



— *City of* —  
***Melville***

**AGENDA**

**FORUM**

**TO BE HELD ON**

**TUESDAY, 6 FEBRUARY 2007**

**DISCLAIMER:**

The City of Melville disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence, or the like is considered or determined during this meeting, the City of Melville warns that neither the applicant nor any other person or body should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it or the refusal of the application has been issued by the City.

**DISTRIBUTED: 2 FEBRUARY 2007**



— City of —  
**Melville**

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## NOTICE OF FORUM

I respectfully bring to the attention of Her Worship the Mayor and Elected Members of the Council that an Agenda Forum will be held in the Swan Room, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 6 February 2007 commencing at 6.30pm.

The business paper for the Forum is scheduled below and your attendance is requested.

**ERIC LUMSDEN PSM**  
**CHIEF EXECUTIVE OFFICER**

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## FORUM AGENDA

**PRESENT**

**IN ATTENDANCE**

**APOLOGIES**

**QUESTION TIME**

**DISCLOSURES OF INTEREST**

**CONFIRMATION OF NOTES: 5 DECEMBER 2006**

**BUSINESS**

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**Terms of Reference** – to provide a forum for Elected Members to become more informed on matters prior to formal consideration at the Ordinary Meeting of Council. The forums will allow for greater open dialogue between Elected Members, Officers and members of the public and allow Elected Members to gain maximum knowledge and understanding of issues prior to presentation at the Ordinary Meetings of Council. Forums shall not be a mechanism for debate or to make decisions.

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# **PROCEDURE FOR AGENDA FORUMS**

## **PRINCIPLES**

The Agenda Forum which occurs two weeks prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before council. The briefing is not a decision-making forum and the Council has no power to make decisions.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

## **PROCESS**

The Agenda Forum will commence at 6.30 pm on the first Tuesday of each month (except January). It will be chaired by the Deputy Mayor or in his/her absence the immediate past serving Deputy Mayor. In the absence of both, Elected Members will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item and there is no moving or seconding of items.

Where an interest is involved in relation to an item, the same procedure which applies to Full Council meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the Presiding Member to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

## **AGENDA CONTENTS**

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the Agenda Forum, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the forum session and will go straight to the Full Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item.

## **AGENDA DISTRIBUTION**

The agenda will be distributed to elected members on the FRIDAY prior to the Agenda Forum. Copies will be made available to the libraries and the Internet for interested members of the public. Spare agendas will be available at the Agenda Forum for interested members of the public.

## **DEPUTATIONS**

Deputations may be heard prior to the commencement of an item.

## **RECORD OF BRIEFING**

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included.

## **QUESTION TIME**

Question Time will be limited to fifteen (15) minutes and be the first item of Business immediately following Apologies at the commencement of the meeting. Questions must relate to the ordinary business of the City of Melville, function of the Agenda Forum. A question must be submitted in writing and placed in the Question Tray prior to the commencement of the meeting.

## **DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995**

### **Members' interests in matters to be discussed at meetings to be disclosed**

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### **Meeting to be informed of disclosures**

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### **Disclosing members not to participate in meetings**

