



— *City of* —
Melville

**NOTES
OF THE
AGENDA FORUM
HELD ON
TUESDAY, 7 AUGUST 2007**

DISTRIBUTED: 10 AUGUST 2007



— City of —
Melville

10 Almondbury Road Booragoon WA 6154
Postal Address: Locked Bag 1, Booragoon WA 6954
Tel: 08 9364 0666
Fax: 08 9364 0285
Email: melinfo@melville.wa.gov.au
Web: www.melville.wa.gov.au

Notes of the Agenda Forum held in the Swan Room, Melville Civic Centre,
10 Almondbury Road, Booragoon on Tuesday, 7 August 2007 commencing at 6.30pm.

FORUM NOTES

PRESENT

Cr D J Macphail (Presiding Member)
Her Worship the Mayor, Katherine Jackson JP
Cr C W Robartson
Cr R A Aubrey
Cr L J Wyatt
Cr L M Reynolds
Cr A Ceniviva
Cr H R Everett
Cr J Phillips

City
Bull Creek/Leeming
Bull Creek/Leeming
Bicton/Attadale
University
City
Applecross/Mount Pleasant
Applecross/Mount Pleasant

IN ATTENDANCE

M Tieleman
A McAllister

C McClure
R G C Willis

K Weymes
C Young
D Gillam
B Taylor

M Doyle
T Cahoon
T Woodley

R Sturman
B Mitchell
A Rutigliano

Director Customer & Corporate Services
Director Strategic Community
Development
Director Strategic Urban Planning
Director Technical & Development
Services
Manager Planning & Development
Manager Community Development
Manager Health & Lifestyle Services
Manager Information & Corporate
Support
Community Recreation Co-ordinator
Recreation Business Manager
Community Development Officer –
Access & Inclusion
Communications Officer
Administrative Co-ordinator
Corporate Administration Officer

There were 7 people present in the public gallery at the commencement of the Agenda
Forum.

APOLOGIES

Cr P M Phelan
Cr C M Halton
E Lumsden PSM

Palmyra/Melville/Willagee
Palmyra/Melville/Willagee
Chief Executive Officer

LEAVE OF ABSENCE

Nil

QUESTION TIME

Nil

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.

DISCLOSURES OF INTEREST

- P07/3016 Cr H R Everett
- P07/3017 Cr A Ceniviva

BUSINESS

TABLE OF CONTENTS

- C07/8014 - TOM HOAD CUP **(REC)**
- C07/8012 - ACTIVE MELVILLE PLAN **(REC)** **(ATTACHMENT)**
- C07/8013 - DISABILITY ACCESS AND INCLUSION PLAN 2007 **(REC)**
(ATTACHMENT)
- P07/3018 - DEDICATION OF PRIVATE ROAD LOT 66 WADDELL ROAD, BICTON
(REC) **(ATTACHMENT)**
- P07/3020 - ADDITIONS AND ALTERATIONS TO MELVILLE PLAZA SHOPPING
CENTRE (CENTRO MELVILLE) ON LOT 212 (380) CANNING HIGHWAY, BICTON
(REC) **(ATTACHMENT)**
- P07/3016 - PROPOSED BUS LANE AND CARPARK SECURITY LIGHTING ON
RESERVE 29813, WIRELESS HILL PARK, ALMONDBURY ROAD, ARDROSS **(REC)**
(ATTACHMENT)
- P07/3017 - RECONSIDERATION OF SPECIAL CONDITION NO. 15 OF THE
PLANNING APPROVAL FOR ADDITIONS TO MEL MARIA CATHOLIC SCHOOL 33-
35 DAVIDSON ROAD, ATTADALE **(REC)** **(ATTACHMENT)**
- CO57/06 - SUPPLY OF CLEANING SERVICES FOR CHANGE ROOMS, TOILETS
AND BARBEQUES LOCATED ON PARKS AND RESERVES FOR A PERIOD OF
THREE YEARS **(REC)** **(ATTACHMENT)**
- C07/5010 - CONSIDERATION OF DRAFT RISK MANAGEMENT AND
OCCUPATIONAL SAFETY AND HEALTH POLICIES **(REC)** **(ATTACHMENT)**

AGENDA ITEMS FOR PRESENTATION

ITEM NO. DESCRIPTION / ATTACHMENT	
STRATEGIC COMMUNITY DEVELOPMENT	
C07/8014	<p>TOM HOAD CUP (REC)</p> <p><u>Description</u></p> <ul style="list-style-type: none"> This report seeks Council endorsement of a proposal to manage the future of the Tom Hoad Cup water polo event. <p><u>Attachment</u></p> <p>The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007. 8014 Draft Report 2007.pdf</p>

Meeting Note:

Amend report to include additional recommendations with regard to crowd control and to make administration changes to the report.

