* **This template provides guidelines for an EOI for a mural artwork commission**
* **Insert and delete information as required.**
* **Please note this template is NOT a legal document, and is designed to provide guidance only on points to include in an EOI for a Mural Artwork Commission.**

**Expression of interest for Mural Artwork Commission**

Expressions of interest are sought by *(insert name of Commissioner/ business or property owner)* for a mural artwork commission detailed below.

Project Outline

* Include a paragraph about you / your business or organisation and why you are. interested in commissioning a mural.
* State whether you would like a community mural, artist driven mural or the theme of the intended mural.
* Explain what you would like to achieve with the artwork.
* Explain who the artist will be working with (if anyone).
* State if you would like the artist to run workshops or engage with the public.

Project Details

* State when EOI responses are due, and how you would like to receive them.
* State the budget (if one has been set) and whether the budget includes materials.
* If the budget has not been set, ask artists to provide a quote.
* State the project timeline and required completion date (if there is one).

Location and site

* State the location and describe the site.
* State the measurements, the condition of the surface, encourage artists to visit the site beforehand (if possible).
* State how long the artwork is intended to be installed (the recommended life span of a mural is no more than 10 years as after this point the paint will fade and the condition of the mural will degrade).

Selection criteria

If you have selection criteria you would like the artist to address, list them here. Examples of criteria include:

* Copy of CV
* Examples of previous works
* Statement of interest in the project (provide a word limit)

Contact details for questions

Provide contact details if artists have any questions

Location images (including surface, site and surrounds)