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

## **TABLE OF CONTENTS**

### **TECHNICAL AND DEVELOPMENT SERVICES**

- T05/1021 – ALMONDBURY ROAD TRAFFIC REVIEW (REC) (ATTACHMENT)
- T07/2000 – APPECROSS VILLAGE SHOPPING CENTRE TOILETS (REC) (ATTACHMENT)
- P07/3000 – PROPOSED SHADE SAIL ON LOT 868 (41) QUEENS ROAD, ARDROSS (REC) (ATTACHMENT)
- P07/3002 – PAINT COLOUR TO BE APPLIED TO PORTION OF REFLECTIVE ROOF COVER ON EXISTING TWO STOREY SINGLE DWELLING ON LOT 90 (49) SWAN ROAD, ATTADALE (REC) (ATTACHMENT)
- P07/5000 – SUPPORT INITIATION OF AMENDMENT TO THE METROPOLITAN REGION SCHEME FOR REZONING OF THE HEATHCOTE LOWER LAND FROM PUBLIC PURPOSES HOSPITAL TO PARK AND RECREATION (REC)
- P07/5001 – FINAL APPROVAL FOR AMENDMENT NO.42 TO CITY OF MELVILLE COMMUNITY PLANNING SCHEME NO.5 BY AMENDING SCHEDULE 3 ADDITIONAL USES AND SPECIAL CONDITIONS TO INCLUDE THE USES OF THEATRE, RESTAURANT/CAFÉ AND SHOPS ON LOT – LOT 55 (391) CANNING HIGHWAY, LOT 831 (38) AND LOT 830 (38A) WADDELL ROAD, PALMYRA (REC)
- P07/5002 – FINAL APPROVAL FOR AMENDMENT NO.45 TO COMMUNITY PLANNING SCHEME NO.5 BY AMENDING SCHEDULE 3 ADDITIONAL USES AND SPECIAL CONDITIONS TO INCLUDE THE USE OF OFFICE ON LOT 146 (844) CANNING HIGHWAY, APPECROSS (REC)
- P07/5003 – FINAL APPROVAL FOR AMENDMENT NO.46 TO COMMUNITY PLANNING SCHEME NO.5 BY INSERTING A NEW PROVISION ENTITLED FRAGMENTATION OF LAND THE SUBJECT OF PLANNING APPROVAL (REC)
- P07/5004 – FINAL APPROVAL FOR AMENDMENT NO.49 TO COMMUNITY PLANNING SCHEME NO.5 BY AMENDING SCHEDULE 3 ADDITIONAL USES AND SPECIAL CONDITIONS TO INCLUDE THE USE OF OFFICE ON LOT 312 (11A) ALDOUS PLACE, BOORAGOON (REC)

### **STRATEGIC URBAN PLANNING**

- P07/1000 – CITY OF MELVILLE LOCAL COMMERCIAL STRATEGY REVIEW (REC) (ATTACHMENT)
- P07/1001 – MELVILLE CITY CENTRE VISION PLAN/CENTRE PLAN (REC) (ATTACHMENT)

## **TABLE OF CONTENTS (CONTINUED)**

### **STRATEGIC COMMUNITY DEVELOPMENT**

NIL

### **CUSTOMER AND CORPORATE SERVICES**

- C07/6004 – REVIEW AND CONSOLIDATION OF CONFERENCE ATTENDANCE POLICY 14-003 AND ELECTED MEMBERS ALLOWANCES AND EXPENSES POLICY 14-013 (REC) (ATTACHMENT)
- C07/7001 – DISPOSAL OF LAND – LOT 195 (65) ARKWELL STREET, WILLAGEE (AMREC)

Standard Reports which will be considered by the Council at the Ordinary Meeting to be held on Tuesday, 20 February 2007 which do not form part of the Agenda Forum include:

- Common Seal Register
- Investment Statements
- Schedule of Accounts
- Financial Statements
- Canning Bridge Precinct Parking Fees (To be distributed on Monday, 5 February 2007)

**AGENDA ITEMS FOR PRESENTATION**

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>TECHNICAL AND DEVELOPMENT SERVICES</b>	
<b>T05/1021</b>	<p><b>ALMONDBURY ROAD TRAFFIC REVIEW (REC) (ATTACHMENT)</b></p> <p><b><u>Description</u></b></p> <p>This report provides an update on operational issues that address the recommendations made by Council in April 2006 regarding planned road safety improvements on Almondbury Road, Ardross. The traffic/transport issues raised during the community consultation for the strategic Melville City Centre Plan consultation are also considered in this report as they mostly relate to the operation of Almondbury Road or the potential impacts of removing turning restrictions on that road.</p> <p><b><u>Attachment</u></b></p> <p>The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007. <a href="#"><u>T05/1021- Almondbury Road Traffic Review</u></a></p> <p>This table forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007. <a href="#"><u>T05_1021A February 2007.pdf</u></a></p> <p>This road safety audit forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007. <a href="#"><u>T05_1021B February 2007.pdf</u></a></p>

**ITEM NO. DESCRIPTION / ATTACHMENT****TECHNICAL AND DEVELOPMENT SERVICES**

**T07/2000    APPLECROSS VILLAGE SHOPPING CENTRE TOILETS    (REC)**  
**(ATTACHMENT)**

**Description**

Following a petition for the installation of public toilets in Applecross Village Shopping Centre and a report to Council in February 2006 a survey has been undertaken with shop owners and shoppers in Applecross Village. This item reports on the results of that survey.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[T06/2000 - Applecross Village Shopping Centre Toilets](#)

These photographs form part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[T06\\_2000\\_February\\_2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT****TECHNICAL AND DEVELOPMENT SERVICES****P07/3000****PROPOSED SHADE SAIL ON LOT 868 (41) QUEENS ROAD, ARDROSS  
(REC) (ATTACHMENT)****Description**

This application is for a shade sail on Lot 868 (41) Queens Road, Ardross. The shade sail is proposed to cover the front upper floor balcony of the existing 2 storey residence and involves a significant variation to the permitted height under City of Melville Policy.

