



# Atwell House & Gallery

## Exhibition Information Pack 2025

### ABOUT

Atwell House & Gallery is a vibrant community art centre open to artists of all levels. It features two bookable studios in the heritage-listed Atwell House and the adjoining Atwell Gallery.

Behind the buildings, Atwell Common offers a green, open space ideal for public use, events, and outdoor art sessions.

The centre hosts term programs, workshops, and exhibitions, with around 250 students attending weekly courses. It is part of the Atwell Arts Precinct, alongside Karlup House (South of the River Potters) and the Printmakers Association of WA (PAWA).

### THE GALLERY

Atwell Gallery exhibition space is 108sqm with a hanging area of 43 linear metres. The gallery space is rectangle, and the dimensions are 10.5m x 7.1m.

Photos can be viewed here <https://www.spacetoco.com/space/atwell-gallery> and a floor plan is provided at the end of this document.

### EXHIBITIONS

We welcome expressions of interest from artists, art groups, and curators at any stage of their career. We provide a supportive space for artists to exhibit, engage with audiences, and gain experience.

Artists can create or demonstrate work during their exhibition, with artist talks encouraged. Workshops related to the exhibition can also be held in Atwell House.

Artists can select preferred dates or opt for an exhibition package:

#### **Weekend Package (\$330)**

- Install on a Thursday, finish on Sunday – suited to artists who may not be available to gallery sit during the week or would prefer a shorter show.

#### **Ten-Day Package (\$450)**

- Install on a Thursday and enjoy a longer show across two weekends.



## **WHAT'S INCLUDED**

### **Installation and curation assistance**

All exhibition bookings include up to three hours of installation support by professional gallery staff.

If you prefer for your entire exhibition to be curated and installed professionally, an installation / curatorial service is available at \$50 per hour.

### **Promotional support**

- Inclusion in Atwell House and Gallery upcoming exhibition posters
- Inclusion in the monthly Atwell Arts eNews and/or Melville Arts eNews
- Social Media promotion on Atwell House & Gallery and/or Melville City Arts and Events Instagram
- Listing in the City of Melville What's On site
- Sharing to the Melville Creatives Facebook page

### **Facilities**

- Hanging track with 80 wires & 100 hooks
- Six white plinths
- Adjustable and dimmable gallery track lighting\*
- Installation equipment- ladders, spirit level and sticks
- 6 trestle tables and black tablecloths; and 40 chairs
- "EXHIBITION OPEN" re-usable signage
- Exhibition desk with lockable pedestal draw
- Use of kitchen within Atwell House including wine glasses, teacups, platters, fridge, and microwave
- Air conditioner

\*The gallery's default lighting provides an even wash on all walls. Staff can assist with basic adjustments, while complex setups require a lighting technician at an additional hourly rate.

## **ARTIST(S) RESPONSIBILITIES**

Exhibitions at Atwell Gallery are managed by the hirer:

- Opening hours are set and managed by the artist, including opening, closing, and invigilating gallery for length of exhibition
- Opening event planning, invitations, food, and drinks are managed and supplied by the artist
- Management of artwork sales (no commission is taken)
- There is no Wi-Fi at Atwell House and Gallery. Artists must provide their own internet facilities
- Transport, delivery logistics and costs of artwork to the venue
- Artwork must be presented well in ready to hang condition
- Artist's must have their own public liability insurance
- There is limited storage available, so please plan on taking artwork wrapping and equipment away
- De-installing artworks, leaving the gallery, storeroom, and installation equipment in a clean and tidy condition



## FOR MORE INFORMATION

- Photos, gallery availability, hire terms, conditions and the cancellation policy can be viewed here <https://www.spacetoco.com/space/atwell-gallery>
- Email [atwellarts@melville.wa.gov.au](mailto:atwellarts@melville.wa.gov.au) or call 3964 1126

## FLOOR PLAN