ITEM NO. DESCRIPTION / ATTACHMENT	
STRATEGIC COMMUNITY DEVELOPMENT	
C07/8012	<p>ACTIVE MELVILLE PLAN (REC) (ATTACHMENT)</p> <p><u>Description</u></p> <ul style="list-style-type: none"> This agenda item provides the City of Melville with a Strategic Community Sport and Recreation document titled – “Active Melville Plan”. <p><u>Attachment</u></p> <p>The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007. 8012 Draft Report 2007.pdf</p> <p>The draft Active Melville Plan formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007. 8012 August 2007.pdf</p>

ITEM NO. DESCRIPTION / ATTACHMENT
STRATEGIC COMMUNITY DEVELOPMENT**C07/8013** **DISABILITY ACCESS AND INCLUSION PLAN 2007 (REC) (ATTACHMENT)****Description**

- Review of the Disability Access & Inclusion Plan (DAIP) as required by legislation to be lodged with the Disability Services Commission.
- It is recommended that the DAIP be adopted and reviewed annually and that the DAIP be voluntarily lodged with the Human Rights and Equal Opportunity Commission (HEREOC).

Attachment

The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.

[8013 Draft Report 2007.pdf](#)

The Draft Disability Access and Inclusion Plan formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.

[8013 August 2007.pdf](#)

A past item formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.

[8013 P1 August 2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT
TECHNICAL & DEVELOPMENT SERVICES****P07/3018****DEDICATION OF PRIVATE ROAD LOT 66 WADDELL ROAD, BICTON
(REC) (ATTACHMENT)****Description**

- The land is a Private Road, is constructed and used as such
- The land is privately owned and has a Certificate of Title
- Other properties have a right of carriage way over the land
- The land has been and is required to provide a service road between Stock and Waddell Roads and to service the adjacent properties
- A planning application has been received to develop the land for an office development.
- It is recommended that the Council request that the Minister dedicate the land as a road.

Attachment

The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[3018 Draft Report 2007.pdf](#)

A Record of Certificate of Title formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[P07 3018 August 2007.pdf](#)

A property map formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[P07 3018 PROPERTY MAP.pdf](#)

ITEM NO. DESCRIPTION / ATTACHMENT
TECHNICAL & DEVELOPMENT SERVICES**P07/3020****TWO STOREY OFFICE BUILDING OVER AN EXISTING RIGHT OF WAY ON LOT 66 (40D) WADDELL ROAD, BICTON (REC)****Description**

- Two storey office building.
- Proposal is located within a Commercial Centre Frame – MF – Melville Frame
- Office is a “S” Use.
- Carparking for 4 vehicles in tandem is proposed at the ground level.
- The carparking is over an access easement and the easement ‘owner’ objects to the use.
- Proposal is to be built over an existing Right of Way, Waddell Road – Stock Road.
- The lot is 5.0 metres wide by 31.6 metres long.
- 2 Objections from the abutting owners were received during advertising.
- Non-compliance with Clause 5.7 Non-Residential Amenity of CPS 5.
- Lot 66 is shown as an easement benefit for Lot 24 (40) Waddell Road.
- Recommended for Refusal

Attachment

The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.

[3020 Draft Report 2007.pdf](#)

ITEM NO. DESCRIPTION / ATTACHMENT
TECHNICAL & DEVELOPMENT SERVICES**P07/3016****PROPOSED BUS LANE AND CARPARK SECURITY LIGHTING ON RESERVE 29813, WIRELESS HILL PARK, ALMONDBURY ROAD, ARDROSS (REC) (ATTACHMENT)****Description**

- The application is for a bus lane and carpark lighting at Wireless Hill Park.
- The matter was previously reported to the Council in June 2007 and was recommitted pending further investigation.
- Wireless Hill Park is reserved under the Metropolitan Region Scheme and the application is therefore required to be referred to the Western Australian Planning Commission for determination;
- Wireless Hill Park is also heritage listed, which required referral to the Heritage Council of Western Australia. The Heritage Council has no objection to the proposed works.
- 'Friends of Wireless Hill' have indicated their support the proposed development in writing.
- A Concept Holistic Plan is being developed for the site – this is intended as a framework to guide future direction and development at Wireless Hill. This will incorporate all previous studies and plans and therefore includes the existing Master Plan.
- The proposed lighting varies from the Council's Policy 06-PL-006 (Flood and Security Lighting) with respect to the height and the spacing of the poles.
- It is considered reasonable to vary Council Policy due to the likelihood of minimal impact on the amenity of the local area;
- It is recommended that the City of Melville support the application and recommend approval to the Western Australian Planning Commission.

