



— *City of* —
Melville

AGENDA

FORUM

TO BE HELD ON

TUESDAY, 3 JULY 2007

DISCLAIMER:

The City of Melville disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence, or the like is considered or determined during this meeting, the City of Melville warns that neither the applicant nor any other person or body should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it or the refusal of the application has been issued by the City.

DISTRIBUTED: 29 JUNE 2007



— City of —
Melville

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NOTICE OF FORUM

I respectfully bring to the attention of Her Worship the Mayor and Elected Members of the Council that an Agenda Forum will be held in the Swan Room, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 3 July 2007 commencing at 6.30pm.

The business paper for the Forum is scheduled below and your attendance is requested.

29 JUNE 2007

ERIC LUMSDEN PSM
CHIEF EXECUTIVE OFFICER

FORUM AGENDA

PRESENT

IN ATTENDANCE

APOLOGIES

QUESTION TIME

DISCLOSURES OF INTEREST

CONFIRMATION OF NOTES:

BUSINESS

Terms of Reference – to provide a forum for Elected Members to become more informed on matters prior to formal consideration at the Ordinary Meeting of Council. The forums will allow for greater open dialogue between Elected Members, Officers and members of the public and allow Elected Members to gain maximum knowledge and understanding of issues prior to presentation at the Ordinary Meetings of Council. Forums shall not be a mechanism for debate or to make decisions.

PROCEDURE FOR AGENDA FORUMS

PRINCIPLES

The Agenda Forum which occurs two weeks prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before council. The briefing is not a decision-making forum and the Council has no power to make decisions.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

PROCESS

The Agenda Forum will commence at 6.30 pm on the first Tuesday of each month (except January). It will be chaired by the Deputy Mayor or in his/her absence the immediate past serving Deputy Mayor. In the absence of both, Elected Members will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item and there is no moving or seconding of items.

Where an interest is involved in relation to an item, the same procedure which applies to Full Council meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the Presiding Member to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the Agenda Forum, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the forum session and will go straight to the Full Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item.

AGENDA DISTRIBUTION

The agenda will be distributed to elected members on the FRIDAY prior to the Agenda Forum. Copies will be made available to the libraries and the Internet for interested members of the public. Spare agendas will be available at the Agenda Forum for interested members of the public.

DEPUTATIONS

Deputations may be heard prior to the commencement of an item.

RECORD OF BRIEFING

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included.

QUESTION TIME

Question Time will be limited to fifteen (15) minutes and be the first item of Business immediately following Apologies at the commencement of the meeting. Questions must relate to the ordinary business of the City of Melville, function of the Agenda Forum. A question must be submitted in writing and placed in the Question Tray prior to the commencement of the meeting.

DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995

Members' interests in matters to be discussed at meetings to be disclosed

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

Meeting to be informed of disclosures

S.5.66 If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

Disclosing members not to participate in meetings

S.5.67 A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

Please refer to your Handbook for definitions of interests and other detail.

TABLE OF CONTENTS

TECHNICAL & DEVELOPMENT SERVICES

- P07/1008 – Review of Planning Fees and Charges
- P07/3014 – Second Storey Addition to Existing Grouped Dwelling – Strata Lot 2 (102A) Kitchener Road, Melville
- P07/3015 – Secondary Learning Centre (Stage One) Santa Maria College, 12 – 38 Moreing Road, Attadale

STRATEGIC URBAN PLANNING

Nil

STRATEGIC COMMUNITY DEVELOPMENT

- C07/5009 – Local Law Amendment Parking Facilities – Modified Penalties
- C07/8002 – Leeming Recreation Centre

CUSTOMER & CORPORATE SERVICES

Nil

MANAGEMENT SERVICES

Nil

STANDARD ITEMS TO APPEAR ON THE AGENDA FOR THE ORDINARY MEETING OF COUNCIL – 17 JULY 2007.