It is recommended that the application be approved subject to a number of conditions.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07/3000 - Proposed Shade Sail On Lot 868 \(41\) Queens Road, Ardross](#)

This site plan forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07\\_3000\\_February\\_2007.pdf](#)

This property map forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07\\_3000\\_Property\\_Map.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT****TECHNICAL AND DEVELOPMENT SERVICES****P07/3002****PAINT COLOUR TO BE APPLIED TO PORTION OF REFLECTIVE ROOF COVER ON EXISTING TWO STOREY SINGLE DWELLING ON LOT 90 (49) SWAN ROAD, ATTADALE (REC) (ATTACHMENT)****Description**

The application is for approval of a paint colour and for portion of existing roof cover to be painted on existing two storey single dwelling on Lot 90 (49) Swan Road, Attadale.

It is recommended that the application be approved.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07/3002 - Paint Colour To Be Applied To Portion Of Reflective Roof Co...](#)

This site plan forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07\\_3002\\_February\\_2007.pdf](#)

This property map forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07\\_3002\\_Property\\_Map.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT**

**TECHNICAL AND DEVELOPMENT SERVICES**

**P07/5000**

**SUPPORT INITIATION OF AMENDMENT TO THE METROPOLITAN REGION SCHEME FOR REZONING OF THE HEATHCOTE LOWER LAND FROM PUBLIC PURPOSES HOSPITAL TO PARK AND RECREATION (REC)**

**Description**

By letter dated 9 June 2006 the City of Melville confirmed to the Hon Minister for Planning and Infrastructure, the City acceptance for the control and maintenance of the Lower Land reserve as set out in the Heathcote Co-ordination Agreement dated 9 January 2001.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07/5000 - Support Initiation Of Amendment To The Metropolitan Region ...](#)

**ITEM NO. DESCRIPTION / ATTACHMENT**

**TECHNICAL AND DEVELOPMENT SERVICES**

**P07/5001**

**FINAL APPROVAL FOR AMENDMENT NO. 42 TO CITY OF MELVILLE COMMUNITY PLANNING SCHEME NO. 5, BY AMENDING SCHEDULE 3 ADDITIONAL USES AND SPECIAL CONDITIONS TO INCLUDE THE USES OF THEATRE, RESTAURANT/CAFÉ AND SHOPS ON LOT – LOT 55 (391) CANNING HIGHWAY, LOT 831 (38) AND LOT 830 (38A) WADDELL ROAD, PALMYRA (REC)**

**Description**

On 19 July 2005, the Council at its Ordinary Council Meeting initiated Amendment No. 42 to its Community Planning Scheme No. 5, amending Schedule 3 by addition of Item No. 47 to include Theatre, Restaurant / Café and Shops relating to Lot 55 (391) Canning Highway, Lot 831 (38) Waddell Road and Lot 830 (38A)Waddell Road, Palmyra.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07/5001 - FINAL APPROVAL FOR AMENDMENT NO. 42 TO CITY OF MELVILLE COM...](#)

**ITEM NO. DESCRIPTION / ATTACHMENT****TECHNICAL AND DEVELOPMENT SERVICES****P07/5002****FINAL APPROVAL FOR AMENDMENT NO.45 TO COMMUNITY PLANNING SCHEME NO. 5 BY AMENDING SCHEDULE 3 ADDITIONAL USES AND SPECIAL CONDITIONS TO INCLUDE THE USE OF OFFICE ON LOT 146 (844) CANNING HIGHWAY, APPLECROSS (REC)****Description**

On 19 September 2006, the Council at its Ordinary Meeting granted Final Approval to Amendment No. 45 to its Community Planning Scheme No. 5 by the inclusion within Schedule 3 - Additional Uses and Special Conditions Table of lot 145 (844) Canning Highway, Applecross with the permitted additional use of "office". Due to the advertising period of the Amendment not complying with the required statutory period of advertising, the amendment has been readvertised to comply with the requirement and therefore requires reconsideration and approval by Council.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07/5002 - FINAL APPROVAL FOR AMENDMENT NO.45 TO COMMUNITY PLANNING SC...](#)

