential Design Codes.

Application Form –Application forms are available from the Planning Counter or at <http://www.buildingcommission.wa.gov.au/building-approvals/forms-guides>

Application forms are required when submitting your application online as well as over the Planning and Building Counter or via the Post.

Site Plan (with existing building/s and scale) – Site plans are required to show all the existing buildings on your property and where the fence is going to be situated. The site plan must be to scale and contain finished and ground levels.

Elevations/Sections – Elevations/Sections must be to scale and are required to show ground levels and heights of the proposed structure(s).

Structural Engineers plans (with scale) – Copy of plans to scale and endorsed (signed) are to be provided from a Structural Engineer.

Certificate of Title – A copy of the Certificate of Title AND Diagram of Survey is required for all applications. Not older than 12 months.

CTF form or CTF receipt –Construction Training Fund (CTF) is only required to be paid for applications with a contract value that is over \$20,000 (cost of development including GST). **If you pay directly to CTF please supply a receipt from CTF as proof of the payment.** CTF forms are available from CTF (www.bcitf.org) or at the Building Counter.

Please Note: Certificate of Design Compliance is required for ALL Certified Applications.