

AGE FRIENDLY MELVILLE ASSISTANCE FUND GUIDELINES

What is the Age-Friendly Melville Assistance Fund?

The Age-Friendly Melville assistance fund supports eligible City of Melville older residents to help them maintain their independence in their own home.

The Age-Friendly Melville assistance fund offers funding to support a choice of short term or one-off support services to older people living independently in the community or in residential care within the City of Melville.

To be eligible for up to \$200 applicants must live in the City of Melville and hold a current Pension Card.

The City does not recommend any supplier/service provider for goods/services received. The City of Melville accepts no responsibility for the quality of the service/goods provided by the supplier/provider. It is the responsibility of the applicant to ensure that they have checked the supplier/providers have all required insurances and licenses. No funding will be provided for purchases/services that have not received prior approval.

All applications must clearly state the product/service and company they are to purchase from – purchases can only be made from an Australian registered business (that has the ability to generate an Australian Tax Office compliant tax invoice (for more information see <https://www.ato.gov.au/Business/GST/Tax-invoices/>).

If approved for funding, the following items are required:

- A tax invoice displaying a zero balance (\$0.00) ie it has been paid in full.
- The tax invoice must state the item/s purchased; EFTPOS receipts alone will not be accepted.
- A quote does not constitute a tax invoice
- Items must be purchased and/or installed and invoiced within the current financial year.
- For home modification or fixture installation applications – where the applicant is not the home owner, applicant is responsible to obtain permission from the home owner/landlord/property manager.
- Approval is valid for 3 months from notification of approval

Eligibility: Who is eligible to access the Assistance Fund?

The following eligibility criteria apply:

- a) One approved application per person per financial year
- b) The applicant must be a City of Melville resident
- c) The applicant must be over the age of 60 or 50 for Aboriginal or Torres Strait Islanders
- d) Other avenues of funding must be considered prior to the application
- e) The service must be essential to the wellbeing, rehabilitation, and safety of the recipient.
- f) The applicant must show proof of holding a current pension card

What the fund can be used for:

Examples of Short Term Services:

- Domestic assistance
- Personal Care
- Social Support including shopping assistance
- Meal preparation
- Transport
- Personal Alarms
- Counselling
- Technology subsidy

Examples of One- Off Assistance:

- Occupational therapy including aids and equipment (a referral from a GP or Allied health professional is required)
- Home Maintenance including gardening
- Other items to help address safety concerns
- Access modifications to home, for example rails, ramps and changes to home access.

Once an assessment of your application is complete, you will receive an email confirmation to proceed. Once the purchase has been made a copy of the invoice/receipt is to be forwarded to the City for payment into your nominated account

Other available funding for individuals (subject to eligibility)

Activelink

Activelink provides vouchers to contribute to the costs associated with accessing community recreation, hobby and leisure activities within the City of Melville

For more information, visit: [Activelink](#)

Phone: 08 9364 0666

Email: activelink@melville.wa.gov.au

Financial counselling Service: A walk-in Emergency Relief Service is available on Mondays 9.00am to 11.30am, no appointment necessary.

Please contact the Financial Counsellor on 9364 0661. Appointments can be made on the following days:

- Mondays 1.00pm to 4.00pm
- Tuesdays 9.00am to 4.00pm
- Wednesdays 9.00am to 1.00pm