



— *City of* —  
***Melville***

**AGENDA**

**FORUM**

**TO BE HELD ON**

**TUESDAY, 2 OCTOBER 2007**

**DISCLAIMER:**

The City of Melville disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision made during this meeting.

Where an application for an approval, a licence, or the like is considered or determined during this meeting, the City of Melville warns that neither the applicant nor any other person or body should rely upon that discussion or determination until written notice of either an approval and the conditions which relate to it or the refusal of the application has been issued by the City.

**DISTRIBUTED: 28 SEPTEMBER 2007**



— City of —  
**Melville**

10 Almondbury Road Booragoon WA 6154  
Postal Address: Locked Bag 1, Booragoon WA 6954  
Tel: 08 9364 0666  
Fax: 08 9364 0285  
Email: [melinfo@melville.wa.gov.au](mailto:melinfo@melville.wa.gov.au)  
Web: [www.melville.wa.gov.au](http://www.melville.wa.gov.au)

## NOTICE OF FORUM

I respectfully bring to the attention of Her Worship the Mayor and Elected Members of the Council that an Agenda Forum will be held in the Swan Room, Melville Civic Centre, 10 Almondbury Road, Booragoon on Tuesday, 2 October 2007 commencing at 6.30pm.

The business paper for the Forum is scheduled below and your attendance is requested.

**ANNE McALLISTER**  
**ACTING CHIEF EXECUTIVE OFFICER**

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## FORUM AGENDA

**PRESENT**

**IN ATTENDANCE**

**APOLOGIES**

**QUESTION TIME**

**DISCLOSURES OF INTEREST**

**CONFIRMATION OF NOTES:**

**BUSINESS**

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**Terms of Reference** – to provide a forum for Elected Members to become more informed on matters prior to formal consideration at the Ordinary Meeting of Council. The forums will allow for greater open dialogue between Elected Members, Officers and members of the public and allow Elected Members to gain maximum knowledge and understanding of issues prior to presentation at the Ordinary Meetings of Council. Forums shall not be a mechanism for debate or to make decisions.

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# **PROCEDURE FOR AGENDA FORUMS**

## **PRINCIPLES**

The Agenda Forum which occurs two weeks prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before council. The briefing is not a decision-making forum and the Council has no power to make decisions.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

## **PROCESS**

The Agenda Forum will commence at 6.30 pm on the first Tuesday of each month (except January). It will be chaired by the Deputy Mayor or in his/her absence the immediate past serving Deputy Mayor. In the absence of both, Elected Members will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item and there is no moving or seconding of items.

Where an interest is involved in relation to an item, the same procedure which applies to Full Council meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the Presiding Member to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

## **AGENDA CONTENTS**

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the Agenda Forum, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the forum session and will go straight to the Full Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item.

## **AGENDA DISTRIBUTION**

The agenda will be distributed to elected members on the FRIDAY prior to the Agenda Forum. Copies will be made available to the libraries and the Internet for interested members of the public. Spare agendas will be available at the Agenda Forum for interested members of the public.

## **DEPUTATIONS**

Deputations may be heard prior to the commencement of an item.

## **RECORD OF BRIEFING**

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included.

## **QUESTION TIME**

Question Time will be limited to fifteen (15) minutes and be the first item of Business immediately following Apologies at the commencement of the meeting. Questions must relate to the ordinary business of the City of Melville, function of the Agenda Forum. A question must be submitted in writing and placed in the Question Tray prior to the commencement of the meeting.

## **DISCLOSURE OF FINANCIAL INTERESTS LOCAL GOVERNMENT ACT 1995**

### **Members' interests in matters to be discussed at meetings to be disclosed**

S.5.65 (1) A member who as an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the Chief Executive Officer before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

Penalty: \$10,000 or imprisonment for 2 years.

### **Meeting to be informed of disclosures**

**S.5.66** If a member has disclosed an interest in a written notice given to the Chief Executive Officer before a meeting then before the meeting -

- (a) the Chief Executive Officer is to cause the notice to be given to the person who is to preside at the meeting; and
- (b) the person who is to preside at the meeting is to bring the notice to the attention of the persons who attend the meeting.

### **Disclosing members not to participate in meetings**

**S.5.67** A member who makes a disclosure under Section 5.65 must not -

- (a) preside at the part of the meeting relating to the matter; or
- (b) participate in, or be present during, any discussion or decision making procedure relating to the matter,

unless, and to the extent that, the disclosing member is allowed to do so under Section 5.68 or 5.69.

Penalty: \$10,000 or imprisonment for 2 years.

