



— *City of* —
Melville

AGENDA

FORUM

TO BE HELD ON

TUESDAY, 4 SEPTEMBER 2007

DISCLAIMER:

The City of Melville disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence, or the like is considered or determined during this meeting, the City of Melville warns that neither the applicant nor any other person or body should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it or the refusal of the application has been issued by the City.

DISTRIBUTED: 7 SEPTEMBER 2007



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Melville

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NOTICE OF FORUM

I respectfully bring to the attention of Her Worship the Mayor and Elected Members of the Council that an Agenda Forum will be held in the Swan Room, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 4 September 2007 commencing at 6.30pm.

The business paper for the Forum is scheduled below and your attendance is requested.

7 SEPTEMBER 2007

**ERIC LUMSDEN PSM
CHIEF EXECUTIVE OFFICER**

FORUM AGENDA

PRESENT

IN ATTENDANCE

APOLOGIES

QUESTION TIME

DISCLOSURES OF INTEREST

BUSINESS

PROCEDURE FOR AGENDA FORUMS

PRINCIPLES

The Agenda Forum which occurs two weeks prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before council. The briefing is not a decision-making forum and the Council has no power to make decisions.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

PROCESS

The Agenda Forum will commence at 6.30 pm on the first Tuesday of each month (except January). It will be chaired by the Deputy Mayor or in his/her absence the immediate past serving Deputy Mayor. In the absence of both, Elected Members will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item and there is no moving or seconding of items.

Where an interest is involved in relation to an item, the same procedure which applies to Full Council meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the Presiding Member to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the Agenda Forum, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the forum session and will go straight to the Full Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item.

AGENDA DISTRIBUTION

The agenda will be distributed to elected members on the FRIDAY prior to the Agenda Forum. Copies will be made available to the libraries and the Internet for interested members of the public. Spare agendas will be available at the Agenda Forum for interested members of the public.

DEPUTATIONS

Deputations may be heard prior to the commencement of an item.

RECORD OF BRIEFING

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included.

QUESTION TIME

Question Time will be limited to fifteen (15) minutes and be the first item of Business immediately following Apologies at the commencement of the meeting. Questions must relate to the ordinary business of the City of Melville, function of the Agenda Forum. A question must be submitted in writing and placed in the Question Tray prior to the commencement of the meeting.

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.

TABLE OF CONTENTS

TECHNICAL & DEVELOPMENT SERVICES

P07/5006 – Proposed Amendments No. 52 CPS No.5, 67 Cranford Avenue, Brentwood

STRATEGIC URBAN PLANNING

Nil

STRATEGIC COMMUNITY DEVELOPMENT

C07/8006 – The Age-Friendly Melville Directions for Seniors Strategy

CUSTOMER & CORPORATE SERVICES

C07/7003 – City of Melville Aged Persons Home Trust Transfer of Lot 5, Collier Street, Applecross

C07/6009 – Mount Pleasant Underground Power Project Funding

MANAGEMENT SERVICES

Nil

STANDARD ITEMS TO APPEAR ON THE AGENDA FOR THE ORDINARY MEETING OF COUNCIL – 18 SEPTEMBER 2007.

C07/5000 – Common Seal Register

C07/6000 – Investment Statements

C07/6001 – Schedule of Accounts

C07/6002 – Financial Statements

AGENDA ITEMS FOR PRESENTATION

ITEM NO. DESCRIPTION / ATTACHMENT	
TECHNICAL & DEVELOPMENT SERVICES	
P07/5006	<p>PROPOSED AMENDMENT NO.52 CPS NO.5 67 CRANFORD AVENUE, BRENTWOOD (REC) (ATTACHMENT)</p> <p><u>Description</u></p> <ul style="list-style-type: none"> • Proposed Amendment to CPS No. 5 to rezone existing office for three medical practitioners to “Community Centre Precincts” to provide for commercial use of Lot 29 (67) Cranford Avenue, Brentwood. • Proposal is justified by a basic Centre Plan prepared by the applicant which indicates that additional retail use in the Brentwood Centre can be accommodated within the Lot 29 and adjoining service station. • The Centre Plan acknowledges that additional retail use is warranted under the City of Melville Local Commercial Strategy. • Proposal will provide for a cohesive retail centre focusing on Cranford Avenue. • Long term streetscape works will be required to improve pedestrian linkages and appearance of this section of Cranford Avenue. • Consequential modifications to CPS No 5 are required to facilitate retail use on Lot 29 and remove existing additional use allocations on the property. • Although the submitted Centre Plan does not address wider issues in relation to place making at Brentwood, it is sufficient to warrant support for the proposed Amendment. • Recommended that the Amendment be initiated by Council. <p><u>Attachment</u></p> <p>The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007. 5006 Draft Report 2007.pdf</p> <p>The Brentwood Centre Plan forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007. P07 5006 September 2007.pdf</p> <p>The property map forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007. P07 5006 PROPERTY MAP.pdf</p>

ITEM NO. DESCRIPTION / ATTACHMENT	
STRATEGIC COMMUNITY DEVELOPMENT	
C07/8006	<p>THE AGE-FRIENDLY MELVILLE DIRECTIONS FOR SENIORS STRATEGY. (REC) (ATTACHMENT)</p> <p><u>Description</u></p> <p>To present the Age-Friendly Melville Directions for Seniors Strategy (AFMS) for Council endorsement.</p> <p><u>Attachment</u></p> <p>The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007. 8006 Draft Report 2007.pdf</p> <p>The strategy document forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007. 8006 September 2007.pdf</p>

ITEM NO. DESCRIPTION / ATTACHMENT	
CUSTOMER & CORPORATE SERVICES	
C07/7003	<p>CITY OF MELVILLE AGED PERSONS HOMES TRUST – TRANSFER OF LOT 5 COLLIER STREET, APPLECROSS (REC)</p> <p><u>Description</u></p> <ul style="list-style-type: none"> • Item 1060 – Council Meeting 3 November 1992 – City of Melville Aged Persons Homes Trust (Inc) – Lot 5 Collier Street, Applecross – Amalgamation/Transfer of Land • To rescind a 1992 Council resolution to transfer land to the City of Melville Aged Persons' Homes Trust free of consideration. • To transfer the use, care and control of Lot 5 Collier Road to the City of Melville Aged Persons Homes Trust by way of long term lease. <p><u>Attachment</u></p> <p>The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007. 7003 Draft Report 2007.pdf</p> <p>There is a confidential attachment to this item to be distributed to members of the Council on 31 August 2007.</p>

ITEM NO. DESCRIPTION / ATTACHMENT**CUSTOMER & CORPORATE SERVICES****C07/6009****MOUNT PLEASANT UNDERGROUND POWER PROJECT FUNDING (REC)
(ATTACHMENT)****Description**

- In December 2006 Council agreed to support the State Underground Power Programme Round 4 scheme for the installation of underground power in the Mount Pleasant area. One of the resolutions stated that “following final design and costings a further report be submitted to Council for the adoption of Budget objectives for the State Underground Power Program (Supp) round 4 Mount Pleasant project.” The final design and costings have now been received and this report seeks to progress the implementation of the scheme.

Attachment

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007.

[6009 Draft Report 2007.pdf](#)

This project schedule forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007.

[6009A September 2007.pdf](#)

This detailed budget forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007.

[6009B September 2007.pdf](#)

This draft agreement forms part of the attachments to the Agenda to be distributed to members of the Council on 31 August 2007.

[6009C September 2007.pdf](#)

CLOSURE