C07/5000	Common Seal Register
C07/6000	Investment Statements
C07/6001	Schedule of Accounts
C07/6002	Financial Statements

AGENDA ITEMS FOR PRESENTATION

ITEM NO. DESCRIPTION / ATTACHMENT	
TECHINICAL & DEVELOPMENT SERVICES	
P07/1008	<p>REVIEW OF PLANNING FEES AND CHARGES (AMREC) (ATTACHMENT)</p> <p>Description</p> <ul style="list-style-type: none"> • A recent amendment to the Town Planning (Local Government) Fees Regulations 2000 has increased the allowable fees for planning services and provided for penalty fees in the case of retrospective applications. • To adopt the revised Fees & Charges Schedule planning services for the 2007/2008 Budget year effective from 1st August 2007 <p>Attachment</p> <p>The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007. 1008 Draft Report 2007.pdf</p> <p>The fees and charges manual forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007. 5005 April 2007.pdf</p> <p>The planning fees and charges manual forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007. P07 1008 July 2007.pdf</p>

ITEM NO. DESCRIPTION / ATTACHMENT**TECHINCAL & DEVELOPMENT SERVICES****P07/3014****SECOND STOREY ADDITION TO EXISTING GROUPED DWELLING –
STRATA LOT 2 (102A) KITCHENER ROAD, MELVILLE (SMREC)
(ATTACHMENT)****Description**

- Second storey addition to existing grouped dwelling.
- Property is strata titled in a battle-axe configuration
- There are additional requirements for Melville 1 Precinct for two storeys on battle-axe lot. Proposal does not comply with those special requirements.
- Two submissions objecting have been received.
- Supported for approval subject to conditions.

Attachment

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007.

[3014 Draft Report 2007.pdf](#)

This site plan manual forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007.

[P07 3014 July 2007.pdf](#)

This property map forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007.

[P07 3014 PROPERTY MAP.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT
TECHINCAL & DEVELOPMENT SERVICES****P07/3015****SECONDARY LEARNING CENTRE (STAGE ONE) SANTA MARIA COLLEGE, 12-38 MOREING ROAD, ATTADALE (REC) (ATTACHMENT)****Description**

- Proposal is for a Secondary Learning Centre (Stage of one of seven stages under a proposal Master Plan which is subject to future consideration).
- Proposal is for a 4 storey building attached to an existing 3-4 storey building ('C' Block)
- The proposal includes the construction of a new lift and walkway and refurbishment of the first of 'B' Block.
- Proposal will not involve any additional students or staff.
- 9 submissions have been received, 6 objecting to the proposal and 3 supporting.
- A Public Meeting was held on 10 May 2007 at the City of Melville Offices to allow the applicant to present the proposal and for Council to gain feedback.
- Recommend for approval subject to conditions.

Attachment

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007.

[3015 Draft Report 2007.pdf](#)

This plan forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007.

[P07 3015 June 2007.pdf](#)

This file note forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007.

[P07 3015A July 2007.pdf](#)

This property map forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007.

[P07 3015 PROPERTY MAP.pdf](#)

ITEM NO. DESCRIPTION / ATTACHMENT	
STRATEGIC COMMUNITY DEVELOPMENT	
C07/5009	<p>LOCAL LAW AMENDMENT PARKING FACILITIES-MODIFIED PENALTIES (REC)</p> <p><u>Description</u></p> <ul style="list-style-type: none"> Following the Annual review of Fees & Charges in April 2007 the Modified Penalties for Parking Infringements were increased. This increase requires an amendment to the Local Law Relating to Parking Facilities before the new Penalties can be imposed. <p><u>Attachment</u></p> <p>This draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007. 5009 Draft Report 2007.pdf</p>

ITEM NO. DESCRIPTION / ATTACHMENT	
STRATEGIC COMMUNITY DEVELOPMENT	
C07/8002	<p>LEEMING RECREATION CENTRE (REC) (ATTACHMENT)</p> <p><u>Description</u></p> <ul style="list-style-type: none"> The purpose of this report is to present to Council the community feedback on the revised redevelopment plans for Leeming Recreation Centre and to seek Council approval to proceed to detailed design and costings for these budgeted works. <p><u>Attachment</u></p> <p>This draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007. 8002 Draft Report 2007.pdf</p> <p>This plan forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007. 8002A July 2007</p> <p>This plan forms part of the attachments to the Agenda to be distributed to members of the Council on 29 June 2007. 8002B July 2007.pdf</p>

CLOSURE