**Please refer to your Handbook for definitions of interests and other detail.**

## **TABLE OF CONTENTS**

### **TECHNICAL AND DEVELOPMENT SERVICES**

T07/1005 – Melville Senior High School – Potts Street Off Road Parking

T07/1006 – Road Safety Advisory Committee (Biennial Review)

T07/3000 – Melville Precinct Strategy Group (Biennial Review)

T07/3001 – Proposed Modification to Truncation Lot 4 Corner Antony Street and Hammad Street

P07/3012 – Proposed Amendment No. 53 to CPS No. 5 on Lot 56 (485) Marmion Street

### **STRATEGIC URBAN PLANNING**

Nil

### **STRATEGIC COMMUNITY DEVELOPMENT**

C07/8015 – Community Sporting and Recreational Facilities Fund 2008/2009

### **CUSTOMER AND CORPORATE SERVICES**

CO01/07 – Supply and Delivery of Two Only 28 Cubic Metre Rear Loading Waste Compactor Trucks

CO04/07 – Supply and Delivery of One Only 19 Cubic Metre Rear Loading Waste Compactor Truck

CO13/07 – Supply and Delivery of One Only 29 Cubic Metre Side Loading Waste Compactor Truck

### **MANAGEMENT SERVICES**

Nil

### **STANDARD ITEMS TO APPEAR ON THE AGENDA FOR THE ORDINARY MEETING OF COUNCIL – 16 OCTOBER 2007.**

C07/5000 – Common Seal Register

C07/6000 – Investment Statements

C07/6001 – Schedule of Accounts

C07/6002 – Financial Statements

**AGENDA ITEMS FOR PRESENTATION**

<b>ITEM NO. DESCRIPTION / ATTACHMENT</b>	
<b>TECHNICAL AND DEVELOPMENT SERVICES</b>	
<b>T07/1005</b>	<p><b>MELVILLE SENIOR HIGH SCHOOL – POTTS STREET OFF ROAD PARKING (REC) (ATTACHMENT)</b></p> <p><b>Description</b></p> <ul style="list-style-type: none"><li>• There are strong Community concerns over traffic and congestion issues in Potts Street, Melville, associated with the Melville Senior High School (SHS).</li><li>• Meetings with Melville SHS, Department of Education and Training, Main Roads WA, and the City of Melville, were held to discuss traffic congestion issues relating to Potts Street adjacent to Melville SHS.</li><li>• Preliminary meetings focused on identification of the major concerns and several proposals were discussed to resolve these issues, given the required outcomes of all of the stakeholders.</li><li>• The meetings discussed issues revolving around the cost sharing of developing these proposals amongst the major stakeholders, given the limited opportunity to increase school pick-up and set-down within the road reserve at Potts Street.</li><li>• The City of Melville and Melville SHS have jointly been developing design proposals to address the traffic concerns in Potts Street.</li><li>• The traffic congestion concerns are exacerbated by vehicle access to the school site being limited to only Potts Street.</li></ul> <p><b>Attachment</b></p> <p>The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007. <a href="#">1005 Draft Report 2007.pdf</a></p> <p>The plan forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007. <a href="#">1005A October 2007.pdf</a></p> <p>The plan forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007. <a href="#">1005B October 2007.pdf</a></p>

**ITEM NO. DESCRIPTION / ATTACHMENT****TECHNICAL AND DEVELOPMENT SERVICES****T07/1006****ROAD SAFETY ADVISORY COMMITTEE (BIENNIAL REVIEW) (REC)****Description**

The Road Safety Advisory Committee is a networking group formed to help highlight issues of concern such as pedestrian, transport, community road safety and security as well as to identify possible funding initiatives.

Every two years, the role of and necessity for the Committee is reviewed by the City of Melville. This item is seeking the Council's approval for the continuation of the Committee.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[1006 Draft Report 2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT****TECHNICAL AND DEVELOPMENT SERVICES****T07/3000****MELVILLE PRECINCT STRATEGY GROUP (BIENNIAL REVIEW) (REC)****Description**

The function of this Committee is to share strategic planning information on the proposed development of the Murdoch Precinct.

The aims and objectives are to exchange information on the progress of strategic project development within the Murdoch Precinct and the possibility of joint projects and development of common issues.