Attachment

The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[3016 Draft Report 2007.pdf](#)

A location plan formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[P07 3016 August 2007.pdf](#)

A property map formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[P07 3016 PROPERTY MAP.pdf](#)

Disclosure of Interest

Item No :	P07/3016 - Proposed Bus Lane and Carpark Security Lighting on Reserve 29813, Wireless Hill Park, Almondbury Road, Ardross
Type of Interest :	Proximity Interest in accordance with the Act (s.5.60B)
Nature of Interest :	Lives over the road from Wireless Hill
Extent of Interest :	Proximity Interest in accordance with the Act (s.5.60B)
Request :	Stay and discuss
Decision of Committee :	Stay and discuss
Decision of Council :	Decision not required

Meeting Note:

Following discussions with Officers, it was agreed this item would be removed from the Agenda to enable this item to be presented to a future Workshop to explain the Master Plan and future direction.

ITEM NO. DESCRIPTION / ATTACHMENT

TECHNICAL & DEVELOPMENT SERVICES

P07/3017

RECONSIDERATION OF SPECIAL CONDITION NO. 15 OF THE PLANNING APPROVAL FOR ADDITIONS TO MEL MARIA CATHOLIC SCHOOL 33-35 DAVIDSON ROAD, ATTADALE (REC) (ATTACHMENT)

Description

- Proposed Additions were approved by Council at its Ordinary Meeting on 19 June 2007.
- Condition 15 of the approval refers to the provision of a new masonry wall along the common boundary to the south east.
- Affected residents are concerned that the masonry wall may destroy parts of their gardens and support the review of the condition.
- Proposal is supported for approval subject to conditions.

Attachment

The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[3017 Draft Report 2007.pdf](#)

A property map formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[P07 3017 PROPERTY MAP.pdf](#)

Disclosure of Interest

Item No : P07/3017 - Reconsideration of Special Condition No. 15 of the Planning Approval for Additions to Mel Maria Catholic School 33-35 Davidson Road, Attadale

Type of Interest : Financial Interest in accordance with the Act

Nature of Interest : Play Tennis at St Joseph's School

Extent of Interest : Member of Tennis Club

Request : Leave

Decision of Committee : Leave

Decision of Council : Decision not required

ITEM NO. DESCRIPTION / ATTACHMENT
TECHNICAL & DEVELOPMENT SERVICES**P07/3019****ADDITIONS AND ALTERATIONS TO MELVILLE PLAZA SHOPPING CENTRE (CENTRO MELVILLE) ON LOT 212 (380) CANNING HIGHWAY, BICTON (REC) (ATTACHMENT)****Description**

- Addition of new shops and alterations to existing shops.
- Existing pool will be converted into carparking and revised access to the deck carparking.
- Existing ground floor carparking will be reconfigured.
- Total retail NLA will be decreased by 939 sqm as some shops have been converted to offices.
- Existing carparking area extends across the boundary onto Canning Highway
- The number of carparking bays has been decreased due to these bays being removed and redesign of the parking area.
- Car parking bonus required
- Proposed for approval subject to conditions.

Attachment

The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.

[3019 Draft Report 2007.pdf](#)

The proposed floor plan formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.

[P07 3019 August 2007.pdf](#)

A property map formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.

[P07 3019 PROPERTY MAP.pdf](#)

Meeting Note:

More detailed site plans were requested by Elected Members and a site meeting is to be organised by Officers.

ITEM NO. DESCRIPTION / ATTACHMENT**CUSTOMER & CORPORATE SERVICES**

CO57/06 SUPPLY OF CLEANING SERVICES FOR CHANGE ROOMS, TOILETS AND BARBEQUES LOCATED ON PARKS AND RESERVES FOR A PERIOD OF THREE YEARS (REC) (ATTACHMENT)

Description

- To accept the recommendation of the Contract and Tender Advisory Unit to award the tender for the Supply of Cleaning Services for Change Rooms, Toilets and Barbeques Located on Parks and Reserves for a Period of One Year.

Attachment

The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[CO57 06 Draft Report 2007.pdf](#)

The attachments to this item are confidential and were distributed to Elected Members on Friday, 20 July 2007.

ITEM NO. DESCRIPTION / ATTACHMENT**MANAGEMENT SERVICES****C07/5010****CONSIDERATION OF DRAFT RISK MANAGEMENT AND OCCUPATIONAL SAFETY AND HEALTH POLICIES (REC) (ATTACHMENT)****Description**

- Changes have been made to the Risk Management Policy to reflect the relationship between risk management and internal audit and their respective positions and the formation of the Audit, Risk and Compliance Committee.
- Changes to the Occupational Safety and Health Policy have been made to bring it in line with the contemporary policy framework and Safety Management Plan which has responsibilities clearly stated as part of procedures and guidelines.

Attachment

The draft report formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[5010 Draft Report 2007.pdf](#)

The proposed Risk Management Policy formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[5010A August 2007.pdf](#)

The proposed Occupational Health & Safety Policy formed part of the attachments to the Agenda and was distributed to members of the Council on 3 August 2007.
[5010B August 2007.pdf](#)

CLOSURE

There being no further business, the Presiding Member declared the Agenda Forum closed at 8.45pm