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>TECHNICAL AND DEVELOPMENT SERVICES</b>	
<b>P07/5003</b>	<p><b>FINAL APPROVAL FOR AMENDMENT NO.46 TO COMMUNITY PLANNING SCHEME NO. 5 BY INSERTING A NEW PROVISION ENTITLED FRAGMENTATION OF LAND THE SUBJECT OF PLANNING APPROVAL (REC)</b></p> <p><b><u>Description</u></b></p> <p>On 20 September 2005, the Council initiated Amendment No. 46 to its Community Planning Scheme No. 5 by adding Clause 4.2.</p> <p><b><u>Attachment</u></b></p> <p>The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007. <a href="#">P07/5003 - FINAL APPROVAL FOR AMENDMENT NO.46 TO COMMUNITY PLANNING SC...</a></p>

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>TECHNICAL AND DEVELOPMENT SERVICES</b>	
<b>P07/5004</b>	<p><b>FINAL APPROVAL FOR AMENDMENT NO.49 TO COMMUNITY PLANNING SCHEME NO. 5 BY AMENDING SCHEDULE 3 ADDITIONAL USES AND SPECIAL CONDITIONS TO INCLUDE THE USE OF OFFICE ON LOT 312 (11A) ALDOUS PLACE, BOORAGOON (REC)</b></p> <p><b><u>Description</u></b></p> <p>On 21 February 2006, the Council at its Ordinary Meeting initiated Amendment No. 49 to its Community Planning Scheme No. 5 by amending Schedule 3 Additional Uses and Special Conditions to include the use of office on Lot 312 (11A) Aldous place, Booragoon.</p> <p><b><u>Attachment</u></b></p> <p>The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007. <a href="#">P07/5004 - Final Approval for Amendment No.49</a></p>

**ITEM NO. DESCRIPTION / ATTACHMENT****STRATEGIC URBAN PLANNING****P07/1000****CITY OF MELVILLE LOCAL COMMERCIAL STRATEGY REVIEW (REC)  
(ATTACHMENT)****Description**

The draft Local Commercial Strategy provides a review of the existing LCS prepared by Shrapnel Urban Planning and adopted by Council in 1993 and amended in 1995 to cater for development at Garden City shopping centre. The revised Local Government Commercial Strategy provides an up-to-date assessment of retail floor space capacity of commercial centres in the City of Melville.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07/1000 - City of Melville Local Commercial Strategy Review](#)

This table forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07 1000 February 2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT****STRATEGIC URBAN PLANNING**

**P07/1001 MELVILLE CITY CENTRE VISION PLAN/CENTRE PLAN (REC)  
(ATTACHMENT)**

**Description**

The Melville City Centre Vision plan provides the broad conceptual strategic direction for future development within the City Centre. The Vision Plan is supported by a Centre Plan, showing the structural and functional elements of City Centre growth and demonstrating integration and mix of uses available within the centre.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07/1001 - Melville City Centre Vision Plan/Centre Plan](#)

This table forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[P07\\_1001\\_February\\_2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT****CUSTOMER AND CORPORATE SERVICES****C07/6004****REVIEW AND CONSOLIDATION OF CONFERENCE ATTENDANCE POLICY 14-003 AND ELECTED MEMBERS ALLOWANCES AND EXPENSES POLICY 14-013 (REC) (ATTACHMENT)****Description**

This report presents a review of the Conference Attendance Policy 14-003 and Elected Members Allowances & Expenses Policy 14-013 in relation to the payment of elected members conference expenses and allowances & expenses, with the objective of updating, consolidating them into one policy and simplifying the current policies.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[C07/6004 - Review and Consolidation of Conference Attendance Policy 14...](#)

The policy forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[6004 February 2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT****CUSTOMER AND CORPORATE SERVICES**

**C07/7001**      **DISPOSAL OF LAND – (LOT 195) 65 ARKWELL STREET, WILLAGEE (AMREC)**

**Description**

This report seeks Councils endorsement of the disposal of surplus land located at (Lot 195) 65 Arkwell Street, Willagee.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 2 February 2007.

[C07/7001 - Disposal of Land - 65 Arkwell Street, Willagee](#)

**CLOSURE**