Every two years, the role of and necessity for the Committee is reviewed by the City of Melville. This item is seeking Council's approval for the continuation of the Committee.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[3000 Draft Report 2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT****TECHNICAL AND DEVELOPMENT SERVICES****T07/3001****PROPOSED MODIFICATION TO TRUNCATION LOT 4 CORNER ANTONY STREET AND HAMMAD STREET (REC) (ATTACHMENT)****Description**

- Subdivision of Lot 389 corner Hammad Street and Antony Street Palmyra into five (5) residential lots (survey strata).
- Request by the owner of survey strata lot 4 to reduce truncation.
- Process a Section 58 Road closure as per the Land Administration Act 1997

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[3001 Draft Report 2007.pdf](#)

The plan forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[3001 October 2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT**

**TECHNICAL AND DEVELOPMENT SERVICES**

**T07/3021**

**PROPOSED AMENDMENT NO. 53 TO CPS NO. 5 ON LOT 56 (485) MARMION STREET (REC) (ATTACHMENT)**

**Description**

- Proposed Amendment to CPS No. 5 to provide for Additional Uses of “Office” and “Warehouse” at Lot 56 (485) Marmion Street (cnr Malland Street), Myaree which is currently zoned “Living Area Precinct MY1 – Myaree” with a density coding of R20.
- The owner made a previous submission on Amendment No 47 to CPS No 5 seeking support for rezoning of the subject property to “Mixed Use Frame”. This was not supported due to concerns that it would require readvertising and hence delay the progression of the Amendment. The matter was referred to Strategic Planning Services for consideration under the review of CPS No 5.
- The property is located immediately between existing residential and commercial/industrial developments and zones.
- The residential amenity of the property is diminished to the point that the current adjacent development and zoning discourages redevelopment and blights the adjacent residential character of the area.
- If supported, Special Conditions are required to control future development and ensure that residential character is achieved in this section of Marmion Street.
- It may be logical to apply a similar “Mixed Use Frame” zone to the property consistent with the proposal for rezoning of the properties to the south in accordance with Amendment No 47.
- Although storage is currently proposed to be supported in the “Mixed Use Frame” zone under Amendment No 47, proposals for warehousing under the review of CPS No 5 list this use as not permitted.
- Recommended that the Amendment be initiated by Council for Additional Use of “Office” and “Medical Centre” with appropriate Special Conditions.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[3021 Draft Report 2007.pdf](#)

The site plan forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[P07 3021 October 2007.pdf](#)

The property plan forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[P07 3021 PROPERTY MAP.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT**

**STRATEGIC COMMUNITY DEVELOPMENT**

**C07/8015 COMMUNITY SPORTING AND RECREATIONAL FACILITIES FUND 2008/2009 (REC)**

**Description**

This report seeks Council approval, priority and ranking for two grant applications received as part of the annual Community Sport and Recreation Facility Fund (CSRFF) facilitated by the Department of Sport and Recreation (DSR). These projects are:

- The redevelopment of the Leeming Recreation Centre
- The Marmion Reserve Sporting Association request for floodlighting and undercover improvements.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[8015 Draft Report 2007.pdf](#)

**ITEM NO. DESCRIPTION / ATTACHMENT**

**CUSTOMER AND CORPORATE SERVICES**

**C001/07 SUPPLY AND DELIVERY OF TWO ONLY 28 CUBIC METRE REAR LOADING WASTE COMPACTOR TRUCKS (REC) (ATTACHMENT)**

**Description**

- To accept the recommendation of the Contract and Tender Advisory Unit to award the tender for the 'Supply and delivery of two (2) only 28 cubic metre rear loading waste compactor trucks'.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[C001\\_07 Draft Report 2007.pdf](#)

Please note that attachments to this item are confidential and were distributed to Elected Members via distribution on Friday, 21 September 2007.

**ITEM NO. DESCRIPTION / ATTACHMENT**

**CUSTOMER AND CORPORATE SERVICES**

**CO04/07 SUPPLY AND DELIVERY OF ONE ONLY 19 CUBIC METRE REAR LOADING WASTE COMPACTOR TRUCK (REC) (ATTACHMENT)**

**Description**

- To accept the recommendation of the Contract and Tender Advisory Unit to award the tender for the 'Supply and delivery of one (1) only 19 cubic metre rear loading waste compactor truck'.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[CO04\\_07\\_Draft\\_Report\\_2007.pdf](#)

Please note that attachments to this item are confidential and were distributed to Elected Members via distribution on Friday, 21 September 2007.

**ITEM NO. DESCRIPTION / ATTACHMENT**

**CUSTOMER AND CORPORATE SERVICES**

**CO013/07 SUPPLY AND DELIVERY OF ONE ONLY 29 CUBIC METRE REAR LOADING WASTE COMPACTOR TRUCK (REC) (ATTACHMENT)**

**Description**

- To accept the recommendation of the Contract and Tender Advisory Unit to award the tender for the 'Supply and delivery of one (1) only 29 cubic metre side loading waste compactor truck'.

**Attachment**

The draft report forms part of the attachments to the Agenda to be distributed to members of the Council on 28 September 2007.

[CO013\\_07\\_Draft\\_Report\\_2007.pdf](#)

Please note that attachments to this item are confidential and were distributed to Elected Members via distribution on Friday, 21 September 2007.

**CLOSURE**